



## COMMUNITY-POLICE ENGAGEMENT COMMISSION

# Agenda

Special Meeting

July 10, 2023, 2 p.m.

Council Chamber  
1200 Carlsbad Village Dr.  
Carlsbad, CA 92008  
[carlsbadca.gov](http://carlsbadca.gov)

## Welcome to the Community-Police Engagement Commission Meeting

We welcome your interest and involvement in the city's legislative process. This agenda includes information about topics coming before the Community-Police Engagement Commission and the action recommended by city staff. You can read about each topic in the staff reports, which are available on the city website.

### How to watch

#### In Person



City Council Chamber  
1200 Carlsbad Village Drive

#### Online



Watch the livestream at  
[carlsbadca.gov/watch](http://carlsbadca.gov/watch)

### How to participate

If you would like to provide comments to the Commission, please:

- Fill out a speaker request form, located in the foyer.
  - Submit the form to the Clerk before the item begins.
  - When it's your turn, the Clerk will call your name and invite you to the podium.
  - Speakers have three minutes, unless the presiding officer (usually the chair) changes that time.
  - You may not give your time to another person, but can create a group. A group must select a single speaker as long as three other members of your group are present. All forms must be submitted to the City Clerk before the item begins and will only be accepted for items listed on the agenda (not for general public comment at the beginning of the meeting). Group representatives have 10 minutes unless that time is changed by the presiding officer or the Commission.
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- **In writing:** Email comments to [clerk@carlsbadca.gov](mailto:clerk@carlsbadca.gov). Comments received by noon the day of the meeting will be shared with the Commission prior to the meeting. When e-mailing comments, please identify in the subject line the agenda item to which your comments relate. All comments received will be included as part of the official record.

### Reasonable accommodations

Reasonable Accommodations Persons with a disability may request an agenda packet in appropriate alternative formats as required by the Americans with Disabilities Act of 1990. Reasonable accommodations and auxiliary aids will be provided to effectively allow participation in the meeting. Please contact the City Manager's Office at 442-339-2821 (voice), 711 (free relay service for TTY users), 760-720-9461 (fax) or [manager@carlsbadca.gov](mailto:manager@carlsbadca.gov) by noon on the Friday before the meeting to make arrangements. City staff will respond to requests by noon on Monday, the day of the meeting, and will seek to resolve requests before the start of the meeting in order to maximize accessibility.

**CALL TO ORDER:** 2 p.m.

**ROLL CALL:** Cannon, Connolly, Frazee, Novak, Zepeda.

**PLEDGE OF ALLEGIANCE:** Director of Legislative and Constituent Services Sheila Cobian led the Pledge of Allegiance.

**APPROVAL OF MINUTES:** None.

**PRESENTATIONS:**

Staff and Commissioner introductions

**DEPARTMENTAL REPORTS:**

1. **CHAIR AND VICE CHAIR SELECTION:** Accept nominations from the floor and adopt resolutions appointing a Chair and Vice Chair for the Community-Police Engagement Commission for terms ending December 2024. (Staff contact: Sheila Cobian, City Manager Department)

**Recommended Action:** Adopt resolutions appointing a Chair and Vice Chair.

**ACTION:** Adopted Resolution No. 2023-001 appointing Commission Member Patrick Connolly as Chair; and

Adopted Resolution No. 2023-002 appointing Commission Member Michael Zepeda as Vice Chair – 5/0.

**PUBLIC COMMENT:** *The Brown Act allows any member of the public to comment on items not on the agenda. Please treat others with courtesy, civility, and respect. Members of the public may participate in the meeting by submitting comments as provided on the front page of this agenda. The Commission will receive comments in the beginning of the meeting. In conformance with the Brown Act, no action can occur on these items.*

**CONSENT CALENDAR:** None.

**PUBLIC HEARINGS:** None.

**DEPARTMENTAL REPORTS (continued):**

2. **RALPH M. BROWN ACT AND PUBLIC RECORDS ACT PRESENTATION:** Receive a presentation regarding the Ralph M. Brown Act and Public Records Act. (Staff contact: Sheila Cobian, City Manager Department and Allegra Frost, City Attorney Department)

**Recommended Action:** Receive the presentation.

**ACTION:** The Commission received the presentation.

3. **OVERVIEW OF THE CARLSBAD POLICE DEPARTMENT:** Receive an overview of the Carlsbad Police Department and provide feedback to staff regarding future Commission presentation topics. (Staff contact: Mickey Williams, Police Chief)

**Recommended Action:** Receive the presentation and provide feedback to staff.

**ACTION:** The Commission received the updates and provided feedback (see Minutes for details).

4. HOMELESSNESS ACTION PLAN PRESENTATION: Receive a presentation regarding the Homelessness Action Plan. (Staff contact: Chris Shilling and Jessica Klein, Housing & Homeless Services Department)

**Recommended Action:** Receive the presentation.

**ACTION:** The Commission received the presentation.

5. APPROVAL OF THE COMMUNITY-POLICE ENGAGEMENT COMMISSION REGULAR MEETING SCHEDULE: Review and adopt a resolution approving the Community-Police Engagement Commission Regular Meeting Scheduled as proposed by staff. (Staff contact: Sheila Cobian, City Manager Department)

**Recommended Action:** Adopt the resolution.

**ACTION:** Adopted Resolution No. 2023-003 – 5/0.

COMMISSION MEMBER COMMENTARY AND REQUESTS FOR CONSIDERATION OF MATTERS: *This portion of the agenda is for the Commission to make brief announcements, brief reports of their activities and requests for future agenda items.*

STAFF COMMENTS:

ADJOURNMENT: 4:11 p.m.