



City of Carlsbad Long Term Equipment Agreement Application

The City of Carlsbad is seeking eligible organizations to enter into agreements with to help those organizations recover more food intended for donation to those in need. The intent of the agreements is to support the City of Carlsbad in recovering surplus edible food from going to compost or landfill and to feeding people instead. Through these equipment agreements, the City will support community-based organizations in their efforts accepting and distributing additional edible food safely.

The application acceptance will be on a rolling basis and City staff will be reviewing applications as submitted, providing no guarantees of funding. Agreements will be provided as funding is available. Limited funds available.

The total available is \$10,000 per organization. The applicant may request one piece of equipment or multiple items. The City will pay up to the \$10,000 for the combined equipment purchase, delivery, and vendor installation. If multiple items are purchased by the City, all items will be indicated on one Equipment Agreement.

For questions about these equipment agreements, please contact Sustainable Materials Management Staff at: FoodRecovery@carlsbadca.gov or 442-339-2646

Please visit the Food Recovery Funding website for forms and information:
<https://tinyurl.com/3jfvftux>

If any of the PART 1: ELIGIBILITY questions are answered "NO", the application should not be submitted

PART 1: ELIGIBILITY

Complete this form by checking all applicable boxes to verify the applicant meets all eligibility requirements. If you cannot meet all eligibility items below, do not continue with the full application.

1. Applicant is a community-based food recovery organization or service, or other charitable feeding agency that rescues edible food from Tier 1 and Tier 2 food generators/donors. Other food generators will also be considered. *

Yes

No

2. Applicant is located in the City of Carlsbad or serves the City of Carlsbad food generating businesses. Must show historical record of food rescue in Carlsbad. *

Yes

No

3. Applicant meets requirements to accept equipment (i.e. space for installation and equipment maintenance). City of Carlsbad will pay up to the \$10,000 for purchase, delivery, and installation of the equipment. *

Yes

No

4. Applicant must agree to track and report to the City the additional food rescued in pounds with hosted equipment by Generators in the City. *

Yes

No

5. Applicant is willing to sign Equipment Agreement for use of equipment, which will be owned by the City of Carlsbad. *

Yes

No

6. Equipment will be used to recover additional edible food from generators located in the City of Carlsbad. Organization must identify the need and estimate how much additional food could be rescued with the equipment. *

Yes

No

7. If you answered "Yes" to question #6, please enter **Existing Food Rescue in Carlsbad** in pounds per month: *

The value must be a number

8. If you answered "Yes" to question #6, please enter **Anticipated Additional Food in Carlsbad** to be Rescued in pounds per month: *

The value must be a number

PART 2: ORGANIZATION AND CONTACT INFORMATION

9. Organization Name *

10. Nonprofit tax ID number or Employer Identification Number (EIN), if applicable

11. City of Carlsbad Business License Number

If applicant does not have a business license, one will be required if funding is approved.

12. Organization's Full Address (Street #, Street, City, Zip Code) *

13. Contact Full Name *

14. Contact Phone Number (including area code) *

15. Contact Email *

PART 3: FOOD RECOVERY INFORMATION

16. Is your organization a fresh rescue partner of either the San Diego Food Bank or Feeding San Diego? *

Yes

No

17. If "Yes", which fresh rescue organization do you partner with?

Feeding San Diego

San Diego Food Bank

Other

18. Does your organization currently rescue food from businesses located in the City of Carlsbad? If "Yes", please specify business and approximate rescued in pounds per month. *

Yes

No

19. Carlsbad Business Name #1

20. Current Pounds Rescued per Month for Business #1

The value must be a number

21. Would you like to list additional Carlsbad businesses?

Yes

No

22. Carlsbad Business Name #2

23. Current Pounds Rescued per Month for Business #2

The value must be a number

24. Would you like to list additional Carlsbad businesses?

Yes

No

25. Carlsbad Business Name #3

26. Current Pounds Rescued per Month for Business #3

The value must be a number

27. Would you like to list additional Carlsbad businesses?

Yes

No

28. Carlsbad Business Name #4

29. Current Pounds Rescued per Month for Business #4

The value must be a number

30. Would you like to list additional Carlsbad businesses?

Yes

No

31. Carlsbad Business Name #5

32. Current Pounds Rescued per Month for Business #5

The value must be a number

33. Would you like to list additional Carlsbad businesses?

Yes

No

34. Carlsbad Business Name #6

35. Current Pounds Rescued per Month for Business #6

The value must be a number

36. Would you like to list additional Carlsbad businesses?

Yes

No

37. Carlsbad Business Name #7

38. Current Pounds Rescued per Month for Business #7

The value must be a number

39. Would you like to list additional Carlsbad businesses?

Yes

No

40. Carlsbad Business Name #8

41. Current Pounds Rescued per Month for Business #8

The value must be a number

42. Would you like to list additional Carlsbad businesses?

Yes

No

43. Carlsbad Business Name #9

44. Current Pounds Rescued per Month for Business #9

The value must be a number

45. Would you like to list additional Carlsbad businesses?

Yes

No

46. Carlsbad Business Name #10

47. Current Pounds Rescued per Month for Business #10

The value must be a number

48. Please select the types of foods your organization is currently rescuing *

Fresh Produce (whole fruits and vegetables)

Shelf-stable/Non-perishable (food that can be safely stored at room temperature, or "on the shelf." These non-perishable products include canned and bottled foods, rice, pasta, flour, sugar, spices, oils and other products that do not require refrigeration until after opening.)

Perishable (food that requires refrigeration, such as dairy, eggs, and meat; baked goods such as pastries; individually packaged items such as salads and sandwiches)

Prepared (food that was prepared in a commercial kitchen {e.g. hotel or hospital} but not served to customers)

Prepared frozen items (food that is already frozen by a donor)

Other

49. If granted this equipment, will your organization be able to rescue food from NEW Tier 1 and 2 food generating businesses in the City of Carlsbad? *

Yes

No

50. If "Yes", please list possible new businesses.

51. If "No", please explain why. *

52. Who currently receives the rescued food collected by your organization from donors in Carlsbad? Please list organizations, services, entities or events receiving this food. If your organization provides recovered food directly to your own end recipients, such as members of your organization or the community, please indicate so in the list. *

53. If granted this equipment, who will receive the additional rescued food from donors in Carlsbad? *

54. What types of additional food does your organization plan to rescue with the equipment being sought? *

- Fresh Produce (whole fruits and vegetables)
- Shelf-stable/Non-perishable (food that can be safely stored at room temperature, or "on the shelf." These non-perishable products include canned and bottled foods, rice, pasta, flour, sugar, spices, oils and other products that do not require refrigeration until after opening.)
- Perishable (food that requires refrigeration, such as dairy, eggs, and meat; baked goods such as pastries; individually packaged items such as salads and sandwiches)
- Prepared (food that was prepared in a commercial kitchen {e.g. hotel or hospital} but not served to customers)
- Prepared frozen items (food that is already frozen by a donor)
- Other

PART 4: EQUIPMENT NEEDS

Please select the equipment type you are requesting and list below priority equipment request (multiple requests will be accepted if total is under \$10,000). Please include item name (and vendor link if available), estimated cost, and estimated additional monthly in pounds of food recovered per request. If ordering small items (crates/small kitchen supplies, etc.), please list them in bulk under one request (i.e. Freezer x 1 = one equipment request OR 10 freezer blankets = one equipment

55. Which of the following eligible equipment types are you requesting?

(Optional items that City may consider if organization can demonstrate equipment would increase edible food recovery using additional monthly throughput in pounds include forklifts, pallet jacks, large food scales. These may be listed in the "Other" box below) *

- Cold storage (freezers)
- Cold storage (refrigerators)
- Shelving/storage units
- Commercial Kitchen Equipment: Food preparation and cooking items such as ovens, ranges, etc.
- Commercial Kitchen Equipment: Produce wash stations
- Commercial Kitchen Equipment: Counters and prep/storage space
- Food safety supplies for temp control (e.g. thermal blankets and wraps, cambros, insulated boxes/coolers)
- Food rescue supplies (e.g. durable boxes/totes, crates, tote bags, etc.)
- Packaging and portioning equipment (i.e. equipment used to sort and/or separate from bulk, vacuum seal for freshness or freezing, meal separation)
- Other

56. Equipment Item #1: Description *

57. Equipment Item #1: Individual Cost *

58. Equipment Item #1: Quantity *

59. Equipment Item #1: Total Cost (including shipping) *

60. Equipment Item #1: Vendor Link (if available)

61. How will the additional pounds per month be measured with Equipment #1?

Please select ONE from the options below. *

- Monthly lbs of additional food rescued (Approximately 1 square foot per 28 lbs of solid food)
- Monthly additional meals rescued (must be converted to pounds [Average weight of a meal is 1.2 lbs])

62. How many additional pounds per month of edible food (estimate) will be rescued in Carlsbad if granted Equipment #1? *

The value must be a number

63. Is your organization requesting additional equipment? *

- Yes
- No

64. Equipment Item #2: Description *

65. Equipment Item #2: Individual Cost *

66. Equipment Item #2: Quantity *

67. Equipment Item #2: Total Cost (including shipping) *

68. Equipment Item #2: Vendor Link (if available)

69. How will the additional pounds per month be measured with Equipment #2?

Please select ONE from the options below. *

- Monthly lbs of additional food rescued (Approximately 1 square foot per 28 lbs of solid food)
- Monthly additional meals rescued (must be converted to pounds [Average weight of a meal is 1.2 lbs])

70. How many additional pounds per month of edible food (estimate) will be rescued in Carlsbad if granted Equipment #2? *

The value must be a number

71. Is your organization requesting additional equipment? *

- Yes
- No

72. Equipment Item #3: Description *

73. Equipment Item #3: Individual Cost *

74. Equipment Item #3: Quantity *

75. Equipment Item #3: Total Cost (including shipping) *

76. Equipment Item #3: Vendor Link (if available)

77. How will the additional pounds per month be measured with Equipment #3?

Please select ONE from the options below. *

- Monthly lbs of additional food rescued (Approximately 1 square foot per 28 lbs of solid food)
- Monthly additional meals rescued (must be converted to pounds [Average weight of a meal is 1.2 lbs])

78. How many additional pounds per month of edible food (estimate) will be rescued in Carlsbad if granted Equipment #3? *

The value must be a number

79. Is your organization requesting additional equipment? *

- Yes
- No

80. Equipment Item #4: Description *

81. Equipment Item #4: Individual Cost *

82. Equipment Item #4: Quantity *

83. Equipment Item #4: Total Cost (including shipping) *

84. Equipment Item #4: Vendor Link (if available)

85. How will the additional pounds per month be measured with Equipment #4?

Please select ONE from the options below. *

- Monthly lbs of additional food rescued (Approximately 1 square foot per 28 lbs of solid food)
- Monthly additional meals rescued (must be converted to pounds [Average weight of a meal is 1.2 lbs])

86. How many additional pounds per month of edible food (estimate) will be rescued in Carlsbad if granted Equipment #4? *

The value must be a number

87. Is your organization requesting additional equipment? *

- Yes
- No

88. Equipment Item #5: Description *

89. Equipment Item #5: Individual Cost *

90. Equipment Item #5: Quantity *

91. Equipment Item #5: Total Cost (including shipping) *

92. Equipment Item #5: Vendor Link (if available)

93. How will the additional pounds per month be measured with Equipment #5?

Please select ONE from the options below. *

- Monthly lbs of additional food rescued (Approximately 1 square foot per 28 lbs of solid food)
- Monthly additional meals rescued (must be converted to pounds [Average weight of a meal is 1.2 lbs])

94. How many additional pounds per month of edible food (estimate) will be rescued in Carlsbad if granted Equipment #5? *

The value must be a number

PART 5: OTHER INFORMATION

95. Provide a general description of planned activities that will result from having this equipment (such as new refrigeration capacity to increase rescue of perishables; additional dry storage of shelf stable items; allow rescue of fresh produce; preparation of meals from rescued food, etc.). *

96. If equipment installation is required, please provide description of **where** the equipment will be installed and list any modifications needed (electrical, moving other items or walls) to accept the equipment on-site. City staff or contractor may visit site prior to installation to ensure site readiness.

97. The City of Carlsbad will not be responsible for the installation or maintenance of the equipment during the agreement. Will your organization be able to install and maintain the requested item (s) for the life of the equipment? *

Yes

No

98. Please use this section to add any additional comments you may have.

For questions about these equipment agreements, please contact Sustainable Materials Management Staff at:

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For additional information and forms, please visit the Food Recovery Funding website: <https://tinyurl.com/3jfvftux>

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