



APPLICATION FOR LANDSCAPE PLAN CHECK P-25

Development Services

Planning Division
1635 Faraday Avenue
(442) 339-2610
www.carlsbadca.gov

Complete all appropriate information. Write N/A when not applicable.

Make an appointment by going to the City of Carlsbad Development Services Appointments page: www.carlsbadca.gov/cdappointments

PROJECT NO.(S): _____
PROJECT NAME: _____ DATE: _____
PROJECT DESCRIPTION: _____
(Residential/Industrial/Commercial) _____
PROJECT ADDRESS: _____
APN(S): _____

OWNER: _____
Mailing Address: _____
Phone Number: () _____
I certify that I am the legal owner and that all of the information is true and correct to the best of my knowledge.
Signature: _____ Date: _____
Email: _____

APPLICANT: _____
Mailing Address: _____
Phone Number: () _____
Signature: _____ Date: _____
Email: _____

CIVIL ENGINEER: _____
Firm: _____
Mailing Address: _____
Phone Number: () _____
State Registration Number: _____
Email: _____

LANDSCAPE ARCHITECT: _____
Firm: _____
Mailing Address: _____
Phone Number: () _____
State Registration Number: _____
Email: _____

ADDITIONAL COMMENTS: _____

What is the total cost of proposed landscape and irrigation improvements? (Enter the same total cost as shown on "Landscaping Cost Estimate")

\$ _____

APPLICATION ACCEPTED BY: _____
PROJECT NUMBER: _____
LANDSCAPE PC
DWG: _____
ENERGOV LPC #: _____

DATE STAMP APPLICATION RECEIVED

LANDSCAPE CONSTRUCTION DRAWINGS SUBMITTAL CHECKLIST

Submit the following items for an initial plan check:

- ☐ 1. This application for Landscape Plan Check.
- ☐ 2. Prescriptive Compliance Option (PCO) utilized. (Project must be less than 2500 sq. ft landscape; Conditions of Approval: Copy of Resolution(s) or Approval Letter is required. See Appendix D of the city's landscape manual.
- ☐ 3. Cost Estimate Form (P25(A)).
- ☐ 4. One (1) copy of the Landscape Checklist completed (P25(B)/Appendix B from Landscape Manual).
- ☐ 5. One (1) set of grading plans, clearly identifying all site improvements including walls (heights and wall material).
- ☐ 6. One (1) set of civil improvement plans, if applicable (required for any work in the right of way).
- ☐ 7. Approved conceptual landscape plan, if applicable.
- ☐ 8. Conditions of Approval: Copy of Resolution(s) or Approval Letter, if applicable.
- ☐ 9. Fire Suppression Plan (For projects immediately adjacent to "Natural Open Space Areas"), if applicable.
- ☐ 10. Landscape, irrigation and recycled water plans folded to 9" x 12".
 - ☐ Three (3) sets required: 2 sets to Plan Checker; 1 set to Utilities Dept – Water Operations Division.
 - ☐ One (1) additional set of plans **if using or designing for recycled water**. (County of San Diego Department of Environmental Health (DEHQ))
- ☐ 11. Three (3) or Four (4) copies of the recycled water area use map (24" x 36" min.). The map can be in color or black and white hatching. This map is required for all projects *except* a single-family residence. (See #10 to determine how many copies are required.) If included in the plans, indicate which sheet: _____
- ☐ 12. One (1) copy of the WELO documentation materials/WELO worksheets (Section 4.E of the Landscape Manual and Form P-25(C)) including the following information. If included in the plans, indicate which sheet: _____
 - Hydrozone Information Table
 - Maximum Applied Water Allowance
 - Estimated Total Water Use
 - Hydrozone Table for Calculating ETWU
 - Hydrozone Diagram
- ☐ 13. City Processing Fee, Plan Check Fee, and Inspection Fee, based on current fee schedule. (Check made out to "City of Carlsbad")
Cost Estimate percentage x Plan Check Fee _____ = Fee _____
Cost Estimate percentage x Inspection Fee _____ = Fee _____
Attention: Plans will not be routed or approved until all fees are paid.
- ☐ 14. For recycled water only: County of San Diego DEHQ application and fee (check made out to "County of San Diego")

Carlsbad Municipal Water District & County of San Diego Review:

All landscape and irrigation plans shall be submitted to the Planning Division located at 1635 Faraday Avenue, Carlsbad, by the applicant for their review and approval. Plan check and inspection fees are due at the time of submittal.

Applicants using or designing for recycled water must also submit a recycled water plan check application form (County of San Diego Dept of Environmental Health and Quality (DEHQ)). There is a separate fee for the DEHQ review. Both the application and fee (check made out to the "County of San Diego") are submitted together with the landscape application to the City of Carlsbad Planning division. The city forwards the application, fee, and plans to DEHQ.

Documentation of approval of the plans from the Carlsbad Municipal Water District and the County of San Diego must be submitted to the city and is required prior to approval of construction drawings.

INSPECTIONS:**CMWD Recycled Water Inspection:**

1. District Construction Inspection shall include:
 - A. Required separation between potable and recycled water lines (horizontally and vertically)
 - B. Pipe Identification
 - C. Sleeving at crossings
 - D. Appropriate materials and markings, including proper quick couplers
2. District Final Inspection shall include:
 - A. Signage installed per plan
 - B. Controller Stickers
 - C. Tagging of valves
 - D. Coverage test after completion of the sprinkler system to ensure protection of area not approved for recycled water use
 - E. All aspects of the irrigation conditions including windblown spray, runoff, and ponding
 - F. Required protection of all residential areas
 - G. Required protection of wells, streams, reservoirs, etc.
 - H. Cross-connection test if required
 - I. Color coded, laminated charts inside each controller
3. Annual Inspection shall include:
 - A. A complete inspection that will cover A – I of the District Final Inspection.

Landscape Inspection:

The city conducts only a final inspection for landscape improvements. The Project Landscape Architect (or Professional of Record) is required to monitor the installation and when the project is completed, provide a certification letter to the city indicating that the installation has been installed per the city-approved plans and specifications. When the city receives this certification letter from the Project Landscape Architect, the city inspector reviews the installation to confirm its completion.