



DESIGN REVIEW COMMITTEE

Agenda

April 25, 2022, 3 p.m.

Council Chamber
1200 Carlsbad Village Drive
Carlsbad, CA 92008

Welcome to the Design Review Committee Meeting

We welcome your interest and involvement in the city's legislative process. This agenda includes information about topics coming before the Design Review Committee and the action recommended by city staff. You can read about each topic in the staff reports, which are available on the city website.

How to watch

In Person



Design Review Committee Meetings take place at City Hall, 1200 Carlsbad Village Drive

On TV



Watch live on Charter Spectrum channel 24 and AT&T U-verse channel 99

Online



Watch the livestream and replay past meetings on the city website, carlsbadca.gov/residents/communication/city-tv-channel

How to participate

If you would like to provide comments to the Design Review Committee, please:

- Fill out a speaker request form, located in the foyer.
 - Submit the form to the Clerk before the item begins.
 - When it's your turn, the Clerk will call your name and invite you to the podium.
 - Speakers have three minutes, unless the presiding officer (usually the chair) changes that time.
 - You may not give your time to another person, but groups can select a single speaker as long as three other members of your group are present. Group representatives have 10 minutes unless that time is changed by the presiding officer or the commission.
- **In writing:** Email comments to planning@carlsbadca.gov. Comments received by 1 p.m. the day of the meeting will be shared with the commission prior to the meeting. When e-mailing comments, please identify in the subject line the agenda item to which your comments relate. All comments received will be included as part of the official record. **Written comments will not be read out loud.**

Reasonable accommodations

Persons with a disability may request an agenda packet in appropriate alternative formats as required by the Americans with Disabilities Act of 1990. Reasonable accommodations and auxiliary aids will be provided to effectively allow participation in the meeting. Please contact the City Manager's Office at 760-434-2821 (voice), 711 (free relay service for TTY users), 760-720-9461 (fax) or manager@carlsbadca.gov by noon on the Thursday before the meeting to make arrangements.

CALL TO ORDER:

ROLL CALL: *City representatives will take attendance and announce absences.*

APPROVAL OF MINUTES:

WELCOME & INTRODUCTIONS: *Open meeting and welcome attendees. Review purpose and charge for the Committee. Review agenda and meeting format. Committee members will be invited to participate in an ice-breaker exercise and provide a brief self-introduction.*

PUBLIC COMMENT: *The Brown Act allows any member of the public to comment on items not on the agenda. Please treat others with courtesy, civility, and respect. In conformance with the Brown Act, public comment is provided so members of the public may participate in the meeting by submitting comments as provided on the front page of this agenda. The Design Review Committee will receive comments at the beginning of the meeting. In conformance with the Brown Act, no action can occur on these items.*

DISCUSSION ITEMS:

1. **PUBLIC SERVICE LAWS: POLITICAL REFORM ACT, RALPH M. BROWN ACT AND THE CALIFORNIA PUBLIC RECORDS ACT** – Receive a presentation and training from the City Attorney’s Office regarding public service laws: Political Reform Act, Ralph M. Brown Act, and the California Public Records Act, the committee handbook and Resolution of the City Council Establishing the Committee. (Staff Contact: Celia Brewer, City Attorney’s Office)

2. **COMMITTEE BUSINESS:** *Collaborate and discuss the following topics:*

- a. **Committee Ground Rules Development**
Committee members will work together to establish ground rules for how they wish group members to conduct themselves during meetings.
- b. **Committee Chair and Vice Chair Election**
Receive information on the roles and responsibilities of the Committee Chair and Vice Chair and elects a Chair and Vice Chair.
- c. **Village and Barrio Objective Design Standards Project Background**
Receive information on the Village and Barrio Objective Design Standards Project and the Project Schedule
- d. **Self-Guided Walking Tour**
Receive information for a self-guided walking tour
(Staff Contact: Shelley Glennon, Community Development Dept. Planning Division)

COMMITTEE MEMBER REQUESTS FOR FUTURE AGENDA ITEMS: *Highlight proposed focus for next meeting and invite committee member suggestions for topics or presentations to consider in upcoming meetings.*

ADJOURN: *Closing comments and adjourn meeting*

NEXT SPECIAL MEETING: *Tentatively November 2022 – Specific Date to be determined.*