



COMMUNITY-POLICE ENGAGEMENT COMMISSION

Agenda

Special Meeting

March 25, 2024, 5 p.m.

Council Chamber
1200 Carlsbad Village Dr.
Carlsbad, CA 92008
carlsbadca.gov

Welcome to the Community-Police Engagement Commission Meeting

We welcome your interest and involvement in the city's legislative process. This agenda includes information about topics coming before the Community-Police Engagement Commission and the action recommended by city staff. You can read about each topic in the staff reports, which are available on the city website.

How to watch

In Person



City Council Chamber
1200 Carlsbad Village Drive

Online



Watch the livestream at
carlsbadca.gov/watch

How to participate

If you would like to provide comments to the Commission, please:

- Fill out a speaker request form, located in the foyer.
- Submit the form to the Clerk before the item begins.
- When it's your turn, the Clerk will call your name and invite you to the podium.
- For non-agenda public comment, speakers must confine their remarks to matters within the Commission's subject matter jurisdiction.
- For public comment on agenda items, speakers must confine their remarks to the question or matter under consideration.
- Speakers have three minutes, unless the presiding officer (usually the Chair) changes that time.
- You may not give your time to another person, but can create a group. A group must select a single speaker as long as three other members of your group are present. All forms must be submitted to the Clerk before the item begins and will only be accepted for items listed on the agenda (not for general public comment at the beginning of the meeting). Group representatives have 10 minutes unless that time is changed by the presiding officer or the Commission.
- Failure to comply with the rules for public participation is disruptive conduct. Continuing disruptive conduct after being asked by the presiding official to cease may result in removal from the meeting.
- **In writing:** Email comments to clerk@carlsbadca.gov. Comments received by noon the day of the meeting will be shared with the Commission prior to the meeting. When e-mailing comments, please identify in the subject line the agenda item to which your comments relate. All comments received will be included as part of the official record.

Reasonable accommodations

Reasonable Accommodations Persons with a disability may request an agenda packet in appropriate alternative formats as required by the Americans with Disabilities Act of 1990. Reasonable accommodations and auxiliary aids will be provided to effectively allow participation in the meeting. Please contact the City Manager's Office at 442-339-2821 (voice), 711 (free relay service for TTY users), 760-720-9461 (fax) or manager@carlsbadca.gov by noon on the day of the meeting to make arrangements. City staff will respond to requests by the start of the meeting and will seek to resolve requests before the start of the meeting in order to maximize accessibility.

CALL TO ORDER:

ROLL CALL:

PLEDGE OF ALLEGIANCE:

APPROVAL OF MINUTES:

Minutes of the Meeting held Jan. 22, 2024

PUBLIC COMMENT ON AGENDA ITEMS ONLY:

CONSENT CALENDAR: None.

PUBLIC HEARINGS: None.

DEPARTMENTAL REPORTS:

1. **ANNUAL REVIEW OF THE POLICE DEPARTMENT’S MILITARY EQUIPMENT USE POLICY IN ACCORDANCE WITH ASSEMBLY BILL 481:** Receive a presentation regarding the annual review of the Police Department’s Military Equipment Use Policy prior to going to City Council, in accordance with California Assembly Bill 481. (Staff contact: Ryan Opeka, Police Department)

Recommended Action: Receive the presentation.

2. **COMMUNITY-POLICE ENGAGEMENT COMMISSION WORK PLAN:** Review and discuss the draft Community-Police Engagement Commission Annual Work Plan. (Staff contact: Kristina Ray, Communication & Engagement)

Recommended Action: Review the draft Community-Police Engagement Commission Annual Work Plan and provide feedback to staff regarding any desired changes.

COMMISSION MEMBER COMMENTARY AND REQUESTS FOR CONSIDERATION OF MATTERS: *This portion of the agenda is for the Commission to make brief announcements, brief reports of their activities and requests for future agenda items.*

STAFF COMMENTS:

ADJOURNMENT:



COMMUNITY-POLICE ENGAGEMENT COMMISSION

Regular Meeting

Minutes

Jan. 22, 2024, 2 p.m.

Council Chamber
1200 Carlsbad Village Drive
Carlsbad, CA 92008

CALL TO ORDER: 2 p.m.

ROLL CALL: Connolly, Zepeda, Frazee.
Absent: Novak, Cannon.

PLEDGE OF ALLEGIANCE: Commissioner Frazee led the Pledge of Allegiance.

APPROVAL OF MINUTES:

Minutes of the Special Meeting held on Oct. 23, 2023

Motion by Chair Connolly, seconded by Commissioner Frazee, to approve the minutes as presented. Motion carried 3/0/2 – (Cannon, Novak – Absent).

PRESENTATIONS: None.

PUBLIC COMMENT: None.

CONSENT CALENDAR: None.

PUBLIC HEARINGS: None.

DEPARTMENTAL REPORTS:

This item was continued to a date certain of Feb. 26, 2024.

1. **COMMUNITY-POLICE ENGAGEMENT COMMISSION WORK PLAN:** Participate in a facilitated discussion creating the draft Community-Police Engagement Commission Annual Work Plan. (Staff contact: Kristina Ray, Communication & Engagement)

Recommended Action: Participate in a discussion and provide direction to staff for the creation of the Community-Police Engagement Commission Annual Work Plan.

Director of Legislative Services Sheila Cobian explained that since there are only three of five commissioners present, the commission members can continue the item to a future date or receive the presentation.

Motion by Chair Connolly, seconded by Commissioner Zepeda to continue the item.

Chair Connolly announced that he would prefer the item be continued to a future meeting when all Commission Members were present.

Director of Legislative & Constituent Services Sheila Cobian announced the next scheduled meeting is Feb. 26, 2024 at 2 p.m.

Motion by Chair Connolly, seconded by Commissioner Zepeda to continue the item to a date certain of Feb. 26, 2024, at 2 p.m. Motion carried 3/0/2 – (Cannon, Novak – Absent).

2. POLICE CHIEF'S REPORT ON RECENT COMMUNITY EVENTS: Receive a report from the Chief of Police regarding recent events in the City of Carlsbad. (Staff contact: Mickey Williams, Police Department)

Recommended Action: Receive the report.

Police Chief Mickey Williams presented the report and reviewed a PowerPoint presentation (on file in the Office of the City Clerk).

In response to an inquiry from Commissioner Frazee, Police Chief Williams explained that the investigative cameras are deployed on a temporary basis where a case-by-case analysis, initial approval and an ongoing assessment is used to determine usage.

In response to Commissioner Zepeda, Police Chief Williams explained that the community's response related to officer involved shootings indicates that they trust the Police Department. Police Chief Williams further explained that the body worn camera videos are made available to the public through a private vendor that specialize in preparing critical incident videos.

Chair Connolly requested that Commissioners be sent a notification when critical incident videos are released to the public.

In response to an inquiry from Chair Connolly, Police Chief Williams explained that as part of the memorandum of understanding countywide, the F.B.I. has a role in officer involved shooting investigations from an oversight-monitoring perspective. He further explained that if the FBI sees something of issue or trouble, they have the authority to ask for additional information or to potentially launch their own independent investigation if that were to be deemed appropriate.

Chief Williams stated that the department thinks it is really important, from a community trust perspective and that the department works very closely with its federal partners. He also explained that the F.B.I. in these type of situations does have a role of checking the department's work to make sure the department is doing things lawfully locally and may also check the district attorneys work to make sure their analysis is complete, thorough, accurate and on point. Therefore, the FBI does have a role, but it is more of a monitoring role until they see something that invokes their need to interject.

The Commission received the presentation.

COMMISSION COMMENTARY AND REQUESTS FOR CONSIDERATION OF MATTERS: *This portion of the agenda is for the Commission to make brief announcements, brief reports of their activities and requests for future agenda items.*

Chair Connolly requested at a future meeting, a simple explanation of qualified immunity for Police Officers in order for the public to understand what it is.

ANNOUNCEMENTS: This section of the Agenda is designated for announcements to advise the community regarding events that Members of the City Council have been invited to, and may participate in.

Director of Legislative and Constituent Services Sheila Cobian announced that Conflict of Interest Form 700 will be due on April 1, 2024.

Director of Legislative Services Sheila Cobian announced that the next meeting will be a Special Meeting held on Tues., Feb. 29, 2024 with the primary discussion being the Commission Workshop.

ADJOURNMENT: Chair Connolly adjourned the duly noticed meeting at 2:45 p.m.

Ana Marie Alarcon, CMC
Deputy City Clerk



Community-Police Engagement Commission

Staff Report

Meeting Date: March 25, 2024

To: Community-Police Engagement Commission

From: Sheila Cobian, Legislative & Constituent Services Director

Staff Contact: Ryan Opeka, Professional Standards Lieutenant/SWAT Commander
Ryan.opeka@carlsbadca.gov, 442-339-2149

Subject: Presentation of the Annual Review of the Police Department's Military Equipment Use Policy in Accordance with Assembly Bill 481

District: All

Recommended Action

Receive a presentation regarding the annual review of the Police Department's Military Equipment Use Policy prior to going to City Council, in accordance with California Assembly Bill 481. The presentation will include an explanation of the current policy and proposed language change.

Executive Summary

Staff will provide the presentation and respond to Commissioner questions and feedback.

Fiscal Analysis

This action has no fiscal impact.

Environmental Evaluation

This action does not require environmental review because it does not constitute a project within the meaning of the California Environmental Quality Act under California Public Resources Code Section 21065 in that it has no potential to cause either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

Exhibits

1. Carlsbad Police Department Policy 708
2. Red-line version of Carlsbad Police Department Policy 708 with proposed language change

Military Equipment

708.1 PURPOSE AND SCOPE

The purpose of this policy is to provide guidelines for the approval, acquisition, use, training and reporting requirements of military equipment in accordance with California Assembly Bill 481 (codified at Government Code § 7070, et seq.). Additionally, this policy outlines the fiscal impact and specific descriptions of existing military equipment within the Department's inventory.

708.1.1 DEFINITIONS

The definitions provided in Government Code section 7070 apply to this policy, including the following:

Governing body – The elected or appointed body that oversees the Department.

Military equipment – Means the following:

- Unmanned, remotely piloted, powered aerial or ground vehicles. This definition applies to small Unmanned Aircraft Systems (sUAS) and SWAT robots.
- Mine-resistant ambush-protected (MRAP) vehicles or armored personnel carriers. However, police versions of standard consumer vehicles are specifically excluded from this definition.
- High mobility multipurpose wheeled vehicles (HMMWV), two-and-one-half-ton trucks, five-ton trucks, or wheeled vehicles that have a breaching or entry apparatus attached. However, unarmored all-terrain vehicles (ATVs) and motorized dirt bikes are specifically excluded from this definition.
- Tracked armored vehicles that provide ballistic protection to their occupants and utilize a tracked system instead of wheels for forward motion.
- Command and control vehicles that are either built or modified to facilitate the operational control and direction of public safety units.
- Weaponized aircraft, vessels, or vehicles of any kind.
- Battering rams, slugs, and breaching apparatuses that are explosive in nature. However, items designed to remove a lock, such as bolt cutters or a handheld, one-person ram, are specifically excluded from this definition.
- Firearms and ammunition of .50 caliber or greater. However, standard-issue shotguns and standard-issue shotgun ammunition are specifically excluded from this definition..
- Specialized firearms and ammunition of less than .50 caliber, including assault weapons as defined in Penal Code sections 30510 and 30515, with the exception of standard-issue service weapons and ammunition of less than .50 caliber that are issued to sworn members.
- Any firearm or firearm accessory that is designed to launch explosive projectiles.

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- "Flashbang" grenades and explosive breaching tools, "tear gas," and "pepper balls" including munitions containing tear gas or OC. However, standard, service-issued handheld pepper spray is specifically excluded from this definition.
- TASER® Shockwave, microwave weapons, water cannons, and long-range acoustic devices (LRADs).
- The following projectile launch platforms and their associated munitions: 40 mm projectile launchers, "bean bag," rubber bullet, and specialty impact munitions (SIM) weapons.
- Any other equipment as determined by the governing body or a state agency to require additional oversight.
- "Military equipment" does not include general equipment not designated as prohibited or controlled by the federal Defense Logistics Agency.

708.2 POLICY

It is the policy of the Carlsbad Police Department that members of this department comply with the provisions of Government Code § 7071 with respect to military equipment.

708.3 MILITARY EQUIPMENT COORDINATOR

The Chief of Police should designate a member of this department to act as the military equipment coordinator. The responsibilities of the military equipment coordinator include but are not limited to:

- (a) Acting as liaison to the governing body for matters related to the requirements of this policy.
- (b) Identifying department equipment that qualifies as military equipment in the current possession of the Department, or the equipment the Department intends to acquire that requires approval by the governing body.
- (c) Conducting an inventory of all military equipment at least annually.
- (d) Collaborating with any other law enforcement agency that may use military equipment within the jurisdiction of Carlsbad Police Department (Government Code § 7071).
- (e) Preparing for, scheduling, and coordinating the annual community engagement meeting to include:
 1. Publicizing the details of the meeting.
 2. Preparing for public questions regarding the department's funding, acquisition, and use of equipment.
- (f) Preparing the annual military equipment report for submission to the Chief of Police and ensuring that the report is made available on the department website (Government Code § 7072).
- (g) Establishing the procedure for a person to register a complaint or concern, or how that person may submit a question about the use of a type of military equipment, and how the Department will respond in a timely manner.

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Carlsbad PD Policy Manual

Military Equipment

708.4 MILITARY EQUIPMENT INVENTORY

Appendix A contains the descriptions, purposes and authorized uses, fiscal impact, training requirements, and legal and procedural rules governing each authorized use for all military equipment of the Department.

708.5 MILITARY EQUIPMENT USE POLICY APPROVAL

The Chief of Police or the authorized designee shall obtain approval from the governing body by way of an ordinance adopting the military equipment use policy. As part of the approval process, the Chief of Police or the authorized designee shall ensure the proposed military equipment use policy is submitted to the governing body and is available on the department website at least 30 days prior to any public hearing concerning the military equipment at issue (Government Code § 7071). The military equipment use policy must be approved by the governing body prior to engaging in any of the following (Government Code § 7071):

- (a) Requesting military equipment made available pursuant to 10 USC § 2576a.
- (b) Seeking funds for military equipment, including but not limited to applying for a grant, soliciting or accepting private, local, state, or federal funds, in-kind donations, or other donations or transfers.
- (c) Acquiring military equipment either permanently or temporarily, including by borrowing or leasing.
- (d) Collaborating with another law enforcement agency in the deployment or other use of military equipment within the jurisdiction of this department.
- (e) Using any new or existing military equipment for a purpose, in a manner, or by a person not previously approved by the governing body.
- (f) Soliciting or responding to a proposal for, or entering into an agreement with, any other person or entity to seek funds for, apply to receive, acquire, use, or collaborate in the use of military equipment.
- (g) Acquiring military equipment through any means not provided above.

708.5.1 REPLACEMENT OF APPROVED EQUIPMENT

The police department will replace, as needed, any existing approved military equipment with the equipment of the same make and model, or if unavailable, with substantially similar equipment which will be subject to the same requirements as the replaced equipment.

708.6 ANNUAL MILITARY EQUIPMENT REPORT AND COMMUNITY ENGAGEMENT

The Chief of Police or the authorized designee shall submit a military equipment report to the governing body for each type of military equipment approved within one year of approval of this policy, and annually thereafter, for as long as the military equipment is available for use (Government Code § 7072). The annual military equipment report shall, at a minimum, include the following information for the immediately preceding calendar year for each type of military equipment:

- (a) A summary of how the military equipment was used and the purpose of its use.

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Military Equipment

- (b) A summary of any complaints or concerns received concerning the military equipment.
- (c) The results of any internal audits, any information about violations of the military equipment use policy, and any actions taken in response, consistent with all applicable state employee privacy laws.
- (d) The total annual cost for each type of military equipment, including acquisition, personnel, training, transportation, maintenance, storage, upgrade, and other ongoing costs, and from what source funds will be provided for the military equipment in the calendar year following submission of the annual military equipment report.
- (e) The quantity possessed for each type of military equipment.
- (f) If the Department intends to acquire additional military equipment in the next year, the quantity sought for each type of military equipment

The Chief of Police or the authorized designee shall make each annual military equipment report publicly available on the department website for as long as the military equipment is available for use.

Within 30 days of submitting and publicly releasing the annual military equipment report, the Department shall hold at least one well-publicized and conveniently located community engagement meeting, at which the general public may discuss and ask question regarding the annual military equipment report and the Department's funding, acquisition, or use of military equipment.

The governing body will determine, based on the annual military equipment report, whether each type of military equipment identified in the report has complied with the standards for approval, as set forth in Government Code § 7071, subdivision (d). If the governing body determines that a type of military equipment identified in the annual military equipment report has not complied with the standards as set forth in Government Code § 7071, subdivision (d), it may either disapprove a renewal of the authorization for that type of military equipment or require modifications to this military equipment use policy in a manner that will resolve lack of compliance.

708.7 COORDINATION WITH OTHER JURISDICTIONS

Department members are required to adhere to this Military Equipment Use policy and all applicable Carlsbad Police Department policies and procedures, regardless of operational jurisdiction. Members of other law enforcement agencies that are providing mutual aid to this jurisdiction shall comply with their respective military equipment use policies in rendering mutual aid.

708.8 PUBLIC COMPLAINT PROCEDURE

Complaints related to the application or use of military equipment shall be handled in accordance with Department Policy 1020 - Personnel Complaints.

Military Equipment

708.1 PURPOSE AND SCOPE

The purpose of this policy is to provide guidelines for the approval, acquisition, use, training and reporting requirements of military equipment in accordance with California Assembly Bill 481 (codified at Government Code § 7070, et seq.). Additionally, this policy outlines the fiscal impact and specific descriptions of existing military equipment within the Department's inventory.

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- Tracked armored vehicles that provide ballistic protection to their occupants and utilize a tracked system instead of wheels for forward motion.
- Command and control vehicles that are either built or modified to facilitate the operational control and direction of public safety units.
- Weaponized aircraft, vessels, or vehicles of any kind.
- Battering rams, slugs, and breaching apparatuses that are explosive in nature. However, items designed to remove a lock, such as bolt cutters or a handheld, one-person ram, are specifically excluded from this definition.
- Firearms and ammunition of .50 caliber or greater, However, standard-issue shotguns and standard-issue shotgun ammunition are specifically excluded from this definition..
- Specialized firearms and ammunition of less than .50 caliber, including assault weapons as defined in Penal Code sections 30510 and 30515, with the exception of standard-issue service weapons and ammunition of less than .50 caliber that are issued to sworn members.
- Any firearm or firearm accessory that is designed to launch explosive projectiles.
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- TASER® Shockwave, microwave weapons, water cannons, and long-range acoustic devices (LRADs).
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- b) Identifying department equipment that qualifies as military equipment in the current possession of the Department, or the equipment the Department intends to acquire that requires approval by the governing body.
- c) Conducting an inventory of all military equipment at least annually.
- d) Collaborating with any other law enforcement agency that may use military equipment within the jurisdiction of Carlsbad Police Department (Government Code § 7071).
- e) Preparing for, scheduling, and coordinating the annual community engagement meeting to include:
 1. Publicizing the details of the meeting.
 2. Preparing for public questions regarding the department's funding, acquisition, and use of equipment.
- f) Preparing the annual military equipment report for submission to the Chief of Police and ensuring that the report is made available on the department website (Government Code § 7072).
- g) Establishing the procedure for a person to register a complaint or concern, or how that person may submit a question about the use of a type of military equipment, and how the Department will respond in a timely manner.

708.4 MILITARY EQUIPMENT INVENTORY

Appendix A contains the descriptions, purposes and authorized uses, fiscal impact, training requirements, and legal and procedural rules governing each authorized use for all military equipment of the Department.

708.5 MILITARY EQUIPMENT USE POLICY APPROVAL

The Chief of Police or the authorized designee shall obtain approval from the governing body by way of an ordinance adopting the military equipment use policy. As part of the approval process, the Chief of Police or the authorized designee shall ensure the proposed military equipment use policy is submitted to the governing body and is available on the department website at least 30 days prior to any public hearing concerning the military equipment at issue (Government Code § 7071). The military equipment use policy must be approved by the governing body prior to engaging in any of the following (Government Code § 7071):

- a) Requesting military equipment made available pursuant to 10 USC § 2576a.
- b) Seeking funds for military equipment, including but not limited to applying for a grant, soliciting or accepting private, local, state, or federal funds, in-kind donations, or other donations or transfers.
- c) Acquiring military equipment either permanently or temporarily, including by borrowing or leasing.
- d) Collaborating with another law enforcement agency in the deployment or other use of military equipment within the jurisdiction of this department.
- e) Using any new or existing military equipment for a purpose, in a manner, or by a person not previously approved by the governing body.
- f) Soliciting or responding to a proposal for, or entering into an agreement with, any other person or entity to seek funds for, apply to receive, acquire, use, or collaborate in the use of military equipment.
- g) Acquiring military equipment through any means not provided above.

708.5.1 REPLACEMENT OF APPROVED EQUIPMENT

~~The police department will replace, as needed, any existing approved military equipment with the equipment of the same make and model, or if unavailable, with substantially similar equipment which will be subject to the same requirements as the replaced equipment.~~

The Police Department may acquire additional equipment and munitions of the types (or substantially similar types) contained in Appendix A. The quantity for each type of equipment and munition in Appendix A is not intended as a cap on the number that may be acquired.

708.6 ANNUAL MILITARY EQUIPMENT REPORT AND COMMUNITY ENGAGEMENT

The Chief of Police or the authorized designee shall submit a military equipment report to the governing body for each type of military equipment approved within one year of approval of this policy, and annually thereafter, for as long as the military equipment is available for use (Government Code § 7072). The annual military equipment report shall, at a minimum, include the following information for the immediately preceding calendar year for each type of military equipment:

- a) A summary of how the military equipment was used and the purpose of its use.

- b) A summary of any complaints or concerns received concerning the military equipment.
- c) The results of any internal audits, any information about violations of the military equipment use policy, and any actions taken in response, consistent with all applicable state employee privacy laws.
- d) The total annual cost for each type of military equipment, including acquisition, personnel, training, transportation, maintenance, storage, upgrade, and other ongoing costs, and from what source funds will be provided for the military equipment in the calendar year following submission of the annual military equipment report.
- e) The quantity possessed for each type of military equipment.
- f) If the Department intends to acquire additional military equipment in the next year, the quantity sought for each type of military equipment

The Chief of Police or the authorized designee shall make each annual military equipment report publicly available on the department website for as long as the military equipment is available for use. Within 30 days of submitting and publicly releasing the annual military equipment report, the Department shall hold at least one well-publicized and conveniently located community engagement meeting, at which the general public may discuss and ask question regarding the annual military equipment report and the Department's funding, acquisition, or use of military equipment. The governing body will determine, based on the annual military equipment report, whether each type of military equipment identified in the report has complied with the standards for approval, as set forth in Government Code § 7071, subdivision (d). If the governing body determines that a type of military equipment identified in the annual military equipment report has not complied with the standards as set forth in Government Code § 7071, subdivision (d), it may either disapprove a renewal of the authorization for that type of military equipment or require modifications to this military equipment use policy in a manner that will resolve lack of compliance.

708.7 COORDINATION WITH OTHER JURISDICTIONS

Department members are required to adhere to this Military Equipment Use policy and all applicable Carlsbad Police Department policies and procedures, regardless of operational jurisdiction. Members of other law enforcement agencies that are providing mutual aid to this jurisdiction shall comply with their respective military equipment use policies in rendering mutual aid.

708.8 PUBLIC COMPLAINT PROCEDURE

Complaints related to the application or use of military equipment shall be handled in accordance with Department Policy 1020 - Personnel Complaints.



COMMUNITY-POLICE ENGAGEMENT COMMISSION

Staff Report

Meeting Date: March 25, 2024

To: Community-Police Engagement Commission

From: Sheila Cobian, Legislative & Constituent Services Director

Staff Contact: Kristina Ray, Communication & Engagement Director
Kristina.ray@carlsbadca.gov, 442-339-2957

Subject: Community-Police Engagement Commission Work Plan

District: All

Recommended Action

Review and discuss the draft Community-Police Engagement Commission Annual Work Plan.

Background

The Carlsbad Municipal Code requires that each city board and commission submit an annual work plan and a subsequent report of the board or commissions activities to the City Council. The work plan should include the activities that the board or commission anticipates undertaking in the coming year. The City Council will review, amend if necessary and approve the work plan.

Discussion

The purpose of the Community-Police Engagement Commission is to provide a cooperative and collaborative forum for the community and police leadership to learn and discuss the challenges of modern-day policing and provide a community perspective about public safety challenges. The commission will work collaboratively with the police chief to provide advice, support, and recommendations relating to current or newly considered policies and programs with an overarching goal of building trust and fostering strong police-community relations.

During this meeting, commissioners will have an opportunity to review and discuss the draft work plan that was created based on Commission input at the Feb. 26, 2024, special meeting. At that meeting the Commission identified goals and tasks it would like to work on for the next 12 months to support its mission.

Fiscal Analysis

This action has no fiscal impact.

Environmental Evaluation

This action does not require environmental review because it does not constitute a project within the meaning of the California Environmental Quality Act under California Public Resources Code Section 21065 in that it has no potential to cause either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

Exhibits

1. Draft 2024-25 Community-Police Engagement Commission Work Plan

City of Carlsbad
Community-Police Engagement Commission Work Plan
March 2024 – June 2025

I. Mission Statement

The mission of the City of Carlsbad Community-Police Engagement Commission is to help maintain a safe environment in Carlsbad by promoting mutual understanding and trust between the Police Department and those it serves through an inclusive and respectful forum that fosters informed dialogue.

For reference (this will not appear in the final work plan)

The purpose of the commission is to provide a cooperative and collaborative forum for the community and police leadership to learn and discuss the challenges of modern-day policing and provide a community perspective about public safety challenges.

The commission will work collaboratively with the police chief to provide advice, support, and recommendations relating to current or newly considered policies and programs with an overarching goal of building trust and fostering strong police-community relations.

Key themes for mission from commissioners

<i>Transparency / trust</i>	<i>Encourage community engagement</i>
<i>Community perspective</i>	<i>Innovative</i>
<i>Enhanced communication, outreach</i>	<i>Champion Carlsbad and its Police</i>
<i>Equable treatment</i>	<i>Department</i>
<i>Compassion /empathy</i>	<i>Informed</i>
<i>Professional / integrity</i>	<i>Respect</i>

II. Composition

Consistent with Chapters 2.30 and Section 2.15.050(A) of the Carlsbad Municipal Code, the Community-Police Engagement Commission shall consist of five members. The Mayor and each City Council member shall nominate one individual to serve for a term coinciding with the term of the Council member making the appointment. All nominations shall be subject to ratification by a majority vote of the City Council. In addition, the City Council may consider the following additional criteria in appointing members to the commission:

1. A demonstrated ability to be open minded, impartial, objective, and unbiased
2. An absence of any real or perceived bias, prejudice, or conflict of interest
3. A record of community involvement
4. An ability to build constructive working relationships and communicate effectively with diverse groups
5. A demonstrated commitment to the purpose of the commission with an eye toward fostering positive police-community relationships
6. Attendance at the Carlsbad Citizens Police Academy

Persons with ongoing litigation against the city related to police matters shall be ineligible to serve on the commission. In addition, current Carlsbad Police Department employees and their parents or children are ineligible to serve on the commission. (Ord. CS-441 § 3, 2022)

III. March 2024 through June 2025 Goals & Tasks

As a new commission the Community-Police Engagement Commission will focus on the following foundational goals and tasks during this first work plan period:

Goal: Establish best practices for commission communication, deliberation and operations.

Task 1: Commissioner preparation

Identify any additional training and subject matter information that would benefit commission members, beyond what is identified in Section 2.30.040 of the Carlsbad Municipal Code, which includes:

- A. Following appointment to the commission, members shall receive training on the following:
 1. The authority and responsibilities associated with their role as a commission member;
 2. City policies and legal requirements governing commission meetings; and
 3. Carlsbad Police Department policies, procedures, and practices.
- B. In addition, as soon as reasonably practical, ideally within the first six months of their appointment, commission members shall attend or observe the following:
 1. Police officer use of force training, including defensive tactics and scenario-based training;
 2. Police officer implicit bias training;
 3. Police officer training related to interaction with people in mental health crisis;
 4. At least two ride-alongs with the Carlsbad Police Department, one of which should be with the Homeless Outreach Team; and
 5. A presentation from the city's homeless services coordinator. (Ord. CS-441 § 3, 2022)

Among the ideas that could be considered are:

- Overview of trends affecting law enforcement in Carlsbad
- Understanding how the Police Department uses data and technology
- Training to recognize implicit bias
- Training in fostering civility at public meetings
- Literature review of best practices from other commissions
- Monitor City Council presentations involving the Police Department

Task 2: Meeting topics

Identify any regular or reoccurring agenda items that would help commissioners carry out their mission, beyond what is included in Section 2.30.050 of the Carlsbad Municipal Code, which states:

Each Regular Meeting shall include an item allowing the police chief or designee to provide a Police Department update, including a report on any notable past or upcoming events the Police Department is planning for and relevant data, such as crime analysis and police response data. (Ord. CS-441 § 3, 2022)

Among the ideas that could be considered are:

- Update on the Police Department's recent and upcoming community engagement activities
- New policies and policy changes under consideration
- Divisions in depth: understanding how various department functions operate
- Community input sharing (report on what community input commissioners have gathered since the last meeting)
- Results of bi-annual resident survey
- Critical incident reviews
- Overview of new legislation affecting law enforcement in Carlsbad
- Department success stories
- Meet new and newly promoted department leaders

Goal: Build deep understanding of community perspectives and interests

Task 1: Community data review

Review census data to learn about city demographics and their geographic distribution within the city.

Task 2: Community group identification/gap analysis

Review list of organizations the Police Department has engaged with over the past two years and identify any additional groups, formal or informal, that may reach new segments of the community or be under-represented.

Task 3: Engagement ride-alongs

Attend up to three community engagement events planned by the Police Department, such as school visits, presentations to business groups, Coffee with a Cop events and neighborhood meetings. Observe and report back to the commission on insights gathered.

Task 4: Commission meetings

Encourage groups and individuals to attend and provide input at commission meetings or to watch meeting videos to learn about the work of the Carlsbad Police Department.

Task 5: Resident survey

Provide input on questions for consideration and receive a comprehensive report on the results of the Department's new resident survey, launching in 2024.

Goal: Share information with the broader community.

Task 1: Share meeting videos and city news summaries

Identify topics and agenda items that would be most of interest to the community and request that city staff share a summary and video link through its communication channels, as time and resources permit. Share links within the commissioners' own communication channels (emails to friends, posting on social media, etc.).

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