



LIBRARY BOARD OF TRUSTEES

# Agenda

Regular Meeting

May 22, 2024, 4 p.m.

Council Chamber  
1200 Carlsbad Village Dr.  
Carlsbad, CA 92008  
carlsbadca.gov

## Welcome to the Library Board of Trustees Meeting

We welcome your interest and involvement in the city's legislative process. This agenda includes information about topics coming before the Library Board of Trustees and the action recommended by city staff. You can read about each topic in the staff reports, which are available on the city website.

### How to watch

#### In Person



City Council Chamber  
1200 Carlsbad Village Drive

#### Online



Watch the livestream at  
[carlsbadca.gov/watch](https://carlsbadca.gov/watch)

### How to participate

If you would like to provide comments to the Board, please:

- Fill out a speaker request form, located in the foyer.
  - Submit the form to the Clerk before the item begins.
  - When it's your turn, the Clerk will call your name and invite you to the podium.
  - Speakers have three minutes, unless the presiding officer (usually the chair) changes that time.
  - You may not give your time to another person, but can create a group. A group must select a single speaker as long as three other members of your group are present. All forms must be submitted to the City Clerk before the item begins and will only be accepted for items listed on the agenda (not for general public comment at the beginning of the meeting). Group representatives have 10 minutes unless that time is changed by the presiding officer or the Board.
- 
- **In writing:** Email comments to [librarycommunity@carlsbadca.gov](mailto:librarycommunity@carlsbadca.gov). Comments received by 1 p.m. the day of the meeting will be shared with the Board prior to the meeting. When emailing comments, please identify in the subject line the agenda item to which your comments relate. All comments received will be included as part of the official record.

### Reasonable accommodations

Reasonable Accommodations Persons with a disability may request an agenda packet in appropriate alternative formats as required by the Americans with Disabilities Act of 1990. Reasonable accommodations and auxiliary aids will be provided to effectively allow participation in the meeting. Please contact the City Manager's Office at 442-339-2821 (voice), 711 (free relay service for TTY users), 760-720-9461 (fax) or [manager@carlsbadca.gov](mailto:manager@carlsbadca.gov) by noon on the Monday before the meeting to make arrangements. City staff will respond to requests by noon on Wednesday, the day of the meeting, and will seek to resolve requests before the start of the meeting in order to maximize accessibility.

**CALL TO ORDER:**

**ROLL CALL:**

**PLEDGE OF ALLEGIANCE:**

**APPROVAL OF MINUTES:**

Minutes of the Regular Meeting held on April 24, 2024

**PRESENTATIONS:**

**PUBLIC COMMENT:** *The Brown Act allows any member of the public to comment on items not on the agenda. Please treat others with courtesy, civility, and respect. Members of the public may participate in the meeting by submitting comments as provided on the front page of this agenda. The Board will receive comments in the beginning of the meeting. In conformance with the Brown Act, no action can occur on these items.*

**PUBLIC HEARINGS:** None.

**DEPARTMENTAL REPORTS:**

1. **LIBRARY REPORT APRIL 2024:** Receive the Narrative Report and Statistical Report for April 2024. (Staff contact: Sheila Crosby and Katie Nye, Library & Cultural Arts)

**Recommended Action:** Receive the report.

2. **LIBRARY OF THINGS:** Receive a report on the non-traditional library items available to patrons known as the Library of Things. (Staff contact: Laura Mendez and Jacqui Petri, Library & Cultural Arts)

**Recommended Action:** Receive the report.

3. **CARLSBAD READS TOGETHER 2024 FINAL REPORT:** Receive a final report on Carlsbad Reads Together 2024. (Staff contact: Bill Sannwald and Ashleigh Hvinden, Library & Cultural Arts)

**Recommended Action:** Receive the report.

4. **SUMMER READING ADVENTURE 2024:** Receive an overview on programs and events planned for Summer Reading Adventure 2024. (Staff contact: Jennifer Benson and Kylee Seal, Library & Cultural Arts)

**Recommended Action:** Receive the report.

5. FISCAL YEAR 2024-25 BUDGET SUBMITTAL AND LETTER OF CONCURRENCE: Receive a report on the fiscal year 2024-25 library budget submittal and vote to accept a letter of concurrence to be sent to City Council via memo. (Staff contact: Fiona Everett, Library & Cultural Arts)

**Recommended Action:** Receive the report.

6. NORTH SAN DIEGO COUNTY GENEALOGICAL SOCIETY REPORT: Receive a report from the North San Diego County Genealogical Society. (Staff contact: Sheila Crosby, Library & Cultural Arts)

**Recommended Action:** Receive the report.

**BOARD COMMENTARY AND REQUESTS FOR CONSIDERATION OF MATTERS**: *This portion of the agenda is for the Board to make brief announcements, brief reports of their activities and requests for future agenda items.*

**DIRECTORS COMMENTS**:

**ANNOUNCEMENTS**:

**ADJOURNMENT**:



# Minutes

April 24, 2024, 4 p.m.

**CALL TO ORDER:** 4 p.m.

**ROLL CALL:** Sheffler, DeForest, McBride, Moran, Waidelich.

**ANNOUNCEMENT OF CONCURRENT MEETINGS:** None.

**INVOCATION:** None.

**PLEDGE OF ALLEGIANCE:** Vice Chair Moran led the Pledge of Allegiance.

**APPROVAL OF MINUTES:**

Minutes of the regular meeting held March 27, 2024

Motion by Trustee DeForest seconded by Vice Chair Moran, to approve minutes as presented.  
Motion carried, 4/0/0/1 (Waidelich – Abstain).

**PRESENTATIONS:** None.

**PUBLIC COMMENT:**

*Christine Dicken spoke about library programming and patron input.*

**CONSENT CALENDAR:** None.

**PUBLIC HEARING:** None.

**DEPARTMENTAL REPORTS:**

1. **INTERGOVERNMENTAL AFFAIRS PROGRAM AND ONGOING LEGISLATIVE ADVOCACY:** Receive a presentation regarding the Intergovernmental Affairs Program of the City of Carlsbad and the city's recent and ongoing legislative advocacy efforts related to the operation of the city library system and provide feedback as appropriate. (Staff contact: Jason Haber, City Manager Department)

**Recommended Action:** Receive the report.

The board received the report and reviewed a PowerPoint presentation (on file in the Office of the City Clerk.)

Trustee Moran inquired as to how bill sponsorships are brought to the Legislative Subcommittee. Council Member Acosta responded through meeting with departments and engagement with city staff, and all are city generated.

Trustee Waidelich inquired about the status of two bills, SB 321 Local Public Library Partnership Program and AB 1825 California Freedom to Read Act. Intergovernmental Affairs Director Jason Haber responded SB 321 has passed. AB 1825 is still in process and the city has not taken a position on it at this time. Trustee Waidelich inquired if any issues related to library services have been heard through the League of California Cities. Council Member Acosta responded she has not heard of any issues related to libraries. Mr. Haber added the city is observing how the Governor's May revise budget proposal could impact city operations.

2. LIBRARY REPORTS FOR MARCH 2024: Receive the Narrative Reports and Statistical Reports for March 2024. (Staff contact: Sheila Crosby and Katie Nye, Library & Cultural Arts)

**Recommended Action:** Receive the reports.

The board received the reports.

Trustee DeForest inquired about the year to year eResource numbers being lower. Deputy Library Director Katie Nye attributed the lower number to downloads increasing through eResource Libby and a change in Valueline statistical reporting from page view to sessions.

3. QUARTERLY TECHNOLOGY REPORT: Receive the Quarterly Technology Report. (Staff contact: Andrea Hilliard, Library & Cultural Arts)

**Recommended Action:** Receive the report.

The board received the report and reviewed a PowerPoint presentation (on file in the Office of the City Clerk).

4. TRAINING REPORT: Receive a report from the department Training Coordinator on training that supports staff in the Library & Cultural Arts Department. (Staff contact: Hannah Nelson, Library & Cultural Arts)

**Recommended Action:** Receive the report.

The board received the report and reviewed a PowerPoint presentation (on file in the Office of the City Clerk).



5. FISCAL YEAR 2024-25 BUDGET UPDATE: Receive an update from staff on the FY 2024-25 budget. (Staff contact: Fiona Everett, Library & Cultural Arts)

**Recommended Action:** Receive the report.

The board received the report and reviewed a PowerPoint presentation (on file in the Office of the City Clerk).

Chair Sheffler inquired about the reduction in operating expenses over the last five years. Deputy Library Director Sheila Crosby responded not being open on Sundays decreased operating expenses, finding efficiencies in the services we provide and utilizing special revenue to supplement the general fund.

6. NORTH SAN DIEGO COUNTY GENEALOGICAL SOCIETY REPORT: Receive a report from the North San Diego County Genealogical Society. (Staff contact: Sheila Crosby, Library & Cultural Arts)

**Recommended Action:** Receive the report.

The board received the report.

Representative Genean Dunn reported the society is planning another in-person writing class this fall at the Georgina Cole Library starting in August; Salt Lake City Family History Library trip was in April and members just returned; "Treasure from the Attic: How My Search Began" virtual spring seminar; new family tree maker user group in May; and a beginner genealogy class in July.

**TRUSTEE COMMENTARY AND REQUESTS FOR CONSIDERATION OF MATTERS:** *This portion of the agenda is for the Board to make brief announcement, brief reports of their activities and request for future agenda items.*

Trustee DeForest commented on the non-traditional library items provided to patrons and suggested an updated list of those type of items.

Trustee McBride enjoyed the Nita Prose author event in support of Carlsbad Reads Together and thought "The Maid" was an excellent book selection this year.

Trustee Waidelich attended the "How Mysteries are Really Solved" event at the Georgina Cole Library in support of Carlsbad Reads Together; observed students enjoying the library's book bike and selected seeds for the seed library.

**DIRECTORS COMMENTS:** Deputy Library Director Sheila Crosby commented on the following:

- 194 attendees at Nita Prose author event in support of Carlsbad Reads Together 2024
- Jayci Lee author event on May 3
- Events around Free Comic Book Day on May 4
- Kind words on the Nita Prose author event from the Friends of the Carlsbad Library who sponsored the event
- Friends of the Carlsbad Library support of Summer Reading Adventure 2024
- The Friends' bookstores have returned to pre-pandemic sales profits
- All library locations will be closed on May 27 in observance of Memorial Day

**ANNOUNCEMENTS:** This section of the Agenda is designated for announcements to advise the community regarding events that Members of the Library Board have been invited to, and may participate in.

**STAFF COMMENTS:** None.

**ADJOURNMENT:** 5:21 p.m.



Jennifer Davidson  
Administrative Secretary



## LIBRARY BOARD OF TRUSTEES

# Staff Report

**Meeting Date:** May 22, 2024

**To:** Library Board of Trustees

**From:** Sheila Crosby, Deputy Library Director  
Katie Nye, Deputy Library Director

**Staff Contact:** Sheila Crosby, Deputy Library Director  
sheila.crosby@carlsbadca.gov, 442-339-5520  
Katie Nye, Deputy Library Director  
katie.nye@carlsbadca.gov, 442-339-2094

**Subject:** Library Reports for April 2024

**District:** All

### Recommended Action

Receive the Narrative Report and Statistical Report for April 2024.

### Executive Summary

The board will review the library's monthly narrative and statistical report for April 2024. These reports provide a summary of work completed across all Carlsbad City Library locations as well as data and information about the services and programs provided for the community.

### Explanation & Analysis

None.

### Fiscal Analysis

No financial impact.

### Next Steps

None.

### Environmental Evaluation

This item does not require environmental review because it does not constitute a project within the meaning of the California Environmental Quality Act under California Public Resources Code Section 21065 in that it has no potential to cause either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

### Exhibits

1. Narrative report for April 2024
2. Statistical report for April 2024



**Carlsbad City Library  
Monthly Library Report  
April 2024**

**Highlights:****1. Carlsbad Reads Together**

In the month of April, there were 27 events centered on the Carlsbad Reads Together 2024 selection, "The Maid," by author Nita Prose. These events included cinema clubs, book club discussions for all audiences, scavenger hunts, a take-home Escape Room kit produced by the Genealogy & Carlsbad History staff and special children's programs highlighting fingerprinting. Copies of the Carlsbad Reads Together selections had over 1,000 checkouts leading up to the event.

- "Nita Prose Author Event"

On April 18, the Carlsbad City Library hosted Nita Prose, former publishing Vice President of Simon & Shuster, and Canadian author of "The Maid," for the culminating event of Carlsbad Reads Together. 194 individuals attended the event in the Ruby G. Schulman Auditorium. The author spoke about her publishing journey, her robust cast of characters in her books, where the inspiration for "The Maid" came from and the possibility of a film adaptation. The moderator for this event was Susan McBeth, CEO of Adventures by the Book, and a Carlsbad City Library partner. After the discussion, author Prose had a book signing in the Kulchin Courtyard. Many people expressed sentiments via email and verbally about their enjoyment of the event.

- "Learning About Neurodiversity"

At the Georgina Cole Library on April 3, Dr. Christina Lambert along with her teenage daughter, Monelle, spoke about neurodiversity, its definition and discussed if Molly, the protagonist from "The Maid," is truly neurodivergent. This program was presented in partnership with the city's Human Resources Department. Dr. Lambert and Monelle presented for two hours and held a thorough audience question & answer session. Dr. Christina Lambert is a neurodivergent psychologist who provides counseling and consultation to neurodivergent campus employees of UC San Diego.

- "Heroes vs. Villains"

The San Diego Chapter of Sisters in Crime brought four authors to speak about the history of the mystery genre on April 4 at the Carlsbad City Library Learning Center. They also discussed the longevity of the mystery book genre and what type of mysteries are resonating with readers today. The members of Sisters in Crime include Kim Keeline, Curtis Ippolito, Corey Lynn Fayman, Deborah Larkin, and Carl Vonderau. Nine people attended the event.

- “How Mysteries are Really Solved”  
The Library partnered with the Carlsbad Police Department to present an event on April 9 at the Cole Library. The event featured two officers speaking how crimes are truly solved. 42 attendees heard the officers discuss which mystery author is most accurate to true police work (Michael Connelly), the length of time it takes to investigate one case, how cold cases are being solved with DNA and real-life recent Carlsbad investigations when the Carlsbad Police Department had to outsource to other agencies to solve crimes. Audience members included newly appointed Library Board Trustee Katrina Waidelich.

2. New Temporary Art Installation

A new Oversized Beach Chair by artist Nan Coffey has been placed in the Children’s Garden at Carlsbad City Library on Dove Lane. Children and staff have been enjoying the lively artwork that welcomes all to use as a place to rest, read and climb.



3. Garden to Table Workshop

Guest speaker and chef Kyle Dixon taught a class on April 13 on how to incorporate garden crops into your diet and meal planning to 17 people. Library Technician Ryann Belden facilitated a crop swap table where gardeners swapped crops, plants and succulents while commenting about how much they had learned from the presentation.

4. Green Business EXPO

Lead Librarian Darin Williamson and Library Technician Denise Pateros went to the Carlsbad Chamber of Commerce Green Business EXPO event on April 27, they conversed with 83 individuals about Libby, State Parks Passes, our commitment to sustainability, the seed library, Databases A to Z and other valuable services to enhance patrons' lives. At this event, staff met a community contact from the Gemological Institute of America who was so impressed with the library that she invited the outreach team to participate in their Sustainability Expo on May 8.

**Programs:**

5. Miniature Horse Visits

The miniature horse visits were very popular at all three library locations. The children loved meeting Marshmallow and AJ and the visit was a huge success. Both patrons and staff had the opportunity to pet, brush and take pictures with these beautiful miniature horses. The horses visited the Cole Library on April 2 with an attendance of 64 patrons, Dove Library on April 4 in the Children’s Garden with an attendance of 300 and the Library Learning Center on April 10 with an attendance of 37.



6. Genealogy & Carlsbad History Escape Room

As part of the community programming for Carlsbad Reads Together, the Genealogy & Carlsbad History staff created a unique take home game kit that provided an “Escape Room” type puzzle experience referencing Carlsbad history. Fifty kits were handed out throughout the month, and community members attending the Nita Prose event were enthusiastic about trying out the experience. Focused on the real-life history of the 1898 fire that burnt down the original Carlsbad Hotel, the fictional story game incorporated six word and thought puzzles, along with trivia about the hotel and the events of the fire for patrons to solve who set the fire.

**Accomplishments:**

7. Supervisors Academy

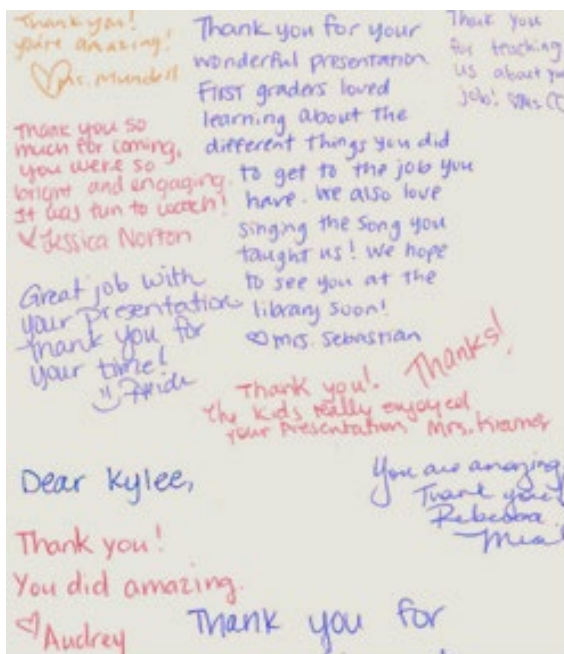
Librarian Emily Hardy graduated from Supervisor’s Academy in April. This is a 5-session course offered by The Centre for Organization Effectiveness, learning the fundamentals of successful team leadership and supervision. Senior Librarian Allyson Goodwin and Deputy Library Director Sheila Crosby attended the graduation event in the City of Chula Vista Council Chambers.



## Community Connections:

### 8. Career Day

Library Assistant Kylee Seal attended Career Day held at Del Rio Elementary in the City of Oceanside and presented about the work she does and what it's like to work in a library. She met with children in Transitional Kindergarten through grade 5 totaling five presentations to 270 students. She also read one book to each class and shared the Library's reading programs such as 1,000 Books Before Kindergarten, Summer Reading Adventure and the In-N-Out Cover to Cover program. See a nice thank you card below.

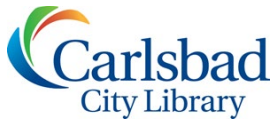


### 9. Latina Authors

Library Assistant Christina Lorenzo presented a discussion about popular Latina authors to a group of 11 high school students. The event was held at Carlsbad High School and was organized by the local non-profit MANA De North County. Students who attended received books, library tote bags and information about library resources.












# LIBRARY MONTHLY STATISTICS


## April 2024

		April 2023	April 2024
	Total Library Hours Open	621	732
	Total Visitors On-site (includes curbside)	33,643	43,672



### Library Services

	Circulation of Library Materials	70,114	85,591
	eAudiobook/eBook/eMagazine Downloads	19,946	23,122
	Audio/Video Streaming	804	1,184
Circulation Total		90,864	109,897
	Reference Questions	10,739	11,386

### Technology

	eResource Use	7,292	5,542
	Library Website Sessions	36,162	39,090
	In-House Computer Use	3,168	3,505

### Programs, Facility Usage

	Number of Programs Presented <i>(on-site, off-site, includes virtual)</i>	93	146
	Programs Attendance	3,642	4,716
	Number of Community Rentals	57	65
	Community Rentals Attendance	3,343	4,376



## LIBRARY BOARD OF TRUSTEES

# Staff Report

**Meeting Date:** May 22, 2024

**To:** Library Board of Trustees

**From:** Laura Mendez, Principal Librarian Partnerships & Community Outreach  
Jacqueline Petri, Senior Librarian Collections & Technical Services

**Staff Contact:** Laura Mendez, Principal Librarian  
laura.mendez@carlsbadca.gov, 442-339-5526  
Jacqueline Petri, Senior Librarian  
jacqueline.petri@carlsbadca.gov, 442-339-2036

**Subject:** Library of Things  
**District:** All

### Recommended Action

Receive a report on the non-traditional library items available to patrons known as the Library of Things.

### Executive Summary

The board will receive a presentation on non-traditional library materials commonly referred to as the "Library of Things" available to patrons for checkout from the Carlsbad City Libraries. Examples include California State Parks Passes and STEAM to-go kits.

### Explanation & Analysis

None.

### Fiscal Analysis

No financial impact.

### Next Steps

None.

### Environmental Evaluation

This item does not require environmental review because it does not constitute a project within the meaning of the California Environmental Quality Act under California Public Resources Code Section 21065 in that it has no potential to cause either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

### Exhibits

None.



## LIBRARY BOARD OF TRUSTEES

# Staff Report

**Meeting Date:** May 22, 2024

**To:** Library Board of Trustees

**From:** Bill Sannwald, Senior Librarian  
Ashleigh Hvinden, Librarian

**Staff Contact:** Bill Sannwald, Senior Librarian  
bill.sannwald@carlsbadca.gov, 442-339-2926  
Ashleigh Hvinden, Librarian  
ashleigh.hvinden@carlsbadca.gov, 442-339-2866

**Subject:** Carlsbad Reads Together 2024 Final Report

**District:** All

### Recommended Action

Receive a final report on Carlsbad Reads Together 2024.

### Executive Summary

The board will receive the final report for Carlsbad Reads Together 2024. The presentation will include a review of Carlsbad Reads Together 2024 programs, statistics, successes, and next steps.

### Explanation & Analysis

None.

### Fiscal Analysis

No financial impact.

### Next Steps

None.

### Environmental Evaluation

This item does not require environmental review because it does not constitute a project within the meaning of the California Environmental Quality Act under California Public Resources Code Section 21065 in that it has no potential to cause either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

### Exhibits

None.



## BEACH PRESERVATION COMMISSION

# Staff Report

**Meeting Date:** May 22, 2024

**To:** Library Board of Trustees

**From:** Jennifer Benson, Librarian  
Kylee Seal, Library Assistant

**Staff Contact:** Jennifer Benson, Librarian  
jennifer.benson@carlsbadca.gov, 442-339-2038  
Kylee Seal, Library Assistant  
kylee.seal@carlsbadca.gov, 442-339-2879

**Subject:** Summer Reading Adventure 2024

**District:** All

### Recommended Action

Receive an overview on programs and events planned for Summer Reading Adventure 2024.

### Executive Summary

Librarian Jennifer Benson and Library Assistant Kylee Seal will present an overview of the Summer Reading Adventure 2024 program. The overview will include information on this year's theme, "Read, Renew, Repeat," dates, the participation process, changes to the program, and program offerings.

### Explanation & Analysis

None.

### Next Steps

None.

### Fiscal Analysis

No financial impact.

### Environmental Evaluation

This item does not require environmental review because it does not constitute a project within the meaning of the California Environmental Quality Act under California Public Resources Code Section 21065 in that it has no potential to cause either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

### Exhibits

None.





## LIBRARY BOARD OF TRUSTEES

# Staff Report

**Meeting Date:** May 22, 2024

**To:** Library Board of Trustees

**From:** Fiona Everett, Senior Management Analyst

**Staff Contact:** Fiona Everett, Senior Management Analyst  
fiona.everett@carlsbadca.gov, 442-339-2014

**Subject:** FY 2024-25 Library Budget Submittal and Letter of Concurrence

**District:** All

### Recommended Action

Receive a report on the fiscal year 2024-25 library budget submittal and vote to accept a letter of concurrence to be sent to City Council via memo.

### Executive Summary

On Jan. 24, 2024, the Library Board of Trustees received a presentation summarizing city direction on preparation of the fiscal year 2024-25 budget. At the April 24, 2024, meeting, the Library Board of Trustees received an update on the resulting library budget submission. At the May 22, 2024 meeting, staff will share City Council direction following a preliminary budget presentation on May 21, 2024.

### Explanation & Analysis

Pursuant to Carlsbad Municipal Code Section 2.16.060, the Library Board of Trustees "...may make recommendations to the city council and advise the city council in matters pertaining to...the amounts of monies required to operate the library." By proper motion and vote the Library Board will determine its support of the fiscal year 2024-25 library budget submission and will draft a memo to City Council confirming the decision (Exhibit 1).

Staff will assist the Library Board in finalizing a memo to City Council confirming the Trustees vote whether to support the library's fiscal year 2024-25 budget submission.

### Fiscal Analysis

No financial impact.

### Next Steps

Staff will send the Library Board's memo to City Council.

### Environmental Evaluation

This item does not require environmental review because it does not constitute a project within the meaning of the California Environmental Quality Act under California Public Resources Code Section 21065 in that it has no potential to cause either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

### Exhibits

1. Letter of Concurrence from the Library Board of Trustees to City Council



## LIBRARY BOARD OF TRUSTEES

May 22, 2024

**TO: MAYOR AND COUNCIL MEMBERS**

**FROM: Library Board of Trustees**

### SUPPORT OF LIBRARY STAFF BUDGET RECOMMENDATIONS FOR FISCAL YEAR 2024-25

On Jan. 24, 2024, the Library Board of Trustees received a presentation summarizing city direction on preparation of the fiscal year 2024-25 budget. At the April 24, 2024, meeting, the Library Board of Trustees received an update on the resulting library budget submission. At the May 22, 2024 meeting, staff shared City Council direction following the preliminary budget presentation on May 21, 2024.

Pursuant to Carlsbad Municipal Code Section 2.16.060, the Library Board of Trustees "...may make recommendations to the city council and advise the city council in matters pertaining to...the amounts of monies required to operate the library." At this meeting, by proper motion and vote, the Library Board of Trustees determined that it supports staff's budget submission.

Respectfully,

### LIBRARY BOARD OF TRUSTEES

**William Sheffler, Chair**

**Laurel Moran, Vice-Chair**

**Dr. Sherman DeForest**

**Gina McBride**

**Katrina Waidelich**

SS: fe

cc: Scott Chadwick, City Manager  
Cindie McMahan, City Attorney  
Geoff Patnoe, Assistant City Manager  
Gary Barberio, Deputy City Manager

### Library and Cultural Arts

1775 Dove Lane | Carlsbad, CA 92011 | 442-339-2011 | [www.carlsbadca.gov](http://www.carlsbadca.gov)

May 22, 2024

Item #5

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## LIBRARY BOARD OF TRUSTEES

# Staff Report

**Meeting Date:** May 22, 2024

**To:** Library Board of Trustees

**From:** Sheila Crosby, Deputy Library Director

**Staff Contact:** Sheila Crosby, Deputy Library Director  
sheila.crosby@carlsbadca.gov, 442-339-5520

**Subject:** North San Diego County Genealogical Society Report

**District:** All

### Recommended Action

Receive a report from the North San Diego County Genealogical Society.

### Executive Summary

The board will receive a report from North San Diego County Genealogical Society representative Genean Dunn. This report provides a summary of services and events for the members of the society and the community.

### Explanation & Analysis

None.

### Fiscal Analysis

No fiscal impact.

### Next Steps

None.

### Environmental Evaluation

This item does not require environmental review because it does not constitute a project within the meaning of the California Environmental Quality Act under California Public Resources Code Section 21065 in that it has no potential to cause either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

### Exhibits

None.