



# Vacancy NOTICE

City Hall  
1200 Carlsbad Village Drive  
Carlsbad, CA 92008

June 2, 2023

<b>Government body</b>	Housing Commission
<b>Vacancy/term</b>	4 / July 2023 to July 2027
<b>Deadline to apply</b>	July 3, 2023, noon

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## About the commission

The Housing Commission advises and makes recommendations to the Community Development Commission and/or the City Council on the following:

- Establishment of, or amendment of, affordable housing program, policies and regulations
- Adoption of, or amendments to, the General Plan Housing Element, and related strategies or programs
- Review of project concept and affordability objectives of Off-site Combined Projects as defined by chapter 21.85 of the Carlsbad Municipal Code, and located outside of the Master Plan area, specific plan area, or subdivision which has the inclusionary housing requirement
- Requests for financial assistance and/or other incentives for the development of affordable housing projects
- Requests to sell or purchase affordable housing credits for transactions/purchases of 10 credits or more to satisfy inclusionary housing obligations
- Establishment of, or amendment of programs and services that aim to prevent, reduce and manage homelessness in Carlsbad
- Other special assignments, as requested by the City Council and/or Community Development Commission, related to the development of affordable housing

The Housing Commission shall consist of five members to be appointed by the Mayor, with the approval of the City Council. Members serve four-year terms (unless appointed to fill an unexpired term).

The four vacancies consist of the following categories:

One vacancy: Rental Assistance (Senior) – members in this category must be at least 62 years of age and a tenant assisted by the Carlsbad Housing Agency.

One vacancy: Rental Assistance (General) – members in this category must be a tenant assisted by the Carlsbad Housing Agency.

Two vacancies: Members at Large.

## Eligibility

Members must be residents of Carlsbad and registered voters.

## Meeting dates/times

Regular meetings are held in the City Council chamber the second Thursday of the month at 6 p.m.



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### **Commissioner requirements/duties**

Attend monthly commission meetings  
File an annual "Statement of Economic Interests" form  
Take ethics training every two years

### **Appointment process**

Applications are available on the city's website at [www.carlsbadca.gov](http://www.carlsbadca.gov) and in the City Clerk's Office, City Hall at 1200 Carlsbad Village Drive, Carlsbad.

The Mayor will nominate an applicant at a City Council meeting. Approval from a majority of the City Council is required to confirm the appointment.

### **For more information**

Mandy Mills, Housing & Homeless Services Director  
442-339-2907 or [mandy.mills@carlsbadca.gov](mailto:mandy.mills@carlsbadca.gov)

*State of California*

*County of San Diego*

*I, Tamara R. McMinn, Senior Deputy City Clerk, hereby declare under penalty of perjury this is posted on the City of Carlsbad website, on the Bulletin Board in front of City Hall, and at the Dove Library, Cole Library, and Library Learning Center on June 2, 2023 until July 3, 2023.*

A handwritten signature in blue ink that reads "Tamara R. McMinn".

Tamara R. McMinn, CPMC, CMC  
Senior Deputy City Clerk