



CITY COUNCIL Agenda

Council Chamber
1200 Carlsbad Village Drive
Carlsbad, CA 92008

June 18, 2024, 5 p.m.

Welcome to Your City Council Meeting

We welcome your interest and involvement in the city's legislative process. This agenda includes information about topics coming before the City Council and the action recommended by city staff. You can read about each topic in the staff reports, which are available on the city website and in the Office of the City Clerk. The City Clerk is also available to answer any questions you have about City Council meeting procedures.

How to Watch

In Person



City Council Chamber
1200 Carlsbad Village Drive

On TV



Watch the city's cable channel
Spectrum 24 and AT&T U-verse 99

Online



Watch the livestream at
carlsbadca.gov/watch

How to Participate

If you would like to provide comments to the City Council, please:

- Fill out a speaker request form, located in the foyer.
- Submit the form to the City Clerk before the item begins.
- When it's your turn, the City Clerk will call your name and invite you to the podium.
- For non-agenda public comment, speakers must confine their remarks to matters within the City Council's subject matter jurisdiction.
- For public comment on agenda items, speakers must confine their remarks to the question or matter under consideration.
- Speakers have three minutes, unless the presiding officer (usually the Mayor) changes that time.
- You may not give your time to another person, but can create a group. A group must select a single speaker as long as three other members of your group are present. All forms must be submitted to the City Clerk before the item begins and will only be accepted for items listed on the agenda (not for general public comment at the beginning of the meeting). Group representatives have 10 minutes unless that time is changed by the presiding officer or the City Council.
- Failure to comply with the rules for public participation is disruptive conduct. Continuing disruptive conduct after being asked by the presiding official to cease may result in removal from the meeting.

Reasonable Accommodations

Reasonable Accommodations Persons with a disability may request an agenda packet in appropriate alternative formats as required by the Americans with Disabilities Act of 1990. Reasonable accommodations and auxiliary aids will be provided to effectively allow participation in the meeting. Please contact the City Manager's Office at 442-339-2821 (voice), 711 (free relay service for TTY users), 760-720-9461 (fax) or manager@carlsbadca.gov by noon on the Monday before the meeting to make arrangements. City staff will respond to requests by noon on Tuesday, the day of the meeting, and will seek to resolve requests before the start of the meeting in order to maximize accessibility.

More information about City Council meeting procedures can be found at the end of this agenda and in the Carlsbad Municipal Code chapter 1.20.

The City Council also sits as the Carlsbad Municipal Water District Board, Public Financing Authority Board, Community Development Commission and Successor Agency to the Redevelopment Agency. When considering items presented to the Carlsbad Municipal Water District Board, each member receives an additional \$100 per meeting (max \$300/month). When considering items presented to the Community Development Commission each member receives an additional \$75 per meeting (max \$150/month).

CALL TO ORDER:

ROLL CALL:

ANNOUNCEMENT OF CONCURRENT MEETINGS: City Council is serving as the City of Carlsbad City Council, the Carlsbad Municipal Water District Board of Directors, the Public Financing Authority, the Community Development Commission and City Council as Successor Agency to the Redevelopment Agency on Public Hearing Item No. 11.

PLEDGE OF ALLEGIANCE:

APPROVAL OF MINUTES: None.

PRESENTATIONS:

Proclamation in Recognition of 3rd Grade Art Contest

Proclamation in Recognition of Juneteenth

PUBLIC REPORT OF ANY ACTION TAKEN IN CLOSED SESSION:

PUBLIC COMMENT: *The Brown Act allows any member of the public to comment on items not on the agenda, provided remarks are confined to matters within the City Council's subject matter jurisdiction. Please treat others with courtesy, civility, and respect. Members of the public may participate in the meeting by submitting comments as provided on the front page of this agenda. The City Council will receive comments as requested up to a total of 15 minutes in the beginning of the meeting. All other non-agenda public comments will be heard at the end of the meeting. In conformance with the Brown Act, no action can occur on these items.*

CONSENT CALENDAR: *The items listed under Consent Calendar are considered routine and will be enacted by one motion as listed below. There will be no separate discussion on these items prior to the time the Council votes on the motion unless members of the Council, the City Manager, or the public request specific items be discussed and/or removed from the Consent Calendar for separate action.*

1. **DECLARING THE EXISTENCE OF A CITY TREASURER VACANCY AND CALLING THE NOV. 5, 2024, MUNICIPAL ELECTION** – 1) Adoption of a resolution declaring the existence of a City Treasurer vacancy; and
2) Adoption of a resolution calling for and giving notice of the special municipal election to be held on Tuesday, Nov. 5, 2024, for the purpose of electing a City Treasurer for a term ending November 2026; and
3) Adoption of a resolution calling and giving notice of the general municipal election to be held on Tuesday, Nov. 5, 2024, for the purpose of electing a City Council Member District 2 and City Council Member District 4 for terms ending November 2028; and
4) Adoption of a resolution requesting that the San Diego County Board of Supervisors consolidate the general municipal election with the statewide general election to be held on Tuesday, Nov. 5, 2024; and
5) Adoption of a resolution requesting that the San Diego County Board of Supervisors consolidate the special municipal election with the statewide general election to be held on Tuesday, Nov. 5, 2024; and

- 6) Adoption of a resolution approving regulations for candidates for elective office pertaining to candidates' statements submitted to the voters at the general and special municipal elections to be held in the City of Carlsbad on Tuesday, Nov. 5, 2024. (Staff contact: Faviola Medina, City Clerk Department, and Sheila Cobian, City Manager Department)
2. COMPLIANCE REPORT FOR ANNUAL FIRE INSPECTIONS – Adoption of a resolution accepting a compliance report on the status of all state-mandated annual fire inspections in the City of Carlsbad. (Staff contact: Darcy Davidson, Fire Department)
 3. PURCHASE OF PROPERTY INSURANCE COVERAGE – Adoption of a resolution approving the purchase of \$100 million of property insurance coverage through AON for fiscal year 2024-25 for an amount not to exceed \$647,396. (Staff contact: Ed Garbo, Administrative Services Department)
 4. PURCHASE OF EXCESS LIABILITY INSURANCE COVERAGE – Adoption of a resolution approving the purchase of a maximum of \$43 million of excess liability insurance coverage through California Insurance Pool Authority for fiscal year 2024-2025 for an amount not to exceed \$1,258,000. (Staff contact: Ed Garbo, Administrative Services Department)
 5. SETTLEMENT OF WORKERS' COMPENSATION CLAIM OF MICHAEL BRAUN – Adoption of a resolution approving the settlement of the workers' compensation claim of Michael Braun for \$70,484. (Staff contact: Sarah Reiswig and Judy von Kalinowski, Administrative Services Department)
 6. ACQUISITION AND RESALE OF TWO UNITS AS PART OF THE CITY'S AFFORDABLE HOUSING RESALE PROGRAM – Adoption of a resolution authorizing the City Manager to execute all required documents to complete the purchase and resale of two at-risk affordable housing units, 2591 State Street, No. 200 and 6042 Colt Place, No. 301, as part of the City's Affordable Housing Resale Program and authorizing the City Manager, or designee, to appropriate \$633,000 from the Community Development Block Grant Fund for related costs. (Staff contact: Erin Peak, Community Services Department)
 7. AWARD OF CONTRACT TO QUALITY CONSTRUCTION & ENGINEERING, INC. FOR THE TRAFFIC CALMING PLANS FOR PARK DRIVE, BLACK RAIL ROAD, PLUM TREE ROAD AND CARRILLO WAY, CIP PROJECT NO. 6070 – Adoption of a resolution accepting bids and awarding a construction contract to Quality Construction & Engineering, Inc. for the traffic calming plans for Park Drive, Black Rail Road, Plum Tree Road and Carrillo Way, Capital Improvement Program Project No. 6070, in an amount not to exceed \$247,922. (Staff contact: John Kim, Public Works Department)
 8. CONTINUATION OF PROCLAMATION OF A STORM-RELATED LOCAL EMERGENCY FOR REPAIR OF THE SLOPE BETWEEN EL CAMINO REAL AND TRIESTE DRIVE – Adoption of a resolution continuing the proclamation of a storm-related local emergency for repair of the slope between El Camino Real and Trieste Drive. (Staff contact: Tom Frank, Public Works Department)

BOARD AND COMMISSION MEMBER APPOINTMENTS:

9. DISTRICT 1 APPOINTMENT OF ONE MEMBER TO THE PARKS & RECREATION COMMISSION – Adoption of a resolution appointing one member to the Parks & Recreation Commission. (Staff contact: Tammy McMinn, City Clerk Department)

City Manager’s Recommendation: Adopt the resolution.

ORDINANCES FOR INTRODUCTION: None.

ORDINANCES FOR ADOPTION: None.

PUBLIC HEARING:

10. TRANSNET LOCAL STREET IMPROVEMENT PROGRAM OF PROJECTS FOR FISCAL YEARS 2024-25 THROUGH 2028-29 AND TRANSFER OF FUNDS BETWEEN TRANSNET PROJECTS – 1) Hold a public hearing; and
2) Adoption of a resolution approving the Carlsbad TransNet Local Street Improvement Program of Projects for fiscal years 2024-25 through 2028-29 for inclusion in the 2025 San Diego Association of Governments Regional Transportation Improvement Program; and
3) Adoption of a resolution authorizing the transfer of funds between TransNet projects. (Staff contact: Hossein Ajideh, Public Works Department)

City Manager’s Recommendation: Take public input, close the public hearing and adopt the resolutions.

11. ADOPTION OF THE FISCAL YEAR 2024-25 OPERATING BUDGET, STRATEGIC DIGITAL TRANSFORMATION INVESTMENT PROGRAM AND CAPITAL IMPROVEMENT PROGRAM, THE FISCAL YEAR 2024-25 APPROPRIATION LIMIT AND REVISION OF FEES AND CHARGES FOR SERVICES, AND UPDATES TO CITY COUNCIL POLICY STATEMENT NO. 95 – COST RECOVERY POLICY FOR FEES AND CHARGES FOR SERVICES
1) Hold a public hearing; and
2) Adoption of a resolution adopting the final Operating Budget, Strategic Digital Transformation Investment Program and Capital Improvement Program for FY 2024-25 for the City of Carlsbad and establishing controls on changes in appropriations for budget funds; and
3) Adoption of a Carlsbad Municipal Water District Board of Directors resolution adopting the water district’s final Operating Budget, Strategic Digital Transformation Investment Program and Capital Improvement Program for FY 2024-25 and establishing controls on changes in appropriations for budget funds; and
4) Adoption of a Community Development Commission resolution adopting the final Operating Budget of the Carlsbad Housing Authority for FY 2024-25 and establishing controls on changes in appropriations for budget funds; and
5) Adoption of a Public Financing Authority Board of Directors resolution adopting the final Operating Budget and Capital Improvement Program of The Crossings at Carlsbad Municipal Golf Course for FY 2024-25 and establishing controls on changes in appropriations for budget funds; and
6) Adoption of a City Council of the City of Carlsbad, acting as the Successor Agency for the Carlsbad Redevelopment Agency resolution adopting the final Operating Budget of the successor agency and

- the enforceable debt obligations of the City of Carlsbad's Redevelopment Obligation Retirement Fund for FY 2024-25 and establishing controls on changes in appropriations for budget funds; and
- 7) Adoption of a resolution establishing the FY 2024-25 appropriation limit as required by Article XIII B of the California State Constitution and state law; and
 - 8) Adoption of a resolution adopting changes to the Master Fee Schedule; and
 - 9) Adoption of a Carlsbad Municipal Water District Board of Directors resolution adopting changes to the Master Fee Schedule; and
 - 10) Adoption of a Community Development Commission resolution adopting changes to the Master Fee Schedule; and
 - 11) Adoption of a resolution approving City Council Policy Statement No. 95 updates to the Cost Recovery Policy for fees and charges for services; and
 - 12) Adoption of a Carlsbad Municipal Water District Board of Directors resolution approving City Council Policy Statement No. 95 updates to the Cost Recovery Policy for fees and charges for services; and
 - 13) Adoption of a Community Development Commission resolution approving City Council Policy Statement No. 95 updates to the Cost Recovery Policy for fees and charges for services; and
 - 14) Adoption of a resolution designating \$17,500,00 of the city's unassigned fund balance in the General Fund as of July 1, 2024, for asset replacement; and
 - 15) Adoption of a resolution approving the City of Carlsbad's share of the FY 2024-25 Operating and Capital Budgets of the Encina Wastewater Authority; and
 - 16) Adoption of a resolution determining that the FY 2024-25 Capital Improvement Program is consistent with the General Plan and applicable Climate Action Plan measures and actions; and
 - 17) Adoption of a resolution adopting a list of projects and authorizing the allocation of Road Maintenance and Rehabilitation Account funds to the pavement management and concrete replacement programs for fiscal year 2024-25; and
 - 18) Adoption of a resolution authorizing a budget amendment to the Tyler Court Apartment Fund for emergency repairs at the Tyler Court Senior Apartments. (Staff contact: Laura Rocha and Zach Korach, Administrative Services Department)

City Manager's Recommendation: Take public input, close the public hearing and adopt the resolutions.

DEPARTMENTAL AND CITY MANAGER REPORTS:

12. **PROPOSITION H BALLOT MEASURE** – Adoption of a resolution calling a municipal election to submit a ballot measure to the voters to amend the city charter and Carlsbad Municipal Code Chapter 1.24 to increase the expenditure limit, add inflation index to the limit, and exempt public safety facilities from the limit; requesting consolidation services from the San Diego County Board of Supervisor; directing the preparation of an impartial analysis; and establishing procedures for ballot arguments and rebuttals. (Staff contact: Cindie McMahan, City Attorney Department, Faviola Medina, City Clerk Department, and Sheila Cobian, City Manager Department)

City Manager's Recommendation: Adopt the resolution.

COUNCIL COMMENTARY AND REQUESTS FOR CONSIDERATION OF MATTERS: *This portion of the agenda is for the City Council Members to make brief announcements, brief reports of their activities and requests for future agenda items.*

City Council Regional Assignments (Revised 12/12/23)

Keith Blackburn
Mayor
Buena Vista Lagoon JPC
Chamber of Commerce Liaison (alternate)
Encina Joint Powers JAC
Encina Wastewater Authority Board of Directors
Economic Development Subcommittee
SANDAG Board of Directors (2nd alternate)
SANDAG Shoreline Preservation Work Group (alternate)

Priya Bhat-Patel
Mayor Pro Tem – District 3
City/School Committee
Clean Energy Alliance JPA
Economic Development Subcommittee
League of California Cities – SD Division (alternate)
North County Transit District
SANDAG Board of Directors (1st alternate)

Melanie Burkholder
Council Member – District 1
City Council Legislative Subcommittee
North County Dispatch Joint Powers Authority (alternate)
SANDAG Board of Directors

Teresa Acosta
Council Member – District 4
Chamber of Commerce Liaison
City Council Legislative Subcommittee
City/School Committee
Clean Energy Alliance JPA (alternate)
Encina Joint Powers JAC (alternate)
Encina Wastewater Authority Board of Directors (alternate)
League of California Cities – SD Division
North County Dispatch Joint Powers Authority
San Diego County Water Authority

Carolyn Luna
Council Member – District 2
Buena Vista Lagoon JPC
Encina Joint Powers JAC
Encina Wastewater Authority Board of Directors
North County Transit District (alternate)
SANDAG Shoreline Preservation Work Group

PUBLIC COMMENT: Continuation of the Public Comments

This portion of the agenda is set aside for continuation of public comments, if necessary, due to exceeding the total time allotted in the first public comments section. In conformance with the Brown Act, no Council action can occur on these items.

ANNOUNCEMENTS:

This section of the Agenda is designated for announcements to advise the community regarding events that Members of the City Council have been invited to, and may participate in.

CITY MANAGER COMMENTS:

CITY ATTORNEY COMMENTS:

CITY CLERK COMMENTS:

ADJOURNMENT:

City Council Meeting Procedures (continued from page 1)

Written Materials

Written materials related to the agenda that are submitted to the City Council after the agenda packet has been published will be available for review prior to the meeting during normal business hours at the City Clerk's office, 1200 Carlsbad Village Drive and on the city website. To review these materials during the meeting, please see the City Clerk.

Visual Materials

Visual materials, such as pictures, charts, maps or slides, are allowed for comments on agenda items, not general public comment. Please contact the City Manager's Office at 442-339-2820 or manager@carlsbadca.gov to make arrangements in advance. All materials must be received by the City Manager's Office no later than noon the day before the meeting. The time spent presenting visual materials is included in the maximum time limit provided to speakers. All materials exhibited to the City Council during the meeting are part of the public record. **Please note that video presentations are not allowed.**

Decorum

All participants are expected to conduct themselves with mutual respect. Loud, boisterous and unruly behavior can interfere with the ability of the City Council to conduct the people's business. That's why it is illegal to disrupt a City Council meeting. Following a warning from the presiding officer, those engaging in disruptive behavior are subject to law enforcement action.

City Council Agenda

The City Council follows a regular order of business that is specified in the Carlsbad Municipal Code. The City Council may only make decisions about topics listed on the agenda.

Presentations

The City Council often recognizes individuals and groups for achievements and contributions to the community. Well-wishers often fill the chamber during presentations to show their support and perhaps get a photo. If you don't see an open seat when you arrive, there will likely be one once the presentations are over.

Consent Items

Consent items are considered routine and may be enacted together by one motion and vote. Any City Council member may remove or "pull" an item from the "consent calendar" for a separate vote. Members of the public may pull an item from the consent calendar by requesting to speak about that item. A speaker request form must be submitted to the clerk prior to the start of the consent portion of the agenda.

Public Comment

Members of the public may speak on any city related item that does not appear on the agenda, provided remarks are confined to matters within the City Council's subject matter jurisdiction. State law prohibits the City Council from taking action on items not listed on the agenda. Comments requiring follow up will be referred to staff and, if appropriate, considered at a future City Council meeting. Members of the public are also welcome to provide comments on agenda items during the portions of the meeting when those items are being discussed, provided remarks are confined to the question or matter under consideration. In both cases, a request to speak form must be submitted to the clerk in advance of that portion of the meeting beginning.

Public Hearing

Certain actions by the City Council require a "public hearing," which is a time within the regular meeting that has been set aside and noticed according to different rules.

Departmental Reports

This part of the agenda is for items that are not considered routine and do not require a public hearing. These items are usually presented to the City Council by city staff and can be informational in nature or require action. The staff report about each item indicates the purpose of the item and whether or not action is requested.

Other Reports

At the end of each meeting, City Council members and the City Manager, City Attorney and City Clerk are given an opportunity to share information. This usually includes reports about recent meetings, regional issues, and recent or upcoming meetings and events.

City Council Actions

Resolution

A resolution is an official statement of City Council policy that directs administrative or legal action or embodies a public City Council statement. A resolution may be introduced and adopted at the same meeting. Once adopted, it remains City Council policy until changed by subsequent City Council resolution.

Ordinance

Ordinances are city laws contained in the Carlsbad Municipal Code. Enacting a new city law or changing an existing one is a two-step process. First, the ordinance is “introduced” by city staff to the City Council. If the City Council votes in favor of the introduction, the ordinance will be placed on a subsequent City Council meeting agenda for “adoption.” If the City Council votes to adopt the ordinance, it will usually go into effect 30 days later.

Motion

A motion is used to propose City Council direction related to an item on the agenda. Any City Council member may make a motion. A motion must receive a “second” from another City Council member to be eligible for a City Council vote.



CITY COUNCIL
Staff Report

Meeting Date: June 18, 2024

To: Mayor and City Council

From: Scott Chadwick, City Manager

Staff Contact: Faviola Medina, City Clerk Services Director
faviola.medina@carlsbadca.gov, 442-339-5989

Sheila Cobian, Legislative & Constituent Services Director
sheila.cobian@carlsbadca.gov, 442-339-2917

Subject: Declaring the Existence of a City Treasurer Vacancy and Calling the Nov. 5, 2024, Municipal Election

District: All

Recommended Action

1. Adopt a resolution declaring the existence of a City Treasurer vacancy; and
2. Adopt a resolution calling for and giving notice of the special municipal election to be held on Tuesday, Nov. 5, 2024, for the purpose of electing a City Treasurer for a term ending November 2026; and
3. Adopt a resolution calling for and giving notice of the general municipal election to be held on Tuesday, Nov. 5, 2024, for the purpose of electing a City Council Member District 2 and City Council Member District 4 for terms ending November 2028; and
4. Adopt a resolution requesting that the San Diego County Board of Supervisors consolidate the general municipal election with the statewide general election to be held on Tuesday, Nov. 5, 2024; and
5. Adopt a resolution requesting that the San Diego County Board of Supervisors consolidate the special municipal election with the statewide general election to be held on Tuesday, Nov. 5, 2024; and
6. Adopt a resolution approving regulations for candidates for elective office pertaining to candidates' statements submitted to the voters at the general and special municipal elections to be held in the City of Carlsbad on Tuesday, Nov. 5, 2024.

Executive Summary

City Treasurer Craig Lindholm resigned the City Treasurer seat on June 6, 2024, effective June 14, 2024. This resignation created a vacancy, and the City Council is required to declare the existence of the vacancy as soon as practicable.

Carlsbad Municipal Code Section 2.04.110(C) states that if a vacancy is declared by the City Council with 25 months or more remaining in the term from the date of the declaration of vacancy, the City Council shall fill the vacancy by calling a special election to be held on the next established election date not less than 114 days after the declaration of vacancy.

Carlsbad Municipal Code Section 1.12.020 requires the city's general municipal election to be held on the same date as the statewide general election. The next statewide general election will be held on Nov. 5, 2024. The city will participate for the purpose of electing the following officials for terms ending November 2028:

- City Council Member District 2
- City Council Member District 4

Upon City Council's declaration of an existing vacancy, the city will also participate in a special election for the purpose of electing the following official for a term ending November 2026:

- City Treasurer

Explanation & Analysis

Election of city officials

Carlsbad Municipal Code Section 1.12.020 requires the city's general municipal election to be held on the same date as the statewide general election. The next statewide general election will be held on Nov. 5, 2024. The city will participate for the purpose of electing the following officials for terms ending November 2028:

- City Council Member District 2
- City Council Member District 4

To consolidate the city's general municipal election with the statewide general election, the City Council must adopt a resolution requesting consolidation and file it with the San Diego County Board of Supervisors and Registrar of Voters by Friday, Aug. 9, 2024. The resolution requesting consolidation must be adopted at the same time the City Council adopts the resolution calling the city's general municipal election (California Elections Code Section 10403(b)).

The candidate filing period for the city's general municipal election is from Monday, July 15, 2024, at 8 a.m. to Friday, Aug. 9, 2024, at 5 p.m. (California Elections Code Sections 10220, 10224). If nomination papers are not filed by the incumbent City Council District 2 representative or incumbent City Council District 4 representative by Friday Aug. 9, 2024, at 5 p.m., the candidate filing period for those offices will be extended to Wednesday, Aug. 14, 2024, at 5 p.m. (Cal. Elections Code Section 10225). Anyone wishing to run for any of the open seats may obtain nomination papers by scheduling an appointment with the City Clerk Services Director.

Declaration of existence of City Treasurer vacancy

On June 6, 2024, City Treasurer Craig Lindholm resigned the City Treasurer seat effective June 14, 2024. This resignation created a vacancy, and the City Council is required to declare the existence of the vacancy as soon as practicable.

Carlsbad Municipal Code Section 2.04.110(C) states that if a vacancy is declared by the City Council with 25 months or more remaining in the term from the date of the declaration of vacancy, the City Council shall fill the vacancy by calling a special election to be held on the next established election date not less than 114 days after the declaration of vacancy.

Upon City Council's declaration of an existing vacancy, the city will also participate in a special election for the purpose of electing the following official for a term ending November 2026:

- City Treasurer

Qualifications

In accordance with Carlsbad Municipal Code Section 2.04.040(C)(1), to be eligible to become a candidate for City Treasurer, a person must have a four-year college degree majoring in either:

- Business administration; or
- Public administration; or
- Accounting; or
- Finance; or
- Economics

Additionally, Carlsbad Municipal Code Section 2.04.040(C)(2)-(3) requires that the person must also have either:

- Four years of financial work experience; or
- A valid certificate from the California State Board of Accountancy to practice as a Certified Public Accountant; or
- A valid Chartered Financial Analyst credential or a Certificate in Investment Performance Management from the CFA Institute; or
- A valid Certified Investment Management Analyst certification from the Investments & Wealth Institute; or
- A valid Certified California Municipal Treasurer designation from the California Municipal Treasurers Association

Fiscal Analysis

Although the actual costs of the election are likely to vary depending on how many jurisdictions participate and other factors, based on an estimate provided by the San Diego County Registrar of Voters, staff estimate that conducting the Nov. 5, 2024, general municipal election for the purpose of electing a City Council Member District 2 and City Council Member District 4 for terms ending November 2028, will cost the city approximately \$47,000-\$77,000.

Additionally, to include the City Treasurer seat on the ballot, the San Diego County Registrar of Voters has provided a cost estimate of \$100,000-\$130,000.

Due to the timing of fiscal year 2024-25 budget development, the City Clerk's Office's budget does not include the necessary funds to cover the costs related to the election.

Staff will request the necessary appropriations as part of the fiscal year 2023-24 year-end carryforward report in September 2024.

Next Steps

Staff will file the resolutions with the San Diego County Board of Supervisors and Registrar of Voters requesting consolidation of the city's general and special municipal election with the statewide general election on Nov. 5, 2024. In addition, staff will publish the Notice of the Election on the city's website and in the following local newspapers of general circulation authorized to publish legal notices:

- The Coast News
- The San Diego Union-Tribune
- El Latino
- Tieng Viet San Diego News
- The Filipino Press
- The Epoch Times

Environmental Evaluation

This action does not constitute a project within the meaning of the California Environmental Quality Act under California Public Resources Code Section 21065 in that it has no potential to cause either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

Exhibits

1. City Council resolution declaring the existence of a City Treasurer vacancy
2. City Council resolution calling a special election for the purpose of electing a City Treasurer
3. City Council resolution calling the Nov. 5, 2024, General Municipal Election
4. City Council resolution requesting consolidation services from the San Diego County Board of Supervisors and Registrar of Voters for the Nov. 5, 2024, general municipal election
5. City Council resolution requesting consolidation services from the San Diego County Board of Supervisors and Registrar of Voters for the Nov. 5, 2024, special municipal election
6. City Council resolution adopting regulations for candidates' statements of qualifications
7. Registrar of Voters cost estimate for election
8. Registrar of Voters cost estimate to include City Treasurer election on Nov. 5, 2024, ballot

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARLSBAD,
CALIFORNIA, DECLARING THE EXISTENCE OF A CITY TREASURER VACANCY

WHEREAS, on June 6, 2024, City Treasurer Craig Lindholm resigned the City Treasurer seat effective June 14, 2024; and

WHEREAS, vacancy by resignation takes effect on the date specified in the letter of resignation or, where no date is specified, on the date upon which the letter is delivered to the City Clerk; and

WHEREAS, Carlsbad Municipal Code Section 2.04.110(A)(3) states that the City Council must declare the existence of the vacancy as soon as practicable.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carlsbad, California, as follows:

1. That the above recitation is true and correct.
2. That the City Council declares the existence of a City Treasurer vacancy.
3. That the City Clerk or designee shall certify to the passage and adoption of this Resolution.

PASSED, APPROVED AND ADOPTED at a Regular Meeting of the City Council of the City of Carlsbad on the _____ day of _____, 2024, by the following vote, to wit:

AYES:

NAYS:

ABSENT:

ABSTAIN:

KEITH BLACKBURN, Mayor

SHERRY FREISINGER, City Clerk
(SEAL)

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARLSBAD, CALIFORNIA, CALLING FOR AND GIVING NOTICE OF THE SPECIAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOV. 5, 2024, FOR THE PURPOSE OF ELECTING A CITY TREASURER FOR A TERM ENDING IN NOVEMBER 2026

WHEREAS, on June 6, 2024, City Treasurer Craig Lindholm resigned the City Treasurer seat effective June 14, 2024; and

WHEREAS, this resignation created a vacancy, and the City Council declared the existence of a City Treasurer vacancy on June 18, 2024; and

WHEREAS, under Carlsbad Municipal Code Section 2.04.110(C), if a vacancy is declared by the City Council with 25 months or more remaining in the term from the date of the declaration of vacancy, the City Council shall fill the vacancy by calling a special election to be held on the next established election date not less than 114 days after the declaration of vacancy; and

WHEREAS, the next established election date is the statewide general election to be held on Nov. 5, 2024; and

WHEREAS, it is desirable that the special municipal election be consolidated with the statewide general election.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carlsbad, California, as follows:

1. That the above recitation is true and correct.
2. That there is called and ordered to be held in the City of Carlsbad, California, on Tuesday, Nov. 5, 2024, a special municipal election for the purpose of electing a City Treasurer for a term ending in November 2026.
3. That the ballots to be used at the election shall be in form and content as required by law.
4. That the City Clerk's Office is authorized, instructed and directed to coordinate with the San Diego County Registrar of Voters to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

5. In keeping with California Elections Code Section 10418, the hours for the opening and closing of the polls for the special municipal election shall be the same as provided for the statewide general election on Nov. 5, 2024.
6. That in all particulars not recited in this Resolution, the election shall be held and conducted as provided by law for holding municipal elections that are consolidated with statewide elections.
7. That notice of the time and place of holding the election is given and the City Clerk's Office is authorized, instructed and directed to give further or additional notice of the election, in the time, form and manner as required by law.
8. That in the event of a tie vote (if any two or more persons receive an equal and the highest number of votes for an office) as certified by the San Diego County Registrar of Voters, the City Council, in accordance with California Elections Code Section 15651 shall conduct a Special Runoff Election to resolve the tie vote and such Special Runoff Election is to be held on a Tuesday not less than 40 days nor more than 125 days after the administrative or judicial certification of the election which resulted in a tie vote.
9. That the City Clerk or designee shall certify to the passage and adoption of this Resolution.
10. That the City Council authorizes the City Clerk or designee to administer said election and all reasonable and actual election expenses shall be paid by the city upon presentation of a properly submitted bill.

PASSED, APPROVED AND ADOPTED at a Regular Meeting of the City Council of the City of Carlsbad on the _____ day of _____, 2024, by the following vote, to wit:

AYES:

NAYS:

ABSENT:

ABSTAIN:

KEITH BLACKBURN, Mayor

SHERRY FREISINGER, City Clerk
(SEAL)

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARLSBAD, CALIFORNIA, CALLING FOR AND GIVING NOTICE OF THE GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOV. 5, 2024, FOR THE PURPOSE OF ELECTING A CITY COUNCIL MEMBER DISTRICT 2 AND CITY COUNCIL MEMBER DISTRICT 4 FOR TERMS ENDING IN NOVEMBER 2028

WHEREAS, under Carlsbad Municipal Code Section 1.12.020, the city's general municipal election must be held on the same date as the statewide general election; and

WHEREAS, the next statewide general election will be held on Nov. 5, 2024; and

WHEREAS, under Carlsbad Municipal Code Section 2.04.080, the City's transition to district elections requires the selection of the City Council Member District 2 and City Council Member District 4 at the election on Nov. 5, 2024.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carlsbad, California, as follows:

1. That the above recitation is true and correct.
2. That there is called and ordered to be held in the City of Carlsbad, California, on Tuesday, Nov. 5, 2024, a general municipal election for the purpose of electing a City Council Member District 2 and City Council Member District 4 for terms ending in November 2028.
3. That the ballots to be used at the election shall be in form and content as required by law.
4. That the City Clerk's Office is authorized, instructed and directed to coordinate with the San Diego County Registrar of Voters to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election.
5. In keeping with California Elections Code Section 10418, the hours for the opening and closing of the polls for the general municipal election shall be the same as provided for the statewide general election on Nov. 5, 2024.
6. That in all particulars not recited in this Resolution, the election shall be held and conducted as provided by law for holding municipal elections that are consolidated with statewide elections.

7. That notice of the time and place of holding the election is given and the City Clerk's Office is authorized, instructed and directed to give further or additional notice of the election, in the time, form and manner as required by law.
8. That in the event of a tie vote (if any two or more persons receive an equal and the highest number of votes for an office) as certified by the San Diego County Registrar of Voters, the City Council, in accordance with California Elections Code Section 15651 shall conduct a Special Runoff Election to resolve the tie vote and such Special Runoff Election is to be held on a Tuesday not less than 40 days nor more than 125 days after the administrative or judicial certification of the election which resulted in a tie vote.
9. That the City Clerk or designee shall certify to the passage and adoption of this Resolution.
10. That the City Council authorizes the City Clerk or designee to administer said election and all reasonable and actual election expenses shall be paid by the city upon presentation of a properly submitted bill.

PASSED, APPROVED AND ADOPTED at a Regular Meeting of the City Council of the City of Carlsbad on the _____ day of _____, 2024, by the following vote, to wit:

AYES:

NAYS:

ABSENT:

ABSTAIN:

KEITH BLACKBURN, Mayor

SHERRY FREISINGER, City Clerk
(SEAL)

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARLSBAD, CALIFORNIA, REQUESTING THAT THE SAN DIEGO COUNTY BOARD OF SUPERVISORS CONSOLIDATE THE CITY'S GENERAL MUNICIPAL ELECTION WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON NOV. 5, 2024

WHEREAS, under Carlsbad Municipal Code Section 1.12.020, the City's general municipal election must be held on the same date as the statewide general election; and

WHEREAS, the next statewide general election will be held on Nov. 5, 2024; and

WHEREAS, under Carlsbad Municipal Code Section 2.04.080, the City's transition to district elections requires the selection of the City Council Member District 2 and City Council Member District 4 at the election on Nov. 5, 2024.

WHEREAS, it is desirable that the general municipal election be consolidated with the statewide general election.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carlsbad, California, as follows:

1. That the above recitations are true and correct.
2. That in accordance with California Elections Code Section 10403, the City Council requests the San Diego County Board of Supervisors to consolidate the general municipal election with the statewide general election on Tuesday, Nov. 5, 2024, and to issue instructions to the Registrar of Voters to take the necessary steps for holding the consolidated election.
3. That the City Council acknowledges the consolidated election will be held and conducted in the manner prescribed by California Elections Code 10418.
4. That in accordance with Article XXIV-A, Section 439.1(2)(d) of the San Diego County Code of Administrative Ordinances, the City of Carlsbad agrees to indemnify and hold harmless the county, its officers, agents and employees from liability expenses, including reasonable attorney fees, as the result of an election contest arising after the conduct of the election, so long as the election contest relates to the city's general municipal election and either arises from the conduct of the city or as a result of the reasonable reliance by county upon information provided by the city.

5. That the City Clerk or designee is directed to file a certified copy of this Resolution with the Board of Supervisors and the Registrar of Voters in the time and manner required by law.
6. That the City Clerk or designee shall certify to the passage and adoption of this Resolution.
7. That the City Council authorizes the City Clerk or designee to administer the general municipal election.
8. That the city will reimburse the county for the costs incurred for the consolidation upon the county's presentation of a properly submitted bill.

PASSED, APPROVED AND ADOPTED at a Regular Meeting of the City Council of the City of Carlsbad on the ____ day of _____, 2024, by the following vote, to wit:

AYES:

NAYS:

ABSENT:

ABSTAIN:

KEITH BLACKBURN, Mayor

SHERRY FREISINGER, City Clerk
(SEAL)

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARLSBAD, CALIFORNIA, REQUESTING THAT THE SAN DIEGO COUNTY BOARD OF SUPERVISORS CONSOLIDATE THE CITY'S SPECIAL MUNICIPAL ELECTION WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON NOV. 5, 2024

WHEREAS, on June 6, 2024, City Treasurer Craig Lindholm resigned the City Treasurer seat effective June 14, 2024; and

WHEREAS, this resignation created a vacancy, and the City Council declared the existence of a City Treasurer vacancy on June 18, 2024; and

WHEREAS, under Carlsbad Municipal Code Section 2.04.110(C), if a vacancy is declared by the City Council with 25 months or more remaining in the term from the date of the declaration of vacancy, the City Council shall fill the vacancy by calling a special election to be held on the next established election date not less than 114 days after the declaration of vacancy; and

WHEREAS, the next established election date is the statewide general election to be held on Nov. 5, 2024; and

WHEREAS, it is desirable that the special municipal election be consolidated with the statewide general election.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carlsbad, California, as follows:

1. That the above recitations are true and correct.
2. That in accordance with California Elections Code Section 10403, the City Council requests the San Diego County Board of Supervisors to consolidate the special municipal election with the statewide general election on Tuesday, Nov. 5, 2024, and to issue instructions to the Registrar of Voters to take the necessary steps for holding the consolidated election.
3. That the City Council acknowledges the consolidated election will be held and conducted in the manner prescribed by California Elections Code 10418.
4. That in accordance with Article XXIV-A, Section 439.1(2)(d) of the San Diego County Code of Administrative Ordinances, the City of Carlsbad agrees to indemnify and hold harmless the county, its officers, agents and employees from liability expenses, including reasonable attorney fees, as the result of an election contest arising after the

conduct of the election, so long as the election contest relates to the city's special municipal election and either arises from the conduct of the city or as a result of the reasonable reliance by county upon information provided by the city.

5. That the City Clerk or designee is directed to file a certified copy of this Resolution with the Board of Supervisors and the Registrar of Voters in the time and manner required by law.
6. That the City Clerk or designee shall certify to the passage and adoption of this Resolution.
7. That the City Council authorizes the City Clerk or designee to administer the special municipal election.
8. That the city will reimburse the county for the costs incurred for the consolidation upon the county's presentation of a properly submitted bill.

PASSED, APPROVED AND ADOPTED at a Regular Meeting of the City Council of the City of Carlsbad on the ____ day of _____, 2024, by the following vote, to wit:

AYES:

NAYS:

ABSENT:

ABSTAIN:

KEITH BLACKBURN, Mayor

SHERRY FREISINGER, City Clerk
(SEAL)

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARLSBAD, CALIFORNIA, APPROVING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES' STATEMENTS SUBMITTED TO THE VOTERS AT THE GENERAL AND SPECIAL MUNICIPAL ELECTIONS TO BE HELD IN THE CITY OF CARLSBAD ON TUESDAY, NOV. 5, 2024

WHEREAS, California Elections Code Section 13307 authorizes the City Council to adopt regulations pertaining to materials prepared by any candidate for a nonpartisan elective office in the city, including costs of the candidates' statements.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carlsbad, California, as follows:

1. The above recitation is true and correct.
2. GENERAL PROVISIONS. Each candidate for nonpartisan elective office to be voted for at the general and special municipal elections to be held in the City of Carlsbad on Nov. 5, 2024, may prepare a candidate's statement on an appropriate form provided by the City Clerk's Office. The statement may include the name, age and occupation of the candidate and a brief description of no more than 200 words of the candidate's education and qualifications expressed by the candidate. The statement shall not include any party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement shall be filed in typewritten form in the City Clerk's Office at the time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5 p.m. of the next working day after the close of the nomination period.
3. FOREIGN LANGUAGE POLICY
 - A. Pursuant to the Federal Voting Rights Act, each candidate's statement will be translated into all languages required by the San Diego County Registrar of Voters. The Registrar of Voters is required to translate candidate's statements into the following languages: Spanish, Vietnamese, Filipino and Chinese.
 - B. All translations shall be provided by professionally certified translators.

- C. The Registrar of Voters will print and mail separate sample ballots and candidates' statements in Spanish, Vietnamese, Filipino and Chinese to only those voters who are in the county voter file as having requested a sample ballot in a particular language. The Registrar of Voters will make the sample ballots and candidates' statements in the required languages available at all polling places, on the county's website and in the Election Official's office.
4. ADDITIONAL MATERIALS. No candidate will be permitted to include additional materials in the sample ballot package.
 5. PAYMENT. The City Clerk or designee shall estimate the total cost of printing, handling, translating as specified, and mailing the candidates' statements filed pursuant to the Elections Code, including costs incurred as a result of complying with the Federal Voting Rights Act and require each candidate filing a statement to pay in advance the candidate's estimated pro rata share of \$1,100 as a condition of having the candidate's statement included in the voter information guide. The estimated amount is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements and the number of registered voters in the city. Accordingly, the City Clerk or designee is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost.
 6. Each candidate shall pay a \$25.00 fee at the time the nomination papers are filed in the City Clerk's Office. The City Clerk's Office shall provide each candidate, or the candidate's representative, a copy of this Resolution at the time nominating petitions are issued.
 7. This Resolution shall apply only to the general and special municipal elections to be held on Nov. 5, 2024.
 8. The City Clerk or designee shall certify to the passage and adoption of this resolution.

PASSED, APPROVED AND ADOPTED at a Regular Meeting of the City Council of the City of Carlsbad on the _____ day of _____, 2024, by the following vote, to wit:

AYES:

NAYS:

ABSENT:

ABSTAIN:

KEITH BLACKBURN, Mayor

SHERRY FREISINGER, City Clerk
(SEAL)

From: [Lau, Liliana](#)
To: [Faviola Medina](#)
Cc: [Vargas, Elvira](#)
Subject: RE: Election costs
Date: Friday, May 3, 2024 3:39:24 PM
Attachments: [image003.png](#)
[image005.png](#)

Hi Faviola,

We don't have all the jurisdictions that will be ultimately participating in the election. The Registrar of Voters assign election costs in a consolidated election using a weighted average method. This attributes costs to each jurisdiction based on the number of contests, number of registered voters, number of candidates and the number of pages in the voter information pamphlet. The number of participating jurisdictions and number of contests will be known by the 88th day before the respective election date. The actual costs are likely to vary depending on how many jurisdictions ultimately participate and voter turnout. There are several senate and assembly bills being reviewed by the legislature that will affect how elections are conducted in the future. Those bills, if approved by the Governor, will affect election costs as they add increased complexity and cost to the administration of elections. The ROV transitioned to a full-size voter information pamphlet (8 ½" x 11") for the March 2024 Presidential Primary Election.

At this time, the cost projection for the November 5, 2024 General Election is:

- District #2: \$22K - \$37K based on 19,101 registered voters
- District #4: \$25K - \$40K based on 21,982 registered voters

Here are the assumptions:

- All registered voters will receive their official ballot in the mail, along with the "I Voted" stickers.
- Pre-paid postage for all voters to return their ballot in the mail.
- Ballot drop-off location(s) for a 28-day period, which requires renting vehicle(s) and hiring temporary staff to pick-up ballots.
- Vote Centers are open starting 11-days before Election Day.
- Translation of materials to all federal mandated languages (Spanish, Chinese, Vietnamese and Filipino) and state languages for some election materials.
- ROV hires temporary election workers 90 - 120 days before election day to assist with election activities and these workers are usually kept until the election has been certified.
- Two-card ballot based on the assumption that there will be 12-15 state propositions and 1 county measure appearing on the ballot.
- New size for the voter information pamphlet (8 ½" x 11"). If the jurisdiction allows it, instead of printing the entire text measure, the jurisdiction can post the text measure online and print the ballot summary, impartial analysis, fiscal impact statement, arguments, and rebuttals. The translation of the text measure is still required.
- Higher temporary labor costs due to the anticipated increase in fast food workers hourly rate and difficulty hiring temporary election workers.

Thanks,

Liliana



From: Faviola Medina <Faviola.Medina@carlsbadca.gov>
Sent: Wednesday, May 1, 2024 1:13 PM
To: Lau, Liliana <Liliana.Lau@sdcounty.ca.gov>
Cc: Vargas, Elvira <Elvira.Vargas@sdcounty.ca.gov>
Subject: [External] Election costs

Good Afternoon,

I was wondering if I could please have an estimated cost for the District 2 seat and District 4 seat for the Nov. 2024 election.

Please advise.

Thank you,



Faviola Medina, CMC

City Clerk Services Director

Office of the City Clerk

1200 Carlsbad Village Drive

Carlsbad, CA 92008

P: 442-339-5989 | faviola.medina@carlsbadca.gov | www.carlsbadca.gov



[Facebook](#) | [Twitter](#) | [You Tube](#) | [Flickr](#) | [Pinterest](#) | [Enews](#) |  Consider the environment before printing this e-mail

Confidentiality Notice: Please note that email correspondence with the City of Carlsbad, along with any attachments, may be subject to the California Public Records Act, and therefore may be subject to disclosure unless otherwise exempt.

CAUTION: Do not open attachments or click on links unless you recognize the sender and know the content is safe.

From: [Lau, Liliana](#)
To: [Faviola Medina](#)
Cc: [Vargas, Elvira](#)
Subject: RE: Urgent Request
Date: Friday, June 7, 2024 4:29:54 PM
Attachments: [image003.png](#)
[image005.png](#)

Hi Faviola,

The cost projection to add the City Treasurer to the November 2024 election is \$100K - \$130K.
Please let me know if you need additional information

Thanks,
Liliana



From: Faviola Medina <Faviola.Medina@carlsbadca.gov>
Sent: Thursday, June 6, 2024 2:41 PM
To: Lau, Liliana <Liliana.Lau@sdcounty.ca.gov>
Cc: Vargas, Elvira <Elvira.Vargas@sdcounty.ca.gov>
Subject: [External] Urgent Request
Importance: High

Hi ladies,

Could you please provide an estimate as to how much would it cost to add the citywide City Treasurer seat to the November 2024 election as soon as possible?

Thank you,



Faviola Medina, CMC
City Clerk Services Director
Office of the City Clerk
1200 Carlsbad Village Drive
Carlsbad, CA 92008
P: 442-339-5989 | faviola.medina@carlsbadca.gov | www.carlsbadca.gov



[Facebook](#) | [Twitter](#) | [You Tube](#) | [Flickr](#) | [Pinterest](#) | [Enews](#) |  Consider the environment before printing this e-

mail

Confidentiality Notice: Please note that email correspondence with the City of Carlsbad, along with any attachments, may be subject to the California Public Records Act, and therefore may be subject to disclosure unless otherwise exempt.

CAUTION: Do not open attachments or click on links unless you recognize the sender and know the content is safe.



CITY COUNCIL
Staff Report

Meeting Date: June 18, 2024

To: Mayor and City Council

From: Scott Chadwick, City Manager

Staff Contact: Darcy Davidson, Assistant Fire Marshal
darcy.davidson@carlsbadca.gov, 442-339-2662

Subject: Compliance Report for Annual Fire Inspections

Districts: All

Recommended Action

Adopt a resolution accepting a compliance report on the status of all state-mandated annual fire inspections in the City of Carlsbad.

Executive Summary

Local fire departments are required to perform annual fire inspections of all public and private schools, hotels, motels, lodging houses, apartment houses and condominium buildings under California Health and Safety Code Sections 13146.2 and 13146.3. In addition, a compliance report must be provided to its administrating authority each year in accordance with Section 13146.4.

This report confirms all initial annual fire inspections for fiscal year 2023-24 are complete.

Explanation & Analysis

Annual fire inspections help mitigate known hazards, reduce community risk and ensure reasonable compliance with the California Fire Code. Inspections confirm proper maintenance of fire protection systems, effective egress systems, damage to fire protective construction and sufficient site access for Fire Department personnel.

- State health and safety codes mandate all hotels, motels and lodging houses are inspected annually by the local fire department. The Carlsbad Fire Department inspected 44 hotels and motels totaling 164 buildings in fiscal year 2023-24.
- All apartment buildings are also to be inspected annually by the local fire department. An apartment building consists of three or more attached units and excludes all duplex buildings. The California Building Code also specifies that condominiums should be considered apartments. The Fire Department inspected 2,200 apartment buildings with three units or greater during the fiscal year.
- The Fire Department also inspected 38 public and private schools, totaling 252 buildings.

In total, the department conducted 2,616 mandated inspections during fiscal year 2023-24 and completed initial inspections of all known buildings and structures covered by the state requirement.

By approving the proposed resolution, the City Council acknowledges receipt of this report and its compliance with the Health and Safety Code requirements, fulfilling the city's statutory requirements.

Fiscal Analysis

There is no fiscal impact in filing and accepting this report.

Next Steps

None.

Environmental Evaluation

This action does not require environmental review because it does not constitute a project within the meaning of the California Environmental Quality Act under California Public Resources Code Section 21065 in that it has no potential to cause either a direct physical change or a reasonably foreseeable indirect physical change in the environment.

Exhibits

1. City Council resolution

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARLSBAD, CALIFORNIA, ACCEPTING A COMPLIANCE REPORT ON THE STATUS OF ALL STATE-MANDATED ANNUAL FIRE INSPECTIONS IN THE CITY OF CARLSBAD

WHEREAS, California Health & Safety Code Sections 13146.2 and 13146.3 require all fire departments that provide fire protection services to perform annual inspections in every building used as a public or private school, hotel, motel, lodging house, apartment house, and certain residential care facilities for compliance with building standards, as provided; and

WHEREAS, California Health & Safety Code Section 13146.4 was added in 2018, and became effective on September 27, 2018; and

WHEREAS, California Health & Safety Code Section 13146.4 requires all fire departments that provide fire protection services to report annually to its administering authority on compliance with Sections 13146.2 and 13146.3; and

WHEREAS, the City Council of the City of Carlsbad intends this Resolution to fulfill the requirements of the California Health & Safety Code regarding acknowledgment of the Carlsbad Fire Department's compliance with California Health and & Safety Code Sections 13146.2 and 13146.3.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carlsbad, California, as follows:

1. That the above recitations are true and correct.
2. That the City Council expressly acknowledges the measure of compliance of the Carlsbad Fire Department with California Health and Safety Code Sections 13146.2 and 13146.3 in the area encompassed by the City of Carlsbad, as follows:

A. EDUCATIONAL GROUP E OCCUPANCIES:

Educational Group E occupancies are generally those public and private schools, used by more than six persons at any one time for educational purposes through the 12th grade. There are 38 Group E occupancy campuses within the City of Carlsbad.

During fiscal year 2023-24, the Carlsbad Fire Department completed the annual inspection of 38 Group E occupancies, with a total building count of 252 structures and/or facilities. This is a compliance rate of 100 percent for this reporting period.

B. RESIDENTIAL GROUP R OCCUPANCIES:

Residential Group R occupancies, for the purposes of this resolution, are generally those occupancies containing sleeping units and include hotels, motels, apartments (three units or more), etc., as well as other residential occupancies. There are 2,364 Group R (and their associated sub-categories) occupancies of this nature within the City of Carlsbad.

During fiscal year 2023-24, the Carlsbad Fire Department completed the annual inspection of 2,364 Group R occupancies, buildings, structures and facilities. This is a compliance rate of 100 percent for this reporting period.

PASSED, APPROVED AND ADOPTED at a Regular Meeting of the City Council of the City of Carlsbad on the __ day of _____, 2024, by the following vote, to wit:

AYES:

NAYS:

ABSTAIN:

ABSENT:

KEITH BLACKBURN, Mayor

SHERRY FREISINGER, City Clerk
(SEAL)



CITY COUNCIL
Staff Report

Meeting Date: June 18, 2024

To: Mayor and City Council

From: Scott Chadwick, City Manager

Staff Contact: Ed Garbo, Risk Manager
 ed.garbo@carlsbadca.gov or 442-339-2471

Subject: Purchase of Property Insurance Coverage

Districts: All

Recommended Action

Adopt a resolution approving the purchase of \$100 million of property insurance coverage through AON for fiscal year 2024-2025 for an amount not to exceed \$647,396.

Executive Summary

The city is purchasing its annual property insurance coverage of \$100 million through AON for fiscal year 2024-25 for an amount not to exceed \$647,396.

The city moved its property insurance coverage to Aon three years ago because it was able to provide higher limits and broader coverage than previous brokers and programs.

The policy period will run July 1, 2024, to June 30, 2025.

This purchase must be approved by the City Council under Carlsbad Municipal Code Section 3.28.040 (D)(1) because the cost exceeds \$100,000 per agreement year.

Fiscal Analysis

The fiscal year 2024-25 premium for Aon property insurance coverage is not to exceed \$647,396. This represents a \$127,048, or approximately 19.6%, increase over last year's actual cost. The premium will be paid with funds from the FY 2024-25 Risk Management Internal Service Fund. Sufficient funds have been included in the FY 2024-25 Budget for this premium.

Next Steps

Staff will create a purchase order for Aon's payment.

Environmental Evaluation

This action does not require environmental review because it does not constitute a project within the meaning of the California Environmental Quality Act under California Public Resources Code Section 21065 in that it has no potential to cause either a direct physical change or a reasonably foreseeable indirect physical change in the environment.

Exhibits

1. City Council resolution

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARLSBAD, CALIFORNIA, APPROVING THE PURCHASE OF \$100 MILLION OF PROPERTY INSURANCE COVERAGE THROUGH AON FOR FISCAL YEAR 2024-2025 FOR AN AMOUNT NOT TO EXCEED \$647,396.

WHEREAS, the City Council of the City of Carlsbad, California has determined that it has a desire to renew its annual property insurance through Aon; and

WHEREAS, Aon has negotiated a renewal of \$100 million of property coverage for the next fiscal year beginning July 1, 2024, and concluding on June 30, 2025, for an annual premium in an amount not to exceed \$647,396.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carlsbad, California, as follows:

1. That the above recitations are true and correct.
2. That the purchase of \$100 million of property coverage through Aon, effective July 1, 2024, to June 30, 2025, is hereby approved and the City Manager or designee is authorized to direct the Deputy City Manager of Administrative Services to issue payment in an amount not to exceed \$647,396 for payment of the property insurance premium.

PASSED, APPROVED AND ADOPTED at a Regular Meeting of the City Council of the City of Carlsbad on the ___ day of _____, 2024, by the following vote, to wit:

AYES:

NAYS:

ABSTAIN:

ABSENT:

KEITH BLACKBURN, Mayor

SHERRY FREISINGER, City Clerk
(SEAL)



CITY COUNCIL
Staff Report

Meeting Date: June 18, 2024

To: Mayor and City Council

From: Scott Chadwick, City Manager

Staff Contact: Ed Garbo, Risk Manager
 ed.garbo@carlsbadca.gov or 442-339-2471

Subject: Purchase of Excess Liability Insurance Coverage

Districts: All

Recommended Action

Adopt a resolution approving the purchase of a maximum of \$43 million of excess liability insurance coverage through California Insurance Pool Authority for fiscal year 2024-2025 for an amount not to exceed \$1,258,000.

Executive Summary

The city is renewing its excess liability coverage of up to \$43 million through California Insurance Pool Authority for fiscal year 2024-25 in an amount not to exceed \$1,258,000.

The city moved its excess liability insurance program to California Insurance Pool Authority in fiscal year 2019-20 because it was able to obtain higher coverage limits and a more competitive price than the previous insurance pool program.¹

The policy period will run July 1, 2024, to June 30, 2025.

This purchase must be approved by the City Council under Carlsbad Municipal Code Section 3.28.040 (D)(1) because the cost exceeds \$100,000 per agreement year.

Fiscal Analysis

The estimated premium for fiscal year 2024-25 for California Insurance Pool Authority excess liability coverage is not to exceed \$1,258,000, which represents a \$185,315, or approximately 19.5%, increase over last year's premium. While the market is showing continued signs of stabilization, this increase is due to an overall hardening in the insurance marketplace, with prices higher and policies harder to obtain. Sufficient funds have been included in the fiscal year 2024-25 Budget for this premium.

Next Steps

Staff will obtain a final premium calculation from California Insurance Pool Authority and create a purchase order for payment.

¹ The California Insurance Pool Authority is a joint powers authority composed of fourteen member cities.

Environmental Evaluation

This action does not require environmental review because it does not constitute a project within the meaning of the California Environmental Quality Act under California Public Resources Code Section 21065 in that it has no potential to cause either a direct physical change or a reasonably foreseeable indirect physical change in the environment.

Exhibits

1. City Council resolution

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARLSBAD, CALIFORNIA, APPROVING THE PURCHASE OF A MAXIMUM OF \$43 MILLION OF EXCESS LIABILITY COVERAGE THROUGH CALIFORNIA INSURANCE POOL AUTHORITY FOR FISCAL YEAR 2024-2025 FOR AN AMOUNT NOT TO EXCEED \$1,258,000.

WHEREAS, the City Council of the City of Carlsbad, California has determined that it desires to purchase excess liability insurance coverage through the California Insurance Pool Authority; and

WHEREAS, Aon has negotiated the purchase of a maximum of \$43 million of excess liability insurance coverage through the California Insurance Pool Authority for the next fiscal year beginning on July 1, 2024, and concluding on June 30, 2025.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carlsbad, California, as follows that:

1. The above recitations are true and correct.
2. That the purchase of \$43 million of excess liability coverage through the California Insurance Pool Authority effective July 1, 2024, to June 30, 2025, is hereby approved and the City Manager or designee is authorized to direct the Deputy City Manager of Administrative Services to issue a warrant in an amount not to exceed \$1,258,000 for payment of the premium to the California Insurance Pool Authority.

PASSED, APPROVED AND ADOPTED at a Regular Meeting of the City Council of the City of Carlsbad on the __ day of _____, 2024, by the following vote, to wit:

AYES:

NAYS:

ABSTAIN:

ABSENT:

KEITH BLACKBURN, Mayor

SHERRY FREISINGER, City Clerk
(SEAL)



CITY COUNCIL
Staff Report

Meeting Date: June 18, 2024

To: Mayor and City Council

From: Scott Chadwick, City Manager

Staff Contact: Sarah Reiswig, Senior Human Resources Officer
sarah.reiswig@carlsbadca.gov, 442-200-4718
Judy von Kalinowski, Human Resources Director
judy.vonkalinowski@carlsbadca.gov, 760-473-4670

Subject: Settlement of Workers' Compensation Claim of Michael Braun

Districts: All

Recommended Action

Adopt a resolution approving the settlement of the workers' compensation claim of Michael Braun for \$70,484.

Executive Summary

Michael Braun, a former Fire Academy participant, sustained a work-related injury during the course of his employment. This compromise and release settlement permanently resolves and releases the city of liability for his open workers' compensation claim.

Settlements exceeding \$50,000 require the approval of the City Council in accordance with City Council Resolution 2015-086.

Explanation & Analysis

The terms and conditions of the proposed settlement are set forth in the request for settlement authority document, which is on file in the Human Resources Department. The terms and conditions were agreed upon by Mr. Braun and the city, and have been recommended by AdminSure Inc., the city's workers' compensation administrator.

Authorizing this compromise and release settlement permanently closes the open claim and permanently releases the city from future liability for any new or further injury. The settlement provides a lump sum payment for costs associated with the claim, including future medical expenses.

Declining to settle through the compromise and release process would require the city to continue paying for medical care as needed. The city would remain liable in case of a new injury or if the current injury gets worse, medical and utilization review costs, and treatment complications.

Fiscal Analysis

The cost of this settlement is \$70,484. Funding for this settlement was included in the adopted budget for fiscal year 2023-24.

Next Steps

With the City Council's approval, staff will file the appropriate documentation with the Workers' Compensation Appeals Board for its review and approval.

Environmental Evaluation

This action does not require environmental review because it does not constitute a project within the meaning of the California Environmental Quality Act under California Public Resources Code Section 21065 in that it has no potential to cause either a direct physical change or a reasonably foreseeable indirect physical change in the environment.

Exhibits

1. City Council resolution

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARLSBAD,
CALIFORNIA, APPROVING THE SETTLEMENT OF THE WORKERS'
COMPENSATION CLAIM OF MICHAEL BRAUN

WHEREAS, AdminSure Inc., the city's third-party administrator, has recommended a settlement of the workers' compensation claim of Michael Braun; and

WHEREAS, all parties have agreed to settle the claim before the Workers' Compensation Appeals Board.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carlsbad, California, as follows:

1. That the above recitations are true and correct.
2. That the expenditure of \$70,484 from the Workers' Compensation Self-Insurance Fund is authorized for the settlement of this claim.
3. That the City Council approves the request for settlement authority on file in the Human Resources Department.

PASSED, APPROVED AND ADOPTED at a Regular Meeting of the City Council of the City of Carlsbad on the __ day of _____, 2024, by the following vote, to wit:

AYES:

NAYS:

ABSTAIN:

ABSENT:

KEITH BLACKBURN, Mayor

SHERRY FREISINGER, City Clerk
(SEAL)



CITY COUNCIL
Staff Report

Meeting Date: June 18, 2024

To: Mayor and City Council

From: Scott Chadwick, City Manager

Staff Contact: Erin Peak, Program Manager
erin.peak@carlsbadca.gov, 442-339-2043

Subject: Acquisition and Resale of Two Units as Part of the City's Affordable Housing Resale Program

Districts: 1, 2

Recommended Action

Adopt a resolution authorizing the City Manager to execute all required documents to complete the purchase and resale of two at-risk affordable housing units, 2591 State Street, No. 200 and 6042 Colt Place, No. 301, as part of the City's Affordable Housing Resale Program and authorizing the City Manager, or designee, to appropriate \$633,000 from the Community Development Block Grant Fund for related costs.

Executive Summary

As part of the city's Affordable Housing Resale Program, the city purchases existing affordable housing units at risk of losing their affordability restrictions and then resells them to another eligible lower-income buyer. This extends the length of the time the unit is affordable and maintains and enhances the existing affordable housing stock in Carlsbad.

Staff are recommending that the City Council approve the city's purchase of two units for a total of \$609,270. The funding for these purchases will come from the Community Development Block Grant Fund.

The city will own the properties temporarily, with the intent to resell them to eligible lower-income buyers in accordance with the City Council-adopted Affordable Housing Resale Program Guidelines.

The revenue generated from the sale of the properties will be deposited into the Community Development Block Grant Fund as program income.

City Council Policy Statement No. 73 requires the City Council's approval to carry out the purchase and resale of the at-risk affordable housing units.

Explanation & Analysis

Background

The city adopted an inclusionary housing ordinance in 1993 that requires all residential developments greater than six units to set aside 15% of the total number of units in a project as affordable to low-income households. Residential developers have the option to offer rental or ownership units to satisfy the inclusionary requirements. As a condition of the inclusionary housing program, homebuyers of these ownership affordable properties enter into an agreement with the city that requires them to notify the city when they intend to sell their homes and allow the city the option to purchase them at restricted prices.

City Council Policy Statement No. 73 - City Option to Purchase Resale Affordable Housing (Exhibit 2) and the Affordable Housing Resale Program Guidelines (Exhibit 3) were approved by the City Council in 2020. The City of Carlsbad's Affordable Housing Resale Program is designed to help qualified lower income households purchase city-owned residential units at an affordable price.

Affordable Housing Resale Program Guidelines

The Affordable Housing Resale Program Guidelines describe the eligibility requirements, marketing and application process. The city conducted an extensive marketing effort to promote the availability and sale of the city-owned residential units and received more than 2,000 applications.

The eligibility criteria include a requirement that applicants reside in San Diego County and that their total household income is limited to no more than 80% of the county's area median income. The qualified applicants were selected from priority categories and in the order that their complete applications were accepted, consistent with the guidelines. The affordable sales prices are determined based on a formula identified in the Affordable Housing Resale Program Guidelines.

Previous purchases

To date, the city has acquired 22 units and has authority to acquire one additional unit. Property owners of three units that were previously approved by City Council to purchase declined to move forward with the sale of their affordable homes. The purchase of these two additional units will bring the total to 25 at-risk units that the city has acquired since 2020.

The city has resold 15 of the 23 units to eligible lower-income households, with one unit to close escrow in the coming month.

Properties to be purchased

Staff are recommending the city purchase the following units, which were set aside for low-income buyers by the projects' developers to fulfill their obligations under the city's inclusionary housing ordinance:

2591 State Street

- One of six units sold to low-income homebuyers at a restricted affordable price in the Seagrove community comprised of 47 units
- Located on State Street near the intersection with Laguna Drive
- This would be the city's first purchase in this project

6042 Colt Place, No. 301

- One unit in the 25-unit Kensington at the Square - Bressi Ranch complex that were sold to low-income homebuyers at a restricted affordable price
- Located at the intersection of Colt Place & Gateway Road
- This would be the city’s second purchase in this project

Once eligible buyers are vetted and affordable resale prices are determined, each unit will be sold with a second deed of trust recorded against the property to ensure it is resold at an affordable price so the city can continue providing this benefit to future low-income buyers.

Staff is recommending that the City Council authorize the City Manager to execute all required documents to complete the purchase and resale of the two at-risk affordable housing units identified as part of the Affordable Housing Resale Program.

Fiscal Analysis

There is no impact to the General Fund from these purchases. There are sufficient funds available in the Community Development Block Grant Fund to cover the costs for purchase and resale including refurbishment, related closing costs and future loss on sale of property. The net proceeds from the resale of the unit will be returned to their respective special revenue funds.

The restricted price for the city to buy the affordable units is based on the change in area median income levels during the seller’s period of ownership.

The restricted purchase price for each property and the proposed funding source are shown in the table below:

| Address | District | Description | Price | Funding source |
|---------------------------|----------|--------------|------------------|----------------|
| 2591 State Street, No 200 | 1 | 2 bed/2 bath | \$389,580 | CDBG |
| 6042 Colt Place, No. 301 | 2 | 1 bed/1 bath | \$219,690 | CDBG |
| Total: | | | \$609,270 | |

The costs for purchase and resale, which include brief city ownership, refurbishment, and related closing costs, are estimated to be \$655,436. An appropriation from the Community Development Block Grant Fund in a total amount of \$633,000 is required at this time. The requested appropriation combined with existing available budget is expected to cover the estimated cost to purchase. The costs will be partially offset by the future resale of the properties.

The resale prices are based on a maximum affordable price formula and are generally less than the city purchase price.

The city also receives a 6% transaction fee, estimated at a total of \$36,556, for the purchase of both units because the city is acting as the real estate agent for these transactions. This helps cover the cost of the real estate professional the city has contracted with to sell the affordable units the city will have purchased.

Next Steps

After review and approval of the City Attorney, the City Manager or designee will execute all required documents to complete the purchase and resale of the units, consistent with the Affordable Housing Resale Program Guidelines.

Environmental Evaluation

This action does not constitute a project within the meaning of California Environmental Quality Act under Public Resources Code section 21065 in that has no potential to cause either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment and therefore does not require environmental review.

Exhibits

1. City Council resolution
2. Council Policy No. 73
3. Affordable Housing Resale Program guidelines

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARLSBAD, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE ALL REQUIRED DOCUMENTS TO COMPLETE THE PURCHASE AND RESALE OF TWO AT-RISK AFFORDABLE HOUSING UNITS, 2591 STATE STREET, NO. 200 AND 6042 COLT PLACE, NO. 301, AS PART OF THE CITY'S AFFORDABLE HOUSING RESALE PROGRAM AND AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO APPROPRIATE \$633,000 FROM THE COMMUNITY DEVELOPMENT BLOCK GRANT FUND FOR RELATED COSTS

WHEREAS, the City Council of the City of Carlsbad, California has determined that it desires to purchase and resell at-risk affordable housing units to eligible lower income buyers at an affordable price to implement the city's affordable housing goals and policies; and

WHEREAS, on Dec. 8, 2020, the City Council approved Council Policy Statement No. 73 - City Option to Purchase Resale Affordable Housing and the Affordable Housing Resale Program Guidelines by Resolution No. 2020-234; and

WHEREAS, the property owners of two at-risk affordable housing units, 2591 State Street, No. 200 and 6042 Colt Place, No. 301 provided notice of their intent to sell or transfer ownership of the restricted affordable housing units; and

WHEREAS, the purchase of the units enables the city to extend the affordability of the existing units, and to resell them to another eligible lower-income buyer in accordance with the City of Carlsbad Affordable Housing Resale Program; and

WHEREAS, City Council Policy No. 73 authorizes the City Manager or designee to exercise the city's option to purchase existing at-risk affordable housing units, subject to City Council appropriation of funds and acceptance of the grant deed; and

WHEREAS, the purchases are consistent with City Council Policy No. 73, the Affordable Housing Program Guidelines, and consistent with City Council Policy 90, Administration of the Housing Trust Fund; and

WHEREAS, Community Development Block Grant funds are available to fund the purchases, the acquisitions are consistent with FY 2020-2025 Consolidated Plan priorities and are approved activities in the FY 2023-24 and FY 2022-23 CDBG Annual Action Plans; and

WHEREAS, the revenue generated from the sale of the properties will be deposited into the Community Development Block Grant fund as program income, with the sale proceeds being available to create more affordable housing opportunities.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carlsbad, California, as follows:

1. That the above recitations are true and correct.
2. That the City Manager, or designee, is authorized to execute all required documents for the purchases of 2591 State Street, No 200 and 6042 Colt Place, No. 301, and make all future decisions and actions necessary to implement the resale and disposition of two at-risk affordable housing units in the City of Carlsbad identified in Attachment A, in compliance with Council Policy No. 90, City Council Policy No. 73, and the Affordable Housing Resale Program Guidelines, and to do so in full compliance with the terms and conditions and to the satisfaction of the City Attorney.
3. That the City Manager, or designee, is authorized to appropriate \$633,000 from the Community Development Block Grant Fund for the property purchase of at-risk affordable units authorized and for costs related to refurbishing and preparing the units for resale identified in Attachment A.

PASSED, APPROVED AND ADOPTED at a Regular Meeting of the City Council of the City of Carlsbad on the __ day of _____, 2024, by the following vote, to wit:

AYES:

NAYS:

ABSTAIN:

ABSENT:

KEITH BLACKBURN, Mayor

SHERRY FREISINGER, City Clerk
(SEAL)

| | Location | APN | Development | Source of Funding |
|----|---------------------------|---------------|-------------|-------------------|
| 22 | 2591 State Street, No 200 | 203-054-34-28 | Seagrove | CDBG |
| 23 | 6042 Colt Place, No. 301 | 213-262-23-09 | Kensington | CDBG |

| Property no. | Location | APN | Development | Source of Funding |
|---------------------|---------------------------|---------------|--------------------|--------------------------|
| 22 | 2591 State Street, No 200 | 203-054-34-28 | Seagrove | CDBG |
| 23 | 6042 Colt Place, No. 301 | 213-262-23-09 | Kensington | CDBG |



| | |
|--------------------|--------------------|
| Policy No. | 73 |
| Date Issued: | 12-08-2020 |
| Effective Date: | 12-08-2020 |
| Resolution No. | 2020-234 |
| Cancellation Date: | N/A |
| Supersedes No. | 73, issued 1/22/08 |

Council Policy Statement

Category: AFFORDABLE HOUSING
Specific Subject: City Option to Purchase Resale Affordable Housing

PURPOSE:

To provide procedural guidelines for staff when exercising the city's option to purchase restricted affordable housing ownership units that were created under the Inclusionary Housing Program. The city's primary interest in exercising its option to purchase affordable units is to preserve, extend and enhance affordability covenants to subsequent lower-income purchasers and to provide additional housing opportunity to underserved populations. The policy will establish the authority, selection criteria, and resale requirements for the identification, acquisition and disposition of these affordable units.

BACKGROUND:

The city's Inclusionary Housing Ordinance requires developers of residential projects with more than six units to provide fifteen percent of the homes to lower income households at an affordable price. Developers may satisfy the ordinance requirements by providing rental or for sale (ownership) units.

Ownership units produced under the Inclusionary Housing Program have affordability restrictions for 30 years. Under the initial requirements of the Inclusionary Housing Program, low-income homebuyers were required to execute resale agreements that allowed them to sell their homes at market rate to a non-low-income homebuyer if they repaid the city any outstanding loan amounts and paid the city a share of the equity from the sale. This initial policy resulted in the loss of many of the for-sale affordable units in the city. To more effectively implement inclusionary housing requirements (CMC 21.85.040(E)), the policy was changed to require a restricted unit to be sold to another low-income household during the first 15 years of the 30-year affordability term. In year 16 and later, the home could be sold to a non-low-income household with the repayment of the city subsidy loan with a share of equity (also referred to as contingent interest).

The revised policy also required that the city would be given an option, or first right of refusal, to purchase the affordable unit at a restricted price upon notice of intent to sell from the owner. The city could also assign its option to a "city-designated purchaser", defined as another public agency, a nonprofit corporation, or an eligible low-income purchaser. The restricted price option to purchase or assign is a requirement for participation in the homeownership program and applies throughout the entire 30-year term of the loan.

For the restricted affordable housing ownership units, if the city declines its option to purchase the unit or to assign the option to a city-designated purchaser, the owner is required to resell the

affordable home to another low-income household during the first 15 years of ownership at a restricted affordable price established by the city. After the initial 15 years, and if the city declines to exercise its option to purchase or to assign its option to a city-designated purchaser, the resale agreement permits the owner to sell the unit at market value to a non-low-income buyer and the city recaptures its subsidy together with shared equity (contingent interest) up through the 30th year of the resale agreement. The revenue from the loan payoff and shared equity is deposited into the city's Housing Trust Fund to create additional opportunities for affordable housing within the city.

POLICY:

By adopting this policy, the City Council grants authority to the City Manager, or designee, to accept or decline the option to purchase a restricted affordable housing ownership unit at a restricted low-income price during the full term of the resale agreement. This policy shall apply to all units restricted under a *Resale Restriction Agreement and Option to Purchase* in order for a housing development to comply with the requirements of the city's Inclusionary Housing Program. The decision to accept or decline the option to purchase a restricted affordable housing ownership unit will be guided by the following principles:

1. The unit would be at-risk of conversion to market rate if the city declines its option to purchase it; or
2. The public interest is served well through purchase of the unit by the city and resale to a qualified lower-income household; or
3. An underserved population will benefit greater from the city's purchase and resale of the unit; or
4. An affordable housing opportunity will be enhanced through the city's purchase and resale of the unit; and
5. Special funding (such as CDBG, HOME, Successor Housing Agency funds) is available and/or is required to be expended in a timely manner and the city's purchase of the unit is a qualified expenditure of these funds; or
6. When special funding is unavailable, sufficient Housing Trust Fund dollars are available to purchase the unit.

The City Manager, or designee, will consider options to purchase as written notices of intent to sell from restricted affordable housing ownership units are received. If the city receives notices of intent to sell from multiple owners at a given time, the City Manager, or designee, may rank order them based on the principles above. For example, an affordable unit that is at-risk of conversion to market rate (i.e., can be sold to a market rate purchaser after 15 years) will be prioritized for acquisition over a unit that is not at-risk (i.e., must be sold to a low-income buyer). Other factors, such as purchase price, amount of available funding, size, location and condition of the unit may be taken into account when rank ordering multiple options to purchase units.

Upon a decision by the City Manager, or designee, to exercise the option to purchase a restricted affordable housing ownership unit, the City Manager, or designee, will proceed accordingly to complete the purchase transaction and present it to the City Council for consideration and final action, accepting the Grant Deed for the property.

Upon approval of the City Council of the acquisition and completion of the purchase transaction, the restricted affordable housing ownership unit will be resold by the city according to the *Affordable Housing Resale Program Guidelines* recommended for approval by the Housing Commission and approved by the City Council, and which may be amended from time to time to update policies, process and/or resale priorities.

As an alternative to accepting the option to purchase the restricted affordable housing ownership unit, the City Manager, or designee, is authorized to assign the city's option to an eligible low-income purchaser. This alternative is appropriate when: a) there is insufficient funding available or there are higher priority uses for the available funding; and b) the unit would be at-risk of conversion to market rate if the city declines its option to purchase it. In such a case the City Manager, or designee, will assign the city's purchase option to an eligible purchaser drawn from a waiting list maintained in accordance with the *Affordable Housing Resale Program Guidelines*.

Assignment of the city's purchase option to another public agency, nonprofit corporation, or an eligible purchaser not on the waiting list will require City Council approval.

If the city is unable to accept or assign its option to a city-designated purchaser, then the City Manager, or designee, is authorized to decline the option and allow the restricted affordable housing ownership unit to be sold according to the terms of the resale agreement. The City Manager's, or designee's, decision to decline the option to purchase will be valid for no more than 180 days. If the unit owner has not completed the sale of their home within this time frame, the unit owner will be required to file another notice of intent to sell and grant the city another opportunity to exercise or assign its option to purchase the unit at an affordable price.

All sales of city-owned restricted affordable housing ownership units require City Council approval.

CITY OF CARLSBAD

AFFORDABLE HOUSING RESALE PROGRAM GUIDELINES

1. PROGRAM BACKGROUND

In 2018, the Carlsbad City Council authorized staff to exercise the city’s option to purchase restricted affordable housing ownership units when the original lower-income buyer provided notice of intent to sell the unit during the 30-year regulatory/loan term. These units were originally constructed by a private residential developer in Carlsbad to satisfy the requirements of the city’s Inclusionary Housing Ordinance and initially sold to a qualified lower-income buyer at an affordable restricted price. Because the units are substantially subsidized to a below market price affordable to lower-income households, the city holds a “silent” second loan on the property that equals the value of the price subsidy (the difference between the fair market value of the unit and the restricted price for a lower income household). As part of the loan agreement between the city and the homeowner, the city has an option to purchase the unit at the time they are made available for sale by the homeowner; this option may be exercised at any time of sale during the 30-year term of the loan and the city pays the restricted price for the unit, calculated at the time of sale.

The City Council has subsequently approved use of federal Community Development Block Grant (CDBG) funds to purchase these units with the intent of preserving and extending the long-term affordability of the units. Because federal and potentially local housing funds have and will be used to purchase these units, the city intends to enhance the public benefit of the program through these resale guidelines by providing affordable homeownership opportunities to lower-income households and potentially providing a larger secondary loan if determined to be needed by the city to allow for the purchase by a qualifying buyer who meets the city’s priorities.

2. PROGRAM OVERVIEW

The City of Carlsbad Affordable Housing Resale Program is a homeownership program specifically designed to assist qualified lower-income households to purchase a city-owned residential property at an affordable price; these affordable units (under city ownership) were purchased from the original low-income homeowner at the time the owner decided to sell the unit and provided required notice to the city of the owner’s intent to sell the unit. The price the qualified buyer will pay for the unit will be set by the city to ensure that total housing costs for the qualified buyer will not exceed 30 percent of the gross household income of the buyer. Pricing will be based on incomes ranging from 50 to 80 percent of the San Diego Area Median Income (AMI). The difference between the fair market value of the property at time of sale to the qualified buyer and the actual price paid by the qualified buyer will continue to be

structured as a secondary loan documented in a promissory note executed by the new homeowner and with the city as the beneficiary. The loan will become immediately due and payable to the City of Carlsbad if the homeowner fails to comply with the terms of the loan and the requirements set forth within these resale program guidelines. The unit may be sold by the new owner but may only be sold to an eligible buyer at a price that is affordable to the designated income level set forth within the 30-year loan agreement. The city will retain an option to repurchase the unit again at a restricted price throughout the term of the agreement when the owner decides to sell at a later date.

3. PROGRAM REQUIREMENTS AND BUYER ELIGIBILITY

The city has established basic threshold eligibility criteria for participation in this affordable housing homebuyer program.

- A. The buyer must currently be living in San Diego County.
- B. The buyer has not purchased a unit under any other First-Time Homebuyer or Affordable For-Sale Housing Program administered by the City of Carlsbad in the past seven years.
- C. The buyer’s income may not exceed the maximum income limit for the resale program which shall be 80 percent of the San Diego County Area Median Income (AMI) as established by the US Department of Housing & Urban Development and as published by the State Department of Housing and Community Development and in effect at the time of the buyer’s application, adjusted for household size.
- D. The buyer must have a minimum income which allows for the total of all housing costs to not exceed 30 percent of the total gross household income for the buyer. The minimum income shall be determined on a case-by-case basis taking into consideration the size and market value of the unit, the homeowner association fees (if any) and other related housing costs (including a utility allowance) at the time of application to purchase one of the units.
- E. At time of application for a particular unit, the buyer’s household size shall meet the following minimum and maximum household size:

| Unit Size | Household Size | |
|------------|----------------|---------|
| | Minimum | Maximum |
| 1 bedroom | 1 | 3 |
| 2 bedrooms | 2 | 5 |
| 3 bedrooms | 3 | 7 |
| 4 bedrooms | 4 | 9 |

This requirement is intended to promote efficient use of available affordable housing and to prevent overcrowding at the time of sale; however, this does not limit future growth in the household size after the purchase. The buyer must execute legal documents that prohibit the unit or any portion thereof from being used as a short or long-term rental, and require the owner to use the unit as their primary residence for no less than 10 months out of each calendar year.

- F. Co-borrowers or co-signers who will not occupy the property as their primary residence are not permitted. A non-borrowing spouse is considered a co-borrower if they will occupy the property, even if they will not be on the loan for the first mortgage. Student dependents who live outside San Diego County at or near their college will not be counted as a household member.
- G. For the purpose of determining household size, any person claimed as a household member must have lived with the borrower for a minimum of twelve consecutive months immediately prior to purchase and must provide evidence they will live in the subject property after purchase. In addition, any non-borrowing person listed as having no income on the application must be indicated as a dependent on the applicant's tax return for the previous year to be considered a household member.

Appendix A provides a quick review summary of eligibility requirements, documentation requirements and clarifications of the standards.

4. NOTIFICATION OF AFFORDABLE UNIT FOR SALE BY THE CITY

In an effort to be fair and ensure those that meet the priority criteria set forth by the city have an opportunity to purchase one of the city-owned affordable units, the city will open an application period when there are units available for purchase. The application period will remain open for a period of 60 days, or longer if needed to receive enough qualified applications.

- A. Outreach Strategies
 - o The city will utilize print media and electronic media to inform the public of affordable for-sale housing opportunities.
 - o The city will target outreach to minority and special needs populations that may not otherwise have the opportunity to access affordable housing opportunities.
 - o The city will communicate the status of affordable housing availability to a variety of agencies including social service agencies,

nonprofit agencies, and special interest groups in the community, advising them of eligibility factors and guidelines so that they can make appropriate referrals.

B. Public Noticing and Application Period

- The city will provide notice in local newspapers and the city website when affordable housing units will be offered for sale. The notices will announce when the application period will open and provide information on how to apply to purchase an affordable unit. Notices will be sent 15 days prior to the opening date of the application period.
- Applications for the purchase of an affordable unit must be filed with the City of Carlsbad, Housing Services Division by the date and time specified in the public notice. Applications will be date and time stamped in the order in which they are received.

C. Marketing.

- Informational materials for applicants will include a general description such as the locations and number of affordable units, number of bedrooms, number of parking/garage spaces per unit, amenities, pricing, etc.
- Marketing materials will include photos of the exterior and interiors of available units.

5. APPLICATION PROCESS

- A. Once the application period is opened by the city, an interested buyer will be able to download the application from the city's website (www.carlsbadca.gov/housing), complete it, provide the required back-up documentation and then return the original, signed application and supporting documents to:

City of Carlsbad
1200 Carlsbad Village Drive, Carlsbad, CA 92008
Attn: Homebuyer Program, Housing Services.

- Application forms will be mailed to interested buyers upon request.
- B. The potential buyer shall be required to complete both a program and uniform residential loan application to purchase the unit and must provide all pertinent documentation requested by the City of Carlsbad to determine eligibility as well as to determine sorting priority (see Section 6 below). Applications will only be accepted if all documentation is provided at the time the application is submitted to the city.

Incomplete applications will be returned to the potential buyer with a list of required documentation to be submitted to the city; applications may not be resubmitted until all required documentation is available and included with the completed application.

Community Development

Housing Services 1200 Carlsbad Village Drive | Carlsbad, CA 92008 | 760-434-2810 t

Please note that all applications must be signed and dated and may be noted on credit reports as an application for a loan.

- C. Submission of an incomplete application will be returned to the applicant, and the application will not be considered for the purchase of an existing unit until it is accepted as complete. A resubmitted application will be date and time stamped when it is received. If the resubmitted application is accepted as complete, the resubmittal date and time will be used for sorting as described in Section 6 below. It is important to review the application closely and ensure that the application is complete, signed and dated, and that all pertinent documents are included upon initial submission.
- D. Persons with disabilities are entitled to request a reasonable accommodation in rules, policies, practices, or services, or to request a reasonable modification in the application process and purchasing process, when such accommodations or modifications may be necessary to afford persons with disabilities an equal opportunity to housing.

6. APPLICATION SORTING

At the conclusion of the application period, based on the following criteria, all verified complete applications will be placed in one of three eligibility lists, and in the order that applications were accepted as complete:

| List A | List B | List C |
|--|---|--------------------------------------|
| <p>Applicant household has</p> <p style="text-align: center;">BOTH</p> <p>Gross annual household income that is 50 percent of Area Median Income or less, adjusted for household size</p> <p style="text-align: center;">AND</p> <p>Current housing cost burden of 50 percent of gross household income or greater</p> | <p>Applicant household has</p> <p style="text-align: center;">EITHER</p> <p>Gross annual household income that is 50 percent of Area Median Income or less, adjusted for household size</p> <p style="text-align: center;">OR</p> <p>Current housing cost burden of 50 percent of gross household income or greater</p> | <p>All other eligible applicants</p> |

Applicants will be selected first from List A in the order in which applications were accepted as complete. If units are still available after selection of applicants from List A has been completed, then applicants from List B will be selected in the order in which applications were accepted as complete. If units are still available after selection of applicants from List B has been completed, then applicants from List C will be selected in the order in which applications were accepted as complete.

Once all units are purchased by applicants on the eligibility list, remaining eligible applicants will be kept on a waiting list as provided in Section 7 below. If units still remain after all applicants from the eligibility lists have been considered and provided an opportunity to purchase a unit, then any remaining units will be sold to an eligible purchaser on a first-come, first-served basis.

7. WAITING LIST AND ASSIGNMENT OF OPTION TO PURCHASE

If there are more qualifying buyers than units available at the time of application, the applicant will be placed on a waiting list (with the same rank order) following the completed sale of the last affordable unit until the next application period is opened by the city. The applicant will then be considered for the opportunity to purchase a restricted affordable housing unit at that time.

As described in Section 1, in many cases the city has the option to purchase an existing affordable unit when the homeowner chooses to sell. The city also has the right to assign its option to an eligible purchaser rather than purchasing the unit outright and then re-selling it. Accordingly, whenever an owner of an affordable unit notifies the city of their intent to sell, the city may assign its purchase option to an eligible buyer on the waiting list created under this program. Note that in these cases, the qualifying household income limits and affordable unit sales prices will be determined by the terms of the original resale restriction agreement with the owner, generally set at 80 percent AMI and adjusted for household size. Therefore, the waiting list will be screened for applicants meeting the qualifying income requirements, who will then be selected in their ranked order.

Applicants should notify the city of any changes in email or mailing address to ensure that the city has the most current contact information for communications regarding unit availability or any program changes. Applicants on the waiting list will be contacted to update their application at the time additional units are made available for purchase.

8. INCOME QUALIFYING FOR PROGRAM ELIGIBILITY

The household’s gross annual income must not exceed the income restriction set forth within these program guidelines and as noted above (maximum 80 percent of AMI for San Diego County, adjusted for household size). Gross income will be calculated according to these guidelines. The combined gross annual income of all members of the household age 18 and older who are currently living together and have lived together for 12 months or more and will be living in the property must be included in the determination of income. The household’s income must be projected as an annual income. It will be assumed that today’s circumstances will continue for the next 12 months, unless there is verifiable evidence to the contrary. All households must be income-qualified no more than 60 days prior to the purchase closing date. For the purpose of determining income eligibility, all income is included even if there is less than a two-year work history.

9. HOUSING DEBT-TO-INCOME RATIO (HOUSING AFFORDABILITY)

The buyer/borrower's monthly housing costs/debt—including principal, interest, property taxes, property insurance, and if applicable, private mortgage insurance and homeowner's association dues—shall not exceed 30 percent of the buyer/borrower's gross monthly income; this is known as the housing debt-to-income ratio. Please note that the income of a non-borrowing spouse is included when calculating this ratio if s/he has a work history of two or more years.

All household monthly debt (including home loan, car loans, credit card debt, etc.) shall not exceed 50 percent of the buyer household's gross monthly income.

10. INCOME FOR DEBT-TO-INCOME CALCULATIONS

Program guidelines require the combined income of all persons on title, including a non-borrowing spouse (if applicable), to be included in the calculation of income. The household's actual /average income will be calculated for underwriting purposes. It will be assumed that today's circumstances will continue for the next 12 months, unless there is verifiable evidence to the contrary. Applicants, co-applicants and non-borrowing spouses must have a minimum of a two-year continuous work history.

11. DOWN PAYMENT REQUIREMENTS

The following down payment requirements shall apply to this affordable housing resale program with the intent of requiring minimal investment by the buyer to extend the opportunity for homeownership to a larger population of lower income households. But, there is also a cap to the cash investment to ensure maximum public benefit. An all-cash transaction will not be permitted, except where exceptional circumstances demonstrate that is necessary to serve a special population such as very-low or extremely low-income seniors or the disabled.

- B. Minimum required down payment is three percent of the purchase price.
 - The borrower's down payment must be from their personal funds or a gift from an immediate family member. Immediate family members include the following people: father, mother, brother, sister, grandparent, uncle, aunt or child.
- C. Maximum down payment: 20 percent of the purchase price.
 - An exception to the maximum down payment guideline may be made for buyers whose *sole source of income* is derived from Social Security, Social Security Disability or Veterans Disability, in which case a down payment sufficient to bring their housing debt-to-income ratio to no less than 30 percent may be accepted.

- As the program is designed for lower-income buyers with limited assets but sufficient income to support a first mortgage payment, large down payments from family members with significant assets to assist the buyers qualify for the mortgage loan will not be considered.
- D. All-cash transactions are not permitted. An exception may be made for buyers whose *sole source of income* is derived from Social Security, Social Security Disability or Veterans Disability, and the proposed payment for property taxes, homeowners association (HOA) dues and homeowners insurance is equal to or greater than 30 percent of their income. The buyer must meet all eligibility requirements, have acceptable credit and have sufficient income to support the HOA, property taxes and monthly debt obligations.

12. ASSET LIMITATION

At the time eligibility is determined, the liquid assets of all household members, including children, must not exceed an amount equal to the maximum income limit set for the particular affordable unit, as adjusted for household size.

- A. The term “liquid assets” refers to cash and assets, which are readily convertible to cash within a reasonable period, including but not limited to savings and checking accounts, certificates of deposit of any term, marketable securities, money market and similar accounts, mutual fund shares, and insurance policy cash values.
- B. The term “liquid assets” shall not include retirement account funds if those accounts are not accessible to the buyer.
- C. An exception may be made for buyers whose *sole source of income* is derived from Social Security, Social Security Disability or Veterans Disability and a down payment of more than 20 percent is required to reduce their housing debt-to-income ratio to no more than 30 percent. In this case, the borrower’s assets must not exceed an amount equal to the maximum income limit (50 percent of San Diego County Area Median Income), as adjusted for household size after the maximum allowable down payment contribution.
- D. The minimum household reserve requirement is \$1,000. The reserves must be from liquid assets.

13. CREDIT GUIDELINES

- A. Minimum credit score: 640
- B. No foreclosure or bankruptcy (Chapter 7 or 13) within the last seven years
- C. A letter of explanation is required for all derogatory reporting dated within two

years prior to the close of escrow

- D. All collections, charge-offs and judgments must be paid or settled with the creditor through escrow or prior to the close of escrow. Back-up documentation showing the account has been paid is required if paid outside of escrow
- E. A credit report for a non-borrowing spouse is required. All debt of the non-borrowing spouse will be used in the debt-to-income ratio calculations

14. FIRST TRUST DEED LOAN

The borrower shall secure a 30-year fixed rate loan from a private lender. No adjustable rate loans or other financing programs shall be permitted. Conventional, Federal Housing Administration (FHA) and Veterans Administration (VA) financing are acceptable. First trust deed lenders are required to collect and manage an impound account for payment of taxes, assessments and property insurance for the term of the first mortgage.

15. HOMEBUYER EDUCATION CLASS

All applicants, co-applicants and non-borrowing spouses, whether on title or not, are required to attend a homebuyer education class given by a City of Carlsbad-approved Homebuyer Education Provider.

16. OCCUPANCY REQUIREMENTS

As long as the borrower(s) owns the affordable unit, the borrower(s) must reside in the unit as their principal place of residence. The borrower(s) shall not rent or lease all or any part of the restricted unit at any time. The unit shall be occupied full time (at least 10 months out of the year) and may not be used at any time as a vacation home or short-term vacation rental, or allow any other rental transaction or similar use. Borrower(s) must comply with annual occupancy certification requirements and submit the certification to the city upon request.

17. AFFORDABLE RESALE RESTRICTIONS

On the date of the sale of each Affordable Housing Resale Housing Program property, the city will record resale restrictions on the property. The resale restrictions will include income restrictions for new buyers, future sales price restrictions, initial occupancy restrictions, and length of restriction (30 years). Note that future buyer income restrictions and future sales price limits shall apply throughout the entire 30-year affordability term. The resale restrictions are included in the following documents:

- A. Declaration of Restrictive Covenants Regarding Restrictions on Transfer of Property, Occupancy Restrictions, Refinancing Restrictions, and Option to Purchase
- B. Deed of Trust
- C. Promissory Note
- D. Notice of Affordability Restrictions
- E. Buyer’s Disclosure Statement

18. CITY’S CONTINUING ROLE

The City of Carlsbad is the Affordable Housing Homeownership Program administrator and secondary lender. As the program administrator, the city is responsible for oversight and compliance of the affordable resale restrictions. The city’s responsibilities include but are not limited to:

- A. Managing the Affordable Housing Homeownership Program interest and waiting list
- B. Calculating the sales price for affordable for-sale units at the time of the first sale and for each subsequent sale
- C. Ensuring that upon resale, the property is in a “move-in” ready condition
- D. Verifying eligibility of buyers that participate in the program
- E. Monitoring owner-occupancy compliance

The city may use third parties to assist in administering the program.

The City of Carlsbad is a lien holder on each unit and has no further ownership interest in the properties after the initial sale of the unit.

19. REFINANCE

The Deed of Trust and Promissory Note to the city may be subordinated to the refinancing of the existing first trust deed loan in order to lower the interest rate and subsequent monthly payment only. Refinancing that increases the current principal balance (except for reasonable costs of refinance) or increases the monthly mortgage payment will not be permitted. Mortgage loans or equity lines of credit junior in lien priority to the city deed of trust are not permitted. No reverse mortgages will be approved for the affordable units. All refinances are subject to prior written approval by the city.

20. PROPERTY CONDITION

Units offered under this program will be sold by the City “as is”, which the City has determined is in “move in condition”. The city will make no repairs and is not responsible for any defects in the construction of the units or any repairs or replacements that may be required for the units. All buyers are encouraged to engage the services of a home inspector to provide for a full home inspection prior to close of escrow on the purchase transaction. The potential buyer will be permitted to cancel escrow if there are any conditions in the unit which are unacceptable to the buyer and with the understanding that the city will make no repairs or correct any identified defects.

At the time the new owner decides to resell the purchased affordable unit, the unit shall be restored to “move in condition” prior to providing the Notice of Intent to Sell to the City of Carlsbad.

These guidelines are provided as a basis for the determination of program eligibility and underwriting of Affordable Housing Resale Program loans. The City of Carlsbad at its sole and reasonable discretion, and with the City Manager's approval, may make exceptions to any guideline set forth herein, if not inconsistent with City Council Policy No. 73.

Please be aware that reporting fraudulent, untrue and/or incomplete documentation is a serious program violation. This could lead to the termination of your participation in the Affordable Housing Resale Program.

It is also important to acknowledge that Title 18, Section 1001 of the United States Code, states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any department or agency of the United States. It is very important to provide complete and accurate information as requested by the City of Carlsbad.



The City of Carlsbad is committed to affirmatively furthering fair housing by promoting fair and equal housing opportunities for individuals living in the City of Carlsbad and San Diego County. This commitment extends to all housing programs managed or owned by the city and to all grant-funded programs provided by the city. It is the policy of the city to provide services without regard to race, color, religion, national origin, ancestry, age, gender, source of income, familial status or physical/mental disability.

Appendix A

Summary of Applicant Eligibility and related standards and acceptable documentation:

| Applicant Eligibility | Standards |
|---|--|
| Co-Signers | Co-signers who will not occupy the property are prohibited. |
| Documentation | <ul style="list-style-type: none"> • If married: spouse must sign city forms, disclosures and promissory note, regardless of vesting. • If divorced: copy of final divorce decree and judgment from the court. • Death certificate for deceased spouse. • Non-U.S. Citizen: copy of permanent alien registration card (green card). All borrowers must be a U.S. Citizen or Permanent Resident. • Copy of driver’s license or other government-issued photo ID. |
| Income (Required for ALL household members over the age of 18) | Standards |
| Alimony and Child Support | Copy of divorce decree and/or child support agreement, with six months proof of payment. To be used for eligibility and underwriting. Support must continue for 12 months or more. |
| Disability Income | Copy of award letter from payer. |
| Social Security Income | Copy of award letter from payer. |
| Pension Income | Copy of award letter or W-2 from payer. |
| Workers Compensation Benefits | Copy of award letter from payer. |
| Unemployment Compensation | Copy of award letter from payer. |
| Financial Aid (student loans, etc.) | Copy of award letter from payer. |
| Interest or Dividend Income | Two years 1040s, copies of current statements verifying buyer’s assets. |
| Tax Returns & W-2s | Three years of signed tax returns. Two years W-2s for all employers. |
| Salaried / Wage Earners | Most recent pay stubs covering a minimum of two month’s income. Pay stubs to reflect year-to-date earnings and deductions. If there are multiple employers, all pay stubs showing year-to-date earnings. |
| Part-Time Employment | Most recent pay stubs covering a minimum of two months. Pay stubs to reflect year-to-date earnings and deductions. |

| | |
|---|---|
| Bonus and Overtime Income | Must be documented on pay stub. Will be used if there is a two-year history and likelihood of continuation. |
| Self-Employed | Two years of tax returns with schedule C and a year-to-date signed profit and loss statement. Must have a minimum two-year history of self-employed income. |
| Commission Only | Two years of tax returns with schedule C and a year-to-date signed and dated profit and loss statement <u>or</u> most current pay stubs covering a minimum of one month. Must have a minimum two-year history of commission income. |
| Assets (Required for ALL households members over age 18) | Standards |
| Checking and Savings Accounts | Three months most recent bank statements for ALL accounts. |
| Stocks and Bonds | Must be verified by brokerage firm or similar company and statement of account. |
| Saving Bonds | Copy of bond. |
| 401K or Retirement Accounts | Copy of account statement and letter from employer verifying that borrower does <u>not</u> have access to the funds, if applicable. |
| Liabilities | Standards |
| Alimony/Child Support | Included as debt if more than six months remaining. Copy of divorce decree. |
| Installment Loans | Included as debt if more than six months remaining. |
| Revolving Accounts | Payment stated on credit report or application is used, whichever is higher. If payment is not stated, the higher of \$10 or 5% of the outstanding balance owed is used. |
| Student Loan | If loan is deferred for one year or more, it is not included as a monthly obligation. If less than a year deferment or borrower making payments, it is included as a debt. |
| Credit History | Standards |
| Credit Reports | Must be a "three repository merged" credit report. Any items not belonging to borrower must be removed from the report. Credit report cannot be dated more than 60 days from underwriting. Minimum credit score: 640. |

| | |
|---|---|
| Collections | All unpaid collections must be paid. Need letter of explanation from borrower. |
| Derogatory Credit | Letter of explanation is required for all derogatory credit. No accounts can be past due at the time of loan application. |
| Bankruptcy | No bankruptcy (Chapter 7 or 13) within the last seven years. |
| Short Sales / Foreclosures | No short sale or foreclosure within the last seven years. |
| Judgments, Garnishments and Involuntary Liens | No outstanding judgments, garnishments or involuntary liens are allowed. |
| Inquiries | Any inquiries within the last 90 days must be explained. |
| No or Limited Credit History | Alternative credit history is required. Utility payment records (at least three months most recent statements), rental payments (past 12 months) or other personal loans (past 12 months). Need three forms of credit history, at least one must be a rental history. |



CITY COUNCIL
Staff Report

Meeting Date: June 18, 2024

To: Mayor and City Council

From: Scott Chadwick, City Manager

Staff Contact: John Kim, City Traffic Engineer
john.kim@carlsbadca.gov, 442-339-2757

Subject: Accepting Bids and Awarding Contract for the Traffic Calming Plans for Park Drive, Black Rail Road, Plum Tree Road and Carrillo Way to Quality Construction & Engineering, Inc.

Districts: 1, 2, 3

Recommended Action

Adopt a resolution accepting bids and awarding a construction contract to Quality Construction & Engineering, Inc. for the traffic calming plans for Park Drive, Black Rail Road, Plum Tree Road and Carrillo Way, Capital Improvement Program Project No. 6070, in an amount not to exceed \$247,922.

Executive Summary

The City Council approved the project plans, specifications and contract documents for the traffic calming plans for Park Drive, Black Rail Road, Plum Tree Road and Carrillo Way on March 26, 2024

The city has received eight bids for the project. The lowest responsive and responsible bid was submitted by Quality Construction & Engineering, Inc. in an amount not to exceed \$247,922.

Staff request that City Council accept the bids received and award the project's construction contract to Quality Construction & Engineering, Inc. in an amount not to exceed \$247,922.

The contract requires the City Council's approval under Carlsbad Municipal Code Sections 3.28.080(C) and 3.28.080(I)(6), which apply to purchasing for construction contracts when the value exceeds \$200,000, as this project does.

Explanation & Analysis

The Carlsbad Residential Traffic Management Program was adopted by the City Council in 2001 to address speeding concerns on residential streets. Staff have collaborated with residents on Park Drive, Black Rail Road, Plum Tree Road and Carrillo Way to develop traffic calming plans for each street as outlined in the program and shown in the location map in Exhibit 2. The

traffic calming plans for these streets have met the criteria for neighborhood support as outlined in the program.

- The City Council approved the project’s plans, specifications, and contract documents and authorized advertising the project for construction bids on March 26, 2024 (Resolution No. 2024-066).
- The project was then advertised using the city’s formal bidding procedures.
- Staff received eight bids for construction of the project on May 1, 2024.
- Staff reviewed the bid documents and determined the lowest responsive and responsible bidder was Quality Construction & Engineering Inc., with a bid in an amount not to exceed \$247,922.

Staff recommend acceptance of bids and award of the construction contract to Quality Construction & Engineering, Inc. for the project in an amount not to exceed \$247,922.

Fiscal Analysis

Sufficient funding is available in the Traffic Calming Program, Capital Improvement Program Project No. 6070, to complete the project. No additional appropriations are needed at this time. The available funds and estimated construction costs are shown in the following table:

| Traffic Calming Program Capital Improvement Program Project No. 6070 | |
|--|-------------------|
| Total appropriation to date | \$3,388,000 |
| Total expenditures and encumbrances to date | -\$2,634,702 |
| Total available balance | \$753,298 |
| Traffic Calming for Park Drive, Black Rail Road, Plum Tree Road and Carrillo Way Capital Improvement Program Project No. 6070 | |
| Construction contract (Quality Construction & Engineering, Inc.) | -\$247,922 |
| Construction contingency | -\$37,200 |
| Construction management, inspection and material testing (estimated) | -\$63,000 |
| Total estimated construction costs | -\$348,122 |
| Remaining balance | \$405,176 |
| Additional appropriation needed | \$0 |

Carlsbad Municipal Code Sections 3.28.040(C)(5) and 3.28.090(B) authorize the City Manager or designee to approve change orders in an amount equal to the contingency set at the time of project award, which for this project is \$37,200.

Next Steps

Once the City Council accepts bids and awards the construction contract to Quality Construction & Engineering, Inc., staff will issue a purchase order, schedule a pre-construction meeting with Quality Construction & Engineering, Inc. and issue a notice to proceed for construction of the project, which is expected to commence in summer 2024.

The duration of the construction contract is 60 working days, not including rainy days and delays from change orders that may extend the contract duration. Upon successful completion

of the project, which is expected to be in fall 2024, a notice of completion will be recorded to release bonds issued for the project.

Environmental Evaluation

The City Planner, through the process outlined in Carlsbad Municipal Code Section 19.04.060, has determined that this project is exempt from the California Environmental Quality Act pursuant to California Code of Regulations Section 15301(c), which covers the repair, maintenance, or minor alteration of existing public structures or facilities involving negligible or no expansion of use. The improvements to these streets involve negligible expansion of the current use. A notice of exemption was filed with the San Diego County Clerk and the California State Clearinghouse on May 9, 2024.

Exhibits

1. City Council resolution
2. Location map

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARLSBAD, CALIFORNIA, ACCEPTING BIDS AND AWARDING A CONSTRUCTION CONTRACT TO QUALITY CONSTRUCTION & ENGINEERING, INC. FOR THE TRAFFIC CALMING PLANS FOR PARK DRIVE, BLACK RAIL ROAD, PLUM TREE ROAD AND CARRILLO WAY, CAPITAL IMPROVEMENT PROGRAM PROJECT NO. 6070, IN AN AMOUNT NOT TO EXCEED \$247,922

WHEREAS, the City Council of the City of Carlsbad, California, has determined it is necessary, desirable and in the public interest to construct the Traffic Calming Plans for Park Drive, Black Rail Road, Plum Tree Road and Carrillo Way, Capital Improvement Program, or CIP, Project No. 6070; and

WHEREAS, the city contracted with STC Traffic, Inc., a traffic engineering firm, to develop the construction plans, cost estimate and specifications; and

WHEREAS, city engineering staff reviewed the plans, cost estimate and specification developed by STC Traffic and determined that the work met the city's engineering codes, standards, and policies, and that the proposed work to reduce roadway speed on Park Drive, Black Rail Road, Plum Tree Road and Carrillo Way; and

WHEREAS, on March 26, 2024, the City Council adopted Resolution No. 2024-066, approving the plans, specifications and contract documents and authorizing advertisement of the project for bids for construction; and

WHEREAS, on May 1, 2024, staff received eight bids for construction of the project; and

WHEREAS, Quality Construction & Engineering, Inc. submitted the lowest responsive and responsible bid to construct the project, in an amount not to exceed \$247,922; and

WHEREAS, sufficient funding in the Traffic Calming Program account is available to complete the project; and

WHEREAS, Carlsbad Municipal Code, or CMC, Sections 3.28.080(C) and 3.28.080(I)(6), which cover purchasing in construction contracts, require that the City Council award all formally bid contracts when the value exceeds \$200,000; therefore, the project is subject to this requirement; and

WHEREAS, CMC Sections 3.28.040(C)(5) and 3.28.090(B) authorize the City Manager or designee to approve change orders in an amount equal to the contingency set at the time of project award, which is \$37,200 for the project; and

WHEREAS, the City Planner, through the process outlined in CMC Section 19.04.060, has determined that this project is exempt from the California Environmental Quality Act, or CEQA, pursuant

to California Code of Regulations Section 15301(c), which covers the repair, maintenance, or minor alteration of existing public structures or facilities involving negligible or no expansion of use. The improvements to these streets involve negligible expansion of the current use. A Notice of Exemption was filed with the San Diego County Clerk and State Clearinghouse on May 9, 2024.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carlsbad, California, as follows:

1. That the above recitations are true and correct.
2. That the lowest bid of \$247,922 submitted by Quality Construction & Engineering, Inc. for construction of the Traffic Calming Plans for Park Drive, Black Rail Road, Plum Tree Road and Carrillo Way, CIP Project No. 6070, is accepted, and the Mayor is authorized to execute the contract for the project.
3. That the City Manager or designee is authorized to approve construction change orders up to \$37,200 for the project.
4. That the award of this contract is contingent upon Quality Construction & Engineering, Inc. executing the required contract and submitting the required bonds and insurance policies, as described in the contract, within 20 calendar days after adoption of this Resolution. The City Manager may grant reasonable extensions of time to execute the contract and assemble the required bonds and insurance policies.

PASSED, APPROVED AND ADOPTED at a Regular Meeting of the City Council of the City of Carlsbad on the ___ day of _____, 2024, by the following vote, to wit:

AYES:

NAYS:

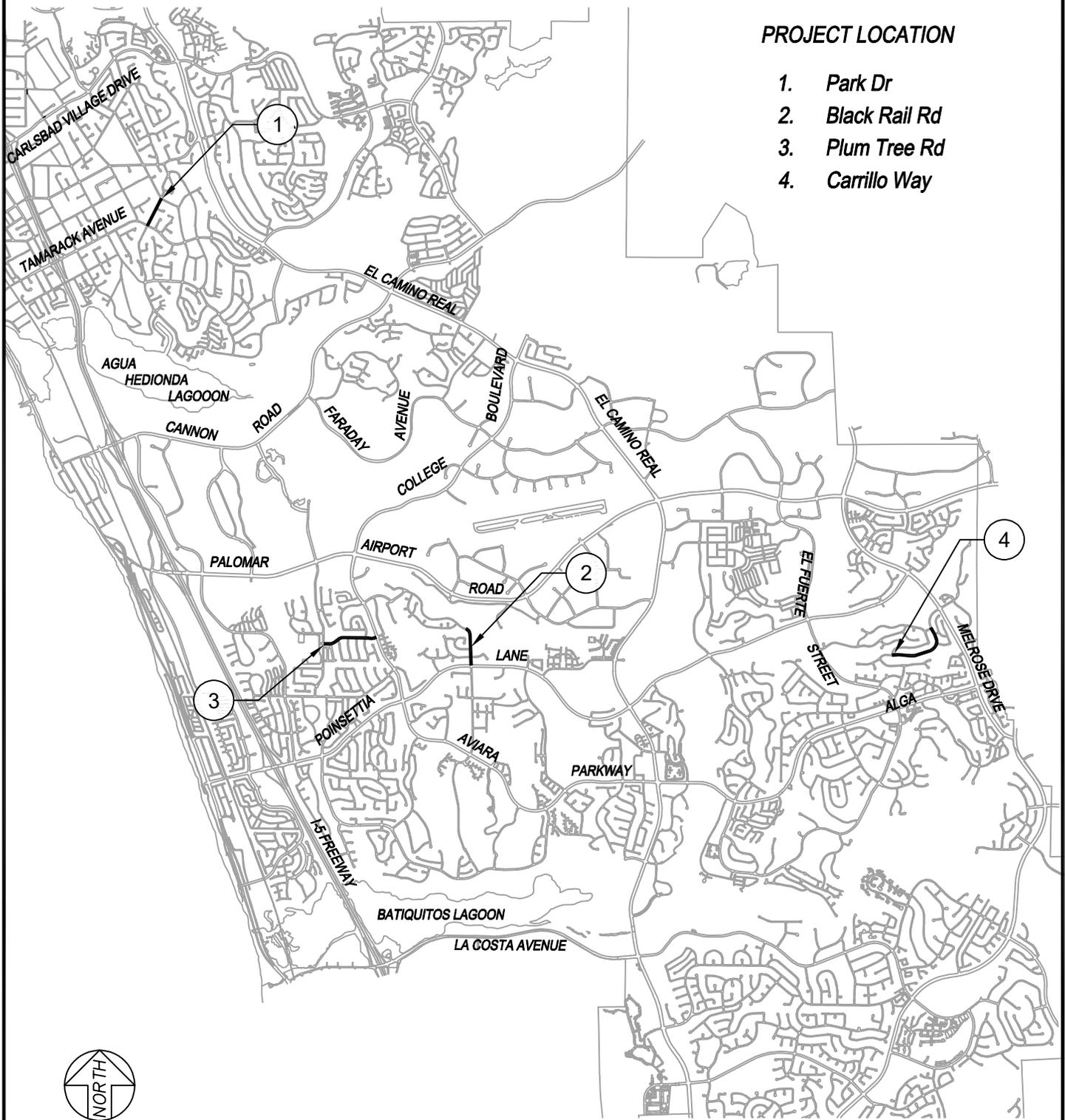
ABSTAIN:

ABSENT:

KEITH BLACKBURN, Mayor

SHERRY FREISINGER, City Clerk
(SEAL)

LOCATION MAP



PROJECT LOCATION

- 1. Park Dr
- 2. Black Rail Rd
- 3. Plum Tree Rd
- 4. Carrillo Way



NOT TO SCALE

TRAFFIC CALMING

Park Dr, Black Rail Rd, Plum Tree Rd and Carrillo Way

EXHIBIT

2



CITY COUNCIL
Staff Report

Meeting Date: June 18, 2024

To: Mayor and City Council

From: Scott Chadwick, City Manager

Staff Contact: Tom Frank, Transportation Director/City Engineer
 tom.frank@carlsbadca.gov, 442-339-2766

Subject: Continuation of Proclamation of a Storm-Related Local Emergency for Repair of the Slope Between El Camino Real and Trieste Drive

District: 1

Recommended Action

Adopt a resolution continuing the proclamation of a storm-related local emergency for repair of the slope between El Camino Real and Trieste Drive.

Executive Summary

The atmospheric river in early February 2024 and the winter storm in January 2024 resulted in unexpected slope movement in an area between El Camino Real and Trieste Drive, with the potential to affect nearby property, infrastructure and the environment. Emergency repair of the slope area behind four homes on Trieste Drive is necessary to ameliorate the risk. Exhibit 3 shows the area requiring emergency slope repair.

- The City Manager, in his role as Director of Emergency Services, proclaimed a local emergency on Feb. 14, 2024, as shown in Exhibit 2, to expedite the slope repair.
- On Feb. 15, 2024, the City Council ratified the emergency proclamation so that the repair can continue to be exempted from the city's normal bidding procedures and the necessary repairs can be completed as swiftly as possible.
- The City Council continued the emergency proclamation on Feb. 27, 2024.
- The City Council continued the emergency proclamation again on March 12, 2024, approving the plans for the repair work and authorizing additional appropriations in the amount of \$955,000.
- The City Council continued the emergency proclamation on March 19, 2024, March 26, 2024, April 9, 2024, April 16, 2024, April 23, 2024, May 7, 2024, May 14, 2024, May 21, 2024, and June 11, 2024.

Staff are now requesting that the City Council continue the emergency proclamation again to complete the work.

Construction projects that cost less than \$200,000 can be awarded by the City Manager using informal bidding procedures under Carlsbad Municipal Code, or CMC, Section 3.28.080 -

Construction Projects, subsections (B) and (H), which implement California Public Contract Code Section 22032.

This project will cost approximately \$3 million. California Public Contract Code Sections 22035 and 22050 and Carlsbad Municipal Code Sections 3.28.110(A) and 3.28.120 provide for an exemption from formal bidding procedures for emergency construction procurements. The emergency proclamation allows the city to use the emergency exemption.

Public Contract Code Section 22050(C)(1) requires the City Council to review the emergency action at every subsequent City Council meeting to determine, by a four-fifths vote, whether there is a need to continue the emergency action.

Staff recommend that the City Council continue the proclamation of the storm-related local emergency again to allow for the swift repair of the slope by approving the resolution provided as Exhibit 1.

Explanation & Analysis

The slope area between El Camino Real and Trieste Drive, generally behind the backyards of four residential properties that front onto Trieste Drive (4215-4245 Trieste Drive), has experienced soil movement. The city has a Capital Improvement Program project (Project No. 6107) to repair the slope. The project was in the 50% design and environmental review stage. However, the recent severe storm events have created additional fissures in the soil that need to be repaired quickly.

The City Engineer recommended expedited, or emergency, stabilization of the slope while the larger slope repair project proceeds through the design and environmental review and permitting process. The emergency proclamation allows the city to procure a contractor to perform the necessary emergency work to prevent or mitigate loss of, or damage to, property, essential public services and the environment.

Staff and Urban Corps, a city contractor, completed emergency protective measures at a cost of \$5,774, which included removing debris and placing tarps and stakes in the right-of-way.

Upon proclamation of the emergency, Engineering Systems Inc., the city's geotechnical engineering consultant, met with contractors to check on their availability and capabilities to perform the emergency work. Condon-Johnson & Associates, Inc., or Condon-Johnson, initially provided a cost estimate of approximately \$871,000 for the emergency work.

The emergency work was initially intended to address the unexpected slope movement that occurred as a result of the recent atmospheric rivers and storms, not to perform the original scope of work of the Capital Improvement Program project. However, due to recent further slope movement, the city's geotechnical engineering consultant recommended performing the additional final repairs at the same time as the emergency work.

The contractor Condon-Johnson's estimate increased to \$2,443,180 for the total cost, which includes the initial estimate of \$870,990 for installation of 26 emergency shore stability pins in Phase 1, which stabilize the slope, and \$1,572,190 for installation of an additional row of 28 shore stability pins and other more permanent repairs such as grading and re-compaction of the slope within the repair area as well as increased steel, additional two pins for Phase 1 and stabilizing the slope by hydroseeding.

- On March 6, 2024, staff issued a notice to proceed to the contractor to perform the emergency work. The emergency work started on March 12, 2024, and is expected to be completed by June 2024.
- On March 19, 2024, in keeping with CMC Section 15.16.060(B)(2) – Work exempt from grading permit, the City Engineer made the determination to exempt the work from the requirement that the project receive a grading permit.
- On March 19, 2024, the consultant indicated that the number of emergency shore stability pins will increase to 28 instead of the initial 26 that was proposed. This change will be reflected in the as-built drawings.
- On March 19, 2024, the contractor, Condon-Johnson, and the City Manager fully executed the contract in the amount of \$870,990.
- On March 20, 2024, the contractor submitted a change order request in the amount of \$1,572,190 for Phases 2-5. Staff have processed a change order in that amount.

Staff recommend that the City Council continue the emergency proclamation again to complete the emergency work at the slope near El Camino Real and Trieste Drive as swiftly as possible to prevent damage to nearby infrastructure and property.

Fiscal Analysis

Funding for the emergency work in the amount of \$3,317,600 will come from the funding in the General Capital Construction Fund for Capital Improvement Program Project No. 6107. Total project cost for the emergency work is \$2,972,852.

| Trieste Drive Slope Repair Project Capital Improvement Program Project No. 6107 | |
|--|---------------------|
| Total appropriated funds to date | \$3,317,600 |
| Total expenditures and encumbrances to date | -\$338,974 |
| Total available funding | \$2,978,626 |
| Emergency work (slope repair) – Condon-Johnson & Associates, Inc. | -\$2,443,180 |
| Design and administrative costs – Engineering Systems Inc. | -\$190,250 |
| Construction management – Infrastructure Engineering Corporation | -\$78,320 |
| Special inspection – Leighton Consulting, Inc. | -\$52,050 |
| Environmental monitoring (estimated) – LSA | -\$50,000 |
| Construction contingency balance | -\$159,052 |
| Total estimated emergency Capital Improvement Program project costs | -\$2,972,852 |
| Emergency protective measures – Urban Corps | -\$905 |
| Staff labor and materials costs | -\$4,869 |
| Total estimated emergency protective measures costs | -\$5,774 |
| Additional appropriation needed | \$0 |

As this emergency work had the potential to qualify for outside funding, the City Manager sent a letter to the California Governor's Office of Emergency Services on Feb. 22, 2024, requesting any and all state and federal resources including, but not limited to, state assistance through the California Disaster Assistance Act. The state replied and subsequently requested supplemental information on the city's budget and how recent storms impacted it. On Feb. 26, 2024, staff provided the requested supplemental information and the initial damage estimate of \$1,293,774, which has now increased to approximately \$3 million.

On April 4, 2024, staff met with CalOES staff to discuss this emergency project and have provided additional supplemental information. Staff provided CalOES staff additional information as requested on April 11, 2024. Staff also met with CalOES staff on April 25, 2024. On June 7, 2024, CalOES determined that the impacts from the early February 2024 winter storms were not of such severity and magnitude to be beyond the capabilities of local government to respond to and recover from and denied the city's request for funding.

Next Steps

The contractor has completed Phases 1, 2 and 3 of the emergency work and is proceeding with the remainder of the work with an estimated completion date of July 24, 2024. Staff will return to the City Council again on June 25, 2024, to review the emergency action and ask the City Council to determine by a four-fifths vote whether there is a need to continue it.

Environmental Evaluation

The project was determined to be exempt from the California Environmental Quality Act under Sections 15301(d) and 15301(f) of the CEQA Guidelines, which apply to projects for the restoration or rehabilitation of deteriorated or damaged structures, and the addition of safety or health protection devices. None of the exceptions to the exemption applied to the project and a notice of exemption was filed on Jan. 25, 2023.

Exhibits

1. City Council resolution
2. Proclamation of a storm-related local emergency, dated Feb. 14, 2024
3. Location map

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARLSBAD, CALIFORNIA, CONTINUING THE PROCLAMATION OF A STORM-RELATED LOCAL EMERGENCY FOR REPAIR OF THE SLOPE BETWEEN EL CAMINO REAL AND TRIESTE DRIVE

WHEREAS, on Feb. 4, 2024, the Governor of the State of California found that conditions of extreme peril exist in San Diego County and other counties due to the early February 2024 storms caused by the atmospheric river and proclaimed a state of emergency to make additional resources available to local governments, formalize emergency actions, and help the state prepare for the impact of the storms; and

WHEREAS, the City Council empowers the City Manager, as Director of Emergency Services, to proclaim the existence of a local emergency when the city is affected by a public calamity and the City Council is not in session; and

WHEREAS, conditions or threatened conditions of extreme peril to the safety of persons and property have arisen within the City of Carlsbad caused by an unexpected slope movement with potential to affect nearby property, infrastructure and the environment; and

WHEREAS, on Feb. 14, 2024, the City Manager/Director of Emergency Services proclaimed a storm-related local emergency for repair of the slope between El Camino Real and Trieste Drive, generally behind the backyards of four residential properties that front onto Trieste Drive (4215 - 4245 Trieste Drive); and

WHEREAS, Carlsbad Municipal Code, or CMC, Section 3.28.110(A) implements Public Contract Code Section 22035 and provides an exemption from formal bidding procedures for emergency construction procurements, and to use the emergency exemption, CMC Section 3.28.120 and Public Contract Code Section 22050 require a proclamation of a local public emergency by a four-fifths vote of the City Council, or by the City Manager subject to ratification by a four-fifths vote of the City Council at the next City Council meeting; and

WHEREAS, on Feb. 15, 2024, the City Council ratified the proclamation of a local emergency as the emergency proclamation and emergency exemption are appropriate in this instance because the emergency work appears to be caused by unexpected slope movement, which could pose a threat to the public, property, infrastructure and the environment; and

WHEREAS, on Feb. 27, 2024, the City Council continued the emergency proclamation; and

WHEREAS, on March 12, 2024, the City Council continued the emergency proclamation again, approved the plans and authorized additional appropriations in the amount of \$955,000; and

WHEREAS, on March 19, 2024, March 26, 2024, April 9, 2024, April 16, 2024, April 23, 2024, May 7, 2024, May 14, 2024, May 21, 2024, and June 11, 2024, the City Council continued the emergency proclamation again; and

WHEREAS, on March 19, 2024, the City Engineer made the determination to exempt the work from the requirements of a grading permit, consistent with CMC Section 15.16.060(B)(2); and

WHEREAS, a contractor commenced the emergency work on March 12, 2024, and is expected to complete the work by July 24, 2024; and

WHEREAS, staff request that the City Council continue the emergency proclamation again to enable completion of the work; and

WHEREAS, Public Contract Code Section 22050(c)(1) requires the City Council to review the emergency action at every subsequent City Council meeting to determine, by a four-fifths vote, whether this is a need to continue the emergency action; and

WHEREAS, the project was determined to be exempt from the California Environmental Quality Act, or CEQA, under Section 15301(d) and (f) of the CEQA Guidelines, which applies to projects for restoration or rehabilitation of deteriorated or damaged structures, and the addition of safety or health protection devices; and

WHEREAS, none of the exceptions to the CEQA exemption applied to the project and a Notice of Exemption was filed on Jan. 25, 2023.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carlsbad, California, as follows:

1. That the above recitations are true and correct.
2. That the Proclamation of a Storm-related Local Emergency for repair of the slope near El Camino Real and Trieste Drive is continued.

PASSED, APPROVED AND ADOPTED at a Regular Meeting of the City Council of the City of Carlsbad on the ___ day of _____, 2024, by the following vote, to wit:

AYES:

NAYS:

ABSTAIN:

ABSENT:

KEITH BLACKBURN, Mayor

SHERRY FREISINGER, City Clerk
(SEAL)



Proclamation of Local Emergency

City Hall
1200 Carlsbad Village Drive
Carlsbad, CA 92008

FOR STORM-RELATED EMERGENCY PROTECTION ACTIVITIES TO REPAIR A SLOPE BETWEEN EL CAMINO REAL AND TRIESTE DRIVE

WHEREAS, on February 4, 2024, the Governor of the State of California found that conditions of extreme peril exist in San Diego County and other counties due to the early February 2024 storms caused by a powerful, slow-moving atmospheric river and proclaimed a state of emergency to make additional resources available to local governments, formalize emergency actions and help the state prepare for the impact of the storms; and

WHEREAS, California Government Code Section 8630 allows the City Council or an official designated by ordinance adopted by the City Council, to proclaim a local emergency; and

WHEREAS, the City of Carlsbad's Emergency Services Ordinance, including Carlsbad Municipal Code Section 6.04.100(A)(1), empowers the City Manager, as the City of Carlsbad's Director of Emergency Services, to proclaim the existence of a local emergency, subject to ratification by the City Council, when there exists, or there is threatened to exist, conditions of extreme peril to the safety of persons and property within the City of Carlsbad; and

WHEREAS, in the case of an emergency, California Public Contract Code Section 22050 allows the City Council, or a person delegated the authority by the City Council, to repair or replace a public facility, take any directly related and immediate action required by that emergency, and procure the necessary equipment, services and supplies for those purposes without giving notice for bids to let contract; and

WHEREAS, the repair project was determined to be exempt from the California Environmental Quality Act, or CEQA, under Section 15301 (d) and (f) of the CEQA Guidelines, which applies to projects for restoration or rehabilitation of deteriorated or damaged structures and the addition of safety or health protection devices; and

WHEREAS, none of the exceptions to the CEQA exemption applied to the project and a Notice of Exemption was filed on Jan. 25, 2023; and

WHEREAS, the Director of Emergency Services finds:

1. The National Weather Service issued multiple winter storm warnings, high wind warnings, wind advisories, and flood and flash flood watches throughout the State of California in anticipation of a powerful, slow-moving, atmospheric river in early February.
2. Conditions of extreme peril to the safety of persons and property have arisen within the City of Carlsbad caused by the powerful, slow-moving atmospheric river in early February, requiring immediate action to prevent or mitigate the loss or impairment of life, health, and property.

Local Emergency – REPAIR OF THE SLOPE BETWEEN EL CAMINO REAL AND TRIESTE DRIVE

Page 2

3. Prior to the early February 2024 storms, powerful winter storms that occurred less than a month ago had amplified the impact of local flooding due to the record-breaking amount of rainfall including a severe rainstorm which began on January 22, 2024 (“January Storm”), in all dropping 2 to 3 inches of rain in a three-hour period, a total that exceeds that of an average wet month and rivals the rainfall needed to spur a 100-year flood event.

4. On Jan. 22, 2024, the County of San Diego proclaimed an emergency due to the January Storm, which the county characterized as a thousand-year storm, and which caused drastic flooding and flash flooding in the county.

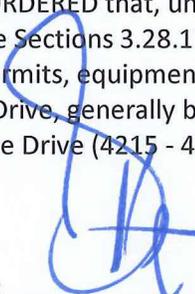
5. The conditions of the early February 2024 storms, in addition to the impacts of the January Storm, created an emergency condition on a slope that is located between El Camino Real and Trieste Drive, generally behind the backyards of four residential properties that front onto Trieste Drive (4215 - 4245 Trieste Drive) causing rapid slope movement and additional fissures in the soil that warrant immediate emergency repair.

6. That the City Council of the City of Carlsbad was not in session and could not be immediately called into session.

NOW, THEREFORE, IT IS PROCLAIMED that, subject to review and ratification by the City Council at its next meeting, a local emergency now exists in the City of Carlsbad, California, on a slope between El Camino Real and Trieste Drive, generally behind the backyards of four residential properties that front onto Trieste Drive (4215 - 4245 Trieste Drive).

IT IS FURTHER PROCLAIMED AND ORDERED that, under California Public Contract Code Section 22050 and Carlsbad Municipal Code Sections 3.28.110(A) and 3.28.120, city staff may proceed at once to obtain the necessary permits, equipment, services, and supplies to repair the slope between El Camino Real and Trieste Drive, generally behind the backyards of four residential properties that front onto Trieste Drive (4215 - 4245 Trieste Drive), without giving notice for bids to let contracts.

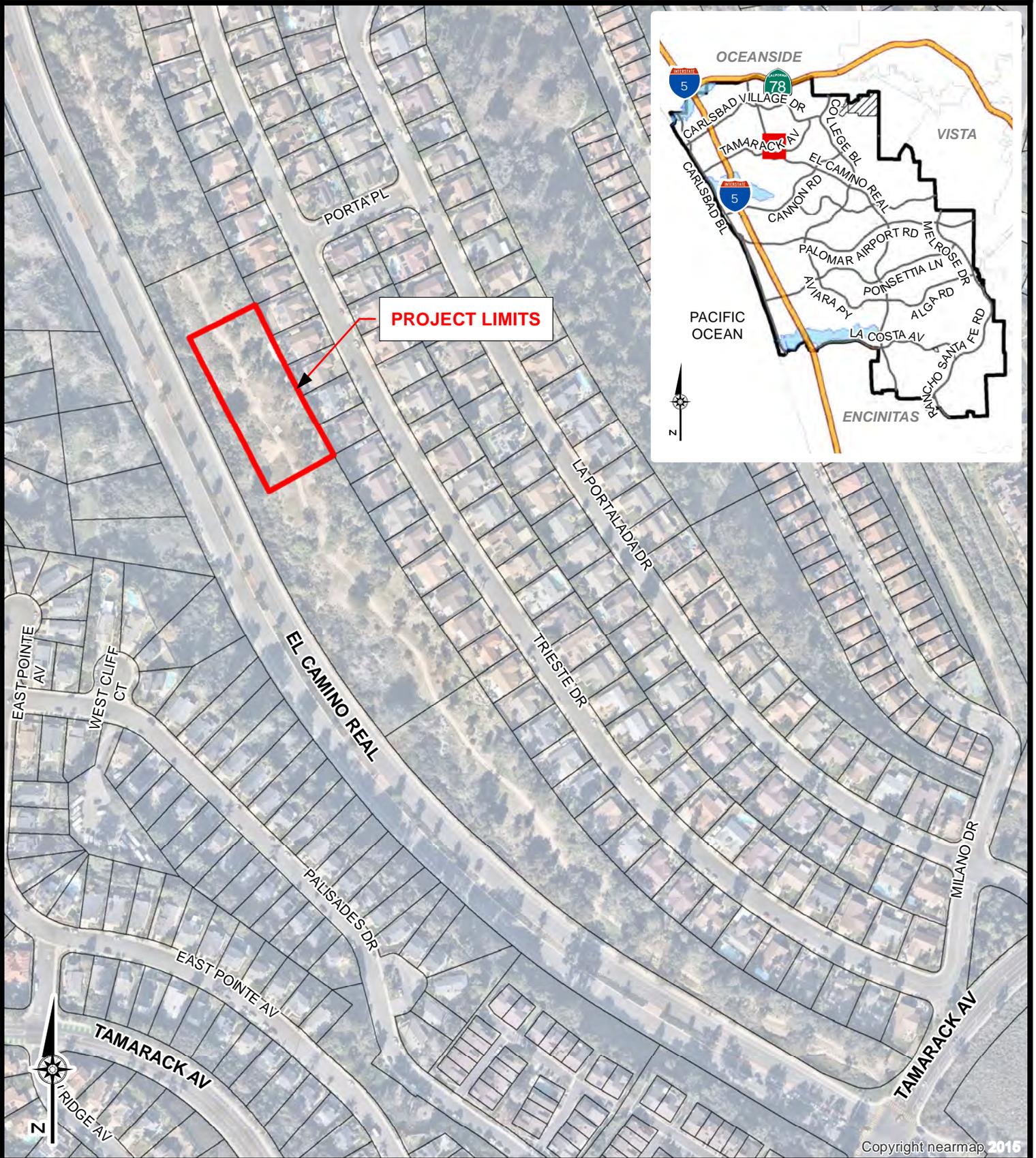
Dated: 14 FEB 24

By:  _____

SCOTT CHADWICK
City Manager/Director of Emergency Services

LOCATION MAP

Exhibit 3



Copyright nearmap 2016

TRIESTE DRIVE SLOPE REPAIR PROJECT

PROJECT
NUMBER
6107

EXHIBIT
3



CITY COUNCIL
Staff Report

Meeting Date: June 18, 2024

To: Mayor and City Council

From: Scott Chadwick, City Manager

Staff Contact: Tammy McMinn, Senior Deputy City Clerk
tammy.mcminn@carlsbadca.gov, 442-339-2953

Subject: District 1 Appointment of One Member to the Parks & Recreation Commission

Districts: All

Recommended Action

Adopt a resolution appointing one member to the Parks & Recreation Commission.

Executive Summary

The City Council is being asked to appoint one member to the Parks & Recreation Commission. The Parks & Recreation Commission performs the following duties:

- Makes recommendations to the City Council
- Advises the City Council in matters pertaining to the creation, operation, maintenance, management and control of community recreation programs, of playgrounds and indoor and outdoor recreations, activities and facilities
- Advises and makes recommendations to the City Council on matters pertaining to planting, trimming, pruning, and care of all trees, shrubs or plants and to the removal of all objectionable trees, shrubs and plants in and upon any park of the city
- Reviews tree-related issues and determines the needs of the city with respect to its tree planting, replacement, maintenance and preservation programs
- Makes recommendations to the City Council on policies, regulations or ordinances pertaining to the care and protection of public trees and the selection of specific species of trees for designation along city streets, including the development of a community forest management plan for the city
- Hears appeals from decisions of the City Manager acting through the Parks & Recreation Director or designee, regarding the planting or removal of street trees

The commission consists of seven members appointed by District Council Members and the Mayor.

This vacancy will be nominated by the District 1 Council Member and confirmed by the City Council. Members must be residents of Carlsbad and normally serve four-year terms, unless appointed to fill an unexpired term.

Explanation & Analysis

Commissioner Matt Bartels was appointed to the Parks & Recreation Commission in January 2023, to fill the expired term of Commissioner Marissa Steketee for a term ending in December 2026. Commissioner Bartels resigned on March 19, 2024. There is currently an unscheduled vacancy on the Parks & Recreation Commission for a term ending in December 2026.

The City Clerk's Office received eight applications from residents wishing to serve on the Parks & Recreation Commission. In keeping with City Council Policy No. 88, the District 1 Council Member has chosen the following two applicants to advance in the process and interview with the full City Council:

- Art Larson – District 1
- James Revell – District 3

Exhibit 2 contains the applications of the applicants moving forward in the interview process.

The Maddy Act (California Government Code Sections 54970-54974) requires that on or before December 31 of each year the legislative body shall prepare a Local Appointments List, which contains the appointive terms of Board and Commission members that will expire in the next calendar year. The name of the incumbent appointee, the date of appointment and the term expiration date is also included on the list. Based on the prepared list, the City Clerk's Office accepts applications (available on the city's website and in the City Clerk's Office) for any upcoming vacancies.

The current members of the Parks & Recreation Commission are:

| Commission member | District |
|--------------------------|-----------------|
| Amy Allemann | 3 |
| Joe Gisbert | 1 |
| Julie Knight | 2 |
| Deborah Rasines | 1 |
| Shelly Sander | 1 |
| Robert Winston | 3 |

Members of the Parks & Recreation Commission are subject to the provisions of California's Political Reform Act of 1974 and must file statements of economic interest each year and complete two hours of ethics training every two years.

Fiscal Analysis

This action has no financial impact.

Next Steps

Following the appointment of one member to the Parks & Recreation Commission, the City Clerk's Office will update the commission roster and coordinate the oaths of office and the filing of the appointees' statements of economic interest and ethics training certificates.

Environmental Evaluation

This action does not require environmental review because it does not constitute a project within the meaning of the California Environmental Quality Act under California Public Resources Code Section 21065 in that it has no potential to cause either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

Exhibits

1. City Council resolution
2. Applications received from residents advancing to the interview process

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARLSBAD, CALIFORNIA, APPOINTING ONE MEMBER TO THE PARKS & RECREATION COMMISSION

WHEREAS, Commissioner Matt Bartels was appointed to the Parks & Recreation Commission in January 2023, to fill the expired term of Commissioner Marissa Steketee for a term ending in December 2026; and

WHEREAS, Commissioner Bartels resigned on March 19, 2024; and

WHEREAS, an unscheduled vacancy on the Parks & Recreation Commission exists with a term ending in December 2026.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carlsbad, California, as follows:

1. That the above recitations are true and correct.
2. That the following Carlsbad resident is appointed to serve on the Parks & Recreation Commission, for a term ending in December 2026, or until a replacement is appointed:

PASSED, APPROVED AND ADOPTED at a Regular Meeting of the City Council of the City of Carlsbad on the ____ day of _____, 2024, by the following vote, to wit:

AYES:

NAYS:

ABSTAIN:

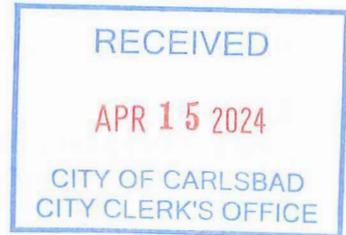
ABSENT:

KEITH BLACKBURN, Mayor

SHERRY FREISINGER, City Clerk
(SEAL)



Boards, Commissions and Committees Application for Appointment



| | | | | | |
|--|--------------------------|--|-------------------------------------|---------------------------------------|--------------------------|
| Arts Commission | <input type="checkbox"/> | Housing Commission | <input type="checkbox"/> | Planning Commission | <input type="checkbox"/> |
| Beach Preservation Committee | <input type="checkbox"/> | Library Board of Trustees | <input type="checkbox"/> | Senior Commission | <input type="checkbox"/> |
| Historic Preservation Commission | <input type="checkbox"/> | Parks & Recreation Commission | <input checked="" type="checkbox"/> | Traffic Safety & Mobility Commission | <input type="checkbox"/> |
| Tourism Business Improvement District | <input type="checkbox"/> | Golf Lodging Business Improvement District | <input type="checkbox"/> | Agricultural Mitigation Fee Committee | <input type="checkbox"/> |
| Community-Police Engagement Commission | <input type="checkbox"/> | | | | |

Personal Information

If applying for more than one, please indicate order of preference.

| | | |
|---------------------------|------------------|---|
| Name Art Larson | | Date of Birth: <i>Required for Voter Registration Verification</i> |
| Home Address | | District No. <u>1</u> |
| City Carlsbad | ZIP 92008 | |
| Home Phone | Mobile | |
| E-mail | | |
| Occupation Retired | | |
| Employer | | |
| Employer Address | | |
| City | ZIP | |
| Work Phone | Mobile | |

Acknowledgements

| | Yes | No |
|---|-------------------------------------|-------------------------------------|
| I am a resident of the City of Carlsbad. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| I am a registered voter in Carlsbad. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Are you currently or have you ever been an officer of or employed by the City of Carlsbad? If yes, please explain below. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Are you currently or have you ever been under contract with the City of Carlsbad? If yes, please explain below. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| I am a Citizens Academy graduate. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| I am familiar with the responsibilities of the board/commission/committee(s) on which I wish to serve. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| I am willing to be interviewed regarding my qualifications for appointment by the City Council or at the request of an individual Council member. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| I am willing to file financial disclosure statements. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| I am willing to complete two hours of state mandated ethics training every two years. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Please make sure that your text fits in the box provided or attach an additional sheet if needed.

Explanations

I feel that my background in journalism, public relations and world class theme parks and attractions as well as my experience on the Carlsbad Library Board of Trustees and service as an alternate Growth Management Citizens Committee member would provide a unique perspective to Parks & Recreation.

Please describe your educational background

University of Missouri-Columbia
Journalism Degree

Please describe relevant experience

I helped successfully introduce and was the media spokesperson for the Great America theme parks in the Chicago and San Francisco Bay Areas. Helped promote and publicize Expo 86, the World's Fair in Vancouver. These experiences underscored the importance of cleanliness, safety, maintenance, accessibility, public input, communications and value that goes into a successful park experience.

Please describe your current or past community involvement

Carlsbad Library Board of Trustees (Served two years as chair of the Library Board of Trustees)
Alternate Member: Growth Management Citizens Committee.

Please list all service on boards, commissions or committees, private or public agencies, (including non-profit organizations)

Carlsbad Library Board of Trustees (Served two years as chair of the Library Board of Trustees)
Alternate Member: Growth Management Citizens Committee.
Donor: San Diego Blood Bank

Additional information or comments

My Carlsbad commissions experience has taught me the high value our citizens place on their libraries, parks and recreational activities. They are highly valued jewels in Carlsbad's crown and I would welcome the opportunity to serve as a conduit between our citizens and those who manage and operate the parks and activities we treasure.

Submittal Information

Please select the submit button below to electronically submit application. If you prefer to print, please select "print form" button, sign and mail to:

City of Carlsbad
City Clerk's Office
1200 Carlsbad Village Drive
Carlsbad, CA 92008.

Signature _____ Date 4/12/24

* Only required to sign if submitting paper form; if submitting electronically your submittal via e-mail is considered acknowledgement.

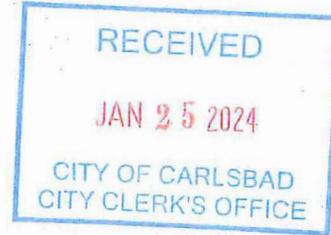
Clear form

Print form

Submit form



**Boards, Commissions and Committees
Application for Appointment**



| | | | | | |
|--|---|--|---|--|--|
| Arts Commission | | Housing Commission | | Planning Commission | |
| Beach Preservation Committee | ✓ | Library Board of Trustees | | Senior Commission | |
| Historic Preservation Commission | | Parks & Recreation Commission | ✓ | Traffic & Mobility Commission | |
| Tourism Business Improvement District | | Golf Lodging Business Improvement District | | Agricultural Mitigation Fee Committee | |
| CDBG Advisory Committee | | Design Review Committee | | Growth Management Plan Update Advisory Committee | |
| Community-Police Engagement Commission | | | | | |

Personal Information

If applying for more than one, please indicate order of preference.

| | | |
|--|------------------|---|
| Name James Revell | | Date of Birth: <i>Required for Voter Registration Verification</i> |
| Home Address | | District No. 3 ✓ |
| City Carlsbad | ZIP 92011 | |
| Home Phone | Mobile | |
| E-mail | | |
| Occupation Advertising Marketing/Business Development | | |
| Employer | | |
| Employer Address | | |
| City | ZIP | |
| Work Phone | Mobile | |

Acknowledgements

| | Yes | No |
|---|-----|----|
| I am a resident of the City of Carlsbad. | ✓ | |
| I am a registered voter in Carlsbad. | ✓ | |
| Are you currently or have you ever been an officer of or employed by the City of Carlsbad? If yes, please explain below. | | ✓ |
| Are you currently or have you ever been under contract with the City of Carlsbad? If yes, please explain below. | | ✓ |
| I am a Citizens Academy graduate. | | ✓ |
| I am familiar with the responsibilities of the board/commission/committee(s) on which I wish to serve. | ✓ | |
| I am willing to be interviewed regarding my qualifications for appointment by the City Council or at the request of an individual Council member. | ✓ | |
| I am willing to file financial disclosure statements. | ✓ | |
| I am willing to complete two hours of state mandated ethics training every two years. | ✓ | |

Please make sure that your text fits in the box provided or attach an additional sheet if needed.

Explanations

Please describe your educational background

MBA Marketing, Notre Dame de Namur University · Belmont, California
MPA Human Resources Management, Notre Dame de Namur University · Belmont, California
BA Political Science, San Jose State University · San Jose, California

Please describe relevant experience

Carlsbad resident served as my HOA President from 2013 - 2022, along with higher-education background and a +20 year career in marketing/partnership and corporate development.

Please describe your current or past community involvement

HOA President, supporting the beach/coastal functions, local candidates for State Assembly and City Council and previous candidate for Beach Preservation Commission finalist.

Please list all service on boards, commissions or committees, private or public agencies, (including non-profit organizations)

Trustee, Notre Dame de Namur University Board of Trustees (22 present)
Board Member San José State University Alumni Association (11 14) (21 Present)
Council Member Performance Marketing Association Publisher Recruitment & Education (17 21) (22 present)
Vista del Mar at Muroya Association HOA Board President (2013 2022)
Advisor & Mentor Mucker Network (19 present)

Additional information or comments

I grew up 20 north of Santa Cruz and spent much of my youth at the beach, surfing and otherwise appreciating our cherished coasts. I'd be thrilled to serve, add value and lend a fresh perspective to the Carlsbad Beach Preservation Commission.

Submittal Information

Please select the submit button below to electronically submit application. If you prefer to print, please select "print form" button, sign and mail to:

City of Carlsbad
City Clerk's Office
1200 Carlsbad Village Drive
Carlsbad, CA 92008.

Signature James Revell

Date 12/06/23
Jan 24, 2024

* Only required to sign if submitting paper form; if submitting electronically your submittal via e-mail is considered acknowledgement.

Clear form

Print form

Submit form



CITY COUNCIL
Staff Report

Meeting Date: June 18, 2024

To: Mayor and City Council

From: Scott Chadwick, City Manager

Staff Contact: Hossein Ajideh, Engineering Manager
 hossein.ajideh@carlsbadca.gov, 442-339-2756

Subject: Public hearing on TransNet Local Street Improvement Program of Projects for fiscal years 2024-25 through 2028-29 and Transfer of Funds between TransNet Projects

Districts: All

Recommended Actions

1. Hold a public hearing; and
2. Adopt a resolution approving the Carlsbad TransNet Local Street Improvement Program of Projects for fiscal years 2024-25 through 2028-29 for inclusion in the 2025 San Diego Association of Governments Regional Transportation Improvement Program; and
3. Adopt a resolution authorizing the transfer of funds between TransNet projects.

Executive Summary

To use county TransNet¹ funds for local transportation projects, cities and other San Diego Association of Governments member agencies must approve their programs of projects every two years. These programs are then incorporated into the regional list of TransNet projects, which include proposed highway, arterial roadway, transit and bikeway projects for the entire county.

In addition to projects using TransNet funds, each agency's program of projects must also include transportation projects that are regionally significant and increase transportation capacity, regardless of their funding sources.

To obtain the TransNet funding for Carlsbad projects, the City Council is required to hold a public hearing to consider and approve the Carlsbad Program of Projects. The signed resolution in Exhibit 1 approving the Carlsbad program is due to the San Diego Association of Governments (SANDAG) by July 1, 2024. The city's program will then be incorporated into SANDAG's 2025 regional program and submitted to the state for approval.

Staff recommend approval of the Carlsbad TransNet Local Street Improvement Program of Projects for fiscal years, or FY, 2024-25 through 2028-29 for inclusion in the 2025 update of the TransNet Program of Projects.

¹ TransNet is a countywide transportation sales tax first approved by county voters in 1987.

Discussion

Background

SANDAG, acting as the Regional Transportation Commission, is required by state and federal laws to develop and adopt an updated regional program every two years. This is a multiyear list of projects submitted by cities and other jurisdictions in the county identifying transportation projects that are eligible to use the sales tax funds generated through TransNet.

In addition to the federal and state requirements, the San Diego Transportation Improvement Program Ordinance and Expenditure Plan² requires that SANDAG prepare a five-year TransNet Program of Projects, also every two years.

Each member agency of SANDAG that wants to spend TransNet and/or certain federal or state funds must approve its own program of projects every two years. In addition to the projects using those funding sources, the program must include projects that will increase transportation capacity, regardless of their funding sources. The federal Metropolitan Planning and Air Quality Conformity Regulations also require inclusion of all capacity-increasing road projects for air quality emissions modeling and analysis.

The City Council approved the city's 2023 TransNet Local Street Improvement Program of Projects on June 7, 2022, which covered FY 2022-23 through 2026-27.

This year's update

As part of the FY 2024-25 Capital Improvement Program development process, staff have identified several transportation projects that need either additional TransNet funding or a change of schedule or scope of TransNet funding allocations. These changes require holding a public hearing and City Council approving a resolution before the projects can be submitted to SANDAG for inclusion in the 2025 regional program.

The SANDAG Board of Directors, acting as the San Diego County Regional Transportation Commission, approves the TransNet Program of Projects as an element of the 2025 regional program update. The 2025 TransNet Program of Projects is scheduled for consideration by the SANDAG board on Sept. 27, 2024.

Carlsbad's proposed Program of Projects

The proposed Carlsbad Program for FY 2024-25 through 2028-29, which is provided as Exhibit 1, Attachment A, includes projects with the following funding sources:

- Federal funds, administered by the California Department of Transportation, or Caltrans
- State funds, administered by Caltrans
- TransNet local street improvement funds, administered by SANDAG
- Local funds from the city's funds, including traffic impact fees and gas tax receipts
- Local funds from developers

Federal funds included in the program are from:

² The TransNet Extension Ordinance, approved by San Diego County voters in 2004, extended the initial San Diego Transportation Improvement Program Ordinance (Proposition A, 1987) for a 40-year period commencing on April 1, 2008.

- Safe, Accountable, Flexible, Efficient Transportation Equity Act funds that were repurposed for the El Camino Real widening project from Poinsettia Lane to Camino Vida Roble
- The U.S. Department of Transportation’s Local Transportation Priorities Account and the Highway Infrastructure Program funding for the Village and Barrio Traffic Circles and Barrio Lighting projects

State funds included in the program are from the Active Transportation Grant Program administered by Caltrans for the Avenida Encinas Coastal Rail Trail and Pedestrian Improvements Project.

TransNet local funds are designated for a variety of projects, including the Americans with Disabilities Act improvements, various roadway improvements, pavement management program, pedestrian improvements and roadway lighting projects.

The city’s program of projects also includes various capacity-increasing roadway projects along regionally significant arterial roadways, regardless of the funding source. Some of these projects are funded by city funds, such as traffic impact fees or funding from adjacent private development.

The program may be amended as needed on a quarterly basis during the two-year period. These amendments must go through SANDAG’s amendment procedures for approval.

Funding requirements

The TransNet Extension Ordinance places certain requirements on local jurisdictions regarding the use of TransNet funds:

- No more than 30% of cumulative TransNet revenues shall be spent on local street and road maintenance projects.
- All new projects or major reconstruction projects funded by TransNet revenues shall accommodate travel by pedestrians and bicyclists. Any deviation from this requirement shall be clearly noticed as part of that local jurisdiction’s public hearing process.
- The required minimum annual level of local discretionary funds to be spent on streets and roads will be met throughout the five-year period consistent with the most recent Maintenance of Effort Requirements adopted by SANDAG.
- Local jurisdictions must collect an amount equivalent to \$2,875.06, plus all applicable annual increases, from the private sector for each newly constructed residential housing unit in that jurisdiction, unless exempted under the TransNet Extension Ordinance, and shall contribute these funds to the Regional Transportation Congestion Improvement Program.
- Local jurisdictions must establish a separate transportation improvement account for TransNet revenues with the interest earned spent only for those purposes for which the funds were allocated.
- Each project of \$250,000 or more will be clearly designated during construction with TransNet project funding identification signs.

Fiscal Analysis

Overview

Being included in SANDAG's regional program is not a guarantee that projects will receive the stated funding. The amounts shown in Exhibit 1, Attachment A, are the best available estimates of project costs and anticipated funding. The city is not obligated to proceed with the projects included in the city's Program of Projects if funding is not available.

Completed projects

Several TransNet-funded City of Carlsbad projects were recently completed, and a few of these projects are carrying a remaining TransNet cash balance. In order to close out the projects, the City Council must approve to either return the funds to SANDAG or transfer the remaining balances to another active city TransNet-funded project. Staff are requesting that the City Council approve the following fund transfers between TransNet-funded city projects:

| SANDAG project ID | City project number | Project name | Amount transferred |
|--------------------------|----------------------------|--|---------------------------|
| CB17 | 60143 | Carlsbad Boulevard Bridge-Powerplant | -\$48,392 |
| CB17 | 60532 | Carlsbad Boulevard Railing East Side | -\$9,728 |
| CB34 | 60442 | Palomar Airport Road/Paseo Del Norte Right Turn Lane | -\$113,625 |
| CB35 | 60432 | Palomar Airport Road/Paseo Del Norte Left Turn Lane | -\$6,483 |
| CB43 | 60491 | ADA Improvement Program | \$178,228 |
| Net Impact | | | \$0 |

Next Steps

Upon approval by the City Council, staff will submit the city's Program of Projects and signed resolution to SANDAG for inclusion in the 2025 regional program by the due date of July 1, 2024. The 2025 regional program is expected to be adopted by the SANDAG board on Sept. 27, 2024, and is anticipated to receive federal approval on Dec. 16, 2024.

Environmental Evaluation

The City Planner has determined that this Program of Projects is exempt from the California Environmental Quality Act, or CEQA, under Guidelines Section 15276(a), which states that CEQA does not apply to the development or adoption of a regional transportation improvement program. However, individual projects developed in accordance with such programs shall remain subject to CEQA.

Exhibits

1. City Council resolution approving the Program of Projects
2. City Council resolution authorizing the transfer of funds

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARLSBAD, CALIFORNIA, APPROVING THE CARLSBAD TRANSNET LOCAL STREET IMPROVEMENT PROGRAM OF PROJECTS FOR FISCAL YEARS 2024-25 THROUGH 2028-29 FOR INCLUSION IN THE 2025 SAN DIEGO ASSOCIATION OF GOVERNMENTS REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM

WHEREAS, on Nov. 4, 2004, the voters of San Diego County approved the San Diego Transportation Improvement Program Ordinance and Expenditure Plan, or TransNet Extension Ordinance, which has been amended from time to time in accordance with the applicable amendment requirements; and

WHEREAS, the TransNet Extension Ordinance provides that the San Diego Association of Governments, or SANDAG, acting as the Regional Transportation Commission, shall approve every two years a multi-year program of projects submitted by local jurisdictions identifying those transportation projects eligible to use transportation sales tax (i.e., TransNet) funds; and

WHEREAS, the City of Carlsbad was provided with an estimate of annual TransNet local street improvement revenues for fiscal years, or FY, 2024-25 through 2028-29; and

WHEREAS, the projects and budget allocations identified in Attachment A are included in the city's FY 2024-25 proposed Capital Improvement Program budget; and

WHEREAS, the City of Carlsbad has held a noticed Public Hearing with an agenda item that clearly identified the proposed list of projects prior to approval of the projects by its authorized legislative body, which is the City Council, in accordance with Section 5(A) of the TransNet Extension Ordinance and Rule 7 of SANDAG Board Policy No. 31; and

WHEREAS, the City Planner has determined that this program of projects is exempt from the California Environmental Quality Act, or CEQA, under Guidelines Section 15276(a), which states that CEQA does not apply to the development or adoption of a regional transportation improvement program. However, individual projects developed in accordance with such programs shall remain subject to CEQA.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carlsbad, California, as follows:

1. That the above recitations are true and correct.

2. That pursuant to Section 2(C)(1) of the TransNet Extension Ordinance, the City of Carlsbad certifies that no more than 30% of its cumulative revenues shall be spent on local street and road maintenance-related projects, or that its expenditures are consistent with the most recent TransNet Extension Ordinance requirements adopted by SANDAG.
3. That pursuant to Section 4(E)(3) of the TransNet Extension Ordinance, the City of Carlsbad certifies that all new projects, or major reconstruction projects, funded by TransNet revenues shall accommodate travel by pedestrians and bicyclists, and that any exception to this requirement permitted under the Ordinance and proposed shall be clearly noticed as part of the City of Carlsbad's public hearing process.
4. That pursuant to Section 8 of the TransNet Extension Ordinance, the City of Carlsbad certifies that the required minimum annual level of local discretionary funds to be expended for street and road purposes will be met throughout the five-year period consistent with the most recent Maintenance of Effort Requirements adopted by SANDAG.
5. That pursuant to Section 9A of the TransNet Extension Ordinance, the City of Carlsbad certifies that it will exact an amount equivalent to \$2,875.06, plus all applicable annual increases, from the private sector for each newly constructed residential housing unit in that jurisdiction, unless exempted under the TransNet Extension Ordinance, and shall contribute such exactions to the Regional Transportation Congestion Improvement Program, or RTCIP.
6. That pursuant to Section 13 of the TransNet Extension Ordinance, the City of Carlsbad certifies that it has established a separate Transportation Improvement Account for TransNet revenues with interest earned expended only for those purposes for which the funds were allocated.
7. That pursuant to Section 18 of the TransNet Extension Ordinance, the City of Carlsbad certifies that each project of \$250,000 or more will be clearly designated during construction with TransNet project funding identification signs.
8. That the City of Carlsbad does hereby certify that all other applicable provisions of the TransNet Extension Ordinance and SANDAG Board Policy No. 31 have been met.

9. That, pursuant to SANDAG Board Policy No. 31, Rule 15, the City of Carlsbad agrees to indemnify, hold harmless, and defend SANDAG, the San Diego County Regional Transportation Commission, and all officers and employees thereof against all causes of action or claims related to the City of Carlsbad's TransNet-funded projects.
10. That the Carlsbad TransNet Local Street Improvement Program of Projects for FY 2024-25 to 2028-29 attached hereto as Attachment A is hereby approved for inclusion in the 2025 SANDAG Regional Transportation Improvement Program.

PASSED, APPROVED, AND ADOPTED at a Regular Meeting of the City Council of the City of Carlsbad on the ___ day of _____, 2024, by the following vote, to wit:

AYES:

NAYS:

ABSTAIN:

ABSENT:

KEITH BLACKBURN, Mayor

SHERRY FREISINGER, City Clerk
(SEAL)

| RTIP ID | Project Title | Project Description | PRIOR EXPEND. | FY25 | FY26 | FY27 | FY28 | FY29 | TOTAL |
|--------------------|---|---|------------------|---------|----------|---------|----------|-------|----------|
| CB31 | El Camino Real Widening - La Costa Ave to Arenal Road | Along El Camino Real from 700 feet north of La Costa Avenue to Arenal Road, widening along the southbound side of the roadway to provide three travel lanes, sidewalk, and a bike lane | | | | | | | |
| TransNet - LSI: CR | | | | | | | | | |
| | | | TransNet LSI | \$0 | \$4,853 | \$2,000 | | | \$0 |
| | | | Local Funds | \$1,347 | \$2,500 | | | | \$6,853 |
| | | | RTICP | \$1,347 | \$2,500 | | | | \$3,847 |
| | | | TOTAL | \$1,347 | \$7,353 | \$0 | \$0 | \$0 | \$10,700 |
| 6051 | | | | | | | | | |
| CB32 | El Camino Real Widening - Poinsettia Lane to Camino Vida Roble | El Camino Real from Poinsettia Lane to Camino Vida Roble, restripe from Poinsettia Lane to Cinnabar Way and widen El Camino Real from Cinnabar Way to Camino Vida Roble, along the northbound/east side of the roadway to provide three travel lanes, sidewalk, and a bike lane | | | | | | | |
| TransNet - LSI: CR | | | | | | | | | |
| | | | TransNet LSI | \$482 | \$2,673 | | | | \$0 |
| | | | TN LSI CarryOver | \$378 | \$1,062 | | | | \$3,155 |
| | | | FED Earmark | \$860 | \$3,735 | \$0 | \$0 | \$0 | \$1,440 |
| | | | TOTAL | \$1,720 | \$7,470 | \$0 | \$0 | \$0 | \$4,595 |
| 6072 | | | | | | | | | |
| 201908 | | | | | | | | | |
| CB36 | Carlsbad Boulevard Realignment - Manzano Drive to Island Way | Prepare preliminary engineering and environmental studies regarding roadway realignment alternatives. The alternatives include new intersection at Palomar Airport Rd, infrastructure needs, land uses, public park and coastal access opportunities, related long term coastal planning issues, and subsequent preliminary engineering and environmental review for a project to realign and reconfigure Carlsbad Blvd | | | | | | | |
| TransNet - LSI: CR | | | | | | | | | |
| | | | TransNet LSI | \$3,060 | \$1,000 | \$1,000 | | | \$0 |
| | | | RTICP | \$3,060 | \$1,000 | \$0 | \$0 | \$0 | \$5,060 |
| | | | TOTAL | \$3,060 | \$1,000 | \$1,000 | \$0 | \$0 | \$5,060 |
| 201908 | | | | | | | | | |
| CB43 | ADA Improvements | Construct Priority Level 1 and Priority Level 2 ADA Improvements per the City of Carlsbad Transition Plan for Public Rights-of-way | | | | | | | |
| TransNet - LSI: CR | | | | | | | | | |
| | | | TN LSI CarryOver | \$2,531 | \$1,000 | \$400 | \$715 | \$618 | \$5,439 |
| | | | Local Funds | | | | | | \$0 |
| | | | TOTAL | \$2,531 | \$1,000 | \$400 | \$715 | \$618 | \$5,439 |
| 6049 | | | | | | | | | |
| CB45 | Carlsbad Boulevard and Tamarack Ave Pedestrian Improvement Project (part of lump sum V17) | Reconfigure the intersection and the approaches to the intersection and provide enhanced facilities for pedestrians, transit users and bicyclists; (Bike, Ped, and Neighborhood Safety Program) SANDAG approved TransNet/ATP swap on Oct 23, 2015. | | | | | | | |
| TransNet - LSI: CR | | | | | | | | | |
| | | | TransNet BPNS | \$388 | \$666 | | | | \$1,054 |
| | | | TDA - Bicycles | | | | | | \$0 |
| | | | Local Funds | \$880 | \$891 | \$300 | \$15,600 | | \$17,671 |
| | | | TOTAL | \$1,268 | \$1,557 | \$300 | \$15,600 | \$0 | \$18,725 |
| 6058 | | | | | | | | | |
| CB46 | Terramar Area Complete Street Improvements | Construct complete street improvements including the reconfiguration of the curbline and the addition of medians, pedestrian crossings and pathway improvements | | | | | | | |
| TransNet - LSI: CR | | | | | | | | | |
| | | | TN LSI CarryOver | \$1 | \$1,999 | | | | \$2,000 |
| | | | Local Funds | \$2,070 | \$8,030 | \$7,200 | | | \$17,300 |
| | | | TOTAL | \$2,071 | \$10,029 | \$7,200 | \$0 | \$0 | \$19,300 |
| 6054 | | | | | | | | | |

| RTIP ID | Project Title | Project Description | PRIOR EXPEND. | FY25 | FY26 | FY27 | FY28 | FY29 | TOTAL |
|---------|---------------------------------------|------------------------------------|---------------|---------|------|------|------|------|---------|
| CB58 | Street Light Bulb Replacement Program | Replace light bulbs with LED bulbs | | | | | | | |
| | | TransNet LSI | \$445 | | | | | | \$445 |
| | | TN LSI CarryOver | \$850 | \$2,030 | | | | | \$2,880 |
| | | Local Funds | \$320 | | | | | | \$320 |
| | | TOTAL | \$1,615 | \$2,030 | \$0 | \$0 | \$0 | \$0 | \$3,645 |

6062

| RTIP ID | Project Title | Project Description | PRIOR EXPEND. | FY25 | FY26 | FY27 | FY28 | FY29 | TOTAL |
|---------|---|---|---------------|---------|------|------|------|------|---------|
| CB59 | El Camino Real Widening - Sunny Creek to Jackspar | Along El Camino Real from Sunnycreek to Jackspar, widen along the southbound side of the roadway to provide three travel lanes, sidewalk, and a bike lane | | | | | | | |
| | | TransNet LSI | \$0 | \$1,300 | | | | | \$1,300 |
| | | TN LSI CarryOver | \$557 | \$3,753 | | | | | \$4,310 |
| | | TOTAL | \$557 | \$5,053 | \$0 | \$0 | \$0 | \$0 | \$5,610 |

6094

| RTIP ID | Project Title | Project Description | PRIOR EXPEND. | FY25 | FY26 | FY27 | FY28 | FY29 | TOTAL |
|---------|---|--|---------------|------|-------|------|------|------|-------|
| CB60 | Melrose Drive and Palomar Airport Road Improvements | Improve southbound Melrose Drive for all modes of travel | | | | | | | |
| | | TransNet LSI | \$305 | \$50 | \$100 | | | | \$455 |
| | | Local Funds | \$305 | \$50 | \$100 | | | | \$455 |
| | | TOTAL | \$305 | \$50 | \$100 | \$0 | \$0 | \$0 | \$455 |

6034

| RTIP ID | Project Title | Project Description | PRIOR EXPEND. | FY25 | FY26 | FY27 | FY28 | FY29 | TOTAL |
|---------|-------------------------|---|---------------|---------|---------|------|------|------|---------|
| CB62 | Barrio Lighting Program | Conduct lighting assessment, design, public outreach, and construct streetlights and pedestrian lighting in the Barrio neighborhood | | | | | | | |
| | | TransNet LSI | \$3 | \$0 | | | | | \$3 |
| | | TN LSI CarryOver | \$2,557 | \$1,030 | | | | | \$3,587 |
| | | Local Funds | \$399 | \$511 | | | | | \$910 |
| | | CPFCDs | \$1 | \$989 | | | | | \$1,000 |
| | | TOTAL | \$403 | \$4,067 | \$1,030 | \$0 | \$0 | \$0 | \$5,500 |

4013

| RTIP ID | Project Title | Project Description | PRIOR EXPEND. | FY25 | FY26 | FY27 | FY28 | FY29 | TOTAL |
|---------|--------------------------------------|---|---------------|---------|------|------|------|------|---------|
| CB63 | Valley and Magnolia Complete Streets | Construct sidewalks, bike paths, green street features and underground overhead utilities | | | | | | | |
| | | TransNet LSI | \$0 | | | | | | \$0 |
| | | TN LSI CarryOver | \$2 | \$4,198 | | | | | \$4,200 |
| | | Local Funds | \$550 | \$3,707 | | | | | \$4,257 |
| | | TOTAL | \$552 | \$7,905 | \$0 | \$0 | \$0 | \$0 | \$8,457 |

6019

| | FY25 | FY26 | FY27 | FY28 | FY29 | TOTAL |
|--|----------|---------|---------|---------|---------|----------|
| Projected TransNet - LSI Revenue (02/2022 Rev) | \$4,927 | \$4,986 | \$5,049 | \$5,193 | \$5,326 | \$25,481 |
| Programmed TransNet LSI | \$4,900 | \$3,950 | \$4,200 | \$4,800 | \$6,625 | \$24,475 |
| Programmed TransNet LSI Carry Over | \$26,773 | \$3,930 | \$715 | \$175 | \$918 | \$32,511 |
| Total TransNet Programmed | \$31,673 | \$7,880 | \$4,915 | \$4,975 | \$7,543 | \$56,986 |

RESOLUTION NO.A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARLSBAD,
CALIFORNIA, AUTHORIZING THE TRANSFER OF FUNDS BETWEEN TRANSNET
PROJECTS

WHEREAS, on Nov. 4, 2004, the voters of San Diego County approved the San Diego Transportation Improvement Program Ordinance and Expenditure Plan, or TransNet Extension Ordinance, which has been amended from time to time in accordance with the applicable amendment requirements; and

WHEREAS, the TransNet Extension requires annual fiscal and compliance audits overseen by the Independent Taxpayers Oversight Committee, or ITOC; and

WHEREAS, certain annual audit requirements were altered and/or centralized with the TransNet Extensions; and

WHEREAS, pursuant to the annual audit requirements any transfer made between projects must be approved by the governing body; and

WHEREAS, transfers between TransNet projects were identified; and

WHEREAS, the City Planner has determined that this transfer of funds is exempt from the California Environmental Quality Act, or CEQA, under Guidelines Section 15276(a), which states that CEQA does not apply to the development or adoption of a regional transportation improvement program. However, individual projects developed in accordance with such programs shall remain subject to CEQA.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carlsbad, California, as follows:

1. That the above recitations are true and correct.
2. That the following transfers between TransNet projects are authorized:
 - a. Remaining balance of \$48,392 from closed Project 60143 (MPO ID-CB17) to Project 60491 (MPO ID-CB43)
 - b. Remaining balance of \$9,728 from closed Project 60532 (MPO ID-CB17) to Project 60491 (MPO ID-CB43)
 - c. Remaining balance of \$113,625 from closed Project 60442 (MPO ID-CB34) to Project 60491 (MPO ID-CB43)

d. Remaining balance of \$6,483 from closed Project 60432 (MPO ID-CB35) to Project 60491 (MPO ID-CB43)

PASSED, APPROVED, AND ADOPTED at a Regular Meeting of the City Council of the City of Carlsbad on the __ day of _____, 2024, by the following vote, to wit:

AYES:

NAYS:

ABSTAIN:

ABSENT:

KEITH BLACKBURN, Mayor

SHERRY FREISINGER, City Clerk
(SEAL)

**JOINT MEETING**

of the City Council, Carlsbad Municipal Water District, Public Financing Authority, Community Development Commission and City Council as Successor Agency to the Redevelopment Agency.

Staff Report

Meeting Date: June 18, 2024

To: Mayor/President/Chairperson and City Council/Board/Commissioners

From: Scott Chadwick, City Manager/Executive Manager/Executive Director

Staff Contact: Laura Rocha, Deputy City Manager, Administrative Services
 laura.rocha@carlsbadca.gov, 442-339-2415

Zach Korach, Finance Director
 zach.korach@carlsbadca.gov, 442-339-2127

Subject: Adoption of the Fiscal Year 2024-25 Operating Budget, Strategic Digital Transformation Investment Program and Capital Improvement Program, the Fiscal Year 2024-25 Appropriation Limit and Revision of Fees and Charges for Services, and Updates to City Council Policy Statement No. 95 – Cost Recovery Policy for Fees and Charges for Services

Districts: All

Recommended Action

The following actions are recommended to be taken by the City Council of the City of Carlsbad, the Boards of Directors of the Carlsbad Municipal Water District and the City of Carlsbad Public Financing Authority, the City of Carlsbad Community Development Commission and the City Council of the City of Carlsbad as the successor agency to the Carlsbad Redevelopment Agency for final adoption of their respective fiscal year 2024-25 Operating Budgets and, where applicable, FY 2024-25 Strategic Digital Improvement Programs and Capital Improvement Programs:

- Hold a public hearing on:
 - The FY 2024-25 Operating Budgets, FY 2024-25 to FY 2028-29 Strategic Digital Transformation Investment Programs and FY 2024-25 to FY 2028-29 Capital Improvement Programs for the City of Carlsbad and the Carlsbad Municipal Water District
 - The FY 2024-25 Operating Budget and FY 2024-25 to FY 2028-29 Capital Improvement Program for the Public Financing Authority
 - The FY 2024-25 Operating Budget for the Carlsbad Housing Authority
 - The FY 2024-25 Operating Budget for the Successor Agency to the Carlsbad Redevelopment Agency and the enforceable debt obligations of the City of Carlsbad's Redevelopment Obligation Retirement Fund
 - Establishing new and modifying existing fees in the Master Fee Schedule for the City of Carlsbad, the Carlsbad Municipal Water District, and the Carlsbad Housing Authority

- Adopt resolutions of:
 - The City Council of the City of Carlsbad adopting the final Operating Budget, Strategic Digital Transformation Investment Program and Capital Improvement Program for FY 2024-25 for the City of Carlsbad and establishing controls on changes in appropriations for budget funds¹
 - The Board of Directors of the Carlsbad Municipal Water District of the City of Carlsbad adopting the water district’s final Operating Budget, Strategic Digital Transformation Investment Program and Capital Improvement Program for FY 2024-25 and establishing controls on changes in appropriations for budget funds
 - The Community Development Commission of the City of Carlsbad adopting the final Operating Budget of the Carlsbad Housing Authority for FY 2024-25 and establishing controls on changes in appropriations for budget funds
 - The Board of Directors of the Carlsbad Public Financing Authority adopting the final Operating Budget and Capital Improvement Program of The Crossings at Carlsbad Municipal Golf Course for FY 2024-25 and establishing controls on changes in appropriations for budget funds
 - The City Council of the City of Carlsbad, acting as the Successor Agency for the Carlsbad Redevelopment Agency, adopting the final Operating Budget of the successor agency and the enforceable debt obligations of the City of Carlsbad’s Redevelopment Obligation Retirement Fund for FY 2024-25 and establishing controls on changes in appropriations for budget funds
 - The City Council of the City of Carlsbad establishing the FY 2024-25 appropriation limit as required by Article XIII B of the California State Constitution and state law
 - The City Council of the City of Carlsbad adopting changes to the Master Fee Schedule
 - The Board of Directors of the Carlsbad Municipal Water District of the City of Carlsbad adopting changes to the Master Fee Schedule
 - The Community Development Commission of the City of Carlsbad adopting changes to the Master Fee Schedule
 - The City Council of the City of Carlsbad adopting changes to City Council Policy No. 95 – Cost Recovery
 - The Board of Directors of the Carlsbad Municipal Water District of the City of Carlsbad adopting changes to City Council Policy No. 95 – Cost Recovery
 - The Community Development Commission of the City of Carlsbad adopting changes to City Council Policy No. 95 – Cost Recovery
 - The City Council of the City of Carlsbad establishing an Asset Replacement Reserve
 - The City Council of the City of Carlsbad approving the City of Carlsbad’s share of the FY 2024-25 Operating and Capital Budgets of the Encina Wastewater Authority
 - The City Council of the City of Carlsbad determining that the FY 2024-25 Capital Improvement Program is consistent with the General Plan and applicable Climate Action Plan measures and actions

¹ As occurred in fiscal year 2023-2024, to allow the Fleet Department to make replacement vehicle purchases without needing to return to the City Council for additional approval when inflation has had an impact on the value of a vehicle, the resolution adopting the budget includes language authorizing the City Manager to increase purchasing authority for capital outlay items requiring City Council approval up to 15% or less compared to the amount approved during the budget process. This change will have no impact on the Fleet Department’s budget appropriations, only the purchasing authority.

- The City Council of the City of Carlsbad adopting a list of projects and authorizing the allocation of road maintenance and rehabilitation account funds to the pavement management and concrete replacement programs for FY 2024-25
- The City Council of the City of Carlsbad authorizing a budget amendment to the Tyler Court Apartment Fund for emergency repairs at the Tyler Court Senior Apartments

Executive Summary

Staff are recommending adoption of the City of Carlsbad’s Fiscal Year 2024-25 Operating Budget, Strategic Digital Transformation Investment Program and Capital Improvement Program, as well as the Fiscal Year 2024-25 Appropriation Limit and Revision of Fees, Charges for Service and Revisions to the City Council Policy Statement No. 95 – Cost Recovery Policy.²

The city’s budget for fiscal year 2024-25 was developed with a focus on resiliency over the long-term during this time of economic uncertainty.

The proposed budget eliminates the projected deficit from the five-year financial forecast that had been forecasted since 2019. A structural deficit describes a situation when projected ongoing spending is greater than anticipated ongoing revenue. The city’s five-year financial forecast now shows a balanced budget through 2030.

Healthy revenues, increased efficiencies, cost reductions, and new budget policies and practices over the past several years have worked together to close the gap. However, economic uncertainty remains as the city transitions from focusing on building and development to maintaining what was been created. As such, the proposed budget for fiscal year 2024-25 continues to focus on finding new cost savings and reducing ongoing spending while continuing to grow city reserves, prioritizing capital project funding and maintaining high quality service levels.

On the economic front, Carlsbad’s transition from a growing city to one focused on maintaining an excellent quality of life continues to bring new fiscal challenges. As is the case with many cities at this stage, projecting a future deficit is not uncommon, and while the city has pushed the projected deficit beyond the five-year outlook, this year’s budget also includes eliminating 12.05 full-time equivalent positions. These positions were evaluated to ensure that eliminating them would have minimal service level impact on the community. The proposed budget reflects three consecutive fiscal years of budget reductions totaling more than \$5 million in ongoing savings.

² Revisions to City Council policy statements require four affirmative votes of the City Council.

Budget highlights

| | |
|--|-----------------|
| Proposed General Fund Operating Budget | \$238.5 million |
| % change from FY 2023-24 adopted General Fund Operating Budget | 9.9% |
| Projected General Fund revenues | \$239.1 million |
| Proposed changes in total full-time equivalent staffing | -12.05 |
| Projected General Fund reserve as of June 30, 2025 | \$149.0 million |
| Projected General Fund reserve % as of June 30, 2025 (goal is 40%) | 63% |
| Reduction in General Fund ongoing base budget | \$1.1 million |
| Current rate of inflation | 3.6% |
| Estimated pension funding ratio (goal is 80%) | 75% |

Part of the budget is the Strategic Digital Transformation Investment Program, a comprehensive approach to planning for and funding digital transformation efforts throughout the city. The purpose of this program is to provide an annual investment strategy, not a commitment for spending, by outlining a five-year expenditure plan for future digital transformation and technology projects and the corresponding revenues necessary to pay for them.

Another significant part is the Capital Improvement Program, which reflects the city's ongoing commitment to maintaining facilities to the highest standards of quality for our community today and in the future. It is a planning document, not a commitment for future spending. The 5-year program outlines the expenditure plan for future capital projects and the corresponding revenues to pay for those expenditures.

Explanation & Analysis

The annual operating budget is the most significant expression of how City Council policies are translated into daily operations. The City Council sets the overall policy direction for Carlsbad and helps staff prioritize programs, projects and services to support that direction.

On Oct. 11, 2022, the City Council adopted the city's five-year strategic plan, with policy goals to reflect the most important priorities of the community. These goals are one way the city delivers on the Carlsbad Community Vision, a set of nine core values community members said were important to Carlsbad's future. The annual city budget contains the work plans and resource allocations to achieve the goals in the strategic plan.

Based on community input, the City Council identified five areas of focus for its five-year strategic plan:

- Community Character: Maintain Carlsbad’s unique community character
- Economic Vitality: Foster a healthy economy
- Quality of Life and Safety: Prioritize the safety and well-being of the community
- Sustainability & Natural Environment: Protect the environment and natural resources
- Organizational Excellence & Fiscal Health: Be a model for effective and efficient local government



Maintaining fiscal health

The city increased its focus on community priorities by identifying efficiencies and reducing spending in areas with the least impact on the community. A series of budget process reforms and policies begun in 2018 have increased transparency in how the city manages its budget and tightened controls over spending. These have included:

- Eliminating an automatic annual increase to department budgets based on inflation. Instead, requested budget increases are considered based on actual increased costs and approved only after departments have exhausted alternatives for covering increased costs of doing business.
- Stopping the practice of allowing departments to automatically roll over 10% of unspent money to the following fiscal year. Instead, departments may request to roll over funds for a specific purpose, based on a demonstrated need. Requests to carry funds over into the next fiscal year must be approved by the City Manager or City Council, depending on the amount.
- Changing practices around hiring part-time, temporary staff to ensure full transparency of the actual number of full-time equivalent positions working for the city at any given time.
- Updating the General Fund Reserve Policy to ensure the city has enough money to continue services in an emergency.
- Establishing an economic uncertainty reserve.
- Creating a new cost recovery policy.
- Developing a policy for reinvesting surplus funds.
- Creating a process to ensure ongoing funding for digital infrastructure, which has become as important as physical infrastructure.

- Engaging a grant writer to ensure the city is taking advantage of state and federal funding opportunities.
- Creating a new internal auditor program to safeguard city resources and improve city operations.

Supplemental Requests

Supplemental budget requests were submitted by departments for budget team and City Manager consideration. The budget requests were mainly driven by inflation, expanded programming, costs associated with grant and revenue opportunities, and asset replacement. Within the General Fund, a total of \$3.3 million (\$2.1 million ongoing) is being proposed for fiscal year 2024-25.

General Fund Reserve

The City Council has a policy of maintaining a reserve with a target balance equivalent to 40% of the General Fund’s Operating Budget. These are the cash balances made available from the prudent fiscal policy of developing an annual balanced budget and, at times, having unexpected revenues or expenditures below what was budgeted. One of the purposes of this reserve is to protect against cyclical swings in the economy. The city is projected to end the upcoming fiscal year with a reserve balance of 63% of the General Fund Operating Budget.

The recommended preliminary General Fund Operating Budget totals \$238.5 million, with estimated revenues of \$239.1 million.

General Fund revenues provide a representative picture of the local economy. These revenues are of particular interest because they contain most of the discretionary funds that pay for basic city services, such as the Police and Fire departments, library and cultural arts services, street and park maintenance and recreation. A summarized outlook of the major General Fund revenues can be found in the operating budget overview (Exhibit 18).

The operating budget overview also contains:

- A detailed look at expenditures by type
- General Fund transfers to other funds
- Information about the City Council contingency fund

The table below shows the adopted fiscal year 2023-24 General Fund budget as well as the proposed fiscal year 2024-25 budget.

General Fund summary for fiscal year 2024-25

(in millions)

| | FY 2023-24 Adopted Budget | FY 2024-25 Proposed Budget |
|---|---------------------------------|----------------------------------|
| Total revenues | \$212.0 | \$239.1 |
| Total expenditures | \$216.9 ¹ | \$238.5 |
| Revenues over total expenditures | (\$4.9) | \$0.6 |

¹ – includes \$5.22 million in one-time funding for the Carlsbad Village Trenching Project

General Fund Asset Replacement Reserve

The city commits to maintaining its large machinery and equipment inventory. When an asset is procured, it begins depreciating the moment it is put into service and needs to be replaced at the end of its respective useful life. The city's large equipment inventory represents approximately \$60 million of the city's total fixed assets. On an annual basis, this translates to a significant financial need and commitment. In an effort to not only prioritize these purchases, but to strategically plan for the ongoing financial impacts, staff recommend establishing a General Fund Asset Replacement Reserve. Separate and apart from the General Fund Reserve Guidelines (City Council Policy No. 74), this Asset Replacement Reserve would serve as a mechanism for funding large equipment needs without impacting the General Fund Reserve or annual budget surplus year after year. As of fiscal year 2024-25, and for the next 10 fiscal years, a total of \$17.5 million is projected to be needed to fund asset replacement costs in the General Fund.

Personnel

The proposed budget for next fiscal year includes 796.75 permanent full- and three-quarter-time employees, a decrease of 11 compared to the final budget amount for fiscal year 2023-24. Additionally, there is a proposed decrease of part-time employees equivalent to 1.05 full-time employees, for a net personnel decrease of 12.05 full-time-equivalent employees.

In response to City Council feedback directing staff to identify ways to contain ongoing operational costs within the organization, staff conducted a review of staffing levels, workload and existing vacancies in an effort to find new opportunities for savings. Additional information can be found in the memorandum issued to the City Council on January 18, 2024 (Exhibit 24).

The following positions are proposed to be eliminated in fiscal year 2024-25:

Funded from General Fund

- (1) Management Analyst – Office of the City Manager (Vacant)
- (1) Senior Office Specialist – Office of the City Council (Vacant)
- (1) Deputy City Clerk – City Clerk (Vacant)
- (1) Lead Librarian – Library & Cultural Arts (Vacant)
- (0.7) Production Technician – Library & Cultural Arts (Vacant)
- (1) Parks Maintenance Worker – Parks & Recreation (Vacant)
- (1) Associate Engineer – Community Development (Vacant)
- (1) Chief Innovation Officer – Innovation & Economic Development
- (1) Senior Program Manager for Diversity, Equity & Inclusion – Human Resources
- (0.5) Administrative Assistant – Administrative Services (Part-time)
- (0.5) Hourly Professional – Communication & Engagement (Part-time)

Not funded from General Fund

- (1) System Specialist – Information Technology (Vacant)
- (1) Senior Environmental Specialist – Environmental Sustainability (Vacant)
- (0.3) Production Technician – Library & Cultural Arts (Vacant)

Enterprise funds

Lastly, enterprise fund revenues, including those from water, wastewater services and solid waste management and The Crossings at Carlsbad Municipal Golf Course, the city's golf course, are projected at \$101.9 million, a \$7.5 million or 8.0% increase over projected fiscal year 2023-

24 revenues. Enterprise funds are those that are supported by the fees collected for the service rather than the General Fund and must be accounted for separately under state law.

The budgeted expenditures from these funds are proposed at \$118.5 million for fiscal year 2024-25, which is an increase of \$12.7 million or 12.1% over the fiscal year 2023-24 adopted budget. A more detailed look at the year-over-year variances in the city's enterprise funds, as well as information about the city's other special revenue funds, can be found in the Operating Budget overview.

Capital Improvement Program

Carlsbad takes a long-range planning approach to building high-quality facilities and infrastructure that support the needs and priorities of the community. Projects in its Capital Improvement Program are generally defined as any construction, rehabilitation or replacement of major infrastructure such as streets, libraries, parks, fire stations and administrative facilities, water, sewer and drainage facilities, and other facilities that are located on or in the ground.

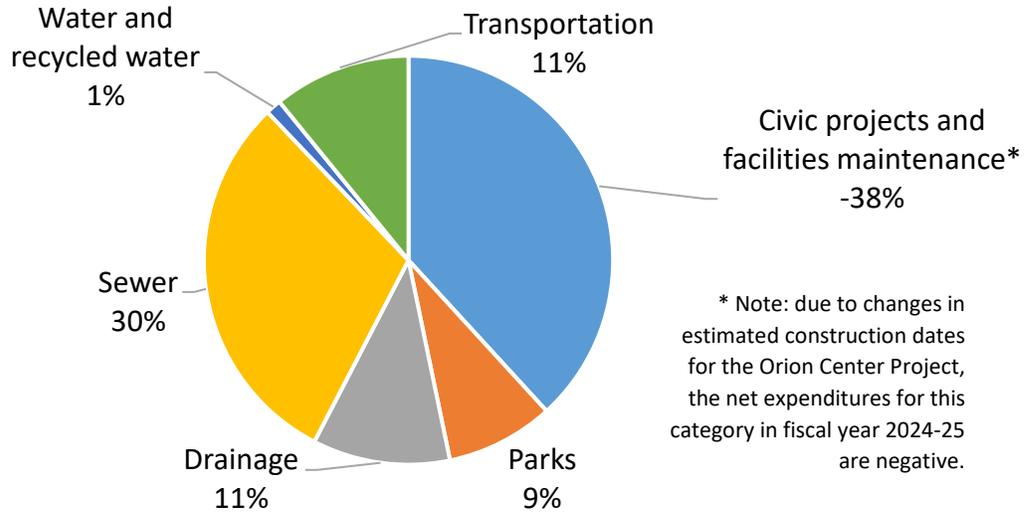
Because of the city's financial planning, city staff are able to modernize, repair and replace infrastructure as needed and in accord with best governmental practices. City staff prioritize projects in the Capital Improvement Program using several factors, including potential risks to health, safety and the environment, regulatory or mandated requirements, community values, the condition of the asset, annual recurring costs and asset longevity, scheduling and cost efficiencies, project readiness and funding availability. Staff also consider community input, consistency with studies and reports, staff availability, alignment with operating budget and level of service standards or expectations.

This year, changes were made to the administration of the Capital Improvement Program that will provide the City Council with a greater ability to direct the pace and funding of the city's major Capital Improvement Program projects while increasing transparency around projects that are planned and underway:

- Rather than having the city budget for the entire cost of a project well in advance of when the project is scheduled to begin, funding will be appropriated phase by phase for scoping out the project, developing a conceptual design and the final design.
- Once a project is ready for the City Council to consider appropriating money for project construction, staff will be able to provide an up-to-date cost estimate based on the actual project design and timing.
- The Capital Improvement Program budget has historically spanned a 15-year timeframe. Going forward, the budget will focus on projects planned in the next five years, with more detailed information on those projects. It will also provide a 15-year forecast of how much money will be available for future projects.

The Fiscal Year 2024-25 Capital Improvement Program outlines \$15.6 million in new appropriations to provide additional funding for continuing existing projects, as well as funding for new projects.

Capital Improvement Program appropriations by project type for FY 2024-25



There are 52 projects identified as priority projects in the city’s five-year Strategic Plan, representing an investment of more than \$110 million over the next five years. The five-year Capital Improvement Program includes 13 proposed new projects, with a total funding request in fiscal 2024-25 of \$10.8 million, including projects receiving state and federal grant support for traffic safety-related projects. Details on these proposed new projects begin on page I-6 of Exhibit 20.

As the current project conditions and scope of each project are continually re-evaluated, some projects are removed from the list. This streamlining process allows for unspent balances to be returned to the original funding sources so that they can be reallocated to other projects. Eight projects are proposed to be removed from the Capital Improvement Program in fiscal year 2024-25 because of changed conditions that caused the projects to no longer be warranted.

Several projects will be consolidated to improve efficiencies, coordination and cost savings. For example, projects to improve lighting, medians and roadway configuration along Carlsbad Boulevard will be incorporated into the existing pavement management program along with the Beach Access Repairs Project. Funding for the future planned replacement of Cole Library will be combined with the City Hall Complex project. Funding previously allocated to the Trail Connectivity to Tamarack State Beach Project will be incorporated into the ADA Beach Access Pine to Tamarack project.

The Capital Improvement Program includes estimated budget information for a 15-year period to provide the most comprehensive information about known future projects. A complete list of projects and estimated funding included in the five-year program can be found in Exhibit 1, Attachment B2. All future construction costs are estimates, which are reviewed and refined each year and shown in the 15-year funding forecast beginning on page I-27 of Exhibit 20.

The Capital Improvement Program is funded from capital funds such as the General Capital Construction and Infrastructure Replacement Fund as well as developer fees, special district fees and taxes from the community facilities districts and bridge and thoroughfare benefit districts, water and wastewater replacement funds, and other sources such as grants, sales

taxes and contributions from other agencies. Estimated capital fund revenues for fiscal 2024-25 are \$93 million. Projected capital fund balances, revenue and expenditure summaries are provided beginning on page I-12 of Exhibit 20.

Strategic Digital Transformation Investment Program

City staff introduced Connected Carlsbad: An Inclusive City Innovation Roadmap to the City Council in 2019 to provide a high-level, organized guide to the principles that matter to the city in creating a more connected community. The Strategic Digital Transformation Investment Program was put in place last year to expand Connected Carlsbad by defining a strategy for evaluating and prioritizing projects and a five-year investment roadmap that includes estimated costs and timelines. This new investment program is organized into the five primary Connected Carlsbad goal areas, which were approved by the City Council on Jan. 14, 2020 (Resolution No. 2020-005).

The digital transformation program includes budget estimates for projects planned over the next five years so the City Council and the community can be more fully aware of long-term plans and funding needs. Even though budget estimates are included in the five-year plan, staff may only spend money on the projects included in each year’s adopted city budget. More information about the city’s strategy to invest in digital transformation and how the city evaluates these projects can be found on page H-2 of the digital investment program document in Exhibit 19.

The fiscal year 2024-25 digital program outlines 41 continuing and new projects planned over the next five years at an estimated total cost of \$36.7 million. Included in the \$36.7 million is about \$19.8 million in estimated new costs over the course of the same time frame to provide additional funding for the continuation of existing projects as well as funding for new projects. The \$19.8 million also contains \$6.2 million of estimated new appropriations for fiscal year 2024-25 for these same projects. The tables below present estimated total project costs by primary goal area in Connected Carlsbad for the five fiscal years of 2025-29 (five years) and fiscal year 2024-25:

**Strategic Digital Transformation Investment Program projects for fiscal years 2025-29
appropriations by Connected Carlsbad goal area
(in millions)**

| | Percent | Cost |
|--|----------------|---------------|
| Pursue communitywide digital transformation | 53% | \$19.2 |
| Build capacity for data-driven decision making | 4% | \$1.7 |
| Foster a vibrant civic engagement culture | 4% | \$1.3 |
| Enhance accessibility and transparency | 3% | \$1.2 |
| Promote security and sustainability through connectivity | 36% | \$13.3 |
| Total | 100% | \$36.7 |

**Strategic Digital Transformation Investment Program projects for fiscal year 2024-25
appropriations by Connected Carlsbad goal area
(in millions)**

| | Percent | Cost |
|--|----------------|--------------|
| Pursue communitywide digital transformation | 74% | \$4.7 |
| Build capacity for data-driven decision making | 2% | \$0.1 |
| Foster a vibrant civic engagement culture | 0% | \$0.0 |
| Enhance accessibility and transparency | -1% | (\$0.0) |
| Promote security and sustainability through connectivity | 23% | \$1.4 |
| Total | 100% | \$6.2 |

The details of the five-year and one-year appropriations requests can be found on pages H-27 and H-28 in Exhibit 19.

Each project identified in the digital transformation program is important to the overall technology health of the city by providing for increased efficiencies, security, transparency and/or informational knowledge.

There are three funding sources for the \$6.2 million in appropriations that staff are requesting for the digital transformation program for fiscal year 2024-25:

- Technology Investment Capital Fund
- Information Technology Replacement Fund
- Utilities enterprise funds

Each funding source identified has the necessary fund balance to accommodate the new appropriations without additional revenues or transfers. The details for the funding sources can be found in Exhibit 19 on page H-29.

Changes to the FY 2024-25 Operating Budget, Strategic Digital Transformation Investment Program and Capital Improvement Program from preliminary to final versions

Staff made the following changes since the preliminary operating budget, Strategic Digital Transformation Investment and Capital Improvement Programs were presented to the City Council on May 21, 2024, with an approximately \$196,000 impact on the General Fund final expenditure budget:

- General Fund: transferred Senior Program Manager from the Administrative Services Administration Department to the Economic Development Department within the Administrative Services Branch. This action has no net fiscal impact and increases the number of full-time equivalent positions in the Economic Development Department from 1.0 to 2.0.
- Golf Course Enterprise Fund: increased capital outlay amount by \$36,000 to include projects for protective netting, patio heaters and driving range grass tee expansion. There are sufficient revenues and existing reserves to absorb this increase in fiscal year 2024-25.

City Council request to hold a community budget workshop

City staff held a public workshop at the Faraday Administration Center on May 23, 2024, from 5:30 to 7:30 p.m., to provide community members with an opportunity to learn about the proposed Fiscal Year 2024-25 city budget, ask questions of staff and provide their feedback. City staff promoted the workshop through various channels and 16 community members attended. 13 community members provided verbal comments or questions and one provided written comments. A complete summary of the workshop and the resulting comments is provided in Exhibit 21.

Gann appropriations limit

In addition to adopting the Operating Budget, the City Council is asked to adopt the Gann Appropriations Limit as required by Article XIII B of the California Constitution. This limit creates a restriction on the amount of revenue that can be appropriated for spending in any fiscal year. The revenues that are subject to this limitation are those considered “proceeds of taxes.” The basis for calculating the Gann limit began in FY 1978-79 and is adjusted each year based on population growth and inflation. The city’s spending limit for FY 2024-25 is calculated at \$630 million, while the calculation of the city’s spending projections subject to the limit is \$205 million, well below the legal limit for the coming fiscal year.

General fees, charges for services, development impact fees and Cost Recovery Policy update

Staff evaluate and propose changes to the city’s fees for services every year. Staff conduct these annual reviews to ensure that the fees being charged do not exceed the direct and indirect costs of providing the related services. A comprehensive cost of service study is prepared every five to seven years to update the calculation of the cost and confirm that fees and charges for service do not exceed the updated cost.

The last comprehensive cost of service study on most general city fees and all development service fees was conducted in 2019 and approved by the City Council on June 8, 2021. At that time, the City Council also directed staff to propose a cost recovery policy to establish a process for adjusting existing fees to industry standard cost recovery ranges and for recommending fee changes in the future. Based on this direction from City Council, staff presented and the City Council approved a cost recovery policy on March 14, 2023, as City Council Policy No. 95.

Since the implementation of this policy, the Utilities Department has determined that certain fees that are more appropriate for full cost recovery merit being removed from the policy. An update to the existing City Council policy is necessary to incorporate these changes as well as to clarify certain limits state law places on water reconnection fees charged to income-qualifying customers.³

³ Senate Bill 998, the Water Shutoff Protection Act, which went into effect in 2020, gives low-income water account customers more time to pay their bill and qualify for a lower reconnection fee.

The proposed revisions are as follows:

| | |
|--|--|
| Fees subject to the cost recovery policy | To clarify which fees charged by the Utilities Department lend themselves to full cost recovery and which do not, staff are proposing to eliminate utility meter installation fees and certain utility service fees from the Cost Recovery Policy. These fees affect individual residential customers and are more appropriate to keep below the level of full cost recovery out of concern for the potential impact on lower-income customers. |
| Utility administrative fees | This proposed update clarifies that the fees charged by the Utilities Department that will remain subject to the Cost Recovery Policy fall in the mid-level cost recovery range. This range provides for a balance of the individual and public benefits that these services provide. |
| State’s limits on reconnection fees | The updated policy clarifies that state law limits the amount that qualifying low-income residential water customers must pay for service reconnections after shutoff to \$50 during normal business hours and \$150 after normal business hours, subject to annual inflationary adjustments for changes in the Consumer Price Index. The Carlsbad Municipal Water District’s Residential Water Service Shutoff Protection Policy for Nonpayment of Charges previously included these limits, but staff propose to also include them in the Cost Recovery Policy to clarify that these fees are limited by state law for income-qualifying customers. This distinction is also now clarified in the proposed Master Fee Schedule provided as Attachment A to Exhibit 7, 8 and 9. |

These proposed changes will better serve the needs of the Utilities Department and clarify important protections for the department’s residential customers. A resolution updating City Council Policy No. 95 – Cost Recovery to incorporate these changes is included in Exhibit 10

The proposed fees for fiscal year 2024-25, further discussed below, conform with the proposed updated Cost Recovery Policy and are presented in the proposed Master Fee Schedule in Attachment A to Exhibit 7, 8 and 9.

- General city fees are charged for the use of city services and property. Depending on the fee, they are increased annually by the increase in the annual West Urban Consumer Price Index, or the San Diego Consumer Price Index, published by the Bureau of Labor and Statistics, both of which reflect the cost of inflation. The West Urban CPI has increased by 3.3% since last year while the San Diego CPI has increased by 3.8%.
- Development-related service fees are charged to recover the cost of staff time and materials spent on development-related activities. Development impact fees are used to pay for infrastructure projects that are needed as a result of new development. These change annually by the change in the West Urban CPI. These fees will be increased by the index stated in the respective resolution or ordinance establishing the fee, typically the Engineering News Record Construction Cost Index.

- Traffic impact fees are adjusted annually by the change in the Caltrans Construction Cost Index or 2%, whichever is greater. This year the Caltrans Construction Cost Index decreased by 16.03%, so traffic impact fees are increasing by 2%.
- Ambulance fees have typically been adjusted annually by the Ambulance Inflation Factor, published by the federal Center for Medicare and Medicaid Services. Last year, the Fire Department conducted and the City Council approved updated ambulance fees that simplified the city’s ambulance fee structure and adjusted fees to more accurately reflect the city’s costs. Accordingly, fees were not adjusted by the Ambulance Inflation Factor but instead set at the new levels approved in the fee study. This year, the proposed Master Fee Schedule again adjusts ambulance fees by the Ambulance Inflation Factor, which is now 2.6%. In future years, the city will continue adjusting its ambulance fees according to the Ambulance Inflation Factor, with more detailed evaluations occurring every three to five years.

Fee categories and changes by fiscal year

| Fee categories | Index name | Index date | Source | FY 2022-23 | FY 2023-24 | FY 2024-25 |
|---|----------------------------|-------------------|---|-------------------|--------------------|-------------------|
| Most general city and development related service fees | West Region Urban CPI | January 2024 | Bureau of Labor Statistics | 7.70% | 6.30% | 3.30% |
| Habitat mitigation fees, ¹ Safety Training Center facility rental fees | San Diego Area CPI | January 2024 | Bureau of Labor Statistics | 8.20% | 6.40% | 3.80% |
| All development impact fees | Los Angeles ENR CCI | January 2024 | Engineering News Record | 7.60% | 7.60% | 9.40% |
| Traffic impact fees ² | Caltrans CCI | January 2024 | California Department of Transportation | 2.00% | 31.63% | 2.00% |
| Ambulance fees | Ambulance Inflation Factor | October 2023 | Center for Medicare and Medicaid Services | 5.10% | 8.70% ³ | 2.60% |

1. Habitat mitigation fees are adjusted annually at half of the rate of the San Diego Area Consumer Price Index.
 2. Increase is by the greater of Caltrans CCI or 2%. The Caltrans CCI is -16.03%.
 3. Ambulance fees were not adjusted by this amount in FY 2023-24 due to the implementation of the updated ambulance fee study.

In addition to regular annual inflationary increases, staff are proposing adjustments to several utilities fees in accordance with the proposed updated Cost Recovery Policy:

- Discontinuation of service – non-payment (shut-off): increasing from the low range to the mid range
- Service reconnection (non-payment) – Same day/non-business hours (after hours turn-on): increasing from the low range to the mid range
- Electronic notice (in lieu of door hanger): decreasing from the high range to the mid range
- Door hanger notice: Increasing from the low range to the mid range
- New account service connection – Same day/business hours (same day turn-on): decreasing from the high range to the mid range
- Potable and recycled water meters – Construction meter deposits, installations and relocations: increasing from the mid range to full cost recovery

For other city fees, staff are recommending that no further cost recovery adjustments be made this fiscal year.

As detailed above, the city last conducted a comprehensive cost of service study in 2019, which was then adopted in 2021. The Cost Recovery Policy recommends conducting a comprehensive study every five to seven years. Given the potential for changes in costs and business processes since 2019, staff plan to conduct an updated comprehensive cost of service study during fiscal year 2024-25. This will allow staff to propose updated fee levels next fiscal year that take into account efficiencies achieved from leveraging technology as well as any increased costs. Fees will then be set at their appropriate cost recovery levels consistent with the proposed updated Cost Recovery Policy. Completing this update during fiscal year 2024-25 will bring the city in line with industry standard cost recovery ranges within the three-year timeframe as outlined in the policy.

Staff periodically review business processes and identify areas where fees are not properly accounting for the level of service provided to individual customers by city staff. Accordingly, the proposed Master Fee Schedule includes the following new fees described below:

Temporary discharge to sewer fee

This fee is needed to recover the treatment costs and staff time when there is a temporary connection to discharge into a Carlsbad sewer access point. Temporary discharges occur for construction and pipeline dewatering and for temporary sewer flow diversions. Both private contractors and public agencies may be subject to the fee. The fee relates to a special use permit that a discharger would have to obtain from the Encina Wastewater Authority for adding wastewater flow to the treatment plant. This proposed fee is needed to recover costs for the Utilities Department, which the authority bills for wastewater treatment. The Utilities Department will develop a form to calculate the actual treatment cost per gallon of wastewater for each occurrence. This amount will be charged to the discharger along with a processing fee based on the staff time required to manage the program.

City Planner determination fee

A City Planner determination is a written response to a request regarding the classification of uses and the interpretation and applicability of the provisions of the Zoning Code (Title 21 of the Carlsbad Municipal Code). A letter may include a determination about whether a specific use is appropriate in a certain zoning district, how the city intends to apply certain standards on land use development application requests or whether a certain use may retain its legal nonconforming status. These letters require extensive research on the part of the Community Development Department. As part of the review process, the case planner will receive, route and review various studies and reports, analyze the information submitted by the applicant and prepare an analysis. The information reviewed may include building permit records, copies of leases if applicable and other documents that provide further insight into the question being posed. These requests may take a week or more to process. Once a determination is made, the City Planner must prepare written findings to support it. The new proposed city planner determination fee reflects the time spent on actual determination requests in the previous year.

Re-recording or cancellation of an instrument on real property fee

Any permit or approval granted in accordance with the Zoning Ordinance adheres to the land. Recording an instrument of real property is the act of putting a document into official county records. It is an important process because it provides a traceable chain of title to a property, ensures the rights and entitlements of property owners and discloses any conditions of approval, covenants applying to the property or environmental mitigation measures. Currently, the Master Fee Schedule reflects all post-permit actions and duties, including the act of receiving, processing and recording permit-related instruments in accordance with local, state and federal law. However, the Master Fee Schedule does not account for cost recovery services related to the processing of re-recording documents when they are amended, or cancelling instruments when they are no longer applicable to real property. The proposed new fee reflects the time spent on actual cases in the previous year.

Short-term vacation rental permit application fee

Since the program began in 2015, property owners wanting to start a short-term vacation rental applied to the city's Finance Department for a business license. Those applications were routed to the Community Development Department for review and approval. The Finance Department issued the business license once it was approved and the license fee was paid. This process has proven to be highly inefficient and inconsistent with how the city processes other similar permit types. A business license is not designed to act as a permit that can be conditioned or revoked for failure to meet city standards and the business license tax does not cover staff costs associated with the review of a short-term vacation rental request. Like other cities that allow short-term vacation rental, the Community Development Department has recently developed an application specifically for short-term vacation rentals. The application contains key information and conditions unique to these rentals to show compliance with Carlsbad Municipal Code Chapter 5.60 – Short-term vacation rentals. Under the new application program, once the short-term vacation rental application is approved by the Community Development Department and the applicant receives their permit, the applicant then

applies for a business license with the Finance Department. This two-step process is consistent with how the department processes similar permit types and is consistent with how other cities operate. The proposed new fee is based upon this new process. This proposed short-term vacation rental permit application fee falls well within the range charged by other cities.

Right-of-way permits for telecommunications fee

California Government Code Section 50030 prohibits cities from charging telecommunications facility siting fees that exceed the reasonable costs of conducting the permitting and location siting services. Recent changes in state law (namely Assembly Bill 965) now require batched permit processing as the simultaneous review of up to 50 substantially similar applications under a single permit. Although the change in the state law requires cities to substantially increase both the scope and amount of wireless communication facilities and broadband connections that can be batched in a single permit, the Master Fee Schedule does not have a fee for that type of service.

SolarApp+ residential fee

As an alternative to the city's standard permit review for solar applications, there is a new automated application for permitting new residential rooftop solar and storage systems that results in instantaneous permitting called SolarApp+. Although much of the upfront processing requirements are performed through the city's online portal, reducing the need for intake and processing services, staff's services are still required to close out the process. Once all permits to construct the solar installation have been issued and the system has been installed, it must be inspected before final approval is granted. After the system passes final inspection, staff purge unnecessary documentation from the case file, close out the permit and digitize the records. This new proposed fee will provide a lower cost option for eligible residential customers.

Appeal of building official decision fee

Any person adversely affected by a determination made by the city's Building Official may appeal the determination by submitting a written appeal to the appeals board. City support staff then schedule and coordinate a hearing to consider the appeal. The Building Official and support staff prepare a meeting agenda and report that analyzes the basis of the appeal and considers relevant evidence presented. A staff report will be submitted to the building appeals board and made available to the appellant and posted online before the hearing. The staff report provides information on the appeal and the decision or determination being appealed and may include a recommended action and proposed decision in a form that may be adopted by the appeals board. The Building Official may also consult with outside experts to assist with the analysis. The appeals board considers all written and oral evidence at a public meeting and documents all decisions and findings in writing. A copy of the decision is delivered to the appellant. The proposed new fee reflects the estimated time spent on actual cases and the amount of administrative time required to conduct public hearings in the previous year.

Additionally, this year's evaluation determined that these fees are no longer in use, and staff recommend removing them from the Master Fee Schedule:

Safety Training Center, special events recovery hourly fee

The Safety Training Center no longer hosts special events and so this fee is no longer needed.

Safety Training Center, shooting range hazardous waste disposal

This fee has not been charged to any users because the cost has typically been rolled into the overall cost of disposing of hazardous waste and operating the Safety Training Center.

Blueprinting of standard size improvement plan sheet fee

This fee is no longer used by the Utilities Department and can be removed from the fee schedule.

The City Council separately approved updated park land in-lieu fees on April 23, 2024, that are incorporated into the new proposed Master Fee Schedule. While the proposed Master Fee Schedule will take effect on Sept. 1, 2024, the new park land in-lieu fees will take effect on July 1, 2024. Increases to the city's trash collection rates are set by the contracted service provider and will also go into effect on July 1, 2024. Details on these rates can be found in the proposed Master Fee Schedule in Attachment A to Exhibit 7, 8 and 9.

Fiscal Analysis

The fiscal impact of the proposed budgets is detailed in the attached schedules.

Community Engagement

A staff presentation to the City Council/Board/Commission for the Operating Budget, Strategic Digital Transformation Investment Program and Capital Improvement Program was held on May 21, 2024. A Community Budget Workshop was held on May 23, 2024, to answer questions and receive community input on the proposed budget. Notices on the proposed fee changes were made available to the public at least 10 days in advance of the meeting, published twice in a newspaper of general circulation and sent to the Building Industry Association and SDG&E at least 14 days in advance of the meeting.

The Operating Budget, Strategic Digital Transformation Investment Program and Capital Improvement Program for FY 2024-25 is on file with the Office of the City Clerk and on the city's website at carlsbadca.gov/departments/finance/city-budget.

The Capital Improvement Program project details and interactive map are also available to the public on the city's website and can be found at carlsbadca.gov/departments/public-works.

Options

Staff recommend that the City Council/Board/Commission approve the proposed fiscal year 2024-25 Operating Budget, Strategic Digital Transformation Investment Program and Capital Improvement Program, the Fiscal Year 2024-25 Appropriation Limit, Revision of Fees and Charges for Services, updates to City Council Policy No. 95 – Cost Recovery, allocation of Road Maintenance and Rehabilitation Account funds for Fiscal Year 2024-25, adjustments to prior year adopted budgets as necessary, and Golf Course Reserve Policy.

Should the City Council/Board/Commission direct staff to make changes, any budget changes will have to be approved prior to the July 1, 2024, start of fiscal year 2024-25.

Next Steps

Once adopted, the attached schedules and any adjustments made through a City Council/Board/Commission motion will become the spending plan for fiscal year 2024-25.

Environmental Evaluation

In keeping with California Public Resources Code Section 21065, the action of adopting the prioritizing and fund allocation program for the FY 2023-24 Capital Improvement Plan does not constitute a project within the meaning of the California Environmental Quality Act in that it has no potential to cause a direct physical change in the environment, or a reasonably foreseeable indirect change in the environment, and therefore does not require environmental review.

No physical activity will occur until all required CEQA review is conducted at the time individual projects listed in the Capital Improvement Program are undertaken. Exhibit 20 describes each of the Capital Improvement Program project activities and indicates the anticipated environmental review requirement of the projects under CEQA based on information available at this time. Most of the projects can be found to be categorically exempt from CEQA review and will not be subject to any further environmental analysis unless the scope of any project changes or additional information becomes available to indicate that environmental review will be necessary.

Exhibits

1. Resolution of the City Council of the City of Carlsbad adopting the final Operating Budget, Strategic Digital Transformation Investment Program and Capital Improvement Program for FY 2024-25 for the City of Carlsbad and establishing controls on changes in appropriations for budget funds
2. Resolution of the Board of Directors of the Carlsbad Municipal Water District of the City of Carlsbad adopting the water district's final Operating Budget, Strategic Digital Transformation Investment Program and Capital Improvement Program for FY 2024-25 and establishing controls on changes in appropriations for budget funds
3. Resolution of the Community Development Commission of the City of Carlsbad adopting the final Operating Budget of the Carlsbad Housing Authority for FY 2024-25 and establishing controls on changes in appropriations for budget funds
4. Resolution of the Board of Directors of the Carlsbad Public Financing Authority adopting the final Operating Budget and Capital Improvement Program of The Crossings at Carlsbad Municipal Golf Course for FY 2024-25 and establishing controls on changes in appropriations for budget funds
5. Resolution of the City Council of the City of Carlsbad, acting as the Successor Agency for the Carlsbad Redevelopment Agency, adopting the final Operating Budget of the successor agency and the enforceable debt obligations of the City of Carlsbad's Redevelopment Obligation Retirement Fund for FY 2024-25 and establishing controls on changes in appropriations for budget funds
6. Resolution of the City Council of the City of Carlsbad establishing the FY 2024-25 Gann Appropriations Limit as required by Article XIII B of the California State Constitution and state law

7. Resolution of the City Council of the City of Carlsbad adopting changes to the Master Fee Schedule
8. Resolution of the Board of Directors of the Carlsbad Municipal Water District of the City of Carlsbad adopting changes to the Master Fee Schedule
9. Resolution of the Community Development Commission of the City of Carlsbad adopting changes to the Master Fee Schedule
10. Resolution of the City Council of the City of Carlsbad adopting changes to City Council Policy No. 95 – Cost Recovery
11. Resolution of the Board of Directors of the Carlsbad Municipal Water District of the City of Carlsbad adopting changes to City Council Policy No. 95 – Cost Recovery
12. Resolution of the Community Development Commission of the City of Carlsbad adopting changes to City Council Policy No. 95 – Cost Recovery
13. Resolution of the City Council of the City of Carlsbad establishing an Asset Replacement Reserve
14. Resolution of the City Council of the City of Carlsbad approving the City of Carlsbad’s share of the FY 2024-25 Operating and Capital Budgets of the Encina Wastewater Authority
15. Resolution of the City Council of the City of Carlsbad determining that the FY 2024-25 Capital Improvement Program is consistent with the General Plan and applicable Climate Action Plan measures and actions
16. Resolution of the City Council of the City of Carlsbad adopting a list of projects and authorizing the allocation of road maintenance and rehabilitation account funds to the pavement management and concrete replacement programs for FY 2024-25
17. Resolution of the City Council of the City of Carlsbad approving adjustments to the FY 2023-24 Operating Budget for the Tyler Court Senior Apartments
18. Fiscal Year 2024-25 Final Operating Budget Revenue and Expenditure Summary
19. Fiscal Year 2024-25 Strategic Digital Transformation Investment Program Summary
20. Fiscal Year 2024-25 Capital Improvement Program Summary
21. Fiscal Year 2024-25 Budget community workshop summary
22. Council Policy No. 95 – Cost Recovery with Proposed Changes
23. Correspondence – Memo to the City Council from the Library Board of Trustees
24. Correspondence – City Council Memorandum

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARLSBAD, CALIFORNIA, ADOPTING THE FINAL OPERATING BUDGET, STRATEGIC DIGITAL TRANSFORMATION INVESTMENT PROGRAM AND CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEAR 2024-25 FOR THE CITY OF CARLSBAD AND ESTABLISHING CONTROLS ON CHANGES IN APPROPRIATIONS FOR BUDGET FUNDS

WHEREAS, the City Council of the City of Carlsbad, California, has reviewed the proposed final Operating Budget, Strategic Digital Transformation Investment Program and Capital Improvement Program for fiscal year (FY) 2024-25 and has held such public hearings as are necessary prior to adoption of the final budgets.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carlsbad, California, as follows:

1. That the above recitations are true and correct.
2. That certain documents now on file in the Office of the City Clerk of the City of Carlsbad, entitled "Fiscal Year 2024-25 Preliminary Operating Budget, Strategic Digital Transformation Investment Program and Capital Improvement Program" presented at the Joint Special Meeting on May 21, 2024 as Exhibit 6 to Item No. 7, as amended, if necessary, in accordance with Attachments A-A3, B-B2, C and D to this Exhibit 1 are adopted as the final Operating Budget, Strategic Digital Transformation Investment Program and Capital Improvement Program for the City of Carlsbad for FY 2024-25 along with the program options and adjustments, if any, determined by the City Council as set forth in the minutes of this Joint Special Meeting on June 18, 2024.
3. That the amounts reflected as estimated revenues for FY 2024-25 as shown in Attachments A-A2 and B are adopted as the budgeted revenues for FY 2024-25.
4. That the amounts as designated as the FY 2024-25 Budget request in Attachments A-A3, B-B2 and D are appropriated to the department or fund for which they are designated, and such appropriation shall not be increased except as provided in this resolution.
5. That the items and amounts as shown in Attachment E are adopted as major capital outlay items for FY 2024-25.

6. That total appropriations for each fund may only be increased or decreased by the City Council by passage of a resolution amending the budget except as provided in this resolution.
7. That the following controls are placed on the use and transfer of budget funds:
 - A. No expenditure of funds shall be authorized unless sufficient funds have been appropriated by the City Council or City Manager as described below.
 - i. The City Manager may authorize all transfers of funds from account to account within any department.
 - ii. The City Manager may authorize transfers of funds between departments within the same fund in an amount up to \$100,000 per transfer.
 - iii. The City Manager may authorize transfers of funds from the Housing Trust Fund to the Section 8 Housing Fund program administration to support the program's fund balance and aid in the expansion of the program if costs exceed budget related to administration, payroll, vouchers, and related costs.
 - iv. The City Manager may authorize budget adjustments involving offsetting revenues and expenditures; the City Manager may authorize increases in an appropriation for a specific purpose where the appropriation is offset by unbudgeted revenue designated for the specific purpose.
 - v. The City Manager may authorize budget adjustments to increase the appropriation for the Workers' Compensation and Risk Management Funds' operating budgets in an amount equal to the increases in costs of claims expenses or estimated losses and liabilities.
 - vi. The City Manager may authorize budget adjustments to increase the appropriation for final vacation pay and earned leave accrual budgets in an amount equal to the increases in actual expenses should they exceed budgeted amounts in their respective funds.
 - vii. The City Manager may authorize budget adjustments to increase budgeted amounts for depreciation and amortization should it be necessary to maintain compliance with the United States Generally Accepted Accounting Principles.

- viii. The City Manager may authorize increases of 15% or less to purchasing authority for capital outlay items requiring the City Council to act as the awarding authority approved in the budget process.
 - ix. The City Manager may authorize budget adjustments to increase the appropriation for unforeseen legal expenses and liabilities.
 - x. The City Manager may authorize budget adjustments to increase the appropriation for Mutual Aid expenses in an amount equal to the increases in amounts to be reimbursed by other agencies.
 - xi. The City Council must authorize all transfers of funds from the City Council's Contingency Account.
 - xii. The City Manager may delegate any of the authority given to the City Manager under this resolution.
- B. The City Council must authorize any increase in the number of authorized permanent personnel positions above the level identified in Attachment C.
- C. The City Manager may authorize the hiring of temporary or part-time staff as necessary within the limits imposed by the controls listed above.
- 8. That the legal level of budgetary control is the fund level. Budgets may not legally be exceeded at the fund level without appropriate authorization by the City Council.
 - 9. That interest earned on grants may be appropriated during the year for the purpose for which the grant was received.
 - 10. That all appropriations in the Capital Improvement Program remaining unexpended as of June 30, 2024, are appropriated to FY 2024-25 in their respective project budgets.
 - 11. That all appropriations in the Strategic Digital Transformation Investment Program remaining unexpended as of June 30, 2024, are appropriated to FY 2024-25 in their respective project budgets.
 - 12. That all appropriations in the Operating Budget remaining unexpended as of June 30, 2024 related to developer deposits received for developer-funded studies not yet completed or grant awards received or expected for projects that are continuing into the next fiscal year are appropriated to FY 2024-25.
 - 13. That all appropriations for outstanding encumbrances as of June 30, 2024, are continued into FY 2024-25 for such contracts or obligations.

PASSED, APPROVED AND ADOPTED at a Joint Special Meeting of the City Council of the City of Carlsbad, the Board of Directors of the Carlsbad Municipal Water District, the Board of Directors of the Carlsbad Public Financing Authority, the Community Development Commission, and the City Council as Successor Agency to the Carlsbad Redevelopment Agency held on the ____ day of _____ 2024, by the following vote, to wit:

AYES:

NAYS:

ABSTAIN:

ABSENT:

KEITH BLACKBURN, Mayor

SHERRY FREISINGER, City Clerk
(SEAL)

SCHEDULE OF PROJECTED FUND BALANCE

| Fund | Beginning | Estimated | Estimated | Projected | Projected |
|--|-----------------------|-----------------------|-----------------------|-----------------------|---------------|
| | Fund Balance | | | Revenues | Expenditures |
| | July 1, 2023 | | | Fund Balance | July 1, 2023 |
| | | | | June 30, 2024 | Fund Balance |
| General Fund | \$ 136,840,376 * | \$ 234,882,619 | \$ 223,333,352 | \$ 148,389,643 * | 8.4% |
| Special Revenue Funds | | | | | |
| Affordable Housing | 14,360,256 | 1,264,318 | 364,206 | 15,260,368 | 6.3% |
| Agricultural Mitigation Fee | 1,162,955 | 26,700 | 195,118 | 994,537 | -14.5% |
| Buena Vista Channel Maintenance District | 1,496,574 | 136,110 | 251,358 | 1,381,326 | -7.7% |
| Citizens' Option for Public Safety | 479,869 | 302,500 | 280,000 | 502,369 | 4.7% |
| Community Activity Grants | 1,091,024 | 26,400 | 5,000 | 1,112,424 | 2.0% |
| Community Development Block Grant | 216,543 | 986,965 | 970,000 | 233,508 | 7.8% |
| Continuum of Care | - | 232,972 | 232,972 | - | 0.0% |
| Cultural Arts Donations | 321,857 | 42,900 | 179,350 | 185,407 | -42.4% |
| Encampment Resolution Fund | - | 2,394,509 | 1,094,000 | 1,300,509 | 0.0% |
| Habitat Mitigation Fee | 31 | 10,226 | - | 10,257 | 32987.1% |
| Library and Arts Endowments | 259,331 | 6,300 | 6,000 | 259,631 | 0.1% |
| Library Gifts and Bequests | 1,666,903 | 114,700 | 410,600 | 1,371,003 | -17.8% |
| Lighting and Landscaping District 2 | 5,258,109 | 891,311 | 354,136 | 5,795,284 | 10.2% |
| Local Cable Infrastructure | 701,326 | 285,000 | 568,020 | 418,306 | -40.4% |
| Median Maintenance District | 261,536 | 1,408,661 | 1,427,715 | 242,482 | -7.3% |
| Opioid Settlement Fund | 353,033 | 7,900 | 15,000 | 345,933 | -2.0% |
| Parking In Lieu Fee | 1,108,168 | 25,900 | - | 1,134,068 | 2.3% |
| Permanent Local Housing Allocation | - | 696,260 | 310,319 | 385,941 | 0.0% |
| Police Asset Forfeiture | 193,192 | 176,756 | 72,783 | 297,165 | 53.8% |
| Public Safety Grants | (70,799) | 290,857 | 456,680 | (236,622) | 234.2% |
| Recreation Donations | 310,317 | 34,100 | 52,570 | 291,847 | -6.0% |
| Rental Assistance | 70,824 | 12,227,649 | 12,205,365 | 93,108 | 31.5% |
| Senior Donations | 285,400 | 27,000 | 23,238 | 289,162 | 1.3% |
| Street Lighting Maintenance District | 2,699,003 | 1,057,508 | 1,202,937 | 2,553,574 | -5.4% |
| Street Tree Maintenance District | 176,929 | 1,012,481 | 924,191 | 265,219 | 49.9% |
| Tyler Court Apartments | 98,725 | 694,895 | 730,800 | 62,820 | -36.4% |
| Total Special Revenue Funds | 32,501,106 | 24,380,878 | 22,332,358 | 34,549,626 | 6.3% |
| Enterprise Funds | | | | | |
| Water Operations | 30,483,929 | 47,550,996 | 55,109,813 | 22,925,112 | -24.8% |
| Recycled Water Operations | 1,458,836 | 9,721,597 | 10,938,070 | 242,363 | -83.4% |
| Wastewater Operations | 15,067,417 | 22,675,900 | 24,180,157 | 13,563,160 | -10.0% |
| Solid Waste Management | 10,548,683 | 3,411,529 | 5,367,260 | 8,592,952 | -18.5% |
| Golf Course | 5,180,742 | 11,004,778 | 9,304,598 | 6,880,922 | 32.8% |
| Total Enterprise Funds | 62,739,607 | 94,364,800 | 104,899,898 | 52,204,509 | -16.8% |
| Internal Service Funds | | | | | |
| Workers' Compensation | 209,638 | 8,416,210 | 5,161,119 | 3,464,729 | 1552.7% |
| Risk Management | (3,847,278) | 12,247,660 | 6,726,887 | 1,673,495 | -143.5% |
| Vehicle Maintenance | 883,513 | 3,646,563 | 3,805,991 | 724,085 | -18.0% |
| Vehicle Replacement | 20,879,291 | 4,654,734 | 3,045,488 | 22,488,537 | 7.7% |
| Information Technology | 9,377,219 | 17,317,111 | 17,357,258 | 9,337,072 | -0.4% |
| Total Internal Service Funds | 27,502,383 | 46,282,278 | 36,096,743 | 37,687,918 | 37.0% |
| Successor Agency Housing Trust Fund | 1,131,055 | 44,618 | 1,008,833 | 166,840 | -85.3% |
| Total Operating Funds | \$ 260,714,527 | \$ 399,955,193 | \$ 387,671,184 | \$ 272,998,536 | 4.7% |

* For the General Fund only, this represents unassigned fund balance.

SCHEDULE OF PROJECTED FUND BALANCE

| Fund | Beginning | Estimated | Adopted | Projected | Projected |
|--|-----------------------|-----------------------|-----------------------|-----------------------|---------------|
| | Fund Balance | | | Revenues | Budget |
| | June 30, 2024 | | | Fund Balance | June 30, 2024 |
| | | | | June 30, 2025 | Fund Balance |
| General Fund | \$ 148,389,643 * | \$ 239,061,383 | \$ 238,468,445 | \$ 148,982,581 * | 0.4% |
| Special Revenue Funds | | | | | |
| Affordable Housing | 15,260,368 | 706,860 | 631,917 | 15,335,311 | 0.5% |
| Agricultural Mitigation Fee | 994,537 | 26,060 | - | 1,020,597 | 2.6% |
| Buena Vista Channel Maintenance District | 1,381,326 | 137,290 | 195,245 | 1,323,371 | -4.2% |
| Citizens' Option for Public Safety | 502,369 | 295,190 | 295,830 | 501,729 | -0.1% |
| Community Activity Grants | 1,112,424 | 27,990 | 30,000 | 1,110,414 | -0.2% |
| Community Development Block Grant | 233,508 | 583,215 | 548,215 | 268,508 | 15.0% |
| Continuum of Care | - | 235,280 | - | 235,280 | 0.0% |
| Cultural Arts Donations | 185,407 | 7,230 | 127,000 | 65,637 | -64.6% |
| Encampment Resolution Fund | 1,300,509 | 37,190 | - | 1,337,699 | 2.9% |
| Habitat Mitigation Fee | 10,257 | 250 | - | 10,507 | 2.4% |
| Library and Arts Endowments | 259,631 | 6,650 | 6,000 | 260,281 | 0.3% |
| Library Gifts and Bequests | 1,371,003 | 41,690 | 455,903 | 956,790 | -30.2% |
| Lighting and Landscaping District 2 | 5,795,284 | 912,480 | 367,500 | 6,340,264 | 9.4% |
| Local Cable Infrastructure | 418,306 | 285,940 | 506,862 | 197,384 | -52.8% |
| Median Maintenance District | 242,482 | 1,378,180 | 1,409,906 | 210,756 | -13.1% |
| Opioid Settlement Fund | 345,933 | 111,609 | 103,059 | 354,483 | 2.5% |
| Parking In Lieu Fee | 1,134,068 | 27,080 | 57,120 | 1,104,028 | -2.7% |
| Permanent Local Housing Allocation | 385,941 | 466,244 | - | 852,185 | 120.8% |
| Police Asset Forfeiture | 297,165 | 7,770 | 95,000 | 209,935 | -29.4% |
| Public Safety Grants | (236,622) | 457,898 | 169,950 | 51,326 | -121.7% |
| Recreation Donations | 291,847 | 34,440 | 81,200 | 245,087 | -16.0% |
| Rental Assistance | 93,108 | 13,227,900 | 13,319,728 | 1,280 | -98.6% |
| Senior Donations | 289,162 | 27,500 | 33,500 | 283,162 | -2.1% |
| Street Lighting Maintenance District | 2,553,574 | 1,069,780 | 1,176,445 | 2,446,909 | -4.2% |
| Street Tree Maintenance District | 265,219 | 980,200 | 1,024,573 | 220,846 | -16.7% |
| Tyler Court Apartments | 62,820 | 761,949 | 652,310 | 172,459 | 174.5% |
| Total Special Revenue Funds | 34,549,626 | 21,853,865 | 21,287,263 | 35,116,228 | 1.6% |
| Enterprise Funds | | | | | |
| Water Operations | 22,925,112 | 50,085,356 | 58,158,391 | 14,852,077 | -35.2% |
| Recycled Water Operations | 242,363 | 11,121,779 | 10,814,449 | 549,693 | 126.8% |
| Wastewater Operations | 13,563,160 | 25,890,480 | 33,253,062 | 6,200,578 | -54.3% |
| Solid Waste Management | 8,592,952 | 3,447,940 | 5,544,246 | 6,496,646 | -24.4% |
| Golf Course | 6,880,922 | 11,343,000 | 10,762,000 | 7,461,922 | 8.4% |
| Total Enterprise Funds | 52,204,509 | 101,888,555 | 118,532,148 | 35,560,916 | -31.9% |
| Internal Service Funds | | | | | |
| Workers' Compensation | 3,464,729 | 14,511,420 | 5,988,115 | 11,988,034 | 246.0% |
| Risk Management | 1,673,495 | 7,970,610 | 7,397,470 | 2,246,635 | 34.3% |
| Vehicle Maintenance | 724,085 | 4,062,754 | 4,012,861 | 773,978 | 6.9% |
| Vehicle Replacement | 22,488,537 | 7,217,461 | 4,598,574 | 25,107,424 | 11.7% |
| Information Technology | 9,337,072 | 19,377,057 | 18,705,537 | 10,008,592 | 7.2% |
| Total Internal Service Funds | 37,687,918 | 53,139,302 | 40,702,557 | 50,124,663 | 33.0% |
| Successor Agency Housing Trust Fund | 166,840 | 5,380 | 10,000 | 162,220 | -2.8% |
| Total Operating Funds | \$ 272,998,536 | \$ 415,948,485 | \$ 419,000,413 | \$ 269,946,608 | -1.1% |

* For the General Fund only, this represents unassigned fund balance.

SCHEDULE OF REVENUE ESTIMATES

| Revenue Source | 2022-23 Actuals | 2023-24 Estimated Revenue | 2024-25 Estimated Revenue | Change as % of 2023-24 Estimated | Difference 2023-24 to 2024-25 |
|---|-----------------------|---------------------------------|---------------------------------|--|-------------------------------------|
| General Fund | | | | | |
| Taxes | | | | | |
| Property Tax | \$ 87,209,996 | \$ 91,773,714 | \$ 94,901,892 | 3.4% | \$ 3,128,178 |
| Sales Tax | 56,186,707 | 58,899,752 | 59,382,534 | 0.8% | 482,782 |
| Transient Occupancy Tax | 34,280,239 | 34,776,940 | 34,776,940 | 0.0% | - |
| Franchise Tax | 7,833,845 | 8,554,123 | 8,883,315 | 3.9% | 329,192 |
| Business License Tax | 6,356,809 | 6,359,729 | 6,560,060 | 3.2% | 200,331 |
| Transfer Tax | 1,367,481 | 1,624,950 | 1,676,136 | 3.2% | 51,186 |
| Total Taxes | 193,235,077 | 201,989,208 | 206,180,877 | 2.1% | 4,191,669 |
| Intergovernmental | | | | | |
| Homeowners Exemption | 340,152 | 248,146 | 245,000 | -1.3% | (3,146) |
| Other Intergovernmental | 2,055,728 | 957,466 | 684,000 | -28.6% | (273,466) |
| Total Intergovernmental | 2,395,880 | 1,205,612 | 929,000 | -22.9% | (276,612) |
| Licenses and Permits | | | | | |
| Building Permits | 2,201,438 | 2,000,000 | 2,400,000 | 20.0% | 400,000 |
| Other Licenses and Permits | 985,067 | 905,261 | 973,500 | 7.5% | 68,239 |
| Total Licenses And Permits | 3,186,505 | 2,905,261 | 3,373,500 | 16.1% | 468,239 |
| Charges for Services | | | | | |
| Planning Fees | 593,890 | 773,500 | 817,000 | 5.6% | 43,500 |
| Building Department Fees | 950,200 | 702,500 | 920,000 | 31.0% | 217,500 |
| Engineering Fees | 990,363 | 690,000 | 872,000 | 26.4% | 182,000 |
| Ambulance Fees | 4,368,825 | 7,225,000 | 7,650,000 | 5.9% | 425,000 |
| Recreation Fees | 3,127,197 | 3,488,050 | 3,459,066 | -0.8% | (28,984) |
| Other Charges or Fees | 1,335,412 | 1,667,060 | 1,690,500 | 1.4% | 23,440 |
| Total Charges For Services | 11,365,887 | 14,546,110 | 15,408,566 | 5.9% | 862,456 |
| Fines and Forfeitures | 402,946 | 352,550 | 351,700 | -0.2% | (850) |
| Income from Investments and Property | 7,081,788 | 7,297,532 | 7,041,490 | -3.5% | (256,042) |
| Interdepartmental Charges | 5,991,590 | 6,091,266 | 5,427,750 | -10.9% | (663,516) |
| Other Revenue Sources | 2,199,856 | 495,080 | 348,500 | -29.6% | (146,580) |
| Total General Fund | \$ 225,859,529 | \$ 234,882,619 | \$ 239,061,383 | 1.8% | \$ 4,178,764 |

* Interest is calculated on an amortized cost basis.

SCHEDULE OF REVENUE ESTIMATES

| Revenue Source | 2022-23 Actuals | 2023-24 Estimated Revenue | 2024-25 Estimated Revenue | Change as % of 2023-24 Estimated | Difference 2023-24 to 2024-25 |
|---|--------------------|---------------------------------|---------------------------------|--|-------------------------------------|
| Special Revenue Funds | | | | | |
| Affordable Housing | | | | | |
| Affordable Housing Fees | \$ 247,078 | \$ 497,506 | \$ 247,000 | -50.4% | \$ (250,506) |
| Property Tax | - | - | - | 0.0% | - |
| Interest Income | 787,261 | 756,678 | 454,860 | -39.9% | (301,818) |
| Other Revenue | 50,913 | 10,134 | 5,000 | -50.7% | (5,134) |
| Total Affordable Housing | 1,085,252 | 1,264,318 | 706,860 | -44.1% | (557,458) |
| Agricultural Mitigation Fee | | | | | |
| Agricultural Mitigation Fees | - | - | - | 0.0% | - |
| Interest Income | 14,587 | 26,700 | 26,060 | -2.4% | (640) |
| Total Agricultural Mitigation Fee | 14,587 | 26,700 | 26,060 | -2.4% | (640) |
| Buena Vista Channel Maintenance | | | | | |
| Assessment Fees | 82,037 | 100,000 | 100,000 | 0.0% | - |
| Interest Income | 14,943 | 36,110 | 37,290 | 3.3% | 1,180 |
| Total Buena Vista Channel Maintenance | 96,980 | 136,110 | 137,290 | 0.9% | 1,180 |
| Citizens' Option for Public Safety | | | | | |
| State Funding (AB3229) | 294,013 | 290,000 | 280,000 | -3.5% | (10,000) |
| Interest Income | 375 | 12,500 | 15,190 | 21.5% | 2,690 |
| Total Citizens' Option For Public Safety | 294,388 | 302,500 | 295,190 | -2.4% | (7,310) |
| Community Activity Grants | | | | | |
| Interest Income | 11,861 | 26,400 | 27,990 | 6.0% | 1,590 |
| Total Community Activity Grants | 11,861 | 26,400 | 27,990 | 6.0% | 1,590 |
| Community Development Block Grant | | | | | |
| Federal Grant | 508,874 | 545,490 | 548,215 | 0.5% | 2,725 |
| Interest Income | 126,844 | 12,269 | 5,000 | -59.3% | (7,269) |
| Other Revenue | 503,972 | 429,206 | 30,000 | -93.0% | (399,206) |
| Total Community Dev. Block Grant | 1,139,690 | 986,965 | 583,215 | -40.9% | (403,750) |
| Continuum of Care | | | | | |
| Federal Grant | - | 232,972 | 235,280 | 1.0% | 2,308 |
| Total Cultural Arts Donations | - | 232,972 | 235,280 | 1.0% | 2,308 |
| Cultural Arts Donations | | | | | |
| Donations | 25,000 | 35,000 | - | -100.0% | (35,000) |
| Interest Income | 5,014 | 7,900 | 7,230 | -8.5% | (670) |
| Total Cultural Arts Donations | 30,014 | 42,900 | 7,230 | -83.2% | (35,670) |

SCHEDULE OF REVENUE ESTIMATES

| Revenue Source | 2022-23 Actuals | 2023-24 Estimated Revenue | 2024-25 Estimated Revenue | Change as % of 2023-24 Estimated | Difference 2023-24 to 2024-25 |
|---|--------------------|---------------------------------|---------------------------------|--|-------------------------------------|
| Special Revenue Funds - Continued | | | | | |
| Encampment Resolution Fund | | | | | |
| State Grant | - | 2,358,409 | - | -100.0% | (2,358,409) |
| Interest Income | - | 36,100 | 37,190 | 3.0% | 1,090 |
| Total Community Dev. Block Grant | - | 2,394,509 | 37,190 | -98.5% | (2,357,319) |
| Habitat Mitigation Fee | | | | | |
| Mitigation Fees | 57,082 | 10,126 | - | -100.0% | (10,126) |
| Interest Income | 744 | 100 | 250 | 150.0% | 150 |
| Total Habitat Mitigation Fee | 57,826 | 10,226 | 250 | -97.6% | (9,976) |
| Library And Arts Endowment Fund | | | | | |
| Interest Income | \$ 2,971 | \$ 6,300 | \$ 6,650 | 5.6% | \$ 350 |
| Total Library And Arts Endowment Fund | 2,971 | 6,300 | 6,650 | 5.6% | 350 |
| Library Gifts/Bequests | | | | | |
| Gifts and Bequests | 210,859 | 74,000 | - | -100.0% | (74,000) |
| Interest Income | 19,895 | 40,700 | 41,690 | 2.4% | 990 |
| Total Library Gifts/Bequests | 230,754 | 114,700 | 41,690 | -63.7% | (73,010) |
| Lighting And Landscaping District 2 | | | | | |
| Assessment Fees | 695,133 | 761,100 | 775,700 | 1.9% | 14,600 |
| Interest Income | 35,857 | 130,211 | 136,780 | 5.0% | 6,569 |
| Total Lighting And Landscaping Dist. 2 | 730,990 | 891,311 | 912,480 | 2.4% | 21,169 |
| Local Cable Infrastructure Fund | | | | | |
| Cable Fees | 284,652 | 275,000 | 275,000 | 0.0% | - |
| Interest Income | 12,653 | 10,000 | 10,940 | 9.4% | 940 |
| Total Local Cable Infrastructure Fund | 297,305 | 285,000 | 285,940 | 0.3% | 940 |
| Median Maintenance | | | | | |
| Assessment Fees | 348,486 | 365,000 | 365,000 | 0.0% | - |
| Other | 932,346 | 1,043,661 | 1,013,180 | -2.9% | (30,481) |
| Total Median Maintenance | 1,280,832 | 1,408,661 | 1,378,180 | -2.2% | (30,481) |
| Opioid Settlement Fund | | | | | |
| Settlements | - | - | 103,059 | 0.0% | 103,059 |
| Other Revenue | (9,874) | 7,900 | 8,550 | 8.2% | 650 |
| Total Opioid Settlement | (9,874) | 7,900 | 111,609 | 1312.8% | 103,709 |
| Parking In Lieu | | | | | |
| Parking In Lieu Fees | - | - | - | 0.0% | - |
| Interest Income | 14,577 | 25,900 | 27,080 | 4.6% | 1,180 |
| Total Parking In Lieu | 14,577 | 25,900 | 27,080 | 4.6% | 1,180 |
| Permanent Local Housing Allocation | | | | | |
| State Grant | - | 696,260 | 466,244 | -33.0% | (230,016) |
| Total Police Grants | - | 696,260 | 466,244 | -33.0% | (230,016) |
| Police Asset Forfeiture | | | | | |
| Asset Forfeitures | - | 171,056 | - | -100.0% | (171,056) |
| Interest Income | 4,640 | 5,700 | 7,770 | 36.3% | 2,070 |
| Total Police Asset Forfeiture | 4,640 | 176,756 | 7,770 | -95.6% | (168,986) |

SCHEDULE OF REVENUE ESTIMATES

| Revenue Source | 2022-23 Actuals | 2023-24 Estimated Revenue | 2024-25 Estimated Revenue | Change as % of 2023-24 Estimated | Difference 2023-24 to 2024-25 |
|--|----------------------|---------------------------------|---------------------------------|--|-------------------------------------|
| Special Revenue Funds - Continued | | | | | |
| Public Safety Grants | | | | | |
| Federal Grant | 157,698 | 250,337 | 287,948 | 15.0% | 37,611 |
| State Grant | 24,170 | 40,520 | 169,950 | 319.4% | 129,430 |
| Total Police Grants | 181,868 | 290,857 | 457,898 | 57.4% | 167,041 |
| Recreation Donations | | | | | |
| Donations | 62,489 | 26,600 | 26,600 | 0.0% | - |
| Interest Income | 3,189 | 7,500 | 7,840 | 4.5% | 340 |
| Total Recreation Donations | 65,678 | 34,100 | 34,440 | 1.0% | 340 |
| Rental Assistance | | | | | |
| Federal Grant | \$ 8,948,915 | \$ 10,091,706 | \$ 10,519,083 | 4.2% | \$ 427,377 |
| Other Revenue | 1,779,737 | 2,135,943 | 2,708,817 | 26.8% | 572,874 |
| Total Rental Assistance | 10,728,652 | 12,227,649 | 13,227,900 | 8.2% | 1,000,251 |
| Senior Donations | | | | | |
| Donations | 6,628 | 5,000 | 5,000 | 0.0% | - |
| Other Revenue | 13,915 | 15,000 | 15,000 | 0.0% | - |
| Interest Income | 4,215 | 7,000 | 7,500 | 7.1% | 500 |
| Total Senior Donations | 24,758 | 27,000 | 27,500 | 1.9% | 500 |
| Street Lighting | | | | | |
| Assessment Fees | 738,313 | 740,000 | 740,000 | 0.0% | - |
| Other Revenue | 200,312 | 254,750 | 259,400 | 1.8% | 4,650 |
| Interest Income | 29,109 | 62,758 | 70,380 | 12.2% | 7,622 |
| Total Street Lighting | 967,734 | 1,057,508 | 1,069,780 | 1.2% | 12,272 |
| Street Tree Maintenance | | | | | |
| Assessment Fees | 470,928 | 470,000 | 470,000 | 0.0% | - |
| Other Revenue | 436,065 | 542,481 | 510,200 | -6.0% | (32,281) |
| Total Street Tree Maintenance | 906,993 | 1,012,481 | 980,200 | -3.2% | (32,281) |
| Tyler Court Apartments | | | | | |
| Rental Income | 676,682 | 689,010 | 757,017 | 9.9% | 68,007 |
| Other Revenue | 187,863 | 5,885 | 4,932 | -16.2% | (953) |
| Total Tyler Court Apartments | 864,545 | 694,895 | 761,949 | 9.7% | 67,054 |
| Total Special Revenue Funds | \$ 19,023,021 | \$ 24,380,878 | \$ 21,853,865 | -10.4% | \$ (2,527,013) |

SCHEDULE OF REVENUE ESTIMATES

| Revenue Source | 2022-23 Actuals | 2023-24 Estimated Revenue | 2024-25 Estimated Revenue | Change as % of 2023-24 Estimated | Difference 2023-24 to 2024-25 |
|--|----------------------|---------------------------------|---------------------------------|--|-------------------------------------|
| Enterprise Funds | | | | | |
| Water Operations | | | | | |
| Water Sales | \$ 24,824,736 | \$ 29,000,000 | \$ 30,900,000 | 6.6% | \$ 1,900,000 |
| Ready-to-Serve charge | 13,555,227 | 13,700,000 | 14,100,000 | 2.9% | 400,000 |
| Property Tax | 5,108,843 | 2,811,856 | 3,105,800 | 10.5% | 293,944 |
| New Account Charges | 94,990 | 110,064 | 110,000 | -0.1% | (64) |
| Back-Flow Program Fees | 168,414 | 168,800 | 170,000 | 0.7% | 1,200 |
| Penalty Fees | 360,513 | 377,200 | 378,500 | 0.3% | 1,300 |
| Interest Income | 627,447 | 733,976 | 660,456 | -10.0% | (73,520) |
| Engineering Overhead | 147,357 | 150,000 | 156,000 | 4.0% | 6,000 |
| Service Connection Fees | 27,947 | 34,600 | 35,000 | 1.2% | 400 |
| Other Revenue | 2,395,251 | 464,500 | 469,600 | 1.1% | 5,100 |
| Total Water Operations | 47,310,725 | 47,550,996 | 50,085,356 | 5.3% | 2,534,360 |
| Recycled Water Operations | | | | | |
| Water Sales | 5,672,065 | 6,500,000 | 7,400,000 | 13.9% | 900,000 |
| Ready-to-Serve charge | 1,357,703 | 1,400,000 | 1,450,000 | 3.6% | 50,000 |
| Property Tax | - | 1,703,964 | 1,878,000 | 10.2% | 174,036 |
| Interest Income | 127,903 | (258,549) | 2,000 | -100.8% | 260,549 |
| Other Revenue | 359,817 | 376,182 | 391,779 | 4.2% | 15,597 |
| Total Recycled Water Operations | 7,517,488 | 9,721,597 | 11,121,779 | 14.4% | 1,400,182 |
| Wastewater Operations | | | | | |
| Service Charges | 19,484,190 | 22,000,000 | 25,200,000 | 14.6% | 3,200,000 |
| Misc. Sewer | 5,821 | 6,000 | 6,000 | 0.0% | - |
| Engineering Overhead | 131,964 | 180,000 | 187,200 | 4.0% | 7,200 |
| Penalty Fees | 126,455 | 138,000 | 135,000 | -2.2% | (3,000) |
| Interest Income | 121,420 | 279,900 | 288,780 | 3.2% | 8,880 |
| Other Revenue | 811,083 | 72,000 | 73,500 | 2.1% | 1,500 |
| Total Wastewater Operations | 20,680,933 | 22,675,900 | 25,890,480 | 14.2% | 3,214,580 |
| Solid Waste Management | | | | | |
| Recycling Fees (AB939) | 878,003 | 846,000 | 860,000 | 1.7% | 14,000 |
| Penalty Fees | 1,461 | - | - | 0.0% | - |
| Trash Surcharge | 1,365,561 | 1,375,000 | 1,400,000 | 1.8% | 25,000 |
| Interest Income | 226,378 | 234,500 | 221,440 | -5.6% | (13,060) |
| Other Revenue | 1,094,313 | 956,029 | 966,500 | 1.1% | 10,471 |
| Total Solid Waste Management | 3,565,716 | 3,411,529 | 3,447,940 | 1.1% | 36,411 |
| Golf Course Operations | | | | | |
| Charges for Services | 10,966,531 | 10,781,677 | 11,134,000 | 3.3% | 352,323 |
| Interest Income | (38,049) | 138,300 | 122,000 | -11.8% | (16,300) |
| Other Revenue | 106,093 | 84,801 | 87,000 | 2.6% | 2,199 |
| Total Golf Course Operations | 11,034,575 | 11,004,778 | 11,343,000 | 3.1% | 338,222 |
| Total Enterprise Funds | \$ 90,109,437 | \$ 94,364,800 | \$ 101,888,555 | 8.0% | \$ 7,523,755 |

SCHEDULE OF REVENUE ESTIMATES

| Revenue Source | 2022-23 Actuals | 2023-24 Estimated Revenue | 2024-25 Estimated Revenue | Change as % of 2023-24 Estimated | Difference 2023-24 to 2024-25 |
|--|-----------------------|---------------------------------|---------------------------------|--|-------------------------------------|
| Internal Service Funds | | | | | |
| Workers' Compensation | | | | | |
| Interdepartmental Charges | \$ 5,173,980 | \$ 5,908,510 | \$ 6,883,620 | 16.5% | \$ 975,110 |
| Interest Income | (187,710) | 557,700 | 627,800 | 12.6% | 70,100 |
| Other Revenue | 7,622,896 | 1,950,000 | 7,000,000 | 259.0% | 5,050,000 |
| Total Workers' Compensation | 12,609,166 | 8,416,210 | 14,511,420 | 72.4% | 6,095,210 |
| Risk Management | | | | | |
| Interdepartmental Charges | 3,889,896 | 7,069,660 | 7,746,820 | 9.6% | 677,160 |
| Interest Income | 103,181 | 124,000 | 179,790 | 45.0% | 55,790 |
| Other Revenue | 1,057,017 | 5,054,000 | 44,000 | -99.1% | (5,010,000) |
| Total Risk Management | 5,050,094 | 12,247,660 | 7,970,610 | -34.9% | (4,277,050) |
| Vehicle Maintenance | | | | | |
| Interdepartmental Charges | 3,175,057 | 3,605,863 | 3,998,114 | 10.9% | 392,251 |
| Interest Income | (29,190) | 19,700 | 20,640 | 4.8% | 940 |
| Other Revenue | 1,442,228 | 21,000 | 44,000 | 109.5% | 23,000 |
| Total Vehicle Maintenance | 4,588,095 | 3,646,563 | 4,062,754 | 11.4% | 416,191 |
| Vehicle Replacement | | | | | |
| Interdepartmental Charges | 3,637,176 | 3,948,539 | 5,947,531 | 50.6% | 1,998,992 |
| Interest Income | 119,778 | 510,600 | 559,930 | 9.7% | 49,330 |
| Other Revenue | 394,839 | 195,595 | 710,000 | 263.0% | 514,405 |
| Total Vehicle Replacement | 4,151,793 | 4,654,734 | 7,217,461 | 55.1% | 2,562,727 |
| Information Technology | | | | | |
| Interdepartmental Charges | 16,406,796 | 17,123,775 | 19,149,027 | 11.8% | 2,025,252 |
| Interest Income | 26,897 | 189,700 | 228,030 | 20.2% | 38,330 |
| Other Revenue | 1,049,123 | 3,636 | - | -100.0% | (3,636) |
| Total Information Technology | 17,482,816 | 17,317,111 | 19,377,057 | 11.9% | 2,059,946 |
| Total Internal Service Funds | \$ 43,881,964 | \$ 46,282,278 | \$ 53,139,302 | 14.8% | \$ 6,857,024 |
| Trust Funds | | | | | |
| Successor Agency Housing Fund | | | | | |
| Property Tax Increment | 949,059 | - | - | 0.0% | - |
| Interest Income | 116,535 | 44,618 | 5,380 | -87.9% | (39,238) |
| Total Successor Agency Housing Fund | 1,065,594 | 44,618 | 5,380 | -87.9% | (39,238) |
| Total Trust Funds | \$ 1,065,594 | \$ 44,618 | \$ 5,380 | -87.9% | \$ (39,238) |
| Total Operating Funds | \$ 379,939,545 | \$ 399,955,193 | \$ 415,948,485 | 4.0% | \$ 15,993,292 |

SCHEDULE OF BUDGET EXPENDITURES

| Department | 2021-22 | 2022-23 | 2023-24 | 2023-24 | 2024-25 | Change as % |
|--|-------------------|-------------------|------------------------|-------------------|--------------------|-------------------|
| | Actuals | Actuals | Estimated Expenditures | Budget | Budget | of 2023-24 Budget |
| General Fund | | | | | | |
| Policy And Leadership Group | | | | | | |
| City Council | \$ 534,144 | \$ 591,632 | \$ 575,508 | \$ 607,078 | \$ 599,047 | -1.3% |
| City Attorney | 2,081,883 | 1,907,521 | 2,114,096 | 2,115,596 | 2,179,705 | 3.0% |
| City Clerk | 1,296,312 | 1,273,114 | 1,286,920 | 1,274,455 | 1,273,604 | -0.1% |
| City Manager | 2,013,122 | 2,045,614 | 2,145,973 | 2,184,823 | 2,105,683 | -3.6% |
| City Treasurer | 243,289 | 147,911 | 207,750 | 279,149 | 279,522 | 0.1% |
| Communication & Engagement | 2,037,551 | 2,385,710 | 2,124,244 | 1,953,098 | 2,010,091 | 2.9% |
| Total Policy And Leadership Group | 8,206,301 | 8,351,502 | 8,454,491 | 8,414,199 | 8,447,652 | 0.4% |
| Administrative Services | | | | | | |
| Administration | 706,556 | 726,297 | 740,750 | 784,107 | 796,196 | 2% |
| Finance | 5,623,094 | 5,396,772 | 5,500,000 | 5,323,368 | 5,631,964 | 5.8% |
| Human Resources | 4,388,148 | 4,513,351 | 4,887,105 | 5,029,995 | 5,136,218 | 2.1% |
| Innovation & Economic Development | 1,334,163 | 2,392,664 | 2,807,000 | 2,608,489 | 891,866 | -65.8% |
| Total Administrative Services | 12,051,961 | 13,029,084 | 13,934,855 | 13,745,959 | 12,456,244 | -9.4% |
| Community Services | | | | | | |
| Community Services Administration | 663,579 | 646,731 | 625,000 | 585,411 | 592,261 | 1.2% |
| Community Development | 12,064,408 | 14,220,499 | 10,019,000 | 11,012,958 | 10,998,825 | -0.1% |
| Housing & Homeless Services | - | - | 2,126,155 | 2,765,195 | 3,232,287 | 17% |
| Library & Cultural Arts | 13,024,082 | 13,290,637 | 12,449,605 | 13,637,285 | 14,522,844 | 6.5% |
| Parks & Recreation | 19,251,458 | 20,813,176 | 21,730,303 | 21,055,565 | 22,759,082 | 8.1% |
| Total Community Services | 45,003,527 | 48,971,043 | 46,950,063 | 49,056,414 | 52,105,299 | 6.2% |
| Public Safety | | | | | | |
| Fire | 33,684,622 | 35,261,847 | 41,477,000 | 37,882,886 | 41,793,630 | 10.3% |
| Police | 50,824,125 | 51,115,854 | 59,588,010 | 55,615,155 | 60,193,850 | 8.2% |
| Total Public Safety | 84,508,747 | 86,377,701 | 101,065,010 | 93,498,041 | 101,987,480 | 9.1% |
| Public Works | | | | | | |
| Public Works Administration | 1,760,326 | 1,442,021 | 1,530,409 | 1,562,272 | 1,533,038 | -1.9% |
| Construction Management & Inspection | 2,909,255 | 3,092,730 | 2,910,543 | 3,257,906 | 3,068,292 | -5.8% |
| Environmental Sustainability | 1,238,207 | 1,205,943 | 1,130,727 | 1,178,783 | 1,210,630 | 2.7% |
| Fleet & Facilities | 6,297,998 | 6,812,114 | 7,432,121 | 7,497,115 | 7,191,930 | -4.1% |
| Transportation | 8,048,352 | 10,028,265 | 10,306,133 | 9,732,215 | 10,741,202 | 10.4% |
| Total Public Works | 20,254,138 | 22,581,073 | 23,309,933 | 23,228,291 | 23,745,092 | 2.2% |
| Miscellaneous Non-Departmental Expenditures | | | | | | |
| Community Contributions & Village trenching | - | - | - | 5,220,000 | - | -100.0% |
| COVID-related | 177,677 | 40,842 | 44,000 | - | - | - |
| Dues & Subscriptions | 75,069 | 77,746 | 80,000 | 80,000 | 90,000 | 12.5% |
| Legal Services | 519,683 | 540,090 | 300,000 | 750,000 | 750,000 | 0.0% |
| Other Miscellaneous Expenditures | 50,787 | 52,277 | 60,000 | 100,000 | 100,000 | 0.0% |
| Personnel Related | 155,595 | 122,499 | 130,000 | 1,637,000 | 1,900,000 | 16.1% |
| Professional Services | 33,980 | 44,148 | 45,000 | 39,700 | 39,000 | -1.8% |
| Property Tax & Other Administration | 725,588 | 764,180 | 750,000 | 750,000 | 800,000 | 6.7% |
| Vacancy savings | - | - | - | (2,000,000) | (2,000,000) | 0.0% |
| Total Miscellaneous Non-Departmental Expenditures | 1,738,379 | 1,641,782 | 1,409,000 | 6,576,700 | 1,679,000 | -74.5% |

SCHEDULE OF BUDGET EXPENDITURES

| Department | 2021-22 Actuals | 2022-23 Actuals | 2023-24 Estimated Expenditures | 2023-24 Budget | 2024-25 Budget | Change as % of 2023-24 Budget |
|--|-----------------------|-----------------------|--------------------------------------|-----------------------|-----------------------|-------------------------------------|
| General Fund - Continued | | | | | | |
| Transfers | | | | | | |
| Transfer to General Capital Construction Fund | \$ 13,283,056 | \$ 3,956,000 | \$ 11,600,000 | \$ 11,600,000 | \$ 18,579,226 | 0.0% |
| Transfer to Infrastructure Replacement Fund | 283,000 | 3,956,000 | 4,200,000 | 4,200,000 | 4,779,226 | 0.0% |
| Transfer to Technology Investment Capital Fund | 10,656,000 | 3,956,000 | 4,200,000 | 4,200,000 | 4,779,226 | 0.0% |
| Transfer To LLD#1 (Medians & Trees) | 1,390,000 | 1,400,000 | 1,570,000 | 1,570,000 | 1,500,000 | 0.0% |
| Transfer To Storm Water Program | 322,000 | 332,000 | 340,000 | 340,000 | 350,000 | 0.0% |
| Transfer to Fleet Maintenance | - | 1,400,000 | - | - | - | - |
| Transfer to Fleet Replacement | - | - | - | - | 560,000 | - |
| Transfer to Risk Management | - | 1,000,000 | 5,000,000 | - | - | -100.0% |
| Transfer to Workers' Compensation Fund | - | 8,208,252 | 1,300,000 | - | 7,000,000 | -100.0% |
| Other Miscellaneous Transfers | 993,748 | - | - | - | - | - |
| Total Transfers | 26,927,804 | 24,208,252 | 28,210,000 | 21,910,000 | 37,547,678 | 71.4% |
| Total Miscellaneous Non-Departmental | 28,666,183 | 25,850,034 | 29,619,000 | 28,486,700 | 39,226,678 | 37.7% |
| Subtotal General Fund | 198,690,857 | 205,160,437 | 223,333,352 | 216,429,604 | 237,968,445 | 10.0% |
| Contingencies | - | - | - | 500,000 | 500,000 | 0.0% |
| Total General Fund | \$ 198,690,857 | \$ 205,160,437 | \$ 223,333,352 | \$ 216,929,604 | \$ 238,468,445 | 9.9% |
| Special Revenue Funds | | | | | | |
| Affordable Housing | \$ 237,513 | \$ 542,229 | \$ 364,206 | \$ 668,530 | \$ 631,917 | -5.5% |
| Agricultural Mitigation Fee | - | 38,220 | 195,118 | - | - | - |
| Buena Vista Channel Maintenance | 75,104 | 127,686 | 251,358 | 195,245 | 195,245 | 0.0% |
| Citizens' Option For Public Safety | 181,912 | 203,884 | 280,000 | 295,298 | 295,830 | 0.2% |
| Community Activity Grants | - | - | 5,000 | 30,000 | 30,000 | 0.0% |
| Community Development Block Grant | 1,429,464 | 2,298,679 | 970,000 | 702,305 | 548,215 | -21.9% |
| Continuum of Care | - | - | 232,972 | - | - | - |
| Cultural Arts Donations | 37,840 | 42,228 | 179,350 | 148,750 | 127,000 | -14.6% |
| Encampment Resolution Fund | - | - | 1,094,000 | - | - | - |
| Flower Fields Grant Program | - | - | - | - | - | - |
| Habitat Mitigation Fee | 14,535 | 22,365 | - | - | - | - |
| Library And Arts Endowment Fund | 480 | 2,947 | 6,000 | 6,000 | 6,000 | 0.0% |
| Library Gifts/Bequests | 137,515 | 256,481 | 410,600 | 462,785 | 455,903 | -1.5% |
| Lighting And Landscaping District 2 | 258,171 | 298,032 | 354,136 | 367,500 | 367,500 | 0.0% |
| Local Cable Infrastructure Fund | 403,843 | 402,240 | 568,020 | 538,956 | 506,862 | -6.0% |
| Median Maintenance | 1,067,645 | 1,333,680 | 1,427,715 | 1,396,580 | 1,409,906 | 1.0% |
| Opioid Settlement Fund | - | - | 15,000 | 21,466 | 103,059 | 380.1% |
| Parking In Lieu | 49,674 | 53,000 | - | 56,000 | 57,120 | 2.0% |
| Permanent Local Housing Allocation | - | - | 310,319 | 1,119,126 | - | -100.0% |
| Police Asset Forfeiture | 12,228 | 51,086 | 72,783 | 75,000 | 95,000 | 26.7% |
| Public Safety Grants | 78,602 | 270,205 | 456,680 | - | 169,950 | - |
| Recreation Donations | 38,755 | 59,193 | 52,570 | 81,200 | 81,200 | 0.0% |
| Rental Assistance | 10,081,418 | 10,854,742 | 12,205,365 | 11,339,700 | 13,319,728 | 17.5% |
| Senior Donations | 37,796 | 39,128 | 23,238 | 33,500 | 33,500 | 0.0% |
| Street Lighting | 927,419 | 977,401 | 1,202,937 | 1,100,077 | 1,176,445 | 6.9% |
| Street Tree Maintenance | 816,583 | 985,124 | 924,191 | 1,004,763 | 1,024,573 | 2.0% |
| Tyler Court Apartments | 915,040 | 893,040 | 730,800 | 604,523 | 652,310 | 7.9% |
| Total Special Revenue Funds | \$ 16,801,537 | \$ 19,751,590 | \$ 22,332,358 | \$ 20,247,304 | \$ 21,287,263 | 5.1% |

SCHEDULE OF BUDGET EXPENDITURES

| Department | 2021-22 Actuals | 2022-23 Actuals | 2023-24 Estimated Expenditures | 2023-24 Budget | 2024-25 Budget | Change as % of 2023-24 Budget |
|-------------------------------------|-----------------------|-----------------------|--------------------------------------|-----------------------|-----------------------|-------------------------------------|
| Enterprise Funds | | | | | | |
| Water Operations | \$ 44,316,249 | \$ 47,094,688 | \$ 55,109,813 | \$ 54,759,803 | \$ 58,158,391 | 6.2% |
| Recycled Water Operations | 9,782,992 | 10,188,608 | 10,938,070 | 11,849,122 | 10,814,449 | -8.7% |
| Wastewater Operations | 12,909,801 | 15,832,059 | 24,180,157 | 23,068,138 | 33,253,062 | 44.2% |
| Solid Waste Management | 4,744,618 | 5,629,980 | 5,367,260 | 5,950,634 | 5,544,246 | -6.8% |
| Golf Course Operations | 8,345,328 | 9,162,350 | 9,304,598 | 10,121,000 | 10,762,000 | 6.3% |
| Total Enterprise Funds | \$ 80,098,988 | \$ 87,907,685 | \$ 104,899,898 | \$ 105,748,697 | \$ 118,532,148 | 12.1% |
| Internal Service Funds | | | | | | |
| Workers' Compensation | \$ 6,980,247 | \$ 13,491,907 | \$ 5,161,119 | \$ 5,157,892 | \$ 5,988,115 | 16.1% |
| Risk Management | 4,519,731 | 8,711,568 | 6,726,887 | 6,718,232 | 7,397,470 | 10.1% |
| Vehicle Maintenance | 3,521,566 | 3,924,184 | 3,805,991 | 3,696,339 | 4,012,861 | 8.6% |
| Vehicle Replacement | 3,756,451 | 1,645,175 | 3,045,488 | 1,068,564 | 4,598,574 | 330.4% |
| Information Technology | 12,407,644 | 16,157,475 | 17,357,258 | 16,637,475 | 18,705,537 | 12.4% |
| Total Internal Service Funds | \$ 31,185,639 | \$ 43,930,309 | \$ 36,096,743 | \$ 33,278,502 | \$ 40,702,557 | 22.3% |
| Trust Funds | | | | | | |
| Successor Agency Housing Fund | \$ 1,020,799 | \$ 1,021,473 | \$ 1,008,833 | \$ 1,059,500 | \$ 10,000 | -99.1% |
| Total Trust Funds | \$ 1,020,799 | \$ 1,021,473 | \$ 1,008,833 | \$ 1,059,500 | \$ 10,000 | -99.1% |
| Total Operating Funds | \$ 327,797,820 | \$ 357,771,494 | \$ 387,671,184 | \$ 377,263,607 | \$ 419,000,413 | 11.1% |

PROJECTED FUND BALANCES FOR FISCAL YEAR 2023-24

| Fund | July 1, 2023 | | Projected | | Projected | June 30, 2024 |
|-------------------------------------|-----------------------|-----------------------|---------------------------|--|-----------------------|---------------|
| | Unreserved Balance | Projected Revenues | Projected Expenditures | Projected Debt Service Loans & Other | Projected Balance | |
| BTD#2 - Poinsettia Lane/Aviara Pkwy | \$ 1,426,548 | \$ 45,759 | \$ - | - | \$ 1,472,307 | |
| BTD#3 - Cannon Road West | 535,136 | 12,730 | \$ - | - | 547,866 | |
| CFD #1 - Citywide | 99,836,822 | 7,442,487 | 2,018,187 | \$ 110,000 | 105,151,122 | |
| Gas Tax | 14,732,298 | 3,508,516 | 4,645,141 | - | 13,595,673 | |
| Gas Tax (Road Maint. & Rehab Acct.) | 4,165,566 | 2,824,483 | 5,980,734 | - | 1,009,315 | |
| General Capital Const. | 38,509,731 | 12,628,670 | 6,112,453 | - | 45,025,948 | |
| Grants - Federal | 3,224 | 8,000,000 | 1,165 | - | 8,002,059 | |
| Grants - State | 21,982 | 7,249,989 | 2,249,989 | - | 5,021,982 | |
| Infrastructure Replacement | 117,165,781 | 6,984,046 | 13,253,615 | - | 110,896,212 | |
| Other | 2,048,272 | 58,863 | 959,647 | - | 1,147,488 | |
| Park Fee Zones 5,13,16, 17, 18 | 4,977,874 | 219,790 | - | - | 5,197,664 | |
| Park-In-Lieu NE | 4,816,469 | 112,544 | 654,304 | - | 4,274,709 | |
| Park-In-Lieu NW | 2,620,200 | 1,698,075 | 1,101,363 | - | 3,216,912 | |
| Park-In-Lieu SE | 1,787,398 | 323,044 | 46,255 | - | 2,064,187 | |
| Park-In-Lieu SW | 1,149,918 | 1,254,180 | - | - | 2,404,098 | |
| Planned Local Drainage Area A | 1,086,314 | 31,114 | 30,632 | - | 1,086,796 | |
| Planned Local Drainage Area B | 1,476,161 | 259,423 | 32,567 | - | 1,703,017 | |
| Planned Local Drainage Area C | 1,687,795 | 63,117 | 29,807 | - | 1,721,105 | |
| Planned Local Drainage Area D | 750,075 | 138,947 | 37,667 | - | 851,354 | |
| Public Facilities Fee | 29,587,747 | 3,657,017 | 319,106 | - | 32,925,658 | |
| Sewer Connection | 6,187,536 | 684,035 | 131,181 | - | 6,740,389 | |
| Sewer Replacement | 18,203,374 | 10,512,237 | 8,869,773 | - | 19,845,838 | |
| Traffic Impact Fee | 20,688,628 | 2,258,481 | 4,507,832 | - | 18,439,277 | |
| Transnet/Local | 35,714,877 | 5,869,160 | 6,871,503 | - | 34,712,534 | |
| Water - Potable | 37,499,302 | 1,504,953 | 10,790 | - | 38,993,465 | |
| Water - Recycled | (9,485,067) | 2,592,817 | 6,929,348 | - | (13,821,598) | |
| Water Replacement - Potable | 64,227,039 | 6,586,067 | 14,989,111 | - | 55,823,995 | |
| Water Replacement - Recycled | 18,694,351 | 434,932 | 1,010,114 | - | 18,119,169 | |
| Total | \$ 520,115,352 | \$ 86,955,476 | \$ 80,792,287 | \$ 110,000 | \$ 526,168,541 | |

PROJECTED FUND BALANCES FOR FISCAL YEAR 2024-25

| Fund | July 1, 2024 | | June 30, 2024 | July 01, 2024 | 2024-25 | June 30, 2025 |
|-------------------------------------|-----------------------|----------------------|---------------------------|----------------------|-----------------------|-----------------------|
| | Projected Balance | Estimated Revenues | Continuing Appropriations | New Appropriations | Total Appropriations | Projected Balance |
| BTD#2 - Poinsettia Lane/Aviara Pkwy | \$ 1,472,307 | - | \$ 383,035 | - | \$ 383,035 | \$ 1,089,272 |
| BTD#3 - Cannon Road West | 547,866 | - | - | - | - | 547,866 |
| CFD #1 - Citywide | 105,151,122 | \$ 2,125,151 | 68,731,658 | \$ (25,490,000) | 43,241,658 | 64,034,614 |
| Gas Tax | 13,595,673 | 3,186,643 | 13,416,722 | (2,157,352) | 11,259,370 | 5,522,945 |
| Gas Tax (Road Maint. & Rehab Acct.) | 1,009,315 | 2,935,648 | 906,683 | 3,030,000 | 3,936,683 | 8,280 |
| General Capital Const. | 45,025,948 | 18,579,226 | 31,121,093 | (1,668,431) | 29,452,662 | 34,152,512 |
| Grants - Federal | 8,002,059 | 1,911,801 | 9,060,636 | 850,000 | 9,910,636 | 3,224 |
| Grants - State | 5,021,982 | 534,510 | 5,000,000 | 534,510 | 5,534,510 | 21,982 |
| Infrastructure Replacement | 110,896,212 | 4,979,226 | 32,908,525 | 14,117,345 | 47,025,870 | 68,849,568 |
| Other | 1,147,488 | - | 323,489 | (323,489) | 0 | 1,147,488 |
| Park Fee Zones 5,13,16, 17, 18 | 5,197,664 | 2,000 | - | - | - | 5,199,664 |
| Park-In-Lieu NE | 4,274,709 | - | 349,317 | 425,000 | 774,317 | 3,500,392 |
| Park-In-Lieu NW | 3,216,912 | 1,642,816 | 3,253,072 | 1,403,000 | 4,656,072 | 203,656 |
| Park-In-Lieu SE | 2,064,187 | 313,432 | 547,121 | - | 547,121 | 1,830,498 |
| Park-In-Lieu SW | 2,404,098 | 929,488 | 219,562 | - | 219,562 | 3,114,024 |
| Planned Local Drainage Area A | 1,086,796 | - | 40,614 | - | 40,614 | 1,046,182 |
| Planned Local Drainage Area B | 1,703,017 | 158,391 | 18,706 | - | 18,706 | 1,842,702 |
| Planned Local Drainage Area C | 1,721,105 | 68,655 | 102,376 | - | 102,376 | 1,687,384 |
| Planned Local Drainage Area D | 851,354 | 20,442 | 18,397 | - | 18,397 | 853,399 |
| Public Facilities Fee | 32,925,658 | 1,959,790 | 4,611,030 | - | 4,611,030 | 30,274,418 |
| Sewer Connection | 6,740,389 | 634,863 | 5,497,842 | 2,016,000 | 7,513,842 | (138,590) |
| Sewer Replacement | 19,845,838 | 20,571,241 | 26,954,935 | 16,498,515 | 43,453,450 | (3,036,370) |
| Traffic Impact Fee | 18,439,277 | 2,885,562 | 18,371,699 | (1,374,187) | 16,997,512 | 4,327,327 |
| Transnet/Local | 34,712,534 | 5,849,095 | 27,459,537 | 6,635,126 | 34,094,663 | 6,466,966 |
| Water - Potable | 38,993,465 | 1,826,697 | 12,081,605 | (8,208,000) | 3,873,605 | 36,946,558 |
| Water - Recycled | (13,821,598) | 15,387,825 | 1,157,044 | 350,000 | 1,507,044 | 59,182 |
| Water Replacement - Potable | 55,823,995 | 6,659,237 | 38,948,577 | 6,175,667 | 45,124,244 | 17,358,987 |
| Water Replacement - Recycled | 18,119,169 | - | 4,755,558 | 2,791,013 | 7,546,571 | 10,572,599 |
| Total | \$ 526,168,541 | \$ 93,161,738 | \$ 306,238,833 | \$ 15,604,717 | \$ 321,843,550 | \$ 297,486,729 |

REVENUE PROJECTIONS SCHEDULE

| Fund | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 |
|-------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| | Actual Revenue | Actual Revenue | Actual Revenue | Projected Revenue | Estimated Revenue |
| BTD#2 - Poinsettia Lane/Aviara Pkwy | \$ 22,020 | \$ (497,154) | \$ 2,800,034 | \$ 45,759 | - |
| BTD#3 - Cannon Road West | 949 | (21,419) | 5,526 | 12,730 | - |
| CFD #1 - Citywide | 2,286,479 | (2,303,139) | 2,869,873 | 7,442,487 | \$ 2,125,151 |
| Gas Tax | 2,733,074 | 2,195,851 | 3,047,442 | 3,508,516 | 3,186,643 |
| Gas Tax (Road Maint. & Rehab Acct.) | 2,149,734 | 2,080,454 | 2,744,950 | 2,824,483 | 2,935,648 |
| General Capital Const. | 4,654,470 | 13,296,442 | 4,268,091 | 12,628,670 | 18,579,226 |
| Grants - Federal | 256,529 | 34,140 | 39,772 | 8,000,000 | 1,911,801 |
| Grants - State | - | - | 21,982 | 7,249,989 | 534,510 |
| Infrastructure Replacement | 4,704,670 | (4,498,884) | 5,386,482 | 6,984,046 | 4,979,226 |
| Other | 4,643 | (98,987) | 36,564 | 58,863 | - |
| Park Fee Zones 5,13,16, 17, 18 | 78,182 | (195,275) | 144,419 | 219,790 | 2,000 |
| Park-In-Lieu NE | 451,497 | (92,752) | 50,477 | 112,544 | - |
| Park-In-Lieu NW | 429,037 | 267,635 | 150,878 | 1,698,075 | 1,642,816 |
| Park-In-Lieu SE | 3,205 | (55,340) | 19,848 | 323,044 | 313,432 |
| Park-In-Lieu SW | 319,862 | 13,108 | 319,222 | 1,254,180 | 929,488 |
| Planned Local Drainage Area A | 27,489 | (20,032) | 100,215 | 31,114 | - |
| Planned Local Drainage Area B | 635,853 | 54,137 | 188,568 | 259,423 | 158,391 |
| Planned Local Drainage Area C | 2,779 | (36,025) | 89,879 | 63,117 | 68,655 |
| Planned Local Drainage Area D | 2,877 | (12,992) | 82,860 | 138,947 | 20,442 |
| Public Facilities Fee | 1,751,477 | (556,423) | 1,581,967 | 3,657,017 | 1,959,790 |
| Sewer Connection | 332,049 | (159,776) | 1,861,377 | 684,035 | 634,863 |
| Sewer Replacement | 4,390,568 | 3,959,756 | 5,394,289 | 10,512,237 | 20,571,241 |
| Traffic Impact Fee | 1,084,181 | (399,069) | 1,907,630 | 2,258,481 | 2,885,562 |
| Transnet/Local | 3,347,237 | 2,215,348 | 1,556,262 | 5,869,160 | 5,849,095 |
| Water - Potable | 713,234 | (1,309,185) | 793,135 | 1,504,953 | 1,826,697 |
| Water - Recycled | 59,190 | - | 1,590,853 | 2,592,817 | 15,387,825 |
| Water Replacement - Potable | 6,378,189 | 1,734,930 | 5,334,988 | 6,586,067 | 6,659,237 |
| Water Replacement - Recycled | 1,083,332 | 726,017 | 1,107,565 | 434,932 | - |
| Total | \$ 58,741,652 | \$ 37,901,545 | \$ 43,495,147 | \$ 86,955,476 | \$ 93,161,738 |

BUDGET EXPENDITURE SCHEDULE

| FUND | 2021-22 | 2022-23 | 2023-24 | 2024-25 | 2024-25 | 2024-25 |
|-------------------------------------|----------------------|----------------------|----------------------|------------------------------|-----------------------|-------------------------|
| | Actual Expense | Actual Expense | Estimated Expense | Continuing Appropriations | New Appropriations | Total Appropriations |
| BTD#2 - Poinsettia Lane/Aviara Pkwy | 13,059,041.00 | \$ 57,041 | \$ - | \$ 383,035 | - | \$ 383,035 |
| BTD#3 - Cannon Road West | - | - | - | - | - | - |
| CFD #1 - Citywide | \$ 583,318 | 962,730 | 2,128,187 | 68,731,658 | \$ (25,490,000) | 43,241,658 |
| Gas Tax | 2,595,882 | 1,984,349 | 4,645,141 | 13,416,722 | (2,157,352) | 11,259,370 |
| Gas Tax (Road Maint. & Rehab Acct.) | 307,543 | 5,045,379 | 5,980,734 | 906,683 | 3,030,000 | 3,936,683 |
| General Capital Const. | 12,606,427 | 10,306,345 | 6,112,453 | 31,121,093 | (1,668,431) | 29,452,662 |
| Grants - Federal | 26,669 | 49,535 | 1,165 | 9,060,636 | 850,000 | 9,910,636 |
| Grants - State | - | 117,611 | 2,249,989 | 5,000,000 | 534,510 | 5,534,510 |
| Infrastructure Replacement | 6,701,080 | 7,293,771 | 13,253,615 | 32,908,525 | 14,117,345 | 47,025,870 |
| Other | 2,587 | 1,015,672 | 959,647 | 323,489 | (323,489) | 0 |
| Park Fee Zones 5,13,16, 17, 18 | - | - | - | - | - | - |
| Park-In-Lieu NE | - | 34,379 | 654,304 | 349,317 | 425,000 | 774,317 |
| Park-In-Lieu NW | - | 130,121 | 1,101,363 | 3,253,072 | 1,403,000 | 4,656,072 |
| Park-In-Lieu SE | 1,196 | 25,429 | 46,255 | 547,121 | - | 547,121 |
| Park-In-Lieu SW | - | - | - | 219,562 | - | 219,562 |
| Planned Local Drainage Area A | 1,149 | 26,547 | 30,632 | 40,614 | - | 40,614 |
| Planned Local Drainage Area B | 77,250 | 252,941 | 32,567 | 18,706 | - | 18,706 |
| Planned Local Drainage Area C | 2,913 | 5,979 | 29,807 | 102,376 | - | 102,376 |
| Planned Local Drainage Area D | 12,358 | 7,130 | 37,667 | 18,397 | - | 18,397 |
| Public Facilities Fee | 2,635,240 | 1,304,479 | 319,106 | 4,611,030 | - | 4,611,030 |
| Sewer Connection | 611,405 | 3,031,587 | 131,181 | 5,497,842 | 2,016,000 | 7,513,842 |
| Sewer Replacement | 6,944,820 | 6,529,066 | 8,869,773 | 26,954,935 | 16,498,515 | 43,453,450 |
| Traffic Impact Fee | 2,806,082 | 1,903,324 | 4,507,832 | 18,371,699 | (1,374,187) | 16,997,512 |
| Transnet/Local | 1,922,954 | 3,256,939 | 6,871,503 | 27,459,537 | 6,635,126 | 34,094,663 |
| Water - Potable | 432,625 | 134,627 | 10,790 | 12,081,605 | (8,208,000) | 3,873,605 |
| Water - Recycled | 127,177 | 224,112 | 6,929,348 | 1,157,044 | 350,000 | 1,507,044 |
| Water Replacement - Potable | 1,467,222 | 2,223,068 | 14,989,111 | 38,948,577 | 6,175,667 | 45,124,244 |
| Water Replacement - Recycled | 2,531,036 | 400,567 | 1,010,114 | 4,755,558 | 2,791,013 | 7,546,571 |
| Total | \$ 55,455,974 | \$ 46,322,727 | \$ 80,902,287 | \$ 306,238,833 | \$ 15,604,717 | \$ 321,843,550 |

-  Transportation
-  Parks
-  Drainage
-  Civic Buildings & Facilities
-  Water & Recycled Water
-  Sewer

STRATEGIC PLAN PROJECTS

Scoping
 Preliminary Design
 Final Design
 Construction (forecasted amounts; not appropriated in the budget process)
 New projects in italics

| Project ID | District | Type | Project Name | Prior Appropriation | Requested 2024-25 | Estimated 2025-26 | Estimated 2026-27 | Estimated 2027-28 | Estimated 2028-29 | Estimated 5-Year Total |
|------------|----------|---|--|---------------------|--|---|---|---|---|------------------------|
| 6065 | 1 |  | ADA Beach Access - Pine to Tamarack | \$375,000 | <input checked="" type="checkbox"/> \$375,000 | - | ♦ \$10,000,000 | - | - | \$10,750,000 |
| 6004 | 2,3 |  | Avenida Encinas Coastal Rail Trail and Pedestrian Improvements | \$6,953,903 | ♦ \$3,000,000 | - | - | - | - | \$9,953,903 |
| 4013 | 1 |  | Barrio Street Lighting | \$4,470,000 | - | ♦ \$1,030,000 | - | - | - | \$5,500,000 |
| 3896 | 1 |  | Beach Access Repair and Upgrades - Pine Avenue to Tamarack | \$13,511,750 | ♦ \$2,500,000 | - | - | - | - | \$16,011,750 |
| 201904 | 2 |  | Business Park Recreational Facility (Partial Funding) (Zone 5 Park) | - | - | <input checked="" type="checkbox"/> \$1,500,000 | - | - | - | \$1,500,000 |
| 6325 | 4 |  | Camino De Los Coches and La Costa Avenue Intersection Control | \$350,000 | - | ♦ \$2,000,000 | - | - | - | \$2,350,000 |
| 6058 | 1 |  | Carlsbad Boulevard and Tamarack Avenue Intersection Improvement | \$2,825,000 | - | - | <input checked="" type="checkbox"/> \$300,000 | ♦ \$15,600,000 | - | \$18,725,000 |
| 6097 | 1 |  | Carlsbad Boulevard Pedestrian Improvement Project | \$1,647,488 | - | - | - | - | - | \$1,647,488 |
| 201908 | 2 |  | Carlsbad Boulevard Realignment - Manzano Drive to Island Way | - | <input checked="" type="checkbox"/> \$1,000,000 | <input type="checkbox"/> \$1,000,000 | - | - | - | \$2,000,000 |
| 201909 | 2 |  | Carlsbad Boulevard Realignment - Manzano Drive to Island Way (RTCIP) | - | - | - | - | - | - | \$0 |
| 6069 | 1 |  | Chestnut Complete Street I-5 to Railroad Project Study | \$85,000 | (\$85,000) | - | - | - | <input checked="" type="checkbox"/> \$250,000 | \$250,000 |
| 4008 | Citywide |  | City Hall Complex & Cole Library Replacement | \$1,028,105 | - | - | - | - | <input type="checkbox"/> \$15,500,000 | \$16,528,105 |
| 6072 | 2 |  | El Camino Real Widening - Poinsettia Lane to Camino Vida Roble | \$4,595,000 | - | - | - | - | - | \$4,595,000 |
| 6051 | 4 |  | El Camino Real Widening - Arenal Road to La Costa Avenue | \$8,700,000 | - | ♦ \$2,000,000 | - | - | - | \$10,700,000 |
| 6094 | 2 |  | El Camino Real Widening - Sunny Creek to Jackspar | \$5,010,000 | ♦ \$600,000 | - | - | - | - | \$5,610,000 |
| 4093 | 2 |  | Fire Station 7 | \$100,000 | - | - | - | - | - | \$100,000 |
| 4714 | 2 |  | Fleet Maintenance Refurbishment | \$3,470,100 | ♦ \$4,700,000 | - | - | - | - | \$8,170,100 |
| 4061 | 1 |  | Grand Avenue Promenade | \$300,000 | - | - | - | - | - | \$300,000 |
| 6075 | 1 |  | Kelly Drive and Park Drive Complete Street Improvements | \$5,803,000 | - | ♦ \$2,500,000 | - | - | - | \$8,303,000 |
| 6076 | 4 |  | La Costa Avenue Traffic Improvements | \$121,300 | (\$108,842) | - | - | - | - | \$12,458 |
| 4722 | 2 |  | Maerkle Reservoir Solar Project | \$249,170 | <input type="checkbox"/> \$232,000 | - | - | - | - | \$481,170 |
| 6034 | 2 |  | Melrose Drive Right Turn Lane to West Bound Palomar Airport Road | \$911,000 | (\$728,286) | <input checked="" type="checkbox"/> \$50,000 | ♦ \$100,000 | - | - | \$332,714 |
| 4724 | 1 |  | Monroe Street Pool Replacement | \$4,810,764 | - | - | - | - | - | \$4,810,764 |
| 3572 | 2 |  | Orion Center | \$36,258,159 | <input checked="" type="checkbox"/> (\$26,220,305) | ♦ \$46,150,000 | - | - | - | \$56,187,854 |
| 6611 | 1 |  | Park Drive Street and Drainage Improvement | \$5,082,439 | - | - | - | - | - | \$5,082,439 |
| 4612 | 2,4 |  | Pickleball Courts | \$300,000 | ♦ \$2,100,000 | - | - | - | - | \$2,400,000 |
| 4715 | 2 |  | Police and Fire Headquarters Renovation | \$27,714,840 | - | - | - | - | - | \$27,714,840 |
| 3801 | 2 |  | Robertson Ranch Park Development (Partial Funding) | \$1,038,000 | <input type="checkbox"/> \$425,000 | - | - | - | - | \$1,463,000 |
| 4753 | 3 |  | Schulman Auditorium and Cannon Art Gallery | \$1,650,000 | - | - | - | - | - | \$1,650,000 |
| 6031 | 2,3,4 |  | South Carlsbad Coastline | \$2,779,026 | (\$1,074,321) | - | - | - | - | \$1,704,705 |
| 4611 | 4 |  | Stagecoach Community Park Community Gardens | \$620,000 | - | - | - | - | - | \$620,000 |
| 6082 | 1 |  | State Street and Grand Avenue Road Improvements | - | - | - | - | - | ♦ \$325,000 | \$325,000 |
| 4090 | 1 |  | State Street Parking Lot Electric Vehicle Charging Stations | \$340,000 | ♦ \$150,000 | - | - | - | - | \$490,000 |
| 6104 | Citywide |  | Sustainable Mobility Plan Implementation Program | \$710,566 | - | - | - | - | - | \$710,566 |
| 6054 | 2 |  | Terramar Area Coastal Improvements | \$12,100,000 | - | ♦ \$7,200,000 | - | - | - | \$19,300,000 |
| 6070 | Citywide |  | Traffic Improvement Program | \$3,388,000 | <input checked="" type="checkbox"/> \$400,000 | <input checked="" type="checkbox"/> \$400,000 | <input checked="" type="checkbox"/> \$400,000 | <input checked="" type="checkbox"/> \$400,000 | <input checked="" type="checkbox"/> \$400,000 | \$5,388,000 |
| 6332 | 4 |  | Traffic Signal - Maverick Way and Camino De Los Coches | \$490,000 | ♦ \$450,000 | - | - | - | - | \$940,000 |
| 6626 | Citywide |  | Trash Amendment Compliance Program | \$3,150,000 | ♦ \$1,350,000 | <input checked="" type="checkbox"/> \$500,000 | ♦ \$2,585,000 | <input checked="" type="checkbox"/> \$655,000 | ♦ \$3,077,000 | \$11,317,000 |
| 6103 | 1 |  | Tyler Street Traffic Circulation | \$970,000 | - | - | - | - | - | \$970,000 |
| 6083 | Citywide |  | Utility Undergrounding Program Study | - | - | - | - | - | - | \$0 |

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM STRATEGIC PLAN PROJECTS (CONTINUED)

Scoping
 Preliminary Design
 Final Design
 Construction (forecasted amounts; not appropriated in the budget process)
 New projects in italics

| Project ID | District | Type | Project Name | Prior Appropriation | Requested 2024-25 | Estimated 2025-26 | Estimated 2026-27 | Estimated 2027-28 | Estimated 2028-29 | Estimated 5-Year Total |
|--------------|----------|---|--|----------------------|--------------------------------|---------------------|---------------------|---------------------|---|------------------------|
| 6019 | 1 |  | Valley and Magnolia Complete Streets | \$5,058,206 | ♦ \$3,650,000 | - | - | - | - | \$8,708,206 |
| 201974 | 1 |  | Valley Street Traffic Calming | - | - | - | - | - | <input checked="" type="checkbox"/> \$300,000 | \$300,000 |
| 4609 | Citywide |  | Veteran's Memorial Park (All Quadrants) | \$49,711,450 | ♦ \$5,800,000 | - | - | - | - | \$55,511,450 |
| 4015 | 1 |  | Village and Barrio Traffic Circles | \$10,259,000 | ♦ \$1,825,000 (\$4,000,000) | - | - | - | - | \$8,084,000 |
| 6089 | 1 |  | Village Intelligent Parking Implementation | - | - | - | - | - | - | \$0 |
| 6105 | 1 |  | Village Lighting - Carlsbad Village Drive from Harding Street to Ocean | \$600,000 | (\$599,855) | - | - | - | - | \$145 |
| 6108 | 1 |  | Village Lighting - Gateway Lighting | - | - | - | - | - | - | \$0 |
| 2410 | 1 |  | Village Lighting - Hospitality District | - | - | - | - | - | - | \$0 |
| 6109 | 1 |  | Village Lighting - Pedestrian Lampposts Oak Avenue | - | - | - | - | - | - | \$0 |
| 6110 | 1 |  | Village Lighting - Pedestrian Lighting at Village Outskirts | - | - | - | - | - | - | \$0 |
| 4016 | 1 |  | Village Lighting - State Street, Madison, Roosevelt, and Washington | \$1,103,853 | ♦ \$995,000 | - | - | - | - | \$2,098,853 |
| 6106 | 1 |  | Village Lighting - Train Station Area | \$500,000 | (\$500,000) | - | - | - | - | \$0 |
| Total | | | | \$229,140,119 | (\$3,764,609) | \$64,330,000 | \$13,385,000 | \$16,655,000 | \$19,852,000 | |

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

CRITICAL NEED PROJECTS

Scoping
 Preliminary Design
 Final Design
 Construction (forecasted amounts; not appropriated in the budget process)
 New projects in italics

| Project ID | District | Type | Project Name | Prior Appropriation | Requested 2024-25 | Estimated 2025-26 | Estimated 2026-27 | Estimated 2027-28 | Estimated 2028-29 | Estimated 5-Year Total |
|--------------|----------|------|--|---------------------|--------------------|--------------------|-------------------|--------------------|--------------------|------------------------|
| 6084 | 3 | | Assessment District 97-1 Maintenance | \$420,000 | - | - | - | - | - | \$420,000 |
| 4726 | 2 | | Cannon Park Restroom | \$45,765 | - | - | - | - | - | \$45,765 |
| 6112 | 1 | | Carlsbad Village Drive Reconfiguration | \$350,000 | - | ◆ \$1,500,000 | - | - | - | \$1,850,000 |
| 201913 | Citywide | | Carlsbad Village Drive Widening - Pontiac Drive to Victoria Avenue | - | - | - | - | - | ☑ \$700,000 | \$700,000 |
| 201916 | 1 | | Chestnut Avenue Complete Street Improvements - Valley to Pio Pico | - | - | - | - | - | ☐ \$250,000 | \$250,000 |
| 6098 | 1 | | Chestnut Underpass Public Art Project | \$400,000 | - | - | - | - | - | \$400,000 |
| 6074 | Citywide | | City Facility Safety and Parking Lot Lighting Assessment | \$2,110,000 | - | - | - | - | - | \$2,110,000 |
| 3636 | 2 | | College Boulevard Extension | \$2,918,002 | (\$539,108) | - | - | - | ☐ \$100,000 | \$2,478,894 |
| 201944 | 3 | | El Camino Real Right Turn Lane to East Bound Alga Road | - | - | - | - | - | - | \$0 |
| 6634 | Citywide | | Intelligent Traffic Control Devices | \$200,000 | - | - | - | - | - | \$200,000 |
| 6628 | 1 | | Laguna Drive Storm Drain | \$256,000 | - | ☑ \$1,000,000 | - | - | - | \$1,256,000 |
| 2307 | 3 | | Leo Carrillo Ranch Park Phase 3B | - | - | ☐ \$540,000 | ☑ \$540,000 | ◆ \$1,484,000 | - | \$2,564,000 |
| 6078 | 1 | | Ocean Street Reconfiguration Concepts Study | - | - | - | - | - | - | \$0 |
| 2310 | 2 | | Orion Complex Energy Storage | - | - | - | ⦿ \$250,000 | - | - | \$250,000 |
| 2504 | 3 | | <i>Paseo Del Norte Pedestrian and Bike Improvements</i> | - | ☑ \$600,000 | - | - | - | - | \$600,000 |
| 6081 | Citywide | | Roadway Slope Stabilization | \$780,000 | ⦿ \$500,000 | - | - | - | - | \$1,280,000 |
| 2524 | Citywide | | <i>Schools Traffic Safety Program</i> | - | ☑ \$1,100,000 | - | - | - | - | \$1,100,000 |
| 4085 | 2 | | South Shore Agua Hedionda Lagoon Trail | \$789,940 | - | - | - | - | - | \$789,940 |
| 6040 | Citywide | | Traffic Impact Fee Update | \$270,000 | - | - | - | - | - | \$270,000 |
| 6637 | Citywide | | Traffic Signal Cabinet Upgrades | \$180,000 | ◆ \$162,000 | - | - | - | - | \$342,000 |
| 6636 | 2,3,4 | | Traffic Signal Right Turn Overlaps | \$150,000 | ◆ \$135,000 | - | - | - | - | \$285,000 |
| 4610 | 2 | | Village H South Off Leash Dog Area and Trail Segment 5B | \$682,500 | - | - | - | - | ◆ \$1,400,000 | \$2,082,500 |
| Total | | | | \$9,552,207 | \$1,957,892 | \$3,040,000 | \$790,000 | \$1,484,000 | \$2,450,000 | |

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM MAINTENANCE PROJECTS

New projects in italics

| Project ID | District | Type | Project Name | Prior Appropriation | Requested 2024-25 | Estimated 2025-26 | Estimated 2026-27 | Estimated 2027-28 | Estimated 2028-29 | Estimated 5-Year Total |
|--------------------------|----------|---|---|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|------------------------|
| <i>Annual Allocation</i> | | | | | | | | | | |
| 4733 | 2 |  | Alga Norte Park Modifications | \$1,024,000 | \$400,000 | - | - | - | - | \$1,424,000 |
| 4746 | 2 |  | Calavera Hills Community Center Refurbishment | \$1,985,000 | - | - | - | - | - | \$1,985,000 |
| 6063 | 3 |  | Carlsbad Boulevard Emergency Repair | \$841,000 | - | - | - | - | - | \$841,000 |
| 201912 | 1 |  | Carlsbad Village Drive and Grand Avenue Pedestrian and Crossing | - | - | - | - | - | \$1,320,000 | \$1,320,000 |
| 4727 | Citywide |  | City Facility Accessibility Upgrades | \$500,000 | - | - | - | - | - | \$500,000 |
| 6616 | Citywide |  | City Fire Stations Wash Water BMPs | \$280,000 | - | - | - | - | - | \$280,000 |
| 6326 | Citywide |  | Coordinated Traffic Signal Program | \$4,383,979 | - | - | - | - | - | \$4,383,979 |
| 6622 | 1 |  | DMP Facility BFB-U (El Camino Real) | \$850,000 | \$150,000 | \$7,375,000 | \$50,000 | \$60,000 | \$70,000 | \$8,555,000 |
| 2501 | 1 |  | <i>Downtown Tile Replacement</i> | - | \$250,000 | - | - | - | - | \$250,000 |
| 6099 | 2 |  | Faraday Avenue Improvements | \$275,000 | \$1,000,000 | - | - | - | - | \$1,275,000 |
| 4720 | 2 |  | Faraday Center Refurbishment | \$3,154,380 | - | - | - | - | - | \$3,154,380 |
| 2508 | 2 |  | <i>Fire Station 5 Renovation</i> | - | \$150,000 | \$2,000,000 | - | - | - | \$2,150,000 |
| 4747 | 2 |  | Fleet Fuel Island Upgrade | \$4,063,800 | \$400,000 | \$400,000 | \$100,000 | - | - | \$4,963,800 |
| 2502 | 2 |  | <i>Flower Fields Overlook Sidewalk Replacement</i> | - | \$250,000 | - | - | - | - | \$250,000 |
| 2509 | Citywide |  | <i>Green Paint Maintenance</i> | - | \$250,000 | \$150,000 | \$250,000 | \$150,000 | \$250,000 | \$1,050,000 |
| 6087 | Citywide |  | Guardrail Replacement and Improvement Study | \$150,000 | - | - | - | - | - | \$150,000 |
| 4708 | 1 |  | Harding Center Refurbishment | \$610,000 | \$200,000 | - | - | - | - | \$810,000 |
| 4728 | 1 |  | Hosp Grove Park Improvements | \$2,904,000 | \$1,403,000 | - | - | - | - | \$4,307,000 |
| 6606 | 1 |  | Kelly Drive Channel Repair | \$1,541,000 | \$2,100,000 | - | - | - | - | \$3,641,000 |
| 2517 | 4 |  | <i>La Costa Avenue Box Culvert Cleaning</i> | - | \$275,000 | - | - | - | - | \$275,000 |
| 4752 | 2 |  | Las Palmas Roof Replacement | \$500,000 | - | - | - | - | - | \$500,000 |
| 2507 | 1 |  | <i>Magee Park Building Restoration</i> | - | \$200,000 | - | - | - | - | \$200,000 |
| 6614 | 4 |  | Marca Place Drainage Improvements | \$65,000 | - | - | - | - | - | \$65,000 |
| 2519 | Citywide |  | <i>Parks Maintenance Program</i> | - | \$2,147,000 | \$4,085,000 | \$1,942,000 | \$2,073,000 | \$1,779,000 | \$12,026,000 |
| 2505 | 2 |  | <i>Police and Fire HQ Parking Lot and Exterior Improvements</i> | - | \$120,000 | - | - | - | - | \$120,000 |
| 6088 | 4 |  | Rancho Santa Fe Trail Slope Improvements | \$350,000 | - | - | - | - | - | \$350,000 |
| 6079 | Citywide |  | Roadway Improvements - Coastal Area Analysis and Implementation | \$200,000 | - | - | - | - | - | \$200,000 |
| 4738 | 1 |  | Senior Center Repairs and Roof Replacement | \$3,158,000 | - | - | - | - | - | \$3,158,000 |
| 4754 | 1 |  | Senior Center Security Fencing | \$78,000 | \$222,000 | - | - | - | - | \$300,000 |
| 4742 | 4 |  | Stagecoach Park Synthetic Turf Replacement | \$2,200,000 | \$496,000 | - | - | - | - | \$2,696,000 |
| 2521 | 2 |  | <i>Synthetic Turf Replacement - Alga Norte</i> | - | - | \$2,298,000 | - | - | - | \$2,298,000 |
| 2522 | 2 |  | <i>Synthetic Turf Replacement - Aviara</i> | - | - | \$1,960,000 | - | - | - | \$1,960,000 |
| 2523 | 1 |  | <i>Synthetic Turf Replacement - Pine</i> | - | - | - | \$1,955,000 | - | - | \$1,955,000 |
| 2520 | 3 |  | <i>Synthetic Turf Replacement - Poinsettia</i> | - | \$1,800,000 | - | - | - | - | \$1,800,000 |
| 6003 | Citywide |  | Traffic Monitoring Program | \$1,945,415 | \$170,000 | \$400,000 | \$400,000 | \$400,000 | \$400,000 | \$3,715,415 |
| 6107 | 2 |  | Trieste Slope Repair Project | \$3,317,600 | - | - | - | - | - | \$3,317,600 |
| <i>Non-Recurring</i> | | | | | | | | | | |
| 6049 | Citywide |  | ADA Improvement Program | \$3,330,000 | \$715,000 | \$375,000 | \$715,000 | \$175,000 | \$820,000 | \$6,130,000 |
| 6629 | 2 |  | Agua Hedionda Creek Maintenance | \$293,000 | \$130,000 | \$145,000 | \$155,000 | \$168,000 | \$181,000 | \$1,072,000 |

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM MAINTENANCE PROJECTS (CONTINUED)

New projects in italics

| Project ID | District | Type | Project Name | Prior Appropriation | Requested 2024-25 | Estimated 2025-26 | Estimated 2026-27 | Estimated 2027-28 | Estimated 2028-29 | Estimated 5-Year Total |
|--------------|----------|---|--|----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|------------------------|
| 6066 | Citywide |  | Bridge Preventative Maintenance Program | \$2,977,511 | \$700,000 | \$900,000 | \$900,000 | \$950,000 | \$950,000 | \$7,377,511 |
| 6619 | 1 |  | Buena Vista Creek Concrete Channel Maintenance at El Camino Real | \$2,643,000 | \$375,000 | \$100,000 | \$600,000 | \$40,000 | \$150,000 | \$3,908,000 |
| 6608 | 1 |  | Citywide Drainage Improvement Program | \$11,972,094 | \$2,200,000 | \$500,000 | \$750,000 | \$400,000 | \$830,000 | \$16,652,094 |
| 6092 | Citywide |  | Citywide Street Lighting Program | \$150,000 | - | - | - | - | - | \$150,000 |
| 6093 | Citywide |  | Citywide Thermoplastic Pavement Markings | \$50,000 | \$150,000 | \$150,000 | \$150,000 | \$150,000 | \$150,000 | \$800,000 |
| 6013 | Citywide |  | Concrete Repair/Replacement Program | \$5,100,000 | \$840,000 | \$870,000 | \$910,000 | \$960,000 | \$1,010,000 | \$9,690,000 |
| 6624 | 1 |  | Headwall Replacement Program | \$510,000 | \$300,000 | \$345,000 | \$415,000 | \$485,000 | \$555,000 | \$2,610,000 |
| 5049 | 2 |  | Lake Calavera Reservoir Maintenance | \$581,001 | \$150,000 | \$50,000 | \$50,000 | \$50,000 | \$50,000 | \$931,001 |
| 4723 | Citywide |  | Miscellaneous City Building Improvements | \$2,015,000 | \$150,000 | \$150,000 | \$150,000 | \$150,000 | \$150,000 | \$2,765,000 |
| 6052 | Citywide |  | Parking Lot Maintenance Program | \$1,720,000 | \$550,000 | \$160,000 | \$700,000 | \$175,000 | \$850,000 | \$4,155,000 |
| 6001 | Citywide |  | Pavement Management Program | \$58,349,890 | \$10,000,000 | \$7,350,000 | \$7,850,000 | \$8,450,000 | \$9,050,000 | \$101,049,890 |
| 6037 | Citywide |  | Retroreflectivity Sign Replacement Program | \$1,000,000 | \$150,000 | \$70,000 | \$120,000 | \$120,000 | \$120,000 | \$1,580,000 |
| 6002 | Citywide |  | Sidewalk/Street Construction Program | \$3,300,000 | \$988,000 | \$633,000 | \$108,000 | \$750,000 | \$200,000 | \$5,979,000 |
| 6620 | Citywide |  | Storm Drain Condition Assessment | \$870,000 | \$270,000 | \$300,000 | \$350,000 | \$400,000 | \$455,000 | \$2,645,000 |
| 6607 | Citywide |  | Storm Drain System Rehab and Repair Program | \$7,362,360 | \$1,350,000 | \$310,000 | \$330,000 | \$350,000 | \$400,000 | \$10,102,360 |
| 6062 | Citywide |  | Street Lighting Replacement Program | \$3,644,269 | - | - | - | - | - | \$3,644,269 |
| Total | | | | \$140,244,299 | \$31,001,000 | \$31,076,000 | \$18,950,000 | \$16,456,000 | \$19,740,000 | |

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM ENTERPRISE PROJECTS

New projects in italics

| Project ID | District | Type | Project Name | Prior Appropriation | Requested 2024-25 | Estimated 2025-26 | Estimated 2026-27 | Estimated 2027-28 | Estimated 2028-29 | Estimated 5-Year Total |
|------------|----------|---|---|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|------------------------|
| 6629 | 2 |  | Agua Hedionda Creek Maintenance | \$3,545,249 | - | - | - | - | - | \$3,545,249 |
| 5545 | 2 |  | Agua Hedionda Lift Station Biological Monitoring and Maintenance | \$225,000 | - | - | - | - | - | \$225,000 |
| 5537 | 3 |  | Buena Interceptor Sewer Access Road Improvements | \$500,000 | (\$400,000) | \$400,000 | - | - | - | \$500,000 |
| 5501 | 2,3 |  | Buena Interceptor Sewer Improvements | \$1,758,686 | - | \$3,300,000 | \$3,300,000 | - | - | \$8,358,686 |
| 5544 | 2 |  | Buena Interceptor Sewer Realignment - East Segment | \$507,000 | \$1,400,000 | \$1,200,000 | \$1,200,000 | - | - | \$4,307,000 |
| 5215 | 2 |  | C Tank Access Road and Electrical Improvements | \$300,000 | - | - | - | - | - | \$300,000 |
| 5552 | 2 |  | Cannon Road Lift Station Improvements | \$765,000 | \$350,000 | - | - | - | - | \$1,115,000 |
| 5048 | 2 |  | Carlsbad Boulevard Waterline Replacement at Terramar | \$4,730,000 | - | - | - | - | - | \$4,730,000 |
| 5203 | 3 |  | Carlsbad Water Recycling Facility (Encina Capital Projects) | \$5,424,654 | \$516,000 | \$431,000 | \$188,000 | \$253,000 | \$274,000 | \$7,086,654 |
| 2516 | 3 |  | <i>Carlsbad Water Recycling Facility Improvements</i> | - | \$350,000 | - | - | - | - | \$350,000 |
| 5213 | 3 |  | Carlsbad Water Recycling Facility Irrigation and Landscape | \$35,000 | - | - | - | - | - | \$35,000 |
| 4749 | 3 |  | Carlsbad Water Recycling Facility Roof Replacement | \$549,024 | - | - | - | - | - | \$549,024 |
| 5007 | Citywide |  | Cathodic Protection Program | \$2,086,700 | \$290,000 | \$190,000 | \$190,000 | \$190,000 | - | \$2,946,700 |
| 5554 | 1 |  | Chinquapin Lift Station Improvements | \$1,220,000 | \$300,000 | - | - | - | - | \$1,520,000 |
| 2518 | 2 |  | <i>CMWD Building and Site Improvements</i> | - | \$600,000 | \$200,000 | - | - | - | \$800,000 |
| 5013 | 2 |  | College Boulevard - Cannon Road To Badger Lane (375 Zone) | \$278,383 | - | \$1,400,000 | - | - | - | \$1,678,383 |
| 5012 | 2 |  | College Boulevard - Cannon Road To Badger Lane (490 Zone) | \$312,600 | - | \$1,400,000 | - | - | - | \$1,712,600 |
| 5033 | 1 |  | Crestview Drive Transmission Main | \$605,000 | (\$434,000) | \$551,000 | - | - | - | \$722,000 |
| 5038 | 2 |  | Desalinated Water Flow Control Facility No. 5 | \$11,569,600 | (\$10,000,000) | - | - | - | - | \$1,569,600 |
| 201923 | 1 |  | DMP Facility AAA (Jefferson Street) | - | - | - | - | - | - | \$0 |
| 201924 | 1 |  | DMP Facility AAAA (Madison Street) | - | - | - | - | - | - | \$0 |
| 6609 | 1 |  | DMP Facility AC (Highland Drive Drainage Project) | - | - | - | - | - | - | \$0 |
| 201925 | 2 |  | DMP Facility AFA (Hidden Valley Drainage Restoration and | - | - | - | - | - | - | \$0 |
| 201926 | 2 |  | DMP Facility AFB (Calavera Hills Drainage Restoration and | - | - | - | - | - | - | \$0 |
| 201927 | 1 |  | DMP Facility BB 1 and 2 (Washington Street) | - | - | - | - | - | - | \$0 |
| 201928 | 1 |  | DMP Facility BCB (Magnolia Avenue) | - | - | - | - | - | - | \$0 |
| 201929 | 1 |  | DMP Facility BFB-L and BFB-1 (Tamarack and El Camino Real Plda | - | - | - | - | - | - | \$0 |
| 6622 | 1 |  | DMP Facility BFB-U (El Camino Real) | \$153,489 | - | - | - | - | - | \$153,489 |
| 201930 | 2 |  | DMP Facility BL-L (College Boulevard Bridge Reimbursement Plda "B") | - | - | - | - | - | - | \$0 |
| 201931 | 2 |  | DMP Facility BL-U (College Boulevard) | - | - | - | - | - | - | \$0 |
| 201932 | 2 |  | DMP Facility BM (Cantarini/College Boulevard Box Culvert) | - | - | - | - | - | - | \$0 |
| 201933 | 2 |  | DMP Facility BQ (Sunny Creek) | - | - | - | - | - | - | \$0 |
| 201934 | 2 |  | DMP Facility BR (Cantarini/College Boulevard Pipe Drainage) | - | - | - | - | - | - | \$0 |
| 201935 | 3 |  | DMP Facility C2 (Paseo Del Norte) | - | - | - | - | - | - | \$0 |
| 201936 | 3 |  | DMP Facility CA (Avenida Encinas) | - | - | - | - | - | - | \$0 |
| 201937 | 4 |  | DMP Facility DBA (Poinsettia Village) | - | - | - | - | - | - | \$0 |
| 201938 | 4 |  | DMP Facility DBB (Avenida Encinas) | - | - | - | - | - | - | \$0 |
| 201939 | 4 |  | DMP Facility DFA (Batiquitos Lagoon Stormwater Treatment) | - | - | - | - | - | - | \$0 |
| 201940 | 3 |  | DMP Facility DH (Altive Place Canyon Restoration) | - | - | - | - | - | - | \$0 |
| 6623 | Citywide |  | Drainage Master Plan Update | \$1,281,000 | - | - | - | - | - | \$1,281,000 |

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

ENTERPRISE PROJECTS (CONTINUED)

New projects in italics

| Project ID | District | Type | Project Name | Prior Appropriation | Requested 2024-25 | Estimated 2025-26 | Estimated 2026-27 | Estimated 2027-28 | Estimated 2028-29 | Estimated 5-Year Total |
|------------|----------|---|--|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|------------------------|
| 5553 | 2 |  | El Fuerte Lift Station Pump Addition | \$380,000 | \$45,000 | - | - | - | - | \$425,000 |
| 5801 | Citywide |  | Encina Capital Projects (EWPCF) | \$61,469,100 | \$8,601,300 | \$9,234,100 | \$8,917,300 | \$8,243,900 | \$8,471,600 | \$104,937,300 |
| 5539 | 2 |  | Faraday and El Camino Real Sewer Replacement - Orion to Palomar | \$2,840,000 | \$340,000 | - | - | - | - | \$3,180,000 |
| 5059 | 2 |  | Hydroelectric Generation at Water Facilities | \$461,000 | \$39,000 | - | - | - | - | \$500,000 |
| 5540 | 2 |  | Las Palmas Trunk Sewer | \$301,000 | - | \$290,000 | \$1,480,000 | \$1,480,000 | - | \$3,551,000 |
| 5035 | 1,3 |  | Limited Access Pipeline Relocation Program | \$2,701,000 | \$2,550,000 | \$600,000 | - | - | - | \$5,851,000 |
| 5009 | 2 |  | Maerle Facility Improvements | \$3,591,200 | \$200,000 | - | - | - | - | \$3,791,200 |
| 5001 | 2 |  | Maerle Reservoir Transmission Main | \$195,000 | - | \$540,000 | - | \$4,245,000 | - | \$4,980,000 |
| 5050 | 3 |  | Normally Closed Valve (Install Motorized Valve) | \$1,966,000 | - | - | - | - | - | \$1,966,000 |
| 5547 | 4 |  | North Batiquitos Access Road Improvement | \$389,800 | (\$63,800) | - | - | - | - | \$326,000 |
| 5536 | 4 |  | North Batiquitos Lift Station Forcemain Rehabilitation | \$75,000 | - | - | - | - | - | \$75,000 |
| 5520 | Citywide |  | Odor and Corrosion Prevention Program | \$320,000 | \$38,000 | - | - | - | - | \$358,000 |
| 5055 | 2 |  | Palomar Airport Waterline Realignment | \$2,333,000 | - | - | - | - | - | \$2,333,000 |
| 5556 | 2 |  | Poinsettia Lift Station Rehabilitation | \$650,000 | \$78,000 | - | - | - | - | \$728,000 |
| 5020 | Citywide |  | Pressure Reducing Station Program | \$6,431,040 | \$600,000 | \$600,000 | \$600,000 | \$600,000 | \$600,000 | \$9,431,040 |
| 5061 | 2 |  | Rancho Carlsbad Groundwater Supply | \$400,000 | (\$400,000) | - | - | - | - | \$0 |
| 5211 | Citywide |  | Recycled Water Condition Assessment Program | \$800,000 | - | \$50,000 | \$50,000 | \$50,000 | \$50,000 | \$1,000,000 |
| 5210 | 3 |  | Recycled Water Phase 3 - Reservoir | \$7,033,000 | - | - | - | - | - | \$7,033,000 |
| 5216 | 2 |  | Recycled Water Pipeline Replacement | \$350,000 | \$350,000 | \$350,000 | \$350,000 | \$350,000 | \$350,000 | \$2,100,000 |
| 5212 | Citywide |  | Recycled Water Valve and Appurtenance Replacement Program | \$380,000 | - | \$125,000 | \$125,000 | \$125,000 | \$125,000 | \$880,000 |
| 5024 | Citywide |  | Reservoir Condition Assessment and Repair Program | \$8,090,000 | - | - | - | - | - | \$8,090,000 |
| 5044 | Citywide |  | San Luis Rey Mission Basin Groundwater Supply | \$20,000 | (\$20,000) | - | - | - | - | \$0 |
| 5057 | |  | Santa Fe II Inlet Pipeline | \$529,650 | - | - | - | \$350,000 | - | \$879,650 |
| 5046 | 3 |  | Santa Fe II Reservoir Site Electrical Improvements | \$293,581 | \$40,000 | - | - | - | - | \$333,581 |
| 5542 | Citywide |  | SCADA Improvements | \$16,226,898 | \$1,010,000 | - | - | - | - | \$17,236,898 |
| 5513 | Citywide |  | Sewer Condition Assessment | \$1,658,000 | - | \$50,000 | - | \$100,000 | - | \$1,808,000 |
| 3840 | 2 |  | Sewer Lift Station Repairs and Upgrades | \$4,535,380 | \$165,000 | \$165,000 | \$165,000 | \$165,000 | \$165,000 | \$5,360,380 |
| 5548 | 3 |  | Sewer Line Capacity Improvements | \$1,400,000 | \$620,000 | \$944,000 | - | - | - | \$2,964,000 |
| 5546 | Citywide |  | Sewer Modeling | \$200,000 | - | - | - | - | - | \$200,000 |
| 5504 | Citywide |  | Sewer Monitoring Program (Capacity) | \$642,000 | \$44,000 | - | - | - | - | \$686,000 |
| 5503 | 1,2,3 |  | Sewer System Rehabilitation and Replacement | \$10,626,480 | \$2,000,000 | \$2,000,000 | \$2,000,000 | \$2,000,000 | \$2,000,000 | \$20,626,480 |
| 5008 | 2 |  | Tri-Agency Water Transmission Pipeline Replacement | \$2,328,970 | - | \$483,000 | - | \$4,018,000 | - | \$6,829,970 |
| 5549 | 2,3 |  | Vallejitos Interceptor Sewer Cleaning and CCTV | \$350,000 | \$500,000 | - | - | - | - | \$850,000 |
| 5550 | 2 |  | Villas Sewer Lift Station Replacement | \$1,329,000 | - | - | - | - | - | \$1,329,000 |
| 3492 | 2 |  | Vista Carlsbad Interceptor - Agua Hedionda LS and Forcemain (VC12- | \$33,410,970 | \$104,000 | \$75,000 | \$75,000 | \$75,000 | - | \$33,739,970 |
| 5535 | 1 |  | Vista Carlsbad Interceptor - Buena Vista Lift Station Improvements | \$382,000 | \$31,000 | \$665,000 | \$665,000 | \$22,000 | - | \$1,765,000 |
| 3950 | 1 |  | Vista Carlsbad Interceptor - Reach VC3 | \$130,000 | \$387,000 | \$405,000 | - | - | - | \$922,000 |
| 5551 | 2 |  | Vista Carlsbad Interceptor - Rehabilitation (VC1 and VC2) | \$231,000 | - | \$80,000 | \$140,000 | - | - | \$451,000 |
| 5555 | 2,3 |  | Vista/Carlsbad Interceptor - Point Repair Reaches (VC13 & VC14) | \$200,000 | \$2,800,000 | - | - | - | - | \$3,000,000 |
| 5051 | Citywide |  | Water Infrastructure Condition Assessment Program | \$2,600,000 | \$420,000 | \$420,000 | \$450,000 | \$450,000 | \$450,000 | \$4,790,000 |

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

ENTERPRISE PROJECTS (CONTINUED)

New projects in italics

| Project ID | District | Type | Project Name | Prior Appropriation | Requested 2024-25 | Estimated 2025-26 | Estimated 2026-27 | Estimated 2027-28 | Estimated 2028-29 | Estimated 5-Year Total |
|--------------|----------|---|---|----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|------------------------|
| 5058 | Citywide |  | Water Modeling | \$375,000 | - | - | - | - | - | \$375,000 |
| 3904 | Citywide |  | Water System Rehabilitation and Replacement | \$16,058,370 | \$3,000,000 | \$3,000,000 | \$3,000,000 | \$3,000,000 | \$3,000,000 | \$31,058,370 |
| 5019 | Citywide |  | Water Valve Repair/Replacement Program | \$8,820,000 | \$960,000 | \$960,000 | \$1,000,000 | \$1,000,000 | \$1,000,000 | \$13,740,000 |
| Total | | | | \$239,349,824 | \$17,410,500 | \$30,108,100 | \$23,895,300 | \$26,366,900 | \$16,835,600 | |

SUBSTANTIALLY COMPLETE (CLOSEOUT) PROJECTS

New projects in italics

| Project ID | District | Type | Project Name | Prior Appropriation | Requested 2024-25 | Estimated 2025-26 | Estimated 2026-27 | Estimated 2027-28 | Estimated 2028-29 | Estimated 5-Year Total |
|--------------|----------|---|--|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|------------------------|
| 5205 | Citywide |  | Abandon Potable Services (New Recycled Services) | \$1,175,825 | - | - | - | - | - | \$1,175,825 |
| 4745 | Citywide |  | Aviara and Hidden Canyon Parks Playground Safety Resurfacing | \$600,000 | - | - | - | - | - | \$600,000 |
| 3649 | 2 |  | Aviara Reimbursement Agreement | \$238,000 | - | - | - | - | - | \$238,000 |
| 4601 | 2 |  | Calavera Hills Community Park Gateway Improvements | \$1,407,850 | - | - | - | - | - | \$1,407,850 |
| 6096 | 2,3 |  | Carlsbad Boulevard Lane Reduction and Edge Striping | \$300,000 | - | - | - | - | - | \$300,000 |
| 4718 | 1 |  | City Hall Complex Refurbishment | \$1,144,000 | - | - | - | - | - | \$1,144,000 |
| 4081 | 3 |  | Dove Library Lighting Improvements | \$225,000 | - | - | - | - | - | \$225,000 |
| 6042 | 2 |  | El Camino Real and Cannon Road Intersection Improvements | \$4,197,123 | - | - | - | - | - | \$4,197,123 |
| 4060 | 4 |  | Fire Station 2 Replacement | \$14,433,882 | - | - | - | - | - | \$14,433,882 |
| 5526 | 1 |  | Foxes Landing Lift Station Wetwell and Pump Replacement | \$6,392,000 | - | - | - | - | - | \$6,392,000 |
| 5054 | 2 |  | Lake Calavera Outlet Improvements | \$1,436,001 | - | - | - | - | - | \$1,436,001 |
| 4602 | 3 |  | Leo Carrillo Ranch Park Phase 3 - Stables Restoration and Restroom | \$2,961,777 | - | - | - | - | - | \$2,961,777 |
| 4603 | 1 |  | Pine Avenue Park - Phase II (Community Building) | \$11,648,718 | - | - | - | - | - | \$11,648,718 |
| 4608 | 3 |  | Poinsettia Community Park - Phase 4 - Dog Park | \$2,838,140 | - | - | - | - | - | \$2,838,140 |
| 5045 | 3 |  | Poinsettia Lane - Cassia Road to Skimmer Court (Reimbursement) | \$600,000 | - | - | - | - | - | \$600,000 |
| 6057 | 1 |  | Public Beach Access Improvements (Ocean Street) | \$4,183,767 | - | - | - | - | - | \$4,183,767 |
| 6604 | 4 |  | Romeria Drainage Improvements | \$757,940 | - | - | - | - | - | \$757,940 |
| 4091 | 2 |  | Temporary Fire Station 7 | \$2,022,000 | - | - | - | - | - | \$2,022,000 |
| 4084 | 2 |  | The Crossings Golf Course Lake Liner Replacement | \$1,035,500 | - | - | - | - | - | \$1,035,500 |
| 6335 | 1 |  | Traffic Signal - Tamarack Avenue and Valley Street | \$502,370 | - | - | - | - | - | \$502,370 |
| 3886 | Citywide |  | Vista Carlsbad Interceptor - Lagoon Bridge Replacement (VC11B) | \$9,464,833 | - | - | - | - | - | \$9,464,833 |
| 3949 | Citywide |  | Vista Carlsbad Interceptor - Reach VC14 To VC15 | \$21,362,390 | - | - | - | - | - | \$21,362,390 |
| Total | | | | \$88,927,116 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM PROJECT ACCOUNTING

New projects in italics

| Project ID | District | Type | Project Name | Prior Appropriation | Requested 2024-25 | Estimated 2025-26 | Estimated 2026-27 | Estimated 2027-28 | Estimated 2028-29 | Estimated 5-Year Total |
|--------------|----------|------|--|---------------------|--------------------|-------------------|--------------------|-------------------|-------------------|------------------------|
| 4756 | | | Alga Norte Settlement Agreement | \$1,983,192 | - | - | - | - | - | \$1,983,192 |
| 201915 | | | CFD#1 Administration | - | \$110,000 | \$110,000 | \$110,000 | \$110,000 | \$110,000 | \$550,000 |
| 2510 | | | <i>Harding Street Sewer Improvements</i> | - | \$1,200,000 | - | - | - | - | \$1,200,000 |
| PA04 | | | Loan Repay - Park-in-Lieu NE to Public Facility Fee Fund | - | - | - | - | - | - | \$0 |
| PA02 | | | Loan Repay - Park-in-Lieu SW to Public Facility Fee Fund | - | - | - | - | - | - | \$0 |
| PA03 | | | Loan Repay - Sewer Conn to Sewer Repl | - | - | - | \$3,500,000 | - | - | \$3,500,000 |
| 4755 | | | New Village Arts Tenant Improvements | \$613,000 | - | - | - | - | - | \$613,000 |
| 4083 | | | Open Space and Trail Acquisition (Prop C) | \$4,015,000 | - | - | - | - | - | \$4,015,000 |
| PA06 | | | <i>Recycled Replacement to Recycled Operating</i> | - | \$1,500,000 | - | - | - | - | \$1,500,000 |
| 4743 | | | Safety Training Center Settlement | \$1,156,995 | - | - | - | - | - | \$1,156,995 |
| PA05 | | | Traffic Impact Fee Funds to CFD #1 | - | \$90,000 | \$90,000 | \$90,000 | \$90,000 | \$90,000 | \$450,000 |
| Total | | | | \$7,768,187 | \$2,900,000 | \$200,000 | \$3,700,000 | \$200,000 | \$200,000 | |

PROGRAM ADJUSTMENTS

▲ Completed, project account closed △ Combined, project scope incorporated into other existing projects ▼ Cancelled, project no longer warranted

| Project ID | District | Type | Project Name | Prior Appropriation | Requested 2024-25 | Estimated 2025-26 | Estimated 2026-27 | Estimated 2027-28 | Estimated 2028-29 | Estimated 5-Year Total |
|--------------|----------|------|--|---------------------|----------------------|-------------------|-------------------|-------------------|-------------------|------------------------|
| 6030 | 2 | | ▼ Camino Hills and Jackspar Drive Slope Stabilization | \$859,400 | (\$768,681) | - | - | - | - | \$90,719 |
| 201907 | 1 | | △ Carlsbad Boulevard Median - Tamarack Avenue to Pine Avenue | - | - | - | - | - | - | \$0 |
| 6068 | 1 | | △ Carlsbad Boulevard Pedestrian Lighting | \$1,325,000 | (\$1,254,934) | - | - | - | - | \$70,066 |
| 6111 | 1,2,3 | | △ Carlsbad Boulevard Roadway Configuration | \$2,000,000 | (\$2,000,000) | - | - | - | - | \$0 |
| 201917 | 1 | | ▼ Christiansen Way Improvements | - | - | - | - | - | - | \$0 |
| 4725 | 1 | | ▲ City Hall Exterior Refurbishment | \$2,250,000 | - | - | - | - | - | \$2,250,000 |
| 201921 | 1 | | △ Cole Library Replacement | - | - | - | - | - | - | \$0 |
| 4750 | 1 | | ▼ Cole Library Security Fencing | \$170,000 | (\$144,435) | - | - | - | - | \$25,565 |
| 201941 | 4 | | ▼ DMP Facility DQB (La Costa Town Center) | - | - | - | - | - | - | \$0 |
| 201942 | 3 | | ▼ DMP Facility DZ (Poinsettia Lane) | - | - | - | - | - | - | \$0 |
| 6056 | 2 | | ▲ El Camino Real/Agua Hedionda Creek Bridge Railing and Sidewalk | \$210,000 | - | - | - | - | - | \$210,000 |
| 3643 | Citywide | | △ El Camino Real Medians | \$1,600,310 | (\$352,000) | - | - | - | - | \$1,248,310 |
| 5043 | 1 | | ▲ Fire Flow Capacity System Improvements | \$625,000 | - | - | - | - | - | \$625,000 |
| 4748 | 3 | | ▲ Leo Carrillo Ranch Roof Repairs | \$1,450,000 | (\$80,000) | - | - | - | - | \$1,370,000 |
| 4741 | 1,3 | | ▲ Library Fire Alarm Panel Upgrades | \$180,000 | (\$39,990) | - | - | - | - | \$140,010 |
| 4739 | 1 | | ▲ New Village Arts Building Roof and Exterior Refurbishment | \$313,626 | (\$8,230) | - | - | - | - | \$305,396 |
| 4729 | 1 | | ▼ Ocean Street Restroom Facility | \$775,000 | (\$769,895) | - | - | - | - | \$5,105 |
| 6102 | 2,3 | | ▼ Palomar Airport Road and Avenida Encinas Growth | \$230,000 | (\$230,000) | - | - | - | - | \$0 |
| 6028 | 2 | | ▼ Palomar Airport Road and College Boulevard Improvements | \$1,295,500 | (\$735,901) | - | - | - | - | \$559,599 |
| 4092 | Citywide | | △ Public Works Storage Facility | \$99,000 | (\$99,000) | - | - | - | - | \$0 |
| 4063 | 1 | | △ Trail Connectivity to Tamarack State Beach (Prop C) | - | - | - | - | - | - | \$0 |
| 5052 | Citywide | | ▲ Water Loss Monitoring Program | \$167,089 | - | - | - | - | - | \$167,089 |
| Total | | | | \$13,549,925 | (\$6,483,066) | \$0 | \$0 | \$0 | \$0 | |

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM REQUESTED APPROPRIATION SUMMARY

| Fiscal Year | 2024-25 | 2025-26 | 2026-27 | 2027-28 | 2028-29 | Estimated 5-Year Total |
|--|---------------------|----------------------|---------------------|---------------------|---------------------|------------------------|
| Requested Appropriation | \$15,204,716 | \$65,974,100 | \$47,635,300 | \$43,677,900 | \$53,875,600 | \$226,367,617 |
| Estimated Future Costs | \$27,817,000 | \$62,780,000 | \$13,085,000 | \$17,484,000 | \$5,202,000 | 126,368,000 |
| Total: Requested Appropriation + Future Costs | \$43,021,716 | \$128,754,100 | \$60,720,300 | \$61,161,900 | \$59,077,600 | \$352,735,616 |

Requested Appropriation does not include construction amounts for Strategic Plan and Critical Need projects. It does include full amounts for Maintenance and Enterprise projects as shown.

PERSONNEL ALLOCATIONS

| Department | Adopted Budget 2021-22 | Adopted Budget 2022-23 | Adopted Budget 2023-24 | Preliminary Budget 2024-25 |
|--|------------------------------|------------------------------|------------------------------|----------------------------------|
| City Attorney | 8.00 | 8.00 | 8.00 | 8.00 |
| City Clerk Services | 7.00 | 7.00 | 7.00 | 6.00 |
| City Council | 2.00 | 2.00 | 2.00 | 1.00 |
| City Manager | 7.00 | 7.00 | 7.00 | 6.00 |
| City Treasurer | 1.00 | 1.00 | 1.00 | 1.00 |
| Communication & Engagement | 7.00 | 9.00 | 9.00 | 9.00 |
| Administrative Services - Administration | 3.00 | 3.00 | 3.00 | 3.00 |
| Finance | 28.00 | 26.00 | 26.00 | 26.00 |
| Human Resources | 17.00 | 18.00 | 18.00 | 17.00 |
| Information Technology | 37.00 | 43.00 | 43.00 | 48.00 |
| Innovation & Economic Development | 4.00 | 9.00 | 9.00 | 2.00 |
| Community Services - Administration | 3.00 | 3.00 | 2.00 | 2.00 |
| Community Development | 53.00 | 52.00 | 52.00 | 51.00 |
| Housing & Homeless Services | 14.00 | 16.00 | 16.00 | 16.00 |
| Library & Cultural Arts | 52.50 | 51.00 | 53.00 | 51.00 |
| Parks & Recreation | 55.00 | 59.00 | 59.00 | 58.00 |
| Fire | 111.00 | 123.00 | 124.00 | 124.00 |
| Police | 186.00 | 187.00 | 187.00 | 187.00 |
| Public Works | 177.75 | 182.75 | 181.75 | 180.75 |
| Total Full-Time Personnel | 773.25 | 806.75 | 807.75 | 796.75 |
| Hourly Full-Time Equivalent Personnel | 193.81 | 180.90 | 167.84 | 166.79 |
| Total | 967.06 | 987.65 | 975.59 | 963.54 |

Note: The figures presented above include various reorganizations and personnel transfers between departments.

FIVE-YEAR SCHEDULE OF PROJECTS BY FUND

| Funding Source Project Name | Connected | | Requested | Estimated | Estimated | Estimated | Estimated | Estimated |
|--|------------------|------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| | Carlsbad Goal | Prior Appropriation | Year 1 2024-25 | Year 2 2025-26 | Year 3 2026-27 | Year 4 2027-28 | Year 5 2028-29 | Total Funding |
| Technology Investment Capital Fund | | | | | | | | |
| AI Assessment | PCDT | \$ - | \$ - | \$ 40,000 | \$ - | \$ - | \$ - | \$ 40,000 |
| Audio Visual Upgrades | FVCEC | 825,000 | - | 100,000 | 100,000 | 100,000 | 100,000 | 1,225,000 |
| Billiards Room Membership Infrastructure | PSSC | - | 12,000 | - | - | - | - | 12,000 |
| Business Process Automation | BCDDM | 300,000 | - | - | - | - | - | 300,000 |
| Citywide Validated ID File Transfer | PSSC | - | - | 4,200 | - | - | - | 4,200 |
| Civic Engagement with Open Data | EAT | 198,000 | - | 18,000 | 18,000 | 18,000 | 18,000 | 270,000 |
| Command Central A/V Infrastructure | PSSC | - | - | 200,000 | - | - | - | 200,000 |
| Computer Aided Dispatch (CAD) | PSSC | 1,580,000 | - | - | - | - | - | 1,580,000 |
| Consolidation & Replacement of Core Systems | PCDT | 2,400,000 | 3,000,000 | 3,000,000 | 1,000,000 | - | - | 9,400,000 |
| Construction Waste Management Tracking | PSSC | - | 20,000 | - | - | - | - | 20,000 |
| Cyber Security Program Development | PSSC | 550,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 1,050,000 |
| Data Governance and Operational Analytics | BCDDM | 405,000 | 18,000 | 18,000 | 18,000 | 18,000 | 18,000 | 495,000 |
| Digital Information Network | PCDT | 5,525,584 | 500,000 | - | - | - | - | 6,025,584 |
| Discovery Management Assessment | BCDDM | 30,000 | - | 140,000 | - | - | - | 170,000 |
| Enterprise Asset Management System | PCDT | 1,600,000 | - | - | - | - | - | 1,600,000 |
| Expansion of Yardi | EAT | 30,000 | - | - | - | - | - | 30,000 |
| Facility Monitoring and Analytics | BCDDM | 50,000 | 25,000 | 25,000 | - | - | - | 100,000 |
| Facility Security Master Plan | PSSC | 200,000 | - | 721,000 | 311,000 | 438,000 | 222,000 | 1,892,000 |
| Fleet Telematics | PCDT | 175,916 | - | - | - | - | - | 175,916 |
| Guest Traffic and Facility Usage Analytics | BCDDM | 50,000 | 25,000 | 25,000 | - | - | - | 100,000 |
| Live 911 | PSSC | 66,380 | - | - | - | - | - | 66,380 |
| Major Incident/Special Event Management System | PSSC | - | - | 20,000 | - | - | - | 20,000 |
| Narcotic Safe Migration | PSSC | - | 15,000 | - | - | - | - | 15,000 |
| Online Permitting/Electronic Reviews (E-Reviews) | EAT | 645,000 | - | - | - | - | - | 645,000 |
| Outdoor Wireless Study | FVCEC | 100,000 | - | - | - | - | - | 100,000 |
| Patron Print/Copy/PC Management | EAT | 88,000 | - | - | - | - | - | 88,000 |
| Payment Card Industry (PCI) Compliance | PCDT | - | 62,000 | - | - | - | - | 62,000 |
| Police Records Management Migration | PSSC | - | - | 200,000 | - | - | - | 200,000 |
| Professional Technical Services for Data Project Delivery | BCDDM | 140,000 | 70,000 | 70,000 | 70,000 | 70,000 | 70,000 | 490,000 |
| Record Digitization | EAT | 100,000 | - | - | - | - | - | 100,000 |
| Remote Hold Pickup Locker | EAT | - | - | 40,000 | - | - | - | 40,000 |
| RFID Replacement | PCDT | - | 600,000 | - | - | - | - | 600,000 |
| Risk Management Solution Assessment | PCDT | - | 40,000 | - | - | - | - | 40,000 |
| Staff Managed Print | PCDT | 700,000 | - | - | - | - | - | 700,000 |
| Station Alerting Equipment Replacement | PCDT | - | 500,000 | - | - | - | - | 500,000 |
| Tightrope | PCDT | - | - | 35,000 | - | - | - | 35,000 |
| Virtual Permitting Counter (OpenCounter) | EAT | 61,000 | (61,000) | - | - | - | - | - |
| Virtual Reality (VR) Training | PSSC | - | 75,000 | - | - | - | - | 75,000 |
| Technology Investment Capital Fund Total | | 15,819,880 | 5,001,000 | 4,756,200 | 1,617,000 | 744,000 | 528,000 | 28,466,080 |
| Information Technology Replacement Fund | | | | | | | | |
| Annual Hardware and Infrastructure Replacement | ITRF | 1,021,742 | 1,209,044 | 1,100,000 | 1,050,000 | 1,500,000 | 1,200,000 | 7,080,786 |
| Information Technology Replacement Fund Total | | 1,021,742 | 1,209,044 | 1,100,000 | 1,050,000 | 1,500,000 | 1,200,000 | 7,080,786 |
| Utilities Enterprise Funds (Operating or Capital) | | | | | | | | |
| Utility Billing Portal | UEF | 90,000 | - | - | - | - | - | 90,000 |
| Total Utilities Enterprise Funds (Operating or Capital) | | 90,000 | - | - | - | - | - | 90,000 |
| Funding Source Not Identified | | | | | | | | |
| Police Body Camera Replacement | PSSC | - | - | - | - | 500,000 | - | 500,000 |
| Police In-car Video Replacement | PSSC | - | - | - | - | 550,000 | - | 550,000 |
| Funding Source Not Identified Total | | - | - | - | - | 1,050,000 | - | 1,050,000 |
| ProjectsTotal | | \$16,931,622 | \$ 6,210,044 | \$ 5,856,200 | \$ 2,667,000 | \$ 3,294,000 | \$ 1,728,000 | \$36,686,866 |

Connected Carlsbad Goal Abbreviations

- Build Capacity for Data-driven Decision Making = BCDDM
- Enhance Accessibility and Transparency = EAT
- Foster a Vibrant Civic Engagement Culture = FVCEC
- Promote Security and Sustainability through Connectivity = PSSC
- Pursue Communitywide Digital Transformation = PCDT

PLANNED MAJOR CAPITAL OUTLAY ITEMS FISCAL YEAR 2024-25

(Greater than \$10,000)

| Department | Item Description | Quantity | One-Time Cost | |
|-------------------|---|-----------------------------------|--------------------|--------------------|
| Golf Course | Dining Room Chairs | 1 | 50,000 | |
| | Fencing Replacement | 1 | 60,000 | |
| | Bunker Renovations | 1 | 60,000 | |
| | Cath Path Repairs | 1 | 60,000 | |
| | Banquet & Kitchen Equipment | 1 | 15,000 | |
| | Concrete Cap Replacements: Clubhouse & GCM Building | 1 | 25,000 | |
| | Clubhouse & GCM Building Paint - Interior | 1 | 40,000 | |
| | Clubhouse & GCM Building Paint - Exterior | 1 | 40,000 | |
| | Reslurry Parking Lot | 1 | 50,000 | |
| | GCM Equipment - Greens Mowers | 1 | 77,000 | |
| | GCM Equipment - Set Up Carts | 1 | 28,000 | |
| | Tree Replacement | 1 | 40,000 | |
| | Bathroom Updates: Snack Bar & Golf Course | 1 | 15,000 | |
| | GCM Building Netting: Planning & Permitting | 1 | 25,000 | |
| | Leveling of Tee Boxes | 1 | 60,000 | |
| | Resodding of Green Collars | 1 | 60,000 | |
| | Driving Range Grass Tee Expansion | 1 | 60,000 | |
| | Cart Barn: Fluorescent Light Conversion to LED | 1 | 25,000 | |
| | Canyons Patio Bromic Heater Installation | 1 | 60,000 | |
| | | Golf Course Subtotal | 19 | \$850,000 |
| Fleet Replacement | Community Development: Pickup Truck | 3 | 165,000 | |
| | Fire: Fire Engines | 2 | 2,150,722 | |
| | Fire: Pickup Truck | 1 | 61,207 | |
| | Fire: Ambulance | 1 | 349,800 | |
| | Library & Cultural Arts: Sedan | 1 | 37,178 | |
| | Parks & Recreation: Pickup Truck | 5 | 165,000 | |
| | Police: Sedan | 2 | 80,000 | |
| | Police: Utility Vehicles | 11 | 832,074 | |
| | Police: Pickup Truck | 1 | 65,000 | |
| | Public Works: Pickup Truck | 7 | 570,409 | |
| | Public Works: Cargo Van | 2 | 122,184 | |
| | | Fleet Replacement Subtotal | 36 | \$4,598,574 |
| | Information Technology Replacement | Firewall | 1 | 150,850 |
| Infrastructure | | 5 | 170,676 | |
| Router | | 1 | 15,527 | |
| Switches | | 4 | 91,494 | |
| | Information Technology Subtotal | 11 | \$428,547 | |
| | Major Capital Outlay Grand Total | 66 | \$5,877,121 | |

*Major Capital Outlay only includes items of \$10,000 or greater.

RESOLUTION NO.

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CARLSBAD MUNICIPAL WATER DISTRICT OF THE CITY OF CARLSBAD, CALIFORNIA, ADOPTING THE WATER DISTRICT'S FINAL OPERATING BUDGET, STRATEGIC DIGITAL TRANSFORMATION INVESTMENT PROGRAM AND CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEAR 2024-25 AND ESTABLISHING CONTROLS ON CHANGES IN APPROPRIATIONS FOR BUDGET FUNDS

WHEREAS, the Board of Directors of the Carlsbad Municipal Water District of the City of Carlsbad, California, has reviewed the proposed final Operating Budget, Strategic Digital Transformation Investment Program and Capital Improvement Program for Fiscal Year (FY) 2024-25 and has held such public hearings as are necessary prior to the adoption of the final budgets.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Carlsbad Municipal Water District of the City of Carlsbad, California, as follows:

1. That the above recitations are true and correct.
2. That certain documents now on file in the Office of the City Clerk of the City of Carlsbad, entitled "Fiscal Year 2024-25 Preliminary Operating Budget, Strategic Digital Transformation Investment Program and Capital Improvement Program" presented at the Joint Special Meeting on May 21, 2024 as Exhibit 6 to Item No. 7, as amended, if necessary, in accordance with Attachments A and B to this Exhibit 2 are adopted as the final Operating Budget, Strategic Digital Transformation Investment Program and Capital Improvement Program for the Carlsbad Municipal Water District for FY 2024-25 along with the program options and adjustments, if any, determined by the Board of Directors as set forth in the minutes of this Joint Special Meeting on June 18, 2024.
3. That the amounts reflected as estimated revenues for FY 2024-25 as shown in Attachment A are adopted as the budgeted revenues for FY 2024-25.
4. That the amounts designated as FY 2024-25 Budgets in Attachments A and B to this Exhibit 2 and the City of Carlsbad's estimated share of the FY 2024-25 Operating and Capital Budget of Encina Wastewater Authority attributable to the Carlsbad Water Recycling Facility as presented in Attachment C to this Exhibit 2 are appropriated to the fund for which they are designated, either operating or capital improvement, and such appropriation shall not be increased except as provided in this resolution.

5. That total appropriations may only be increased or decreased by the Board of Directors by passage of a resolution amending the budget except as provided in this resolution.
6. That the following controls are placed on the use and transfer of budget funds:
 - A. No expenditure of funds shall be authorized unless sufficient funds have been appropriated by the Board of Directors or Executive Manager as described below.
 - i. The Executive Manager may authorize all transfers of funds from account to account within the same fund.
 - ii. The Executive Manager may authorize budget adjustments involving offsetting revenues and expenditures; the Executive Manager may authorize increases in an appropriation for a specific purpose where the appropriation is offset by unbudgeted revenue designated for the specific purpose.
 - iii. The Executive Manager may authorize increases in purchased water appropriations in an amount equal to the same percent that water sales exceed the amount of the original revenue estimate.
 - iv. The Executive Manager may authorize budget adjustments to increase the appropriation for unforeseen legal expenses and liabilities.
 - v. The Executive Manager may delegate the authority given to the Executive Manager under this resolution.
 - B. The Board of Directors must authorize any increase in the number of authorized permanent personnel positions chargeable to the water and recycled water enterprise funds above the level identified in the final Budget. The Executive Manager may authorize the hiring of temporary or part time staff chargeable to the water and recycle water enterprise funds as necessary within the limits imposed by the controls listed above.
7. That all appropriations for outstanding encumbrances as of June 30, 2024 are continued into FY 2024-25 for such contracts and obligations.
8. That interest earned on grants may be appropriated during the year for the purpose for which the grant was received.
9. That all appropriations for Capital Improvement Projects remaining unexpended at June 30, 2024, are appropriated to FY 2024-25 in their respective project budgets.

10. That all appropriations in the Strategic Digital Transformation Investment Program remaining unexpended at June 30, 2024, are appropriated to FY 2024-25 in their respective project budgets.
11. That all appropriations in the Operating Budget remaining unexpended at June 30, 2024 related to grant awards received or expected for projects that are continuing into the next fiscal year are appropriated to FY 2024-25.

PASSED, APPROVED AND ADOPTED at a Joint Special Meeting of the Board of Directors of the Carlsbad Municipal Water District, the City Council of the City of Carlsbad, the Board of Directors of the Carlsbad Public Financing Authority, the Community Development Commission, and the City Council as Successor Agency to the Carlsbad Redevelopment Agency held on the ____ day of _____ 2024, by the following vote, to wit:

AYES:

NAYS:

ABSTAIN:

ABSENT:

KEITH BLACKBURN, President

SHERRY FREISINGER, Secretary
(SEAL)

CARLSBAD MUNICIPAL WATER DISTRICT CAPITAL IMPROVEMENT PROJECTS

| WATER CONNECTION - RECYCLED | PRIOR YEARS | YEAR 1 2024-25 | YEAR 2 2025-26 | YEAR 3 2026-27 | YEAR 4 2027-28 | YEAR 5 2028-29 | YEAR 6-15 2030-39 |
|---|----------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------|
| BEGINNING FUND BALANCE | N/A | (14,978,642) | 59,182 | 59,182 | 59,182 | 59,182 | 59,182 |
| REVENUES | | | | | | | |
| Recycled Water Loans and Grants | | 15,387,825 | - | - | - | - | - |
| Total Revenues | N/A | 15,387,825 | - | - | - | - | - |
| CAPITAL PROJECTS | | | | | | | |
| Carlsbad Water Recycling Facility Improvements | \$ - | 350,000 | - | - | - | - | - |
| Carlsbad Water Recycling Facility (Encina Capital Projects) | - | - | - | - | - | - | - |
| C-Tank Access Road Repair and Electrical Improvements | 50,000 | - | - | - | - | - | - |
| Total Project Expenditures | 50,000 | 350,000 | - | - | - | - | - |
| ENDING FUND BALANCE | N/A | 59,182 | 59,182 | 59,182 | 59,182 | 59,182 | 59,182 |

| WATER REPLACEMENT - POTABLE | PRIOR YEARS | YEAR 1 2024-25 | YEAR 2 2025-26 | YEAR 3 2026-27 | YEAR 4 2027-28 | YEAR 5 2028-29 | YEAR 6-15 2030-39 |
|--|----------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------|
| BEGINNING FUND BALANCE | N/A | 16,875,418 | 16,708,987 | 17,066,580 | 18,886,056 | 13,624,018 | 14,675,451 |
| REVENUES | | | | | | | |
| Transfer from Water Operating Fund | | 6,659,237 | 6,388,592 | 6,459,476 | 6,391,962 | 6,451,433 | 64,594,191 |
| Total Revenues | N/A | 6,659,237 | 6,388,592 | 6,459,476 | 6,391,962 | 6,451,433 | 64,594,191 |
| CAPITAL PROJECTS | | | | | | | |
| Abandon Potable Services (New Recycled Services) | \$ 1,175,827 | - | - | - | - | - | - |
| Carlsbad Boulevard Waterline Replacement at Terramar | 4,730,002 | - | - | - | - | - | - |
| Carlsbad Municipal Water District Building and Site Improvements | - | 300,000 | 100,000 | - | - | - | - |
| Carlsbad Water Recycling Facility (Encina Capital Projects) | 599,943 | - | - | - | - | - | - |
| Catholic Protection Program | 1,986,702 | 190,000 | 190,000 | 190,000 | 190,000 | - | 540,000 |
| Crestview Drive Transmission Main | 605,000 | (605,000) | - | - | - | - | - |
| El Camino Real Widening - Arenal Road to La Costa Avenue | - | - | - | - | - | - | - |
| Fire Flow Capacity System Improvements | 625,000 | - | - | - | - | - | - |
| Limited Access Pipeline Relocation Program | 2,701,000 | 1,428,000 | 600,000 | - | - | - | - |
| Maerle Facility Improvements | 3,591,201 | 200,000 | - | - | - | - | - |
| Maerle Reservoir Solar Project | 249,170 | 232,000 | - | - | - | - | - |
| Maerle Reservoir Transmission Main | 195,001 | - | 278,000 | - | 2,396,000 | - | - |
| Normally Closed Valve (Install Motorized Valve) | 1,966,000 | - | - | - | - | - | - |
| Orion Center | 500,000 | (321,333) | - | - | - | - | - |
| Palomar Airport Waterline Realignment | 2,333,000 | - | - | - | - | - | - |
| Pressure Reducing Station Program | 6,431,037 | - | - | - | 600,000 | 600,000 | 6,000,000 |
| Rancho Carlsbad Groundwater Supply | 200,000 | (200,000) | - | - | - | - | 1,000,000 |
| Recycled Water Phase 3 - Reservoir | 180,002 | - | - | - | - | - | - |
| Reservoir Repair and Maintenance Program | 7,890,000 | - | - | - | - | - | 6,680,000 |
| San Luis Rey Mission Basin Groundwater Supply | - | - | - | - | - | - | - |
| Santa Fe II Inlet Pipeline | 529,650 | - | - | - | - | 350,000 | 2,020,000 |
| Santa Fe II Reservoir Site Electrical Improvements | 293,581 | 40,000 | - | - | - | - | - |
| SCADA Improvements | 9,545,600 | 532,000 | - | - | - | - | - |
| Tri-Agency Water Transmission Pipeline Replacement | 2,328,973 | - | 483,000 | - | 4,018,000 | - | 5,186,000 |
| Valley and Magnolia Complete Streets | 71,000 | 650,000 | - | - | - | - | - |
| Water Infrastructure Condition Assessment Program | 2,600,001 | 420,000 | 420,000 | 450,000 | 450,000 | 450,000 | 4,730,000 |
| Water Loss Monitoring Program | 167,088 | - | - | - | - | - | - |
| Water System Rehabilitation and Replacement | 16,058,372 | 3,000,000 | 3,000,000 | 3,000,000 | 3,000,000 | 3,000,000 | 40,970,000 |
| Water Valve Repair/Replacement Program | 8,819,999 | 960,000 | 960,000 | 1,000,000 | 1,000,000 | 1,000,000 | 10,760,000 |
| Total Project Expenditures | 76,373,150 | 6,825,667 | 6,031,000 | 4,640,000 | 11,654,000 | 5,400,000 | 77,886,000 |
| ENDING FUND BALANCE | N/A | 16,708,987 | 17,066,580 | 18,886,056 | 13,624,018 | 14,675,451 | 1,383,642 |

| WATER REPLACEMENT - RECYCLED | PRIOR YEARS | YEAR 1 2024-25 | YEAR 2 2025-26 | YEAR 3 2026-27 | YEAR 4 2027-28 | YEAR 5 2028-29 | YEAR 6-15 2030-39 |
|--|----------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------|
| BEGINNING FUND BALANCE | N/A | 13,363,612 | 10,572,599 | 9,576,599 | 10,363,599 | 11,085,599 | 11,936,599 |
| REVENUES | | | | | | | |
| Transfer from Recycled Water Operating Fund | | - | - | 1,500,000 | 1,500,000 | 1,650,000 | 16,500,000 |
| Total Revenues | N/A | - | - | 1,500,000 | 1,500,000 | 1,650,000 | 16,500,000 |
| CAPITAL PROJECTS | | | | | | | |
| C-Tank Access Road Repair and Electrical Improvements | \$ 250,000 | - | - | - | - | - | - |
| Carlsbad Municipal Water District Building and Site Improvements | - | 120,000 | 40,000 | - | - | - | - |
| Carlsbad Water Recycling Facility (Encina Capital Projects) | 4,824,711 | 516,000 | 431,000 | 188,000 | 253,000 | 274,000 | 3,290,000 |
| Carlsbad Water Recycling Facility Improvements | - | - | - | - | - | - | - |
| Carlsbad Water Recycling Facility Irrigation and Landscape | 35,000 | - | - | - | - | - | - |
| Carlsbad Water Recycling Facility Roof Replacement | 549,025 | - | - | - | - | - | - |
| Catholic Protection Program | 100,000 | 100,000 | - | - | - | - | - |
| Orion Center | 199,999 | (192,987) | - | - | - | - | - |
| Recycled Water Condition Assessment Program | 800,001 | - | 50,000 | 50,000 | 50,000 | 50,000 | 590,000 |
| Recycled Water Phase 3 - Reservoir | 6,852,997 | - | - | - | - | - | - |
| Recycled Water Pipeline Replacement | 350,000 | 350,000 | 350,000 | 350,000 | 350,000 | 350,000 | 5,060,000 |
| Recycled Water Valve and Appurtenance Replacement Program | 380,000 | - | 125,000 | 125,000 | 125,000 | 125,000 | 1,330,000 |
| Transfer to Recycled Water Operating Fund | - | 1,500,000 | - | - | - | - | - |
| Reservoir Condition Assessment and Repair Program | 200,000 | - | - | - | - | - | - |
| SCADA Improvements | 1,996,399 | 398,000 | - | - | - | - | - |
| Total Project Expenditures | 16,538,133 | 2,791,013 | 996,000 | 713,000 | 778,000 | 799,000 | 10,270,000 |
| ENDING FUND BALANCE | N/A | 10,572,599 | 9,576,599 | 10,363,599 | 11,085,599 | 11,936,599 | 18,166,599 |

| WATER CONNECTION - POTABLE | | | | | | | |
|--|-------------------|--------------------|-------------------|-------------------|-------------------|-------------------|----------------------|
| | PRIOR YEARS | YEAR 1 2024-25 | YEAR 2 2025-26 | YEAR 3 2026-27 | YEAR 4 2027-28 | YEAR 5 2028-29 | YEAR 6-15 2030-39 |
| BEGINNING FUND BALANCE | N/A | 26,911,861 | 36,946,558 | 35,709,223 | 36,989,253 | 36,740,479 | 38,671,725 |
| REVENUES | | | | | | | |
| Developer Fees | | 1,826,697 | 2,975,665 | 1,880,029 | 1,600,226 | 1,931,246 | 17,179,087 |
| Total Revenues | N/A | 1,826,697 | 2,975,665 | 1,880,029 | 1,600,226 | 1,931,246 | 17,179,087 |
| CAPITAL PROJECTS | | | | | | | |
| College Boulevard - Cannon Road To Badger Lane (375 Zone) | \$ 278,383 | - | 1,400,000 | - | - | - | - |
| College Boulevard - Cannon Road To Badger Lane (490 Zone) | 312,600 | - | 1,400,000 | - | - | - | - |
| Crestview Drive Transmission Main | - | 171,000 | 551,000 | - | - | - | - |
| Desalinated Water Flow Control Facility No. 5 | 11,569,601 | (10,000,000) | - | - | - | - | - |
| Hydroelectric Generation at Water Facilities | 461,000 | 39,000 | - | - | - | - | - |
| Limited Access Pipeline Relocation Program | - | 1,122,000 | - | - | - | - | - |
| Maerkle Reservoir Transmission Main | - | - | 262,000 | - | 1,849,000 | - | - |
| Palomar Airport Waterline Realignment | - | - | - | - | - | - | - |
| Poinsettia Lane - Cassia Road to Skimmer Court (Reimbursement Agreement) | 600,000 | - | - | - | - | - | - |
| Pressure Reducing Station Program | - | 600,000 | 600,000 | 600,000 | - | - | - |
| Rancho Carlsbad Groundwater Supply | 200,000 | (200,000) | - | - | - | - | 1,000,000 |
| San Luis Rey Mission Basin Groundwater Supply | 20,000 | (20,000) | - | - | - | - | 500,000 |
| SCADA Improvements | - | 80,000 | - | - | - | - | - |
| Water Modeling | 375,000 | - | - | - | - | - | - |
| Water System Rehabilitation and Replacement | - | - | - | - | - | - | - |
| Total Project Expenditures | 13,816,585 | (8,208,000) | 4,213,000 | 600,000 | 1,849,000 | - | 1,500,000 |
| ENDING FUND BALANCE | N/A | 36,946,558 | 35,709,223 | 36,989,253 | 36,740,479 | 38,671,725 | 54,350,812 |

PUBLIC WORKS | UTILITIES: POTABLE WATER OPERATIONS

| | 2021-22 Actual | 2022-23 Actual | 2023-24 Budget | 2024-25 Budget |
|------------------------------------|----------------------|----------------------|----------------------|----------------------|
| Personnel Services | | | | |
| Salaries & Wages | \$ 2,775,502 | \$ 2,989,633 | \$ 3,297,868 | \$ 3,377,622 |
| Retirement Benefits | 777,841 | 660,682 | 722,595 | 834,310 |
| Health Insurance | 539,133 | 571,740 | 603,202 | 498,021 |
| Other Personnel Expenses | (934,811) | 388,232 | 159,114 | 195,972 |
| Personnel Services Subtotal | 3,157,665 | 4,610,287 | 4,782,779 | 4,905,925 |
| Operating Expenses | | | | |
| Professional & Contract Services | 7,250,138 | 7,541,456 | 9,205,538 | 9,416,330 |
| Supplies & Materials | 26,320,138 | 26,280,782 | 31,440,899 | 34,565,384 |
| Repair & Maintenance | 384,355 | 223,572 | 290,050 | 458,550 |
| Interdepartmental Charges | 2,964,704 | 3,160,653 | 3,765,584 | 3,475,547 |
| Other Operating Expenses | 4,222,292 | 5,213,523 | 5,271,353 | 5,333,055 |
| Capital Outlay | 16,957 | 64,415 | 3,600 | 3,600 |
| Operating Expenses Subtotal | 41,158,584 | 42,484,401 | 49,977,024 | 53,252,466 |
| TOTAL EXPENDITURES | \$ 44,316,249 | \$ 47,094,688 | \$ 54,759,803 | \$ 58,158,391 |
| Full Time Positions | 30.55 | 30.95 | 31.05 | 31.15 |
| Hourly/FTE Positions | 0.20 | 0.00 | 0.00 | 0.00 |
| <i>Account:</i> | <i>5016310</i> | <i>Fund:</i> | <i>Enterprise</i> | |

ABOUT

To ensure safe, high-quality drinking water is available to Carlsbad Municipal Water District customers on-demand, CMWD provides ongoing operation and maintenance of the following: nine storage reservoirs or tanks, 457 miles of pipeline, 17 pressure zones, 71 pressure regulating stations, three pumping stations, approximately 14,300 valves, 4,500 fire hydrants and 29,500 potable meters. CMWD purchases potable water from its wholesale water provider, San Diego County Water Authority, which includes desalinated water from the Carlsbad Desalination Plant. CMWD implements a water asset management plan to minimize the total cost of owning and operating utility assets while continuing to deliver high levels of service at acceptable levels of risk.

SERVICES

- Operate and maintain reservoirs, pressure regulating stations, pump stations, transmission and distribution pipelines, valves, meters and other appurtenances
- Deliver reliable, safe drinking water and fire flow demand
- Comply with all water-related health, safety and environmental regulations including state and federal drinking water standards for water quality sampling and reporting
- Implement effective water conservation and rebate programs, including public education, leak detection studies, leak repair and compliance with conservation laws
- Work with other water agencies and the San Diego County Water Authority on regional water-related projects and budgets

RECENT ACCOMPLISHMENTS

- Completed construction of the Downtown and Terramar small diameter water pipeline replacement project
- Completed the inventory of lead service lines to comply with EPA’s recent Lead and Copper Rule regulations
- Protected the potable water supply by testing approximately 285 city backflow devices and conducting 158 cross-connection tests
- Completed the design to replace broken or malfunctioning valves at 20 operationally critical locations to control flow and minimize disruption of service during shutdowns
- Substantially completed construction of the Palomar Airport water line replacement project
- Initiated the first phase of the Supervisory Control and Data Acquisition (SCADA) replacement project to improve remote monitoring and control of critical water infrastructure
- Completed scheduled inspection of reservoirs to inform future maintenance and updated over 8,000 malfunctioning meter-data transmitters to improve efficiency and accuracy

GOALS

- Minimize costs to customers while continuing to provide high levels of service at acceptable risk and meet all state and federal water quality standards for safe drinking water
- Optimize asset management by increasing the use of technology to improve and manage the infrastructure system more efficiently and effectively
- Update the cost of services study to forecast financial needs and inform future rate adjustments
- Initiate an update of the 2020 Risk and Resilience Assessment as required by the Environmental Protection Agency
- Update the 2020 Urban Water Management Plan per state regulations
- Implement new regulations for water use efficiency standards issued by the Department of Water Resources and the State Water Resources Control Board
- Proactively conduct leak detection surveys to identify where pipeline repairs may be needed
- Update the 2019 Potable Water Master Plan to evaluate the water distribution system and inform operational modifications for better system performance, reliability and redundancy and to identify system capacity needs for future growth
- Complete construction of the Carlsbad Boulevard at Terramar water main line replacements
- Complete construction of pressure regulating stations at El Fuerte Street and at Melrose Drive and Poinsettia Lane
- Stay within the industry benchmark for water main breaks of 3.4 to 19.4 breaks per 100 miles of pipeline, or less, per the American Water Works Association

| Performance Measure | FY 2023 Actual | FY 2024 Estimated | FY 2025 Projected | Benchmark | Related Strategic Plan Goal |
|---|----------------|-------------------|-------------------|-----------|-----------------------------|
| Pipeline breaks per 100 miles of pipe | 0.66 | <3.4 | <3.4 | 3.4-19.4 | Quality of Life & Safety |
| Percentage of annual drinking water quality standards met | 100% | 100% | 100% | 100% | Quality of Life & Safety |

PUBLIC WORKS |
UTILITIES: RECYCLED WATER OPERATIONS

| | 2021-22 Actual | 2022-23 Actual | 2023-24 Budget | 2024-25 Budget |
|------------------------------------|---------------------|----------------------|----------------------|----------------------|
| Personnel Services | | | | |
| Salaries & Wages | \$ 1,040,554 | \$ 1,237,172 | \$ 1,310,203 | \$ 1,372,294 |
| Retirement Benefits | 350,713 | 290,526 | 266,704 | 330,041 |
| Health Insurance | 143,591 | 156,081 | 176,778 | 176,276 |
| Other Personnel Expenses | 41,288 | 52,192 | 57,615 | 76,390 |
| Personnel Services Subtotal | 1,576,146 | 1,735,971 | 1,811,300 | 1,955,001 |
| Operating Expenses | | | | |
| Professional & Contract Services | 1,425,672 | 1,568,675 | 2,373,450 | 2,291,424 |
| Supplies & Materials | 2,361,161 | 2,802,075 | 3,023,586 | 3,071,606 |
| Repair & Maintenance | 19,524 | 53 | 22,743 | 27,743 |
| Interdepartmental Charges | 818,951 | 936,876 | 1,168,003 | 990,319 |
| Other Operating Expenses | 3,581,538 | 3,144,958 | 3,448,290 | 2,476,606 |
| Capital Outlay | - | - | 1,750 | 1,750 |
| Operating Expenses Subtotal | 8,206,846 | 8,452,637 | 10,037,822 | 8,859,448 |
| TOTAL EXPENDITURES | \$ 9,782,992 | \$ 10,188,608 | \$ 11,849,122 | \$ 10,814,449 |
| Full Time Positions | 13.30 | 12.75 | 10.85 | 11.45 |
| Hourly/FTE Positions | 0.10 | 0.50 | 0.50 | 0.50 |
| <i>Account:</i> | <i>5026310</i> | <i>Fund:</i> | <i>Enterprise</i> | |

ABOUT

The Carlsbad Municipal Water District owns the Carlsbad Water Recycling Facility located next to the Encina Wastewater Authority treatment plant. CMWD takes treated wastewater from that plant and further treats it to the State of California Title 22 recycled water quality standards and then delivers this water to customers for irrigation and certain industrial uses. This effort reduces the amount of wastewater that would normally be released by the wastewater treatment plant into the ocean outfall, reduces dependence on imported drinking water, and provides customers with a reliable local water supply for non-potable purposes. Recycled water is not subject to state water conservation requirements. CMWD implements a recycled water asset management plan to minimize the total cost of owning and operating utility assets while continuing to deliver high levels of service at acceptable levels of risk.

Delivery of this water includes the operation and maintenance of the recycled water system’s three storage tanks, four pump stations, three pressure regulating stations, six pressure zones, approximately 97 miles of pipelines, 1,050 valves and 1,010 meters. CMWD’s cross-connection control and backflow program ensures a safe supply of drinking water by preventing cross-contamination from the recycled system into the potable system, in accordance with federal and state regulations. CMWD also purchases and delivers recycled water from the Vallecitos Water District’s Meadowlark Water Reclamation Facility.

SERVICES

- Operate and maintain infrastructure, including the Carlsbad Water Recycling Facility, reservoirs, pressure regulating stations, pump stations, pipelines, valves and meters
- Treat wastewater to meet State of California Title 22 recycled water requirements
- Deliver recycled water for irrigation and some industrial uses through the recycled water system
- Perform inspections on systems and backflows to prevent cross-connections and protect the potable water system
- Convert irrigation sites from potable water to recycled water as service becomes available

RECENT ACCOMPLISHMENTS

- Received an award of \$1 million in recycled water grants
- Performed inspections at all recycled water use sites to inform site operators of any modifications needed to comply with guidelines for the safe use of recycled water
- Completed recycled tank inspections and cleaning to proactively maintain system assets on a regular 5-year cycle
- Initiated the first phase of the SCADA system replacement project to improve remote monitoring and control of critical recycled water infrastructure
- Initiated construction of the roof replacement project at the Carlsbad Water Recycling Facility to extend the life of system facilities

GOALS

- Complete construction of a new 1.5-million-gallon Phase 3 recycled water tank, D-4
- Stay within the industry benchmark for water main breaks of 3.4 to 19.4 breaks per 100 miles of pipeline, per the American Water Works Association, or less
- Update the cost of services study to forecast financial needs and inform future rate adjustments
- Maintain recycled water cost at or below 75% of potable water irrigation cost to encourage the use of recycled water

| Performance Measure | FY 2023 Actual | FY 2024 Estimated | FY 2025 Projected | Benchmark | Related Strategic Plan Goal |
|---|----------------|-------------------|-------------------|-----------|---|
| Pipeline breaks per 100 miles of pipe | 0 | < 3.4 | < 3.4 | 3.4-19.4 | Quality of Life & Safety |
| Cost of recycled water as a percent of potable water cost | 72% | 73% | 75% | < 75% | Organizational Excellence & Fiscal Health |



**ENCINA
WASTEWATER
AUTHORITY**

OPERATING & CAPITAL BUDGET



Encina Wastewater Authority
6200 Avenida Encinas
Carlsbad, CA 92011



www.encinajpa.com



760-438-3941

**Fiscal
2024-25
Year**



**PROTECTING PUBLIC AND
ENVIRONMENTAL HEALTH
FOR GENERATIONS TO COME**

OUR VISION

To achieve excellence in wastewater treatment and resource recovery for the communities we serve.

OUR MISSION

To provide reliable, resilient and sustainable wastewater services to North San Diego County while optimizing the use of renewable resources.

PROUDLY SERVING

City of Carlsbad

City of Vista

Buena Sanitation District

Vallecitos Water District

City of Encinitas

Leucadia Wastewater District

BOARD OF DIRECTORS

CALENDAR YEAR 2024

CHAIR

Jim Hernandez

VICE-CHAIR

Chris Roesink

CITY OF CARLSBAD

Keith Blackburn

CITY OF CARLSBAD

Carolyn Luna

CITY OF VISTA & BUENA SANITATION DISTRICT

John Franklin

CITY OF VISTA & BUENA SANITATION DISTRICT

Joe Green

VALLECITOS WATER DISTRICT

Jim Hernandez

VALLECITOS WATER DISTRICT

Jim Pennock

CITY OF ENCINITAS

Bruce Ehlers

CITY OF ENCINITAS

Joy Lyndes

LEUCADIA WASTEWATER DISTRICT

Chris Roesink

LEUCADIA WASTEWATER DISTRICT

Rolando Saldana

EXECUTIVE LEADERSHIP TEAM

General Manager

Scott McClelland, PE, BCEE, MBA

Assistant General Manager

Treasurer | Auditor

Jennifer Sabine

General Counsel

Nicholaus Norvell

Director of Operations

Octavio Navarrete

Director of Technical Services

Dimitris Papachristoforou

Director of Environmental Compliance

Alicia Appel

Director of Finance

Aaron Beanan

TABLE OF CONTENTS

INTRODUCTION

- Letter of Transmittal 1
- Policy Brief – Workforce Staffing Strategy 7
- About Encina 11
- Organization Chart 15
- Position List 17
- Personnel Expense Summary by Account & by Program 19

OPERATING PROGRAMS

- Operating Budget – Revenue and Expense Summary 23
- Operating Budget – Expense Summary 24
- Operating Budget – Revenue Summary 25
- Encina Water Pollution Control Facility – Overview 27
- Encina Water Pollution Control Facility – Operating Expense Summary 29
- Environmental Compliance and Regional Source Control – Overview 31
- Environmental Compliance and Regional Source Control – Operating Expense Summary 33
- Agua Hedionda Lift Station – Overview 35
- Agua Hedionda Lift Station – Operating Expense Summary 37
- Buena Creek Pump Station – Overview 39
- Buena Creek Pump Station – Operating Expense Summary 41
- Buena Vista Pump Station – Overview 43
- Buena Vista Pump Station – Operating Expense Summary 45
- Carlsbad Water Recycling Facility – Overview 47
- Carlsbad Water Recycling Facility – Operating Expense Summary 49
- Raceway Basin Pump Station – Overview 51
- Raceway Basin Pump Station – Operating Expense Summary 53
- Internal Service Funds – Overview 55
- Internal Service Funds – Operating Expense Summary 57

CAPITAL PROGRAMS

- Capital Program 61
- Summary of Capital Expenses 63
- Encina Water Pollution Control Facility – Capital Improvements 64
- Encina Water Pollution Control Facility – Planned Asset Rehabilitation & Replacement 65
- Encina Water Pollution Control Facility – Capital Acquisitions 67
- Remote Facilities – Acquisitions & Rehabilitation 68
- Encina Water Pollution Control Facility – Capital Improvements, 5 Year Detail 70
- Encina Water Pollution Control Facility – Capital Improvements, Estimated Carry Forward 73
- Long-Term Capital Financial Plan 77

APPENDIX

- Budget Resolutions 80

This page intentionally left blank.



INTRODUCTORY SECTION

Letter of Transmittal

Policy Brief

Organizational Chart

Position List

Personnel Expens Summary

This page intentionally left blank.

Date: April 24, 2024
 To: Honorable Chair and Members of the Board of Directors
 Encina Joint Advisory Committee
 Boards and Councils of the Encina Member Agencies
 From: Scott McClelland, General Manager
 Subject: Transmittal of FY 2024-25 Recommended Operating & Capital Budgets

This letter transmits the Encina Wastewater Authority’s (Encina) Recommended Fiscal Year 2024-25 Operating and Capital Budgets. In conformance with the Revised Basic Agreement for Ownership, Operation and Maintenance of the Encina Joint Sewage System, this Recommended Budget estimates the amount of money required to sustainably operate, maintain and administer the Joint System during Fiscal Year 2024-25. It also includes estimates for each Member Agency’s proportionate share of the budget.

Encina’s operations directly support public and environmental health and a \$21 billion-dollar north San Diego economy. Global volatility and uncertainty continue to be consistent themes that impact Encina’s ability to achieve its mission and are putting significant upward pressure on the cost of providing wastewater services. For example, winter storms over the last several years have highlighted the impact climate volatility is having on aging infrastructure across California. During a storm in February 2024, one of the remote facilities Encina manages, with a rated capacity of 23 million gallons per day, saw peak instantaneous flows of 26 million gallons per day. This created a significant risk of infrastructure failure and wastewater spills. When such failures do occur, like the 78-freeway closure due to flooding during that same storm, they impact public, environmental, and economic health. Increasing the adaptability, sustainability, and resiliency of operations and finances will become increasingly important for all public utilities as global volatility becomes a new normal. This budget proposes the start of a decade-long journey to proactively adapt to a volatile environment and creates a roadmap to help ensure Encina protects public and environmental health for generations to come.

As shown in the table below, the Recommended Fiscal Year 2024-25 budget reflects a 16.4% increase over last year’s budget to begin systematically addressing the challenges Encina is facing:

| Budget | Actual FY 2022-23 | Budget FY 2023-24 | Proposed FY 2024-25 | FY 2023-24 vs FY 2024-25 % Change |
|---------------------|----------------------|----------------------|------------------------|---|
| Operating Budget | \$ 20,977,328 | \$ 24,030,441 | \$ 26,624,721 | 10.8% |
| Capital Budget | \$ 22,143,485 | \$ 25,834,437 | \$ 31,417,581 | 21.6% |
| Total Budget | \$ 43,120,813 | \$ 49,864,878 | \$ 58,042,302 | 16.4% |

The following sections will describe how this budget will allow Encina to continue its mission to provide reliable, resilient and sustainable wastewater services to North San Diego County while optimizing the use of renewable resources.

OPERATING BUDGET OVERVIEW

The FY 2024-25 Operating Budget reflects Encina’s continuing commitment to provide sustainable and fiscally responsible wastewater services to the communities it serves while maximizing the use of alternative and renewable resources. The Recommended FY 2024-25 Operating Budget is comprised of seven (7) operational programs that provide services to the Encina Member Agencies. Each operational program includes direct personnel and non-personnel expenses and related internal service fund (ISF) charges. The Recommended FY 2024-25 Budget reflects management’s strategies and objectives to ensure continued achievement within each of the six (6) Strategic Initiatives identified in the Five-Year Strategic Plan (2024-

2028): Protect Public and Environmental Health; Remain an Employer of Choice; Ensure Administrative Effectiveness; Maintain Infrastructure Reliability & Safeguard Public Assets; Pursue Resource Recovery; and Optimize Operational Performance.

The Recommended FY 2024-25 Operating Budget totals approximately \$26.6M for the seven (7) operational programs summarized below:

| Operating Program | Actual FY 2022-23 | Budget FY 2023-24 | Proposed FY 2024-25 | FY 2023-24 vs FY 2024-25 % Change |
|---|----------------------|----------------------|------------------------|---|
| Encina Water Pollution Control Facility | \$ 16,615,644 | \$ 18,650,287 | \$ 20,907,524 | 12.1% |
| Environmental Compliance – Source Control | \$ 863,252 | \$ 1,019,627 | \$ 1,157,985 | 13.6% |
| Agua Hedionda Lift Station | \$ 563,099 | \$ 740,566 | \$ 663,873 | -10.4% |
| Buena Creek Pump Station | \$ 563,322 | \$ 619,768 | \$ 676,191 | 9.1% |
| Buena Vista Pump Station | \$ 782,492 | \$ 864,612 | \$ 990,528 | 14.6% |
| Carlsbad Water Recycling Facility | \$ 1,343,530 | \$ 1,829,848 | \$ 1,926,044 | 5.3% |
| Raceway Basin Pump Station | \$ 245,989 | \$ 305,733 | \$ 302,576 | -1.0% |
| Total Operating Budget | \$ 20,977,328 | \$ 24,030,441 | \$ 26,624,721 | 10.8% |
| Estimated Other Operating Revenue | \$ - | \$ (529,000) | \$ (474,800) | -10.2% |
| Estimated Member Agency Share | \$ 20,977,328 | \$ 23,501,441 | \$ 26,149,921 | 11.3% |

The primary driver for this operating budget is existing staffing costs, which make up most of the operating budget increase. Attracting, retaining, and developing a highly skilled, adaptable, and engaged workforce is critical to the success of Encina’s mission. The budget reflects the implementation of year two in the three-year salary and benefit package approved by the Board of Directors in July 2023. Increases in CalPERS and health benefit costs for existing staff are also contributing factors. Additionally, staffing costs were reallocated from the capital budget to the operating budget as another step in a multi-year process to increase the precision of the budget and accurate cost accounting. This reallocation of existing staffing costs from the capital budget to the operating budget is not, in and of itself, an increase in the overall cost of service.

The operating budget also reflects the proposed addition of an Information Systems Analyst position to support the significant workload and complexity of Encina’s technology infrastructure. Today, technology touches everything from computers to HVAC systems, and SCADA systems to sampling equipment. Ensuring Encina’s technology resources are protected from cybersecurity threats is increasingly important as threat actors become more sophisticated with targeting critical infrastructure such as Encina. Not only will this position help ensure critical technology infrastructure is proactively maintained, but it will also pave the way to future adaptations, such as plant automation, necessary for Encina to carry out its mission in a more volatile environment. Additional information is available to support this position request in the Workforce Staffing Strategy Policy Brief.

Other drivers for the operating budget include chemicals, energy, and insurance costs, some of which were offset by commodity stabilization and insurance coverage changes. However, volatility continues to impact these sectors making it difficult to predict their impact on Encina. A study currently under way, the Energy Resilience Assessment, is analyzing opportunities to control energy costs, as well as respond to increasingly stringent air quality regulations, in a way that maximizes value for Encina and its Member Agencies.

CAPITAL BUDGET OVERVIEW

The Recommended FY 2024-25 Capital Budget totals approximately \$31.4M for the following Encina capital programs summarized below:

| Capital Program | Actual FY 2022-23 | Budget FY 2023-24 | Proposed FY 2024-25 | FY 2023-24 vs FY 2024-25 % Change |
|--|----------------------|----------------------|------------------------|---|
| EWPCF – Capital Improvements | \$ 16,272,257 | \$ 19,245,000 | \$ 25,072,000 | 30.3% |
| EWPCF – Planned Asset Rehabilitation | \$ 1,192,653 | \$ 1,534,200 | \$ 1,729,000 | 12.7% |
| EWPCF – Capital Acquisitions | \$ 420,088 | \$ 368,000 | \$ 720,000 | 95.7% |
| Remotes Facilities – Acquisitions & Rehabilitation | \$ 1,294,102 | \$ 1,602,917 | \$ 1,549,500 | -3.3% |
| Allocated Personnel Expenses | \$ 2,964,385 | \$ 3,084,320 | \$ 2,347,081 | -23.9% |
| Total Capital Budget | \$ 22,143,485 | \$ 25,834,437 | \$ 31,417,581 | 21.6% |
| Estimated Federal Grant | | \$ (500,000) | \$ (100,000) | -80.0% |
| Estimated Member Agency Share | \$ 22,143,485 | \$ 25,334,437 | \$ 31,317,581 | 23.6% |

Despite a history of strategic planning, capital costs have increased rapidly over the past 3 years to unexpected levels driven by the global volatility discussed in previous budgets. Encina’s 2040 Master Plan provided direction related to addressing some, but not all, of the changing environment Encina is facing. While the Recommended FY 2024-25 Capital Budget reflects pressures from several directions including aging infrastructure renewal, solids management capacity due to growth, and regulations, it also reflects the opportunity to adapt to a new paradigm.

Aging Infrastructure Renewal

Facility age and a uniquely corrosive environment, given Encina’s coastal location and the nature of the resources Encina manages, are putting significant pressure on infrastructure renewal. The original treatment plant was constructed in 1963 with Phase I and II following in 1971 and 1975 respectively. The first three phases were built between 49 and 59 years ago. Phase III and IV were built in 1988 and 1992, respectively; over 30 years ago. Phase V, the most recent comprehensive expansion, was built in 2006. Based on estimates from July 2023 Encina is responsible for ~\$714 million worth of Joint System Assets at the EWPCF. Many of these assets are near or at the end of their useful life. Failure to proactively maintain Encina’s aging infrastructure can lead to process failures resulting in wastewater spills that negatively impact the environment and north San Diego County economy. Over the next 10 years, plant rehabilitation to maintain core services is expected to have a cost order of magnitude of ~\$145 million, in 2024 dollars. This does not include other necessary infrastructure upgrades as discussed below.

Solids Management Capacity due to Growth

Growth within the Member Agencies’ service area is also putting significant pressure on Encina’s solids management capacity. About 63% of the overall 43.31 million gallons per day of solids capacity is currently used which creates three challenges. First, reduced hydraulic detention time of solids in the digesters is near the permit limit of 15 days. This permit limit allows for the disposal of Class “B” solids when the heat dryer system does not have adequate capacity to meet demands. The Biosolids Management Plan completed in 2022 identified the need for either increased hydraulic capacity at the digesters or the installation of a second heat dryer system; adding hydraulic capacity was the least cost alternative as rehabilitation of unused existing infrastructure would reduce overall project costs. Second, the additional digester capacity would provide buffering capabilities in the event that Encina experiences a process upset where an upset digester would need to be isolated and the biological activity restored to normal levels without the potential to spill digested solids. Third, spare solids management capacity is needed to ensure preventative maintenance can be performed on the digesters helping increase infrastructure sustainability and resiliency and lowering long-term costs. Without the spare capacity to meet permit

requirements, allow for appropriate control of process upsets and for proactive and preventative maintenance, the risk of permit violations, infrastructure failures and costly rehabilitation increases significantly. Over the next 6 years, improvements to Encina's Digester 1, 2, and 3 are expected to have a cost order of magnitude of ~\$40 million, in 2024 dollars.

Regulatory Environment

More stringent regulations continue to put significant pressure on Encina. While some upcoming regulations are predictable, they are not fully quantifiable, leading to increased business risk. For example, newly adopted air quality regulations by the EPA and the State will have a profound impact on Encina's cogeneration engines used to produce power onsite. If a viable alternative cannot be found, Encina anticipates its energy costs will increase ~\$3.3 million annually, in 2024 dollars. Another example includes the State Water Resource Control Board (SWRCB) investigating how nutrients discharged from treatment plants impact the ocean ecosystem. There is concern that excess nutrients from ocean outfalls contribute to ocean acidification and hypoxia, both of which can have substantial negative impacts on marine ecosystems. Recently, Encina completed a plume tracking study in accordance with operating permit requirements. The data from this study is being monitored by the SWRCB and is anticipated to guide their future regulations. Staff anticipates our 2018 National Pollutant Discharge Elimination System (NPDES) permit, which included plume tracking for the first time, will be renewed by late 2025 with additional requirements not yet known. Based on SWRCB's historical regulation cycle, staff anticipates the SWRCB will incorporate nutrient limits into our NPDES permit between 2032 and 2040. One of the most common technologies available to remove nutrients from wastewater discharge are membrane bio-reactors, the same technology used for direct or indirect potable reuse projects. This technology is costly. Over the next 10 years, regulatory requirements impacting energy resources and nutrient limits on Encina's Ocean Outfall are expected to have a cost order of magnitude of ~\$35 million and ~\$180 million, respectively, in 2024 dollars.

General Capital

The proposed capital budget reflects steps to begin addressing these challenges. The large Capital Improvement Projects are planned, scoped, and prioritized through the Encina Comprehensive Asset Management Program (E-CAMP). The most recent E-CAMP was published in June 2021. Staff is currently finalizing the official Fiscal Year 2024-25 E-CAMP. Future E-CAMPs will be updated biannually. E-CAMP considers anticipated changes in regulatory requirements, prospective operational efficiencies, funding availability and other factors.

Staffing resources are also critical to the successful execution of the decades-long capital plan to address Encina's challenges. As such, the Recommended FY 2024-25 Capital Budget includes funding for 10.11 full-time equivalent (FTE) positions, which are net of the staffing reallocation described above. These positions include full and part-time efforts of Encina executives, professionals, managers, and technical staff who plan, direct, and support Encina's Capital Program. Additionally, the capital budget also reflects the proposed addition of an Engineer position to support the significant workload associated with Encina's aging infrastructure, capacity improvements, and regulatory requirements. Currently Encina has one professional engineering position that is solely developing over \$30M in projects annually, far above what would be expected by any standard. The requested position is a critical first step towards addressing staffing needs to ensure Encina can adapt to the challenges it's facing. More information is available on this position request in the Workforce Staffing Strategy Policy Brief.

Significant Capital Improvement Projects for FY 2024-25 include new and continued funding of the Primary Sedimentation Basin Mechanical Rehabilitation (\$2.3M), the Digester Rehabilitation and Improvements (\$5.0M), the Dissolved Air Flotation Tank (DAFT) Repairs (\$1.1M), the Existing Dryer Major Rehabilitation (\$2.0M), Odor Reduction Facilities (ORF) I System Rehabilitation with includes both Odor and Corrosion Control (\$600K), and the Secondaries & Effluent Electrical & Controls Improvements (\$3.5M), along with over 35 other projects of lesser value.

Planned Asset Rehabilitation and Replacement (PARR) effort at EWPCF reflects minor plant rehabilitation efforts undertaken by Encina staff to maintain the Joint System assets. PARR Projects total ~\$1.8M. EWPCF Capital Acquisitions total ~\$0.7M

and reflect investment in minor infrastructure and equipment. Remote Facilities – Acquisitions and Rehabilitation total ~\$1.6M and reflect investment in remote facility improvements.

SUMMARY

Staff has made every effort to coordinate with the Member Agencies and provides its best professional judgement based on understanding the day-to-day operating requirements and capital investment needs while developing the budget. This budget represents the beginning of a comprehensive plan to address the challenges Encina is facing. The two largest factors influencing the success of its decades-long plan are funding and staffing. As such, staff will be working with the Member Agencies to identify alternatives to pay-as-you-go funding to help minimize the financial impacts to their ratepayers and realize the economic value of Encina's resources. A staffing framework has also been developed to support these efforts. However, given the impacts of adding additional staff, Encina is proposing to take an "adaptive management" approach to ensure Encina continues to operate using a lean staffing model; only having the staff necessary to support its mission and reassessing staffing needs at every opportunity. The additional staff proposed in the budget are consistent with this approach. Staff will be working with the Board and Member Agencies on solutions over the next decade to ensure Encina can continue to protect public and environmental health for generations to come.

Through efforts by staff, Encina consistently looks for opportunities to enhance efficiency and provide value to its Member Agencies and their rate payers. Encina continues to look for long term solutions to infrastructure challenges that provide lasting value for the community it serves. Additionally, Encina has been able to hold a very tight line on all costs that can be controlled with an increase of merely 0.4% above last year's budget. As presented to the Board in February 2024, Encina's staffing model, when compared nationally, is above the 75th percentile in gallons treated per staffing unit. As of the study year, Encina could have had 14 additional staff to be at the 75th percentile which demonstrates Encina is significantly more efficient.

Please join me in recognizing the staff whose efforts produced this document. Assistant General Manager Jennifer Sabine, who prepared and developed staffing recommendations and operations estimates with the Executive Leadership team at Encina. Aaron Beanan, Director of Finance, who led efforts in the preparation and development of the Recommended FY 2024-25 Budget. Finally, the Executive Leadership Team coordinated the budget development processes within their respective departments.

Respectfully Submitted,



Scott McClelland, P.E., BCEE, MBA
General Manager

This page intentionally left blank.

Policy Brief

Date: April 24, 2024

To: Honorable Chair and Members of the Board of Directors
 Encina Joint Advisory Committee
 Boards and Councils of the Encina Member Agencies

From: Scott McClelland, General Manager

Subject: Workforce Staffing Strategy

The Encina Wastewater Authority’s (Encina) workforce staffing strategy is linked directly to its mission, vision, values and strategic business and tactical plans. It includes a cost-effective blend of human resources that includes permanent employees, consultants, contract and limited duration employees. Staffing decisions are based on established criteria designed to add value to the organization, reduce risk, and complement or leverage existing staff competencies.

The staffing needs of Encina are typically reviewed annually. Decisions to expand or contract Encina’s total complement of Full Time Equivalent (FTE) staff are made as part of the budget development process. Department Directors requesting additional staff are required to submit a written report to the General Manager justifying the request.

Encina’s staffing strategy centers on identifying the core workforce needed for ongoing work, which is essential to its mission on a permanent basis and should therefore be permanently staffed, as opposed to work that may be equally important to Encina but has a limited timeframe, or which has a temporary (even if several years) peak workload but is then expected to diminish. Any temporary programmatic increase in workload should consider the use of Limited Duration Employees (LDE) with an established, predictable separation date based upon the temporary nature of the work. In evaluating the need for additional staff, written justification for any new FTEs should address the following criteria:

| Evaluation Criteria | Justification Must Address |
|---|--|
| Permanence | Is the work permanent in nature and not likely to diminish over time? |
| Reprioritization | Can work within the department be reprioritized to meet the new need, while reducing or eliminating other existing work, redeploying existing staff and negating the need to add an FTE? |
| Cost Effectiveness and Budget Impact | Is adding an FTE more cost effective over the expected life of the position’s work than alternative resourcing options (e.g. temporary, LDE or contract resources)? |
| Full Time vs. Part Time | Does the work require a full-time position, or can the work be accomplished with a half-time position? |
| Appropriate Classification | Can the position be filled at a lower classification and accomplish the work, while minimizing the costs to Encina? |
| Institutional Knowledge | Does the position require institutional knowledge that could not likely be built and sustained through the use of temporary employees, LDE’s, or contract resources? |
| Market Availability | What is the market availability and competitive landscape for the desired skill set of the proposed position? |
| Special Skills or Certifications Required | Are special skills or certification required to perform the work? |
| Risk Management and Transparency | Does the critical nature of the position, or the consequence of error or failure to effectively and safely perform the work make the use of outside resources impractical or too risky? Is there a concern for loss of transparency if outside resources are utilized? |
| Logistical Issues | Does the position’s workplace locations, demands or duties create logistical challenges that make the use of temporary or contract resources impractical? |

Engineer

The recommended Fiscal Year 2024-25 Budget includes a Engineer position. The estimated full year cost for this position is ~\$210,000. This position will support the capital improvements program by providing an Engineer to focus on development and oversight of the budget, scope, and schedule for multiple projects. Aging infrastructure and equipment coupled with the potential for more stringent regulatory requirements will require that the capital program continue to address the infrastructure needs in a timely manner. Developing the in-house resources of Encina’s Engineering team will support the ability to execute successful projects to meet the increasing demand as well as build the institutional knowledge base. The following table of justification is provided for your consideration:

| Evaluation Criteria | Justification |
|---|---|
| Permanence | The recommended addition of a Engineer provides the needed staffing for executing the complex projects that are part of the overall Encina capital improvements program (CIP). The execution of these projects requires significant coordination with multiple stakeholders both internally (member agencies, O&M, environmental compliance, contracts, etc.) and externally (engineering consultants, contractors, regulatory and permitting agencies, etc.). Developing these skills and relationships with internal staff provides consistency between projects. It also develops institutional knowledge of our facilities, which is critical to the development of reliable succession planning. |
| Reprioritization | Encina runs a lean staffing model and takes every opportunity to reprioritize existing positions before considering adding any staff. Since 1995, Encina’s FTE count has only increased to accommodate positions which were needed to address increased plant complexity and safety concerns. Reassigning certified staff from other facility operations is not feasible as this position has a requirement for a unique skill set and educational requirements. |
| Cost Effectiveness and Budget Impact | The additional FTE is permanent and will be partially by a reduction in part-time labor costs from Encina’s professional services contracts. The permanent position is a more cost-effective option than cycling through temporary labor supporting projects through professional service contracts, which requires reorientation of Encina facilities and loss of valuable staff time as well loss of historical project knowledge. |
| Full Time vs. Part Time | Encina continues to execute complex capital projects to rehabilitate our existing facilities, which in turn creates increased management and oversight needs for the organization. Furthermore, this position requires training, organizational, and institutional knowledge that may take several years to fully develop. This position will provide valuable coordination with all departments within the organization. |
| Appropriate Classification | This procurement is mid-level position that requires education, experience, licensing, and knowledge builds. |
| Institutional Knowledge | It takes approximately 2 to 3 years of working with staff and facility records for someone to develop a strong foundational knowledge of Encina’s facilities to be trained and perform at their highest potential. Having the position set at a mid-level position allows an individual with strong foundational knowledge of engineering and project management principles to focus on the uniqueness of Encina’s system and facilities. |
| Market Availability | Market competition is extremely tight and the labor pool is very limited for experienced engineers. It is essential to select an individual with the right skill set and personality to complement the existing CIP Team’s skill set. |
| Special Skills or Certifications Required | This position requires the ability to manage complex administration, reporting and legal aspects of contracts. The position will need to be able to work independently with limited oversight and use their best judgement. It is also imperative that the candidate have a strong understanding of engineering & construction principles to independently execute capital projects. |
| Risk Management | Because of the complex nature of many of Encina’s capital projects, knowledge of engineering and project management principles is critical to identifying, evaluating, and mitigating project risks. Risk management is essential to the decision-making process associated with project execution and is critical in making appropriate recommendations to internal management and member agencies. |
| Logistical Issues | The new position will support the organization as a whole but will work directly with the Engineering team to assist in managing the CIP program. |

Information System Analyst

The Recommended Fiscal Year 2024-25 Budget includes an additional Information System Analyst position to support the significant increase of workload and complexity of Encina’s Information Technology group. The estimated full year cost for this position is ~\$190,000. This position will support all aspects of Encina business including CIP, Administration, Operations, and Maintenance. The analyst will maintain all systems hardware, workstations, installations/configuration of PLC, SCADA, cybersecurity protocols, troubleshooting, and Enterprise Resource Planning systems. The Information System team plays a vital role in ensuring continuous operations for Encina. The following table of justification is provided for your consideration:

| Evaluation Criteria | Justification |
|---|--|
| Permanence | In today’s world every organization is heavily dependent on Information Technology. Encina is no exception and considering the effort to upgrade SCADA, CMMS, data acquisition management, workstations support, along with increased cybersecurity demands to support telework, it has created an exponential workload on the Information System (IS) team. The additional FTE needed at this time will support today's needs and the future needs at Encina. Additionally, the learning curve for this position is extensive even with a strong IS background and the successful candidate takes approximately 2 years to become proficient at Encina. |
| Reprioritization | Encina runs a lean staffing model and takes every opportunity to reprioritize existing positions before considering adding any staff. Reassigning certified staff from other facility operations is not feasible as this position requires a unique skill set. The original IS team structure consisted of 3 IS Analysts & 1 Manager. However, since August 2021 the team has been operating with only 2 IS Analysts and 1 Manager. This demonstrates that Encina’s attempt to accomplish the work with fewer staff resources has not been successful. |
| Cost Effectiveness and Budget Impact | A permanent position is more cost-effective due to complex responsibilities and accessing sensitive Encina information. An Information Analyst must be familiar with all Encina equipment, controls, and software to support overall operations in a time sensitive manner. This position requires historical knowledge and experience that can only be gained by continuous involvement. This will offset the budget by reducing professional services contracts. |
| Full Time vs. Part Time | Encina’s Information Technology is a complex, vital group of unique knowledge analysts with access to sensitive information. Therefore, this position requires extensive training, organizational and institutional knowledge, and trust that may take several years to fully develop. This position will provide daily support with all departments within the organization. |
| Appropriate Classification | This procurement is requested at the entry level while the position requires experience, unique skills, and knowledge. It recognizes Encina’s unique environment and the demand for institutional knowledge and commitment. |
| Institutional Knowledge | An estimate of up to 2 years of working with staff and Encina’s virtual environment is expected to develop a strong foundational knowledge of Encina’s facilities. Having the position set at an entry level position allows an individual with experience to adapt to Encina’s obligations. |
| Market Availability | Today’s market challenges in combination with the unique skill requirements for this position, the labor pool is highly competitive for IS Analysts. It is essential to select an individual with the appropriate skill set and personality to complement and support the existing Information Systems team. |
| Special Skills or Certifications Required | The Information System Analyst is required to have an Associate degree in Information System or equivalent experience in computer and/or electrical engineering. This position demands a highly ethical person with an extended understanding of systems, network, cybersecurity, SCADA, and Enterprise Resource Planning. |

| | |
|----------------------------------|---|
| Risk Management and Transparency | Due to the access of sensitive information and the complex nature of Encina’s virtual world, Encina is exposed to the risk for delays and possible data breach if using outside resources to support this gap. Risk management is essential to the appropriate response time and data management which is critical in making informed decisions in a timely manner to ensure Encina continues operations. |
| Logistical Issues | The new position will support the entire organization including CIP, Administration, Operation and Maintenance. The position will be held in the Technical Services Department building. |

ABOUT ENCINA



Founded in 1961, the Encina Wastewater Authority (Encina) is a public joint powers authority located in North San Diego County. Encina provides wastewater treatment services on behalf of its six (6) Member Agencies.

Member Agencies

City of Carlsbad

July 13, 1961

City of Vista

July 13, 1961

Buena Sanitation District

January 6, 1964

Vallecitos Water District

March 22, 1965

City of Encinitas

August 17, 1971

Leucadia Wastewater District

August 17, 1971



Facts

Founded

1961

Population Served

380,000

Service Area

123 square miles

Permitted Liquid Treatment Capacity

40.51 million gallons per day (dry weather)

Permitted Solids Treatment Capacity

43.53 million gallons per day (dry weather)



This page intentionally left blank.

RESOURCE RECOVERY

Encinas has long been a leader in the wastewater industry while still remaining within the industry standards for cost of service. Encina was one of the first in the nation to adopt a cogeneration model back in the 1980’s, one of the first in the state and nation to adopt a heat dryer model, and one of the first in the nation to use beer waste as a power generation source in 2017. Each of these has provided value to Encina, its Member

SUSTAINABILITY

BY THE NUMBERS



23.8

million gallons treated per day



2.4

million gallons recycled in plant per day



24

tons of Class A biosolids produced per day



82

percent of electricity generated on site

Agencies, and their ratepayers. Because of Encina’s unique approach within the industry, it provides exceptional value for its Member Agencies and ratepayers.

ORGANIZATION OF EXCELLENCE

Encina is a model of excellence and innovation. Encina has received over 40 awards for organizational excellence and innovations over the past decade. This reflects the competence of Encina’s highly qualified, trained, and certified workforce. Some recent awards are shown here.

CALIFORNIA ASSOCIATION OF SANITATION AGENCIES

- 2020 Plant of the Year - Large
- 2020 Safety Plant of the Year - Medium
- 2020 Electrical Instrumentation Person of the Year - Yani Jovenal
- 2020 Operator of the Year - Santiago Resendiz

AMERICAN PUBLIC WORKS ASSOCIATION

- 2023 Project of the Year (Environment) for the Autonomous Underwater Vehicle Plume Transport Assessment of the Encina Ocean Outfall

GOVERNMENT FINANCE OFFICERS ASSOCIATION

- Certificate of Achievement for Excellence in Financial Reporting for Fiscal Year 2021-22

AMERICAN SOCIETY OF CIVIL ENGINEERS

- Outstanding Water Wastewater Treatment Project for the Encina Primary Effluent Conveyance System Upgrades
- Outstanding Environmental Engineering Project for the Autonomous Underwater Vehicle Plume Transport Assessment of the Encina Ocean Outfall

ENVIRONMENTAL PROTECTION AGENCY

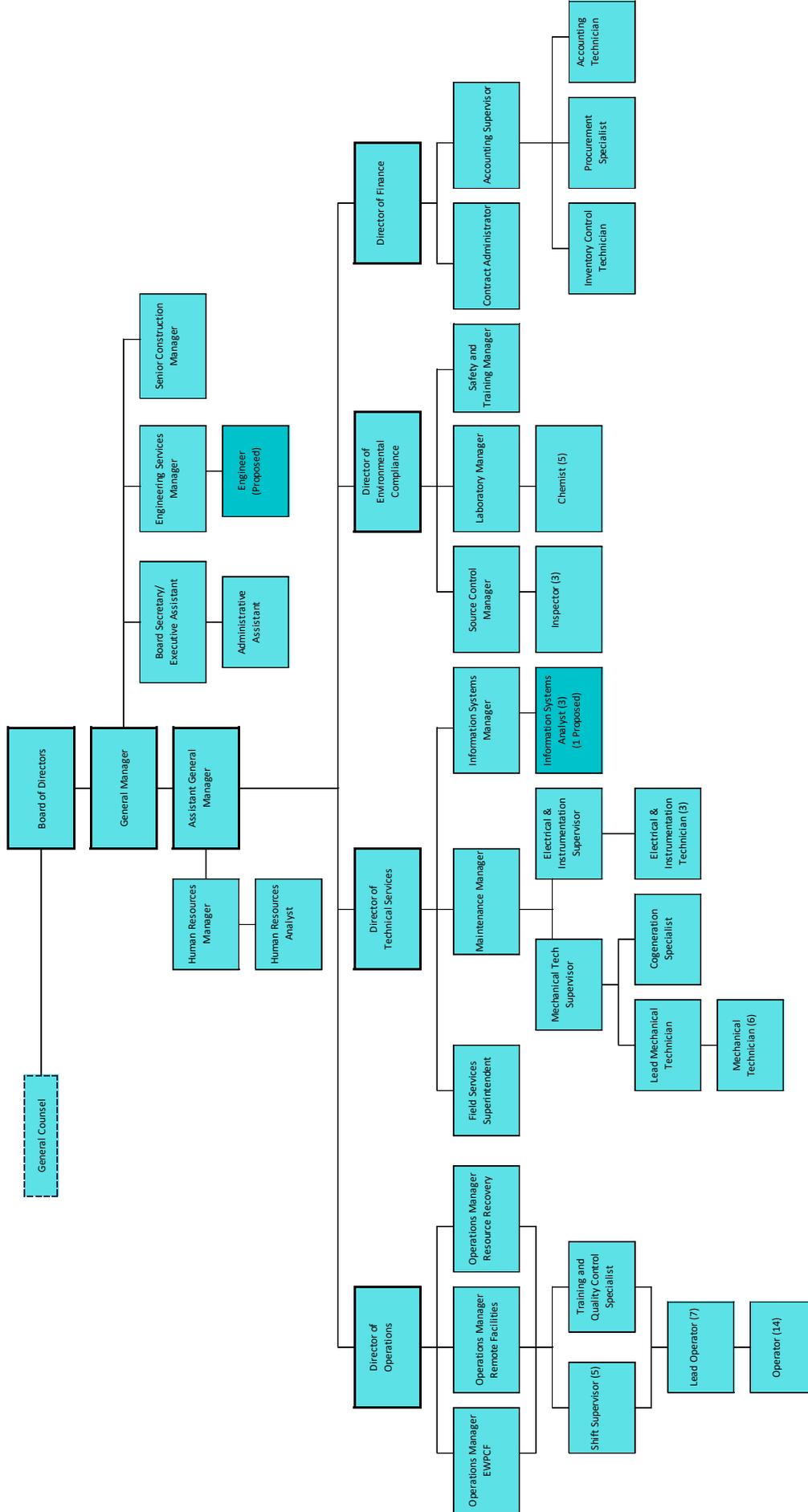
- Green Power Partnership Top 30 On-Site Generation

CALIFORNIA WATER ENVIRONMENT ASSOCIATION

- 2020 Award of Excellence for Innovation & Resiliency for the Primary Effluent Conveyance Rehabilitation Project

This page intentionally left blank.

ORGANIZATION CHART (78 FTEs)



This page intentionally left blank.

AUTHORIZED POSITIONS

Summary by Department

| | 2022-23 Budget | 2023-24 Budget | 2024-25 Budget |
|---|----------------|----------------|----------------|
| Office of the General Manager | | | |
| General Manager | 1.00 | 1.00 | 1.00 |
| Assistant General Manager | 1.00 | 1.00 | 1.00 |
| Assistant to the General Manager | 1.00 | 0.00 | 0.00 |
| Engineering Services Manager | 1.00 | 1.00 | 1.00 |
| Senior Construction Manager ¹ | 1.00 | 1.00 | 1.00 |
| Engineer | 0.00 | 0.00 | 1.00 |
| Human Resources Manager | 0.00 | 1.00 | 1.00 |
| Human Resources Analyst ² | 1.00 | 1.00 | 1.00 |
| Board Secretary/Executive Assistant ² | 1.00 | 1.00 | 1.00 |
| Administrative Assistant I/II | 1.00 | 1.00 | 1.00 |
| Total | 8.00 | 8.00 | 9.00 |
| Finance Department | | | |
| Director of Finance ¹ | 1.00 | 1.00 | 1.00 |
| Accounting Supervisor ¹ | 1.00 | 1.00 | 1.00 |
| Accounting Technician I/II | 1.00 | 1.00 | 1.00 |
| Contract Administrator | 1.00 | 1.00 | 1.00 |
| Inventory Control Technician ² | 1.00 | 1.00 | 1.00 |
| Procurement Specialist | 1.00 | 1.00 | 1.00 |
| Total | 6.00 | 6.00 | 6.00 |
| Operations Department | | | |
| Director of Operations | 1.00 | 1.00 | 1.00 |
| Operations Manager | 3.00 | 3.00 | 3.00 |
| Shift Supervisor ³ | 6.00 | 6.00 | 5.00 |
| Lead Operator ³ | 5.00 | 5.00 | 7.00 |
| Operator I/II and Operator-In-Training ³ | 15.00 | 15.00 | 14.00 |
| Training and Quality Control Specialist | 1.00 | 1.00 | 1.00 |
| Total | 31.00 | 31.00 | 31.00 |

AUTHORIZED POSITIONS

Summary by Department

| | 2022-23 Budget | 2023-24 Budget | 2024-25 Budget |
|--|----------------|----------------|----------------|
| Technical Services Department | | | |
| Director of Technical Services | 1.00 | 1.00 | 1.00 |
| Maintenance Manager | 1.00 | 1.00 | 1.00 |
| Electrical and Instrumentation Supervisor ¹ | 1.00 | 1.00 | 1.00 |
| Electrical and Instrumentation Technician ^{1,2} | 3.00 | 3.00 | 3.00 |
| Mechanical Technician Supervisor ¹ | 1.00 | 1.00 | 1.00 |
| Lead Mechanical Technician | 1.00 | 1.00 | 1.00 |
| Mechanical Technician I/II ¹ | 6.00 | 6.00 | 6.00 |
| Cogeneration Specialist | 1.00 | 1.00 | 1.00 |
| Field Services Superintendent | 1.00 | 1.00 | 1.00 |
| Information Systems Manager | 1.00 | 1.00 | 1.00 |
| Information Systems Analyst ² | 2.00 | 2.00 | 3.00 |
| Total | 19.00 | 19.00 | 20.00 |
| Environmental Compliance Department | | | |
| Director of Environmental Compliance | 1.00 | 1.00 | 1.00 |
| Source Control Manager | 1.00 | 1.00 | 1.00 |
| Source Control Inspector I/II/III ² | 3.00 | 3.00 | 3.00 |
| Laboratory Manager | 1.00 | 1.00 | 1.00 |
| Chemist I/II/III ² | 4.00 | 5.00 | 5.00 |
| Safety & Training Manager | 1.00 | 1.00 | 1.00 |
| Total | 11.00 | 12.00 | 12.00 |
| Full-time Equivalent Employees Summary | | | |
| Office of the General Manager | 8.00 | 8.00 | 9.00 |
| Finance | 6.00 | 6.00 | 6.00 |
| Operations | 31.00 | 31.00 | 31.00 |
| Technical Services | 19.00 | 19.00 | 20.00 |
| Environmental Compliance | 11.00 | 12.00 | 12.00 |
| Total | 75.00 | 76.00 | 78.00 |

1. Mid-year change per General Manager authority during Fiscal year 2022-23.

2. Title changed per 2022 Compensation Study.

3. Mid-year change per General Manager authority during Fiscal year 2023-24.

PERSONNEL EXPENSE SUMMARY *by* ACCOUNT

Salaries

| | FY 2023-24 Budget | % of Total | FY 2024-25 Budget | % of Total | % Change |
|-----------------------------|----------------------|--------------|----------------------|--------------|--------------|
| Regular | \$ 9,609,617 | | \$ 10,579,056 | | 10.1% |
| Overtime | \$ 194,130 | | \$ 213,715 | | 10.1% |
| Holiday | \$ 96,000 | | \$ 106,000 | | 10.4% |
| Temporary & Part-Time Staff | \$ 47,000 | | \$ 50,000 | | 6.4% |
| Intern Program | \$ 29,800 | | \$ 33,290 | | 11.7% |
| Shift Differential | \$ 45,000 | | \$ 40,000 | | -11.1% |
| Incentive Awards | \$ 19,741 | | \$ 24,684 | | 25.0% |
| Standby | \$ 5,000 | | \$ 2,000 | | -60.0% |
| Subtotal Salaries | \$ 10,046,289 | 73.7% | \$ 11,048,744 | 73.5% | 10.0% |

Benefits

| | FY 2023-24 Budget | % of Total | FY 2024-25 Budget | % of Total | % Change |
|--|----------------------|---------------|----------------------|---------------|--------------|
| CalPERS Retirement Program — Normal Cost | \$ 1,973,774 | | \$ 2,184,251 | | 10.7% |
| CalPERS Employee Contribution | \$ (780,049) | | \$ (855,725) | | 9.7% |
| Other Post-Employment Benefits | \$ 104,597 | | \$ 104,632 | | 0.0% |
| Flexible Benefits 125 Plan | \$ 1,452,797 | | \$ 1,702,471 | | 17.2% |
| Deferred Compensation | \$ 355,573 | | \$ 381,540 | | 7.3% |
| Medicare | \$ 153,845 | | \$ 170,052 | | 10.5% |
| Workers Compensation Insurance | \$ 263,000 | | \$ 249,511 | | -5.1% |
| Other Ancillary Benefits | \$ 54,509 | | \$ 50,422 | | -7.5% |
| Subtotal Benefits | \$ 3,578,045 | 26.3% | \$ 3,987,153 | 26.5% | 11.4% |
| Total Personnel Expense | \$ 13,624,334 | 100.0% | \$ 15,035,897 | 100.0% | 10.4% |

PERSONNEL EXPENSE SUMMARY *by* PROGRAM

Programs

| | FY 2023-24 Budget | FY 2023-24 Positions | FY 2024-25 Budget | FY 2024-25 Positions | % Change |
|--|----------------------|-------------------------|----------------------|-------------------------|--------------|
| Encina Water Pollution Control Facility | \$ 5,604,374 | 33.60 | \$ 7,345,477 | 39.95 | 31.1% |
| Source Control | \$ 683,659 | 4.35 | \$ 793,766 | 4.46 | 16.1% |
| <i>Agua Hedionda Lift Station</i> | \$ 352,365 | 1.90 | \$ 250,374 | 1.32 | -28.9% |
| <i>Buena Creek Pump Station</i> | \$ 278,579 | 1.53 | \$ 232,490 | 1.26 | -16.5% |
| <i>Buena Vista Pump Station</i> | \$ 233,009 | 1.29 | \$ 201,784 | 1.07 | -13.4% |
| <i>Carlsbad Water Reclamation Facilities</i> | \$ 539,577 | 2.91 | \$ 386,104 | 2.05 | -28.4% |
| <i>Raceway Basin Pump Station</i> | \$ 169,118 | 0.91 | \$ 134,210 | 0.71 | -20.6% |
| Remote Facilities | \$ 1,572,648 | 8.54 | \$ 1,204,962 | 6.41 | -23.4% |
| Subtotal | \$ 7,860,681 | 46.49 | \$ 9,344,205 | 50.82 | 18.9% |
| Internal Service Funds | \$ 2,679,333 | 15.40 | \$ 3,344,610 | 17.08 | 24.8% |
| Subtotal Operating | \$ 10,540,014 | 61.89 | \$ 12,688,815 | 67.89 | 20.4% |
| Capital Program | \$ 3,084,320 | 14.11 | \$ 2,347,081 | 10.11 | -23.9% |
| Total Personnel Expense | \$ 13,624,334 | 76.00 | \$ 15,035,896 | 78.00 | 10.4% |

This page intentionally left blank.



OPERATING SECTION

Operating Budget Summaries

Encina Water Pollution Control Facility

Environmental Compliance & Regional Source Control

Remote Facilities:

- Agua Hedionda Pump Station
- Buena Creek Pump Station
- Buena Vista Pump Station
- Carlsbad Water Recycling Facility
- Raceway Basin Pump Station

Internal Service Funds

June 18, 2024

Item #11

Page 91 of 625

This page intentionally left blank.

OPERATING BUDGET: REVENUE *and* EXPENSE SUMMARY

Revenue Summary

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | Change | % |
|------------------------------|----------------------|----------------------|-------------------------|------------------------|---------------------|--------------|
| City of Carlsbad | \$ 6,267,132 | \$ 7,244,274 | \$ 7,103,920 | \$ 8,050,581 | \$ 806,307 | 11.1% |
| City of Vista | \$ 5,683,360 | \$ 6,310,428 | \$ 6,307,080 | \$ 6,977,609 | \$ 667,181 | 10.6% |
| Buena Sanitation District | \$ 2,183,968 | \$ 2,416,649 | \$ 2,344,525 | \$ 2,667,378 | \$ 250,729 | 10.4% |
| Vallecitos Water District | \$ 3,545,893 | \$ 3,735,121 | \$ 3,938,552 | \$ 4,466,441 | \$ 731,320 | 19.6% |
| City of Encinitas | \$ 780,168 | \$ 911,774 | \$ 831,538 | \$ 948,629 | \$ 36,855 | 4.0% |
| Leucadia Wastewater District | \$ 2,516,807 | \$ 2,883,195 | \$ 2,687,734 | \$ 3,039,283 | \$ 156,088 | 5.4% |
| Sub Total | \$ 20,977,328 | \$ 23,501,441 | \$ 23,213,349 | \$ 26,149,921 | \$ 2,648,480 | 11.3% |
| Estimated Other Revenue | * | \$ 529,000 | \$ 529,000 | \$ 474,800 | \$ (54,200) | -10.2% |
| Total | \$ 20,977,328 | \$ 24,030,441 | \$ 23,742,349 | \$ 26,624,721 | \$ 2,594,280 | 10.8% |

*2022 Actual total is net of other revenue

Operating Revenues from Member Agencies by Program

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | Change | % |
|---|----------------------|----------------------|-------------------------|------------------------|---------------------|--------------|
| Encina Water Pollution Control Facility | \$ 16,615,644 | \$ 18,121,287 | \$ 18,056,362 | \$ 20,432,724 | \$ 2,311,437 | 12.8% |
| Source Control | \$ 863,252 | \$ 1,019,627 | \$ 950,026 | \$ 1,157,985 | \$ 138,358 | 13.6% |
| Agua Hedionda Lift Station | \$ 563,099 | \$ 740,566 | \$ 734,712 | \$ 663,873 | \$ (76,693) | -10.4% |
| Buena Creek Pump Station | \$ 563,322 | \$ 619,768 | \$ 595,621 | \$ 676,191 | \$ 56,423 | 9.1% |
| Buena Vista Pump Station | \$ 782,492 | \$ 864,612 | \$ 880,284 | \$ 990,528 | \$ 125,916 | 14.6% |
| Carlsbad Water Recycling Facility | \$ 1,343,530 | \$ 1,829,848 | \$ 1,685,845 | \$ 1,926,044 | \$ 96,196 | 5.3% |
| Raceway Basin Pump Station | \$ 245,989 | \$ 305,733 | \$ 310,499 | \$ 302,576 | \$ (3,157) | -1.0% |
| Total | \$ 20,977,328 | \$ 23,501,441 | \$ 23,213,349 | \$ 26,149,921 | \$ 2,648,480 | 11.3% |

Operating Budget Expense Summary by Program

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | Change | % |
|---|----------------------|----------------------|-------------------------|------------------------|---------------------|--------------|
| Encina Water Pollution Control Facility | \$ 16,615,644 | \$ 18,650,287 | \$ 18,585,362 | \$ 20,907,524 | \$ 2,257,237 | 12.1% |
| Source Control | \$ 863,252 | \$ 1,019,627 | \$ 950,026 | \$ 1,157,985 | \$ 138,358 | 13.6% |
| Agua Hedionda Lift Station | \$ 563,099 | \$ 740,566 | \$ 734,712 | \$ 663,873 | \$ (76,693) | -10.4% |
| Buena Creek Pump Station | \$ 563,322 | \$ 619,768 | \$ 595,621 | \$ 676,191 | \$ 56,423 | 9.1% |
| Buena Vista Pump Station | \$ 782,492 | \$ 864,612 | \$ 880,284 | \$ 990,528 | \$ 125,916 | 14.6% |
| Carlsbad Water Recycling Facility | \$ 1,343,530 | \$ 1,829,848 | \$ 1,685,845 | \$ 1,926,044 | \$ 96,196 | 5.3% |
| Raceway Basin Pump Station | \$ 245,989 | \$ 305,733 | \$ 310,499 | \$ 302,576 | \$ (3,157) | -1.0% |
| Total | \$ 20,977,328 | \$ 24,030,441 | \$ 23,742,349 | \$ 26,624,721 | \$ 2,594,280 | 10.8% |

Combined Operating Budget Expense

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | Change | % |
|-----------------------|----------------------|----------------------|-------------------------|------------------------|---------------------|--------------|
| Personnel | \$ 7,159,297 | \$ 7,860,680 | \$ 8,127,770 | \$ 9,344,205 | \$ 1,483,525 | 18.9% |
| Non-Personnel | \$ 6,775,094 | \$ 8,656,521 | \$ 8,403,729 | \$ 8,878,772 | \$ 222,251 | 2.6% |
| Internal Service Fund | \$ 7,042,937 | \$ 7,513,240 | \$ 7,210,850 | \$ 8,401,744 | \$ 888,504 | 11.8% |
| Total | \$ 20,977,328 | \$ 24,030,441 | \$ 23,742,349 | \$ 26,624,721 | \$ 2,594,280 | 10.8% |

OPERATING BUDGET: EXPENSE SUMMARY

Encina Water Pollution Control Facility

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | Change | % |
|-----------------------|----------------------|----------------------|-------------------------|------------------------|---------------------|--------------|
| Personnel | \$ 5,292,432 | \$ 5,604,374 | \$ 6,078,451 | \$ 7,345,477 | \$ 1,741,103 | 31.1% |
| Non-Personnel | \$ 5,097,405 | \$ 6,381,144 | \$ 6,188,274 | \$ 6,245,965 | \$ (135,179) | -2.1% |
| Internal Service Fund | \$ 6,225,807 | \$ 6,664,769 | \$ 6,318,637 | \$ 7,316,082 | \$ 651,313 | 9.8% |
| Total | \$ 16,615,644 | \$ 18,650,287 | \$ 18,585,362 | \$ 20,907,524 | \$ 2,257,237 | 12.1% |

Environmental Compliance – Source Control

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | Change | % |
|-----------------------|----------------------|----------------------|-------------------------|------------------------|-------------------|--------------|
| Personnel | \$ 605,929 | \$ 683,658 | \$ 680,462 | \$ 793,766 | \$ 110,108 | 16.1% |
| Non-Personnel | \$ 13,634 | \$ 101,550 | \$ 30,557 | \$ 43,132 | \$ (58,418) | -57.5% |
| Internal Service Fund | \$ 243,689 | \$ 234,419 | \$ 239,007 | \$ 321,087 | \$ 86,668 | 37.0% |
| Total | \$ 863,252 | \$ 1,019,627 | \$ 950,026 | \$ 1,157,985 | \$ 138,358 | 13.6% |

Agua Hedionda Lift Station

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | Change | % |
|-----------------------|----------------------|----------------------|-------------------------|------------------------|--------------------|---------------|
| Personnel | \$ 246,919 | \$ 352,365 | \$ 371,566 | \$ 250,374 | \$ (101,991) | -28.9% |
| Non-Personnel | \$ 213,795 | \$ 279,282 | \$ 244,429 | \$ 287,400 | \$ 8,118 | 2.9% |
| Internal Service Fund | \$ 102,385 | \$ 108,919 | \$ 118,717 | \$ 126,099 | \$ 17,180 | 15.8% |
| Total | \$ 563,099 | \$ 740,566 | \$ 734,712 | \$ 663,873 | \$ (76,693) | -10.4% |

Buena Creek Pump Station

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | Change | % |
|-----------------------|----------------------|----------------------|-------------------------|------------------------|------------------|-------------|
| Personnel | \$ 233,997 | \$ 278,579 | \$ 231,361 | \$ 232,490 | \$ (46,089) | -16.5% |
| Non-Personnel | \$ 261,189 | \$ 267,324 | \$ 283,750 | \$ 353,801 | \$ 86,477 | 32.3% |
| Internal Service Fund | \$ 68,136 | \$ 73,865 | \$ 80,510 | \$ 89,900 | \$ 16,035 | 21.7% |
| Total | \$ 563,322 | \$ 619,768 | \$ 595,621 | \$ 676,191 | \$ 56,423 | 9.1% |

Buena Vista Pump Station

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | Change | % |
|-----------------------|----------------------|----------------------|-------------------------|------------------------|-------------------|--------------|
| Personnel | \$ 184,747 | \$ 233,009 | \$ 207,299 | \$ 201,784 | \$ (31,225) | -13.4% |
| Non-Personnel | \$ 527,178 | \$ 557,646 | \$ 592,375 | \$ 699,489 | \$ 141,843 | 25.4% |
| Internal Service Fund | \$ 70,567 | \$ 73,957 | \$ 80,610 | \$ 89,255 | \$ 15,298 | 20.7% |
| Total | \$ 782,492 | \$ 864,612 | \$ 880,284 | \$ 990,528 | \$ 125,916 | 14.6% |

Carlsbad Water Recycling Facility

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | Change | % |
|-----------------------|----------------------|----------------------|-------------------------|------------------------|------------------|-------------|
| Personnel | \$ 463,742 | \$ 539,577 | \$ 374,399 | \$ 386,104 | \$ (153,473) | -28.4% |
| Non-Personnel | \$ 594,490 | \$ 983,270 | \$ 992,913 | \$ 1,140,658 | \$ 157,388 | 16.0% |
| Internal Service Fund | \$ 285,298 | \$ 307,001 | \$ 318,533 | \$ 399,282 | \$ 92,281 | 30.1% |
| Total | \$ 1,343,530 | \$ 1,829,848 | \$ 1,685,845 | \$ 1,926,044 | \$ 96,196 | 5.3% |

Raceway Basin Pump Station

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | Change | % |
|-----------------------|----------------------|----------------------|-------------------------|------------------------|-------------------|--------------|
| Personnel | \$ 131,531 | \$ 169,118 | \$ 184,232 | \$ 134,210 | \$ (34,908) | -20.6% |
| Non-Personnel | \$ 67,403 | \$ 86,305 | \$ 71,431 | \$ 108,327 | \$ 22,022 | 25.5% |
| Internal Service Fund | \$ 47,055 | \$ 50,310 | \$ 54,836 | \$ 60,039 | \$ 9,729 | 19.3% |
| Total | \$ 245,989 | \$ 305,733 | \$ 310,499 | \$ 302,576 | \$ (3,157) | -1.0% |

OPERATING BUDGET: REVENUE SUMMARY

City of Carlsbad

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | Change | % |
|---|----------------------|----------------------|-------------------------|------------------------|-------------------|--------------|
| Encina Water Pollution Control Facility | \$ 4,399,501 | \$ 4,820,869 | \$ 4,801,300 | \$ 5,452,265 | \$ 631,396 | 13.1% |
| Source Control | \$ 268,725 | \$ 274,803 | \$ 298,201 | \$ 364,123 | \$ 89,320 | 32.5% |
| Agua Hedionda Lift Station | \$ 173,997 | \$ 228,835 | \$ 227,026 | \$ 205,135 | \$ (23,700) | -10.4% |
| Buena Vista Pump Station | \$ 81,379 | \$ 89,919 | \$ 91,548 | \$ 103,014 | \$ 13,095 | 14.6% |
| Carlsbad Water Recycling Facility | \$ 1,343,530 | \$ 1,829,848 | \$ 1,685,845 | \$ 1,926,044 | \$ 96,196 | 5.3% |
| Total | \$ 6,267,132 | \$ 7,244,274 | \$ 7,103,920 | \$ 8,050,581 | \$ 806,307 | 11.1% |

City of Vista

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | Change | % |
|---|----------------------|----------------------|-------------------------|------------------------|-------------------|--------------|
| Encina Water Pollution Control Facility | \$ 4,062,612 | \$ 4,364,097 | \$ 4,378,763 | \$ 4,945,145 | \$ 581,048 | 13.3% |
| Source Control | \$ 284,544 | \$ 354,174 | \$ 321,396 | \$ 383,636 | \$ 29,462 | 8.3% |
| Agua Hedionda Lift Station | \$ 389,102 | \$ 511,731 | \$ 507,686 | \$ 458,738 | \$ (52,993) | -10.4% |
| Buena Vista Pump Station | \$ 701,113 | \$ 774,693 | \$ 788,736 | \$ 887,514 | \$ 112,821 | 14.6% |
| Raceway Basin Pump Station | \$ 245,989 | \$ 305,733 | \$ 310,499 | \$ 302,576 | \$ (3,157) | -1.0% |
| Total | \$ 5,683,360 | \$ 6,310,428 | \$ 6,307,080 | \$ 6,977,609 | \$ 667,181 | 10.6% |

Buena Sanitation District

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | Change | % |
|---|----------------------|----------------------|-------------------------|------------------------|-------------------|--------------|
| Encina Water Pollution Control Facility | \$ 1,552,767 | \$ 1,724,928 | \$ 1,666,621 | \$ 1,894,218 | \$ 169,290 | 9.8% |
| Source Control | \$ 67,879 | \$ 71,953 | \$ 82,283 | \$ 96,969 | \$ 25,016 | 34.8% |
| Buena Creek Pump Station | \$ 563,322 | \$ 619,768 | \$ 595,621 | \$ 676,191 | \$ 56,423 | 9.1% |
| Total | \$ 2,183,968 | \$ 2,416,649 | \$ 2,344,525 | \$ 2,667,378 | \$ 250,729 | 10.4% |

Vallecitos Water District

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | Change | % |
|---|----------------------|----------------------|-------------------------|------------------------|-------------------|--------------|
| Encina Water Pollution Control Facility | \$ 3,406,635 | \$ 3,578,652 | \$ 3,798,286 | \$ 4,293,267 | \$ 714,615 | 20.0% |
| Source Control | \$ 139,258 | \$ 156,469 | \$ 140,266 | \$ 173,174 | \$ 16,705 | 10.7% |
| Total | \$ 3,545,893 | \$ 3,735,121 | \$ 3,938,552 | \$ 4,466,441 | \$ 731,320 | 19.6% |

City of Encinitas

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | Change | % |
|---|----------------------|----------------------|-------------------------|------------------------|------------------|-------------|
| Encina Water Pollution Control Facility | \$ 748,977 | \$ 867,277 | \$ 796,573 | \$ 900,877 | \$ 33,600 | 3.9% |
| Source Control | \$ 31,191 | \$ 44,497 | \$ 34,965 | \$ 47,752 | \$ 3,255 | 7.3% |
| Total | \$ 780,168 | \$ 911,774 | \$ 831,538 | \$ 948,629 | \$ 36,855 | 4.0% |

Leucadia Wastewater District

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | Change | % |
|---|----------------------|----------------------|-------------------------|------------------------|-------------------|-------------|
| Encina Water Pollution Control Facility | \$ 2,445,152 | \$ 2,765,464 | \$ 2,614,819 | \$ 2,946,952 | \$ 181,488 | 6.6% |
| Source Control | \$ 71,655 | \$ 117,731 | \$ 72,915 | \$ 92,331 | \$ (25,400) | -21.6% |
| Total | \$ 2,516,807 | \$ 2,883,195 | \$ 2,687,734 | \$ 3,039,283 | \$ 156,088 | 5.4% |

This page intentionally left blank.

ENCINA WATER POLLUTION CONTROL FACILITY

The Encina Water Pollution Control Facility (EWPCF), located in Carlsbad, California, provides wastewater treatment services to approximately 380,000 residents in a 123 square mile service area of northwest San Diego County. The EWPCF consists of three major components: the treatment plant; the Encina Ocean Outfall (EOO); and the Joint Flow Metering System (JFMS). The EWPCF was constructed in 1963 to treat wastewater from the Cities of Carlsbad and Vista, with the City of Encinitas, Vallecitos Water District, Buena Sanitation District and Leucadia Wastewater District joining the partnership in the subsequent years. Since its original design and construction, the treatment plant has undergone four (4) major expansions – the latest completed in 2009 – and is beginning another round of construction to address reliability and aging infrastructure. Today, the EWPCF is a modern resource recovery facility that produces: clean water for recycling and Pacific Ocean discharge (via primary and secondary activated sludge treatment processes); flow equalization facilities; and a 1.5 mile EOO, which discharges treated effluent at an average depth of one-hundred-fifty (150) feet; a granular fertilizer marketed under the trade name PureGreen (via anaerobic digesters, solids dewatering centrifuges, and a triple-pass rotary drum heat dryer); and, between 80 and 85% of the electricity required to power the EWPCF (via a Combined Heat & Cogeneration Power System) in a typical year. In addition, the JFMS consists of nineteen (19) flow meters strategically placed throughout the collection system. The data collected at these metering sites, which is analyzed and certified by an independent consultant, is a critical element in allocating EWPCF costs among the Encina Member Agencies.

Capacity – The EWPCF has a rated liquid treatment capacity of 40.51 million gallons per day (MGD) and a rated solids treatment capacity of 43.53 MGD. During FY 2023-24, the EWPCF will: (1) clean more than 7.97 billion gallons of water; (2) recycle about 2.9 billion gallons for on-site use and regional irrigation; and, (3) process 99 million gallons of digested sludge into over 6,300 tons of PureGreen fertilizer based on prior year actuals.

Cost Allocation – The EWPCF costs are allocated among member agencies based on ownership and usage charges in accordance with the Financial Plan and Revenue Program. EOO costs are allocated among Member Agencies based on the volume of effluent discharged. JFMS costs are allocated among the Member Agencies based on the number, location and type of meters.



Encina Water Pollution Control Facility

This page intentionally left blank.

OPERATING EXPENSE SUMMARY: ENCINA WATER POLLUTION CONTROL FACILITY

PERSONNEL

| | | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | % Change ¹ |
|---------------------------------|----------|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 5100 | Salaries | \$ 4,051,901 | \$ 4,112,045 | \$ 4,641,733 | \$ 5,369,586 | 30.6% |
| 5200 | Benefits | \$ 1,240,531 | \$ 1,492,329 | \$ 1,436,719 | \$ 1,975,891 | 32.4% |
| Total Personnel Expenses | | \$ 5,292,432 | \$ 5,604,374 | \$ 6,078,451 | \$ 7,345,477 | 31.1% |

NON-PERSONNEL

| | | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | % Change ¹ | |
|-------|------|---------------------------------------|----------------------|-------------------------|------------------------|--------------------------|---------|
| 21001 | 7330 | Specialty Services | \$ 153,596 | \$ 160,056 | \$ 182,932 | \$ 164,844 | 3.0% |
| 22001 | 5400 | CEPT Polymer | \$ 100,304 | \$ 225,500 | \$ 125,642 | \$ 228,861 | 1.5% |
| 22001 | 5401 | Ferric Chloride | \$ 517,114 | \$ 911,000 | \$ 803,274 | \$ 969,750 | 6.4% |
| 22001 | 5405 | Atmospheric Control (Nitrogen) | \$ 27,323 | \$ 34,000 | \$ 39,668 | \$ 41,273 | 21.4% |
| 22001 | 5406 | Pellet Dust Control | \$ 34,796 | \$ 48,500 | \$ 40,000 | \$ 48,841 | 0.7% |
| 22001 | 5407 | Sodium Hypochlorite | \$ 87,094 | \$ 143,000 | \$ 157,732 | \$ 183,576 | 28.4% |
| 22001 | 5409 | Dewatering / Thickening Polymer | \$ 1,304,860 | \$ 1,528,000 | \$ 1,528,000 | \$ 1,604,826 | 5.0% |
| 22001 | 5420 | Biosolids Recycling | \$ 624,786 | \$ 881,100 | \$ 760,000 | \$ 898,900 | 2.0% |
| 22001 | 5422 | Pure Green Marketing | \$ 12,070 | \$ 15,000 | \$ 10,063 | \$ 15,000 | 0.0% |
| 22001 | 5423 | Grit Hauling | \$ 80,713 | \$ 136,500 | \$ 122,144 | \$ 136,500 | 0.0% |
| 22001 | 5431 | Water | \$ 23,393 | \$ 20,100 | \$ 15,512 | \$ 20,451 | 1.7% |
| 22001 | 6430 | Memberships | \$ - | \$ - | \$ - | \$ 6,991 | 0.0% |
| 22001 | 6450 | Professional Services | \$ 28,610 | \$ 53,500 | \$ 181 | \$ 67,000 | 25.2% |
| 22001 | 6720 | Specialty Equipment | \$ 7,536 | \$ 11,200 | \$ 26,884 | \$ 7,250 | -35.3% |
| 22001 | 6920 | Permits | \$ 20,582 | \$ 35,257 | \$ 77,748 | \$ 37,612 | 6.7% |
| 22001 | 7310 | Safety & Medical Services | \$ 222,603 | \$ 195,300 | \$ 243,213 | \$ 296,200 | 51.7% |
| 22001 | 7330 | Specialty Services | \$ 4,422 | \$ 20,000 | \$ - | \$ 5,500 | -72.5% |
| 22001 | 7610 | Professional Development | \$ - | \$ - | \$ - | \$ 17,800 | 0.0% |
| 22001 | 7620 | Contingency | \$ - | \$ - | \$ - | \$ - | 0.0% |
| 23001 | 5410 | Chemicals | \$ 4,723 | \$ 6,000 | \$ - | \$ 6,000 | 0.0% |
| 23001 | 5910 | Equipment Rental | \$ 9,864 | \$ 12,000 | \$ 14,304 | \$ 14,000 | 16.7% |
| 23001 | 6120 | Fuel & Lube | \$ 38,019 | \$ 30,000 | \$ 28,363 | \$ 39,613 | 32.0% |
| 23001 | 6220 | Earthquake & Flood Insurance | \$ 187,791 | \$ 206,570 | \$ 251,759 | \$ - | -100.0% |
| 23001 | 6230 | Janitorial | \$ 94,865 | \$ 100,000 | \$ 120,750 | \$ 101,000 | 1.0% |
| 23001 | 6410 | Laundry & Uniforms | \$ 19,924 | \$ 20,000 | \$ 15,246 | \$ 20,000 | 0.0% |
| 23001 | 6424 | Info Systems: Enterprise Applications | \$ 324,305 | \$ 331,000 | \$ 323,636 | \$ - | -100.0% |
| 23001 | 6430 | Memberships | \$ - | \$ - | \$ - | \$ 4,316 | 0.0% |
| 23001 | 6450 | Professional Services (South Parcel) | \$ 19,101 | \$ 40,000 | \$ 12,800 | \$ 20,000 | -50.0% |
| 23001 | 6710 | Equipment New | \$ 5,457 | \$ 8,000 | \$ 3,754 | \$ 11,000 | 37.5% |
| 23001 | 6930 | Piping & Electrical Repair | \$ 121,422 | \$ 130,000 | \$ 214,211 | \$ 140,000 | 7.7% |
| 23001 | 6940 | Planned Maintenance | \$ 250,734 | \$ 245,000 | \$ 262,548 | \$ 280,000 | 14.3% |
| 23001 | 7010 | Plant Contracts | \$ 260,837 | \$ 320,200 | \$ 316,469 | \$ 362,000 | 13.1% |
| 23001 | 7510 | Tools | \$ 9,931 | \$ 10,000 | \$ 19,418 | \$ 10,000 | 0.0% |

continued →

NON-PERSONNEL EXPENSES (cont.)

| | | | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | % Change ¹ |
|-------------------------------------|------|--------------------------------------|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 24001 | 6810 | Ocean Monitoring | \$ 90,853 | \$ 62,000 | \$ 42,420 | \$ 28,000 | -54.8% |
| 24001 | 6911 | Effluent Testing | \$ 27,067 | \$ 31,000 | \$ 20,698 | \$ 33,000 | 6.5% |
| 24001 | 6920 | Permits | \$ 291,242 | \$ 316,872 | \$ 316,872 | \$ 316,872 | 0.0% |
| 24001 | 6940 | Planned Maintenance | \$ - | \$ - | \$ - | \$ - | 0.0% |
| 500xx | 6010 | Board of Directors Meeting Expense | \$ 31,925 | \$ 29,505 | \$ 27,135 | \$ 29,505 | 0.0% |
| 500xx | 7610 | Board of Directors Professional Dev. | \$ - | \$ - | \$ - | \$ - | 0.0% |
| Total Non-Personnel Expenses | | | \$ 5,097,405 | \$ 6,381,144 | \$ 6,188,274 | \$ 6,245,965 | -2.1% |

INTERNAL SERVICE FUNDS

| | | | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | % Change ¹ |
|---|--|-------------------|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 11001 | | Administration | \$ 2,411,566 | \$ 2,653,260 | \$ 2,891,941 | \$ 3,489,788 | 31.5% |
| 12001 | | Laboratory | \$ 983,490 | \$ 1,213,262 | \$ 951,265 | \$ 1,131,155 | -6.8% |
| 13001 | | Energy Management | \$ 2,830,751 | \$ 2,798,247 | \$ 2,475,431 | \$ 2,695,139 | -3.7% |
| Total Internal Service Fund Expenses | | | \$ 6,225,807 | \$ 6,664,769 | \$ 6,318,637 | \$ 7,316,082 | 9.8% |
| Total Operating Expenses | | | \$ 16,615,644 | \$ 18,650,287 | \$ 18,585,362 | \$ 20,907,524 | 12.1% |

1. Represents the percentage change from the FY 2023-24 Budget to the FY 2024-25 Proposed Budget.

ENVIRONMENTAL COMPLIANCE & REGIONAL SOURCE CONTROL

The EWPCF discharges clean water to the Pacific Ocean via the Encina Ocean Outfall pursuant to a National Pollutant Discharge Elimination System (NPDES) Permit issued under the authority of the federal Clean Water Act (CWA). The CWA also covers non-domestic sources of wastewater that discharge directly to a publicly owned treatment works like the EWPCF. Such discharges may be federally regulated or regulated by Encina’s Pretreatment Ordinance, which are enforced by Encina in cooperation with the host Member Agency under authority derived from the federal CWA. The goal of Encina’s Regional Source Control Program is to prevent the discharge of pollutants into the Member Agency sewer system, which may interfere with the operation of the EWPCF or pass through the system and negatively impact the ocean environment, the quality of PureGreen fertilizer or the ability to reclaim water. The Source Control Program achieves this goal by: identifying regulated industries; conducting facility inspections; issuing wastewater discharge permits; sampling industrial discharges to determine compliance; taking enforcement in response to noncompliance; responding to Member Agency requests to perform investigations regarding non-routine discharges; and, conducting related public outreach activities.

Capacity – During FY 2024-25 staff estimates fifty-seven (57) industries will be fully permitted, while another 572 businesses will participate in EWA’s Best Management Practices Program.

Cost Allocation – Personnel Expenses make up over 68% of Source Control’s budgeted expenses. Over 82% of personnel expenses are allocated to Member Agencies based on the actual level of effort by staff. Remaining personnel expenses and all non-personnel expenses are allocated to the Member Agencies on the basis of Encina Ocean Outfall flows.



Public outreach at the 2023 Alta Vista Fun Festival at the Alta Vista Botanical Gardens.

This page intentionally left blank.

OPERATING EXPENSE SUMMARY: SOURCE CONTROL

PERSONNEL

| | | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | % Change ¹ |
|---------------------------------|----------|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 5100 | Salaries | \$ 452,331 | \$ 491,137 | \$ 506,402 | \$ 570,589 | 16.2% |
| 5200 | Benefits | \$ 153,598 | \$ 192,521 | \$ 174,061 | \$ 223,177 | 15.9% |
| Total Personnel Expenses | | \$ 605,929 | \$ 683,658 | \$ 680,462 | \$ 793,766 | 16.1% |

NON-PERSONNEL

| | | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | % Change ¹ |
|-------------------------------------|-------------------------------|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 40001 | 5520 Books | \$ - | \$ - | \$ - | \$ - | 0.0% |
| 40001 | 5930 Equipment Replacement | \$ 324 | \$ 6,000 | \$ 6,081 | \$ 1,000 | -83.3% |
| 40001 | 6120 Fuel & Lube | \$ 3,062 | \$ 3,200 | \$ 2,065 | \$ 2,900 | -9.4% |
| 40001 | 6310 Lab Equipment Repair | \$ 5,303 | \$ 11,000 | \$ 16,856 | \$ 7,000 | -36.4% |
| 40001 | 6330 Lab Supplies | \$ 1,077 | \$ 1,600 | \$ - | \$ 1,600 | 0.0% |
| 40001 | 6410 Laundry & Uniforms | \$ 1,535 | \$ 2,000 | \$ 1,830 | \$ 2,000 | 0.0% |
| 40001 | 6422 Legal Notices | \$ 426 | \$ 750 | \$ - | \$ 750 | 0.0% |
| 40001 | 6430 Memberships | \$ - | \$ - | \$ - | \$ 2,482 | 0.0% |
| 40001 | 6450 Professional Services | \$ - | \$ 75,000 | \$ - | \$ 15,000 | -80.0% |
| 40001 | 7120 Printing & Reproduction | \$ - | \$ - | \$ - | \$ - | 0.0% |
| 40001 | 7130 Public Information | \$ 1,907 | \$ 2,000 | \$ 3,725 | \$ 2,000 | 0.0% |
| 40001 | 7610 Professional Development | \$ - | \$ - | \$ - | \$ 8,400 | 0.0% |
| Total Non-Personnel Expenses | | \$ 13,634 | \$ 101,550 | \$ 30,557 | \$ 43,132 | -57.5% |

INTERNAL SERVICE FUNDS

| | | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | % Change ¹ |
|---|-------------------|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 11001 | Administration | \$ 162,946 | \$ 179,561 | \$ 195,713 | \$ 228,783 | 27.4% |
| 12001 | Laboratory | \$ 77,909 | \$ 52,057 | \$ 40,816 | \$ 89,606 | 72.1% |
| 13001 | Energy Management | \$ 2,834 | \$ 2,801 | \$ 2,478 | \$ 2,698 | -3.7% |
| Total Internal Service Fund Expenses | | \$ 243,689 | \$ 234,419 | \$ 239,007 | \$ 321,087 | 37.0% |
| Total Operating Expenses | | \$ 863,252 | \$ 1,019,627 | \$ 950,026 | \$ 1,157,985 | 13.6% |

1. Represents the percentage change from the FY 2023-24 Budget to the FY 2024-25 Proposed Budget.

This page intentionally left blank.

REMOTE FACILITIES

AGUA HEDIONDA LIFT STATION

The Agua Hedionda Lift Station (AHLS) is part of the Encina Joint Sewerage System and is jointly owned by the City of Vista and the City of Carlsbad. This pump station is located on the southeast shore of the Agua Hedionda Lagoon.

Capacity – The new AHLS is equipped four (4) lift pumps and four (4) force main pumps, providing pumping redundancy and a broad operating range. This facility is operated 365 days a year on a 24 hour-a-day basis.

Cost Allocation – The AHLS is operated by EWA under a contract with the owner agencies. The costs of operating and maintaining the AHLS are allocated to the City of Vista (69.1%) and the City of Carlsbad (30.9%) in accordance with the May 2017 Memorandum of Understanding.



Agua Hedionda Lift Station

This page intentionally left blank.

OPERATING EXPENSE SUMMARY: AGUA HEDIONDA LIFT STATION

PERSONNEL

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | % Change ¹ |
|---------------------------------|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 5100 Salaries | \$ 187,273 | \$ 257,408 | \$ 273,181 | \$ 182,074 | -29.3% |
| 5200 Benefits | \$ 59,646 | \$ 94,957 | \$ 98,385 | \$ 68,300 | -28.1% |
| Total Personnel Expenses | \$ 246,919 | \$ 352,365 | \$ 371,566 | \$ 250,374 | -28.9% |

NON-PERSONNEL

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | % Change ¹ |
|---|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 31001 5431 Water | \$ 12,282 | \$ 29,050 | \$ 13,376 | \$ 21,300 | -26.7% |
| 31001 5435 Electricity | \$ 170,266 | \$ 184,800 | \$ 178,164 | \$ 194,040 | 5.0% |
| 31001 5910 Equipment Rental | \$ - | \$ 1,000 | \$ - | \$ 1,000 | 0.0% |
| 31001 6120 Fuel & Lube | \$ 6,579 | \$ 12,475 | \$ 8,063 | \$ 10,830 | -13.2% |
| 31001 6410 Laundry & Uniforms | \$ 515 | \$ 550 | \$ 614 | \$ 550 | 0.0% |
| 31001 6424 Info Systems: Infrastructure | \$ - | \$ - | \$ - | \$ 4,000 | 0.0% |
| 31001 6920 Permits | \$ 2,891 | \$ 6,357 | \$ 7,226 | \$ 6,330 | -0.4% |
| 31001 6930 Piping & Electrical Repair | \$ 3,816 | \$ 3,500 | \$ 3,079 | \$ - | -100.0% |
| 31001 6940 Planned Maintenance | \$ 10,932 | \$ 11,000 | \$ 19,347 | \$ 14,500 | 31.8% |
| 31001 7010 Plant Contracts | \$ 5,319 | \$ 27,550 | \$ 14,560 | \$ 31,850 | 15.6% |
| 31001 7320 Safety Equipment | \$ 1,195 | \$ 2,000 | \$ - | \$ 2,000 | 0.0% |
| 31001 7330 Specialty Services | \$ - | \$ - | \$ - | \$ - | 0.0% |
| 31001 7510 Tools | \$ - | \$ 1,000 | \$ - | \$ 1,000 | 0.0% |
| Total Non-Personnel Expenses | \$ 213,795 | \$ 279,282 | \$ 244,429 | \$ 287,400 | 2.9% |

INTERNAL SERVICE FUNDS

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | % Change ¹ |
|---|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 11001 Administration | \$ 102,385 | \$ 108,919 | \$ 118,717 | \$ 126,099 | 15.8% |
| Total Internal Service Fund Expenses | \$ 102,385 | \$ 108,919 | \$ 118,717 | \$ 126,099 | 15.8% |
| Total Operating Expenses | \$ 563,099 | \$ 740,566 | \$ 734,712 | \$ 663,873 | -10.4% |

1. Represents the percentage change from the FY 2023-24 Budget to the FY 2024-25 Proposed Budget.

This page intentionally left blank.

REMOTE FACILITIES

BUENA CREEK PUMP STATION

The Buena Creek Pump Station (BCPS) is owned by the Buena Sanitation District (BSD). This pump station is located approximately two miles north of Palomar Airport Road and 1/8 mile east of Melrose Drive.

Capacity – The BCPS, which is equipped with five (5) pumps rated at 4,500 gallons per minute and is operated 365 days a year on a 24 hour-a-day basis.

Cost Allocation – The BCPS is operated by EWA under a contract with the BSD. 100% of the costs for operating and maintaining the BCPS are allocated to the BSD in accordance with the May 2017 Memorandum of Understanding.



Buena Creek Pump Station

This page intentionally left blank.

OPERATING EXPENSE SUMMARY: BUENA CREEK PUMP STATION

PERSONNEL

| | | Actual FY 2022-23 | | Budget FY 2023-24 | | Projected FY 2023-24 | | Proposed FY 2024-25 | % Change ¹ |
|---------------------------------|----------|----------------------|----|----------------------|----|-------------------------|----|------------------------|--------------------------|
| 5100 | Salaries | \$ 174,567 | \$ | 204,076 | \$ | 171,259 | \$ | 169,974 | -16.7% |
| 5200 | Benefits | \$ 59,430 | \$ | 74,503 | \$ | 60,102 | \$ | 62,516 | -16.1% |
| Total Personnel Expenses | | \$ 233,997 | \$ | 278,579 | \$ | 231,361 | \$ | 232,490 | -16.5% |

NON-PERSONNEL

| | | Actual FY 2022-23 | | Budget FY 2023-24 | | Projected FY 2023-24 | | Proposed FY 2024-25 | % Change ¹ |
|-------------------------------------|--|----------------------|----|----------------------|----|-------------------------|----|------------------------|--------------------------|
| 37001 | 5431 Water | \$ 2,309 | \$ | 2,300 | \$ | 3,836 | \$ | 3,700 | 60.9% |
| 37001 | 5435 Electricity | \$ 233,153 | \$ | 218,240 | \$ | 256,008 | \$ | 296,101 | 35.7% |
| 37001 | 6120 Fuel & Lube | \$ 4,869 | \$ | 7,100 | \$ | 2,931 | \$ | 6,290 | -11.4% |
| 37001 | 6410 Laundry & Uniforms | \$ 515 | \$ | 550 | \$ | 614 | \$ | 550 | 0.0% |
| 37001 | 6424 Info Systems: Infrastructure | \$ - | \$ | - | \$ | - | \$ | 4,000 | 0.0% |
| 37001 | 6710 Equipment New | \$ - | \$ | - | \$ | - | \$ | - | 0.0% |
| 37001 | 6730 Non-Specific Repair & Maintenance | | | | | \$ - | | - | 0.0% |
| 37001 | 6920 Permits | \$ 1,995 | \$ | 4,334 | \$ | 4,706 | \$ | 4,760 | 9.8% |
| 37001 | 6930 Piping & Electrical Repair | \$ 5,639 | \$ | 5,000 | \$ | 5,634 | \$ | 5,000 | 0.0% |
| 37001 | 6940 Planned Maintenance | \$ 6,494 | \$ | 6,500 | \$ | 842 | \$ | 6,500 | 0.0% |
| 37001 | 7010 Plant Contracts | \$ 5,628 | \$ | 21,100 | \$ | 9,179 | \$ | 24,700 | 17.1% |
| 37001 | 7320 Safety Equipment | \$ 587 | \$ | 1,200 | \$ | - | \$ | 1,200 | 0.0% |
| 37001 | 7330 Specialty Services | \$ - | \$ | - | \$ | - | \$ | - | 0.0% |
| 37001 | 7510 Tools | \$ - | \$ | 1,000 | | \$ - | | 1,000 | 0.0% |
| Total Non-Personnel Expenses | | \$ 261,189 | \$ | 267,324 | \$ | 283,750 | \$ | 353,801 | 32.3% |

INTERNAL SERVICE FUNDS

| | | Actual FY 2022-23 | | Budget FY 2023-24 | | Projected FY 2023-24 | | Proposed FY 2024-25 | % Change ¹ |
|---|----------------|----------------------|----|----------------------|----|-------------------------|----|------------------------|--------------------------|
| 11001 | Administration | \$ 68,136 | \$ | 73,865 | \$ | 80,510 | \$ | 89,900 | 21.7% |
| Total Internal Service Fund Expenses | | \$ 68,136 | \$ | 73,865 | \$ | 80,510 | \$ | 89,900 | 21.7% |
| Total Operating Expenses | | \$ 563,322 | \$ | 619,768 | \$ | 595,621 | \$ | 676,191 | 9.1% |

1. Represents the percentage change from the FY 2023-24 Budget to the FY 2024-25 Proposed Budget.

This page intentionally left blank.

REMOTE FACILITIES

BUENA VISTA PUMP STATION

The Buena Vista Pump Station (BVPS) is part of the Encina Joint Sewerage System and is jointly owned by the City of Vista and the City of Carlsbad. This pump station is located on the southwest shores of the Buena Vista Lagoon.

Capacity – The BVPS, which is equipped with four (4) pumps rated at 6,000 gallons per minute and is operated 365 days a year on a 24 hour-a-day basis.

Cost Allocation – The BVPS is operated by EWA under a contract with the owner agencies. The costs of operating and maintaining the BVPS are allocated to the City of Vista (89.6%) and the City of Carlsbad (10.4%) in accordance with the May 2017 Memorandum of Understanding.



Buena Vista Pump Station

This page intentionally left blank.

OPERATING EXPENSE SUMMARY: BUENA VISTA PUMP STATION

PERSONNEL

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | % Change ¹ |
|---------------------------------|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 5100 Salaries | \$ 129,836 | \$ 172,356 | \$ 152,469 | \$ 146,945 | -14.7% |
| 5200 Benefits | \$ 54,911 | \$ 60,653 | \$ 54,829 | \$ 54,839 | -9.6% |
| Total Personnel Expenses | \$ 184,747 | \$ 233,009 | \$ 207,299 | \$ 201,784 | -13.4% |

NON-PERSONNEL

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | % Change ¹ |
|--|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 32001 5431 Water | \$ 935 | \$ 1,200 | \$ 893 | \$ 1,220 | 1.7% |
| 32001 5435 Electricity | \$ 492,257 | \$ 499,400 | \$ 548,868 | \$ 632,122 | 26.6% |
| 32001 5910 Equipment Rental | \$ - | \$ - | \$ - | \$ - | 0.0% |
| 32001 6120 Fuel & Lube | \$ 5,589 | \$ 7,350 | \$ 7,546 | \$ 6,540 | -11.0% |
| 32001 6410 Laundry & Uniforms | \$ 515 | \$ 550 | \$ 614 | \$ 550 | 0.0% |
| 32001 6424 Info Systems: Infrastructure | \$ - | \$ - | \$ - | \$ 4,000 | 0.0% |
| 32001 6730 Non-Specific Repair & Maintenance | \$ - | \$ - | \$ - | \$ - | 0.0% |
| 32001 6920 Permits | \$ 3,716 | \$ 6,246 | \$ 8,694 | \$ 7,157 | 14.6% |
| 32001 6930 Piping & Electrical Repair | \$ 838 | \$ 7,500 | \$ 4,907 | \$ 7,500 | 0.0% |
| 32001 6940 Planned Maintenance | \$ 13,519 | \$ 13,500 | \$ 1,380 | \$ 13,500 | 0.0% |
| 32001 7010 Plant Contracts | \$ 9,349 | \$ 19,400 | \$ 18,652 | \$ 24,400 | 25.8% |
| 32001 7320 Safety Equipment | \$ 460 | \$ 1,500 | \$ 486 | \$ 1,500 | 0.0% |
| 32001 7330 Specialty Services | \$ - | \$ - | \$ - | \$ - | 0.0% |
| 32001 7510 Tools | \$ - | \$ 1,000 | \$ 335 | \$ 1,000 | 0.0% |
| Total Non-Personnel Expenses | \$ 527,178 | \$ 557,646 | \$ 592,375 | \$ 699,489 | 25.4% |

INTERNAL SERVICE FUNDS

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | % Change ¹ |
|---|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 11001 Administration | \$ 70,567 | \$ 73,957 | \$ 80,610 | \$ 89,255 | 20.7% |
| Total Internal Service Fund Expenses | \$ 70,567 | \$ 73,957 | \$ 80,610 | \$ 89,255 | 20.7% |
| Total Operating Expenses | \$ 782,492 | \$ 864,612 | \$ 880,284 | \$ 990,528 | 14.6% |

1. Represents the percentage change from the FY 2023-24 Budget to the FY 2024-25 Proposed Budget.

This page intentionally left blank.

REMOTE FACILITIES

CARLSBAD WATER RECYCLING FACILITY

The Carlsbad Water Recycling Facility (CWRF) is owned by the City of Carlsbad via the Carlsbad Municipal Water District. The facility is located on nine (9) acres directly adjacent to the southwest border of the EWPCF.

Capacity – The CWRF treats EWPCF secondary effluent to meet title 22, California Code of Regulations standards for disinfected tertiary recycled water, which is conveyed throughout the City for irrigation purposes. A plant expansion completed during FY 2016-17 increased the plant capacity to 7 MGD.

Cost Allocation – The CWRF is operated by EWA under a contract with the Carlsbad Municipal Water District. 100% of the costs for operating and maintaining the CWRF are paid by the Carlsbad Municipal Water District, via the City of Carlsbad, in accordance with the May 2005 Memorandum of Understanding. Recommended expenses are based on the expected recycled water production volume. Production volume is anticipated to increase during Fiscal Year 2024-25 due to decreased production at the Vallecitos Water District’s Meadowlark Water Reclamation Facility. The Meadowlark Water Reclamation Facility typically supplies a portion of the City of Carlsbad’s recycled water needs but will be offline due to planned maintenance activities for a portion of the fiscal year. Actual expenditures will reflect the actual volume of recycled water production.



Carlsbad Water Recycling Facility

This page intentionally left blank.

OPERATING EXPENSE SUMMARY: CARLSBAD WATER RECYCLING FACILITY

PERSONNEL

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | % Change ¹ |
|---------------------------------|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 5100 Salaries | \$ 347,688 | \$ 391,226 | \$ 273,377 | \$ 280,539 | -28.3% |
| 5200 Benefits | \$ 116,054 | \$ 148,351 | \$ 101,022 | \$ 105,565 | -28.8% |
| Total Personnel Expenses | \$ 463,742 | \$ 539,577 | \$ 374,399 | \$ 386,104 | -28.4% |

NON-PERSONNEL

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | % Change ¹ |
|--|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 38001 5394 Sodium Hydroxide | \$ 7,076 | \$ 20,000 | \$ 13,626 | \$ 20,000 | 0.0% |
| 38001 5395 Citric Acid | \$ 12,696 | \$ 38,100 | \$ 25,819 | \$ 38,100 | 0.0% |
| 38001 5407 Sodium Hypochlorite | \$ 238,774 | \$ 437,700 | \$ 563,707 | \$ 611,679 | 39.7% |
| 38001 5408 Coagulation Polymer | \$ - | \$ 3,300 | \$ - | \$ 3,300 | 0.0% |
| 38001 5409 Dewatering Polymer | \$ - | \$ - | \$ - | \$ - | 0.0% |
| 38001 5410 Chemicals | \$ - | \$ - | \$ - | \$ - | 0.0% |
| 38001 5411 Sodium Bisulfate | \$ 9,210 | \$ 22,400 | \$ 10,863 | \$ 26,334 | 17.6% |
| 38001 5412 Alum | \$ - | \$ 14,100 | \$ - | \$ 14,100 | 0.0% |
| 38001 5435 Electricity | \$ 232,990 | \$ 298,515 | \$ 267,419 | \$ 265,125 | -11.2% |
| 38001 5530 Misc. Corrosion Protection | \$ 1,195 | \$ 2,000 | \$ - | \$ 2,000 | 0.0% |
| 38001 5910 Equipment Rental | \$ - | \$ 3,500 | \$ - | \$ 3,500 | 0.0% |
| 38001 6120 Fuel & Lube | \$ 84 | \$ 1,480 | \$ 275 | \$ 1,445 | -2.4% |
| 38001 6230 Janitorial | \$ 1,600 | \$ 2,100 | \$ 1,750 | \$ 2,100 | 0.0% |
| 38001 6410 Laundry & Uniforms | \$ 978 | \$ 1,250 | \$ 1,166 | \$ 1,250 | 0.0% |
| 38001 6424 Information Systems | \$ 3,997 | \$ 4,000 | \$ 6,172 | \$ 4,000 | 0.0% |
| 38001 6450 Professional Services | \$ 8,053 | \$ 25,000 | \$ 3,520 | \$ 25,000 | 0.0% |
| 38001 6730 Non-Specific Repair & Maintenance | \$ - | \$ - | \$ - | \$ - | 0.0% |
| 38001 6920 Permits | \$ 27,175 | \$ 31,625 | \$ 57,126 | \$ 33,925 | 7.3% |
| 38001 6930 Piping & Electrical Repair | \$ 9,238 | \$ 10,000 | \$ 8,033 | \$ 10,000 | 0.0% |
| 38001 6940 Planned Maintenance | \$ 34,764 | \$ 35,000 | \$ 21,199 | \$ 35,000 | 0.0% |
| 38001 7010 Plant Contracts | \$ 6,106 | \$ 30,500 | \$ 10,278 | \$ 41,100 | 34.8% |
| 38001 7320 Safety Equipment | \$ 554 | \$ 1,700 | \$ - | \$ 1,700 | 0.0% |
| 38001 7330 Specialty Services | \$ - | \$ - | \$ - | \$ - | 0.0% |
| 38001 7510 Tools | \$ - | \$ 1,000 | \$ 1,960 | \$ 1,000 | 0.0% |
| Total Non-Personnel Expenses | \$ 594,490 | \$ 983,270 | \$ 992,913 | \$ 1,140,658 | 16.0% |

INTERNAL SERVICE FUNDS

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | % Change ¹ |
|---|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 11001 Administration | \$ 222,145 | \$ 254,417 | \$ 277,304 | \$ 326,647 | 28.4% |
| 12001 Laboratory | \$ 63,153 | \$ 52,584 | \$ 41,229 | \$ 72,635 | 38.1% |
| Total Internal Service Fund Expenses | \$ 285,298 | \$ 307,001 | \$ 318,533 | \$ 399,282 | 30.1% |
| Total Operating Expenses | \$ 1,343,530 | \$ 1,829,848 | \$ 1,685,845 | \$ 1,926,044 | 5.3% |

This page intentionally left blank.

REMOTE FACILITIES

RACEWAY BASIN PUMP STATION

The Raceway Basin Pump Station (RBPS) is owned by the City of Vista. This pump station is located approximately 1/2 mile north of Palomar Airport Road and 1/8 mile west of Melrose Drive.

Capacity – The RBPS, which is equipped with three (3) pumps rated at 1,350 gallons per minute and is operated 365 days a year on a 24 hour-a-day basis.

Cost Allocation – The RBPS is operated by EWA under a contract with the City of Vista. 100% of the costs for operating and maintaining the RBPS are allocated to the City of Vista in accordance with the May 2017 Memorandum of Understanding.



Raceway Basin Pump Station

This page intentionally left blank.

OPERATING EXPENSE SUMMARY: RACEWAY BASIN PUMP STATION

PERSONNEL

| | | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | % Change ¹ |
|---------------------------------|----------|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 5100 | Salaries | \$ 93,278 | \$ 122,871 | \$ 134,451 | \$ 97,144 | -20.9% |
| 5200 | Benefits | \$ 38,253 | \$ 46,247 | \$ 49,782 | \$ 37,066 | -19.9% |
| Total Personnel Expenses | | \$ 131,531 | \$ 169,118 | \$ 184,232 | \$ 134,210 | -20.6% |

NON-PERSONNEL

| | | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | % Change ¹ |
|-------------------------------------|--|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 39001 | 5431 Water | \$ 662 | \$ 1,050 | \$ 751 | \$ 1,100 | 4.8% |
| 39001 | 5435 Electricity | \$ 50,624 | \$ 46,035 | \$ 56,703 | \$ 62,014 | 34.7% |
| 39001 | 5445 Telephone | \$ - | \$ - | \$ - | \$ - | 0.0% |
| 39001 | 5910 Equipment Rental | \$ - | \$ - | \$ - | \$ - | 0.0% |
| 39001 | 6120 Fuel & Lube | \$ 3,743 | \$ 6,150 | \$ 2,767 | \$ 5,648 | -8.2% |
| 39001 | 6410 Laundry & Uniforms | \$ 515 | \$ 550 | \$ 614 | \$ 550 | 0.0% |
| 39001 | 6424 Info Systems: Infrastructure | \$ - | \$ - | \$ - | \$ 4,000 | 0.0% |
| 39001 | 6710 Equipment New | \$ - | \$ - | \$ - | \$ - | 0.0% |
| 39001 | 6730 Non-Specific Repair & Maintenance | \$ - | \$ - | \$ - | \$ - | 0.0% |
| 39001 | 6920 Permits | \$ 2,452 | \$ 4,870 | \$ 1,786 | \$ 5,565 | 14.3% |
| 39001 | 6930 Piping & Electrical Repair | \$ 202 | \$ 2,000 | \$ - | \$ 2,000 | 0.0% |
| 39001 | 6940 Planned Maintenance | \$ 4,660 | \$ 5,000 | \$ 2,440 | \$ 5,000 | 0.0% |
| 39001 | 7010 Plant Contracts | \$ 4,382 | \$ 18,500 | \$ 6,370 | \$ 20,300 | 9.7% |
| 39001 | 7320 Safety Equipment | \$ 163 | \$ 1,150 | \$ - | \$ 1,150 | 0.0% |
| 39001 | 7330 Specialty Services | \$ - | \$ - | \$ - | \$ - | 0.0% |
| 39001 | 7510 Tools | \$ - | \$ 1,000 | \$ - | \$ 1,000 | 0.0% |
| Total Non-Personnel Expenses | | \$ 67,403 | \$ 86,305 | \$ 71,431 | \$ 108,327 | 25.5% |

INTERNAL SERVICE FUNDS

| | | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | % Change ¹ |
|---|----------------|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 11001 | Administration | \$ 47,055 | \$ 50,310 | \$ 54,836 | \$ 60,039 | 19.3% |
| Total Internal Service Fund Expenses | | \$ 47,055 | \$ 50,310 | \$ 54,836 | \$ 60,039 | 19.3% |

| | | | | | | |
|---------------------------------|--|-------------------|-------------------|-------------------|-------------------|--------------|
| Total Operating Expenses | | \$ 245,989 | \$ 305,733 | \$ 310,499 | \$ 302,576 | -1.0% |
|---------------------------------|--|-------------------|-------------------|-------------------|-------------------|--------------|

1. Represents the percentage change from the FY 2023-24 Budget to the FY 2024-25 Proposed Budget.

This page intentionally left blank.

INTERNAL SERVICE FUNDS

Internal Service Funds (ISFs) make categorical and overhead charges to operating and capital programs. Categorical charges are costs incurred by the ISF that are directly attributable to a particular operating or capital program the ISF supports. Overhead charges are costs incurred by the ISF that support more than one operating or capital program. Encina’s budget reflects three ISFs: (1) Administration; (2) Laboratory; and, (3) Energy Management. The existence of these ISFs traces back to the 1998 Encina Staffing Reorganization and management’s effort to distinguish between costs required to ensure public health, produce effluent water compliant with NPDES Permit standards, and maintain the associated Encina Joint System infrastructure from costs associated with administering the Encina Joint System that could be taken on by a Member Agency or a third party administrator (Administration), permit compliance activities that could be contracted out (Laboratory), and power that could be purchased from San Diego Gas & Electric (Energy Management).

Administration – The Administration Internal Service Fund provides professional support services to Encina’s Board of Directors as well as all Operating and Capital Programs. Administration plans and executes Encina’s business, asset management, and financial plans; provides treasury and accountancy management; is responsible for required and supplemental financial reporting; administers all human resources functions, employee benefits, professional development, and other “Employer of Choice” initiatives; and, supports Encina’s governance activities.

Laboratory – The Laboratory Internal Service Fund is responsible for monitoring and reporting activities required by: (1) Encina’s National Pollutant Discharge Elimination System (NPDES) Permit; (2) permits related to facilities operated and maintained by Encina staff; (3) Encina’s Storm Water Permit; and, (4) permits and contracts related to biosolids use. The Laboratory is also responsible for management of Encina’s Joint Flow Metering System (JFMS), as well as the sampling and data compilation elements of Encina’s Financial Plan and Revenue Program.

Encina’s Laboratory, which is certified by the State of California’s Environmental Laboratory Accreditation Program, analyzes over 32,000 samples per year including process control, plant influent and effluent, biosolids, industrial user samples, ocean water, storm water, and drinking water. A portion of the analyses is completed under contract for Encina’s Member Agencies, which generated over \$169,000 in revenue in FY 2022-23, offsetting operating expenses.

Energy Management – The Energy Management Internal Service Fund utilizes the EWPCF’s power production and heat exchange facilities to maximize the beneficial reuse of digester gas produced in the wastewater treatment process thus minimizing the amount of energy Encina must purchase to operate the EWPCF. EWPCF’s Energy Management facilities generates about 12 million kilowatt hours of green electricity per year from biogas thus providing up to 85% of the electricity required to operate the EWPCF. Encina is a member of the Environmental Protection Agency’s Green Power Partnership and has been ranked in the Top 30 of the Green Power Leadership Club for On-Site Generation since 2011.



Cost Allocation – All ISF costs and revenues are allocated internally to one or more Operating or Capital program on the basis of use. Each Operating and Capital program has its own cost allocation that apportions its net costs the Member Agencies.

This page intentionally left blank.

OPERATING EXPENSE SUMMARY: INTERNAL SERVICE FUNDS

PERSONNEL EXPENSES

| | | Actual FY 2022-23 | | Budget FY 2023-24 | | Projected FY 2023-24 | | Proposed FY 2024-25 | % Change ¹ |
|---------------------------------|----------|----------------------|-----------|----------------------|-----------|-------------------------|-----------|------------------------|--------------------------|
| 5100 | Salaries | \$ 1,987,807 | \$ | 1,973,165 | \$ | 2,359,114 | \$ | 2,464,203 | 24.9% |
| 5200 | Benefits | \$ 588,947 | \$ | 706,168 | \$ | 745,833 | \$ | 880,407 | 24.7% |
| Total Personnel Expenses | | \$ 2,576,754 | \$ | 2,679,333 | \$ | 3,104,947 | \$ | 3,344,610 | 24.8% |

NON-PERSONNEL EXPENSES

| | | Actual FY 2022-23 | | Budget FY 2023-24 | | Projected FY 2023-24 | | Proposed FY 2024-25 | % Change ¹ |
|-------|-----------------------------------|----------------------|----|----------------------|----|-------------------------|----|------------------------|--------------------------|
| 11001 | 5445 Telephone | \$ 129,625 | \$ | 139,302 | \$ | 114,321 | \$ | - | -100.0% |
| 11001 | 5510 Advertising | \$ 11,966 | \$ | 7,000 | \$ | 2,668 | \$ | 2,000 | -71.4% |
| 11001 | 5520 Books and Publications | \$ - | \$ | 1,000 | \$ | - | \$ | 947 | -5.3% |
| 11001 | 5810 Employee Recognition | \$ 24,251 | \$ | 20,000 | \$ | 33,172 | \$ | - | -100.0% |
| 11001 | 5920 Equipment Repair Maint | \$ 31,374 | \$ | 10,000 | \$ | 5,237 | \$ | - | -100.0% |
| 11001 | 6210 Independent Auditor/Actuary | \$ 21,485 | \$ | 20,335 | \$ | 18,672 | \$ | - | -100.0% |
| 11001 | 6220 Insurance | \$ 448,950 | \$ | 584,960 | \$ | 610,340 | \$ | - | -100.0% |
| 11001 | 6420 Legal Services | \$ 90,354 | \$ | 100,000 | \$ | 86,089 | \$ | 100,000 | 0.0% |
| 11001 | 6424 Info Systems: Infrastructure | \$ 415,797 | \$ | 463,500 | \$ | 486,722 | \$ | - | -100.0% |
| 11001 | 6430 Memberships | \$ 69,015 | \$ | 68,732 | \$ | 68,732 | \$ | 37,223 | -45.8% |
| 11001 | 6440 Mileage Reimbursement | \$ 2,248 | \$ | 2,000 | \$ | 9,379 | \$ | - | -100.0% |
| 11001 | 6450 Professional Services | \$ 257,668 | \$ | 353,500 | \$ | 315,000 | \$ | 23,430 | -93.4% |
| 11001 | 6830 Materials & Supplies | \$ 32,750 | \$ | 32,000 | \$ | 40,972 | \$ | 32,000 | 0.0% |
| 11001 | 7110 Postage | \$ 2,320 | \$ | 4,810 | \$ | 8,530 | \$ | 7,990 | 66.1% |
| 11001 | 7120 Printing & Reproduction | \$ 855 | \$ | 2,000 | \$ | - | \$ | 2,000 | 0.0% |
| 11001 | 7310 Safety & Medical Services | \$ 1,503 | \$ | - | \$ | - | \$ | - | 0.0% |
| 11001 | 7410 Subscriptions | \$ 4,586 | \$ | - | \$ | - | \$ | - | 0.0% |
| 11001 | 7610 Professional Development | \$ 123,648 | \$ | 182,230 | \$ | 204,242 | \$ | 106,720 | -41.4% |
| 11003 | 5445 Telephone | \$ - | \$ | - | \$ | - | \$ | 11,214 | 0.0% |
| 11003 | 6210 Independent Auditor/Actuary | \$ - | \$ | - | \$ | - | \$ | 22,770 | 0.0% |
| 11003 | 6220 Insurance | \$ - | \$ | - | \$ | - | \$ | 664,415 | 0.0% |
| 11003 | 6430 Memberships | \$ - | \$ | - | \$ | - | \$ | 1,366 | 0.0% |
| 11003 | 6440 Mileage Reimbursement | \$ - | \$ | - | \$ | - | \$ | 3,000 | 0.0% |
| 11003 | 6450 Professional Services | \$ - | \$ | - | \$ | - | \$ | 169,350 | 0.0% |
| 11003 | 7610 Professional Development | \$ - | \$ | - | \$ | - | \$ | 3,500 | 0.0% |
| 11004 | 5510 Advertising | \$ - | \$ | - | \$ | - | \$ | 5,000 | 0.0% |
| 11004 | 5810 Employee Recognition | \$ - | \$ | - | \$ | - | \$ | 30,000 | 0.0% |
| 11004 | 6430 Memberships | \$ - | \$ | - | \$ | - | \$ | 5,838 | 0.0% |
| 11004 | 6450 Professional Services | \$ - | \$ | - | \$ | - | \$ | 45,600 | 0.0% |
| 11004 | 7610 Professional Development | \$ - | \$ | - | \$ | - | \$ | 81,680 | 0.0% |
| 11005 | 5445 Telephone | \$ - | \$ | - | \$ | - | \$ | 128,088 | 0.0% |
| 11005 | 5920 Equipment Repair Maint | \$ - | \$ | - | \$ | - | \$ | 10,000 | 0.0% |
| 11005 | 6424 Info Systems: Infrastructure | \$ - | \$ | - | \$ | - | \$ | 936,668 | 0.0% |

continued →

NON-PERSONNEL EXPENSES (cont.)

| | | | Actual | Budget | Projected | Proposed | % |
|-------------------------------------|------|-----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| | | | FY 2022-23 | FY 2023-24 | FY 2023-24 | FY 2024-25 | Change ¹ |
| 11005 | 6430 | Memberships | \$ - | \$ - | \$ - | \$ 390 | 0.0% |
| 11005 | 7610 | Professional Development | \$ - | \$ - | \$ - | \$ 11,000 | 0.0% |
| 12001 | 6120 | Fuel & Lube | \$ 546 | \$ 695 | \$ 1,682 | \$ 695 | 0.0% |
| 12001 | 6310 | Lab Equipment Repair | \$ 36,982 | \$ 39,900 | \$ 60,167 | \$ 43,900 | 10.0% |
| 12001 | 6320 | Lab Minor Equip Replace | \$ 1,794 | \$ 2,490 | \$ 10,066 | \$ 9,600 | 285.5% |
| 12001 | 6330 | Lab Supplies | \$ 94,431 | \$ 115,900 | \$ 99,460 | \$ 105,100 | -9.3% |
| 12001 | 6410 | Laundry & Uniforms | \$ 3,952 | \$ 4,400 | \$ 4,712 | \$ 4,400 | 0.0% |
| 12001 | 6430 | Memberships | \$ - | \$ - | \$ - | \$ 3,052 | 0.0% |
| 12001 | 6450 | Professional Services | \$ 14,865 | \$ 36,700 | \$ 10,390 | \$ 22,000 | -40.1% |
| 12001 | 6910 | Outside Analysis | \$ 22,873 | \$ 46,500 | \$ 10,520 | \$ 17,000 | -63.4% |
| 12001 | 6911 | Effluent Testing | \$ 1,978 | \$ 2,000 | \$ 165 | \$ 2,000 | 0.0% |
| 12001 | 6912 | Biosolids Testing | \$ 6,481 | \$ 7,950 | \$ 7,546 | \$ 7,700 | -3.1% |
| 12001 | 6913 | Industrial User Testing | \$ 31,294 | \$ 52,000 | \$ 40,714 | \$ 53,000 | 1.9% |
| 12001 | 6920 | Permits | \$ 6,563 | \$ 15,000 | \$ 21,430 | \$ 19,400 | 29.3% |
| 12001 | 7120 | Printing & Reproduction | \$ - | \$ 600 | \$ 60 | \$ 650 | 8.3% |
| 12001 | 7330 | Specialty Services | \$ 13,553 | \$ 14,900 | \$ 11,743 | \$ 16,500 | 10.7% |
| 12001 | 7610 | Professional Development | \$ - | \$ - | \$ - | \$ 1,500 | 0.0% |
| 13001 | 5410 | Chemicals | \$ 8,372 | \$ 10,556 | \$ 9,399 | \$ 10,600 | 0.4% |
| 13001 | 5435 | Electricity | \$ 1,000,647 | \$ 912,232 | \$ 828,363 | \$ 967,741 | 6.1% |
| 13001 | 5440 | Natural Gas | \$ 1,374,386 | \$ 1,327,855 | \$ 740,976 | \$ 1,062,607 | -20.0% |
| 13001 | 6120 | Fuel & Lube | \$ 29,934 | \$ 35,600 | \$ 56,101 | \$ 35,600 | 0.0% |
| 13001 | 6230 | Janitorial | \$ 2,600 | \$ - | \$ - | \$ - | 0.0% |
| 13001 | 6410 | Laundry & Uniforms | \$ 1,173 | \$ 1,400 | \$ 1,426 | \$ 1,400 | 0.0% |
| 13001 | 6730 | Non-Specific Repair & Maintenance | \$ 18,220 | \$ 25,000 | \$ 21,068 | \$ 27,500 | 10.0% |
| 13001 | 6920 | Permits | \$ 18,086 | \$ 19,859 | \$ 35,394 | \$ 25,000 | 25.9% |
| 13001 | 6940 | Planned Maintenance | \$ 82,223 | \$ 108,000 | \$ 86,281 | \$ 108,000 | 0.0% |
| 13001 | 7330 | Specialty Services | \$ 24,854 | \$ 61,000 | \$ 41,609 | \$ 67,500 | 10.7% |
| 13001 | 7510 | Tools | \$ 1,982 | \$ 2,000 | \$ 2,554 | \$ 2,500 | 25.0% |
| Total Non-Personnel Expenses | | | \$ 4,466,184 | \$ 4,833,906 | \$ 4,105,902 | \$ 5,057,134 | 4.6% |
| Total Operating Expenses | | | \$ 7,042,938 | \$ 7,513,239 | \$ 7,210,849 | \$ 8,401,744 | 11.8% |

1. Represents the percentage change from the FY 2023-24 Budget to the FY 2024-25 Proposed Budget.



CAPITAL SECTION

Capital Budget Summary

Capital Improvement Program

Planned Asset Rehabilitation & Replacement

Capital Acquisitions

Remote Facilities Acquisitions & Rehabilitation

Capital Improvement Program - 5 Year Detail

Capital Improvement Program - Est. Carry Forward

Long-Term Capital Financial Plan

This page intentionally left blank.

CAPITAL PROGRAM

The Authority's Capital Program consists of the following elements: (1) EWPCF – Capital Improvements; (2) EWPCF – Planned Asset Rehabilitation & Replacement; (3) EWPCF – Capital Acquisitions; (4) Remote Facilities – Acquisitions & Rehabilitation; (5) Five-Year Capital Improvement Plan; and (6) Twenty Year Capital Improvement Plan.

EWPCF – Capital Improvements – Capital Improvement Projects are those projects that increase or maintain the capacity of the Joint System and require a significant time commitment from staff. These projects regularly span multiple fiscal years and, therefore, unspent appropriations are typically carried forward by the Authority's annual Appropriations Resolution. Capital Project costs are allocated to Member Agencies based on ownership of the affected facilities. All Capital Projects are studied, designed, and executed pursuant to Encina's Comprehensive Asset Management Plan.



Encina Wastewater Authority, 2014

EWPCF – Planned Asset Rehabilitation & Replacement – Planned Asset Rehabilitation & Replacement projects extend the useful life of existing Joint System facilities and require a significant time commitment from staff. These projects are typically completed within a fiscal year, however, if a project cannot be completed, the Authority's annual Appropriations Resolution will identify unspent appropriations to be carried forward. Planned Asset Replacement costs are allocated based on ownership of the affected facilities.

EWPCF – Capital Acquisitions – Capital Acquisitions include the purchase of new items and minor facility projects that maintain the capacity and useful life of existing Joint System facilities. Expenditures are allocated based on the benefiting program or internal service fund.

Remote Facilities – Acquisitions & Rehabilitation – Remote Facility Acquisitions and Rehabilitation include the purchase of new items and minor facility projects that maintain the capacity and useful life of existing remote facilities operated by the Authority. Expenditures are allocated based on ownership of the affected facilities.

CAPITAL PROGRAM (cont.)

LONG TERM CAPITAL IMPROVEMENTS

Five-Year Capital Improvement Plan – The Five-Year Capital Improvement Plan includes expenditure projections for current and planned projects expected to require additional appropriations through FY 2028-29, as identified by Encina’s Comprehensive Asset Management Plan (E-CAMP) documents. The Five-Year Capital Improvement Plan is developed and sequenced pursuant to E-CAMP.

Twenty-Year Capital Improvement Plan – The Twenty-Year Capital Improvement Plan includes expenditure projections for current and planned projects expected to require additional appropriations through FY 2043-44.

As planning reports are updated or other information becomes available, the long-term financial schedules may be revised. Capital Programs may also be modified due to unanticipated wastewater service requirements by one or more Member Agencies, cost inflation, changes in local population and development growth patterns, and new regulatory requirements. All projections are shown in current year dollars.

SUMMARY of CAPITAL

| | Actual FY 2022-23 ¹ | Budget FY 2023-24 | Proposed FY 2024-25 |
|--|--------------------------------|----------------------|----------------------|
| EWPCF – Capital Improvements | \$ 16,272,257 | \$ 19,245,000 | \$ 25,072,000 |
| EWPCF – Planned Asset Rehabilitation & Replacement | \$ 1,192,653 | \$ 1,534,200 | \$ 1,729,000 |
| EWPCF – Capital Acquisitions | \$ 420,088 | \$ 368,000 | \$ 720,000 |
| Remotes Facilities – Acquisitions & Rehabilitation | \$ 1,294,102 | \$ 1,602,917 | \$ 1,549,500 |
| Subtotal | \$ 19,179,100 | \$ 22,750,117 | \$ 29,070,500 |
| Salaries & Benefits | \$ 2,964,385 | \$ 3,084,320 | \$ 2,347,081 |
| Total Capital Expense | \$ 22,143,485 | \$ 25,834,437 | \$ 31,417,581 |

ESTIMATED REVENUES

| | Actual FY 2022-23 ¹ | Budget FY 2023-24 | Proposed FY 2024-25 |
|--|--------------------------------|----------------------|----------------------|
| City of Carlsbad | \$ 5,301,587 | \$ 6,389,064 | \$ 7,793,555 |
| City of Vista | \$ 5,804,243 | \$ 6,727,776 | \$ 8,185,279 |
| Buena Sanitation District | \$ 1,681,424 | \$ 1,885,193 | \$ 2,395,413 |
| Vallecitos Water District | \$ 4,522,663 | \$ 5,342,908 | \$ 6,678,308 |
| City of Encinitas | \$ 857,335 | \$ 1,007,443 | \$ 1,264,922 |
| Leucadia Wastewater District | \$ 3,388,966 | \$ 3,982,053 | \$ 5,000,103 |
| Federal Grant | \$ 318,822 | \$ 500,000 | \$ 100,000 |
| Total Capital Revenue² | \$ 21,875,040 | \$ 25,834,437 | \$ 31,417,581 |

CAPITAL IMPROVEMENT PROGRAM MULTI-YEAR PROJECTS

| | Actual FY 2022-23 ¹ | Budget FY 2023-24 | Proposed FY 2024-25 |
|--|--------------------------------|----------------------|----------------------|
| <i>Liquid Process</i> | \$ 1,130,892 | \$ 925,000 | \$ 3,067,000 |
| <i>Outfall</i> | \$ 6,070 | \$ 50,000 | \$ 230,000 |
| <i>Solids Process</i> | \$ 8,311,777 | \$ 4,220,000 | \$ 9,550,000 |
| <i>Energy Management</i> | \$ 462,004 | \$ 800,000 | \$ 2,400,000 |
| <i>General</i> | \$ 4,339,877 | \$ 7,205,000 | \$ 3,400,000 |
| <i>Technology</i> | \$ 1,572,444 | \$ 3,600,000 | \$ 4,600,000 |
| <i>Professional Services</i> | \$ 449,193 | \$ 2,445,000 | \$ 1,825,000 |
| Total EWPCF – Capital Improvements | \$ 16,272,257 | \$ 19,245,000 | \$ 25,072,000 |
| EWPCF – Planned Asset Rehabilitation & Replacement | \$ 1,192,653 | \$ 1,534,200 | \$ 1,729,000 |
| EWPCF – Capital Acquisitions | \$ 420,088 | \$ 368,000 | \$ 720,000 |
| Remote Facilities – Acquisitions & Rehabilitation | \$ 1,294,102 | \$ 1,602,917 | \$ 1,549,500 |
| Personnel | \$ 2,964,385 | \$ 3,084,320 | \$ 2,347,081 |
| Total Capital Expense | \$ 22,143,485 | \$ 25,834,437 | \$ 31,417,581 |

1. Actuals for FY 2022-23 include the expenditure of authorized appropriations carried over from the previous year.
 2. Revenue difference relates to a \$268,445 interest income timing difference that will be net with future year member agency billings.

EWPCF – CAPITAL IMPROVEMENTS

| Org | Object | Project | Description | Amount | Totals |
|---|--------|---------|--|--------------|----------------------|
| 92102 | 8300 | 12009 | PSB mechanical Rehab-Short Term | \$ 2,300,000 | |
| 92102 | 8300 | 13019 | Control Strategy Improvements | \$ 100,000 | |
| 92102 | 8300 | 13024 | RAS Box/IJS Rehabilitation | \$ 400,000 | |
| 92102 | 8300 | 14006 | Effluen Pump Station Discharge Piping Valves Improvements | \$ 267,000 | |
| | | | <i>Total Liquid Process</i> | | \$ 3,067,000 |
| 92102 | 8300 | 21002 | Ocean Outfall Maintenance and Inspection-External | \$ 130,000 | |
| 92102 | 8300 | 21009 | Ocean Outfall-84" Repair | \$ 100,000 | |
| | | | <i>Total Outfall</i> | | \$ 230,000 |
| 92102 | 8300 | 31006 | DAFT Repairs | \$ 1,100,000 | |
| 92102 | 8300 | 31010 | Solids Facilities Support System Rehab | \$ 900,000 | |
| 92102 | 8300 | 32013 | Digester Rehabilitation and Improvements | \$ 5,000,000 | |
| 92102 | 8300 | 32020 | Digester 1, 2 & 3 Improvements | \$ 350,000 | |
| 92102 | 8300 | 33025 | Existing Dryer Components Rehabilitation | \$ 200,000 | |
| 92102 | 8300 | 33030 | Existing Dryer Major Rehabilitation | \$ 2,000,000 | |
| | | | <i>Total Solids Process</i> | | \$ 9,550,000 |
| 92102 | 8300 | 41005 | Cogen Engine Top-End Overhaul | \$ 400,000 | |
| 92102 | 8300 | 41015 | Cogen Engine Catalyst System & Gas Conditionint Facilities | \$ 500,000 | |
| 92102 | 8300 | 41025 | Combined Generator Control Module Replacment | \$ 1,500,000 | |
| | | | <i>Total Energy Management</i> | | \$ 2,400,000 |
| 92102 | 8300 | 51001 | Odor & Corrision Control Improvements | \$ 600,000 | |
| 92102 | 8300 | 51002 | ORF Carbon Media Replacement | \$ 150,000 | |
| 92102 | 8300 | 53013 | Building Roof Replacements | \$ 200,000 | |
| 92102 | 8300 | 52032 | Plant-wide Asset Painting & Coating | \$ 150,000 | |
| 92102 | 8300 | 52044 | Flood Control Channel Restoration | \$ 100,000 | |
| 92102 | 8300 | 52047 | Site Security Facilities - Tier 2-4 | \$ 150,000 | |
| 92102 | 8300 | 53015 | Dewatering Building Rehab and Cogen Roof | \$ 750,000 | |
| 92102 | 8300 | 54005 | Implement Minor Condition Assessment Recommendations | \$ 150,000 | |
| 92102 | 8300 | 54006 | As-Needed Contractor Services | \$ 1,000,000 | |
| 92102 | 8300 | 54007 | Miscellaneous Building Rehabilitation | \$ 150,000 | |
| | | | <i>Total General</i> | | \$ 3,400,000 |
| 92102 | 8300 | 61206 | Secondaries & Effluent Electrical & Controls | \$ 3,500,000 | |
| 92102 | 8300 | 61210 | Heat Dryer Controls Improvements | \$ 450,000 | |
| 92102 | 8300 | 61514 | SCADA Integration Services | \$ 265,000 | |
| 92102 | 8300 | 62708 | Document Management System Upgrade | \$ 335,000 | |
| 92102 | 8300 | 62709 | Cyber Security & Business System Management Services | \$ 50,000 | |
| | | | <i>Total Technology</i> | | \$ 4,600,000 |
| 92102 | 8300 | 81016 | Asset Condition Assessments | \$ 100,000 | |
| 92102 | 8300 | 82015 | Potable Reuse * | \$ 500,000 | |
| 92102 | 8300 | 82020 | Energy Resilience Assessment | \$ 100,000 | |
| 92102 | 8300 | 82025 | OT Plan Update | \$ 50,000 | |
| 92102 | 8300 | 80827 | Facility Master Plan Update | \$ 100,000 | |
| 92102 | 8300 | 84001 | Extension of Staff Engineering Services | \$ 525,000 | |
| 92102 | 8300 | 84002 | Research and Development Services | \$ 100,000 | |
| 92102 | 8300 | 84012 | Air Permitting Assistance | \$ 200,000 | |
| 92102 | 8300 | 84019 | CMMS/Asset Mgmt | \$ 150,000 | |
| | | | <i>Total Professional Services</i> | | \$ 1,825,000 |
| Total EWPCF – Capital Improvements | | | | | \$ 25,072,000 |

* Project is supported by Federal grant revenue.

EWPCF – PLANNED ASSET REHABILITATION & REPLACEMENT

| Org | Object | Project | Description | Amount |
|--------------|-------------|--------------|--|-------------------|
| 80002 | 8010 | 80711 | General Plant Projects | \$ 323,000 |
| | | | General Plant Repairs & Unplanned Repair | \$ 170,000 |
| | | | Plant Security Services | \$ 83,000 |
| | | | Door Hinge and Lock Repair | \$ 30,000 |
| | | | Replace Plant Lighting | \$ 20,000 |
| | | | Maintenance Building Floor Replacement | \$ 20,000 |
| 80002 | 8020 | 80040 | TWAS & DAF System Projects | \$ 83,000 |
| | | | TWAS Pump Rebuild | \$ 55,000 |
| | | | DAF Pressurization Pump rebuild | \$ 18,000 |
| | | | DAF Poly Pump Rebuild | \$ 4,000 |
| | | | Plug Valve Replacement | \$ 6,000 |
| 80002 | 8030 | 80811 | Water Systems Projects | \$ 255,000 |
| | | | Water Systems Pump Rebuild (2W, 3W, 3WL, 3WLC) | \$ 150,000 |
| | | | 3WL Strainer Rotating Assembly Replacement | \$ 100,000 |
| | | | Chlorine Pump Rebuild | \$ 5,000 |
| 80002 | 8050 | 80098 | Primary Area Projects | \$ 219,000 |
| | | | Primary Sludge Pump Replacement | \$ 30,000 |
| | | | Primary Sed Tank Parts | \$ 30,000 |
| | | | Sludge Pump Rebuild Kit | \$ 26,000 |
| | | | Primary Area Tank Drainage Pump Rebuild | \$ 5,000 |
| | | | Plant Drainage Rebuild | \$ 10,000 |
| | | | Primary Grinder Rebuild | \$ 14,000 |
| | | | Grit Pump Rebuilds (2) | \$ 40,000 |
| | | | Ferric / Polymer Pumps (2) | \$ 10,000 |
| | | | Replace Valves in Gallery (8"=5, 6"=5) | \$ 14,000 |
| | | | Bar Screen and Washer compacter wear parts | \$ 40,000 |
| 80002 | 8050 | 80209 | FOG System Projects | \$ 99,000 |
| | | | FOG Metering Pump Replacement | \$ 15,000 |
| | | | Recirc Pump Rebuild | \$ 14,000 |
| | | | FOG Transporter (Lobe Pump) Rebuild | \$ 70,000 |
| 80002 | 8060 | 80185 | Secondary Area Projects | \$ 269,000 |
| | | | Flow Meter Replacement | \$ 50,000 |
| | | | RAS Pump Replacement | \$ 25,000 |
| | | | Aeration Basin DO Probe Replacements (1 basin) | \$ 60,000 |
| | | | WAS Pump Rebuild | \$ 15,000 |
| | | | Effluent Motor Rehab | \$ 10,000 |
| | | | ATS Replacement SEEPS Building | \$ 45,000 |
| | | | SEEPS Return Actuator | \$ 24,000 |
| | | | Rewire RAS 1-8 LIT | \$ 20,000 |
| | | | SEEPS Wetwell LIT & Level Switch Low Replacement | \$ 20,000 |

| Org | Object | Project | Description | Amount | |
|---|--------|---------|--|-----------|------------------|
| 80002 | 8070 | 80195 | Digester Area Projects | \$ | 135,000 |
| | | | Digester Mix Pump Rebuild | \$ | 60,000 |
| | | | Digester Transfer Pump Rebuild | \$ | 12,000 |
| | | | Digester #2 Recirculation Pump Rebuild | \$ | 14,000 |
| | | | Digester Hot Water Pump Replacement | \$ | 5,000 |
| | | | Gas Equipment Maintenance (with LIT) | \$ | 20,000 |
| | | | Digester Heat Recirculation Pump Rebuild | \$ | 14,000 |
| | | | Digester Mix Pump Minor Rebuild | \$ | 10,000 |
| 80002 | 8080 | 80419 | Centrifuge Feed Pit Projects | \$ | 30,000 |
| | | | Centrifuge Feed Pump Grinder Rebuild | \$ | 15,000 |
| | | | Centrifuge Feed Pump Motor Rebuild | \$ | 15,000 |
| 80002 | 8080 | 80264 | Solids Processing Equipment Projects | \$ | 198,000 |
| | | | Cake Pump Rebuild | \$ | 40,000 |
| | | | RTO Media Replacement | \$ | 30,000 |
| | | | HD Furnace Safety Inspection | \$ | 8,000 |
| | | | Misc. Motors | \$ | 20,000 |
| | | | Furnace obsolete parts (NG Liner valve, Maxon, valves) | \$ | 25,000 |
| | | | Condenser Mist Eliminators replacement due to wear | \$ | 10,000 |
| | | | Replacement of mixer plows due to wear | \$ | 30,000 |
| | | | Shaker Screen Parts | \$ | 25,000 |
| | | | Air Dryer Replacement | \$ | 10,000 |
| 80002 | 8090 | 80394 | Cogeneration System Projects | \$ | 118,000 |
| | | | Heatloop Pump Repair | \$ | 15,000 |
| | | | UPS Repair and Warranty | \$ | 15,000 |
| | | | Cogen Air Compressor Replacement | \$ | 35,000 |
| | | | AHU Fan Assembly Co-Gen (Replacement Parts) | \$ | 21,000 |
| | | | Breakers for Jacket Water Heaters | \$ | 32,000 |
| Total EWPCF – Planned Asset Rehabilitation & Replacement | | | | \$ | 1,729,000 |

EWPCF – CAPITAL ACQUISITIONS

| Org | Object | Project | Description | Amount |
|---|-------------|--------------|---|-------------------|
| 23002 | 7710 | 70010 | Information Technology | \$ 151,000 |
| | | | Computer Replacement | \$ 40,000 |
| | | | Network Hardware Repair | \$ 30,000 |
| | | | SCADA Clients | \$ 15,000 |
| | | | Cyber Security Password Manager | \$ 55,000 |
| | | | Studio 5000-Troubleshoot Old SCADA | \$ 11,000 |
| 23002 | 7730 | 70023 | New Equipment | \$ 360,000 |
| | | | Misc. Motor Replacements | \$ 40,000 |
| | | | Vehicle Replacement (2 - EV Trucks) | \$ 120,000 |
| | | | EV Charger | \$ 40,000 |
| | | | New Boom Lift-Compliance | \$ 70,000 |
| | | | Process Monitoring TOC Analyzer (Headworks) | \$ 60,000 |
| | | | Cart Rehab/Replacement | \$ 30,000 |
| 23002 | 7730 | 70033 | Operations & Administration Building | \$ 100,000 |
| | | | Executive Conference Room Chairs | \$ 10,000 |
| | | | Portable Analyzer - Testo 350 | \$ 10,000 |
| | | | Lab Exhaust Fans (3)-Compliance | \$ 60,000 |
| | | | Refrigerated Sampler for Influent Monitoring | \$ 20,000 |
| 23002 | 7750 | 70300 | EWPCF Plant | \$ 109,000 |
| | | | Handheld Valve Actuator-Safety | \$ 13,000 |
| | | | Remote Circuit Breaker Switch-Safety | \$ 21,000 |
| | | | Lifting Gantry -Safety | \$ 12,000 |
| | | | Man Lift-Heat Dryer Building -Safety | \$ 13,000 |
| | | | Centrifuge Rehabilitation | \$ 50,000 |
| Total EWPCF – Capital Acquisitions | | | | \$ 720,000 |

REMOTE FACILITIES – ACQUISITIONS & REHABILITATION

| Org | Object | Project | Description | Amount | Totals |
|-------|--------|---------|--|------------|---------|
| 31002 | 7750 | 70850 | AHLS - Minor (Mech / Structural) Rehabilitation | \$ 50,000 | |
| 31002 | 7750 | 70864 | AHLS - Minor Electrical & Instrumentation Rehabilitation | \$ 50,000 | |
| 31002 | 7750 | 70870 | AHLS - Integration Assistance | \$ 30,000 | |
| 31002 | 7750 | 70830 | AHLS - Grinder Rebuild | \$ 30,000 | |
| 31002 | 7750 | 70840 | AHLS - Pump and Motor Rebuild | \$ 90,000 | |
| 31002 | 7750 | 70860 | AHLS - VFD Repairs | \$ 15,000 | |
| 31002 | 7750 | 70862 | AHLS - Coatings and Paintings | \$ 7,000 | |
| 31002 | 7750 | 70880 | AHLS - R-CAMP Study Update | \$ 17,500 | |
| 31002 | 7750 | | AHLS - Fan over the Wetwell-NEW | \$ 20,000 | |
| | | | <i>Total AHLS</i> | \$ | 309,500 |
| | | | | | |
| 37002 | 7750 | 70841 | BCPS - Minor Electrical Instrumentation & Control Rehabilitation | \$ 50,000 | |
| 37002 | 7750 | 70851 | BCPS - Minor Mechanical Rehabilitation | \$ 40,000 | |
| 37002 | 7750 | 70855 | BCPS - Minor Structural Rehabilitation | \$ 20,000 | |
| 37002 | 7750 | 70990 | BCPS - Grinder Rebuild | \$ 30,000 | |
| 37002 | 7750 | 71000 | BCPS - Sewage Pump Rebuild | \$ 30,000 | |
| 37002 | 7750 | 71010 | BCPS - Sewage Pump Motor Rebuild | \$ 6,500 | |
| 37002 | 7750 | 71060 | BCPS - Integration Assistance | \$ 20,000 | |
| 37002 | 7750 | 71040 | BCPS - Unplanned Minor Rehabilitation | \$ 10,000 | |
| 37002 | 7750 | 71030 | BCPS - Coatings and Paintings | \$ 20,000 | |
| 37002 | 7750 | 71050 | BCPS - VFD Repairs | \$ 15,000 | |
| 37002 | 7750 | 70980 | BCPS - R-CAMP Study Update | \$ 43,750 | |
| | | | <i>Total BCPS</i> | \$ | 285,250 |
| | | | | | |
| 32002 | 7750 | 70811 | BVPS - Minor Electrical Instrumentation & Control Rehabilitation | \$ 30,000 | |
| 32002 | 7750 | 70812 | BVPS - Minor Mechanical Rehabilitation | \$ 20,000 | |
| 32002 | 7750 | 70825 | BVPS - Minor Structural Rehabilitation | \$ 60,000 | |
| 32002 | 7750 | 70360 | BVPS - Grinder Rebuild | \$ 60,000 | |
| 32002 | 7750 | 70219 | BVPS - Sewage Pump & Motor Rebuild | \$ 45,000 | |
| 32002 | 7750 | 70920 | BVPS - Coatings and Paintings | \$ 20,000 | |
| 32002 | 7750 | 70930 | BVPS - Unplanned Minor Rehabilitation | \$ 10,000 | |
| 32002 | 7750 | 70940 | BVPS - Integration Assistance | \$ 20,000 | |
| 32002 | 7750 | 70960 | BVPS - VFD Repairs | \$ 15,000 | |
| 32002 | 7750 | 70980 | BVPS - R-CAMP Study Update | \$ 61,250 | |
| | | | <i>Total BVPS</i> | \$ | 341,250 |
| | | | | | |
| 38002 | 7750 | 71091 | CWRF - Miscellaneous Service Requests | \$ 13,000 | |
| 38002 | 7750 | 71111 | CWRF - Minor Electrical Instrumentation & Control Rehabilitation | \$ 40,000 | |
| 38002 | 7750 | 71081 | CWRF - Minor Structural Rehabilitation | \$ 80,000 | |
| 38002 | 7750 | 71120 | CWRF - Coatings and Paintings | \$ 140,000 | |
| 38002 | 7750 | 71110 | CWRF - Unplanned Minor Rehabilitation | \$ 15,000 | |
| 38002 | 7750 | 71160 | CWRF - Integration Assistance | \$ 75,000 | |
| 38002 | 7750 | 71130 | CWRF - VFD Repairs | \$ 15,000 | |
| 38002 | 7750 | 71150 | CWRF - Forsta Filter Spare Parts | \$ 20,000 | |
| 38002 | 7750 | 71150 | CWRF - UF Parts (Actuators, Sensors, Air System) | \$ 15,000 | |
| 38002 | 7750 | 71170 | CWRF - R-CAMP Study Update | \$ 35,000 | |
| | | | <i>Total CWRF</i> | \$ | 448,000 |

| Org | Object | Project | Description | Amount | Totals |
|--|--------|---------|--|-----------|------------------|
| 39002 | 7750 | 70398 | RBPS - Minor Mechanical Rehabilitation | \$ 15,000 | |
| 39002 | 7750 | 71191 | RBPS - Minor Structural Rehabilitation | \$ 30,000 | |
| 39002 | 7750 | 71180 | RBPS - Grinder Rebuild | \$ 30,000 | |
| 39002 | 7750 | 71211 | RBPS - Sewage Pump & Motor Rebuild | \$ 30,000 | |
| 39002 | 7750 | 71220 | RBPS - Coatings and Paintings | \$ 1,000 | |
| 39002 | 7750 | 71200 | RBPS - Unplanned Minor Rehabilitation | \$ 7,000 | |
| 39002 | 7750 | 71240 | RBPS - Integration Assistance | \$ 20,000 | |
| 39002 | 7750 | 71210 | RBPS - VFD Repairs | \$ 15,000 | |
| 39002 | 7750 | 71260 | RBPS - R-CAMP Study Update | \$ 17,500 | |
| | | | <i>Total RBPS</i> | | \$ 165,500 |
| Total Remote Facilities – Capital Acquisitions & Rehabilitation | | | | \$ | 1,549,500 |

EWPCF – CAPITAL IMPROVEMENTS, FIVE-YEAR DETAIL

June 18, 2024

| Project Name | Status | Project Number | Prior Appropriation | Transfers ² | Total Prior Appropriation | Total Prior Expenditures ³ | Balance as of Mar. 2024 ⁴ | FY 2024-25 Appropriation | FY 2025-26 Appropriation | FY 2026-27 Appropriation | FY 2027-28 Appropriation | FY 2028-29 Appropriation | Total Appropriations |
|--|--------|----------------|----------------------|------------------------|---------------------------|---------------------------------------|--------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|-----------------------|
| In Progress | | | | | | | | | | | | | |
| PS Mechanical Rehab - Short Term | IP | 12009 | \$ 800,000 | \$(10,000) | \$ 790,000 | \$ 185,866 | \$ 604,134 | \$ 2,300,000 | \$ 4,100,000 | \$ 3,800,000 | \$ - | \$ - | \$ 10,990,000 |
| Secondary Clarifiers and Strainers Improvements | IP | 13007 | 7,847,105 | 212,201 | 8,059,306 | 8,014,546 | 44,760 | - | - | - | - | - | 8,059,306 |
| Aeration Basin Minor Repairs (Diffuser Replacements) | IP | 13023 | 460,846 | - | 460,846 | 112,364 | 348,482 | - | - | - | - | - | 460,846 |
| 84-inch Outfall Repair | IP | 21009 | 50,000 | - | 50,000 | - | 50,000 | 100,000 | - | - | - | - | 150,000 |
| DAFT Repairs | IP | 31006 | 4,290,435 | - | 4,290,435 | 2,769,107 | 1,521,328 | 1,100,000 | - | - | - | - | 5,390,435 |
| DAFT Repairs: Phase II & Solids Facilities Support System | IP | 31010 | 200,000 | - | 200,000 | 200,000 | 200,000 | 900,000 | 5,500,000 | 6,100,000 | 5,500,000 | - | 18,200,000 |
| Digester Rehabilitation and Improvements | IP | 32013 | 21,784,208 | - | 21,784,208 | 18,912,133 | 2,872,075 | 5,000,000 | - | - | - | - | 26,784,208 |
| Dryer Safety Improvements | IP | 33026 | 1,898,080 | 52,962 | 1,951,042 | 1,850,236 | 100,806 | - | - | - | - | - | 1,951,042 |
| Biosolids Management Plan Update | IP | 33027 | 350,000 | - | 350,000 | 344,077 | 5,923 | - | - | - | - | - | 350,000 |
| Existing Dryer Major Rehabilitation | IP | 33030 | - | 261,017 | 261,017 | 104 | 260,913 | 2,000,000 | 2,500,000 | - | - | - | 4,761,017 |
| Cogen Engine Full Overhaul | IP | 41007 | 2,324,412 | - | 2,324,412 | 2,324,412 | - | - | - | - | - | - | 2,324,412 |
| Alternative Fuels Receiving Facility Improvements | IP | 41023 | 400,000 | - | 400,000 | - | 400,000 | - | - | - | - | - | 400,000 |
| Automate Main Breakers in Cogen | IP | 41024 | 249,000 | 1,858 | 250,858 | 236,323 | 14,535 | - | - | - | - | - | 250,858 |
| Combined Generator Control Module Replacement | IP | 41025 | 250,000 | 167,802 | 417,802 | 163,905 | 253,897 | 1,500,000 | - | - | - | - | 1,917,802 |
| ORF I System Rehabilitation & Odor and Corrosion Control | IP | 51001 | 881,993 | 12,000 | 893,993 | 585,395 | 308,598 | 600,000 | 1,400,000 | 5,500,000 | 4,000,000 | - | 12,393,993 |
| ORF II Treatment System Improvements | IP | 51014 | 782,200 | 54,679 | 836,879 | 823,348 | 13,531 | - | - | - | - | - | 836,879 |
| Odor Control Improvements | IP | 51016 | 324,172 | (34,213) | 289,959 | 206,005 | 83,954 | - | - | - | - | - | 289,959 |
| Site Security Facilities-Tier 1 | IP | 52012 | 885,435 | (100,000) | 785,435 | 419,161 | 366,274 | - | - | - | - | - | 785,435 |
| Climate Control at MCCs and Cogen Building | IP | 52021 | 4,574,250 | 17,871 | 4,592,121 | 4,592,121 | - | 200,000 | - | - | - | - | 4,592,121 |
| Building Roof Replacement(Secondary, Chlorine, Headworks) | IP | 53013 | 1,850,000 | 360,000 | 2,210,000 | 1,090,584 | 1,119,416 | - | - | - | - | - | 2,410,000 |
| Admin Building HVAC Rehab | IP | 53004 | 6,037,375 | 88,637 | 6,126,012 | 5,637,832 | 488,180 | 100,000 | - | - | - | - | 6,126,012 |
| Flood Control Channel Restoration | IP | 52044 | 100,000 | - | 100,000 | 70,481 | 29,519 | 750,000 | - | - | - | - | 200,000 |
| Dewatering Building Rehabilitation (and Cogen Roof) | IP | 53015 | 250,000 | - | 250,000 | - | 250,000 | - | - | - | - | - | 250,000 |
| Network Improvements ⁵ | IP | 61205 | 4,272,693 | (39,310) | 4,233,384 | 4,176,923 | 56,461 | 3,500,000 | 5,000,000 | 4,500,000 | - | - | 14,406,000 |
| Secondaries & Effluent Electrical & Controls Improvements | IP | 61206 | 1,406,000 | - | 1,406,000 | 769,853 | 636,147 | - | - | - | - | - | 1,406,000 |
| Cogen Electrical and Controls Improvements | IP | 61207 | 600,000 | (120,000) | 480,000 | 47,521 | 432,479 | - | - | - | - | - | 480,000 |
| CPS/SEEPS Controls Improvements | IP | 61208 | 244,000 | - | 244,000 | 209,414 | 34,586 | - | - | - | - | - | 244,000 |
| Blower Controls Improvements | IP | 61209 | 225,000 | 42,410 | 267,410 | 259,917 | 7,493 | - | - | - | - | - | 267,410 |
| Heat Dryer Controls Improvements | IP | 61210 | 450,000 | - | 450,000 | 433,908 | 16,092 | 450,000 | - | - | - | - | 900,000 |
| Chlorine Building and EPS Electrical and Controls Improvements | IP | 61211 | 434,000 | - | 434,000 | 434,000 | 92 | - | - | - | - | - | 434,000 |
| Centrifuge & Ancillary Systems Control Improvements | IP | 61212 | 300,000 | - | 300,000 | - | 300,000 | - | - | - | - | - | 300,000 |
| Load Shed Controls Improvements | IP | 61214 | 50,000 | (6,000) | 44,000 | 2,263 | 41,737 | - | - | - | - | - | 44,000 |
| Hot Server Replacement-OT | IP | 62706 | 350,000 | - | 350,000 | - | 350,000 | - | - | - | 460,000 | - | 810,000 |
| IT Business Network Conversion | IP | 62710 | 550,000 | (50,000) | 500,000 | - | 500,000 | - | - | - | - | - | 500,000 |
| Potable Reuse Pilot ⁶ | IP | 82015 | 1,578,850 | (249,916) | 1,328,934 | 1,032,023 | 296,911 | 500,000 | - | - | - | - | 1,828,934 |
| Energy Resilience Assessment | IP | 82020 | 400,000 | 32,369 | 432,369 | 149,032 | 283,337 | 100,000 | - | - | - | - | 532,369 |
| Peak Flow Mgmt and Eq Storage | IP | 82021 | 46,795 | - | 46,795 | 46,795 | - | - | - | - | - | - | 46,795 |
| Potable Reuse Strategic Plan | IP | 82022 | - | 249,916 | 249,916 | 102,826 | 147,090 | - | - | - | - | - | 249,916 |
| OT Plan Update | IP | 82025 | 50,000 | - | 50,000 | 7,235 | 42,765 | 50,000 | - | - | - | - | 100,000 |
| Heavy HAZOP | IP | 82028 | 75,000 | - | 75,000 | - | 75,000 | - | - | - | - | - | 75,000 |
| IT Patch Update | IP | 82030 | 100,000 | - | 100,000 | 58,500 | 41,500 | 50,000 | - | - | - | - | 150,000 |
| Potable Water Systems Improvements | IP | 82034 | 50,000 | - | 50,000 | - | 50,000 | - | 50,000 | - | - | - | 150,000 |
| Potable Water Systems Man & Doc Mgt | IP | 82038 | 162,865 | - | 162,865 | 142,865 | 20,000 | - | - | - | - | - | 162,865 |
| Total In Progress | | | \$ 67,934,714 | \$ 944,283 | \$ 68,878,997 | \$ 55,816,549 | \$ 13,062,448 | \$ 19,150,000 | \$ 18,550,000 | \$ 19,900,000 | \$ 9,960,000 | \$ - | \$ 136,438,997 |

| Project Name | Status | Project Number | Prior Appropriation | Transfers ² | Total Prior Appropriation | Total Prior Expenditures ³ | Balance as of Mar. 2024 ⁴ | FY 2024-25 Appropriation | FY 2025-26 Appropriation | FY 2026-27 Appropriation | FY 2027-28 Appropriation | FY 2028-29 Appropriation | Total Appropriations |
|---|--------|----------------|---------------------|------------------------|---------------------------|---------------------------------------|--------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|----------------------|
| Reserving Projects | | | | | | | | | | | | | |
| Ocean Outfall Maintenance and Inspection - External | RP | 21002 | \$ 139,848 | - | \$ 139,848 | \$ 116,016 | \$ 23,832 | \$ 130,000 | \$ - | \$ 130,000 | \$ - | \$ 130,000 | \$ 529,848 |
| Ocean Outfall Bathymetric Survey - External | RP | 21005 | - | - | - | - | - | - | - | 142,000 | - | - | 142,000 |
| Ocean Outfall - Internal Integrity Assessment | RP | 21006 | - | - | - | - | - | - | - | 280,000 | - | - | 280,000 |

EWPCF – CAPITAL IMPROVEMENTS, FIVE-YEAR DETAIL

June 18, 2024

| Project Name | Project Status | Project Number | Prior Appropriation | Transfers ² | Total Prior Appropriation | Total Prior Expenditures ³ | Balance as of Mar. 2024 ⁴ | FY 2024-25 Appropriation | FY 2025-26 Appropriation | FY 2026-27 Appropriation | FY 2027-28 Appropriation | FY 2028-29 Appropriation | Total Appropriations |
|--|----------------|----------------|----------------------|------------------------|---------------------------|---------------------------------------|--------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|-----------------------|
| 84-Inch Outfall Inspection - Internal | RP | 21007 | - | - | - | - | - | - | - | 215,000 | - | - | 215,000 |
| Digester Cleaning Cycle | RP | 32018 | - | - | - | - | - | - | - | - | 1,000,000 | 1,000,000 | 2,000,000 |
| Existing Dryer Components Rehab | RP | 33025 | 566,015 | (67,871) | 498,144 | 247,151 | 250,993 | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 1,498,144 |
| Cogen Engine Top-End Overhaul | RP | 41005 | 1,680,943 | 4,591 | 1,685,534 | 1,276,200 | 409,334 | 400,000 | - | - | 400,000 | 400,000 | 2,885,534 |
| Cogen Engine In-Frame Overhaul | RP | 41006 | - | - | - | - | - | - | 875,000 | 875,000 | - | - | 1,750,000 |
| ORF Carbon Media Replacement | RP | 51002 | 808,113 | (6,840) | 801,273 | 648,017 | 153,256 | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 1,551,273 |
| Plant-Wide Asset Painting and Protective Coating | RP | 52032 | 1,108,000 | - | 1,108,000 | 956,743 | 151,257 | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 1,858,000 |
| Site Security Facilities - Tier 2-4 | RP | 52047 | 150,000 | - | 150,000 | - | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 900,000 |
| Implement Minor Condition Assessment Recommendations | RP | 54005 | 3,857,790 | (238,000) | 3,577,432 | 49,440 | 449,815 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 8,577,432 |
| As-Needed Contractor Services | RP | 54006 | 600,000 | (280,358) | 478,000 | 377,616 | 100,384 | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 1,228,000 |
| Miscellaneous Building Rehabilitation | RP | 54007 | 1,190,222 | (122,000) | 1,190,222 | 992,837 | 197,385 | 265,000 | 200,000 | 200,000 | 200,000 | 200,000 | 2,255,222 |
| As-Needed SCADA Integration Services | RP | 61514 | - | - | - | - | - | - | 440,000 | - | 500,000 | - | 940,000 |
| Host Server Replacement-IT | RP | 62705 | - | - | - | - | - | - | 100,000 | - | - | - | 100,000 |
| Backup Host Servers | RP | 62707 | - | - | - | - | - | - | 100,000 | - | - | - | 100,000 |
| Document Management System Upgrade | RP | 62708 | 555,000 | - | 555,000 | 284,195 | 270,805 | 335,000 | 100,000 | 20,000 | 20,000 | 20,000 | 1,050,000 |
| Cyber Security and Business System Management Services | RP | 62709 | 700,000 | - | 700,000 | 373,015 | 326,985 | 50,000 | 150,000 | 150,000 | 150,000 | 150,000 | 1,350,000 |
| Asset Condition Assessments | RP | 81016 | 189,189 | (25,000) | 164,189 | 99,457 | 64,732 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 664,189 |
| E-CAMP Update/Condition Assessment | RP | 83001 | 893,235 | - | 893,235 | 603,695 | 289,540 | - | 250,000 | - | 250,000 | - | 1,393,235 |
| Extension of Staff Engineering Services | RP | 84001 | 4,684,895 | - | 4,684,895 | 3,821,044 | 863,851 | 525,000 | 525,000 | 525,000 | 525,000 | 525,000 | 7,309,895 |
| Research and Development Projects Services | RP | 84002 | 720,420 | - | 720,420 | 537,324 | 183,096 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 1,220,420 |
| Air Permitting Assistance | RP | 84012 | 259,250 | - | 259,250 | 32,772 | 226,478 | 200,000 | 25,000 | 25,000 | 25,000 | 25,000 | 559,250 |
| CMIMS/Asset Management | RP | 84019 | - | - | - | - | - | 150,000 | 150,000 | 50,000 | 50,000 | 50,000 | 450,000 |
| Total Recurring Projects | | | \$ 18,840,175 | \$ (735,478) | \$ 18,104,697 | \$ 13,493,456 | \$ 4,611,241 | \$ 4,205,000 | \$ 4,965,000 | \$ 4,762,000 | \$ 5,270,000 | \$ 4,650,000 | \$ 41,956,697 |
| New Projects | | | | | | | | | | | | | |
| Control Strategy Improvements | NP | 13019 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 100,000 | \$ - | \$ - | \$ - | \$ - | \$ 100,000 |
| RAS Box/UIS Rehabilitation | NP | 13024 | - | - | - | - | - | 400,000 | 2,600,000 | - | - | - | 3,000,000 |
| Effluent Pump Station Discharge Piping Valves | NP | 14006 | - | - | - | - | - | 267,000 | 401,000 | - | - | - | 668,000 |
| Digester 1, 2 & 3 Improvements | NP | 32020 | 220,000 | (220,000) | - | - | - | 350,000 | 2,550,000 | 4,700,000 | 11,800,000 | 20,200,000 | 39,600,000 |
| Cogen Engine Catalyst System and Gas Conditioning Facilities | NP | 41015 | 150,000 | (80,171) | 69,829 | - | 69,829 | 500,000 | 3,000,000 | 4,500,000 | 4,200,000 | - | 12,269,829 |
| Facility Master Plan Update | NP | 82027 | - | - | - | - | - | 100,000 | 400,000 | - | - | - | 500,000 |
| Total New Projects | | | \$ 370,000 | \$ (300,171) | \$ 69,829 | \$ - | \$ 69,829 | \$ 1,717,000 | \$ 8,951,000 | \$ 9,200,000 | \$ 16,000,000 | \$ 20,200,000 | \$ 56,137,829 |
| Future Projects | | | | | | | | | | | | | |
| Primary Scum and Centrate Pipeline Replacement ⁵ | FP | 12010 | \$ 170,000 | \$ - | \$ 170,000 | \$ 170,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 308,000 | \$ 478,000 |
| Primary Sludge Pumping Upgrades | FP | 12013 | - | - | - | - | - | - | - | - | 397,000 | - | 397,000 |
| Primary Sludge Pumping Second Header Pipe | FP | 12015 | - | - | - | - | - | - | - | - | - | 951,000 | 951,000 |
| SC 7-Conversion from EQ to Clarifier | FP | 13008 | - | - | - | - | - | - | - | - | 890,000 | 2,669,000 | 3,559,000 |
| Turbo Blower Upgrade | FP | 41022 | - | - | - | - | - | - | - | - | 2,000,000 | 2,500,000 | 4,500,000 |
| Plant Waste Stream Rerouting | FP | 52026 | - | - | - | - | - | - | 75,000 | - | - | - | 75,000 |
| Potable Water Systems | FP | 52034 | - | - | - | - | - | - | - | - | - | - | - |
| 2W System and Sand Filter Repl. (Independent Metering) | FP | 52037 | - | - | - | - | - | - | - | 1,266,000 | - | - | 1,266,000 |
| Climate Change Action Plan Update | FP | 82023 | - | - | - | - | - | - | - | 100,000 | - | - | 100,000 |
| Source Control Program Evaluation | FP | 82024 | - | - | - | - | - | - | - | 85,000 | - | - | 85,000 |
| Technology Master Plan Update | FP | 82029 | - | - | - | - | - | - | 125,000 | 125,000 | - | - | 250,000 |
| Total Future Projects | | | \$ 170,000 | \$ - | \$ 170,000 | \$ 170,000 | \$ - | \$ - | \$ 200,000 | \$ 1,576,000 | \$ 3,287,000 | \$ 6,428,000 | \$ 11,661,000 |
| Total Identified Future Projects⁷ | | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total Capital Improvements | | | \$ 87,314,889 | \$ (91,366) | \$ 87,223,523 | \$ 69,480,005 | \$ 17,743,518 | \$ 25,072,000 | \$ 32,666,000 | \$ 35,438,000 | \$ 34,517,000 | \$ 31,278,000 | \$ 246,194,523 |

EWPCF – CAPITAL IMPROVEMENTS, FIVE-YEAR DETAIL

June 18, 2024

| Project Name | Project Number | Status | Project | Prior Appropriation ¹ | Transfers ² | Total Prior Appropriation | Total Prior Expenditures ³ | Balance as of Mar. 2024 ⁴ | FY 2024-25 Appropriation | FY 2025-26 Appropriation | FY 2026-27 Appropriation | FY 2027-28 Appropriation | FY 2028-29 Appropriation | Total Appropriations |
|--------------|----------------|--------|---------|----------------------------------|------------------------|---------------------------|---------------------------------------|--------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|----------------------|
| | | | | | | | | | | | | | | |
| | | IP | | \$ 67,934,714 | \$ 944,283 | \$ 68,878,997 | \$ 55,816,549 | \$ 13,062,448 | \$ 19,150,000 | \$ 18,550,000 | \$ 19,900,000 | \$ 9,960,000 | \$ - | \$ 136,438,997 |
| | | RP | | 18,840,175 | (735,478) | 18,104,697 | 13,493,456 | 4,611,241 | 4,205,000 | 4,965,000 | 4,762,000 | 5,270,000 | 4,650,000 | 41,956,697 |
| | | NP | | 370,000 | (300,171) | 69,829 | - | 69,829 | 1,717,000 | 8,951,000 | 9,200,000 | 16,000,000 | 20,200,000 | 56,137,829 |
| | | FP | | 170,000 | - | 170,000 | 170,000 | - | - | 200,000 | 1,576,000 | 3,287,000 | 6,428,000 | 11,661,000 |

Notes:

1. Historical data based on available information from when Munis was implemented over 10 years ago.
2. Reflects transfers occurring after the FY 2023-24 published budget document and may include transfers to/from projects now closed. The transfers are due to project timing differences and in lieu of appropriation requests to minimize cash flow impacts.
3. Includes actual expenditures through mid-March 2024.
4. The estimated carryforward includes encumbrances and available balance through mid-March 2024 and may vary based on actual spending through fiscal year end.
5. Represent prior projects with current activity not included in FY 2023-24 published budget document.
6. Partially offset by Federal grant revenues.
7. Represents anticipated expenditures based on historical experience that have not yet been assigned to a specific project.

EWPCF – CAPITAL IMPROVEMENTS, ESTIMATED CARRY FORWARD

| Project Name | Project Number | Total Prior Appropriation ¹ | Total Projected Expenditures ² | Estimated Carry Forward ³ | FY 2024-25 Appropriation | Estimated FY 2024-25 Appropriation ⁴ |
|--|----------------|--|---|--------------------------------------|--------------------------|---|
| Liquid Process (1xxxx) | | | | | | |
| PSB Mechanical Rehab - Short Term | 12009 | \$ 790,000 | \$ 310,077 | \$ 479,923 | \$ 2,300,000 | \$ 2,779,923 |
| Primary Scum and Centrate Pipeline Replacements ⁵ | 12010 | 170,000 | 170,000 | - | - | - |
| Secondary Clarifiers and Strainers Improvements | 13007 | 8,059,306 | 8,052,107 | 7,199 | - | 7,199 |
| Control Strategy Improvements | 13019 | - | - | - | 100,000 | 100,000 |
| Aeration Basin Minor Repairs (Diffuser Replacements) | 13023 | 460,846 | 460,417 | 429 | - | 429 |
| RAS Box/IJS Rehabilitation | 13024 | - | - | - | 400,000 | 400,000 |
| Effluent Pump Station Discharge Piping Valves | 14006 | - | - | - | 267,000 | 267,000 |
| Total Liquid Process | | \$ 9,480,152 | \$ 8,992,601 | \$ 487,551 | \$ 3,067,000 | \$ 3,554,551 |
| Outfall (2xxxx) | | | | | | |
| Ocean Outfall Maintenance and Inspection - External | 21002 | \$ 139,848 | \$ 121,867 | \$ 17,981 | \$ 130,000 | \$ 147,981 |
| Ocean Outfall Bathymetric Survey - External | 21005 | - | - | - | - | - |
| Ocean Outfall - Internal Integrity Assessment | 21006 | - | - | - | - | - |
| 84-inch Outfall Repair | 21009 | 50,000 | 50,000 | - | 100,000 | 100,000 |
| Total Outfall | | \$ 189,848 | \$ 171,867 | \$ 17,981 | \$ 230,000 | \$ 247,981 |
| Solids Process (3xxxx) | | | | | | |
| DAFT Repairs | 31006 | \$ 4,290,435 | \$ 4,290,435 | \$ - | \$ 1,100,000 | \$ 1,100,000 |
| DAFT Repairs-Phase II | 31010 | 200,000 | 75,000 | 125,000 | 900,000 | 1,025,000 |
| Digester Rehabilitation and Improvements | 32013 | 21,784,208 | 20,983,955 | 800,253 | 5,000,000 | 5,800,253 |
| Digester Cleaning Cycle | 32018 | - | - | - | - | - |
| Digester 1, 2 & 3 Improvements | 32020 | - | - | - | 350,000 | 350,000 |
| Exsiting Dryer Components Rehab | 33025 | 498,144 | 372,648 | 125,496 | 200,000 | 325,496 |
| Dryer Safety Improvements | 33026 | 1,951,042 | 1,950,236 | 806 | - | 806 |
| Biosolids Management Plan Update | 33027 | 350,000 | 349,577 | 423 | - | 423 |
| Existing Dryer Major Rehabilitation | 33030 | 261,017 | 261,000 | 17 | 2,000,000 | 2,000,017 |
| Total Solids Process | | \$ 29,334,846 | \$ 28,282,851 | \$ 1,051,995 | \$ 9,550,000 | \$ 10,601,995 |

EWPCF – CAPITAL IMPROVEMENTS, ESTIMATED CARRY FORWARD

| Project Number | Project Name | Total Prior Appropriation ¹ | Total Projected Expenditures ² | Estimated Carry Forward ³ | FY 2024-25 Appropriation | Estimated FY 2024-25 Appropriation ⁴ |
|----------------------------------|--|--|---|--------------------------------------|--------------------------|---|
| Energy Management (4xxxx) | | | | | | |
| 41005 | Cogen Engine Top-End Overhaul | \$ 1,685,534 | \$ 1,685,534 | - | \$ 400,000 | \$ 400,000 |
| 41006 | Cogen Engine In-Frame Overhaul | - | - | - | - | - |
| 41007 | Cogen Engine Full Overhaul | 2,324,412 | 2,324,412 | - | - | - |
| 41015 | Cogen Engine Catalyst System and Gas Conditioning Facilities | 69,829 | - | 69,829 | 500,000 | 569,829 |
| 41023 | Alternative Fuels Receiving Facility Improvements | 400,000 | 150,000 | 250,000 | - | 250,000 |
| 41024 | Automate Main Breakers in Cogen | 250,858 | 236,323 | 14,535 | - | 14,535 |
| 41025 | Combined Generator Control Module Replacement | 417,802 | 417,802 | - | 1,500,000 | 1,500,000 |
| Total Energy Management | | \$ 5,148,435 | \$ 4,814,071 | \$ 334,364 | \$ 2,400,000 | \$ 2,734,364 |
| General (5xxxx) | | | | | | |
| 51001 | ORF I System Rehabilitation | \$ 893,993 | \$ 836,387 | \$ 57,606 | \$ 600,000 | \$ 657,606 |
| 51002 | ORF Carbon Media Replacement | 801,273 | 753,685 | 47,588 | 150,000 | 197,588 |
| 51014 | ORF II Treatment System Improvements | 836,879 | 836,848 | 31 | - | 31 |
| 51016 | Odor Control Improvements | 289,959 | 247,982 | 41,977 | - | 41,977 |
| 52012 | Site Security Facilities-Tier 1 | 785,435 | 604,161 | 181,274 | - | 181,274 |
| 52021 | Climate Control at MCCs and Cogen Building | 4,592,121 | 4,592,121 | - | - | - |
| 53013 | Building Roof Replacement(Secondary, Chlorine, Headworks) | 2,210,000 | 1,867,289 | 342,711 | 200,000 | 542,711 |
| 53004 | Admin Building HVAC Rehab | 6,126,012 | 6,041,046 | 84,966 | - | 84,966 |
| 52032 | Plant-Wide Asset Painting and Protective Coating | 1,108,000 | 1,106,743 | 1,257 | 150,000 | 151,257 |
| 52034 | Potable Water Systems | - | - | - | - | - |
| 52044 | Flood Control Channel Restoration | 100,000 | 85,240 | 14,760 | 100,000 | 114,760 |
| 52047 | Site Security Facilities -Tier 2-4 | 150,000 | 75,000 | 75,000 | 150,000 | 225,000 |
| 53015 | Dewatering Building Rehabilitation (and Cogen Roof) | 250,000 | - | 250,000 | 750,000 | 1,000,000 |
| 54005 | Implement Minor Condition Assessment Recommendations | 499,255 | 274,348 | 224,907 | 150,000 | 374,907 |
| 54006 | As-Needed Contractor Services | 3,577,432 | 3,577,432 | - | 1,000,000 | 1,000,000 |
| 54007 | Miscellaneous Building Rehabilitation | 478,000 | 452,806 | 25,194 | 150,000 | 175,194 |
| Total General | | \$ 22,698,359 | \$ 21,351,088 | \$ 1,347,271 | \$ 3,400,000 | \$ 4,747,271 |

EWPCF – CAPITAL IMPROVEMENTS, ESTIMATED CARRY FORWARD

| Project Name | Project Number | Total Prior Appropriation ¹ | Total Projected Expenditures ² | Estimated Carry Forward ³ | FY 2024-25 Appropriation | Estimated FY 2024-25 Appropriation ⁴ |
|--|----------------|--|---|--------------------------------------|--------------------------|---|
| Technology (6xxxx) | | | | | | |
| Network Improvements ⁵ | 61205 | \$ 4,233,384 | \$ 4,181,923 | \$ 51,461 | - | \$ 51,461 |
| Secondaries & Effluent Electrical & Controls Improvements | 61206 | 1,406,000 | 1,405,869 | 131 | 3,500,000 | 3,500,131 |
| Cogen Electrical and Controls Improvements | 61207 | 480,000 | 480,000 | - | - | - |
| CPS/SEEPS Controls Improvements | 61208 | 244,000 | 239,631 | 4,369 | - | 4,369 |
| Blower Controls Improvements | 61209 | 267,410 | 267,102 | 308 | - | 308 |
| Heat Dryer Controls Improvements | 61210 | 450,000 | 300,000 | 150,000 | 450,000 | 600,000 |
| Chlorine Building and EPS Electrical and Controls Improvements | 61211 | 434,000 | 433,908 | 92 | - | 92 |
| Centrifuge & Ancillary Systems Control Improvements | 61212 | 300,000 | - | 300,000 | - | 300,000 |
| Load Shed Controls Improvements | 61214 | 44,000 | 41,737 | 2,263 | - | 2,263 |
| As-Needed SCADA Integration Services | 61514 | 1,190,222 | 1,114,952 | 75,270 | 265,000 | 340,270 |
| Host Server Replacement-IT | 62705 | - | - | - | - | - |
| Host Server Replacement-OT | 62706 | 350,000 | - | 350,000 | - | 350,000 |
| Backup Host Servers | 62707 | - | - | - | - | - |
| Document Management System Upgrade | 62708 | 555,000 | 553,445 | 1,555 | 335,000 | 336,555 |
| Cyber Security and Business System Management Services | 62709 | 700,000 | 540,475 | 159,525 | 50,000 | 209,525 |
| IT Business Network Conversion | 62710 | 500,000 | 250,000 | 250,000 | - | 250,000 |
| Total Technology | | \$ 11,154,015 | \$ 9,809,041 | \$ 1,344,974 | \$ 4,600,000 | \$ 5,944,974 |
| Professional Services (8xxxx) | | | | | | |
| Asset Condition Assessments | 81016 | \$ 164,189 | \$ 163,457 | \$ 732 | \$ 100,000 | \$ 100,732 |
| Potable Reuse Study ⁶ | 82015 | 1,328,934 | 1,228,137 | 100,797 | 500,000 | 600,797 |
| Energy Resilience Assessment | 82020 | 432,369 | 432,369 | - | 100,000 | 100,000 |
| Peak Flow Mgmt and Eq Storage | 82021 | 46,795 | 46,795 | - | - | - |
| Potable Reuse Strategic Plan | 82022 | 249,916 | 249,916 | - | - | - |
| Climate Change Action Plan Update | 82023 | - | - | - | - | - |
| OT Plan Update | 82025 | 50,000 | 49,525 | 475 | 50,000 | 50,475 |
| Facility Master Plan Update | 82027 | - | - | - | 100,000 | 100,000 |

EWPCF – CAPITAL IMPROVEMENTS, ESTIMATED CARRY FORWARD

| Project Number | Project Name | Total Prior Appropriation ¹ | Total Projected Expenditures ² | Estimated Carry Forward ³ | FY 2024-25 Appropriation | Estimated FY 2024-25 Appropriation ⁴ |
|------------------------------------|---|--|---|--------------------------------------|--------------------------|---|
| 82028 | Heat Dryer HAZOP | 75,000 | - | 75,000 | - | 75,000 |
| 82029 | Technology Master Plan Update | - | - | - | - | - |
| 82030 | IT Plan Update | 100,000 | 86,940 | 13,060 | - | 13,060 |
| 82034 | Potable Water Systems Improvements | 50,000 | - | 50,000 | - | 50,000 |
| 83001 | E-CAMP Update/Condition Assessment | 893,235 | 777,709 | 115,526 | - | 115,526 |
| 84001 | Extension of Staff Engineering Services | 4,684,895 | 4,199,141 | 485,754 | 525,000 | 1,010,754 |
| 84002 | Research and Development Projects Services | 720,420 | 628,872 | 91,548 | 100,000 | 191,548 |
| 84008 | Electronic Operations Man & Doc Mgt | 162,865 | 162,865 | - | - | - |
| 84012 | Air Permitting Assistance | 259,250 | 82,772 | 176,478 | 200,000 | 376,478 |
| 84019 | CMMS/Asset Management | - | - | - | 150,000 | 150,000 |
| Total Professional Services | | \$ 9,217,868 | \$ 8,108,498 | \$ 1,109,370 | \$ 1,825,000 | \$ 2,934,370 |
| N/A | Total Unidentified Future Projects ⁷ | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total Capital Improvements | | \$ 87,223,523 | \$ 81,530,017 | \$ 5,693,506 | \$ 25,072,000 | \$ 30,765,506 |

Notes:

1. Historical data based on available information from when Munis was implemented over 10 years ago.
2. Includes estimated expenditures through June 2024. Actual expenditures through June 2024 will vary.
3. The estimated carryforward includes encumbrances and may vary based on actual spending through fiscal year end.
4. Amounts shown here represent the FY 2024-25 Appropriation plus Estimated Carry Forward. The actual carry forwards plus FY 2024-25 Appropriations will vary based on actual expenditures through June 2024. Does not include Planned Asset Replacement, Capital Acquisitions, Remotes, or Personnel appropriations shown on other schedules.
5. Represent prior projects with current activity not included in FY 2023-24 published budget document.
6. Partially offset by Federal grant revenues.
7. Represents anticipated expenditures based on historical experience that have not yet been assigned to a specific project.

LONG-TERM CAPITAL FINANCIAL PLAN 5 YEAR *and* 20 YEAR CAPITAL BUDGET

| Fiscal Year | EWPCF Capital Improvements | EWPCF Planned Asset Rehabilitation & Replacement | EWPCF Capital Acquisitions | Remote Facilities Acquisitions & Rehabilitation | Personnel Expense | Total ¹ |
|----------------------|----------------------------------|---|-------------------------------|---|----------------------|-----------------------|
| 2025 | \$ 25,072,000 | \$ 1,729,000 | \$ 720,000 | \$ 1,549,500 | \$ 2,347,081 | \$ 31,417,581 |
| 2026 | \$ 32,666,000 | \$ 1,815,000 | \$ 405,000 | \$ 1,170,800 | \$ 2,429,000 | \$ 38,485,800 |
| 2027 | \$ 35,438,000 | \$ 1,906,000 | \$ 425,000 | \$ 939,500 | \$ 2,514,000 | \$ 41,222,500 |
| 2028 | \$ 34,517,000 | \$ 2,001,000 | \$ 446,000 | \$ 1,179,500 | \$ 2,602,000 | \$ 40,745,500 |
| 2029 | \$ 31,278,000 | \$ 2,101,000 | \$ 468,000 | \$ 1,007,500 | \$ 2,693,000 | \$ 37,547,500 |
| 5 Year Total | \$ 158,971,000 | \$ 9,552,000 | \$ 2,464,000 | \$ 5,846,800 | \$ 12,585,081 | \$ 189,418,881 |
| 2030 | \$ 35,000,000 | \$ 2,206,000 | \$ 491,000 | \$ 1,058,000 | \$ 2,787,000 | \$ 41,542,000 |
| 2031 | \$ 50,000,000 | \$ 2,316,000 | \$ 516,000 | \$ 1,111,000 | \$ 2,885,000 | \$ 56,828,000 |
| 2032 | \$ 55,000,000 | \$ 2,432,000 | \$ 542,000 | \$ 1,167,000 | \$ 2,986,000 | \$ 62,127,000 |
| 2033 | \$ 60,000,000 | \$ 2,554,000 | \$ 569,000 | \$ 1,225,000 | \$ 3,091,000 | \$ 67,439,000 |
| 2034 | \$ 40,000,000 | \$ 2,682,000 | \$ 597,000 | \$ 1,286,000 | \$ 3,199,000 | \$ 47,764,000 |
| 2035 - 2039 | \$ 191,000,000 | \$ 15,561,000 | \$ 3,464,000 | \$ 7,461,000 | \$ 17,755,000 | \$ 235,241,000 |
| 2040 - 2044 | \$ 191,000,000 | \$ 19,861,000 | \$ 4,420,000 | \$ 9,519,000 | \$ 21,085,000 | \$ 245,885,000 |
| 20 Year Total | \$ 780,971,000 | \$ 57,164,000 | \$ 13,063,000 | \$ 28,673,800 | \$ 66,373,081 | \$ 946,244,881 |

1. Future year costs are shown in current year dollars.

This page intentionally left blank.



APPENDIX

Member Agency Resolutions
Appropriation & Controls Resolution
Salary & Benefit Resolution

RESOLUTION NO.

A RESOLUTION OF THE COMMUNITY DEVELOPMENT COMMISSION OF THE CITY OF CARLSBAD, CALIFORNIA, ADOPTING THE FINAL OPERATING BUDGET OF THE CARLSBAD HOUSING AUTHORITY FOR FISCAL YEAR 2024-25 AND ESTABLISHING CONTROLS ON CHANGES IN APPROPRIATIONS FOR BUDGET FUNDS

WHEREAS, the Community Development Commission of the City of Carlsbad, California (Commission), has reviewed the Operating Budget for the Carlsbad Housing Authority for fiscal year (FY) 2024-25 and has held such public hearings as are necessary prior to the adoption of the final budget.

NOW, THEREFORE, BE IT RESOLVED by the Community Development Commission of the City of Carlsbad, California, as follows:

1. That the above recitations are true and correct.
2. That certain documents now on file in the Office of the City Clerk of the City of Carlsbad, entitled "Fiscal Year 2024-25 Preliminary Operating Budget, Strategic Digital Transformation Investment Program and Capital Improvement Program," presented at the Joint Special Meeting on May 21, 2024 as Exhibit 6 to Item No. 7, as amended, if necessary, in accordance with Attachments A of this Exhibit 3 are adopted as the final Operating Budget for the Carlsbad Housing Authority for FY 2024-25, along with the program options and adjustments, if any, determined by the Commission as set forth in the minutes of this Joint Special Meeting on June 18, 2024.
3. That all funding for planning and administrative expenses have been determined to be necessary and appropriate for implementation of the Carlsbad Housing Authority's activities in FY 2024-25.
4. That the amounts reflected as estimated revenues for FY 2024-25 as shown in Attachment A are adopted as the budgeted revenues for FY 2024-25.
5. That the amount designated as FY 2024-25 Budget request in Attachment A to this Exhibit 3 is appropriated to the fund for which it is designated, and such appropriation shall not be increased except as provided in this resolution.
6. That the following controls are placed on the use and transfer of budget funds:

- A. No expenditure of funds shall be authorized unless sufficient funds have been appropriated by the Commission or Executive Director as described below.
 - i. The Executive Director may authorize all transfers of funds from account to account within the same fund.
 - ii. The Executive Director may delegate any of the authority given to the Executive Director under this resolution.
 - iii. The Executive Director may authorize budget adjustments involving offsetting revenues and expenditures; the Executive Director may authorize increases in an appropriation for a specific purpose where the appropriation is offset by unbudgeted revenue designated for the specific purpose.
 - B. The Commission must authorize any increase in the number of authorized permanent personnel positions chargeable to the Carlsbad Housing Authority above the level identified in the final budget. The Executive Director may authorize the hiring of temporary or part time staff chargeable to the Carlsbad Housing Authority as necessary within the limits imposed by the controls listed above.
7. That all appropriations for any state or federal grant funds in the Operating Budget remaining unexpended as of June 30, 2024, are appropriated to FY 2024-25.
8. That all outstanding encumbrances as of June 30, 2024, are continued into FY 2024-25 for such contracts and obligations.

PASSED, APPROVED AND ADOPTED at a Joint Special Meeting of the Community Development Commission, the City Council of the City of Carlsbad, the Board of Directors of the Carlsbad Municipal Water District, the Board of Directors of the Carlsbad Public Financing Authority, and the City Council as Successor Agency to the Carlsbad Redevelopment Agency held on the ____ day of _____ 2024, by the following vote, to wit:

AYES:

NAYS:

ABSTAIN:

ABSENT:

KEITH BLACKBURN, Chairperson

SCOTT CHADWICK, Secretary
(SEAL)

HOUSING & HOMELESS SERVICES: FEDERALLY FUNDED COMMUNITY ASSISTANCE PROGRAMS

| | 2021-22 Actual | 2022-23 Actual | 2023-24 Budget | 2024-25 Budget |
|------------------------------------|--|----------------------|----------------------|----------------------|
| Personnel Services | | | | |
| Salaries & Wages | \$ 366,126 | \$ 445,844 | \$ 540,479 | \$ 430,598 |
| Retirement Benefits | 112,962 | 97,025 | 116,021 | 99,283 |
| Health Insurance | 39,815 | 55,801 | 108,251 | 56,582 |
| Other Personnel Expenses | 15,360 | 17,288 | 22,438 | 14,857 |
| Personnel Services Subtotal | 534,263 | 615,958 | 787,189 | 601,320 |
| Operating Expenses | | | | |
| Professional & Contract Services | 37,827 | 128,188 | 96,000 | 94,990 |
| Supplies & Materials | 8,875 | 5,652 | 8,965 | 9,065 |
| Repair & Maintenance | 24 | 26 | 200 | 200 |
| Interdepartmental Charges | 186,707 | 206,622 | 255,641 | 225,349 |
| Other Operating Expenses | 10,743,186 | 12,196,975 | 10,894,010 | 12,937,019 |
| Capital Outlay | - | - | - | - |
| Operating Expenses Subtotal | 10,976,619 | 12,537,463 | 11,254,816 | 13,266,623 |
| TOTAL EXPENDITURES | \$ 11,510,882 | \$ 13,153,421 | \$ 12,042,005 | \$ 13,867,943 |
| Full Time Positions | 5.40 | 6.03 | 6.53 | 5.00 |
| Hourly/FTE Positions | 0.00 | 0.93 | 0.73 | 0.73 |
| <i>Account: 190 Fund: 391</i> | <i>Special Revenue – Section 8 Housing Special Revenue – Community Development Block Grant</i> | | | |

ABOUT

The city receives federal grants that benefit the community and low-income households. The federally funded Section 8 Housing Choice Voucher rental assistance program provides monthly rental subsidies to very low-income households and processes new participants into the program as additional funds are available. The Community Development Block Grant program represents federal funds provided to the city to develop viable urban communities through the provision of decent housing, a suitable living environment and expanded economic opportunities for lower-income persons. This program is focused on providing specific benefits to low-income residents, with serving the city's homeless population and providing affordable housing as the two highest priorities.

SERVICES

- Provide monthly rental subsidies to very low-income households and process new participants as for the federally funded Section 8 Housing Choice Voucher rental assistance program
- Assist low-income households with access to safe and sanitary rental housing
- Ensure the Section 8 Housing Choice Voucher tenant-based rental assistance program is being administered in compliance with federal regulations and guidelines, the Carlsbad Administrative Plan and the Public Housing Agency Plan
- Achieve and maintain a lease rate that fully utilizes Section 8 Housing Choice Voucher program funding allocation

- Enable unemployed, under-employed or under-educated low-income families to achieve economic independence from welfare
- Administer the CDBG program representing federal funds provided to the city
- Prepare and implement a five-year consolidated plan and Annual Action Plan for submittal to U.S. Department of Housing and Urban Development, or HUD
- Provide staff support to the CDBG Funding Advisory Committee and the City Council in the selection process for activities to be included in the CDBG Program
- Ensure that documentation is maintained to meet compliance with HUD established guidelines for continued CDBG funding
- Monitor activities of grant sub-recipients to ensure proper use of funds
- Prepare the Consolidated Annual Performance and Evaluation Report for public review and comment and final submission to HUD
- Partner with a non-profit legal advisor to provide fair housing and tenant-landlord dispute counseling and education program

RECENT ACCOMPLISHMENTS

- Provided monthly rental assistance to 596 very low and extremely low-income households, an increase of 4.6% from the previous year
- Funded four public service organizations and one fair housing provider, resulting in supportive services being provided to approximately 1,155 Carlsbad residents in low-income and special needs populations and assistance in the prevention of homelessness and reduction of the homeless population
- Amended the fiscal year 2022-23 Annual Action Plan for the CDBG Program to allocate \$996,112 in additional funds received through Program Income and unspent funds from prior year projects

GOALS

- Continue to operate the Section 8 Housing Choice Voucher program effectively and seek additional funding to serve more clients as opportunities arise
- Complete processing of rental assistance vouchers for 25 non-elderly, disabled participants
- Complete and submit the fiscal year 2023-24 Consolidated Annual Plan Evaluation Report and fiscal year 2024-25 Annual Action Plan
- Update CDBG policies and procedures to allow funding allocations that best support the implementation of the homelessness action plan
- Begin planning for next CDBG Consolidated Plan cycle for fiscal year 2025-30

| Performance Measure | FY 2023 Actual | FY 2024 Estimated | FY 2025 Projected | Benchmark | Related Strategic Plan Goal |
|---|-------------------|----------------------|----------------------|-----------|--------------------------------|
| Clients receiving Rental Assistance | 568 | 575 | 600 | N/A | Quality of Life & Safety |
| Dollar value of grants awarded to community organizations | \$501,113 | \$545,490 | \$518,215 | N/A | Quality of Life & Safety |

RESOLUTION NO.

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CARLSBAD PUBLIC FINANCING AUTHORITY OF THE CITY OF CARLSBAD, CALIFORNIA, ADOPTING THE FINAL OPERATING BUDGET AND CAPITAL IMPROVEMENT PROGRAM OF THE CROSSINGS AT CARLSBAD MUNICIPAL GOLF COURSE FOR FISCAL YEAR 2024-25 AND ESTABLISHING CONTROLS ON CHANGES IN APPROPRIATIONS FOR BUDGET FUNDS

WHEREAS, the Board of Directors of the Carlsbad Public Financing Authority has reviewed the proposed final Operating Budget for The Crossings at Carlsbad Municipal Golf Course for fiscal year (FY) 2024-25 and has held such public hearings as are necessary prior to the adoption of the final budgets.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Carlsbad Public Financing Authority as follow:

1. That the above recitations are true and correct.
2. That certain documents now on file in the Office of the City Clerk of the City of Carlsbad, entitled "Fiscal Year 2024-25 Preliminary Operating Budget, Strategic Digital Transformation Investment Program and Capital Improvement Program," presented at the Joint Special Meeting on May 21, 2024 as Exhibit 6 to Item No. 7, as amended, if necessary, in accordance with Attachment A to this Exhibit 4 are adopted as the final Operating and Capital Improvement Program Budgets for The Crossings at Carlsbad Municipal Golf Course for FY 2024-25 along with the program options and adjustments, if any, determined by the Board of Directors as set forth in the minutes of this Joint Special Meeting on June 18, 2024.
3. That the amounts reflected as estimated revenues for FY 2024-25 as shown in Attachment A are adopted as the budgeted revenues for FY 2024-25.
4. That the amount designated as FY 2024-25 Budget request in Attachment A to this Exhibit 4 is appropriated to the fund for which it is designated, and such appropriation shall not be increased except as provided in this resolution.
5. That the items and amounts as shown in Attachment B to this Exhibit 4 are adopted as major capital outlay items for FY 2024-25.
6. That the following controls are placed on the use and transfer of budget funds:
 - A. No expenditure of funds shall be authorized unless sufficient funds have been appropriated by the Board of Directors or Executive Director as described below.

- i. The Executive Director may authorize all transfers of funds from account to account within the same fund.
 - ii. The Executive Director may delegate the authority to make budget transfers and adjustments.
 - iii. The Executive Director may authorize budget adjustments involving offsetting revenues and expenditures; the Executive Director may authorize increases in an appropriation for a specific purpose where the appropriation is offset by unbudgeted revenue which is designated for the specific purpose.
 - iv. The Executive Director may delegate any of the authority given to him or her under this resolution.
7. That all outstanding encumbrances as of June 30, 2024, are continued into FY 2024-25 for such contracts and obligations.
8. That all appropriations in the Capital Improvement Program remaining unexpended as of June 30, 2024, are appropriated to FY 2024-25 for their respective project budgets.

PASSED, APPROVED AND ADOPTED at a Joint Special Meeting of the Board of Directors of the Carlsbad Public Financing Authority, the City Council of the City of Carlsbad, the Board of Directors of the Carlsbad Municipal Water District, the City of Carlsbad Community Development Commission, and the City Council of the City of Carlsbad as Successor Agency to the Carlsbad Redevelopment Agency held on the ____ day of _____ 2024, by the following vote, to wit:

AYES:

NAYS:

ABSTAIN:

ABSENT:

KEITH BLACKBURN, Chairperson

SHERRY FREISINGER, Secretary
(SEAL)

PARKS & RECREATION: THE CROSSINGS AT CARLSBAD MUNICIPAL GOLF COURSE

| | 2021-22 Actual | 2022-23 Actual | 2023-24 Budget | 2024-25 Budget |
|------------------------------------|---------------------|---------------------|----------------------|----------------------|
| Personnel Services | | | | |
| Salaries & Wages | \$0 | \$0 | \$0 | \$0 |
| Retirement Benefits | 0 | 0 | 0 | 0 |
| Health Insurance | 0 | 0 | 0 | 0 |
| Other Personnel Expenses | 0 | 0 | 0 | 0 |
| Personnel Services Subtotal | 0 | 0 | 0 | 0 |
| Operating Expenses | | | | |
| Professional & Contract Services | \$ 576,558 | \$ 351,109 | \$ 317,000 | \$ 348,000 |
| Supplies & Materials | - | - | - | - |
| Repair & Maintenance | - | - | - | - |
| Interdepartmental Charges | - | - | - | - |
| Other Operating Expenses | 7,694,545 | 8,280,478 | 8,794,000 | 9,564,000 |
| Capital Outlay | 74,225 | 530,763 | 1,010,000 | 850,000 |
| Operating Expenses Subtotal | 8,345,328 | 9,162,350 | 10,121,000 | 10,762,000 |
| TOTAL EXPENDITURES | \$ 8,345,328 | \$ 9,162,350 | \$ 10,121,000 | \$ 10,762,000 |
| Full Time Positions | 0.00 | 0.00 | 0.00 | 0.00 |
| Hourly/FTE Positions | 0.00 | 0.00 | 0.00 | 0.00 |
| <i>Account:</i> | | 572 | <i>Fund:</i> | Enterprise |

ABOUT

The Crossings at Carlsbad Municipal Golf Course is an 18-hole municipal golf course and event facility. Amenities for public use include a 6,835-yard championship golf course, a clubhouse complete with a golf shop, players' lounge, sunset patio, banquet facilities, fireplace in dining room, full-service kitchen, outdoor deck with ocean views and three miles of hiking trails that connect to Veterans Memorial Park. JC Management, Inc. manages this facility via an agreement with the Carlsbad Public Financing Authority.

SERVICES

- Administer management and operations agreement with JC Management, Inc.
- Maintain and renovate golf and non-golf turf, landscaping, drainage and irrigation systems
- Maintain and repair clubhouse, snack bar, restrooms and picnic areas available for patrons
- Oversee food and beverage services at the players' lounge, sunset patio, Canyons Restaurant beverage carts and snack bar
- Manage sales and marketing for golf and non-golf activities, special events, banquets, dining, weddings and other gatherings
- Train and oversee player assistants, greeters and starters servicing the course and clubhouse

RECENT ACCOMPLISHMENTS

- Executed a Capital Improvement Plan with projects that have an anticipated return on investment or were needed for maintenance effectiveness or safety concerns

- Improved guest experience and facility appearance by replacing original patio furniture on the Canyon’s Restaurant and Sunset Patios
- Improved driving range furniture and fixtures to include new turf tee line, bag racks and automated ball machine leading to increased driving range usage and revenue
- Installed new air wall in fireside room to improve functionality and elevate guest experience
- Upgraded multiple pieces of kitchen equipment to improve restaurant efficiency, increase employee enjoyment and contribute to enticing menu items
- Ordered and replaced designated maintenance vehicles, carts and riding equipment
- Designed and installed a permanent structure at the starter area to improve overall employee/guest experience and property aesthetics
- Installed shade structures at the driving range and beverage stations on the golf course to improve overall employee/guest experience.
- Improved and replaced sections of on course fencing to enhance safety
- Renovated/replenished planters around the clubhouse and other areas of the golf course
- Completed clubhouse front and courtyard landscaping to enhance overall facility appearance and improve overall environmental footprint

GOALS

- Execute a Capital Improvement Plan with projects that have an anticipated return on investment or are needed for maintenance efficiency or safety concerns
- Continue to ensure the pace of play is under five hours per round of golf, via staff educating and expediting patrons, and meet pace of play goal on at least 90% of rounds played
- Further develop plans for a more interactive use of the driving range to elevate the experience of patrons including an extension of the existing grass tee area and potential putting course
- Add exterior audio-visual components to tie the exterior of the clubhouse in with the interior enhancing the guest experience upon arrival
- Replace damaged golf cart paths and fencing in specific areas around the golf course and facility
- Elevate the landscaping on the West side of #18 green to leave an improved last impression of the golf course experience along with aesthetically pleasing from the clubhouse
- Paint exterior/interior of clubhouse, snack bar, course restrooms and maintenance facilities
- Renovate the course restrooms and snack bar to improve guest experience
- Enhance wedding and banquet opportunities with the design and construction of upgrades to the westside patio
- Complete the install of East range netting to protect assets located in the area from balls
- Ensure the pace of play is under five hours per round of golf, via staff educating and expediting patrons, and meet pace of play goal on at least 90% of rounds played
- Increase number of banquets and receptions by at least 2%

| Performance Measure | FY 2023 Actual | FY 2024 Estimated | FY 2025 Projected | Benchmark | Related Strategic Plan Goal |
|--|----------------|-------------------|-------------------|--------------------|-----------------------------|
| Percentage of golf rounds that met pacing goal | 92% | 92% | 92% | At least 90% | Community Character |
| Percentage increase in banquets and receptions hosted annually | 5% | 3% | 3% | 2% annual increase | Community Character |

PLANNED MAJOR CAPITAL OUTLAY ITEMS FISCAL YEAR 2024-25

(Greater than \$10,000)

| Department | Item Description | Quantity | One-Time Cost | |
|-------------------|---|-----------------------------------|--------------------|--------------------|
| Golf Course | Dining Room Chairs | 1 | 50,000 | |
| | Fencing Replacement | 1 | 60,000 | |
| | Bunker Renovations | 1 | 60,000 | |
| | Cath Path Repairs | 1 | 60,000 | |
| | Banquet & Kitchen Equipment | 1 | 15,000 | |
| | Concrete Cap Replacements: Clubhouse & GCM Building | 1 | 25,000 | |
| | Clubhouse & GCM Building Paint - Interior | 1 | 40,000 | |
| | Clubhouse & GCM Building Paint - Exterior | 1 | 40,000 | |
| | Reslurry Parking Lot | 1 | 50,000 | |
| | GCM Equipment - Greens Mowers | 1 | 77,000 | |
| | GCM Equipment - Set Up Carts | 1 | 28,000 | |
| | Tree Replacement | 1 | 40,000 | |
| | Bathroom Updates: Snack Bar & Golf Course | 1 | 15,000 | |
| | GCM Building Netting: Planning & Permitting | 1 | 25,000 | |
| | Leveling of Tee Boxes | 1 | 60,000 | |
| | Resodding of Green Collars | 1 | 60,000 | |
| | Driving Range Grass Tee Expansion | 1 | 60,000 | |
| | Cart Barn: Fluorescent Light Conversion to LED | 1 | 25,000 | |
| | Canyons Patio Bromic Heater Installation | 1 | 60,000 | |
| | | Golf Course Subtotal | 19 | \$850,000 |
| Fleet Replacement | Community Development: Pickup Truck | 3 | 165,000 | |
| | Fire: Fire Engines | 2 | 2,150,722 | |
| | Fire: Pickup Truck | 1 | 61,207 | |
| | Fire: Ambulance | 1 | 349,800 | |
| | Library & Cultural Arts: Sedan | 1 | 37,178 | |
| | Parks & Recreation: Pickup Truck | 5 | 165,000 | |
| | Police: Sedan | 2 | 80,000 | |
| | Police: Utility Vehicles | 11 | 832,074 | |
| | Police: Pickup Truck | 1 | 65,000 | |
| | Public Works: Pickup Truck | 7 | 570,409 | |
| | Public Works: Cargo Van | 2 | 122,184 | |
| | | Fleet Replacement Subtotal | 36 | \$4,598,574 |
| | Information Technology Replacement | Firewall | 1 | 150,850 |
| Infrastructure | | 5 | 170,676 | |
| Router | | 1 | 15,527 | |
| Switches | | 4 | 91,494 | |
| | Information Technology Subtotal | 11 | \$428,547 | |
| | Major Capital Outlay Grand Total | 66 | \$5,877,121 | |

*Major Capital Outlay only includes items of \$10,000 or greater.

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARLSBAD, CALIFORNIA, ACTING AS THE SUCCESSOR AGENCY FOR THE CARLSBAD REDEVELOPMENT AGENCY, ADOPTING THE FINAL OPERATING BUDGET OF THE SUCCESSOR AGENCY AND THE ENFORCEABLE DEBT OBLIGATIONS OF THE CITY OF CARLSBAD'S REDEVELOPMENT OBLIGATION RETIREMENT FUND FOR FISCAL YEAR 2024-25 AND ESTABLISHING CONTROLS ON CHANGES IN APPROPRIATIONS FOR BUDGET FUNDS

WHEREAS, the City Council of the City of Carlsbad, California has been designated as the Successor Agency for the Carlsbad Redevelopment Agency (Successor Agency) and, as such, is responsible for the administrative responsibilities required to complete the work of the former Carlsbad Redevelopment Agency and repay all enforceable debt obligations; and

WHEREAS, the Successor Agency and the appointed Oversight Board have reviewed the proposed Operating Budget for the Successor Agency and previously approved the enforceable debt obligations to be repaid from the Redevelopment Obligation Retirement Fund for fiscal year (FY) 2024-25; and

WHEREAS, the Successor Agency finds that the proposed Operating Budget for the Agency and the Oversight Board approved enforceable debt obligations of the Redevelopment Obligation Retirement Fund are consistent with the Recognized Obligation Payment Schedule prepared by the Successor Agency and approved by the Oversight Board; and

WHEREAS, public hearings have been held as necessary prior to the adoption of the final operating budget.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carlsbad, acting as Successor Agency for the Carlsbad Redevelopment Agency, as follows:

1. That the above recitations are true and correct.
2. That certain documents now on file in the Office of the City Clerk of the City of Carlsbad, entitled "Fiscal Year 2024-25 Preliminary Operating Budget," presented at the Joint Special Meeting on May 21, 2024 as Exhibit 6 to Item No. 7, as amended, if necessary, in accordance with Attachment A to this Exhibit 5 are adopted as the final Operating Budget for the Successor Agency and the enforceable debt obligations of the City of Carlsbad's Redevelopment Obligation Retirement Fund for FY 2024-25, along with the

program options and adjustments, if any, determined by the Successor Agency as set forth in the minutes of this Joint Special Meeting of June 18, 2024.

3. That the amounts reflected as estimated revenues for FY 2024-25 as shown in Attachment A to this Exhibit 5 are adopted as the budgeted revenues for FY 2024-25.
4. That the amount designated as FY 2024-25 Budget request in Attachment A to this Exhibit 5 is appropriated to the fund for which it is designated, and such appropriation shall not be increased except as provided in this resolution.
5. That the following controls are placed on the use and transfer of budget funds:
 - A. No expenditure of funds shall be authorized unless sufficient funds have been appropriated by the Successor Agency or City Manager, as described below.
 - i. The City Manager may authorize all transfers of funds from account to account within the same fund.
 - ii. The City Manager may delegate any authority given to the City Manager under this resolution.
 - iii. The City Manager may authorize budget adjustments involving offsetting revenues and expenditures; the City Manager may authorize increases in an appropriation for a specific purpose where the appropriation is offset by unbudgeted revenue designated for the specific purpose and is approved in advance by the Oversight Board.
6. That all outstanding encumbrances as of June 30, 2024, are continued into FY 2024-25 for such contracts and obligations, as approved by the Oversight Board.

PASSED, APPROVED AND ADOPTED at a Joint Special Meeting of the City Council as Successor Agency to the Carlsbad Redevelopment Agency, the City Council of the City of Carlsbad, the Board of Directors of the Carlsbad Municipal Water District, the Board of Directors of the Carlsbad Public Financing Authority and the Community Development Commission held on the ____ day of _____ 2024, by the following vote, to wit:

AYES:

NAYS:

ABSTAIN:

ABSENT:

KEITH BLACKBURN, Mayor

SHERRY FREISINGER, City Clerk
(SEAL)

HOUSING & HOMELESS SERVICES: SUCCESSOR AGENCY

| | 2021-22 Actual | 2022-23 Actual | 2023-24 Budget | 2024-25 Budget |
|------------------------------------|---------------------|---------------------|---------------------|-------------------|
| Personnel Services | | | | |
| Salaries & Wages | \$ - | \$ - | \$ - | \$ - |
| Retirement Benefits | - | - | - | - |
| Health Insurance | - | - | - | - |
| Other Personnel Expenses | - | - | - | - |
| Personnel Services Subtotal | - | - | - | - |
| Operating Expenses | | | | |
| Professional & Contract Services | - | 198 | 30,000 | 10,000 |
| Supplies & Materials | - | - | - | - |
| Repair & Maintenance | - | - | - | - |
| Interdepartmental Charges | 7,284 | 7,668 | - | - |
| Other Operating Expenses | 1,013,515 | 1,013,607 | 1,029,500 | - |
| Capital Outlay | - | - | - | - |
| Operating Expenses Subtotal | 1,020,799 | 1,021,473 | 1,059,500 | 10,000 |
| TOTAL EXPENDITURES | \$ 1,020,799 | \$ 1,021,473 | \$ 1,059,500 | \$ 10,000 |
| Full Time Positions | 0.00 | 0.00 | 0.00 | 0.00 |
| Hourly/FTE Positions | 0.00 | 0.00 | 0.00 | 0.00 |

Account: 801, 811 Fund: Trust Fund – Successor Agency

ABOUT

The successor agency is responsible for preparing a recognized obligation payments schedule as detailed by the State of California’s Department of Finance, listing the enforceable obligations of the former redevelopment agency and their source of payment. This payment schedule is subject to approval by the countywide oversight board.

SERVICES

- Administer the successor agency, which is responsible for preparing a recognized obligation payment schedule as detailed by the State of California’s Department of Finance, listing the enforceable obligations of the former redevelopment agency and their source of payment
- Participate in activities associated with the dissolution of the redevelopment agency
- Ensure payment of all debt obligations as approved by the oversight board

RECENT ACCOMPLISHMENTS

- Processed Recognized Obligations Payment Schedule for fiscal year 2023-24 for approval by the countywide oversight board

GOALS

Continue to take actions to dissolve the former redevelopment agency in a timely manner

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARLSBAD, CALIFORNIA, ESTABLISHING THE FISCAL YEAR 2024-25 APPROPRIATION LIMIT AS REQUIRED BY ARTICLE XIII B OF THE CALIFORNIA STATE CONSTITUTION AND STATE LAW

WHEREAS, Article XIII B of the California State Constitution requires that governments annually establish a limit on the appropriation of proceeds of taxes commonly known as the "Gann Limit"; and

WHEREAS, state law requires that this limit be presented to the governing body of each entity each fiscal year; and

WHEREAS, the Gann Limit is based on a combination of a population factor and an inflation factor as outlined in Attachment A; and

WHEREAS, the City Council desires at this time and deems it to be in the best public interest to adopt the annual Gann Limit for fiscal year (FY) 2024-25 as listed in Attachment A to this Exhibit 6.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carlsbad, California, as follows:

1. That the above recitations are true and correct.
2. That the City Council of the City of Carlsbad, California, establishes and adopts the FY 2024-25 appropriation limit of \$630,004,237 as computed in Attachment A to this Exhibit 6.

PASSED, APPROVED AND ADOPTED at a Joint Special Meeting of the City Council of the City of Carlsbad, the Board of Directors of the Carlsbad Municipal Water District, the Board of Directors of the Carlsbad Public Financing Authority, the Community Development Commission, and the City Council as Successor Agency to the Carlsbad Redevelopment Agency held on the ____ day of _____ 2024, by the following vote, to wit:

AYES:

NAYS:

ABSTAIN:

ABSENT:

KEITH BLACKBURN, Mayor

SHERRY FREISINGER, City Clerk
(SEAL)

APPROPRIATION LIMIT

The appropriations limitation imposed by the state, otherwise known as the Gann limit, creates a restriction on the amount of revenue that can be appropriated in any fiscal year. The basis for calculating the limit began in fiscal year 1978-79 and is increased based on population growth and inflation. The appropriation limit applies only to those revenues defined as proceeds of taxes.

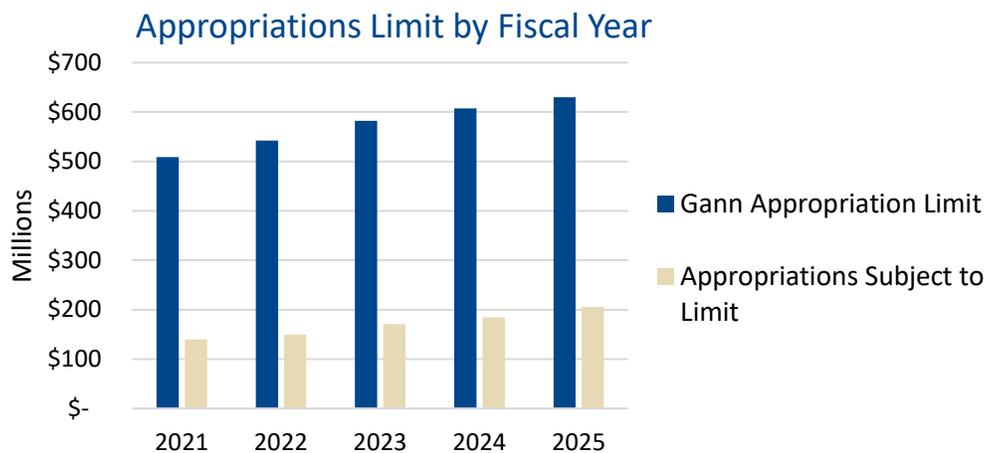
- Population growth of Carlsbad, **OR**
- Population growth within San Diego County,
- AND**
- Growth in California per capita income, **OR**
- Growth in non-residential assessed valuation due to new construction in the city.

The factors used to calculate the fiscal year 2024-25 limit were:

- Population growth within San Diego County **AND**
- Growth in California per capita income.

The formula is outlined below:

| | |
|--|----------------------|
| Fiscal year 2023-24 expenditure limit | <u>\$607,584,374</u> |
| % Population growth within San Diego County | 1.0007 |
| Growth in California per capita income | <u>X 1.0362</u> |
| Net increase factor | 1.0369 |
| | |
| Fiscal year 2024-25 limit (2023-24 limit x factor) | <u>\$630,004,237</u> |
| | |
| Current appropriation of proceeds of taxes (Subject to the limit) | \$205,177,152 |



The City of Carlsbad’s appropriation limit is currently over three times its annual appropriations. With such a large margin, it is unlikely that the city will reach the appropriation limit in the foreseeable future.

RESOLUTION NO.A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARLSBAD,
CALIFORNIA, ADOPTING CHANGES TO THE MASTER FEE SCHEDULE

WHEREAS, the City Council of the City of Carlsbad, California, has the authority to establish fees for city services; and

WHEREAS, from time to time the fees are reviewed and evaluated to maintain an adequate fee structure recovering costs for city services; and

WHEREAS, the City Council has determined the cost of providing general and development-related services; and

WHEREAS, the City Council believes it is necessary for the City Manager to have the authority to adjust the parks and recreation and library and arts program and classes fees from time to time to remain competitive and within the market pricing for like programs and classes; and

WHEREAS, the City Council finds it necessary to recover the costs for city services; and

WHEREAS, the City Council has held the necessary public hearing and allowed for public comment on the establishment of the fees.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carlsbad, California, as follows:

1. That the above recitations are true and correct.
2. That the changes to the Master Fee Schedule as shown in Attachment A are adopted.
3. The City Council authorizes the City Manager or a designee to set parks and recreation and library and cultural arts program, rental, and class fees that are included in the Community Services Guide. The fees shall not exceed the fully burdened, including direct and indirect, costs of providing the program, rental, and class but shall be no less (except in the case of introductory, discount or promotional pricing) than the lowest fee charged for like kind programs or classes in similarly benchmarked Southern California cities.
4. The City Council authorizes the City Manager or a designee to change vehicle and traffic violation fees at the time, and by the same amount, as the state changes its portion of the fine. Any changes to these fees will be made to the current Master Fee Schedule.

5. This resolution shall become effective on Sept. 1, 2024; not sooner than 60 days after adoption in accordance with California Government Code Section 66017 for development-related service fees and development impact fees.
6. Per the contract with Republic Services, changes to the recycling and trash fees as shown in Attachment A shall become effective on July 1, 2024.
7. The park land in-lieu fees separately approved by the City Council on April 23, 2024, and incorporated into Attachment A will become effective on July 1, 2024.

PASSED, APPROVED AND ADOPTED at a Joint Special Meeting of the City Council of the City of Carlsbad, the Board of Directors of the Carlsbad Municipal Water District, the Board of Directors of the Carlsbad Public Financing Authority, the Community Development Commission, and the City Council as Successor Agency to the Carlsbad Redevelopment Agency held on the ____ day of _____ 2024, by the following vote, to wit:

AYES:

NAYS:

ABSTAIN:

ABSENT:

KEITH BLACKBURN, Mayor

SHERRY FREISINGER, City Clerk
(SEAL)



Proposed Master Fee Schedule FY 2024-25

All Fees Within, except Trash Collection Rates and Park Land In-Lieu Fees, Effective Sept. 1, 2024

Trash Collection Rates and Park Land In-Lieu Fees
Effective July 1, 2024

Contents

Section 1 – General City Service Fees, Deposits, Rates, Penalties and Fines

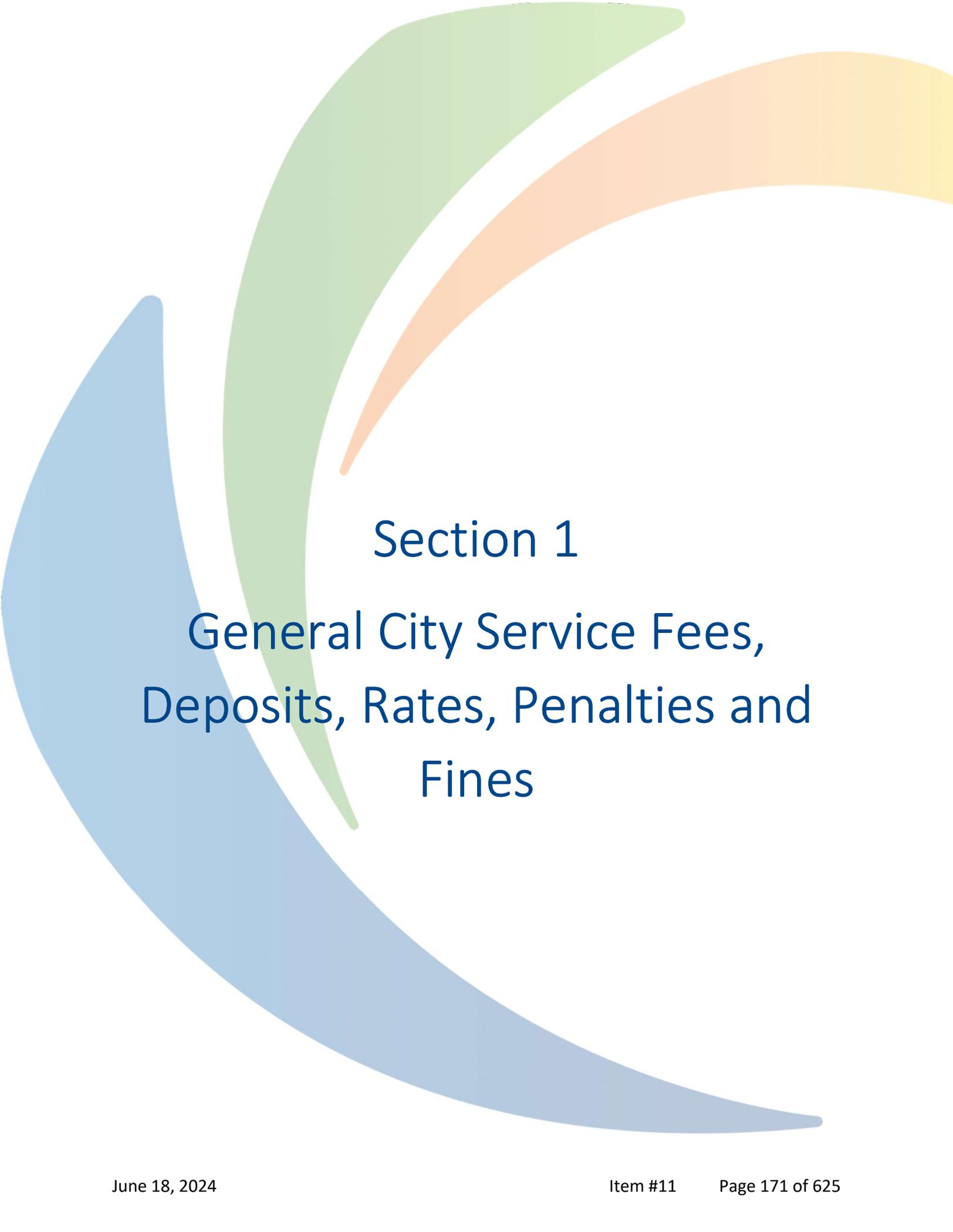
Miscellaneous Fees and Returned Checks..... 4
 Deposits and Securities..... 5
 Special Events and Safety Training Center..... 6
 Ambulance and Street Light Energizing 7
 City Clerk Fees..... 8
 Library Fees..... 9
 Fire (Fire Extinguishing and Alarm Systems)..... 10
 Fire (Development Applications, Plan Review, and Inspection) 11
 Fire (Fire and Life Safety Inspections and Fire Code Permits)12
 Police Department Fees..... 14
 Administrative and Vehicle, Traffic, and Parking Penalties 15
 Trash Collection Rates..... 16
 Utility Account and Service Fees.....24
 Utility Meter Installation and Connection26
 Utility (San Diego County Water Authority)28

Section 2 – Development Related Fees

Planning Department Fees30
 Engineering Department Fees35
 Building (New Construction, Additions and Major Remodels).....40
 Building (Minor/Miscellaneous Residential & Commercial Improvements)45
 Building (Plumbing, Mechanical, and Electrical).....49
 Building (Simple Single or Combination Permits List).....51

Section 3 – Development Impact Fees

Bridge and Thoroughfare District 2 Map53
 Local Facilities Management Zones Map.....54
 Park Land In-Lieu Fees, Park Districts Map.....55
 Planned Local Drainage Fee Areas and Map.....56
 Sewer Benefit Area and Connection Fees Map58
 Affordable Housing, Habitat Mitigation, and Traffic60



Section 1

General City Service Fees, Deposits, Rates, Penalties and Fines

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|---------------------------|--|----------|---------|--------------------|
| Miscellaneous Fees | | | | |
| | Administrative Fee for 1915 Act Bond Call - 1% of principal being repaid (All Assessment Districts using 1915 Act Bonds) | each | [1] | \$50 min/\$500 max |
| | Business License - additional CA fee | each | [4],[6] | \$ 1.00 |
| | Business License - master list of active business licenses | each | [2] | \$ 39.00 |
| | Business License - monthly list of new licenses | each | [2] | \$ 7.00 |
| | Cable Channel Administration Fee | per hour | [3] | \$ 115.00 |
| | Electric Vehicle Charging Fee | per kWh | [1] | \$ 0.35 |
| | GIS - digital data delivery, production of new documents, reproduction of existing documents, and technical services | per hour | [1] | Actual Cost |
| | Hearing Disposition Services for Parking Citations - Personal Hearings | each | [1] | Actual Cost |
| | Hearing Disposition Services for Parking Citations - Written Review | each | [1] | Actual Cost |
| | City Publications | each | [1] | Copy Charge |
| | Community Facilities District Annexation - City Labor (Plus actual consultants costs) | each | [2] | \$ 1,920.00 |
| | Sign Collection and Pickup Fee (plus \$5 fee per sign) | each | [1] | \$ 26.00 |
| | | | | |
| Returned Check Fee | | | | |
| | First Returned Check | each | [5] | \$ 25.00 |
| | Each Additional Check | each | [5] | \$ 35.00 |
| | | | | |

[Notes]

- [1] Set per City policy
- [2] Set per 2021 - Cost of Service Study and Fee Schedule Update. Indexed to West Region Urban CPI.
- [3] Set per 2021 - Cost of Service Study and Fee Schedule Update.
- [4] Set per CA Government Code 4467
- [5] Set per CA Civil Code 1719
- [6] Business license tax, set per Carlsbad Municipal Code 5.08.010, is separate from these fees.

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--------------------------------|---|----------|---------|--------------------------------------|
| Deposits and Securities | | | | |
| | The city may require a security be provided to ensure work related to a project is completed in accordance with the Carlsbad Municipal Code and development agreements executed with the city. This information is to help understand the standard structure of how these deposits and securities are calculated. The security amounts are calculated using final city-approved cost estimates, not initial or draft estimates during plan check. | | | |
| | Grading and Erosion Control | | | |
| | Grading Security (with approved plans) | deposit | [1],[2] | Based on Grading Cost Estimate |
| | Grading Cash Deposit | deposit | [1],[2] | Up to 10% of total grading security |
| | Development/Subdivision Improvements | | | |
| | Faithful Performance Security | deposit | [1],[2] | Based on Improvement Cost Estimate |
| | Labor and Materials Security | deposit | [1],[2] | 50% of Faithful Performance Security |
| | Monumentation Security | deposit | [1],[2] | Based on Total Cost of Monumentation |

[Notes]

- [1] Set per City policy
- [2] Per CA Government Code 53079, 1% shall be deducted from any interest due.

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|---|---|----------|---------|-------------|
| Special Events Fees | | | | |
| | Full details on how to apply for a Special Event Application can be referenced in the Special Event Reference Handbook available on the City of Carlsbad website. The below fees are listed for reference only and may not be representative of the entirety of a Special Event Application cost. A valid, unexpired City of Carlsbad Business License is required for all special event applicants. Carlsbad Municipal Code Section 8.17.070 CMC requires an applicant to pay a non-refundable fee to allow third party vendors to participate under the applicant's business License. | | | |
| | Special Event Application - Minor - 2 or less intersections (fee + services rendered) | each | [1],[3] | \$ 158.00 |
| | Special Event Application - Major - 3 or more intersections (fee + services rendered) | each | [1],[2] | \$ 474.00 |
| | Special Event Application - Third party Vendor Fee | per day | [1],[2] | \$ 106.00 |
| | Special Event City Services - Staff Time | per hour | [1] | Actual Cost |
| Safety Training Center Facility Fees | | | | |
| | One Shooting Range | full day | [1] | \$ 1,395.00 |
| | One Shooting Range | 1/2 day | [1] | \$ 698.00 |
| | Two Shooting Ranges | full day | [1] | \$ 1,567.00 |
| | Two Shooting Ranges | 1/2 day | [1] | \$ 819.00 |
| | Classroom | full day | [1] | \$ 662.00 |
| | Classroom | 1/2 day | [1] | \$ 379.00 |
| | Confined Space Prop | full day | [1] | \$ 733.00 |
| | Confined Space Prop | 1/2 day | [1] | \$ 366.00 |
| | Grinder | full day | [1] | \$ 525.00 |
| | Grinder | 1/2 day | [1] | \$ 306.00 |
| | Grinder/Commercial Prop | full day | [1] | \$ 759.00 |
| | Grinder/Commercial Prop | 1/2 day | [1] | \$ 379.00 |
| | Grinder/Residential Prop | full day | [1] | \$ 759.00 |
| | Grinder/Residential Prop | 1/2 day | [1] | \$ 379.00 |
| | PriSim (Training Simulator) | full day | [1] | \$ 552.00 |
| | PriSim (Training Simulator) | 1/2 day | [1] | \$ 276.00 |
| | Pump Draft Pit | full day | [1] | \$ 442.00 |
| | Pump Draft Pit | 1/2 day | [1] | \$ 221.00 |
| | Streetscape | full day | [1] | \$ 185.00 |
| | Streetscape | 1/2 day | [1] | \$ 135.00 |
| | Shooting Range - Hourly | hourly | [1] | \$ 141.00 |

[Notes]

- [1] Set per City policy
- [2] Carlsbad Municipal Code 8.17 defines and outlines Special Events which may require a permitting.
- [3] Fee charged as determined by staff

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|-------------------------------------|--|----------|-------|-------------|
| Ambulance Fees | | | | |
| | Assessment/Non-Transport with medication given. No charge for assessment if no medication given and non-transport. | per | [1] | \$ 472.00 |
| | Advanced Life Support 1 - plus Level I or Level II supplies and medications | per | [1] | \$ 2,668.00 |
| | Advanced Life Support 2 - plus Level II supplies and medications | per | [1] | \$ 2,668.00 |
| | Basic Life Support | per | [1] | \$ 2,668.00 |
| | Mileage Charge | mile | [1] | \$ 42.00 |
| | Oxygen Charge | per | [1] | \$ 124.00 |
| Street Light Energizing Fees | | | | |
| | 40 watts | each | [2] | \$ 88.00 |
| | 45 watts | each | [2] | \$ 96.00 |
| | 70 watts | each | [2] | \$ 133.00 |
| | 85 watts | each | [2] | \$ 156.00 |
| | 100 watts | each | [2] | \$ 179.00 |
| | 120 watts | each | [2] | \$ 209.00 |
| | 150 watts | each | [2] | \$ 254.00 |
| | 200 watts | each | [2] | \$ 330.00 |
| | 250 watts | each | [2] | \$ 405.00 |

[Notes]

- [1] Set per City policy
- [2] Street Light Energizing Fees are the cost for energizing each street light for eighteen months, and include a \$30.00 charge per light for connecting the light to an SDG&E service point.

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|------------------------|---|----------|---------|-------------|
| City Clerk Fees | | | | |
| | Appeals to City Council | each | [2],[8] | \$ 126.00 |
| | Candidate Filing Fee | each | [3] | \$ 25.00 |
| | Notice of Intention to Circulate Initiative Petition | each | [4] | \$ 200.00 |
| Subpoena Fees | | | | |
| | Deposition Subpoena | per day | [5] | \$ 275.00 |
| | Records Subpoena - research | per hour | [6] | \$ 15.00 |
| Copy Fees | | | | |
| | Copies & Printing - Black & White | each | [1] | \$ 0.10 |
| | Copies & Printing - Color | each | [1] | \$ 0.10 |
| | CD Copy | each | [1] | Actual Cost |
| | DVD Copy | each | [1] | Actual Cost |
| | USB Drive Copy | each | [1] | Actual Cost |
| FPPC Fees | | | | |
| | Campaign Statements | per page | [7] | \$ 0.10 |
| | Conflict of Interest Statement | per page | [7] | \$ 0.10 |
| | Fees for services not listed will be determined on a case-by-case basis. It will be based on the fully burdened hourly rate and the time of service provided. | per hour | [2] | \$ 137.00 |

[Notes]

- [1] Set per City policy
- [2] Set per 2021 - Cost of Service Study and Fee Schedule Update. Indexed to West Region Urban CPI.
- [3] Set per City of Carlsbad Municipal Code 1.12.010
- [4] Set per CA Elections Code 9202
- [5] Set per CA Government Code 68096.1(b)
- [6] Set per CA Evidence Code 1563(b)(1)
- [7] Set per CA Government Code 81008
- [8] Additional department processing fees may apply.

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|---------------------|---|-------------|-------|-------------|
| Library Fees | | | | |
| | Account Collection Fee | per item | [1] | \$ 10.00 |
| | Hold Request Non-Pickup Fee | per item | [2] | \$ 1.00 |
| | Borrowing - Audio/Visual Equipment, per item | per day | [1] | \$ 5.00 |
| | Card Replacement | per card | [2] | \$ 2.00 |
| | Carlsbad History Collection Photo Fee | per request | [1] | Actual Cost |
| | Interlibrary Loan | per request | [2] | \$ 6.00 |
| | Lost/Damaged Item Processing fee | per item | [2] | \$ 6.00 |
| | Lost/Damaged Item | per item | [1] | List Price |
| | Fees for services not listed will be determined on a case-by-case basis. It will be based on the fully burdened hourly rate and the time of service provided. | per hour | [2] | \$ 12.00 |
| | | | | |

[Notes]

- [1] Set per City policy
- [2] Set per 2021 - Cost of Service Study and Fee Schedule Update

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|---|---|----------|---------|-------------|
| Fire Extinguishing and Alarm Systems | | | | |
| New Sprinkler System | | | | |
| | ESFR Fire Sprinkler System (Initial System) | each | [2] | \$ 1,117.00 |
| | Each Additional System | each | [2] | \$ 309.00 |
| | Per Additional Inspection | each | [2] | \$ 133.00 |
| | ESFR Fire Sprinkler System with In-Rack Sprinklers | each | [2] | \$ 1,292.00 |
| | Each Additional System | each | [2] | \$ 309.00 |
| | Per Additional Inspection | each | [2] | \$ 133.00 |
| | Fire Pump (First Pump) | each | [2] | \$ 1,028.00 |
| | Each Additional Pump | each | [2] | \$ 352.00 |
| | NFPA 13 System < 100 Heads | each | [2] | \$ 807.00 |
| | Per Additional Inspection | each | [2] | \$ 133.00 |
| | Per Additional Plan Type | each | [2] | \$ 176.00 |
| | NFPA 13 System > 100 Heads (Includes One Riser) | each | [2] | \$ 1,117.00 |
| | Each Additional Riser | each | [2] | \$ 309.00 |
| | Per Additional Inspection | each | [2] | \$ 133.00 |
| | Per Additional Plan Type | each | [2] | \$ 176.00 |
| | NFPA 13R System 3-16 units (Per Building) | each | [2] | \$ 1,117.00 |
| | Per Additional Inspection (Per Building) | each | [2] | \$ 176.00 |
| | Per Additional Plan Type | each | [2] | \$ 176.00 |
| | NFPA 13D Single Family System (Plan Review Per Initial or Single Plan Type) | each | [2] | \$ 320.00 |
| | Per Additional Plan Type | each | [2] | \$ 176.00 |
| | NFPA 13D Single Family System (Inspection Per Building) | each | [2] | \$ 162.00 |
| | Underground Piping with up to 4 Hydrants/Risers | each | [2] | \$ 982.00 |
| | Underground Piping with 5 or more Hydrants/Risers | each | [2],[3] | \$ 1,295.00 |
| Tenant Improvement Sprinkler System | | | | |
| | NFPA 13 or 13R System 6 Heads or Less | each | [2] | \$ 162.00 |
| | NFPA 13 or 13R System 7 - 100 heads | each | [2] | \$ 718.00 |
| | Per Additional Inspection | each | [2] | \$ 176.00 |
| | Per Additional Plan Type | each | [2] | \$ 176.00 |
| | NFPA 13 or 13R System > 100 Heads | each | [2] | \$ 850.00 |
| | Per Additional Inspection | each | [2] | \$ 176.00 |
| | Per Additional Plan Type | each | [2] | \$ 176.00 |
| Other Extinguishing Systems | | | | |
| | Gas Systems (Med Gas, Industrial Gas, LPG) | each | [2] | \$ 541.00 |
| | Hood & Duct Extinguishing System | each | [2] | \$ 541.00 |
| | Each Additional System | each | [2] | \$ 264.00 |
| | Pre-Action System with Alarm | each | [2] | \$ 718.00 |
| | Refrigeration Systems < 500 lbs. | each | [2] | \$ 939.00 |
| | Refrigeration Systems > 500 lbs. | each | [2] | \$ 1,601.00 |
| | Special Equipment (Ovens, Dust, Battery) | each | [2] | \$ 541.00 |
| | Special Extinguishing System | each | [2] | \$ 762.00 |
| | Spray Booths | each | [2] | \$ 541.00 |
| Alarm Systems | | | | |
| | New Alarm System | each | [2] | \$ 1,646.00 |
| | Per Additional Inspection | each | [2] | \$ 176.00 |
| | Per Additional Plan Type | each | [2] | \$ 176.00 |
| | Sprinkler Monitoring | each | [2] | \$ 498.00 |
| | Per Additional Inspection | each | [2] | \$ 176.00 |
| | Per Additional Plan Type | each | [2] | \$ 176.00 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|---|--|----------|-------|-------------|
| | Tenant Improvement Fire Alarm System | each | [2] | \$ 807.00 |
| | Per Additional Inspection | each | [2] | \$ 176.00 |
| | Per Additional Plan Type | each | [2] | \$ 176.00 |
| Development Applications, Plan Review and Inspection | | | | |
| Building Construction Plan (Architectural Review) | | | | |
| | A-1 Occupancies - New | each | [2] | \$ 1,545.00 |
| | A-1 Occupancies - Tenant Improvements | each | [2] | \$ 1,182.00 |
| | A-2 & A-3 Occupancies - New | each | [2] | \$ 1,060.00 |
| | A-2 & A-3 Occupancies - Tenant Improvements | each | [2] | \$ 817.00 |
| | A-4 & A-5 Occupancies - New | each | [2] | \$ 1,545.00 |
| | A-4 & A-5 Occupancies - Tenant Improvements | each | [2] | \$ 1,182.00 |
| | E Occupancies - New | each | [2] | \$ 1,545.00 |
| | E Occupancies - Tenant Improvements | each | [2] | \$ 1,182.00 |
| | E Occupancies (Daycare Only) | each | [2] | \$ 618.00 |
| | F Occupancies - New | each | [2] | \$ 1,060.00 |
| | F Occupancies - Tenant Improvements | each | [2] | \$ 817.00 |
| | H Occupancies (Not Including Chem Class) - New | each | [2] | \$ 1,060.00 |
| | H Occupancies (Not Including Chem Class) - Tenant Improvements | each | [2] | \$ 817.00 |
| | I Occupancies - New | each | [2] | \$ 1,060.00 |
| | I Occupancies - Tenant Improvements | each | [2] | \$ 817.00 |
| | L Occupancies - New | each | [2] | \$ 618.00 |
| | L Occupancies - Tenant Improvements | each | [2] | \$ 487.00 |
| | R-1 & R-2 Occupancies <50 Units New | flat | [2] | \$ 1,545.00 |
| | R-1 & R-2 Occupancies ≥50 Units New | flat | [2] | \$ 1,910.00 |
| | R-3 Townhomes New | each | [2] | \$ 1,060.00 |
| | R Occupancies All - Tenant Improvements | each | [2] | \$ 817.00 |
| | S Occupancies < 50,000 sq. ft. New | flat | [2] | \$ 618.00 |
| | S Occupancies < 50,000 sq. ft. - Tenant Improvements | flat | [2] | \$ 487.00 |
| | S Occupancies ≥ 50,000 sq. ft. New | flat | [2] | \$ 1,149.00 |
| | S Occupancies ≥ 50,000 sq. ft. - Tenant Improvements | flat | [2] | \$ 882.00 |
| Plan Review and Inspection | | | | |
| | Hazardous Materials Storage | | | |
| | Chem Class <10 Chemicals | flat | [2] | \$ 630.00 |
| | Chem Class 10- 25 Chemicals | flat | [2] | \$ 982.00 |
| | Chem Class 26 - 100 Chemicals | flat | [2] | \$ 1,425.00 |
| | Chem Class >100 Chemicals | flat | [2] | \$ 1,867.00 |
| | Fire Department Access & Fire Lanes | flat | [2] | \$ 320.00 |
| | High Piled Storage | flat | [2] | \$ 982.00 |
| | High Rise Structure Greater Than 55 feet | | | \$ 441.00 |
| | Per Additional Floor | flat | [2] | \$ 352.00 |
| | Storage Tanks | | | |
| | Aboveground Storage Tanks (First Tank) | each | [2] | \$ 939.00 |
| | Underground Storage Tanks (First Tank) | each | [2] | \$ 850.00 |
| | Each Additional Tank | each | [2] | \$ 133.00 |
| | Vegetation Fuel Modification | | | |
| | Custom Home | flat | [2] | \$ 630.00 |
| | Tract <75 Homes | flat | [2] | \$ 1,161.00 |
| | Tract ≥75 Homes | flat | [2] | \$ 1,690.00 |
| | Smoke Control - Rationale Analysis & Plan Review | | | \$ 1,779.00 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|----------|---------|-------------|
| | Other Fire Fees | | | |
| | Aerial Fireworks Display | | | |
| | Major | each | [2] | \$ 1,678.00 |
| | Minor | each | [2] | \$ 971.00 |
| | Plan Review | | | |
| | Processing Fee | each | [2] | \$ 30.00 |
| | Per Hour - Overtime | hourly | [2] | \$ 191.00 |
| | Per Hour - Regular Office Hours | hourly | [2] | \$ 176.00 |
| | Hourly Services for: Alternate Methods and Materials Review, Time and Materials Review, Project Meetings, etc. | | | |
| | First Hour | each | [2] | \$ 207.00 |
| | Each Additional Hour | hourly | [2] | \$ 176.00 |
| | Plan Resubmittal (3rd and Subsequent Submittal, Per Hour) | hourly | [2] | \$ 176.00 |
| | Reinspection (Per Inspection) | each | [2] | \$ 250.00 |
| | Tent Permit (Not associated with special events) | | | |
| | Single Tent | each | [2] | \$ 264.00 |
| | 2-5 Tents | flat | [2] | \$ 529.00 |
| | 6 or More Tents | flat | [2] | \$ 708.00 |
| | Weed Abatement Administrative Fee | | | \$ 352.00 |
| | Fire Nuisance Alarm - 1st Response in 12 Month Period | each | [1] | \$ - |
| | Fire Nuisance Alarm - 2nd Response in 12 Month Period | each | [1] | \$ 105.00 |
| | Fire Nuisance Alarm - 3rd Response in 12 Month Period | each | [1] | \$ 210.00 |
| | Fire Nuisance Alarm - Each Additional Response Thereafter | each | [1] | \$ 412.00 |
| | Fire Nuisance Alarm - Each Billing | each | [1] | \$ 14.00 |
| | Special Events Application Processing | flat | [2],[6] | \$ 176.00 |
| | Special Events - Fire Prevention/Operations Support Prior To/During Event | each | [2],[6] | Actual Cost |
| | | | | |
| | Fire & Life Safety Inspections and Fire Code Permits | | | |
| | Fire Inspections for the following Occupancies: | | | |
| | Care Facility for More than 6 Ambulatory & Non-Ambulatory Clients | each | [2],[4] | \$ 191.00 |
| | Hospitals, Nursing Homes, Mental Hospitals, Detoxification and Surgery Centers | each | [2],[4] | \$ 368.00 |
| | Commercial Care Facility (i.e. Child, Drug & Alcohol, Juvenile, Etc.) | each | [2],[4] | \$ 191.00 |
| | Pre-Inspection Residential Care Facility (i.e. Single Family Residences) | each | [2],[4] | \$ 191.00 |
| | High Rise Facility > 75 ft. (Per Floor of Building) | each | [2],[4] | \$ 191.00 |
| | State Mandated School Inspection - Public or Private School | | [2],[4] | |
| | Pre-School | each | [2],[4] | \$ 441.00 |
| | Elementary/Middle School | each | [2],[4] | \$ 708.00 |
| | High School | each | [2],[4] | \$ 1,060.00 |
| | State Mandated Hotel and Motel Inspection | | | |
| | 1-5 Buildings Per Property | flat | [2],[4] | \$ 618.00 |
| | 6-10 Buildings Per Property | flat | [2],[4] | \$ 1,060.00 |
| | 11 or More Buildings Per Property | flat | [2],[4] | \$ 1,324.00 |
| | State Mandated Apartment Inspection | | | |
| | 3-10 Units Per Building | flat | [2],[4] | \$ 221.00 |
| | 11-40 Units Per Building | flat | [2],[4] | \$ 264.00 |
| | Greater than 40 Units Per Building | flat | [2],[4] | \$ 353.00 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|----------|---------|-------------|
| | Fire Code Permits - Initial Permit | | | |
| | Tier 1 | each | [2],[5] | \$ 191.00 |
| | Tier 2 | each | [2],[5] | \$ 368.00 |
| | Tier 3 | each | [2],[5] | \$ 544.00 |
| | Fire Code Permits - Annual Renewal Permit | | | |
| | Tier 1 | each | [2],[5] | \$ 103.00 |
| | Tier 2 | each | [2],[5] | \$ 191.00 |
| | Tier 3 | each | [2],[5] | \$ 280.00 |
| | Assembly | | | |
| | < 300 people | flat | [2] | \$ 191.00 |
| | > 300 people | flat | [2] | \$ 368.00 |
| | All Other Occupancies Annual Inspections | | | |
| | Tier 1 - 5,000 sq. ft. or Less | flat | [2] | \$ 147.00 |
| | Tier 2 - 5,001 to 20,000 sq. ft. | flat | [2] | \$ 234.00 |
| | Tier 3 - 20,001 and Greater | flat | [2] | \$ 368.00 |
| | Fees for services not listed will be determined on a case-by-case basis. It will be based on the fully burdened hourly rate and the time of service provided. | per hour | [2] | \$ 176.00 |

[Notes]

- [1] Set per City policy
- [2] Set per 2021 - Cost of Service Study and Fee Schedule Update. Indexed to West Region Urban CPI.
- [3] Additional Reinspection fees shall apply for phased inspection projects at the discretion of the Fire Marshall
- [4] All annual inspection fees shall include time for the initial inspection and 1 reinspection. All subsequent reinspection shall be charged an additional rate per inspection.
- [5] Tier 1 – Candles – Open Flame; Cryogenics; Dry Cleaning; Liquefied Petroleum Gas (LPG); Motor Vehicle Fuel Dispensing; Industrial Ovens; Hot Works; Welding

Tier 2 – Aerosol; Aviation Facility; Waste Handling; Carnival/Fair; Combustible Materials Storage; Compressed Gas; Dust Producing Operations; Flammable Liquids – Storage; Combustible Liquids – Storage; Flammable/Combustible Liquids – Tanks; Flammable/Combustible Liquids – AST/UST Removal; Fruit Ripening; Hazardous Materials; Magnesium Work; Repair Garage; Tire Storage; Explosives-Model Rockets

Tier 3 – Aircraft Refueling; Explosives – Blasting & Fireworks; High Piled Combustible Storage (HPS); Lumber Yards & Woodworking Plants; Refrigeration Equipment; Spraying or Dipping Operations

Package Permits – All permits associated in the following activities are included in the Tier priced above: Dry Cleaning; Motor Vehicle Fuel Dispensing; Repair Garage; Welding
- [6] Additional fees for Standby of fire personnel and equipment during event will apply.

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--------------------|---|-----------|---------|-------------|
| Police Fees | | | | |
| | Audio/Photos on USB | each | [2] | \$ 44.00 |
| | Burglary Alarm Registration Fee | each | [2] | \$ 29.00 |
| | False Alarm Response - Second Occurrence | each | [2] | \$ 39.00 |
| | False Alarm Response - Additional Occurrence | each | [2] | \$ 73.00 |
| | Excess False Alarm Panic Response - Robbery | each | [3] | \$ 100.00 |
| | Excess False Alarm Panic Response - Burglary | each | [3] | \$ 100.00 |
| | Copy Investigation Record | each | [2] | \$ 60.00 |
| | Dispatch Records Searches | per query | [2] | \$ 24.00 |
| | Entertainment License | each | [2] | \$ 308.00 |
| | Fingerprinting processing Fee | each | [2],[5] | \$ 27.00 |
| | Fix-It Ticket - moving violation | each | [2],[6] | \$ 21.00 |
| | Fix-It Ticket - parking/registration violation | each | [2],[6] | \$ 13.00 |
| | Handicap Placard Violation Waiver Processing Fee | each | [2],[7] | \$ 29.00 |
| | Photograph Copy - Subpoena or Records requests that require retrieval in QueTel evidence program. | each | [2] | \$ 21.00 |
| | Police/Fire - Emergency Response DUI Traffic Collision (max \$12,000 per incident) | each | [1] | Actual Cost |
| | Production of body worn camera videos. Staff time per hour of production and redaction of videos. | each | [1] | Actual Cost |
| | Report Copy Fee (Free to Victim) | each | [2] | \$ 13.00 |
| | Rental of Conference rooms to Safety Personnel | each | [2] | \$ 230.00 |
| | Storage/Impounded Vehicle Administrative Charge | each | [2] | \$ 159.00 |
| | Fees for services not listed will be determined on a case-by-case basis. It will be based on the fully burdened hourly rate and the time of service provided. | per hour | [2] | \$ 88.00 |

[Notes]

- [1] Set per City policy
- [2] Set per 2021 - Cost of Service Study and Fee Schedule Update. Indexed to West Region Urban CPI.
- [3] Set per City of Carlsbad Municipal Code 8.50.080 [E]
- [4] Set per City of Carlsbad Municipal Code 5.16.070
- [5] Plus actual cost from processing agency
- [6] Requires proof of correction
- [7] Waived with proof of correction

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|----------|-------|-------------|
| Administrative Citation Penalties | | | | |
| | 1st Violation of a City Ordinance | each | [2] | \$ 100.00 |
| | 2nd Violation of a City Ordinance | each | [2] | \$ 200.00 |
| | 3rd Violation of a City Ordinance | each | [2] | \$ 500.00 |
| | Subsequent violation of same ordinance within one year | each | [2] | \$ 500.00 |
| Vehicle, Traffic, and Parking Civil Penalties | | | | |
| | CA Vehicle Code Parking Violation, if not specified by separate fee amount (rounded) | each | [3] | \$ 48.00 |
| | CA VC 22500(i) Bus Zone | each | [3] | \$ 263.00 |
| | CA VC 22500(l) Curb Cut/Disabled Access | each | [3] | \$ 343.00 |
| | CA VC 22507.8 (a)-(c) Disabled Parking Space/Access Area/Loading Area | each | [3] | \$ 343.00 |
| | CA VC 22522 Sidewalk Access Ramp (3 ft. away) | each | [3] | \$ 343.00 |
| | CA VC 22526 (a)(b) Block Intersection/Gridlock | each | [3] | \$ 63.00 |
| | CA Vehicle Code Violation for Equipment, if not specified by separate fee amount (rounded) | each | [3] | \$ 38.00 |
| | CA VC 4000(a) Expired Registration | each | [3] | \$ 63.00 |
| | CA VC 26100C Tinted Covers on Headlights | each | [3] | \$ 48.00 |
| | CA VC 28071 Passenger Car Bumpers Required | each | [3] | \$ 88.00 |
| | Carlsbad Municipal Code Parking Violations, if violation not established by the CA Vehicle Code Parking Violation or CA Vehicle Code Equipment Violation. | each | [1] | \$ 50.00 |

[Notes]

- [1] Set per City policy
- [2] Set per City of Carlsbad Resolution 2001-167 and limit set per CA Government Code Section 36900 [B]
- [3] Set per City Policy to the San Diego County Sheriff's Department Parking Fee Violation Table.

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|--|----------|-------|-------------|
| Trash Collection Rates (Stormwater fee included) | | | | |
| Residential Services | | | | |
| | 3-Cart (64 or 96 gallon cart) | | [1] | \$ 30.67 |
| | 3-Cart Low Generator (35 gallon cart) | | [1] | \$ 27.96 |
| | Back Yard Service Fee (added to curbside rate) | | [1] | \$ 38.60 |
| | Additional Solid Waste Cart | | [1] | \$ 3.34 |
| | Additional Recycled Materials Cart (4+) | | [1] | \$ 3.34 |
| | Additional Organics Cart (4+) | | [1] | \$ 3.34 |
| Commercial Services | | | | |
| Commercial Solid Waste - 64 or 96 Gallon Cart | | | | |
| | One pick-up per week | | [1] | \$ 30.59 |
| | Two pick-ups per week | | [1] | \$ 61.19 |
| | Three pick-ups per week | | [1] | \$ 91.78 |
| | Four pick-ups per week | | [1] | \$ 118.52 |
| | Five pick-ups per week | | [1] | \$ 145.37 |
| | Six pick-ups per week | | [1] | \$ 172.20 |
| | Extra pick-up per week | | [1] | \$ 14.41 |
| Commercial 96 Gallon Cart - Recycling and Organics Included | | | | |
| | One pick-up per week | | [1] | \$ 64.16 |
| | Two pick-ups per week | | [1] | \$ 113.41 |
| | Three pick-ups per week | | [1] | \$ 162.60 |
| | Four pick-up per week | | [1] | \$ 209.98 |
| | Five pick-ups per week | | [1] | \$ 257.56 |
| | Six pick-ups per week | | [1] | \$ 305.10 |
| | Multi-Family: Set of Solid Waste, Recycling, and Organics (per unit) | | [1] | \$ 13.98 |
| Commercial Solid Waste Yard Bins | | | | |
| | 1-yard bin - one pick-up per week | | [1] | \$ 80.61 |
| | 1-yard bin - two pick-ups per week | | [1] | \$ 136.92 |
| | 1-yard bin - three pick-ups per week | | [1] | \$ 193.44 |
| | 1-yard bin - four pick-ups per week | | [1] | \$ 249.78 |
| | 1-yard bin - five pick-ups per week | | [1] | \$ 306.40 |
| | 1-yard bin - six pick-ups per week | | [1] | \$ 362.95 |
| | 1-yard bin - extra pick-up | | [1] | \$ 38.77 |
| | 2-yard bin - one pick-up per week | | [1] | \$ 109.50 |
| | 2-yard bin - two pick-ups per week | | [1] | \$ 192.71 |
| | 2-yard bin - three pick-ups per week | | [1] | \$ 275.96 |
| | 2-yard bin - four pick-ups per week | | [1] | \$ 359.06 |
| | 2-yard bin - five pick-ups per week | | [1] | \$ 442.34 |
| | 2-yard bin - six pick-ups per week | | [1] | \$ 525.57 |
| | 2-yard bin - extra pick-up | | [1] | \$ 52.66 |
| | 3-yard bin - one pick-up per week | | [1] | \$ 148.75 |
| | 3-yard bin - two pick-ups per week | | [1] | \$ 271.23 |
| | 3-yard bin - three pick-ups per week | | [1] | \$ 393.68 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|--|----------|-------|-------------|
| | 3-yard bin - four pick-ups per week | | [1] | \$ 525.57 |
| | 3-yard bin - five pick-ups per week | | [1] | \$ 638.59 |
| | 3-yard bin - six pick-ups per week | | [1] | \$ 761.08 |
| | 3-yard bin - extra pick-up | | [1] | \$ 70.68 |
| | 4-yard bin - one pick-up per week | | [1] | \$ 198.38 |
| | 4-yard bin - two pick-ups per week | | [1] | \$ 370.45 |
| | 4-yard bin - three pick-ups per week | | [1] | \$ 542.59 |
| | 4-yard bin - four pick-ups per week | | [1] | \$ 714.67 |
| | 4-yard bin - five pick-ups per week | | [1] | \$ 886.76 |
| | 4-yard bin - six pick-ups per week | | [1] | \$ 1,058.86 |
| | 4-yard bin - extra pick-up | | [1] | \$ 84.56 |
| | 5-yard bin - one pick-up per week | | [1] | \$ 248.02 |
| | 5-yard bin - two pick-ups per week | | [1] | \$ 469.78 |
| | 5-yard bin - three pick-ups per week | | [1] | \$ 691.49 |
| | 5-yard bin - four pick-ups per week | | [1] | \$ 886.76 |
| | 5-yard bin - five pick-ups per week | | [1] | \$ 1,134.97 |
| | 5-yard bin - six pick-ups per week | | [1] | \$ 1,356.73 |
| | 5-yard bin - extra pick-up | | [1] | \$ 98.41 |
| | 6-yard bin - one pick-up per week | | [1] | \$ 271.23 |
| | 6-yard bin - two pick-ups per week | | [1] | \$ 525.57 |
| | 6-yard bin - three pick-ups per week | | [1] | \$ 761.08 |
| | 6-yard bin - four pick-ups per week | | [1] | \$ 1,058.86 |
| | 6-yard bin - five pick-ups per week | | [1] | \$ 1,356.73 |
| | 6-yard bin - six pick-ups per week | | [1] | \$ 1,738.39 |
| | 6-yard bin - extra pick-up | | [1] | \$ 123.03 |
| | Commercial Split Bins (includes 2 locks) | | [1] | |
| | One pick-up per week | | [1] | \$ 120.13 |
| | Two pick-ups per week | | [1] | \$ 219.25 |
| | Three pick-ups per week | | [1] | \$ 318.35 |
| | Four pick-ups per week | | [1] | \$ 417.45 |
| | Five pick-ups per week | | [1] | \$ 516.55 |
| | Six pick-ups per week | | [1] | \$ 615.67 |
| | Commercial Bin Compactor - Solid Waste | | | |
| | 3-yard bin - one pick-up per week | | [1] | \$ 208.52 |
| | 3-yard bin - two pick-ups per week | | [1] | \$ 390.48 |
| | 3-yard bin - three pick-ups per week | | [1] | \$ 572.44 |
| | 3-yard bin - four pick-ups per week | | [1] | \$ 754.38 |
| | 3-yard bin - five pick-ups per week | | [1] | \$ 936.35 |
| | 3-yard bin - six pick-ups per week | | [1] | \$ 1,118.35 |
| | 3-yard bin - extra pick-up | | [1] | \$ 84.80 |
| | 4-yard bin - one pick-up per week | | [1] | \$ 344.35 |
| | 4-yard bin - two pick-ups per week | | [1] | \$ 659.76 |
| | 4-yard bin - three pick-ups per week | | [1] | \$ 975.65 |
| | 4-yard bin - four pick-ups per week | | [1] | \$ 1,291.47 |
| | 4-yard bin - five pick-ups per week | | [1] | \$ 1,607.40 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|----------|-------|-------------|
| | 4-yard bin - six picks-up per week | | [1] | \$ 1,923.39 |
| | 4-yard bin - extra pick-up | | [1] | \$ 140.04 |
| | 6-yard bin - one pick-up per week | | [1] | \$ 538.27 |
| | 6-yard bin - two pick-ups per week | | [1] | \$ 1,060.96 |
| | 6-yard bin - three pick-ups per week | | [1] | \$ 1,584.60 |
| | 6-yard bin - four pick-ups per week | | [1] | \$ 2,108.77 |
| | 6-yard bin - five pick-ups per week | | [1] | \$ 2,633.18 |
| | 6-yard bin - six picks-up per week | | [1] | \$ 3,157.70 |
| | 6-yard bin - extra pick-up | | [1] | \$ 218.89 |
| | Commercial Recycling | | | |
| | 32 gal cart - one pick-up per week | | [1] | \$ 22.36 |
| | 32 gal cart - two pick-ups per week | | [1] | \$ 44.74 |
| | 32 gal cart - three pick-ups per week | | [1] | \$ 67.10 |
| | 32 gal cart - four pick-ups per week | | [1] | \$ 86.64 |
| | 32 gal cart - five pick-ups per week | | [1] | \$ 106.28 |
| | 32 gal cart - six pick-ups per week | | [1] | \$ 125.90 |
| | 64 or 96 gal cart - one pick-up per week | | [1] | \$ 24.48 |
| | 64 or 96 gal cart - two pick-ups per week | | [1] | \$ 48.95 |
| | 64 or 96 gal cart - three pick-ups per week | | [1] | \$ 73.42 |
| | 64 or 96 gal cart - four pick-ups per week | | [1] | \$ 94.82 |
| | 64 or 96 gal cart - five pick-ups per week | | [1] | \$ 116.30 |
| | 64 or 96 gal cart - six pick-ups per week | | [1] | \$ 137.76 |
| | 64 or 96 gal cart - extra pick-up | | [1] | \$ 11.53 |
| | 1-yard bin - one pick-up per week | | [1] | \$ 64.49 |
| | 1-yard bin - two pick-ups per week | | [1] | \$ 109.53 |
| | 1-yard bin - three pick-ups per week | | [1] | \$ 154.75 |
| | 1-yard bin - four pick-ups per week | | [1] | \$ 199.82 |
| | 1-yard bin - five pick-ups per week | | [1] | \$ 245.12 |
| | 1-yard bin - six pick-ups per week | | [1] | \$ 290.36 |
| | 1-yard bin - extra pick-up | | [1] | \$ 31.01 |
| | 2-yard bin - one pick-up per week | | [1] | \$ 87.61 |
| | 2-yard bin - two pick-ups per week | | [1] | \$ 154.16 |
| | 2-yard bin - three pick-ups per week | | [1] | \$ 220.76 |
| | 2-yard bin - four pick-ups per week | | [1] | \$ 287.24 |
| | 2-yard bin - five pick-ups per week | | [1] | \$ 353.87 |
| | 2-yard bin - six pick-ups per week | | [1] | \$ 420.46 |
| | 2-yard bin - extra pick-up | | [1] | \$ 42.13 |
| | 3-yard bin - one pick-up per week | | [1] | \$ 119.00 |
| | 3-yard bin - two pick-ups per week | | [1] | \$ 216.99 |
| | 3-yard bin - three pick-ups per week | | [1] | \$ 314.95 |
| | 3-yard bin - four pick-ups per week | | [1] | \$ 420.46 |
| | 3-yard bin - five pick-ups per week | | [1] | \$ 510.87 |
| | 3-yard bin - six pick-ups per week | | [1] | \$ 608.86 |
| | 3-yard bin - seven pick-ups per week | | [1] | \$ 709.49 |
| | 3-yard bin - extra pick-up | | [1] | \$ 56.54 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|----------|-------|-------------|
| | 4-yard bin - one pick-up per week | | [1] | \$ 158.69 |
| | 4-yard bin - two pick-ups per week | | [1] | \$ 296.36 |
| | 4-yard bin - three pick-ups per week | | [1] | \$ 434.07 |
| | 4-yard bin - four pick-ups per week | | [1] | \$ 571.73 |
| | 4-yard bin - five pick-ups per week | | [1] | \$ 709.41 |
| | 4-yard bin - six pick-ups per week | | [1] | \$ 847.09 |
| | 4-yard bin - seven pick-ups per week | | [1] | \$ 984.90 |
| | 4-yard bin - extra pick-up | | [1] | \$ 67.65 |
| | 5-yard bin - one pick-up per week | | [1] | \$ 198.41 |
| | 5-yard bin - two pick-ups per week | | [1] | \$ 375.82 |
| | 5-yard bin - three pick-ups per week | | [1] | \$ 553.19 |
| | 5-yard bin - four pick-ups per week | | [1] | \$ 709.41 |
| | 5-yard bin - five pick-ups per week | | [1] | \$ 907.97 |
| | 5-yard bin - six pick-ups per week | | [1] | \$ 1,085.39 |
| | 5-yard bin - extra pick-up | | [1] | \$ 78.73 |
| | 6-yard bin - one pick-up per week | | [1] | \$ 216.99 |
| | 6-yard bin - two pick-ups per week | | [1] | \$ 420.46 |
| | 6-yard bin - three pick-ups per week | | [1] | \$ 608.86 |
| | 6-yard bin - four pick-ups per week | | [1] | \$ 847.09 |
| | 6-yard bin - five pick-ups per week | | [1] | \$ 1,085.39 |
| | 6-yard bin - six pick-ups per week | | [1] | \$ 1,390.71 |
| | 6-yard bin - extra pick-up | | [1] | \$ 98.43 |
| | Commercial Bin Compactor - Recycling | | | |
| | 3-yard bin - one pick-up per week | | [1] | \$ 166.82 |
| | 3-yard bin - two pick-ups per week | | [1] | \$ 312.39 |
| | 3-yard bin - three pick-ups per week | | [1] | \$ 457.95 |
| | 3-yard bin - four pick-ups per week | | [1] | \$ 603.50 |
| | 3-yard bin - five pick-ups per week | | [1] | \$ 749.08 |
| | 3-yard bin - six pick-ups per week | | [1] | \$ 894.67 |
| | 3-yard bin - extra pick-up | | [1] | \$ 67.84 |
| | 4-yard bin - one pick-up per week | | [1] | \$ 275.48 |
| | 4-yard bin - two pick-ups per week | | [1] | \$ 527.81 |
| | 4-yard bin - three pick-ups per week | | [1] | \$ 780.51 |
| | 4-yard bin - four pick-ups per week | | [1] | \$ 1,033.17 |
| | 4-yard bin - five pick-ups per week | | [1] | \$ 1,285.93 |
| | 4-yard bin - six pick-ups per week | | [1] | \$ 1,538.71 |
| | 4-yard bin - extra pick-up | | [1] | \$ 112.03 |
| | 6-yard bin - one pick-up per week | | [1] | \$ 430.62 |
| | 6-yard bin - two pick-ups per week | | [1] | \$ 848.77 |
| | 6-yard bin - three pick-ups per week | | [1] | \$ 1,267.67 |
| | 6-yard bin - four pick-ups per week | | [1] | \$ 1,687.02 |
| | 6-yard bin - five pick-ups per week | | [1] | \$ 2,106.55 |
| | 6-yard bin - six pick-ups per week | | [1] | \$ 2,526.17 |
| | 6-yard bin - extra pick-up | | [1] | \$ 175.11 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|----------|-------|-------------|
| | Commercial Organics Recycling | | | |
| | 32 gal cart - one pick-up per week | | [1] | \$ 22.36 |
| | 32 gal cart - two pick-ups per week | | [1] | \$ 44.74 |
| | 32 gal cart - three pick-ups per week | | [1] | \$ 67.10 |
| | 32 gal cart - four pick-ups per week | | [1] | \$ 86.64 |
| | 32 gal cart - five pick-ups per week | | [1] | \$ 106.28 |
| | 32 gal cart - six pick-ups per week | | [1] | \$ 125.90 |
| | 64 or 96 gal cart - one pick-up per week | | [1] | \$ 24.48 |
| | 64 or 96 gal cart - two pick-ups per week | | [1] | \$ 48.95 |
| | 64 or 96 gal cart - three pick-ups per week | | [1] | \$ 73.42 |
| | 64 or 96 gal cart - four pick-ups per week | | [1] | \$ 94.82 |
| | 64 or 96 gal cart - five pick-ups per week | | [1] | \$ 116.30 |
| | 64 or 96 gal cart - six pick-ups per week | | [1] | \$ 137.76 |
| | 64 or 96 gal cart - extra pick-up | | [1] | \$ 11.53 |
| | 1-yard bin - one pick-up per week | | [1] | \$ 64.49 |
| | 1-yard bin - two pick-ups per week | | [1] | \$ 109.53 |
| | 1-yard bin - three pick-ups per week | | [1] | \$ 154.75 |
| | 1-yard bin - four pick-ups per week | | [1] | \$ 199.82 |
| | 1-yard bin - five pick-ups per week | | [1] | \$ 245.12 |
| | 1-yard bin - six pick-ups per week | | [1] | \$ 290.36 |
| | 1-yard bin - extra pick-up | | [1] | \$ 31.01 |
| | 1.5-yard bin - one pick-up per week | | [1] | \$ 76.05 |
| | 1.5-yard bin - two pick-ups per week | | [1] | \$ 131.85 |
| | 1.5-yard bin - three pick-ups per week | | [1] | \$ 187.76 |
| | 1.5-yard bin - four pick-ups per week | | [1] | \$ 243.53 |
| | 1.5-yard bin - five pick-ups per week | | [1] | \$ 299.50 |
| | 1.5-yard bin - six pick-ups per week | | [1] | \$ 355.41 |
| | 1.5-yard bin - extra pick-up | | [1] | \$ 36.57 |
| | 2-yard bin - one pick-up per week | | [1] | \$ 87.61 |
| | 2-yard bin - two pick-ups per week | | [1] | \$ 154.16 |
| | 2-yard bin - three pick-ups per week | | [1] | \$ 220.76 |
| | 2-yard bin - four pick-ups per week | | [1] | \$ 287.24 |
| | 2-yard bin - five pick-ups per week | | [1] | \$ 353.87 |
| | 2-yard bin - six pick-ups per week | | [1] | \$ 420.46 |
| | 2-yard bin - extra pick-up | | [1] | \$ 42.13 |
| | 3-yard bin - one pick-up per week | | [1] | \$ 119.00 |
| | 3-yard bin - two pick-ups per week | | [1] | \$ 216.99 |
| | 3-yard bin - three pick-ups per week | | [1] | \$ 314.95 |
| | 3-yard bin - four pick-ups per week | | [1] | \$ 420.46 |
| | 3-yard bin - five pick-ups per week | | [1] | \$ 510.87 |
| | 3-yard bin - six pick-ups per week | | [1] | \$ 608.86 |
| | 3-yard bin - extra pick-up | | [1] | \$ 56.54 |
| | 4-yard bin - one pick-up per week | | [1] | \$ 158.69 |
| | 4-yard bin - two pick-ups per week | | [1] | \$ 296.36 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|----------|-------|-------------|
| | 4-yard bin - three pick-ups per week | | [1] | \$ 434.07 |
| | 4-yard bin - four pick-ups per week | | [1] | \$ 571.73 |
| | 4-yard bin - five pick-ups per week | | [1] | \$ 709.41 |
| | 4-yard bin - six pick-ups per week | | [1] | \$ 847.09 |
| | 4-yard bin - extra pick-up | | [1] | \$ 67.65 |
| | Commercial Bin Compactor - Organics Recycling | | | |
| | 3-yard bin - one pick-up per week | | [1] | \$ 166.82 |
| | 3-yard bin - two pick-ups per week | | [1] | \$ 312.39 |
| | 3-yard bin - three pick-ups per week | | [1] | \$ 457.95 |
| | 3-yard bin - four pick-ups per week | | [1] | \$ 603.50 |
| | 3-yard bin - five pick-ups per week | | [1] | \$ 749.08 |
| | 3-yard bin - six picks-up per week | | [1] | \$ 894.67 |
| | 3-yard bin - extra pick-up | | [1] | \$ 67.84 |
| | 4-yard bin - one pick-up per week | | [1] | \$ 275.48 |
| | 4-yard bin - two pick-ups per week | | [1] | \$ 527.81 |
| | 4-yard bin - three pick-ups per week | | [1] | \$ 780.51 |
| | 4-yard bin - four pick-ups per week | | [1] | \$ 1,033.17 |
| | 4-yard bin - five pick-ups per week | | [1] | \$ 1,285.93 |
| | 4-yard bin - six picks-up per week | | [1] | \$ 1,538.71 |
| | 4-yard bin - extra pick-up | | [1] | \$ 112.03 |
| | 6-yard bin - one pick-up per week | | [1] | \$ 430.62 |
| | 6-yard bin - two pick-ups per week | | [1] | \$ 848.77 |
| | 6-yard bin - three pick-ups per week | | [1] | \$ 1,267.67 |
| | 6-yard bin - four pick-ups per week | | [1] | \$ 1,687.02 |
| | 6-yard bin - five pick-ups per week | | [1] | \$ 2,106.55 |
| | 6-yard bin - six picks-up per week | | [1] | \$ 2,526.17 |
| | 6-yard bin - extra pick-up | | [1] | \$ 175.11 |
| | Special Haul Bin Rate | | | |
| | 3-yard bin - one pick-up per week | | [1] | \$ 181.85 |
| | 3-yard bin - two pick-ups per week | | [1] | \$ 284.20 |
| | 3-yard bin - three pick-ups per week | | [1] | \$ 386.54 |
| | 3-yard bin - four pick-ups per week | | [1] | \$ 488.89 |
| | 3-yard bin - five pick-ups per week | | [1] | \$ 591.25 |
| | 3-yard bin - six pick-ups per week | | [1] | \$ 693.60 |
| | 3-yard bin - extra pick-up | | [1] | \$ 59.37 |
| | Construction and Demolition Recycling | | | |
| | Special Haul Bin (no Storm Water Fees) 1 week or less | | [1] | \$ 128.43 |
| | 2-yard temporary C&D Recycling Bin | | [1] | \$ 149.74 |
| | 3-yard temporary C&D Recycling Bin | | [1] | \$ 152.19 |
| | 4-yard temporary C&D Recycling Bin | | [1] | \$ 165.40 |
| | 6-yard temporary C&D Recycling Bin | | [1] | \$ 170.87 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|---|---|----------|-------|-------------|
| Other Fees and Charges | | | | |
| | Bin Exchange | | [1] | \$ 83.11 |
| | Bin Lock Set Up Fee | | [1] | \$ 51.94 |
| | Locking Fee | | [1] | \$ 19.75 |
| | Overloaded Bins | | [1] | \$ 71.56 |
| | Bin paint charge fee - allowed 1 per year. After first paint within one year, there will be a charge per paint request. | | [1] | \$ 143.04 |
| | Bin Relocation (first 25 feet free) | | | \$ 9.87 |
| | Special haul bin delivery | | [1] | \$ 57.28 |
| | Certified burial at Miramar plus special handling fee charged by Miramar | | [1] | \$ 448.40 |
| | Commercial Return to Service Fee - The return to service fee for two or more calls in a one-month period by a bin | | [1] | \$ 92.16 |
| | Copy Fee - The charge for copies requested by customers | | [1] | \$ 1.96 |
| | Delivery of extra cart | | [1] | \$ 16.05 |
| | Late Fee - There will be a minimum fee on any delinquent account - \$3 minimum charge | | [1] | \$ 4.94 |
| Single and Multi-Family Resident Bulky Item Pick-Ups - 5 items maximum per pick up | | | | |
| | Bulky Item - Exceeding 5 per pick up - First item | | [1] | \$ 58.35 |
| | Bulky Item - Exceeding 5 per pick up - each addl item | | [1] | \$ 14.95 |
| Commercial Bulky Item Pick-Ups | | | | |
| | Per Bulky Item - first item | | [1] | \$ 58.35 |
| | Per Bulky Item - each additional item | | [1] | \$ 14.95 |
| | Bulky Item requiring 2 people to handle | | [1] | \$ 83.79 |
| | Contamination Fee - to recover costs for separating solid waste placed in a recycling or green waste container or for arranging a special, unscheduled collection due to contamination. | | [1] | \$ 74.39 |
| | Scout service per bin per service | | [1] | \$ 67.31 |
| | Residential Return to Service Fee - The return to service fee for two or more calls in a one-month period by a residential customer | | [1] | \$ 46.86 |
| | Restart Fee - The fee for restarting commercial service when a permanent account has been terminated for non-payment. | | [1] | \$ 28.11 |
| Roll off Service | | | | |
| | Service Fee - Roll off service | | [1] | \$ 305.27 |
| | Disposal Fee per Ton (pass through) | | [1] | \$ 59.91 |
| | Recycling Processing Fee per Ton (pass through) | | [1] | \$ 39.23 |
| | Organics Processing Fee per Ton (pass through) | | [1] | \$ 85.76 |
| | C&D Processing Fee per Ton (pass through) | | [1] | \$ 80.72 |
| | Contaminated Load (per occurrence) | | [1] | \$ 305.27 |
| | Roll off - Demurrage Per Day Charge | | [1] | \$ 6.50 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|----------------------------------|----------|-------|-------------|
| | Delivery | | [1] | \$ 78.56 |
| | Delivery Demo (includes signage) | | [1] | \$ 83.05 |
| | Relocation Charge onsite | | [1] | \$ 61.38 |
| | Relocation Charge offsite | | [1] | \$ 87.56 |
| | Wash Out Receiver Boxes | | [1] | \$ 70.22 |
| | Dead Run charge | | [1] | \$ 105.25 |
| | Standby charge after 5 minutes | | [1] | \$ 2.78 |
| | | | | |

[Notes]

[1] Set per contract by Republic Services

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|---|---|-----------------|---------|-------------|
| Utility Account and Service Fees | | | | |
| Water Account Fees | | | | |
| | Discontinuation of Service - Non-Payment (Shut-off) | each | [2] | \$ 72.00 |
| | Service Reconnection (Non-Payment) - Same Day/Non-Business hours (After Hours Turn-On) | each | [2],[3] | \$ 275.00 |
| | Continuity of Service | each | [2] | \$ 9.00 |
| | Electronic Notice (in lieu of door hanger) | each | [2] | \$ 3.00 |
| | Door Hanger Notice | each | [2] | \$ 46.00 |
| | New Account Set Up (Admin) | each | [2] | \$ 44.00 |
| | Service Reconnection for Non-Payment (Next Day) Business Hours (Next Scheduled Day Turn-On) | each | [2],[3] | \$ 109.00 |
| | New Account Service Connection - (Same Day) Business Hours (Same Day Turn-On) | each | [2] | \$ 148.00 |
| Water Services Fees | | | | |
| | Utility Standards and Specifications | each | [1] | Actual Cost |
| | Potable Water Meter - Construction Meter Deposit | deposit | [1] | \$ 1,000.00 |
| | Potable Water Meter - Construction Meter Installation | each | [2] | \$ 325.00 |
| | Potable Water Meter - Construction Meter Relocation | each | [2] | \$ 163.00 |
| | Potable Backflow Preventer Annual Testing - 1st Notice | each, per month | [1] | \$ 3.00 |
| | Potable Backflow Preventer Annual Testing - 2nd Notice | per month | [1] | \$ 22.00 |
| | Potable Backflow Preventer Annual Testing - 3rd Notice | per month | [1] | \$ 55.00 |
| | Potable Water Shutdown Fee | each | [1] | \$ 952.00 |
| Recycled Water Fees | | | | |
| | Cross-Connection Inspection - County Department of Environmental Health (CDEH) | each | [2] | Actual Cost |
| | Cross-Connection Reinspection | each | [2] | Actual Cost |
| | Recycled Water Meter - Construction Meter Deposit | deposit | [1] | \$ 1,000.00 |
| | Recycled Water Meter - Construction Meter Installation | each | [2] | \$ 325.00 |
| | Recycled Water Meter - Construction Meter Relocation | each | [2] | \$ 163.00 |
| | E28 Recycled Water Shutdown - Actual Cost | each | [2] | \$ 952.00 |
| Wastewater Fees | | | | |
| | Fats, Oils, and Grease (FOG) Fee | each | [1] | \$ 166.00 |
| | Temporary Discharge to Sewer (city processing fee, plus actual cost) | per permit | [6] | \$ 531.00 |
| Third Party Hydraulic Modelling Fees | | | | |
| | Third Party Hydraulic Modelling - Consultant Cost (All Water Systems) | per project | [1],[4] | Actual Cost |
| Processing Fees - Wastewater | | | | |
| | 1-4 units residential and commercial > 9,400 s.f. | per project | [2],[5] | \$ 419.00 |
| | All others | per project | [2],[5] | \$ 839.00 |
| Processing Fees - Potable Water | | | | |
| | System Pressure Check | each | [2] | \$ 358.00 |
| | 1-4 units residential and commercial > 9,400 s.f. | per project | [2],[5] | \$ 715.00 |
| | All others | per project | [2],[5] | \$ 1,191.00 |
| Processing Fees - Recycled Water | | | | |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|-------------|---------|-------------|
| | System Pressure Check | each | [2] | \$ 332.00 |
| | 1-4 units residential and commercial > 9,400 s.f. | per project | [2],[5] | \$ 553.00 |
| | All others | per project | [2],[5] | \$ 1,103.00 |
| | Utilities Department Fees | | | |
| | Fees for services not listed will be determined on a case-by-case basis. It will be based on the fully burdened hourly rate and the time of service provided. | per hour | [2] | \$ 179.00 |
| | | | | |

[Notes]

- [1] Set per City policy
- [2] Set per 2021 - Cost of Service Study and Fee Schedule Update. Indexed to West Region Urban CPI.
- [3] Set per CA Health and Safety Code 1169149(a)(1)
- [4] Total fee will reflect actual consultant billings
- [5] Staff cost is in addition to actual consultant billings
- [6] Actual cost is calculated based on cost per gallon to treat the added discharge, plus the city processing fee.

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|----------|-------|-------------|
| Utility Meter Installation Fees | | | | |
| | The following language is based on Carlsbad Municipal Water District Ordinance 45: Where a single family residential water meter is required to be 1" due to a fire sprinkler requirement, the Connection Fee, SDCWA System Capacity Charge and the Water Treatment Capacity Charge will be based on the size of the meter necessary to meet the water use requirements, not the actual meter size of 1". These fees are in addition to the Potable & Recycled Water Connection Fees and SDCWA Fee. | | | |
| | | | | |
| | Potable Water (meter size, inches) | | | |
| | 5/8" Ultrasonic | per | [1] | \$ 469.00 |
| | Fire Protection – 5/8" Ultrasonic | per | [1] | \$ 469.00 |
| | 3/4" Ultrasonic | per | [1] | \$ 465.00 |
| | 1" Ultrasonic | per | [1] | \$ 595.00 |
| | 1-1/2" Ultrasonic | per | [1] | \$ 723.00 |
| | 1-1/2" Turbo | per | [1] | \$ 877.00 |
| | 2" Ultrasonic | per | [1] | \$ 1,027.00 |
| | 2" Turbo | per | [1] | \$ 1,081.00 |
| | 3" Ultrasonic | per | [1] | Actual Cost |
| | 4" Ultrasonic | per | [1] | Actual Cost |
| | 6" Ultrasonic | per | [1] | Actual Cost |
| | 8" Ultrasonic | per | [1] | Actual Cost |
| | 10" Ultrasonic | per | [1] | Actual Cost |
| | 12" Ultrasonic | per | [1] | Actual Cost |
| | Recycled Water (meter size, inches) | | | |
| | 5/8" Ultrasonic | per | [1] | \$ 469.00 |
| | Fire Protection – 5/8" Ultrasonic | per | [1] | \$ 469.00 |
| | 3/4" Ultrasonic | per | [1] | \$ 465.00 |
| | 1" Ultrasonic | per | [1] | \$ 595.00 |
| | 1-1/2" Turbo | per | [1] | \$ 877.00 |
| | 2" Turbo | per | [1] | \$ 1,081.00 |
| | 3" Ultrasonic | per | [1] | Actual Cost |
| | 4" Ultrasonic | per | [1] | Actual Cost |
| | 6" Ultrasonic | per | [1] | Actual Cost |
| | 8" Ultrasonic | per | [1] | Actual Cost |
| | 10" Ultrasonic | per | [1] | Actual Cost |
| | 12" Ultrasonic | per | [1] | Actual Cost |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|----------|-------|---------------|
| Utility Potable and Recycled Water Connection Fees (meter size, inches) | | | | |
| | These fees are in addition to the Meter Installation Fees and SDCWA Fees. | | | |
| | Ultrasonic | | | |
| | 5/8" | each | [1] | \$ 5,733.00 |
| | 3/4" | each | [1] | \$ 8,173.00 |
| | 1" | each | [1] | \$ 12,899.00 |
| | 1-1/2" | each | [1] | \$ 24,366.00 |
| | 2" | each | [1] | \$ 36,694.00 |
| | 3" | each | [1] | \$ 62,079.00 |
| | 4" | each | [1] | \$ 96,568.00 |
| | 6" | each | [1] | \$ 179,341.00 |
| | 8" | each | [1] | \$ 211,967.00 |
| | Turbo (All Irrigation Meters) | | | |
| | 1-1/2" | each | [1] | \$ 28,605.00 |
| | 2" | each | [1] | \$ 45,865.00 |
| | 3" | each | [1] | \$ 96,568.00 |
| | 4" | each | [1] | \$ 275,910.00 |
| | 6" | each | [1] | \$ 551,808.00 |
| | 8" | each | [1] | \$ 772,797.00 |

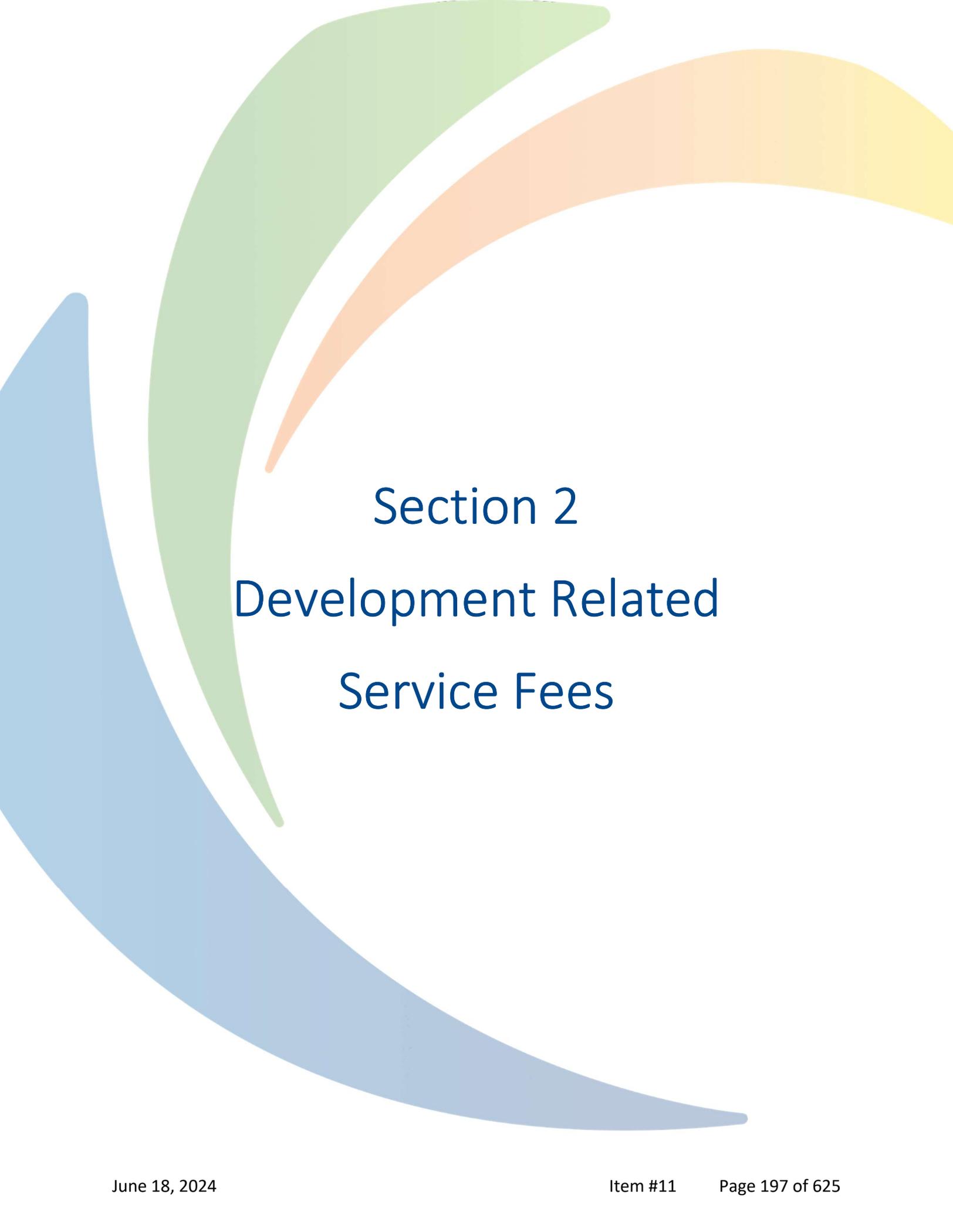
[Notes]

[1] Set per City policy

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|----------|-------|------------------------|
| San Diego County Water Authority (SDCWA) Fees | | | | |
| | The following language is based on Carlsbad Municipal Water District Ordinance 45: Where a single family residential water meter is required to be 1" due to a fire sprinkler requirement, the Connection Fee, SDCWA System Capacity Charge and the Water Treatment Capacity Charge will be based on the size of the meter necessary to meet the water use requirements, not the actual meter size of 1". | | | |
| | SDCWA System Capacity Charge (meter size, inches) | | | |
| | Fire Protection | per | [1] | Based on size of meter |
| | 5/8" Displacement | per | [1] | \$ 5,700.00 |
| | 3/4" Displacement | per | [1] | \$ 5,700.00 |
| | 1" Displacement | per | [1] | \$ 9,120.00 |
| | 1-1/2" Displacement | per | [1] | \$ 17,100.00 |
| | 1-1/2" Turbo | per | [1] | \$ 17,100.00 |
| | 2" Displacement | per | [1] | \$ 29,640.00 |
| | 2" Turbo | per | [1] | \$ 29,640.00 |
| | 3" | per | [1] | \$ 54,720.00 |
| | 4" | per | [1] | \$ 93,480.00 |
| | 6" | per | [1] | \$ 171,000.00 |
| | 8" | per | [1] | \$ 296,400.00 |
| | 10" | per | [1] | \$ 444,600.00 |
| | 12" | per | [1] | \$ 752,400.00 |
| | Water Treatment Capacity Charge (meter size, inches) | | | |
| | Fire Protection | per | [1] | Based on size of meter |
| | 5/8" Displacement | per | [1] | \$ 159.00 |
| | 3/4" Displacement | per | [1] | \$ 159.00 |
| | 1" Displacement | per | [1] | \$ 254.00 |
| | 1-1/2" Displacement | per | [1] | \$ 477.00 |
| | 1-1/2" Turbo | per | [1] | \$ 477.00 |
| | 2" Displacement | per | [1] | \$ 827.00 |
| | 2" Turbo | per | [1] | \$ 827.00 |
| | 3" | per | [1] | \$ 1,526.00 |
| | 4" | per | [1] | \$ 2,608.00 |
| | 6" | per | [1] | \$ 4,770.00 |
| | 8" | per | [1] | \$ 8,268.00 |
| | 10" | per | [1] | \$ 12,402.00 |
| | 12" | per | [1] | \$ 20,988.00 |

[Notes]

- [1] These fees are set by San Diego County Water Authority, effective January 1, 2023, and are in addition to the Meter Installation Fees and Potable and Reclaimed Connection Fees. The Water Authority left these fees unchanged for 2024.



Section 2

Development Related Service Fees

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|---------------------------------|---|------------------------|-------|--------------------------------|
| Planning Department Fees | | | | |
| | Agricultural Mitigation Fee | per net converted acre | [1] | \$ 10,000.00 |
| | Amendments and Revisions to Approved Projects | flat | [1] | 50% of Current Application Fee |
| | Appeals to Planning Commission/City Council | | [2] | \$ 930.00 |
| | Building Plan Review | | | |
| | Minor Projects, per permit | each | [3] | \$ 107.00 |
| | Major Projects, per permit | each | [4] | \$ 324.00 |
| | City Planner Determination | each | [1] | \$ 1,047.00 |
| | Coastal Development Permit (CDP) | | | |
| | 2 - 4 unit or lot subdivision/Multifamily Project | per permit | [2] | \$ 6,699.00 |
| | 5 or more units or lot subdivision/Multifamily Project | per permit | [2] | \$ 12,072.00 |
| | Emergency | flat | [2] | \$ 2,352.00 |
| | Exemption | flat | [2] | \$ 347.00 |
| | Minor Permit | flat | [2] | \$ 3,131.00 |
| | Non-Residential + 10 cents per sq. ft. | flat | [2] | \$ 3,297.00 |
| | Single Family Home | flat | [2] | \$ 4,388.00 |
| | Single Family Home w/bluff | per permit | [2] | \$ 6,699.00 |
| | Conditional Use Permit (CUP) | | | |
| | Within Biological Habitat Preserve | flat | [2] | \$ 2,863.00 |
| | Minor | flat | [2] | \$ 2,984.00 |
| | Regular | flat | [2] | \$ 11,170.00 |
| | Daycare Permit (7 - 14 Children) | flat | [2] | \$ 299.00 |
| | Environmental Impact Assessment (EIA) | | | |
| | Initial Study - NEGATIVE DECLARATION | base fee (flat) | [2] | \$ 2,984.00 |
| | Initial Study - MITIGATED NEG DEC | base fee (flat) | [2] | \$ 6,027.00 |
| | Initial Study – checklist for streamlining or within the scope determinations | base fee (flat) | [2] | \$ 2,508.00 |
| | Initial Study – addendum for MNDs or NDs (city processing fee plus actual cost) | base fee (flat) | [2] | \$ 3,449.00 |
| | Environmental Impact Report (EIR) | | | |
| | Addendum | | | |
| | First 20 hours of project planner | base fee (flat) | [2] | \$ 4,642.00 |
| | >20 hours of project planner | per hour | [2] | \$ 130.00 |
| | Focused/Supplemental (requiring a public hearing) | | | |
| | First 120 hours of project planner and 20 hours of project engineer | base fee (flat) | [2] | \$ 20,196.00 |
| | >120 project planner hours and >20 project engineer hours | per hour | [2] | \$ 300.00 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|-----------------|-------|--------------------|
| | FULL EIR | | | |
| | First 180 hours of project planner and 40 hours of project engineer | base fee (flat) | [2] | \$ 31,140.00 |
| | >180 project planner hours and >40 project engineer hours | per hour | [2] | \$ 300.00 |
| | Fish & Game Fee | | | |
| | Environmental Impact Report (EIR) | flat | [5] | \$ 4,101.25 |
| | Environmental Document pursuant to a Certified Regulatory Program (CRP) | flat | [5] | \$ 1,427.25 |
| | Negative Declaration (ND)/Mitigated Negative Declaration (MND) | flat | [5] | \$ 2,966.75 |
| | Extensions to projects in process | flat | [1] | 25% of current fee |
| | General Plan Amendment | deposit | [2] | \$ 16,186.00 |
| | Habitat Management Plan (HMP) | | | |
| | Amendment to Plan Document - Major - first 60 hours of project planner | base fee (flat) | [2] | \$ 8,975.00 |
| | >60 hours of project planner | per hour | [2] | \$ 130.00 |
| | Amendment to Plan Document - Minor | flat | [2] | \$ 5,133.00 |
| | Permit - Major -first 40 hours of project planner | base fee (flat) | [2] | \$ 6,543.00 |
| | >40 hours or project planner | per hour | [2] | \$ 130.00 |
| | Permit - Minor - first 20 hours of project planner | base fee (flat) | [2] | \$ 772.00 |
| | >20 hours of project planner | per hour | [2] | \$ 130.00 |
| | Permit - MINOR W/MINISTERIAL PERMIT | flat | [2] | \$ 686.00 |
| | Hillside Development Permit - Major - first 40 hours of project planner | base fee (flat) | [2] | \$ 6,939.00 |
| | Hillside Development Permit - Minor - first 20 hours of project planner | base fee (flat) | [2] | \$ 1,772.00 |
| | Historic Preservation Permit | | | |
| | Local Register Application | each | [2] | \$ 1,964.00 |
| | Mills Act Application | each | [2] | \$ 4,211.00 |
| | Concurrent Local Register and Mills Act Applications | each | [2] | \$ 4,823.00 |
| | Third Party Technical Report Review - Contractor Cost | each | [2] | Actual Cost |
| | Mills Act Inspections | each | [2] | No Fee |
| | Inspection - Additional Planning | per hour | [2] | \$ 130.00 |
| | Inspection - Overtime per hour | per hour | [2] | \$ 148.00 |
| | Landscape Plan Check/Inspection Fees | | | |
| | City Processing Fee | per project | [2] | \$ 389.00 |
| | Contractor Cost | per project | [1] | Actual Cost |
| | Local Coastal Plan - Amendment | flat | [2] | \$ 12,792.00 |
| | Local Facilities Management Fees - as established by Council | deposit | [1] | Actual Cost |
| | Local Facilities Management Plan/Amendment - Fee + deposit in minimum increments of \$5,000 | deposit | [1] | \$ 10,000.00 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|--|-----------------|-------|---|
| | Master Plan | | | |
| | Master Plan - Pre-Filing Submittal | flat | [1] | \$ 9,477.00 |
| | First 200 hours of project planner and 100 hours of project engineer | base fee (flat) | [2] | \$ 44,331.00 |
| | >200 project planner hours and >100 project engineer hours | per hour | [2] | \$ 381.00 |
| | Major Amendment | | | |
| | First 100 hours of project planner and 40 hours of project engineer | base fee (flat) | [2] | \$ 21,100.00 |
| | >100 project planner hours and >40 project engineer hours | per hour | [2] | \$ 355.00 |
| | Minor Amendment | | | |
| | First 30 hours of project planner and 7 hours of project engineer | base fee (flat) | [2] | \$ 4,005.00 |
| | >30 project planner hours and >7 project engineer hours | per hour | [2] | \$ 355.00 |
| | Non-Conforming Construction Permit | flat | [2] | \$ 969.00 |
| | Notice Fee (+ postage) | flat | [1] | Actual Cost |
| | Plan Consistency Determination | | [2] | \$ 1,008.00 |
| | Planned Development (residential/non-residential) - 5 or more lots/units - Major Subdivision | per project | [2] | \$ 16,454.00 |
| | Planned Development (residential/non-residential) - 4 or fewer lots/units | per project | [2] | \$ 7,953.00 |
| | Planning Commission Agenda and Minutes (+ postage) | per page | [1] | Copy Charge |
| | Planning Commission Determination-other | flat | [2] | \$ 2,788.00 |
| | Postage (All) | flat | [1] | Current Postage Rate x Number of labels |
| | Precise Development Plan | flat | [2] | \$ 16,114.00 |
| | Preliminary Plan Review - Major (Other) | flat | [2] | \$ 1,008.00 |
| | Preliminary Plan Review - Minor (SFD) | flat | [2] | \$ 283.00 |
| | Re-Recording or Cancellation of an Instrument on Real Property (city processing fee, plus actual cost) | each | [1] | \$ 228.00 |
| | Reversion to Acreage (Consistent with city payroll records charged against a \$3,100 deposit) | | | |
| | First 25 hours of project planner and 20 hours of project engineer | base fee (flat) | [2] | \$ 5,627.00 |
| | Satellite Antenna Permit | flat | [2] | \$ 598.00 |
| | Short-Term Vacation Rental Permit Application Fee | per application | [2] | \$ 220.00 |
| | Sign Program | | | |
| | Sign Permit (including non-commercial) | flat | [2] | \$ 72.00 |
| | Sign Program | flat | [2] | \$ 1,503.00 |
| | Modified Minor Sign Program | flat | [2] | \$ 996.00 |
| | Modified Regular Sign Program | flat | [2] | \$ 2,685.00 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|-----------------|-------|--------------------|
| | Site Development Plan | | | |
| | Minor - Village Area Request for a Parking Option | flat | [2] | \$ 638.00 |
| | Minor - Residential, less than or equal to 4 units/lots or as required per CMC/PLAN | flat | [2] | \$ 5,566.00 |
| | Major - 5 or more units/lots or as required per CMC/PLAN | flat | [2] | \$ 19,965.00 |
| | Special Use Permit - Other | flat | [2] | \$ 6,338.00 |
| | Special Use Permit - Floodplain | flat | [2] | \$ 5,951.00 |
| | Specific Plan | | | |
| | Base Fee | | | |
| | First 200 hours of project planner and 60 hours of project engineer | base fee (flat) | [2] | \$ 41,176.00 |
| | >200 project planner hours and >60 project engineer hours | per hour | [2] | \$ 355.00 |
| | Amendment - Major | | | |
| | First 180 hours of project planner and 30 hours of project engineer | base fee (flat) | [2] | \$ 31,760.00 |
| | >180 project planner hours and >30 project engineer hours | per hour | [2] | \$ 355.00 |
| | Amendment - Minor | | | |
| | First 20 hours of project planner and 7 hours of project engineer | base fee (flat) | [2] | \$ 3,918.00 |
| | >20 project planner hours and >7 project engineer hours | per hour | [2] | \$ 355.00 |
| | Street Name Change | flat | [2] | \$ 2,354.00 |
| | Tentative Maps | | | |
| | Tentative Parcel Map - Minor Subdivision - 0- 4 Lots/Units | flat | [2] | \$ 6,860.00 |
| | Tentative Tract Map - 5 - 49 units/lots | flat | [2] | \$ 14,074.00 |
| | Tentative Tract Map - 50 + units/lots | flat | [2] | \$ 20,026.00 |
| | Tentative Tract Map Litigation Stay | flat | [1] | 25% of current fee |
| | Third Party Review | | | |
| | Processing Fee | per project | [2] | \$ 799.00 |
| | Consultant Cost | per project | [1] | Actual Cost |
| | Variance | flat | [2] | \$ 5,146.00 |
| | Variance - Minor | flat | [2] | \$ 1,070.00 |
| | Village Area | | | |
| | Village Area Review - Administrative | flat | [2] | \$ 586.00 |
| | Village Area Review - Major - Plus Noticing Costs | flat | [2] | \$ 4,145.00 |
| | Village Area Review - Minor - Plus Noticing Costs | flat | [2] | \$ 2,261.00 |
| | Village Area - Parking In Lieu Fee | each | [1] | \$ 11,240.00 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|----------|-------|--------------|
| | Wireless Communication Third Party Review | flat | [1] | Actual Cost |
| | Zone Change | flat | [2] | \$ 12,586.00 |
| | Zone Code Compliance Letter | flat | [2] | \$ 164.00 |
| | Research Fee | per hour | [2] | \$ 164.00 |
| | Fees for services not listed will be determined on a case-by-case basis. It will be based on the fully burdened hourly rate and the time of service provided. | per hour | [2] | \$ 117.00 |
| | | | | |

[Notes]

- [1] Set per City policy
- [2] Set per 2021 - Cost of Service Study and Fee Schedule Update. Indexed to West Region Urban CPI.
- [3] Minor: residential new/remodel, commercial/industrial tenant improvement
- [4] Major: Commercial/Industrial new
- [5] Set by Department of Fish and Wildlife. Fish & Game fees are additional to the EIA/EIR fees. Includes \$50.00 County Clerk processing fee. Updated with new fees effective Jan. 1, 2024.

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|------------------------------------|---|-------------|-------|--------------|
| Engineering Department Fees | | | | |
| | Adjustment Plat | per project | [2] | \$ 1,834.00 |
| | Building Plan Review | | | |
| | Minor Projects, per permit | each | [3] | \$ 204.00 |
| | Major Projects, per permit | each | [4] | \$ 638.00 |
| | Certificate | | | |
| | Certificate of Compliance | each | [2] | \$ 1,488.00 |
| | Certificate of Compliance In Lieu of Parcel Map | each | [2] | \$ 4,104.00 |
| | Certificate of Correction | each | [2] | \$ 1,156.00 |
| | Construction Change Review - Major | | | |
| | Base Fee | per project | [2] | \$ 976.00 |
| | Plus fee per sheet | per sheet | [2] | \$ 378.00 |
| | Construction Change Review - Minor | | | |
| | Base Fee | per project | [2] | \$ 693.00 |
| | Plus fee per sheet | per sheet | [2] | \$ 313.00 |
| | Developer Agreements - Deposit \$10,000 increments (Consistent with city payroll records + overhead) | deposit | [1] | Actual Cost |
| | Easement Document Processing and Recording | per project | [2] | \$ 1,635.00 |
| | Encroachment Agreement Processing | per project | [2] | \$ 511.00 |
| | Grading Permit Investigation Fee (Consistent with city payroll records + overhead) | deposit | [1] | Actual Cost |
| | Grading Plan Check Fees (cubic yard) | | | |
| | 0 - 100 CY | flat | [2] | \$ 2,023.00 |
| | 101 CY | flat | [2] | \$ 2,700.00 |
| | each additional 100 CY up to 1,000 | each | [2] | \$ 170.00 |
| | 1,001 CY | flat | [2] | \$ 4,717.00 |
| | each additional 1,000 CY up to 10,000 | each | [2] | \$ 234.00 |
| | 10,001 | flat | [2] | \$ 6,923.00 |
| | each additional 10,000 CY up to 100,000 | each | [2] | \$ 333.00 |
| | 100,001 | flat | [2] | \$ 9,912.00 |
| | each additional 10,000 CY up to 200,000 | each | [2] | \$ 382.00 |
| | 200,001 | flat | [2] | \$ 14,435.00 |
| | each additional 100,000 CY up to 400,000 | each | [2] | \$ 826.00 |
| | 400,001 | flat | [2] | \$ 16,104.00 |
| | each additional 100,000 CY up to 1,000,000 | each | [2] | \$ 574.00 |
| | 1,000,001 | flat | [2] | \$ 19,600.00 |
| | each additional 100,000 CY | each | [2] | \$ 1,887.00 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|--|----------|-------------|--------------|
| | Grading Permit Fees (cubic yard) | | | |
| | 0 - 100 CY | flat | [2],[4],[5] | \$ 2,675.00 |
| | 101 CY | flat | [2],[4],[5] | \$ 2,681.00 |
| | each additional 100 CY up to 1,000 | each | [2],[4],[5] | \$ 208.00 |
| | 1,001 CY | flat | [2],[4],[5] | \$ 4,605.00 |
| | each additional 1,000 CY up to 10,000 | each | [2],[4],[5] | \$ 209.00 |
| | 10,001 | flat | [2],[4],[5] | \$ 6,539.00 |
| | each additional 10,000 CY up to 100,000 | each | [2],[4],[5] | \$ 328.00 |
| | 100,001 | flat | [2],[4],[5] | \$ 9,597.00 |
| | each additional 10,000 CY up to 200,000 | each | [2],[4],[5] | \$ 189.00 |
| | 200,001 | flat | [2],[4],[5] | \$ 11,685.00 |
| | each additional 100,000 CY up to 400,000 | each | [2],[4],[5] | \$ 209.00 |
| | 400,001 | flat | [2],[4],[5] | \$ 17,627.00 |
| | each additional 100,000 CY up to 1,000,000 | each | [2],[4],[5] | \$ 1,791.00 |
| | 1,000,001 | flat | [2],[4],[5] | \$ 28,892.00 |
| | each additional 100,00 CY | each | [2],[4],[5] | \$ 2,768.00 |
| | Improvement Plan Review Fee | | | |
| | \$0 - \$20,000 | flat | [2] | \$ 3,461.00 |
| | \$20,001 | flat | [2] | \$ 4,853.00 |
| | each additional \$10,000 up to \$50,000 | each | [2] | \$ 426.00 |
| | \$50,001 | flat | [2] | \$ 6,273.00 |
| | each additional \$10,000 up to \$100,000 | each | [2] | \$ 461.00 |
| | \$100,001 | flat | [2] | \$ 8,686.00 |
| | each additional \$10,000 up to \$250,000 | each | [2] | \$ 426.00 |
| | \$250,001 | flat | [2] | \$ 17,817.00 |
| | each additional \$10,000 up to \$500,000 | each | [2] | \$ 214.00 |
| | \$500,001 | flat | [2] | \$ 23,566.00 |
| | each additional \$10,000 up to \$1,000,000 | each | [2] | \$ 116.00 |
| | \$1,000,001 | flat | [2] | \$ 29,771.00 |
| | each additional \$10,000 | each | [2] | \$ 277.00 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|-------------|-------|--------------|
| | Improvement Inspection | | | |
| | \$0 - \$20,000 | flat | [2] | \$ 1,732.00 |
| | \$20,001 | flat | [2] | \$ 3,029.00 |
| | each additional \$10,000 up to \$50,000 | each | [2] | \$ 473.00 |
| | \$50,001 | flat | [2] | \$ 5,016.00 |
| | each additional \$10,000 up to \$100,000 | each | [2] | \$ 251.00 |
| | \$100,001 | flat | [2] | \$ 6,327.00 |
| | each additional \$10,000 up to \$250,000 | each | [2] | \$ 195.00 |
| | \$250,001 | flat | [2] | \$ 9,402.00 |
| | each additional \$10,000 up to \$500,000 | each | [2] | \$ 205.00 |
| | \$500,001 | flat | [2] | \$ 14,436.00 |
| | each additional \$10,000 up to \$1,000,000 | each | [2] | \$ 133.00 |
| | \$1,000,001 | flat | [2] | \$ 22,135.00 |
| | each additional \$10,000 | each | [2] | \$ 206.00 |
| | Mapping Fees | | | |
| | Final Tract Map - Major Subdivision | | | |
| | Base Fee | per project | [2] | \$ 11,424.00 |
| | additional acre | per acre | [2] | \$ 125.00 |
| | Parcel Map - Minor Subdivision | per project | [2] | \$ 5,411.00 |
| | Neighborhood Improvement Agreements | each | [2] | \$ 224.00 |
| | Oversize Load Permit - 1 trip | each | [6] | \$ 16.00 |
| | Oversize Load Permit - Annual/Per Year | each | [6] | \$ 90.00 |
| | Quitclaim of Easement | each | [2] | \$ 976.00 |
| | Reapportionment Fees for 1911 Act Assessment Districts | each | [1] | Actual Cost |
| | Retaining Wall Plan Check Fees | | | |
| | Retaining Wall Plan Check Valuation | | | |
| | \$0 - \$50,000 | flat | [2] | \$ 519.00 |
| | \$50,001 - \$250,000 | flat | [2] | \$ 2,407.00 |
| | \$250,000+ | flat | [2] | \$ 4,239.00 |
| | Reversion to Acreage | deposit | [2] | \$ 4,033.00 |
| | Right-of-Way Permit | | | |
| | Minor - Non-Construction | each | [2] | \$ 244.00 |
| | Minor - Construction | each | [2] | \$ 570.00 |
| | Telecommunications (WCF/Broadband) | | | |
| | City Processing Fee - single telecommunications application | each | [1] | \$ 344.00 |
| | City Processing Fee - batched applications (for each 10 telecommunications nodes) | each | [1] | \$ 1,033.00 |
| | City Processing Fee - concurrent microtrenching (up to 50 linear feet) | each | [1] | \$ 128.00 |
| | Utility | | | |
| | City Processing Fee | each | [2] | \$ 401.00 |
| | Inspector's Time | hourly | [2] | \$ 151.00 |
| | Utility (by contract) | each | [2] | \$ 1,155.00 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|------------------------|-------|-------------|
| | Use - Initial Permit | | | |
| | Curb Cafe | each | [2] | \$ 584.00 |
| | Outdoor Display | each | [2] | \$ 244.00 |
| | Sidewalk Café | each | [2] | \$ 584.00 |
| | Use - Annual Renewal | | | |
| | Curb Cafe | each | [2] | \$ 244.00 |
| | Outdoor Display | each | [2] | \$ 244.00 |
| | Sidewalk Café | each | [2] | \$ 244.00 |
| | Village Area - Curb Café (max of two parking spaces) | per space/ per year | [2] | \$ 1,200.00 |
| | Secured Agreement Processing - Extension | each | [2] | \$ 405.00 |
| | Secured Agreement Processing - Replacement, plus improvement plan revision fees if required | each | [2] | \$ 714.00 |
| | Segregation of Assessments - 1- 4 lots (Consistent with city payroll records + overhead, consultant cost and recording fee. Also see Streets and Highways Code Section 8760-8769) | deposit | [1] | Actual Cost |
| | Segregation of Assessments - 5 lots or more - fee + \$20 per lot (Consistent with city payroll records + overhead, consultant cost and recording fee. Also see Streets and Highways Code Section 8760-8769) | deposit | [1] | Actual Cost |
| | Storm Water Pollution Prevention Plan (SWPPP) Fees | | | |
| | Plan Review Fee | | | |
| | Tier 1 | per site | [2] | \$ 85.00 |
| | Tier 2 | per site | [2] | \$ 401.00 |
| | Tier 3 | one acre or less | [2] | \$ 917.00 |
| | Tier 3 - Supplemental Fee | per acre | [2] | \$ 147.00 |
| | Inspection Fee | | | |
| | Tier 1 | per site | [2] | \$ 302.00 |
| | Tier 2 | per site | [2] | \$ 5,469.00 |
| | Tier 3 | one acre or less | [2] | \$ 6,488.00 |
| | Tier 3 - Supplemental Fee | per acre | [2] | \$ 1,346.00 |
| | Storm Water Quality Management Plan (SWQMP) Fees | | | |
| | Plan Review - Base Fee | each | [2] | \$ 1,415.00 |
| | Plan Review - For each subsequent acre or portion thereof over one half acre | per acre | [2] | \$ 115.00 |
| | Plan Review - Trash Capture Only | each | [2] | \$ 1,650.00 |
| | Inspection Fee - Base Fee | each | [2] | \$ 879.00 |
| | Inspection Fee - For each subsequent acre or portion thereof over one half acre | per acre | [2] | \$ 617.00 |
| | Street Vacation - Street/Public Service Easement Vacation - Regular | each | [2] | \$ 4,761.00 |
| | Street Vacation - Street/Public Service Easement Vacation - Summary | each | [2] | \$ 2,051.00 |
| | Third Party Review | | | |
| | Processing Fee | per project | [2] | \$ 356.00 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|-------------|-------|-------------|
| | Consultant Cost | per project | [1] | Actual Cost |
| | Fees for services not listed will be determined on a case-by-case basis. It will be based on the fully burdened hourly rate and the time of service provided. | per hour | [2] | \$ 229.00 |
| | | | | |

[Notes]

- [1] Set per City policy
- [2] Set per 2021 - Cost of Service Study and Fee Schedule Update. Indexed to West Region Urban CPI.
- [3] Minor: residential new/remodel, commercial/industrial tenant improvement
- [4] Major: Commercial/Industrial new
- [5] Quantities are calculated by using the greater of cut/fill, plus remedial work. Plan checks extending more than 24 months may be assessed an additional fee of 25% of the current plan check fee.
- [6] Minor grading plan check fees are 50% of standard plan check fees. Qualifying for minor grading plan check is subject to City Engineer approval per CMC 15.16.062.
- [7] Maximum limit set by CA Vehicle Code 35795(b)(1)

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|--|----------|-------|--------------|
| Building Department Fees | | | | |
| New Construction, Additions, and Major Remodels | | | | |
| | | | [1] | |
| | Commercial/Industrial Uses - Structural (All newly constructed or added space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule) | | | |
| | 0 - 500 sq. ft. | flat | [2] | \$ 1,235.00 |
| | additional sq. ft. up to 4,999 | each | [2] | \$ 0.39 |
| | 5,000 sq. ft. | flat | [2] | \$ 2,977.00 |
| | additional sq. ft. up to 9,999 | each | [2] | \$ 0.52 |
| | 10,000 sq. ft. | flat | [2] | \$ 5,575.00 |
| | additional sq. ft. up to 49,999 | each | [2] | \$ 0.05 |
| | 50,000 sq. ft. | flat | [2] | \$ 7,634.00 |
| | additional sq. ft. up to 99,999 | each | [2] | \$ 0.11 |
| | 100,000 sq. ft. | flat | [2] | \$ 13,557.00 |
| | additional sq. ft. | each | [2] | \$ 0.13 |
| | Commercial Residential and Multifamily Residential Uses - (All newly constructed or added space for residential occupancies classified as CBC Group R (except R-3), or other residential occupancies not specifically addressed elsewhere in this Fee Schedule) | | | |
| | 0 - 500 sq. ft. | flat | [2] | \$ 1,171.00 |
| | additional sq. ft. up to 4,999 | each | [2] | \$ 0.65 |
| | 5,000 sq. ft. | flat | [2] | \$ 4,086.00 |
| | additional sq. ft. up to 9,999 | each | [2] | \$ 0.64 |
| | 10,000 sq. ft. | flat | [2] | \$ 7,286.00 |
| | additional sq. ft. up to 49,999 | each | [2] | \$ 0.06 |
| | 50,000 sq. ft. | flat | [2] | \$ 9,661.00 |
| | additional sq. ft. up to 99,999 | each | [2] | \$ 0.17 |
| | 100,000 sq. ft. | flat | [2] | \$ 17,865.00 |
| | additional sq. ft. | each | [2] | \$ 0.18 |
| | Low and Moderate Hazard Storage - (All newly constructed or added space for storage occupancies classified as CBC Group S, or other storage occupancies not specifically addressed elsewhere in this Fee Schedule) | | | |
| | 0 - 500 sq. ft. | flat | [2] | \$ 1,110.00 |
| | additional sq. ft. up to 4,999 | each | [2] | \$ 0.39 |
| | 5,000 sq. ft. | flat | [2] | \$ 2,863.00 |
| | additional sq. ft. up to 9,999 | each | [2] | \$ 0.26 |
| | 10,000 sq. ft. | flat | [2] | \$ 4,151.00 |
| | additional sq. ft. up to 49,999 | each | [2] | \$ 0.03 |
| | 50,000 sq. ft. | flat | [2] | \$ 5,349.00 |
| | additional sq. ft. up to 99,999 | each | [2] | \$ 0.01 |
| | 100,000 sq. ft. | flat | [2] | \$ 5,846.00 |
| | additional sq. ft. | each | [2] | \$ 0.06 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|----------|-------|-------------|
| | Attached Accessory and Utility Uses - (All newly constructed, added or structurally remodeled space for utility and accessory occupancies classified as CBC Group U, or other utility and accessory occupancies not specifically addressed elsewhere in this Fee Schedule) | | | |
| | 0 - 200 sq. ft. | flat | [2] | \$ 585.00 |
| | additional sq. ft. up to 399 | each | [2] | \$ 2.00 |
| | 400 sq. ft. | flat | [2] | \$ 906.00 |
| | additional sq. ft. up to 599 | each | [2] | \$ 0.73 |
| | 600 sq. ft. | flat | [2] | \$ 1,053.00 |
| | additional sq. ft. up to 999 | each | [2] | \$ 0.36 |
| | 1,000 sq. ft. | flat | [2] | \$ 1,198.00 |
| | additional sq. ft. up to 2,999 | each | [2] | \$ 0.18 |
| | 3,000 sq. ft. | flat | [2] | \$ 1,550.00 |
| | additional sq. ft. | each | [2] | \$ 0.52 |
| | Detached Accessory and Utility Uses - (All newly constructed, added, or structurally remodeled space for utility and accessory occupancies/uses not specifically addressed elsewhere in this Fee Schedule) | | | |
| | 0 - 200 sq. ft. | flat | [2] | \$ 585.00 |
| | additional sq. ft. up to 399 | each | [2] | \$ 2.00 |
| | 400 sq. ft. | flat | [2] | \$ 906.00 |
| | additional sq. ft. up to 599 | each | [2] | \$ 0.73 |
| | 600 sq. ft. | flat | [2] | \$ 1,053.00 |
| | additional sq. ft. up to 999 | each | [2] | \$ 0.36 |
| | 1,000 sq. ft. | flat | [2] | \$ 1,198.00 |
| | additional sq. ft. up to 2,999 | each | [2] | \$ 0.18 |
| | 3,000 sq. ft. | flat | [2] | \$ 1,550.00 |
| | additional sq. ft. | each | [2] | \$ 0.52 |
| | Shell Buildings for all Commercial/Industrial Uses - (The enclosure for all newly constructed or added space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule where the interior is not completed or occupiable) | | | |
| | 0 - 500 sq. ft. | flat | [2] | \$ 965.00 |
| | additional sq. ft. up to 4,999 | each | [2] | \$ 0.26 |
| | 5,000 sq. ft. | flat | [2] | \$ 2,105.00 |
| | additional sq. ft. up to 9,999 | each | [2] | \$ 0.30 |
| | 10,000 sq. ft. | flat | [2] | \$ 3,625.00 |
| | additional sq. ft. up to 49,999 | each | [2] | \$ 0.02 |
| | 50,000 sq. ft. | flat | [2] | \$ 4,793.00 |
| | additional sq. ft. up to 99,999 | each | [2] | \$ 0.01 |
| | 100,000 sq. ft. | flat | [2] | \$ 5,379.00 |
| | additional sq. ft. | each | [2] | \$ 0.05 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|----------|-------|--------------|
| | Commercial/Industrial Tenant Improvement - Structural - (Structurally remodeled space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule where the structure is not altered) | | | |
| | 0 - 500 sq. ft. | flat | [2] | \$ 848.00 |
| | additional sq. ft. up to 4,999 | each | [2] | \$ 0.24 |
| | 5,000 sq. ft. | flat | [2] | \$ 1,930.00 |
| | additional sq. ft. up to 9,999 | each | [2] | \$ 0.10 |
| | 10,000 sq. ft. | flat | [2] | \$ 2,455.00 |
| | additional sq. ft. up to 49,999 | each | [2] | \$ 0.06 |
| | 50,000 sq. ft. | flat | [2] | \$ 4,970.00 |
| | additional sq. ft. up to 99,999 | each | [2] | \$ 0.05 |
| | 100,000 sq. ft. | flat | [2] | \$ 7,570.00 |
| | additional sq. ft. | each | [2] | \$ 0.07 |
| | Commercial/Industrial Tenant Improvement - Non-structural - (Non- structurally remodeled space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule where the structure is not altered) | | | |
| | 0 - 500 sq. ft. | flat | [2] | \$ 766.00 |
| | additional sq. ft. up to 4,999 | each | [2] | \$ 0.23 |
| | 5,000 sq. ft. | flat | [2] | \$ 1,812.00 |
| | additional sq. ft. up to 9,999 | each | [2] | \$ 0.08 |
| | 10,000 sq. ft. | flat | [2] | \$ 2,221.00 |
| | additional sq. ft. up to 49,999 | each | [2] | \$ 0.05 |
| | 50,000 sq. ft. | flat | [2] | \$ 4,413.00 |
| | additional sq. ft. up to 99,999 | each | [2] | \$ 0.04 |
| | 100,000 sq. ft. | flat | [2] | \$ 6,635.00 |
| | additional sq. ft. | each | [2] | \$ 0.06 |
| | Commercial Residential and Multifamily Residential Remodels - Structural - (Structurally remodeled space for residential occupancies classified as CBC Group R (except R-3), or other residential occupancies not specifically addressed elsewhere in this Fee Schedule) | | | |
| | 0 - 500 sq. ft. | flat | [2] | \$ 906.00 |
| | additional sq. ft. up to 4,999 | each | [2] | \$ 0.50 |
| | 5,000 sq. ft. | flat | [2] | \$ 3,421.00 |
| | additional sq. ft. up to 9,999 | each | [2] | \$ 0.40 |
| | 10,000 sq. ft. | flat | [2] | \$ 5,416.00 |
| | additional sq. ft. up to 49,999 | each | [2] | \$ 0.08 |
| | 50,000 sq. ft. | flat | [2] | \$ 8,552.00 |
| | additional sq. ft. up to 99,999 | each | [2] | \$ 0.10 |
| | 100,000 sq. ft. | flat | [2] | \$ 13,747.00 |
| | additional sq. ft. | each | [2] | \$ 0.13 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|--|----------|-------|--------------|
| | Commercial Residential and Multifamily Residential Remodels - Non Structural - (Non-Structurally remodeled space for residential occupancies classified as CBC Group R (except R-3), or other residential occupancies not specifically addressed elsewhere in this Fee Schedule) | | | |
| | 0 - 500 sq. ft. | flat | [2] | \$ 982.00 |
| | additional sq. ft. up to 4,999 | each | [2] | \$ 0.32 |
| | 5,000 sq. ft. | flat | [2] | \$ 2,408.00 |
| | additional sq. ft. up to 9,999 | each | [2] | \$ 0.49 |
| | 10,000 sq. ft. | flat | [2] | \$ 4,815.00 |
| | additional sq. ft. up to 49,999 | each | [2] | \$ 0.07 |
| | 50,000 sq. ft. | flat | [2] | \$ 7,666.00 |
| | additional sq. ft. up to 99,999 | each | [2] | \$ 0.10 |
| | 100,000 sq. ft. | flat | [2] | \$ 12,734.00 |
| | additional sq. ft. | each | [2] | \$ 0.12 |
| | Single Family Dwellings and Duplexes - (All newly constructed or added space for residential occupancies classified as CBC Group R-3, including custom builds and model homes for tract master plans, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule) | | | |
| | 0 - 1,000 sq. ft. | flat | [2] | \$ 1,374.00 |
| | additional sq. ft. up to 2,499 | each | [2] | \$ 0.49 |
| | 2,500 sq. ft. | flat | [2] | \$ 2,105.00 |
| | additional sq. ft. up to 3,999 | each | [2] | \$ 0.31 |
| | 4,000 sq. ft. | flat | [2] | \$ 2,572.00 |
| | additional sq. ft. up to 5,999 | each | [2] | \$ 0.29 |
| | 6,000 sq. ft. | flat | [2] | \$ 3,157.00 |
| | additional sq. ft. up to 7,999 | each | [2] | \$ 0.32 |
| | 8,000 sq. ft. | flat | [2] | \$ 3,799.00 |
| | additional sq. ft. | each | [2] | \$ 0.48 |
| | Duplicate Floor Plan Review - Single Family Dwellings and Duplexes | | | |
| | 0 - 1,000 sq. ft. | flat | [2] | \$ 1,147.00 |
| | additional sq. ft. up to 2,499 | each | [2] | \$ 0.29 |
| | 2,500 sq. ft. | flat | [2] | \$ 1,579.00 |
| | additional sq. ft. up to 3,999 | each | [2] | \$ 0.15 |
| | 4,000 sq. ft. | flat | [2] | \$ 1,812.00 |
| | additional sq. ft. up to 5,999 | each | [2] | \$ 0.24 |
| | 6,000 sq. ft. | flat | [2] | \$ 2,280.00 |
| | additional sq. ft. up to 7,999 | each | [2] | \$ 0.21 |
| | 8,000 sq. ft. | flat | [2] | \$ 2,689.00 |
| | additional sq. ft. | each | [2] | \$ 0.34 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|--|----------|-------|-------------|
| | Duplicate Floor Plan Review - Attached or Detached Accessory and Utility Uses | | | |
| | 0 - 200 sq. ft. | flat | [2] | \$ 556.00 |
| | additional sq. ft. up to 399 | each | [2] | \$ 0.88 |
| | 400 sq. ft. | flat | [2] | \$ 731.00 |
| | additional sq. ft. up to 599 | each | [2] | \$ 0.29 |
| | 600 sq. ft. | flat | [2] | \$ 788.00 |
| | additional sq. ft. up to 999 | each | [2] | \$ 0.52 |
| | 1,000 sq. ft. | flat | [2] | \$ 994.00 |
| | additional sq. ft. up to 2,999 | each | [2] | \$ 0.17 |
| | 3,000 sq. ft. | flat | [2] | \$ 1,315.00 |
| | additional sq. ft. | each | [2] | \$ 0.43 |
| | Site Improvements - This includes substantial development of private parking lots which are processed separate of the structure and include any combination of the following: Underground utilities, parking lot lighting, accessible path of travel analysis, grading, drainage and compliance with the City's parking and driveway standards. | | | |
| | 0 - 500 sq. ft. | flat | [2] | \$ 467.00 |
| | additional sq. ft. up to 4,999 | each | [2] | \$ 0.14 |
| | 5,000 sq. ft. | flat | [2] | \$ 1,139.00 |
| | additional sq. ft. up to 9,999 | each | [2] | \$ 0.07 |
| | 10,000 sq. ft. | flat | [2] | \$ 1,520.00 |
| | additional sq. ft. up to 49,999 | each | [2] | \$ 0.01 |
| | 50,000 sq. ft. | flat | [2] | \$ 1,754.00 |
| | additional sq. ft. up to 99,999 | each | [2] | \$ 0.01 |
| | 100,000 sq. ft. | flat | [2] | \$ 2,221.00 |
| | additional sq. ft. | each | [2] | \$ 0.02 |

[Notes]

- [1] Valuation based on current valuation multiplier published by the San Diego Chapter of the International Code Council. CBC 109.3 Building permit valuations.
- [2] Set per 2021 - Cost of Service Study and Fee Schedule Update. Indexed to West Region Urban CPI.

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|--|-----------------|---------|-------------|
| Building Department Fees | | | | |
| Minor/Miscellaneous Residential & Commercial Improvements | | | | |
| | | | [3] | |
| | Above Ground Storage Tank | per permit | [2] | \$ 275.00 |
| | Cell Site | | | |
| | Radio over 30 ft. high | each | [2] | \$ 765.00 |
| | Dish, 10 ft. dia. w/decoder | each | [2] | \$ 506.00 |
| | Equipment Enclosure | each | [2] | \$ 1,156.00 |
| | Awning or Canopy | per permit | [2] | \$ 289.00 |
| | Bollards up to 4pcs | per permit | [2] | \$ 362.00 |
| | Certificate of Occupancy | per permit | [2] | \$ 21.00 |
| | Decks / Balcony | | | |
| | Repair | each | [2] | \$ 119.00 |
| | New/Replace | each | [2] | \$ 325.00 |
| | Demolition of Building | | | |
| | Commercial | each | [2] | \$ 370.00 |
| | Residential | each | [2] | \$ 650.00 |
| | Fence or Freestanding Wall up to 100' | each | [2] | \$ 650.00 |
| | Fire Damage Repair - Residential - Minor | per permit | [2] | \$ 257.00 |
| | Fireplace Repair/Replace | per permit | [2] | \$ 488.00 |
| | Foundation Repair | | | |
| | Commercial | each | [2] | \$ 542.00 |
| | Residential | each | [2] | \$ 542.00 |
| | Greenhouse | per permit | [2] | \$ 542.00 |
| | Manufactured House / Building | | | |
| | Commercial | per permit | [2] | \$ 345.00 |
| | Residential | per permit | [2] | \$ 204.00 |
| | Mobile Home (Within a park, per current edition of Title 25, published by California Division of Housing and Community Development.) | per permit | [2],[7] | \$ 462.00 |
| | Partition/ Wall - Interior/Non-Structural <100' | per permit | [2] | \$ 190.00 |
| | Patio | | | |
| | Frame with Cover | each | [2] | \$ 119.00 |
| | Frame with Cover & Walls | each | [2] | \$ 650.00 |
| | Screen or Plastic Walls | each | [2] | \$ 488.00 |
| | Plastering Outside | per permit | [2] | \$ 135.00 |
| | Remodel - Residential | | | |
| | Kitchen/Bath | each | [2] | \$ 414.00 |
| | Other - up to 500 sq. ft. | each | [2] | \$ 569.00 |
| | Other - above 500 sq. ft. | per 100 sq. ft. | [2] | \$ 0.40 |
| | Repairs - Miscellaneous | | | |
| | Commercial | each | [2] | \$ 433.00 |
| | Residential | each | [2] | \$ 102.00 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---------------------------------------|------------|---------|-------------|
| | Retaining Wall | | | |
| | Non-Engineered - City Standard | per permit | [2] | \$ 158.00 |
| | Reroofing | | | |
| | Commercial | per permit | [2] | \$ 314.00 |
| | Residential | per permit | [2] | \$ 87.00 |
| | Roof Structure Repair / Reinforcement | | | |
| | Commercial | each | [2] | \$ 299.00 |
| | Residential | each | [2] | \$ 299.00 |
| | Saunas (Steam) | per permit | [2] | \$ 325.00 |
| | Sign | | | |
| | Wall - Illuminated | per permit | [2] | \$ 164.00 |
| | Wall - Non-Illuminated | per permit | [2] | \$ 164.00 |
| | Pole | per permit | [2] | \$ 362.00 |
| | Monument | per permit | [2] | \$ 164.00 |
| | Skylight | | | |
| | Commercial | each | [2] | \$ 362.00 |
| | Residential | each | [2] | \$ 362.00 |
| | Solar - SolarApp+ Residential | per permit | [1] | \$ 183.00 |
| | Solar - Residential (Up to 15 kW) | per permit | [2],[4] | \$ 307.00 |
| | Per kW above 15kW | per kW | [2],[4] | \$ 15.00 |
| | Add Residential Battery Back-up | per permit | [2],[4] | \$ 210.00 |
| | Add Residential Panel Upgrade | per permit | [2],[4] | \$ 245.00 |
| | Add Reverse Tilt System/ Ground Mount | per permit | [2],[4] | \$ 315.00 |
| | Solar - Commercial (Up to 50 kW) | per permit | [2],[4] | \$ 629.00 |
| | Per kW between 50kW - 250kW | per kW | [2],[4] | \$ 7.00 |
| | Per kW above 250kW | per kW | [2],[4] | \$ 5.00 |
| | Spray Booth Install / Clean Room | per permit | [2] | \$ 293.00 |
| | Stairs | | | |
| | New/Replace First Story | each | [2] | \$ 447.00 |
| | Additional Story | each | [2] | \$ 366.00 |
| | Repair | each | [2] | \$ 447.00 |
| | Siding | | | |
| | Stucco | each | [2] | \$ 149.00 |
| | Stone/Brick Veneer | each | [2] | \$ 204.00 |
| | Storage Racks | | | |
| | <8 ft, first 100 lf | per permit | [2] | \$ 469.00 |
| | each add'l. 100 lf | each | [2] | \$ 87.00 |
| | >8 ft, first 100 lf | per permit | [2] | \$ 506.00 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|--|------------|---------|--|
| | >8 ft, ea. Add'l 100 lf | each | [2] | \$ 231.00 |
| | Swimming Pool | | | |
| | Commercial | per permit | [2] | \$ 320.00 |
| | Residential | per permit | [2] | \$ 270.00 |
| | Temporary Seating or Bleachers Install | per permit | [2] | \$ 204.00 |
| | Trash Enclosure Install | per permit | [2] | \$ 283.00 |
| | Windows / Door | | | |
| | Commercial | each | [2] | \$ 325.00 |
| | Residential | each | [2] | \$ 122.00 |
| | | | | |
| | Other Inspections (Per Hour) | | | |
| | Inspections outside of normal business hours (minimum charge: two hours) | per hour | [2] | \$ 156.00 |
| | Re-inspection fees | per hour | [2] | \$ 156.00 |
| | Inspections for which no fee is specifically indicated (minimum charge: one half-hour) | per hour | [2] | \$ 156.00 |
| | Special third party, multiple or recurring inspections (city processing fee per permit plus actual cost) | flat | [2] | \$ 541.00 |
| | Additional plan review required by changes, additions or revisions to approved plans (minimum charge: one half-hour) | per hour | [2] | \$ 146.00 |
| | | | | |
| | Other Building Fees | | | |
| | Appeal of Building Official Decision | per permit | [1] | \$ 1,527.00 |
| | Building Permit Revision, Fee + Third Party Hourly Charge | per hour | [2] | Actual Cost |
| | Building Plan Check Fee (8% discount on repetitive plan checks) | each | [2],[5] | Actual Cost |
| | Green Building Standards Plan Check and Inspection | each | [2] | Actual Cost |
| | Green Building State Standards Fee (SB1473) | each | [1] | \$1.00 per every \$25,000 in building valuation or fraction thereof (minimum fee \$1.00) |
| | Strong Motion Instrumentation Fee (SMIP) and Seismic Hazard Mapping Fee - Residential | each | [1] | Pass through from State: \$13.00 per \$100,000 valuation (minimum \$0.50 fee) |
| | Strong Motion Instrumentation Fee (SMIP) and Seismic Hazard Mapping Fee - Commercial | each | [1] | Pass through from State: \$28.00 per \$100,000 valuation (minimum \$0.50 fee) |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|----------|-------|-----------------------|
| | Penalty for Commencing Work Before Permit Issuance | each | [6] | Double the permit fee |
| | Fees for services not listed will be determined on a case-by-case basis. It will be based on the fully burdened hourly rate and the time of service provided. | per hour | [2] | \$ 144.00 |
| | | | | |

[Notes]

- [1] Set per City policy
- [2] Set per 2021 - Cost of Service Study and Fee Schedule Update. Indexed to West Region Urban CPI.
- [3] Valuation based on current valuation multiplier published by the San Diego Chapter of the International Code Council. CBC 109.3 Building permit valuations.
- [4] Limited to maximum amounts set by AB 1414.
- [5] Plan check fee based on 65% of the current building permit fee and is due upon initial submittal
- [6] CMC 18.20.010 and CMC 18.04.010
- [7] Limited to maximum amounts consistent with Sections 1017, 1020.1 and 1020.7 of Title 25 of the California Code of Regulations.

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|---|--|------------|-------|-------------|
| Building Department Fees | | | | |
| Plumbing, Mechanical, and Electrical Permits - Not Associated with a Building Permit | | | | |
| | Simple Single or Combination Permits (see list of simple items) | per permit | [1] | \$ 228.00 |
| | Water Heater Only | per permit | [1] | \$ 133.00 |
| Complex Mechanical Permits | | | | |
| | FAU less than 100,000 Btu/h | per permit | [1] | \$ 569.00 |
| | FAU greater than 100,000 Btu/h | per permit | [1] | \$ 731.00 |
| | Floor furnace (including vent) | per permit | [1] | \$ 406.00 |
| | Suspended, wall, or floor-mounted heaters | per permit | [1] | \$ 325.00 |
| | Appliance vents not included in an appliance permit | per permit | [1] | \$ 650.00 |
| | Boiler up to 100,000 Btu/h | per permit | [1] | \$ 772.00 |
| | Boiler 100,000 Btu/h to 500,000 Btu/h | per permit | [1] | \$ 325.00 |
| | Compressor up to 3 HP | per permit | [1] | \$ 366.00 |
| | Compressor up to 3 HP to 15 HP | per permit | [1] | \$ 382.00 |
| | Other Complex Mechanical | per permit | [1] | \$ 488.00 |
| Complex Electrical Permits | | | | |
| | Commercial Appliance | per permit | [1] | \$ 325.00 |
| | Power Apparatus | per permit | [1] | \$ 325.00 |
| | Motor not over 1 HP | each | [1] | \$ 325.00 |
| | Motor over 1 HP and not over 10 HP | each | [1] | \$ 325.00 |
| | Motor over 10 HP and not over 50 HP | each | [1] | \$ 325.00 |
| | Motor over 50 HP and not over 100 HP | each | [1] | \$ 366.00 |
| | Motor over 100 HP | each | [1] | \$ 406.00 |
| | Generator not over 1 KW | each | [1] | \$ 325.00 |
| | Generator over 1 KW and not over 10 KW | each | [1] | \$ 366.00 |
| | Generator over 10 KW and not over 50 KW | each | [1] | \$ 488.00 |
| | Generator over 50 KW and not over 100 KW | each | [1] | \$ 488.00 |
| | Generator over 100 KW | each | [1] | \$ 569.00 |
| | Transformer not over 1 KVA | each | [1] | \$ 406.00 |
| | Transformer over 1 KVA and not over 10 KVA | each | [1] | \$ 406.00 |
| | Transformer over 10 KVA and not over 50 KVA | each | [1] | \$ 447.00 |
| | Transformer over 50 KVA and not over 100 KVA | each | [1] | \$ 488.00 |
| | Transformer over 100 KVA | each | [1] | \$ 488.00 |
| | Services of 600 volts or less and over 400 amperes to 1000 amperes in rating | each | [1] | \$ 488.00 |
| | Services over 600 volts or over 1000 amperes in rating | each | [1] | \$ 650.00 |
| | Other Complex Electrical | each | [1] | \$ 488.00 |
| Complex Plumbing Permits | | | | |
| | Fire Suppression System/Commercial Hood | per permit | [1] | \$ 691.00 |
| | Onsite Sewer 6" & Over | per permit | [1] | \$ 447.00 |
| | Onsite Water 6" & Over | per permit | [1] | \$ 447.00 |
| | Onsite Storm Drain 6" & Over | per permit | [1] | \$ 447.00 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|--|------------|-------|-------------|
| | Utilities (private - main) city processing fee | per permit | [1] | \$ 902.00 |
| | Utilities (private - main) plans examiner fee | per permit | [1] | Actual Cost |
| | Other Complex Plumbing | per permit | [1] | \$ 488.00 |
| | | | | |

[Notes]

- [1] Set per 2021 - Cost of Service Study and Fee Schedule Update. Indexed to West Region Urban CPI.

Fee Name

Simple Single or Combination Permits List

Simple Mechanical Items:

Addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption, or evaporative cooling system.

HVAC change out - existing dwelling

Air-handling unit under 10,000 CFM

Evaporative cooler

Ventilation fan connected to a single duct

Hood and duct system

Duct systems

Miscellaneous mechanical (wall furnace, condensing units, gas outlet/gas test, etc.)

Other simple mechanical

Simple Electrical Items:

Receptacle, switch, and lighting outlets

Lighting fixtures

Pole or platform-mounted lighting fixtures

Theatrical-type lighting fixtures or assemblies

Appliances not exceeding one horsepower (HP), kilowatt (KW), or kilovolt-ampere (KVA), in rating

Busways

Trolley and plug-in-type busways - each 100 feet or fraction thereof

Signs, outline lighting, or marquees supplied from one branch circuit

Services of 600 volts or less and not over 200 amperes in rating

Miscellaneous apparatus, conduits, and conductors

Portable generators less than 10,000 W

Temporary power panel/service

Temporary power pole

Other simple electrical

Simple Plumbing Items:

Plumbing fixtures

Building sewer

Rainwater systems

Water heater

Industrial waste pretreatment interceptor

Water piping and/or water treating equipment

Repair or alteration of drainage or vent piping

Backflow devices

Atmospheric-type vacuum breakers

Gas test

Gas outlets

Residential remodel/repairs

Other simple plumbing



Section 3

Development Impact Fees

Boundary of Bridge and Thoroughfare District No. 2 (Aviara Parkway - Poinsettia Lane)

- | | |
|--|---|
|  Exempt From Fee Area |  Fee Paid by Agreement |
|  Fee Previously Paid |  Local Facility Management Zones |
|  Fee Area |  Fee Boundary Area |

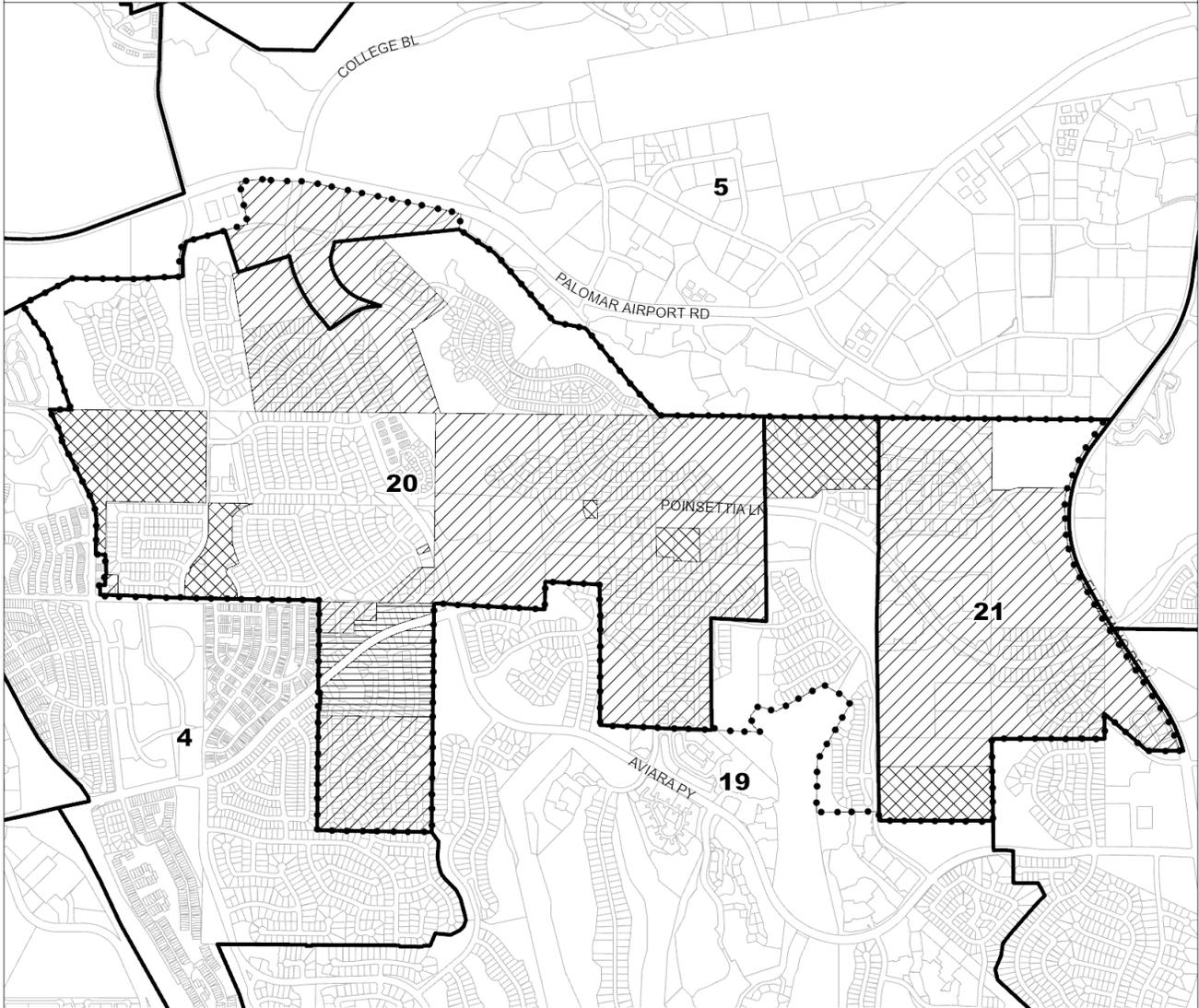
Fee Schedule:

Zone 5 - \$ 496 / ADT *

Zone 20 - \$ 2,569 / ADT *

Zone 21 - \$ 2,073 / ADT *

*Average Daily Trips (ADT) per SANDAG
Vehicular Traffic Generation Rates

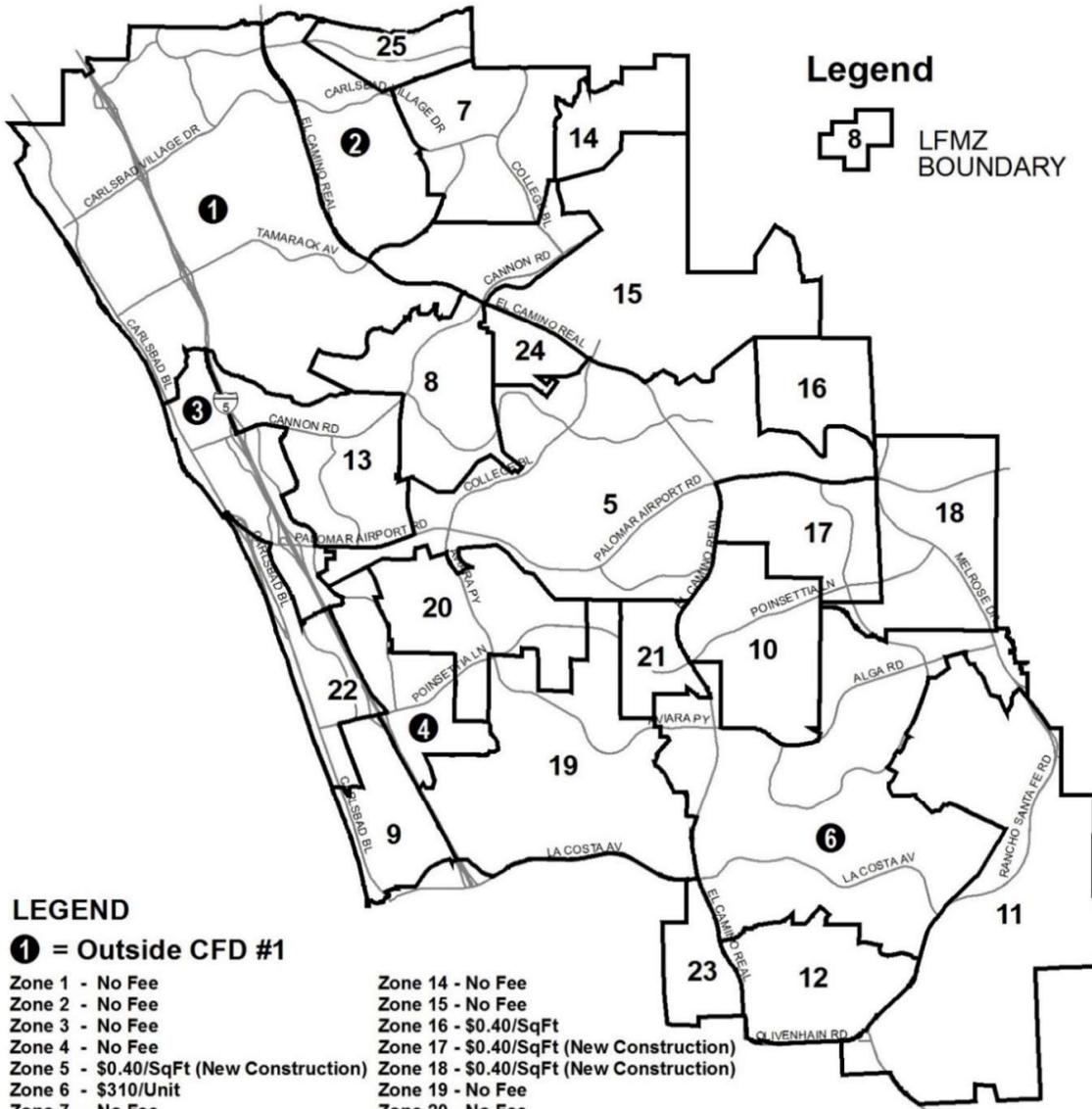


J:\cbgis\products\Standard Maps\FINANCE\FeeSchedules\BandT2_Rev2024.pagx



© 2024 City of Carlsbad

City of Carlsbad Local Facilities Management Zones (LFMZ)



LEGEND

① = Outside CFD #1

- Zone 1 - No Fee
- Zone 2 - No Fee
- Zone 3 - No Fee
- Zone 4 - No Fee
- Zone 5 - \$0.40/SqFt (New Construction)
- Zone 6 - \$310/Unit
- Zone 7 - No Fee
- Zone 8 - No Fee
- Zone 9 - No Fee
- Zone 10 - No Fee
- Zone 11 - No Fee
- Zone 12 - No Fee
- Zone 13 - \$0.40/SqFt

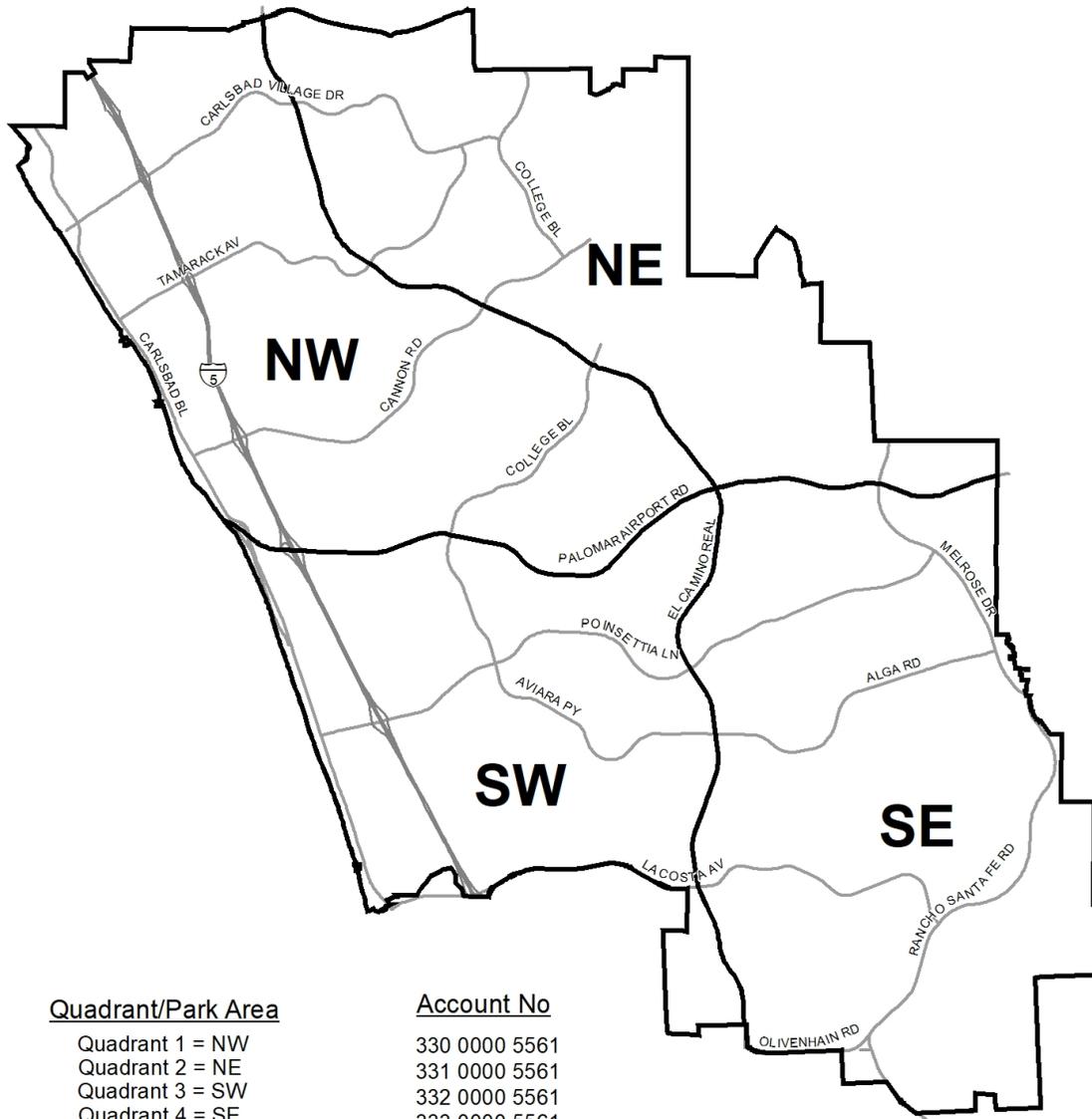
- Zone 14 - No Fee
- Zone 15 - No Fee
- Zone 16 - \$0.40/SqFt
- Zone 17 - \$0.40/SqFt (New Construction)
- Zone 18 - \$0.40/SqFt (New Construction)
- Zone 19 - No Fee
- Zone 20 - No Fee
- Zone 21 - No Fee
- Zone 22 - No Fee
- Zone 23 - No Fee
- Zone 24 - No Fee
- Zone 25 - No Fee

Legend

⑧ LFMZ BOUNDARY

J:\cargis2\products\planning\r197.08\LFMZ.mxd

Park Districts

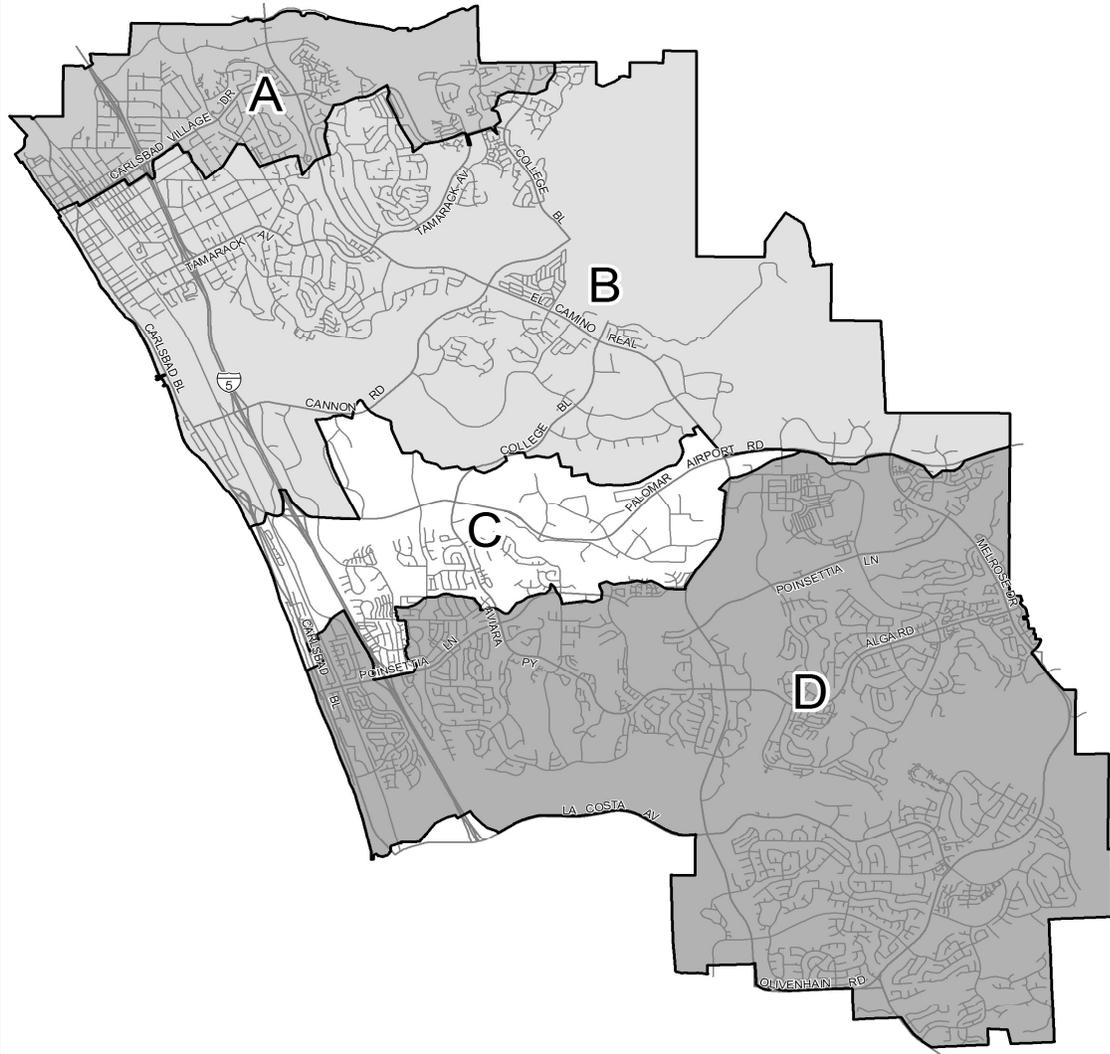


| <u>Quadrant/Park Area</u> | <u>Account No</u> |
|---------------------------|-------------------|
| Quadrant 1 = NW | 330 0000 5561 |
| Quadrant 2 = NE | 331 0000 5561 |
| Quadrant 3 = SW | 332 0000 5561 |
| Quadrant 4 = SE | 333 0000 5561 |

| <u>Fee Applicable to Residential Subdivisions Only:</u> | <u>NE, SE, SW</u> (per unit) | <u>NW</u> (per unit) |
|---|---------------------------------|-------------------------|
| Residential < 800 sq. ft. | \$4,471 | \$5,296 |
| Residential 800-1,300 sq. ft. | \$6,373 | \$7,410 |
| Residential 1,300-2,000 sq. ft. | \$7,763 | \$8,836 |
| Residential 2,000-2,500 sq. ft. | \$9,838 | \$11,119 |
| Residential >2,500 sq. ft. | \$10,750 | \$12,031 |

J:\cbgis\products\Standard Maps\FINANCE\FeeSchedules\Park Districts - 2024.mxd

Planned Local Drainage Fee Areas

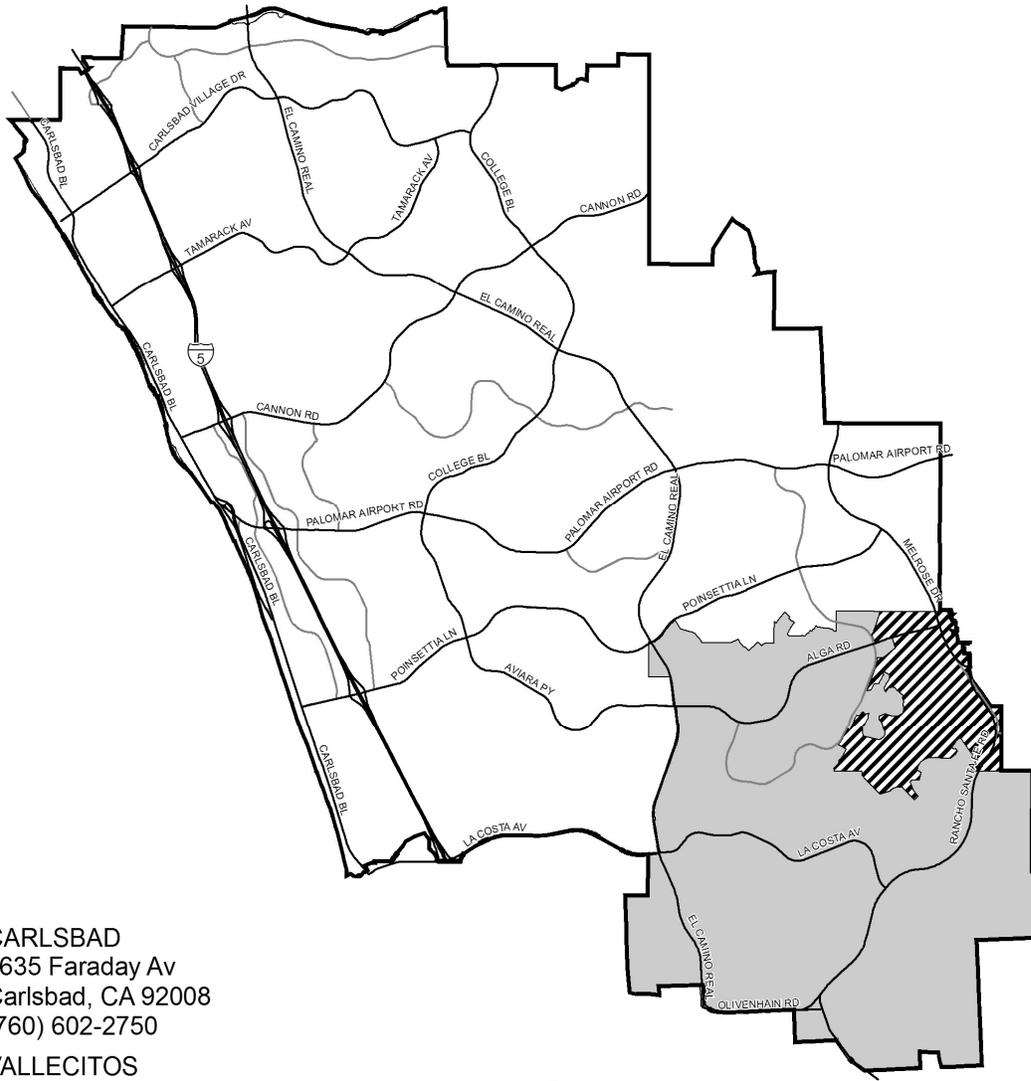


J:\cargis2\products\planning\r197.08\Planned Local Drainage Fees.mxd

| Fee Name | Fee Type | Notes | Fee Level/Deposit |
|--|----------|-------|-------------------|
| Planned Local Drainage Area Fees (PLDA) | | | |
| PLDA A, Low Runoff | per acre | | \$ 8,736.00 |
| PLDA B, Low Runoff | per acre | | \$ 3,266.00 |
| PLDA C, Low Runoff | per acre | | \$ 3,169.00 |
| PLDA D, Low Runoff | per acre | | \$ 3,005.00 |
| PLDA A, Medium Runoff | per acre | | \$ 17,372.00 |
| PLDA B, Medium Runoff | per acre | | \$ 6,294.00 |
| PLDA C, Medium Runoff | per acre | | \$ 4,483.00 |
| PLDA D, Medium Runoff | per acre | | \$ 4,916.00 |
| PLDA A, High Runoff | per acre | | \$ 37,855.00 |
| PLDA B, High Runoff | per acre | | \$ 14,148.00 |
| PLDA C, High Runoff | per acre | | \$ 13,736.00 |
| PLDA D, High Runoff | per acre | | \$ 13,025.00 |

| General Plan Land Use Designation | PLDA FEE CATEGORY | | |
|-----------------------------------|----------------------|-------------------------|-----------------------|
| | Low Runoff Potential | Medium Runoff Potential | High Runoff Potential |
| CF | | ◆ | |
| GC | | | ◆ |
| L | | | ◆ |
| O | | | ◆ |
| OS | ◆ | | |
| P | | ◆ | |
| PI | | | ◆ |
| PI/O | | | ◆ |
| R | | | ◆ |
| R1.5 | ◆ | | |
| R4 | ◆ | | |
| R8 | | ◆ | |
| R15 | | ◆ | |
| R15/L | | ◆ | |
| R15/O | | ◆ | |
| R15/VC | | ◆ | |
| R23 | | ◆ | |
| R30 | | ◆ | |
| OK-TC | | | ◆ |
| VC | | | ◆ |
| VC/OS | | | ◆ |
| V | | | ◆ |

Sewer Districts



CARLSBAD
 1635 Faraday Av
 Carlsbad, CA 92008
 (760) 602-2750

VALLECITOS
 201 Vallecitos de Oro
 San Marcos, CA 92069
 (760) 744-0460

LEUCADIA
 1960 La Costa Av
 Carlsbad, CA 92009
 (760) 753-0155

Legend

Sewer Service Area

- CARLSBAD
- VALLECITOS
- LEUCADIA

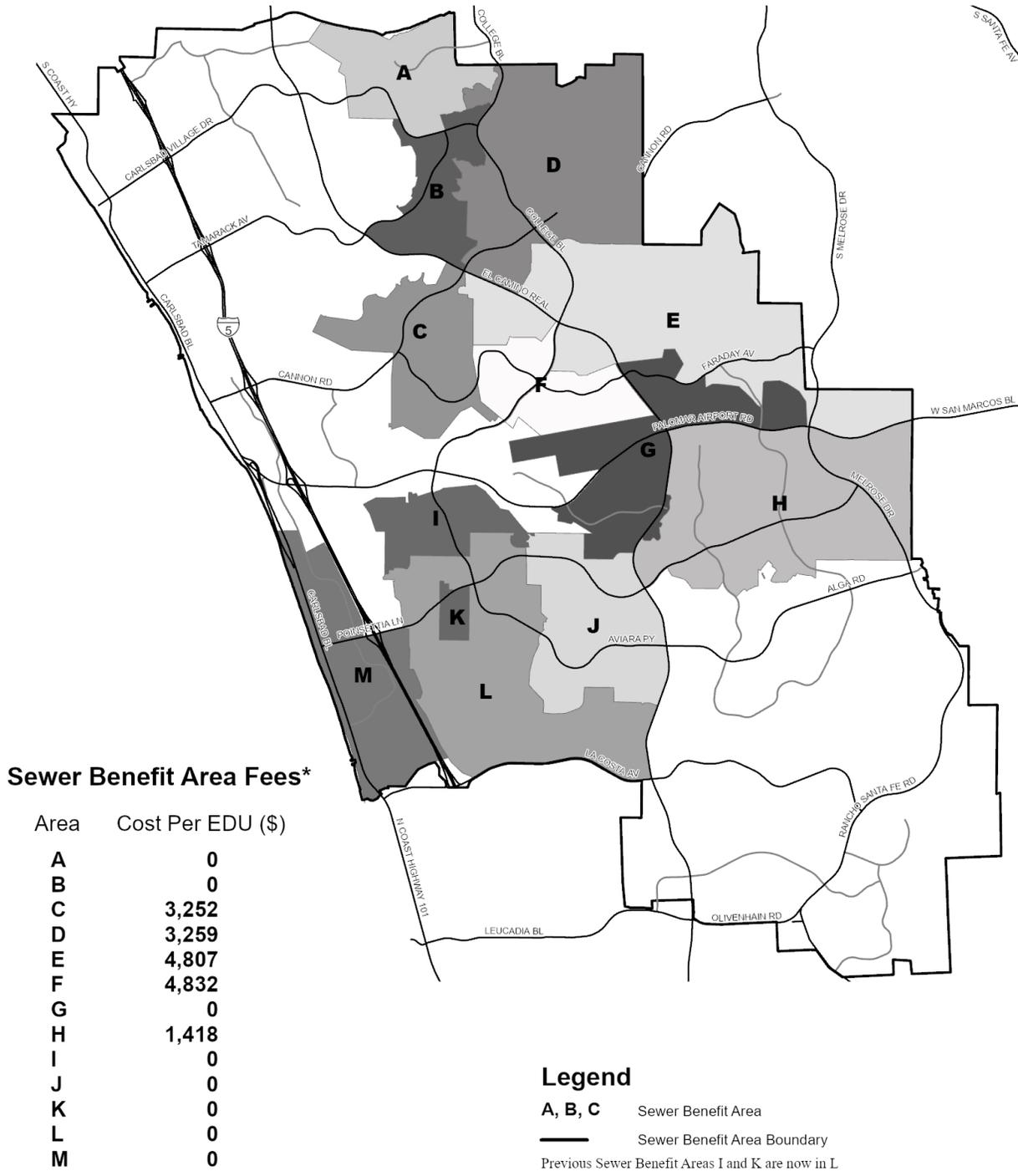
J:\cargis2\products\planning\167.05\Water Districts.mxd

Sewer Fees

Sewer Connection Fees*

General Capacity Fee of \$1,265 per EDU for All Areas Plus Sewer Benefit Fees Shown Below

*CMC 13.10.020(C) shall be used to determine Equivalent Dwelling Units (EDU).



Sewer Benefit Area Fees*

| Area | Cost Per EDU (\$) |
|------|-------------------|
| A | 0 |
| B | 0 |
| C | 3,252 |
| D | 3,259 |
| E | 4,807 |
| F | 4,832 |
| G | 0 |
| H | 1,418 |
| I | 0 |
| J | 0 |
| K | 0 |
| L | 0 |
| M | 0 |

Legend
A, B, C Sewer Benefit Area
 — Sewer Benefit Area Boundary
 Previous Sewer Benefit Areas I and K are now in L

J:\cbgis\products\Standard Maps\FINANCE\FeeSchedules, Date: 5/15/2024

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|---|---|-------------|-------|---------------------------------------|
| Affordable Housing Credit | | | | |
| | Cassia Heights (Southeast and Southwest quadrants) | per unit | [1] | \$ 78,409.00 |
| | Tavarua Senior Affordable Apartments (Northwest quadrant) | per unit | [1] | \$ 116,043.00 |
| Affordable Housing Impact Fee | | | | |
| | Affordable Housing Impact Fee | per unit | [1] | \$ 2,925.00 |
| | Affordable Housing In-Lieu Fee (per single-family market rate unit on single-family lot) | per unit | [2] | \$ 10,040.00 |
| | Affordable Housing In-Lieu Fee (residential development projects proposing two to six units), per sq. ft. of net building area per unit | per sq. ft. | [2] | \$ 18.00 |
| Habitat Mitigation Fees, Per Acre | | | | |
| | Type D - Coastal Sage Scrub | per acre | [1] | \$ 39,381.00 |
| | Type E - Non-Native Grassland | per acre | [1] | \$ 19,692.00 |
| | Type F - Agricultural Land, Disturbed Land, Eucalyptus Woodland | per acre | [1] | \$ 3,938.00 |
| Public Facilities and Community Facilities District Fees | | | | |
| | Public Facilities Fee - inside CFD | per project | [1] | 1.82% of building permit valuation |
| | Public Facilities Fee - outside CFD | per project | [1] | 3.5% of building permit valuation |
| | Community Facilities District #1 Fees | | [1] | Please see current information packet |
| Traffic Impact Fees | | | | |
| | Apartment (Inside of CFD 1) | per ADT | [1] | \$ 463.00 |
| | Apartment (Outside of CFD 1) | per ADT | [1] | \$ 544.00 |
| | Commercial/Industrial Cost Per Trip (Inside CFD) | per ADT | [1] | \$ 184.00 |
| | Commercial/Industrial Cost Per Trip (Outside of CFD) | per ADT | [1] | \$ 217.00 |
| | Condominium (Inside of CFD 1) | per ADT | [1] | \$ 463.00 |
| | Condominium (Outside of CFD 1) | per ADT | [1] | \$ 544.00 |
| | Single Family (Inside of CFD 1) | per ADT | [1] | \$ 463.00 |
| | Single Family (Outside of CFD 1) | per ADT | [1] | \$ 544.00 |

[Notes]

[1] Set per City policy

[2] Updated via City Council Resolution; effective April 1, 2022.

RESOLUTION NO.

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CARLSBAD MUNICIPAL WATER DISTRICT OF THE CITY OF CARLSBAD, CALIFORNIA, ADOPTING CHANGES TO THE MASTER FEE SCHEDULE

WHEREAS, the Board of Directors of the Carlsbad Municipal Water District of the City of Carlsbad, California, has the authority to establish fees for district services; and

WHEREAS, from time to time the fees are reviewed and evaluated to maintain an adequate fee structure recovering costs for district services; and

WHEREAS, the Board of Directors has determined the cost of providing water services; and

WHEREAS, the Board of Directors finds it necessary to recover the costs for water services; and

WHEREAS, the Board of Directors has held the necessary public hearing and allowed for public comment on the establishment of the fees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Carlsbad Municipal Water District of the City of Carlsbad, California, as follows:

1. That the above recitations are true and correct.
2. That the changes to the Master Fee Schedule as shown in Attachment A are adopted.
3. This resolution shall become effective on Sept. 1, 2024; not sooner than 60 days after adoption in accordance with California Government Code Section 66017 for water fees.

PASSED, APPROVED AND ADOPTED at a Joint Special Meeting of the Board of Directors of the Carlsbad Municipal Water District, the City Council of the City of Carlsbad, the Board of Directors of the Carlsbad Public Financing Authority, the Community Development Commission, and the City Council as Successor Agency to the Carlsbad Redevelopment Agency held on the ____ day of _____ 2024, by the following vote, to wit:

AYES:

NAYS:

ABSTAIN:

ABSENT:

KEITH BLACKBURN, President

SHERRY FREISINGER, Secretary
(SEAL)



Proposed Master Fee Schedule FY 2024-25

All Fees Within, except Trash Collection Rates and Park Land In-Lieu Fees, Effective Sept. 1, 2024

Trash Collection Rates and Park Land In-Lieu Fees
Effective July 1, 2024

Contents

Section 1 – General City Service Fees, Deposits, Rates, Penalties and Fines

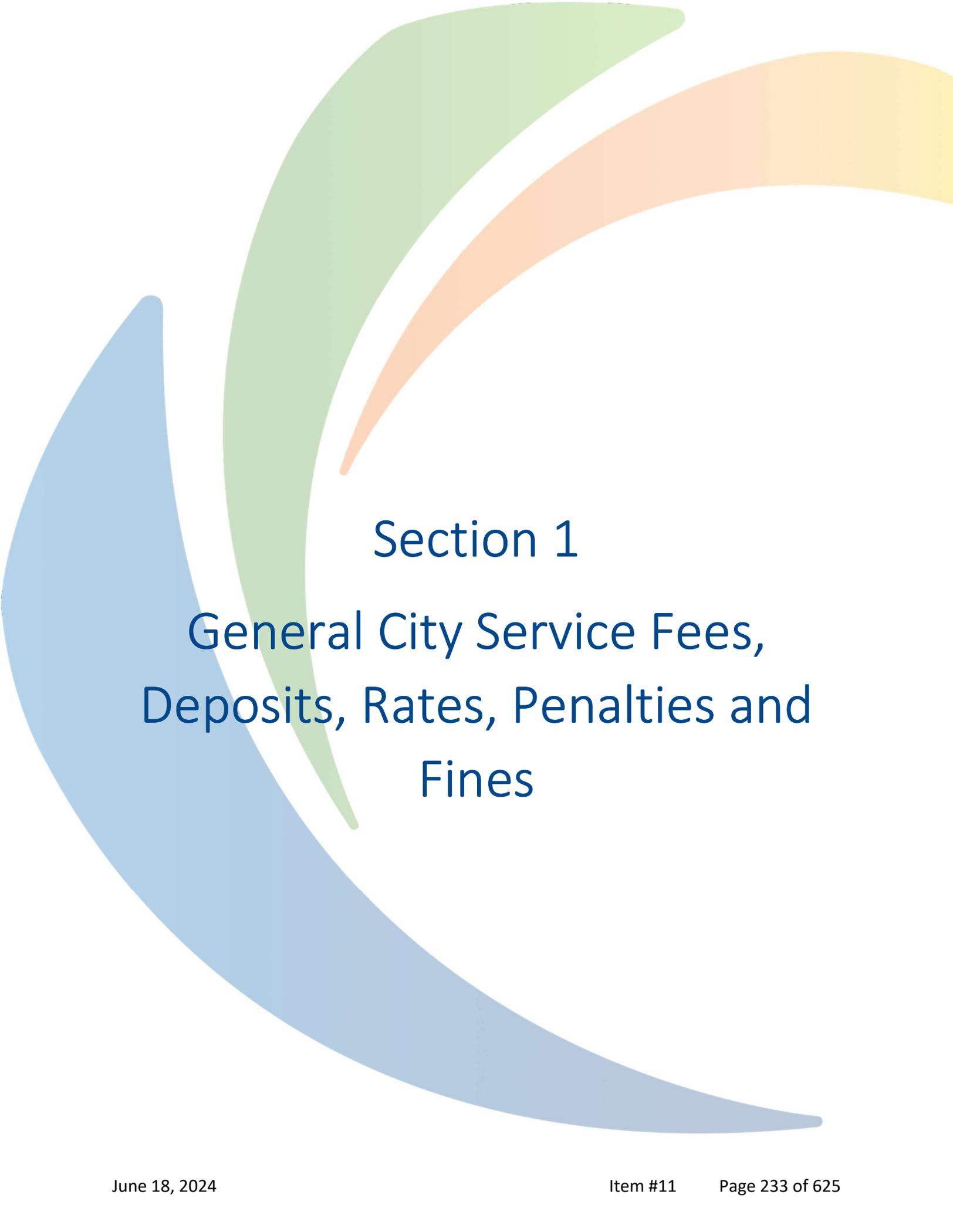
Miscellaneous Fees and Returned Checks..... 4
 Deposits and Securities..... 5
 Special Events and Safety Training Center..... 6
 Ambulance and Street Light Energizing 7
 City Clerk Fees..... 8
 Library Fees..... 9
 Fire (Fire Extinguishing and Alarm Systems)..... 10
 Fire (Development Applications, Plan Review, and Inspection) 11
 Fire (Fire and Life Safety Inspections and Fire Code Permits)12
 Police Department Fees..... 14
 Administrative and Vehicle, Traffic, and Parking Penalties 15
 Trash Collection Rates..... 16
 Utility Account and Service Fees.....24
 Utility Meter Installation and Connection26
 Utility (San Diego County Water Authority)28

Section 2 – Development Related Fees

Planning Department Fees30
 Engineering Department Fees35
 Building (New Construction, Additions and Major Remodels).....40
 Building (Minor/Miscellaneous Residential & Commercial Improvements)45
 Building (Plumbing, Mechanical, and Electrical).....49
 Building (Simple Single or Combination Permits List).....51

Section 3 – Development Impact Fees

Bridge and Thoroughfare District 2 Map53
 Local Facilities Management Zones Map.....54
 Park Land In-Lieu Fees, Park Districts Map.....55
 Planned Local Drainage Fee Areas and Map.....56
 Sewer Benefit Area and Connection Fees Map58
 Affordable Housing, Habitat Mitigation, and Traffic60



Section 1

General City Service Fees, Deposits, Rates, Penalties and Fines

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|---------------------------|--|----------|---------|--------------------|
| Miscellaneous Fees | | | | |
| | Administrative Fee for 1915 Act Bond Call - 1% of principal being repaid (All Assessment Districts using 1915 Act Bonds) | each | [1] | \$50 min/\$500 max |
| | Business License - additional CA fee | each | [4],[6] | \$ 1.00 |
| | Business License - master list of active business licenses | each | [2] | \$ 39.00 |
| | Business License - monthly list of new licenses | each | [2] | \$ 7.00 |
| | Cable Channel Administration Fee | per hour | [3] | \$ 115.00 |
| | Electric Vehicle Charging Fee | per kWh | [1] | \$ 0.35 |
| | GIS - digital data delivery, production of new documents, reproduction of existing documents, and technical services | per hour | [1] | Actual Cost |
| | Hearing Disposition Services for Parking Citations - Personal Hearings | each | [1] | Actual Cost |
| | Hearing Disposition Services for Parking Citations - Written Review | each | [1] | Actual Cost |
| | City Publications | each | [1] | Copy Charge |
| | Community Facilities District Annexation - City Labor (Plus actual consultants costs) | each | [2] | \$ 1,920.00 |
| | Sign Collection and Pickup Fee (plus \$5 fee per sign) | each | [1] | \$ 26.00 |
| Returned Check Fee | | | | |
| | First Returned Check | each | [5] | \$ 25.00 |
| | Each Additional Check | each | [5] | \$ 35.00 |

[Notes]

- [1] Set per City policy
- [2] Set per 2021 - Cost of Service Study and Fee Schedule Update. Indexed to West Region Urban CPI.
- [3] Set per 2021 - Cost of Service Study and Fee Schedule Update.
- [4] Set per CA Government Code 4467
- [5] Set per CA Civil Code 1719
- [6] Business license tax, set per Carlsbad Municipal Code 5.08.010, is separate from these fees.

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--------------------------------|---|----------|---------|--------------------------------------|
| Deposits and Securities | | | | |
| | The city may require a security be provided to ensure work related to a project is completed in accordance with the Carlsbad Municipal Code and development agreements executed with the city. This information is to help understand the standard structure of how these deposits and securities are calculated. The security amounts are calculated using final city-approved cost estimates, not initial or draft estimates during plan check. | | | |
| | Grading and Erosion Control | | | |
| | Grading Security (with approved plans) | deposit | [1],[2] | Based on Grading Cost Estimate |
| | Grading Cash Deposit | deposit | [1],[2] | Up to 10% of total grading security |
| | Development/Subdivision Improvements | | | |
| | Faithful Performance Security | deposit | [1],[2] | Based on Improvement Cost Estimate |
| | Labor and Materials Security | deposit | [1],[2] | 50% of Faithful Performance Security |
| | Monumentation Security | deposit | [1],[2] | Based on Total Cost of Monumentation |

[Notes]

- [1] Set per City policy
- [2] Per CA Government Code 53079, 1% shall be deducted from any interest due.

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|---|---|----------|---------|-------------|
| Special Events Fees | | | | |
| | Full details on how to apply for a Special Event Application can be referenced in the Special Event Reference Handbook available on the City of Carlsbad website. The below fees are listed for reference only and may not be representative of the entirety of a Special Event Application cost. A valid, unexpired City of Carlsbad Business License is required for all special event applicants. Carlsbad Municipal Code Section 8.17.070 CMC requires an applicant to pay a non-refundable fee to allow third party vendors to participate under the applicant's business License. | | | |
| | Special Event Application - Minor - 2 or less intersections (fee + services rendered) | each | [1],[3] | \$ 158.00 |
| | Special Event Application - Major - 3 or more intersections (fee + services rendered) | each | [1],[2] | \$ 474.00 |
| | Special Event Application - Third party Vendor Fee | per day | [1],[2] | \$ 106.00 |
| | Special Event City Services - Staff Time | per hour | [1] | Actual Cost |
| Safety Training Center Facility Fees | | | | |
| | One Shooting Range | full day | [1] | \$ 1,395.00 |
| | One Shooting Range | 1/2 day | [1] | \$ 698.00 |
| | Two Shooting Ranges | full day | [1] | \$ 1,567.00 |
| | Two Shooting Ranges | 1/2 day | [1] | \$ 819.00 |
| | Classroom | full day | [1] | \$ 662.00 |
| | Classroom | 1/2 day | [1] | \$ 379.00 |
| | Confined Space Prop | full day | [1] | \$ 733.00 |
| | Confined Space Prop | 1/2 day | [1] | \$ 366.00 |
| | Grinder | full day | [1] | \$ 525.00 |
| | Grinder | 1/2 day | [1] | \$ 306.00 |
| | Grinder/Commercial Prop | full day | [1] | \$ 759.00 |
| | Grinder/Commercial Prop | 1/2 day | [1] | \$ 379.00 |
| | Grinder/Residential Prop | full day | [1] | \$ 759.00 |
| | Grinder/Residential Prop | 1/2 day | [1] | \$ 379.00 |
| | PriSim (Training Simulator) | full day | [1] | \$ 552.00 |
| | PriSim (Training Simulator) | 1/2 day | [1] | \$ 276.00 |
| | Pump Draft Pit | full day | [1] | \$ 442.00 |
| | Pump Draft Pit | 1/2 day | [1] | \$ 221.00 |
| | Streetscape | full day | [1] | \$ 185.00 |
| | Streetscape | 1/2 day | [1] | \$ 135.00 |
| | Shooting Range - Hourly | hourly | [1] | \$ 141.00 |

[Notes]

- [1] Set per City policy
- [2] Carlsbad Municipal Code 8.17 defines and outlines Special Events which may require a permitting.
- [3] Fee charged as determined by staff

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|-------------------------------------|--|----------|-------|-------------|
| Ambulance Fees | | | | |
| | Assessment/Non-Transport with medication given. No charge for assessment if no medication given and non-transport. | per | [1] | \$ 472.00 |
| | Advanced Life Support 1 - plus Level I or Level II supplies and medications | per | [1] | \$ 2,668.00 |
| | Advanced Life Support 2 - plus Level II supplies and medications | per | [1] | \$ 2,668.00 |
| | Basic Life Support | per | [1] | \$ 2,668.00 |
| | Mileage Charge | mile | [1] | \$ 42.00 |
| | Oxygen Charge | per | [1] | \$ 124.00 |
| Street Light Energizing Fees | | | | |
| | 40 watts | each | [2] | \$ 88.00 |
| | 45 watts | each | [2] | \$ 96.00 |
| | 70 watts | each | [2] | \$ 133.00 |
| | 85 watts | each | [2] | \$ 156.00 |
| | 100 watts | each | [2] | \$ 179.00 |
| | 120 watts | each | [2] | \$ 209.00 |
| | 150 watts | each | [2] | \$ 254.00 |
| | 200 watts | each | [2] | \$ 330.00 |
| | 250 watts | each | [2] | \$ 405.00 |

[Notes]

- [1] Set per City policy
- [2] Street Light Energizing Fees are the cost for energizing each street light for eighteen months, and include a \$30.00 charge per light for connecting the light to an SDG&E service point.

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|------------------------|---|----------|---------|-------------|
| City Clerk Fees | | | | |
| | Appeals to City Council | each | [2],[8] | \$ 126.00 |
| | Candidate Filing Fee | each | [3] | \$ 25.00 |
| | Notice of Intention to Circulate Initiative Petition | each | [4] | \$ 200.00 |
| Subpoena Fees | | | | |
| | Deposition Subpoena | per day | [5] | \$ 275.00 |
| | Records Subpoena - research | per hour | [6] | \$ 15.00 |
| Copy Fees | | | | |
| | Copies & Printing - Black & White | each | [1] | \$ 0.10 |
| | Copies & Printing - Color | each | [1] | \$ 0.10 |
| | CD Copy | each | [1] | Actual Cost |
| | DVD Copy | each | [1] | Actual Cost |
| | USB Drive Copy | each | [1] | Actual Cost |
| FPPC Fees | | | | |
| | Campaign Statements | per page | [7] | \$ 0.10 |
| | Conflict of Interest Statement | per page | [7] | \$ 0.10 |
| | Fees for services not listed will be determined on a case-by-case basis. It will be based on the fully burdened hourly rate and the time of service provided. | per hour | [2] | \$ 137.00 |

[Notes]

- [1] Set per City policy
- [2] Set per 2021 - Cost of Service Study and Fee Schedule Update. Indexed to West Region Urban CPI.
- [3] Set per City of Carlsbad Municipal Code 1.12.010
- [4] Set per CA Elections Code 9202
- [5] Set per CA Government Code 68096.1(b)
- [6] Set per CA Evidence Code 1563(b)(1)
- [7] Set per CA Government Code 81008
- [8] Additional department processing fees may apply.

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|---------------------|---|-------------|-------|-------------|
| Library Fees | | | | |
| | Account Collection Fee | per item | [1] | \$ 10.00 |
| | Hold Request Non-Pickup Fee | per item | [2] | \$ 1.00 |
| | Borrowing - Audio/Visual Equipment, per item | per day | [1] | \$ 5.00 |
| | Card Replacement | per card | [2] | \$ 2.00 |
| | Carlsbad History Collection Photo Fee | per request | [1] | Actual Cost |
| | Interlibrary Loan | per request | [2] | \$ 6.00 |
| | Lost/Damaged Item Processing fee | per item | [2] | \$ 6.00 |
| | Lost/Damaged Item | per item | [1] | List Price |
| | Fees for services not listed will be determined on a case-by-case basis. It will be based on the fully burdened hourly rate and the time of service provided. | per hour | [2] | \$ 12.00 |
| | | | | |

[Notes]

- [1] Set per City policy
- [2] Set per 2021 - Cost of Service Study and Fee Schedule Update

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|---|---|----------|---------|-------------|
| Fire Extinguishing and Alarm Systems | | | | |
| New Sprinkler System | | | | |
| | ESFR Fire Sprinkler System (Initial System) | each | [2] | \$ 1,117.00 |
| | Each Additional System | each | [2] | \$ 309.00 |
| | Per Additional Inspection | each | [2] | \$ 133.00 |
| | ESFR Fire Sprinkler System with In-Rack Sprinklers | each | [2] | \$ 1,292.00 |
| | Each Additional System | each | [2] | \$ 309.00 |
| | Per Additional Inspection | each | [2] | \$ 133.00 |
| | Fire Pump (First Pump) | each | [2] | \$ 1,028.00 |
| | Each Additional Pump | each | [2] | \$ 352.00 |
| | NFPA 13 System < 100 Heads | each | [2] | \$ 807.00 |
| | Per Additional Inspection | each | [2] | \$ 133.00 |
| | Per Additional Plan Type | each | [2] | \$ 176.00 |
| | NFPA 13 System > 100 Heads (Includes One Riser) | each | [2] | \$ 1,117.00 |
| | Each Additional Riser | each | [2] | \$ 309.00 |
| | Per Additional Inspection | each | [2] | \$ 133.00 |
| | Per Additional Plan Type | each | [2] | \$ 176.00 |
| | NFPA 13R System 3-16 units (Per Building) | each | [2] | \$ 1,117.00 |
| | Per Additional Inspection (Per Building) | each | [2] | \$ 176.00 |
| | Per Additional Plan Type | each | [2] | \$ 176.00 |
| | NFPA 13D Single Family System (Plan Review Per Initial or Single Plan Type) | each | [2] | \$ 320.00 |
| | Per Additional Plan Type | each | [2] | \$ 176.00 |
| | NFPA 13D Single Family System (Inspection Per Building) | each | [2] | \$ 162.00 |
| | Underground Piping with up to 4 Hydrants/Risers | each | [2] | \$ 982.00 |
| | Underground Piping with 5 or more Hydrants/Risers | each | [2],[3] | \$ 1,295.00 |
| Tenant Improvement Sprinkler System | | | | |
| | NFPA 13 or 13R System 6 Heads or Less | each | [2] | \$ 162.00 |
| | NFPA 13 or 13R System 7 - 100 heads | each | [2] | \$ 718.00 |
| | Per Additional Inspection | each | [2] | \$ 176.00 |
| | Per Additional Plan Type | each | [2] | \$ 176.00 |
| | NFPA 13 or 13R System > 100 Heads | each | [2] | \$ 850.00 |
| | Per Additional Inspection | each | [2] | \$ 176.00 |
| | Per Additional Plan Type | each | [2] | \$ 176.00 |
| Other Extinguishing Systems | | | | |
| | Gas Systems (Med Gas, Industrial Gas, LPG) | each | [2] | \$ 541.00 |
| | Hood & Duct Extinguishing System | each | [2] | \$ 541.00 |
| | Each Additional System | each | [2] | \$ 264.00 |
| | Pre-Action System with Alarm | each | [2] | \$ 718.00 |
| | Refrigeration Systems < 500 lbs. | each | [2] | \$ 939.00 |
| | Refrigeration Systems > 500 lbs. | each | [2] | \$ 1,601.00 |
| | Special Equipment (Ovens, Dust, Battery) | each | [2] | \$ 541.00 |
| | Special Extinguishing System | each | [2] | \$ 762.00 |
| | Spray Booths | each | [2] | \$ 541.00 |
| Alarm Systems | | | | |
| | New Alarm System | each | [2] | \$ 1,646.00 |
| | Per Additional Inspection | each | [2] | \$ 176.00 |
| | Per Additional Plan Type | each | [2] | \$ 176.00 |
| | Sprinkler Monitoring | each | [2] | \$ 498.00 |
| | Per Additional Inspection | each | [2] | \$ 176.00 |
| | Per Additional Plan Type | each | [2] | \$ 176.00 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|---|--|----------|-------|-------------|
| | Tenant Improvement Fire Alarm System | each | [2] | \$ 807.00 |
| | Per Additional Inspection | each | [2] | \$ 176.00 |
| | Per Additional Plan Type | each | [2] | \$ 176.00 |
| Development Applications, Plan Review and Inspection | | | | |
| Building Construction Plan (Architectural Review) | | | | |
| | A-1 Occupancies - New | each | [2] | \$ 1,545.00 |
| | A-1 Occupancies - Tenant Improvements | each | [2] | \$ 1,182.00 |
| | A-2 & A-3 Occupancies - New | each | [2] | \$ 1,060.00 |
| | A-2 & A-3 Occupancies - Tenant Improvements | each | [2] | \$ 817.00 |
| | A-4 & A-5 Occupancies - New | each | [2] | \$ 1,545.00 |
| | A-4 & A-5 Occupancies - Tenant Improvements | each | [2] | \$ 1,182.00 |
| | E Occupancies - New | each | [2] | \$ 1,545.00 |
| | E Occupancies - Tenant Improvements | each | [2] | \$ 1,182.00 |
| | E Occupancies (Daycare Only) | each | [2] | \$ 618.00 |
| | F Occupancies - New | each | [2] | \$ 1,060.00 |
| | F Occupancies - Tenant Improvements | each | [2] | \$ 817.00 |
| | H Occupancies (Not Including Chem Class) - New | each | [2] | \$ 1,060.00 |
| | H Occupancies (Not Including Chem Class) - Tenant Improvements | each | [2] | \$ 817.00 |
| | I Occupancies - New | each | [2] | \$ 1,060.00 |
| | I Occupancies - Tenant Improvements | each | [2] | \$ 817.00 |
| | L Occupancies - New | each | [2] | \$ 618.00 |
| | L Occupancies - Tenant Improvements | each | [2] | \$ 487.00 |
| | R-1 & R-2 Occupancies <50 Units New | flat | [2] | \$ 1,545.00 |
| | R-1 & R-2 Occupancies ≥50 Units New | flat | [2] | \$ 1,910.00 |
| | R-3 Townhomes New | each | [2] | \$ 1,060.00 |
| | R Occupancies All - Tenant Improvements | each | [2] | \$ 817.00 |
| | S Occupancies < 50,000 sq. ft. New | flat | [2] | \$ 618.00 |
| | S Occupancies < 50,000 sq. ft. - Tenant Improvements | flat | [2] | \$ 487.00 |
| | S Occupancies ≥ 50,000 sq. ft. New | flat | [2] | \$ 1,149.00 |
| | S Occupancies ≥ 50,000 sq. ft. - Tenant Improvements | flat | [2] | \$ 882.00 |
| Plan Review and Inspection | | | | |
| | Hazardous Materials Storage | | | |
| | Chem Class <10 Chemicals | flat | [2] | \$ 630.00 |
| | Chem Class 10- 25 Chemicals | flat | [2] | \$ 982.00 |
| | Chem Class 26 - 100 Chemicals | flat | [2] | \$ 1,425.00 |
| | Chem Class >100 Chemicals | flat | [2] | \$ 1,867.00 |
| | Fire Department Access & Fire Lanes | flat | [2] | \$ 320.00 |
| | High Piled Storage | flat | [2] | \$ 982.00 |
| | High Rise Structure Greater Than 55 feet | | | \$ 441.00 |
| | Per Additional Floor | flat | [2] | \$ 352.00 |
| | Storage Tanks | | | |
| | Aboveground Storage Tanks (First Tank) | each | [2] | \$ 939.00 |
| | Underground Storage Tanks (First Tank) | each | [2] | \$ 850.00 |
| | Each Additional Tank | each | [2] | \$ 133.00 |
| | Vegetation Fuel Modification | | | |
| | Custom Home | flat | [2] | \$ 630.00 |
| | Tract <75 Homes | flat | [2] | \$ 1,161.00 |
| | Tract ≥75 Homes | flat | [2] | \$ 1,690.00 |
| | Smoke Control - Rationale Analysis & Plan Review | | | \$ 1,779.00 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|----------|---------|-------------|
| | Other Fire Fees | | | |
| | Aerial Fireworks Display | | | |
| | Major | each | [2] | \$ 1,678.00 |
| | Minor | each | [2] | \$ 971.00 |
| | Plan Review | | | |
| | Processing Fee | each | [2] | \$ 30.00 |
| | Per Hour - Overtime | hourly | [2] | \$ 191.00 |
| | Per Hour - Regular Office Hours | hourly | [2] | \$ 176.00 |
| | Hourly Services for: Alternate Methods and Materials Review, Time and Materials Review, Project Meetings, etc. | | | |
| | First Hour | each | [2] | \$ 207.00 |
| | Each Additional Hour | hourly | [2] | \$ 176.00 |
| | Plan Resubmittal (3rd and Subsequent Submittal, Per Hour) | hourly | [2] | \$ 176.00 |
| | Reinspection (Per Inspection) | each | [2] | \$ 250.00 |
| | Tent Permit (Not associated with special events) | | | |
| | Single Tent | each | [2] | \$ 264.00 |
| | 2-5 Tents | flat | [2] | \$ 529.00 |
| | 6 or More Tents | flat | [2] | \$ 708.00 |
| | Weed Abatement Administrative Fee | | | \$ 352.00 |
| | Fire Nuisance Alarm - 1st Response in 12 Month Period | each | [1] | \$ - |
| | Fire Nuisance Alarm - 2nd Response in 12 Month Period | each | [1] | \$ 105.00 |
| | Fire Nuisance Alarm - 3rd Response in 12 Month Period | each | [1] | \$ 210.00 |
| | Fire Nuisance Alarm - Each Additional Response Thereafter | each | [1] | \$ 412.00 |
| | Fire Nuisance Alarm - Each Billing | each | [1] | \$ 14.00 |
| | Special Events Application Processing | flat | [2],[6] | \$ 176.00 |
| | Special Events - Fire Prevention/Operations Support Prior To/During Event | each | [2],[6] | Actual Cost |
| | | | | |
| | Fire & Life Safety Inspections and Fire Code Permits | | | |
| | Fire Inspections for the following Occupancies: | | | |
| | Care Facility for More than 6 Ambulatory & Non-Ambulatory Clients | each | [2],[4] | \$ 191.00 |
| | Hospitals, Nursing Homes, Mental Hospitals, Detoxification and Surgery Centers | each | [2],[4] | \$ 368.00 |
| | Commercial Care Facility (i.e. Child, Drug & Alcohol, Juvenile, Etc.) | each | [2],[4] | \$ 191.00 |
| | Pre-Inspection Residential Care Facility (i.e. Single Family Residences) | each | [2],[4] | \$ 191.00 |
| | High Rise Facility > 75 ft. (Per Floor of Building) | each | [2],[4] | \$ 191.00 |
| | State Mandated School Inspection - Public or Private School | | [2],[4] | |
| | Pre-School | each | [2],[4] | \$ 441.00 |
| | Elementary/Middle School | each | [2],[4] | \$ 708.00 |
| | High School | each | [2],[4] | \$ 1,060.00 |
| | State Mandated Hotel and Motel Inspection | | | |
| | 1-5 Buildings Per Property | flat | [2],[4] | \$ 618.00 |
| | 6-10 Buildings Per Property | flat | [2],[4] | \$ 1,060.00 |
| | 11 or More Buildings Per Property | flat | [2],[4] | \$ 1,324.00 |
| | State Mandated Apartment Inspection | | | |
| | 3-10 Units Per Building | flat | [2],[4] | \$ 221.00 |
| | 11-40 Units Per Building | flat | [2],[4] | \$ 264.00 |
| | Greater than 40 Units Per Building | flat | [2],[4] | \$ 353.00 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|----------|---------|-------------|
| | Fire Code Permits - Initial Permit | | | |
| | Tier 1 | each | [2],[5] | \$ 191.00 |
| | Tier 2 | each | [2],[5] | \$ 368.00 |
| | Tier 3 | each | [2],[5] | \$ 544.00 |
| | Fire Code Permits - Annual Renewal Permit | | | |
| | Tier 1 | each | [2],[5] | \$ 103.00 |
| | Tier 2 | each | [2],[5] | \$ 191.00 |
| | Tier 3 | each | [2],[5] | \$ 280.00 |
| | Assembly | | | |
| | < 300 people | flat | [2] | \$ 191.00 |
| | > 300 people | flat | [2] | \$ 368.00 |
| | All Other Occupancies Annual Inspections | | | |
| | Tier 1 - 5,000 sq. ft. or Less | flat | [2] | \$ 147.00 |
| | Tier 2 - 5,001 to 20,000 sq. ft. | flat | [2] | \$ 234.00 |
| | Tier 3 - 20,001 and Greater | flat | [2] | \$ 368.00 |
| | Fees for services not listed will be determined on a case-by-case basis. It will be based on the fully burdened hourly rate and the time of service provided. | per hour | [2] | \$ 176.00 |

[Notes]

- [1] Set per City policy
- [2] Set per 2021 - Cost of Service Study and Fee Schedule Update. Indexed to West Region Urban CPI.
- [3] Additional Reinspection fees shall apply for phased inspection projects at the discretion of the Fire Marshall
- [4] All annual inspection fees shall include time for the initial inspection and 1 reinspection. All subsequent reinspection shall be charged an additional rate per inspection.
- [5] Tier 1 – Candles – Open Flame; Cryogenics; Dry Cleaning; Liquefied Petroleum Gas (LPG); Motor Vehicle Fuel Dispensing; Industrial Ovens; Hot Works; Welding

Tier 2 – Aerosol; Aviation Facility; Waste Handling; Carnival/Fair; Combustible Materials Storage; Compressed Gas; Dust Producing Operations; Flammable Liquids – Storage; Combustible Liquids – Storage; Flammable/Combustible Liquids – Tanks; Flammable/Combustible Liquids – AST/UST Removal; Fruit Ripening; Hazardous Materials; Magnesium Work; Repair Garage; Tire Storage; Explosives-Model Rockets

Tier 3 – Aircraft Refueling; Explosives – Blasting & Fireworks; High Piled Combustible Storage (HPS); Lumber Yards & Woodworking Plants; Refrigeration Equipment; Spraying or Dipping Operations

Package Permits – All permits associated in the following activities are included in the Tier priced above: Dry Cleaning; Motor Vehicle Fuel Dispensing; Repair Garage; Welding
- [6] Additional fees for Standby of fire personnel and equipment during event will apply.

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--------------------|---|-----------|---------|-------------|
| Police Fees | | | | |
| | Audio/Photos on USB | each | [2] | \$ 44.00 |
| | Burglary Alarm Registration Fee | each | [2] | \$ 29.00 |
| | False Alarm Response - Second Occurrence | each | [2] | \$ 39.00 |
| | False Alarm Response - Additional Occurrence | each | [2] | \$ 73.00 |
| | Excess False Alarm Panic Response - Robbery | each | [3] | \$ 100.00 |
| | Excess False Alarm Panic Response - Burglary | each | [3] | \$ 100.00 |
| | Copy Investigation Record | each | [2] | \$ 60.00 |
| | Dispatch Records Searches | per query | [2] | \$ 24.00 |
| | Entertainment License | each | [2] | \$ 308.00 |
| | Fingerprinting processing Fee | each | [2],[5] | \$ 27.00 |
| | Fix-It Ticket - moving violation | each | [2],[6] | \$ 21.00 |
| | Fix-It Ticket - parking/registration violation | each | [2],[6] | \$ 13.00 |
| | Handicap Placard Violation Waiver Processing Fee | each | [2],[7] | \$ 29.00 |
| | Photograph Copy - Subpoena or Records requests that require retrieval in QueTel evidence program. | each | [2] | \$ 21.00 |
| | Police/Fire - Emergency Response DUI Traffic Collision (max \$12,000 per incident) | each | [1] | Actual Cost |
| | Production of body worn camera videos. Staff time per hour of production and redaction of videos. | each | [1] | Actual Cost |
| | Report Copy Fee (Free to Victim) | each | [2] | \$ 13.00 |
| | Rental of Conference rooms to Safety Personnel | each | [2] | \$ 230.00 |
| | Storage/Impounded Vehicle Administrative Charge | each | [2] | \$ 159.00 |
| | Fees for services not listed will be determined on a case-by-case basis. It will be based on the fully burdened hourly rate and the time of service provided. | per hour | [2] | \$ 88.00 |

[Notes]

- [1] Set per City policy
- [2] Set per 2021 - Cost of Service Study and Fee Schedule Update. Indexed to West Region Urban CPI.
- [3] Set per City of Carlsbad Municipal Code 8.50.080 [E]
- [4] Set per City of Carlsbad Municipal Code 5.16.070
- [5] Plus actual cost from processing agency
- [6] Requires proof of correction
- [7] Waived with proof of correction

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|----------|-------|-------------|
| Administrative Citation Penalties | | | | |
| | 1st Violation of a City Ordinance | each | [2] | \$ 100.00 |
| | 2nd Violation of a City Ordinance | each | [2] | \$ 200.00 |
| | 3rd Violation of a City Ordinance | each | [2] | \$ 500.00 |
| | Subsequent violation of same ordinance within one year | each | [2] | \$ 500.00 |
| Vehicle, Traffic, and Parking Civil Penalties | | | | |
| | CA Vehicle Code Parking Violation, if not specified by separate fee amount (rounded) | each | [3] | \$ 48.00 |
| | CA VC 22500(i) Bus Zone | each | [3] | \$ 263.00 |
| | CA VC 22500(l) Curb Cut/Disabled Access | each | [3] | \$ 343.00 |
| | CA VC 22507.8 (a)-(c) Disabled Parking Space/Access Area/Loading Area | each | [3] | \$ 343.00 |
| | CA VC 22522 Sidewalk Access Ramp (3 ft. away) | each | [3] | \$ 343.00 |
| | CA VC 22526 (a)(b) Block Intersection/Gridlock | each | [3] | \$ 63.00 |
| | CA Vehicle Code Violation for Equipment, if not specified by separate fee amount (rounded) | each | [3] | \$ 38.00 |
| | CA VC 4000(a) Expired Registration | each | [3] | \$ 63.00 |
| | CA VC 26100C Tinted Covers on Headlights | each | [3] | \$ 48.00 |
| | CA VC 28071 Passenger Car Bumpers Required | each | [3] | \$ 88.00 |
| | Carlsbad Municipal Code Parking Violations, if violation not established by the CA Vehicle Code Parking Violation or CA Vehicle Code Equipment Violation. | each | [1] | \$ 50.00 |

[Notes]

- [1] Set per City policy
- [2] Set per City of Carlsbad Resolution 2001-167 and limit set per CA Government Code Section 36900 [B]
- [3] Set per City Policy to the San Diego County Sheriff's Department Parking Fee Violation Table.

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|--|----------|-------|-------------|
| Trash Collection Rates (Stormwater fee included) | | | | |
| Residential Services | | | | |
| | 3-Cart (64 or 96 gallon cart) | | [1] | \$ 30.67 |
| | 3-Cart Low Generator (35 gallon cart) | | [1] | \$ 27.96 |
| | Back Yard Service Fee (added to curbside rate) | | [1] | \$ 38.60 |
| | Additional Solid Waste Cart | | [1] | \$ 3.34 |
| | Additional Recycled Materials Cart (4+) | | [1] | \$ 3.34 |
| | Additional Organics Cart (4+) | | [1] | \$ 3.34 |
| Commercial Services | | | | |
| Commercial Solid Waste - 64 or 96 Gallon Cart | | | | |
| | One pick-up per week | | [1] | \$ 30.59 |
| | Two pick-ups per week | | [1] | \$ 61.19 |
| | Three pick-ups per week | | [1] | \$ 91.78 |
| | Four pick-ups per week | | [1] | \$ 118.52 |
| | Five pick-ups per week | | [1] | \$ 145.37 |
| | Six pick-ups per week | | [1] | \$ 172.20 |
| | Extra pick-up per week | | [1] | \$ 14.41 |
| Commercial 96 Gallon Cart - Recycling and Organics Included | | | | |
| | One pick-up per week | | [1] | \$ 64.16 |
| | Two pick-ups per week | | [1] | \$ 113.41 |
| | Three pick-ups per week | | [1] | \$ 162.60 |
| | Four pick-up per week | | [1] | \$ 209.98 |
| | Five pick-ups per week | | [1] | \$ 257.56 |
| | Six pick-ups per week | | [1] | \$ 305.10 |
| | Multi-Family: Set of Solid Waste, Recycling, and Organics (per unit) | | [1] | \$ 13.98 |
| Commercial Solid Waste Yard Bins | | | | |
| | 1-yard bin - one pick-up per week | | [1] | \$ 80.61 |
| | 1-yard bin - two pick-ups per week | | [1] | \$ 136.92 |
| | 1-yard bin - three pick-ups per week | | [1] | \$ 193.44 |
| | 1-yard bin - four pick-ups per week | | [1] | \$ 249.78 |
| | 1-yard bin - five pick-ups per week | | [1] | \$ 306.40 |
| | 1-yard bin - six pick-ups per week | | [1] | \$ 362.95 |
| | 1-yard bin - extra pick-up | | [1] | \$ 38.77 |
| | 2-yard bin - one pick-up per week | | [1] | \$ 109.50 |
| | 2-yard bin - two pick-ups per week | | [1] | \$ 192.71 |
| | 2-yard bin - three pick-ups per week | | [1] | \$ 275.96 |
| | 2-yard bin - four pick-ups per week | | [1] | \$ 359.06 |
| | 2-yard bin - five pick-ups per week | | [1] | \$ 442.34 |
| | 2-yard bin - six pick-ups per week | | [1] | \$ 525.57 |
| | 2-yard bin - extra pick-up | | [1] | \$ 52.66 |
| | 3-yard bin - one pick-up per week | | [1] | \$ 148.75 |
| | 3-yard bin - two pick-ups per week | | [1] | \$ 271.23 |
| | 3-yard bin - three pick-ups per week | | [1] | \$ 393.68 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|--|----------|-------|-------------|
| | 3-yard bin - four pick-ups per week | | [1] | \$ 525.57 |
| | 3-yard bin - five pick-ups per week | | [1] | \$ 638.59 |
| | 3-yard bin - six pick-ups per week | | [1] | \$ 761.08 |
| | 3-yard bin - extra pick-up | | [1] | \$ 70.68 |
| | 4-yard bin - one pick-up per week | | [1] | \$ 198.38 |
| | 4-yard bin - two pick-ups per week | | [1] | \$ 370.45 |
| | 4-yard bin - three pick-ups per week | | [1] | \$ 542.59 |
| | 4-yard bin - four pick-ups per week | | [1] | \$ 714.67 |
| | 4-yard bin - five pick-ups per week | | [1] | \$ 886.76 |
| | 4-yard bin - six pick-ups per week | | [1] | \$ 1,058.86 |
| | 4-yard bin - extra pick-up | | [1] | \$ 84.56 |
| | 5-yard bin - one pick-up per week | | [1] | \$ 248.02 |
| | 5-yard bin - two pick-ups per week | | [1] | \$ 469.78 |
| | 5-yard bin - three pick-ups per week | | [1] | \$ 691.49 |
| | 5-yard bin - four pick-ups per week | | [1] | \$ 886.76 |
| | 5-yard bin - five pick-ups per week | | [1] | \$ 1,134.97 |
| | 5-yard bin - six pick-ups per week | | [1] | \$ 1,356.73 |
| | 5-yard bin - extra pick-up | | [1] | \$ 98.41 |
| | 6-yard bin - one pick-up per week | | [1] | \$ 271.23 |
| | 6-yard bin - two pick-ups per week | | [1] | \$ 525.57 |
| | 6-yard bin - three pick-ups per week | | [1] | \$ 761.08 |
| | 6-yard bin - four pick-ups per week | | [1] | \$ 1,058.86 |
| | 6-yard bin - five pick-ups per week | | [1] | \$ 1,356.73 |
| | 6-yard bin - six pick-ups per week | | [1] | \$ 1,738.39 |
| | 6-yard bin - extra pick-up | | [1] | \$ 123.03 |
| | Commercial Split Bins (includes 2 locks) | | [1] | |
| | One pick-up per week | | [1] | \$ 120.13 |
| | Two pick-ups per week | | [1] | \$ 219.25 |
| | Three pick-ups per week | | [1] | \$ 318.35 |
| | Four pick-ups per week | | [1] | \$ 417.45 |
| | Five pick-ups per week | | [1] | \$ 516.55 |
| | Six pick-ups per week | | [1] | \$ 615.67 |
| | Commercial Bin Compactor - Solid Waste | | | |
| | 3-yard bin - one pick-up per week | | [1] | \$ 208.52 |
| | 3-yard bin - two pick-ups per week | | [1] | \$ 390.48 |
| | 3-yard bin - three pick-ups per week | | [1] | \$ 572.44 |
| | 3-yard bin - four pick-ups per week | | [1] | \$ 754.38 |
| | 3-yard bin - five pick-ups per week | | [1] | \$ 936.35 |
| | 3-yard bin - six pick-ups per week | | [1] | \$ 1,118.35 |
| | 3-yard bin - extra pick-up | | [1] | \$ 84.80 |
| | 4-yard bin - one pick-up per week | | [1] | \$ 344.35 |
| | 4-yard bin - two pick-ups per week | | [1] | \$ 659.76 |
| | 4-yard bin - three pick-ups per week | | [1] | \$ 975.65 |
| | 4-yard bin - four pick-ups per week | | [1] | \$ 1,291.47 |
| | 4-yard bin - five pick-ups per week | | [1] | \$ 1,607.40 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|----------|-------|-------------|
| | 4-yard bin - six picks-up per week | | [1] | \$ 1,923.39 |
| | 4-yard bin - extra pick-up | | [1] | \$ 140.04 |
| | 6-yard bin - one pick-up per week | | [1] | \$ 538.27 |
| | 6-yard bin - two pick-ups per week | | [1] | \$ 1,060.96 |
| | 6-yard bin - three pick-ups per week | | [1] | \$ 1,584.60 |
| | 6-yard bin - four pick-ups per week | | [1] | \$ 2,108.77 |
| | 6-yard bin - five pick-ups per week | | [1] | \$ 2,633.18 |
| | 6-yard bin - six picks-up per week | | [1] | \$ 3,157.70 |
| | 6-yard bin - extra pick-up | | [1] | \$ 218.89 |
| | Commercial Recycling | | | |
| | 32 gal cart - one pick-up per week | | [1] | \$ 22.36 |
| | 32 gal cart - two pick-ups per week | | [1] | \$ 44.74 |
| | 32 gal cart - three pick-ups per week | | [1] | \$ 67.10 |
| | 32 gal cart - four pick-ups per week | | [1] | \$ 86.64 |
| | 32 gal cart - five pick-ups per week | | [1] | \$ 106.28 |
| | 32 gal cart - six pick-ups per week | | [1] | \$ 125.90 |
| | 64 or 96 gal cart - one pick-up per week | | [1] | \$ 24.48 |
| | 64 or 96 gal cart - two pick-ups per week | | [1] | \$ 48.95 |
| | 64 or 96 gal cart - three pick-ups per week | | [1] | \$ 73.42 |
| | 64 or 96 gal cart - four pick-ups per week | | [1] | \$ 94.82 |
| | 64 or 96 gal cart - five pick-ups per week | | [1] | \$ 116.30 |
| | 64 or 96 gal cart - six pick-ups per week | | [1] | \$ 137.76 |
| | 64 or 96 gal cart - extra pick-up | | [1] | \$ 11.53 |
| | 1-yard bin - one pick-up per week | | [1] | \$ 64.49 |
| | 1-yard bin - two pick-ups per week | | [1] | \$ 109.53 |
| | 1-yard bin - three pick-ups per week | | [1] | \$ 154.75 |
| | 1-yard bin - four pick-ups per week | | [1] | \$ 199.82 |
| | 1-yard bin - five pick-ups per week | | [1] | \$ 245.12 |
| | 1-yard bin - six pick-ups per week | | [1] | \$ 290.36 |
| | 1-yard bin - extra pick-up | | [1] | \$ 31.01 |
| | 2-yard bin - one pick-up per week | | [1] | \$ 87.61 |
| | 2-yard bin - two pick-ups per week | | [1] | \$ 154.16 |
| | 2-yard bin - three pick-ups per week | | [1] | \$ 220.76 |
| | 2-yard bin - four pick-ups per week | | [1] | \$ 287.24 |
| | 2-yard bin - five pick-ups per week | | [1] | \$ 353.87 |
| | 2-yard bin - six pick-ups per week | | [1] | \$ 420.46 |
| | 2-yard bin - extra pick-up | | [1] | \$ 42.13 |
| | 3-yard bin - one pick-up per week | | [1] | \$ 119.00 |
| | 3-yard bin - two pick-ups per week | | [1] | \$ 216.99 |
| | 3-yard bin - three pick-ups per week | | [1] | \$ 314.95 |
| | 3-yard bin - four pick-ups per week | | [1] | \$ 420.46 |
| | 3-yard bin - five pick-ups per week | | [1] | \$ 510.87 |
| | 3-yard bin - six pick-ups per week | | [1] | \$ 608.86 |
| | 3-yard bin - seven pick-ups per week | | [1] | \$ 709.49 |
| | 3-yard bin - extra pick-up | | [1] | \$ 56.54 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|----------|-------|-------------|
| | 4-yard bin - one pick-up per week | | [1] | \$ 158.69 |
| | 4-yard bin - two pick-ups per week | | [1] | \$ 296.36 |
| | 4-yard bin - three pick-ups per week | | [1] | \$ 434.07 |
| | 4-yard bin - four pick-ups per week | | [1] | \$ 571.73 |
| | 4-yard bin - five pick-ups per week | | [1] | \$ 709.41 |
| | 4-yard bin - six pick-ups per week | | [1] | \$ 847.09 |
| | 4-yard bin - seven pick-ups per week | | [1] | \$ 984.90 |
| | 4-yard bin - extra pick-up | | [1] | \$ 67.65 |
| | 5-yard bin - one pick-up per week | | [1] | \$ 198.41 |
| | 5-yard bin - two pick-ups per week | | [1] | \$ 375.82 |
| | 5-yard bin - three pick-ups per week | | [1] | \$ 553.19 |
| | 5-yard bin - four pick-ups per week | | [1] | \$ 709.41 |
| | 5-yard bin - five pick-ups per week | | [1] | \$ 907.97 |
| | 5-yard bin - six pick-ups per week | | [1] | \$ 1,085.39 |
| | 5-yard bin - extra pick-up | | [1] | \$ 78.73 |
| | 6-yard bin - one pick-up per week | | [1] | \$ 216.99 |
| | 6-yard bin - two pick-ups per week | | [1] | \$ 420.46 |
| | 6-yard bin - three pick-ups per week | | [1] | \$ 608.86 |
| | 6-yard bin - four pick-ups per week | | [1] | \$ 847.09 |
| | 6-yard bin - five pick-ups per week | | [1] | \$ 1,085.39 |
| | 6-yard bin - six pick-ups per week | | [1] | \$ 1,390.71 |
| | 6-yard bin - extra pick-up | | [1] | \$ 98.43 |
| | Commercial Bin Compactor - Recycling | | | |
| | 3-yard bin - one pick-up per week | | [1] | \$ 166.82 |
| | 3-yard bin - two pick-ups per week | | [1] | \$ 312.39 |
| | 3-yard bin - three pick-ups per week | | [1] | \$ 457.95 |
| | 3-yard bin - four pick-ups per week | | [1] | \$ 603.50 |
| | 3-yard bin - five pick-ups per week | | [1] | \$ 749.08 |
| | 3-yard bin - six pick-ups per week | | [1] | \$ 894.67 |
| | 3-yard bin - extra pick-up | | [1] | \$ 67.84 |
| | 4-yard bin - one pick-up per week | | [1] | \$ 275.48 |
| | 4-yard bin - two pick-ups per week | | [1] | \$ 527.81 |
| | 4-yard bin - three pick-ups per week | | [1] | \$ 780.51 |
| | 4-yard bin - four pick-ups per week | | [1] | \$ 1,033.17 |
| | 4-yard bin - five pick-ups per week | | [1] | \$ 1,285.93 |
| | 4-yard bin - six pick-ups per week | | [1] | \$ 1,538.71 |
| | 4-yard bin - extra pick-up | | [1] | \$ 112.03 |
| | 6-yard bin - one pick-up per week | | [1] | \$ 430.62 |
| | 6-yard bin - two pick-ups per week | | [1] | \$ 848.77 |
| | 6-yard bin - three pick-ups per week | | [1] | \$ 1,267.67 |
| | 6-yard bin - four pick-ups per week | | [1] | \$ 1,687.02 |
| | 6-yard bin - five pick-ups per week | | [1] | \$ 2,106.55 |
| | 6-yard bin - six pick-ups per week | | [1] | \$ 2,526.17 |
| | 6-yard bin - extra pick-up | | [1] | \$ 175.11 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|----------|-------|-------------|
| | Commercial Organics Recycling | | | |
| | 32 gal cart - one pick-up per week | | [1] | \$ 22.36 |
| | 32 gal cart - two pick-ups per week | | [1] | \$ 44.74 |
| | 32 gal cart - three pick-ups per week | | [1] | \$ 67.10 |
| | 32 gal cart - four pick-ups per week | | [1] | \$ 86.64 |
| | 32 gal cart - five pick-ups per week | | [1] | \$ 106.28 |
| | 32 gal cart - six pick-ups per week | | [1] | \$ 125.90 |
| | 64 or 96 gal cart - one pick-up per week | | [1] | \$ 24.48 |
| | 64 or 96 gal cart - two pick-ups per week | | [1] | \$ 48.95 |
| | 64 or 96 gal cart - three pick-ups per week | | [1] | \$ 73.42 |
| | 64 or 96 gal cart - four pick-ups per week | | [1] | \$ 94.82 |
| | 64 or 96 gal cart - five pick-ups per week | | [1] | \$ 116.30 |
| | 64 or 96 gal cart - six pick-ups per week | | [1] | \$ 137.76 |
| | 64 or 96 gal cart - extra pick-up | | [1] | \$ 11.53 |
| | 1-yard bin - one pick-up per week | | [1] | \$ 64.49 |
| | 1-yard bin - two pick-ups per week | | [1] | \$ 109.53 |
| | 1-yard bin - three pick-ups per week | | [1] | \$ 154.75 |
| | 1-yard bin - four pick-ups per week | | [1] | \$ 199.82 |
| | 1-yard bin - five pick-ups per week | | [1] | \$ 245.12 |
| | 1-yard bin - six pick-ups per week | | [1] | \$ 290.36 |
| | 1-yard bin - extra pick-up | | [1] | \$ 31.01 |
| | 1.5-yard bin - one pick-up per week | | [1] | \$ 76.05 |
| | 1.5-yard bin - two pick-ups per week | | [1] | \$ 131.85 |
| | 1.5-yard bin - three pick-ups per week | | [1] | \$ 187.76 |
| | 1.5-yard bin - four pick-ups per week | | [1] | \$ 243.53 |
| | 1.5-yard bin - five pick-ups per week | | [1] | \$ 299.50 |
| | 1.5-yard bin - six pick-ups per week | | [1] | \$ 355.41 |
| | 1.5-yard bin - extra pick-up | | [1] | \$ 36.57 |
| | 2-yard bin - one pick-up per week | | [1] | \$ 87.61 |
| | 2-yard bin - two pick-ups per week | | [1] | \$ 154.16 |
| | 2-yard bin - three pick-ups per week | | [1] | \$ 220.76 |
| | 2-yard bin - four pick-ups per week | | [1] | \$ 287.24 |
| | 2-yard bin - five pick-ups per week | | [1] | \$ 353.87 |
| | 2-yard bin - six pick-ups per week | | [1] | \$ 420.46 |
| | 2-yard bin - extra pick-up | | [1] | \$ 42.13 |
| | 3-yard bin - one pick-up per week | | [1] | \$ 119.00 |
| | 3-yard bin - two pick-ups per week | | [1] | \$ 216.99 |
| | 3-yard bin - three pick-ups per week | | [1] | \$ 314.95 |
| | 3-yard bin - four pick-ups per week | | [1] | \$ 420.46 |
| | 3-yard bin - five pick-ups per week | | [1] | \$ 510.87 |
| | 3-yard bin - six pick-ups per week | | [1] | \$ 608.86 |
| | 3-yard bin - extra pick-up | | [1] | \$ 56.54 |
| | 4-yard bin - one pick-up per week | | [1] | \$ 158.69 |
| | 4-yard bin - two pick-ups per week | | [1] | \$ 296.36 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|----------|-------|-------------|
| | 4-yard bin - three pick-ups per week | | [1] | \$ 434.07 |
| | 4-yard bin - four pick-ups per week | | [1] | \$ 571.73 |
| | 4-yard bin - five pick-ups per week | | [1] | \$ 709.41 |
| | 4-yard bin - six pick-ups per week | | [1] | \$ 847.09 |
| | 4-yard bin - extra pick-up | | [1] | \$ 67.65 |
| | Commercial Bin Compactor - Organics Recycling | | | |
| | 3-yard bin - one pick-up per week | | [1] | \$ 166.82 |
| | 3-yard bin - two pick-ups per week | | [1] | \$ 312.39 |
| | 3-yard bin - three pick-ups per week | | [1] | \$ 457.95 |
| | 3-yard bin - four pick-ups per week | | [1] | \$ 603.50 |
| | 3-yard bin - five pick-ups per week | | [1] | \$ 749.08 |
| | 3-yard bin - six picks-up per week | | [1] | \$ 894.67 |
| | 3-yard bin - extra pick-up | | [1] | \$ 67.84 |
| | 4-yard bin - one pick-up per week | | [1] | \$ 275.48 |
| | 4-yard bin - two pick-ups per week | | [1] | \$ 527.81 |
| | 4-yard bin - three pick-ups per week | | [1] | \$ 780.51 |
| | 4-yard bin - four pick-ups per week | | [1] | \$ 1,033.17 |
| | 4-yard bin - five pick-ups per week | | [1] | \$ 1,285.93 |
| | 4-yard bin - six picks-up per week | | [1] | \$ 1,538.71 |
| | 4-yard bin - extra pick-up | | [1] | \$ 112.03 |
| | 6-yard bin - one pick-up per week | | [1] | \$ 430.62 |
| | 6-yard bin - two pick-ups per week | | [1] | \$ 848.77 |
| | 6-yard bin - three pick-ups per week | | [1] | \$ 1,267.67 |
| | 6-yard bin - four pick-ups per week | | [1] | \$ 1,687.02 |
| | 6-yard bin - five pick-ups per week | | [1] | \$ 2,106.55 |
| | 6-yard bin - six picks-up per week | | [1] | \$ 2,526.17 |
| | 6-yard bin - extra pick-up | | [1] | \$ 175.11 |
| | Special Haul Bin Rate | | | |
| | 3-yard bin - one pick-up per week | | [1] | \$ 181.85 |
| | 3-yard bin - two pick-ups per week | | [1] | \$ 284.20 |
| | 3-yard bin - three pick-ups per week | | [1] | \$ 386.54 |
| | 3-yard bin - four pick-ups per week | | [1] | \$ 488.89 |
| | 3-yard bin - five pick-ups per week | | [1] | \$ 591.25 |
| | 3-yard bin - six pick-ups per week | | [1] | \$ 693.60 |
| | 3-yard bin - extra pick-up | | [1] | \$ 59.37 |
| | Construction and Demolition Recycling | | | |
| | Special Haul Bin (no Storm Water Fees) 1 week or less | | [1] | \$ 128.43 |
| | 2-yard temporary C&D Recycling Bin | | [1] | \$ 149.74 |
| | 3-yard temporary C&D Recycling Bin | | [1] | \$ 152.19 |
| | 4-yard temporary C&D Recycling Bin | | [1] | \$ 165.40 |
| | 6-yard temporary C&D Recycling Bin | | [1] | \$ 170.87 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|---|---|----------|-------|-------------|
| Other Fees and Charges | | | | |
| | Bin Exchange | | [1] | \$ 83.11 |
| | Bin Lock Set Up Fee | | [1] | \$ 51.94 |
| | Locking Fee | | [1] | \$ 19.75 |
| | Overloaded Bins | | [1] | \$ 71.56 |
| | Bin paint charge fee - allowed 1 per year. After first paint within one year, there will be a charge per paint request. | | [1] | \$ 143.04 |
| | Bin Relocation (first 25 feet free) | | | \$ 9.87 |
| | Special haul bin delivery | | [1] | \$ 57.28 |
| | Certified burial at Miramar plus special handling fee charged by Miramar | | [1] | \$ 448.40 |
| | Commercial Return to Service Fee - The return to service fee for two or more calls in a one-month period by a bin | | [1] | \$ 92.16 |
| | Copy Fee - The charge for copies requested by customers | | [1] | \$ 1.96 |
| | Delivery of extra cart | | [1] | \$ 16.05 |
| | Late Fee - There will be a minimum fee on any delinquent account - \$3 minimum charge | | [1] | \$ 4.94 |
| Single and Multi-Family Resident Bulky Item Pick-Ups - 5 items maximum per pick up | | | | |
| | Bulky Item - Exceeding 5 per pick up - First item | | [1] | \$ 58.35 |
| | Bulky Item - Exceeding 5 per pick up - each addl item | | [1] | \$ 14.95 |
| Commercial Bulky Item Pick-Ups | | | | |
| | Per Bulky Item - first item | | [1] | \$ 58.35 |
| | Per Bulky Item - each additional item | | [1] | \$ 14.95 |
| | Bulky Item requiring 2 people to handle | | [1] | \$ 83.79 |
| | Contamination Fee - to recover costs for separating solid waste placed in a recycling or green waste container or for arranging a special, unscheduled collection due to contamination. | | [1] | \$ 74.39 |
| | Scout service per bin per service | | [1] | \$ 67.31 |
| | Residential Return to Service Fee - The return to service fee for two or more calls in a one-month period by a residential customer | | [1] | \$ 46.86 |
| | Restart Fee - The fee for restarting commercial service when a permanent account has been terminated for non-payment. | | [1] | \$ 28.11 |
| Roll off Service | | | | |
| | Service Fee - Roll off service | | [1] | \$ 305.27 |
| | Disposal Fee per Ton (pass through) | | [1] | \$ 59.91 |
| | Recycling Processing Fee per Ton (pass through) | | [1] | \$ 39.23 |
| | Organics Processing Fee per Ton (pass through) | | [1] | \$ 85.76 |
| | C&D Processing Fee per Ton (pass through) | | [1] | \$ 80.72 |
| | Contaminated Load (per occurrence) | | [1] | \$ 305.27 |
| | Roll off - Demurrage Per Day Charge | | [1] | \$ 6.50 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|----------------------------------|----------|-------|-------------|
| | Delivery | | [1] | \$ 78.56 |
| | Delivery Demo (includes signage) | | [1] | \$ 83.05 |
| | Relocation Charge onsite | | [1] | \$ 61.38 |
| | Relocation Charge offsite | | [1] | \$ 87.56 |
| | Wash Out Receiver Boxes | | [1] | \$ 70.22 |
| | Dead Run charge | | [1] | \$ 105.25 |
| | Standby charge after 5 minutes | | [1] | \$ 2.78 |
| | | | | |

[Notes]

[1] Set per contract by Republic Services

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|---|---|-----------------|---------|-------------|
| Utility Account and Service Fees | | | | |
| Water Account Fees | | | | |
| | Discontinuation of Service - Non-Payment (Shut-off) | each | [2] | \$ 72.00 |
| | Service Reconnection (Non-Payment) - Same Day/Non-Business hours (After Hours Turn-On) | each | [2],[3] | \$ 275.00 |
| | Continuity of Service | each | [2] | \$ 9.00 |
| | Electronic Notice (in lieu of door hanger) | each | [2] | \$ 3.00 |
| | Door Hanger Notice | each | [2] | \$ 46.00 |
| | New Account Set Up (Admin) | each | [2] | \$ 44.00 |
| | Service Reconnection for Non-Payment (Next Day) Business Hours (Next Scheduled Day Turn-On) | each | [2],[3] | \$ 109.00 |
| | New Account Service Connection - (Same Day) Business Hours (Same Day Turn-On) | each | [2] | \$ 148.00 |
| Water Services Fees | | | | |
| | Utility Standards and Specifications | each | [1] | Actual Cost |
| | Potable Water Meter - Construction Meter Deposit | deposit | [1] | \$ 1,000.00 |
| | Potable Water Meter - Construction Meter Installation | each | [2] | \$ 325.00 |
| | Potable Water Meter - Construction Meter Relocation | each | [2] | \$ 163.00 |
| | Potable Backflow Preventer Annual Testing - 1st Notice | each, per month | [1] | \$ 3.00 |
| | Potable Backflow Preventer Annual Testing - 2nd Notice | per month | [1] | \$ 22.00 |
| | Potable Backflow Preventer Annual Testing - 3rd Notice | per month | [1] | \$ 55.00 |
| | Potable Water Shutdown Fee | each | [1] | \$ 952.00 |
| Recycled Water Fees | | | | |
| | Cross-Connection Inspection - County Department of Environmental Health (CDEH) | each | [2] | Actual Cost |
| | Cross-Connection Reinspection | each | [2] | Actual Cost |
| | Recycled Water Meter - Construction Meter Deposit | deposit | [1] | \$ 1,000.00 |
| | Recycled Water Meter - Construction Meter Installation | each | [2] | \$ 325.00 |
| | Recycled Water Meter - Construction Meter Relocation | each | [2] | \$ 163.00 |
| | E28 Recycled Water Shutdown - Actual Cost | each | [2] | \$ 952.00 |
| Wastewater Fees | | | | |
| | Fats, Oils, and Grease (FOG) Fee | each | [1] | \$ 166.00 |
| | Temporary Discharge to Sewer (city processing fee, plus actual cost) | per permit | [6] | \$ 531.00 |
| Third Party Hydraulic Modelling Fees | | | | |
| | Third Party Hydraulic Modelling - Consultant Cost (All Water Systems) | per project | [1],[4] | Actual Cost |
| Processing Fees - Wastewater | | | | |
| | 1-4 units residential and commercial > 9,400 s.f. | per project | [2],[5] | \$ 419.00 |
| | All others | per project | [2],[5] | \$ 839.00 |
| Processing Fees - Potable Water | | | | |
| | System Pressure Check | each | [2] | \$ 358.00 |
| | 1-4 units residential and commercial > 9,400 s.f. | per project | [2],[5] | \$ 715.00 |
| | All others | per project | [2],[5] | \$ 1,191.00 |
| Processing Fees - Recycled Water | | | | |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|-------------|---------|-------------|
| | System Pressure Check | each | [2] | \$ 332.00 |
| | 1-4 units residential and commercial > 9,400 s.f. | per project | [2],[5] | \$ 553.00 |
| | All others | per project | [2],[5] | \$ 1,103.00 |
| | Utilities Department Fees | | | |
| | Fees for services not listed will be determined on a case-by-case basis. It will be based on the fully burdened hourly rate and the time of service provided. | per hour | [2] | \$ 179.00 |
| | | | | |

[Notes]

- [1] Set per City policy
- [2] Set per 2021 - Cost of Service Study and Fee Schedule Update. Indexed to West Region Urban CPI.
- [3] Set per CA Health and Safety Code 1169149(a)(1)
- [4] Total fee will reflect actual consultant billings
- [5] Staff cost is in addition to actual consultant billings
- [6] Actual cost is calculated based on cost per gallon to treat the added discharge, plus the city processing fee.

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|----------|-------|-------------|
| Utility Meter Installation Fees | | | | |
| | The following language is based on Carlsbad Municipal Water District Ordinance 45: Where a single family residential water meter is required to be 1" due to a fire sprinkler requirement, the Connection Fee, SDCWA System Capacity Charge and the Water Treatment Capacity Charge will be based on the size of the meter necessary to meet the water use requirements, not the actual meter size of 1". These fees are in addition to the Potable & Recycled Water Connection Fees and SDCWA Fee. | | | |
| | Potable Water (meter size, inches) | | | |
| | 5/8" Ultrasonic | per | [1] | \$ 469.00 |
| | Fire Protection – 5/8" Ultrasonic | per | [1] | \$ 469.00 |
| | 3/4" Ultrasonic | per | [1] | \$ 465.00 |
| | 1" Ultrasonic | per | [1] | \$ 595.00 |
| | 1-1/2" Ultrasonic | per | [1] | \$ 723.00 |
| | 1-1/2" Turbo | per | [1] | \$ 877.00 |
| | 2" Ultrasonic | per | [1] | \$ 1,027.00 |
| | 2" Turbo | per | [1] | \$ 1,081.00 |
| | 3" Ultrasonic | per | [1] | Actual Cost |
| | 4" Ultrasonic | per | [1] | Actual Cost |
| | 6" Ultrasonic | per | [1] | Actual Cost |
| | 8" Ultrasonic | per | [1] | Actual Cost |
| | 10" Ultrasonic | per | [1] | Actual Cost |
| | 12" Ultrasonic | per | [1] | Actual Cost |
| | Recycled Water (meter size, inches) | | | |
| | 5/8" Ultrasonic | per | [1] | \$ 469.00 |
| | Fire Protection – 5/8" Ultrasonic | per | [1] | \$ 469.00 |
| | 3/4" Ultrasonic | per | [1] | \$ 465.00 |
| | 1" Ultrasonic | per | [1] | \$ 595.00 |
| | 1-1/2" Turbo | per | [1] | \$ 877.00 |
| | 2" Turbo | per | [1] | \$ 1,081.00 |
| | 3" Ultrasonic | per | [1] | Actual Cost |
| | 4" Ultrasonic | per | [1] | Actual Cost |
| | 6" Ultrasonic | per | [1] | Actual Cost |
| | 8" Ultrasonic | per | [1] | Actual Cost |
| | 10" Ultrasonic | per | [1] | Actual Cost |
| | 12" Ultrasonic | per | [1] | Actual Cost |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|----------|-------|---------------|
| Utility Potable and Recycled Water Connection Fees (meter size, inches) | | | | |
| | These fees are in addition to the Meter Installation Fees and SDCWA Fees. | | | |
| | Ultrasonic | | | |
| | 5/8" | each | [1] | \$ 5,733.00 |
| | 3/4" | each | [1] | \$ 8,173.00 |
| | 1" | each | [1] | \$ 12,899.00 |
| | 1-1/2" | each | [1] | \$ 24,366.00 |
| | 2" | each | [1] | \$ 36,694.00 |
| | 3" | each | [1] | \$ 62,079.00 |
| | 4" | each | [1] | \$ 96,568.00 |
| | 6" | each | [1] | \$ 179,341.00 |
| | 8" | each | [1] | \$ 211,967.00 |
| | Turbo (All Irrigation Meters) | | | |
| | 1-1/2" | each | [1] | \$ 28,605.00 |
| | 2" | each | [1] | \$ 45,865.00 |
| | 3" | each | [1] | \$ 96,568.00 |
| | 4" | each | [1] | \$ 275,910.00 |
| | 6" | each | [1] | \$ 551,808.00 |
| | 8" | each | [1] | \$ 772,797.00 |

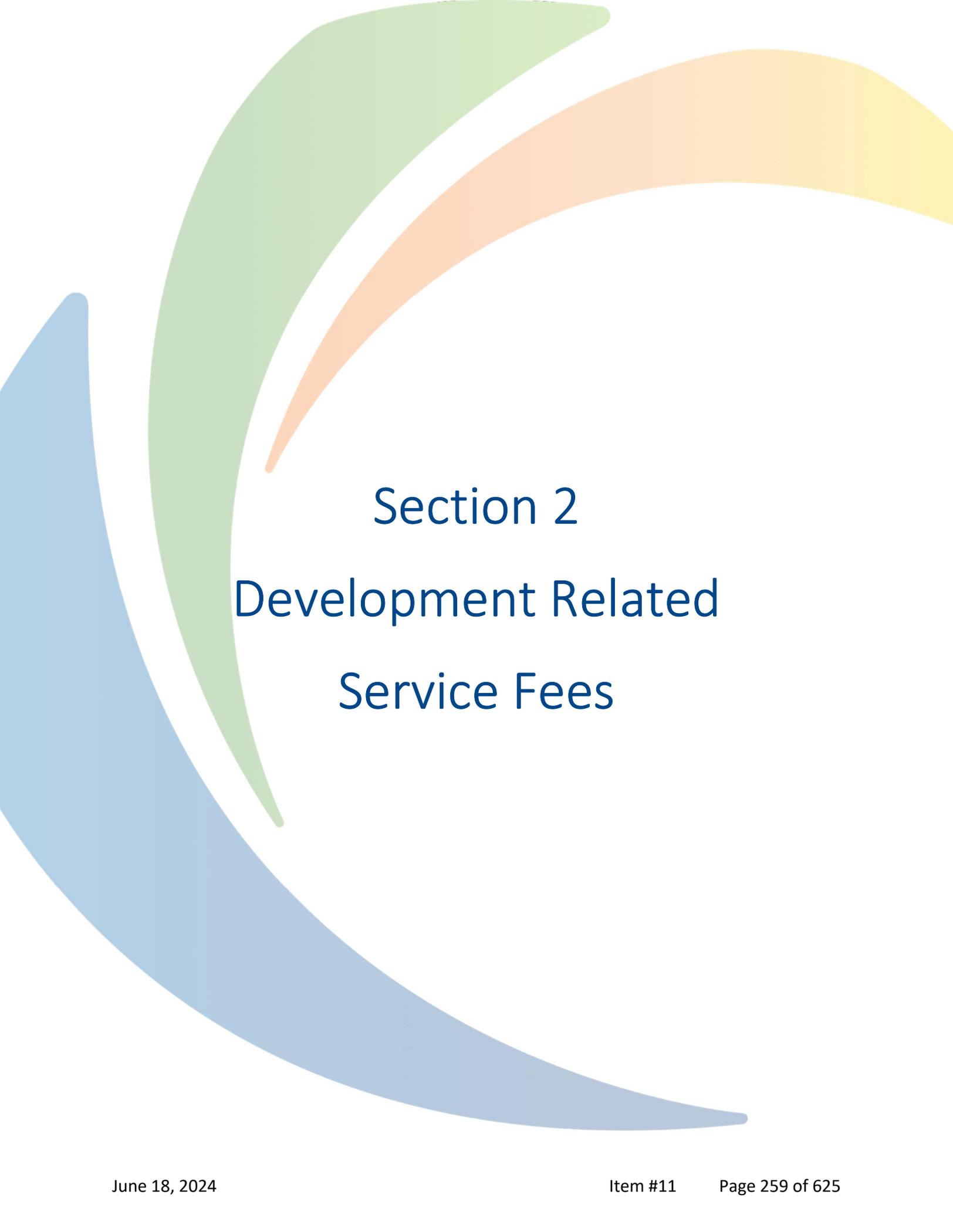
[Notes]

[1] Set per City policy

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|----------|-------|------------------------|
| San Diego County Water Authority (SDCWA) Fees | | | | |
| | The following language is based on Carlsbad Municipal Water District Ordinance 45: Where a single family residential water meter is required to be 1" due to a fire sprinkler requirement, the Connection Fee, SDCWA System Capacity Charge and the Water Treatment Capacity Charge will be based on the size of the meter necessary to meet the water use requirements, not the actual meter size of 1". | | | |
| | SDCWA System Capacity Charge (meter size, inches) | | | |
| | Fire Protection | per | [1] | Based on size of meter |
| | 5/8" Displacement | per | [1] | \$ 5,700.00 |
| | 3/4" Displacement | per | [1] | \$ 5,700.00 |
| | 1" Displacement | per | [1] | \$ 9,120.00 |
| | 1-1/2" Displacement | per | [1] | \$ 17,100.00 |
| | 1-1/2" Turbo | per | [1] | \$ 17,100.00 |
| | 2" Displacement | per | [1] | \$ 29,640.00 |
| | 2" Turbo | per | [1] | \$ 29,640.00 |
| | 3" | per | [1] | \$ 54,720.00 |
| | 4" | per | [1] | \$ 93,480.00 |
| | 6" | per | [1] | \$ 171,000.00 |
| | 8" | per | [1] | \$ 296,400.00 |
| | 10" | per | [1] | \$ 444,600.00 |
| | 12" | per | [1] | \$ 752,400.00 |
| | Water Treatment Capacity Charge (meter size, inches) | | | |
| | Fire Protection | per | [1] | Based on size of meter |
| | 5/8" Displacement | per | [1] | \$ 159.00 |
| | 3/4" Displacement | per | [1] | \$ 159.00 |
| | 1" Displacement | per | [1] | \$ 254.00 |
| | 1-1/2" Displacement | per | [1] | \$ 477.00 |
| | 1-1/2" Turbo | per | [1] | \$ 477.00 |
| | 2" Displacement | per | [1] | \$ 827.00 |
| | 2" Turbo | per | [1] | \$ 827.00 |
| | 3" | per | [1] | \$ 1,526.00 |
| | 4" | per | [1] | \$ 2,608.00 |
| | 6" | per | [1] | \$ 4,770.00 |
| | 8" | per | [1] | \$ 8,268.00 |
| | 10" | per | [1] | \$ 12,402.00 |
| | 12" | per | [1] | \$ 20,988.00 |

[Notes]

- [1] These fees are set by San Diego County Water Authority, effective January 1, 2023, and are in addition to the Meter Installation Fees and Potable and Reclaimed Connection Fees. The Water Authority left these fees unchanged for 2024.



Section 2

Development Related Service Fees

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|---------------------------------|---|------------------------|-------|--------------------------------|
| Planning Department Fees | | | | |
| | Agricultural Mitigation Fee | per net converted acre | [1] | \$ 10,000.00 |
| | Amendments and Revisions to Approved Projects | flat | [1] | 50% of Current Application Fee |
| | Appeals to Planning Commission/City Council | | [2] | \$ 930.00 |
| | Building Plan Review | | | |
| | Minor Projects, per permit | each | [3] | \$ 107.00 |
| | Major Projects, per permit | each | [4] | \$ 324.00 |
| | City Planner Determination | each | [1] | \$ 1,047.00 |
| | Coastal Development Permit (CDP) | | | |
| | 2 - 4 unit or lot subdivision/Multifamily Project | per permit | [2] | \$ 6,699.00 |
| | 5 or more units or lot subdivision/Multifamily Project | per permit | [2] | \$ 12,072.00 |
| | Emergency | flat | [2] | \$ 2,352.00 |
| | Exemption | flat | [2] | \$ 347.00 |
| | Minor Permit | flat | [2] | \$ 3,131.00 |
| | Non-Residential + 10 cents per sq. ft. | flat | [2] | \$ 3,297.00 |
| | Single Family Home | flat | [2] | \$ 4,388.00 |
| | Single Family Home w/bluff | per permit | [2] | \$ 6,699.00 |
| | Conditional Use Permit (CUP) | | | |
| | Within Biological Habitat Preserve | flat | [2] | \$ 2,863.00 |
| | Minor | flat | [2] | \$ 2,984.00 |
| | Regular | flat | [2] | \$ 11,170.00 |
| | Daycare Permit (7 - 14 Children) | flat | [2] | \$ 299.00 |
| | Environmental Impact Assessment (EIA) | | | |
| | Initial Study - NEGATIVE DECLARATION | base fee (flat) | [2] | \$ 2,984.00 |
| | Initial Study - MITIGATED NEG DEC | base fee (flat) | [2] | \$ 6,027.00 |
| | Initial Study – checklist for streamlining or within the scope determinations | base fee (flat) | [2] | \$ 2,508.00 |
| | Initial Study – addendum for MNDs or NDs (city processing fee plus actual cost) | base fee (flat) | [2] | \$ 3,449.00 |
| | Environmental Impact Report (EIR) | | | |
| | Addendum | | | |
| | First 20 hours of project planner | base fee (flat) | [2] | \$ 4,642.00 |
| | >20 hours of project planner | per hour | [2] | \$ 130.00 |
| | Focused/Supplemental (requiring a public hearing) | | | |
| | First 120 hours of project planner and 20 hours of project engineer | base fee (flat) | [2] | \$ 20,196.00 |
| | >120 project planner hours and >20 project engineer hours | per hour | [2] | \$ 300.00 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|-----------------|-------|--------------------|
| | FULL EIR | | | |
| | First 180 hours of project planner and 40 hours of project engineer | base fee (flat) | [2] | \$ 31,140.00 |
| | >180 project planner hours and >40 project engineer hours | per hour | [2] | \$ 300.00 |
| | Fish & Game Fee | | | |
| | Environmental Impact Report (EIR) | flat | [5] | \$ 4,101.25 |
| | Environmental Document pursuant to a Certified Regulatory Program (CRP) | flat | [5] | \$ 1,427.25 |
| | Negative Declaration (ND)/Mitigated Negative Declaration (MND) | flat | [5] | \$ 2,966.75 |
| | Extensions to projects in process | flat | [1] | 25% of current fee |
| | General Plan Amendment | deposit | [2] | \$ 16,186.00 |
| | Habitat Management Plan (HMP) | | | |
| | Amendment to Plan Document - Major - first 60 hours of project planner | base fee (flat) | [2] | \$ 8,975.00 |
| | >60 hours of project planner | per hour | [2] | \$ 130.00 |
| | Amendment to Plan Document - Minor | flat | [2] | \$ 5,133.00 |
| | Permit - Major -first 40 hours of project planner | base fee (flat) | [2] | \$ 6,543.00 |
| | >40 hours or project planner | per hour | [2] | \$ 130.00 |
| | Permit - Minor - first 20 hours of project planner | base fee (flat) | [2] | \$ 772.00 |
| | >20 hours of project planner | per hour | [2] | \$ 130.00 |
| | Permit - MINOR W/MINISTERIAL PERMIT | flat | [2] | \$ 686.00 |
| | Hillside Development Permit - Major - first 40 hours of project planner | base fee (flat) | [2] | \$ 6,939.00 |
| | Hillside Development Permit - Minor - first 20 hours of project planner | base fee (flat) | [2] | \$ 1,772.00 |
| | Historic Preservation Permit | | | |
| | Local Register Application | each | [2] | \$ 1,964.00 |
| | Mills Act Application | each | [2] | \$ 4,211.00 |
| | Concurrent Local Register and Mills Act Applications | each | [2] | \$ 4,823.00 |
| | Third Party Technical Report Review - Contractor Cost | each | [2] | Actual Cost |
| | Mills Act Inspections | each | [2] | No Fee |
| | Inspection - Additional Planning | per hour | [2] | \$ 130.00 |
| | Inspection - Overtime per hour | per hour | [2] | \$ 148.00 |
| | Landscape Plan Check/Inspection Fees | | | |
| | City Processing Fee | per project | [2] | \$ 389.00 |
| | Contractor Cost | per project | [1] | Actual Cost |
| | Local Coastal Plan - Amendment | flat | [2] | \$ 12,792.00 |
| | Local Facilities Management Fees - as established by Council | deposit | [1] | Actual Cost |
| | Local Facilities Management Plan/Amendment - Fee + deposit in minimum increments of \$5,000 | deposit | [1] | \$ 10,000.00 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|--|-----------------|-------|---|
| | Master Plan | | | |
| | Master Plan - Pre-Filing Submittal | flat | [1] | \$ 9,477.00 |
| | First 200 hours of project planner and 100 hours of project engineer | base fee (flat) | [2] | \$ 44,331.00 |
| | >200 project planner hours and >100 project engineer hours | per hour | [2] | \$ 381.00 |
| | Major Amendment | | | |
| | First 100 hours of project planner and 40 hours of project engineer | base fee (flat) | [2] | \$ 21,100.00 |
| | >100 project planner hours and >40 project engineer hours | per hour | [2] | \$ 355.00 |
| | Minor Amendment | | | |
| | First 30 hours of project planner and 7 hours of project engineer | base fee (flat) | [2] | \$ 4,005.00 |
| | >30 project planner hours and >7 project engineer hours | per hour | [2] | \$ 355.00 |
| | Non-Conforming Construction Permit | flat | [2] | \$ 969.00 |
| | Notice Fee (+ postage) | flat | [1] | Actual Cost |
| | Plan Consistency Determination | | [2] | \$ 1,008.00 |
| | Planned Development (residential/non-residential) - 5 or more lots/units - Major Subdivision | per project | [2] | \$ 16,454.00 |
| | Planned Development (residential/non-residential) - 4 or fewer lots/units | per project | [2] | \$ 7,953.00 |
| | Planning Commission Agenda and Minutes (+ postage) | per page | [1] | Copy Charge |
| | Planning Commission Determination-other | flat | [2] | \$ 2,788.00 |
| | Postage (All) | flat | [1] | Current Postage Rate x Number of labels |
| | Precise Development Plan | flat | [2] | \$ 16,114.00 |
| | Preliminary Plan Review - Major (Other) | flat | [2] | \$ 1,008.00 |
| | Preliminary Plan Review - Minor (SFD) | flat | [2] | \$ 283.00 |
| | Re-Recording or Cancellation of an Instrument on Real Property (city processing fee, plus actual cost) | each | [1] | \$ 228.00 |
| | Reversion to Acreage (Consistent with city payroll records charged against a \$3,100 deposit) | | | |
| | First 25 hours of project planner and 20 hours of project engineer | base fee (flat) | [2] | \$ 5,627.00 |
| | Satellite Antenna Permit | flat | [2] | \$ 598.00 |
| | Short-Term Vacation Rental Permit Application Fee | per application | [2] | \$ 220.00 |
| | Sign Program | | | |
| | Sign Permit (including non-commercial) | flat | [2] | \$ 72.00 |
| | Sign Program | flat | [2] | \$ 1,503.00 |
| | Modified Minor Sign Program | flat | [2] | \$ 996.00 |
| | Modified Regular Sign Program | flat | [2] | \$ 2,685.00 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|-----------------|-------|--------------------|
| | Site Development Plan | | | |
| | Minor - Village Area Request for a Parking Option | flat | [2] | \$ 638.00 |
| | Minor - Residential, less than or equal to 4 units/lots or as required per CMC/PLAN | flat | [2] | \$ 5,566.00 |
| | Major - 5 or more units/lots or as required per CMC/PLAN | flat | [2] | \$ 19,965.00 |
| | Special Use Permit - Other | flat | [2] | \$ 6,338.00 |
| | Special Use Permit - Floodplain | flat | [2] | \$ 5,951.00 |
| | Specific Plan | | | |
| | Base Fee | | | |
| | First 200 hours of project planner and 60 hours of project engineer | base fee (flat) | [2] | \$ 41,176.00 |
| | >200 project planner hours and >60 project engineer hours | per hour | [2] | \$ 355.00 |
| | Amendment - Major | | | |
| | First 180 hours of project planner and 30 hours of project engineer | base fee (flat) | [2] | \$ 31,760.00 |
| | >180 project planner hours and >30 project engineer hours | per hour | [2] | \$ 355.00 |
| | Amendment - Minor | | | |
| | First 20 hours of project planner and 7 hours of project engineer | base fee (flat) | [2] | \$ 3,918.00 |
| | >20 project planner hours and >7 project engineer hours | per hour | [2] | \$ 355.00 |
| | Street Name Change | flat | [2] | \$ 2,354.00 |
| | Tentative Maps | | | |
| | Tentative Parcel Map - Minor Subdivision - 0- 4 Lots/Units | flat | [2] | \$ 6,860.00 |
| | Tentative Tract Map - 5 - 49 units/lots | flat | [2] | \$ 14,074.00 |
| | Tentative Tract Map - 50 + units/lots | flat | [2] | \$ 20,026.00 |
| | Tentative Tract Map Litigation Stay | flat | [1] | 25% of current fee |
| | Third Party Review | | | |
| | Processing Fee | per project | [2] | \$ 799.00 |
| | Consultant Cost | per project | [1] | Actual Cost |
| | Variance | flat | [2] | \$ 5,146.00 |
| | Variance - Minor | flat | [2] | \$ 1,070.00 |
| | Village Area | | | |
| | Village Area Review - Administrative | flat | [2] | \$ 586.00 |
| | Village Area Review - Major - Plus Noticing Costs | flat | [2] | \$ 4,145.00 |
| | Village Area Review - Minor - Plus Noticing Costs | flat | [2] | \$ 2,261.00 |
| | Village Area - Parking In Lieu Fee | each | [1] | \$ 11,240.00 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|----------|-------|--------------|
| | Wireless Communication Third Party Review | flat | [1] | Actual Cost |
| | Zone Change | flat | [2] | \$ 12,586.00 |
| | Zone Code Compliance Letter | flat | [2] | \$ 164.00 |
| | Research Fee | per hour | [2] | \$ 164.00 |
| | Fees for services not listed will be determined on a case-by-case basis. It will be based on the fully burdened hourly rate and the time of service provided. | per hour | [2] | \$ 117.00 |
| | | | | |

[Notes]

- [1] Set per City policy
- [2] Set per 2021 - Cost of Service Study and Fee Schedule Update. Indexed to West Region Urban CPI.
- [3] Minor: residential new/remodel, commercial/industrial tenant improvement
- [4] Major: Commercial/Industrial new
- [5] Set by Department of Fish and Wildlife. Fish & Game fees are additional to the EIA/EIR fees. Includes \$50.00 County Clerk processing fee. Updated with new fees effective Jan. 1, 2024.

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|------------------------------------|---|-------------|-------|--------------|
| Engineering Department Fees | | | | |
| | Adjustment Plat | per project | [2] | \$ 1,834.00 |
| | Building Plan Review | | | |
| | Minor Projects, per permit | each | [3] | \$ 204.00 |
| | Major Projects, per permit | each | [4] | \$ 638.00 |
| | Certificate | | | |
| | Certificate of Compliance | each | [2] | \$ 1,488.00 |
| | Certificate of Compliance In Lieu of Parcel Map | each | [2] | \$ 4,104.00 |
| | Certificate of Correction | each | [2] | \$ 1,156.00 |
| | Construction Change Review - Major | | | |
| | Base Fee | per project | [2] | \$ 976.00 |
| | Plus fee per sheet | per sheet | [2] | \$ 378.00 |
| | Construction Change Review - Minor | | | |
| | Base Fee | per project | [2] | \$ 693.00 |
| | Plus fee per sheet | per sheet | [2] | \$ 313.00 |
| | Developer Agreements - Deposit \$10,000 increments (Consistent with city payroll records + overhead) | deposit | [1] | Actual Cost |
| | Easement Document Processing and Recording | per project | [2] | \$ 1,635.00 |
| | Encroachment Agreement Processing | per project | [2] | \$ 511.00 |
| | Grading Permit Investigation Fee (Consistent with city payroll records + overhead) | deposit | [1] | Actual Cost |
| | Grading Plan Check Fees (cubic yard) | | | |
| | 0 - 100 CY | flat | [2] | \$ 2,023.00 |
| | 101 CY | flat | [2] | \$ 2,700.00 |
| | each additional 100 CY up to 1,000 | each | [2] | \$ 170.00 |
| | 1,001 CY | flat | [2] | \$ 4,717.00 |
| | each additional 1,000 CY up to 10,000 | each | [2] | \$ 234.00 |
| | 10,001 | flat | [2] | \$ 6,923.00 |
| | each additional 10,000 CY up to 100,000 | each | [2] | \$ 333.00 |
| | 100,001 | flat | [2] | \$ 9,912.00 |
| | each additional 10,000 CY up to 200,000 | each | [2] | \$ 382.00 |
| | 200,001 | flat | [2] | \$ 14,435.00 |
| | each additional 100,000 CY up to 400,000 | each | [2] | \$ 826.00 |
| | 400,001 | flat | [2] | \$ 16,104.00 |
| | each additional 100,000 CY up to 1,000,000 | each | [2] | \$ 574.00 |
| | 1,000,001 | flat | [2] | \$ 19,600.00 |
| | each additional 100,000 CY | each | [2] | \$ 1,887.00 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|--|----------|-------------|--------------|
| | Grading Permit Fees (cubic yard) | | | |
| | 0 - 100 CY | flat | [2],[4],[5] | \$ 2,675.00 |
| | 101 CY | flat | [2],[4],[5] | \$ 2,681.00 |
| | each additional 100 CY up to 1,000 | each | [2],[4],[5] | \$ 208.00 |
| | 1,001 CY | flat | [2],[4],[5] | \$ 4,605.00 |
| | each additional 1,000 CY up to 10,000 | each | [2],[4],[5] | \$ 209.00 |
| | 10,001 | flat | [2],[4],[5] | \$ 6,539.00 |
| | each additional 10,000 CY up to 100,000 | each | [2],[4],[5] | \$ 328.00 |
| | 100,001 | flat | [2],[4],[5] | \$ 9,597.00 |
| | each additional 10,000 CY up to 200,000 | each | [2],[4],[5] | \$ 189.00 |
| | 200,001 | flat | [2],[4],[5] | \$ 11,685.00 |
| | each additional 100,000 CY up to 400,000 | each | [2],[4],[5] | \$ 209.00 |
| | 400,001 | flat | [2],[4],[5] | \$ 17,627.00 |
| | each additional 100,000 CY up to 1,000,000 | each | [2],[4],[5] | \$ 1,791.00 |
| | 1,000,001 | flat | [2],[4],[5] | \$ 28,892.00 |
| | each additional 100,00 CY | each | [2],[4],[5] | \$ 2,768.00 |
| | Improvement Plan Review Fee | | | |
| | \$0 - \$20,000 | flat | [2] | \$ 3,461.00 |
| | \$20,001 | flat | [2] | \$ 4,853.00 |
| | each additional \$10,000 up to \$50,000 | each | [2] | \$ 426.00 |
| | \$50,001 | flat | [2] | \$ 6,273.00 |
| | each additional \$10,000 up to \$100,000 | each | [2] | \$ 461.00 |
| | \$100,001 | flat | [2] | \$ 8,686.00 |
| | each additional \$10,000 up to \$250,000 | each | [2] | \$ 426.00 |
| | \$250,001 | flat | [2] | \$ 17,817.00 |
| | each additional \$10,000 up to \$500,000 | each | [2] | \$ 214.00 |
| | \$500,001 | flat | [2] | \$ 23,566.00 |
| | each additional \$10,000 up to \$1,000,000 | each | [2] | \$ 116.00 |
| | \$1,000,001 | flat | [2] | \$ 29,771.00 |
| | each additional \$10,000 | each | [2] | \$ 277.00 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|-------------|-------|--------------|
| | Improvement Inspection | | | |
| | \$0 - \$20,000 | flat | [2] | \$ 1,732.00 |
| | \$20,001 | flat | [2] | \$ 3,029.00 |
| | each additional \$10,000 up to \$50,000 | each | [2] | \$ 473.00 |
| | \$50,001 | flat | [2] | \$ 5,016.00 |
| | each additional \$10,000 up to \$100,000 | each | [2] | \$ 251.00 |
| | \$100,001 | flat | [2] | \$ 6,327.00 |
| | each additional \$10,000 up to \$250,000 | each | [2] | \$ 195.00 |
| | \$250,001 | flat | [2] | \$ 9,402.00 |
| | each additional \$10,000 up to \$500,000 | each | [2] | \$ 205.00 |
| | \$500,001 | flat | [2] | \$ 14,436.00 |
| | each additional \$10,000 up to \$1,000,000 | each | [2] | \$ 133.00 |
| | \$1,000,001 | flat | [2] | \$ 22,135.00 |
| | each additional \$10,000 | each | [2] | \$ 206.00 |
| | Mapping Fees | | | |
| | Final Tract Map - Major Subdivision | | | |
| | Base Fee | per project | [2] | \$ 11,424.00 |
| | additional acre | per acre | [2] | \$ 125.00 |
| | Parcel Map - Minor Subdivision | per project | [2] | \$ 5,411.00 |
| | Neighborhood Improvement Agreements | each | [2] | \$ 224.00 |
| | Oversize Load Permit - 1 trip | each | [6] | \$ 16.00 |
| | Oversize Load Permit - Annual/Per Year | each | [6] | \$ 90.00 |
| | Quitclaim of Easement | each | [2] | \$ 976.00 |
| | Reapportionment Fees for 1911 Act Assessment Districts | each | [1] | Actual Cost |
| | Retaining Wall Plan Check Fees | | | |
| | Retaining Wall Plan Check Valuation | | | |
| | \$0 - \$50,000 | flat | [2] | \$ 519.00 |
| | \$50,001 - \$250,000 | flat | [2] | \$ 2,407.00 |
| | \$250,000+ | flat | [2] | \$ 4,239.00 |
| | Reversion to Acreage | deposit | [2] | \$ 4,033.00 |
| | Right-of-Way Permit | | | |
| | Minor - Non-Construction | each | [2] | \$ 244.00 |
| | Minor - Construction | each | [2] | \$ 570.00 |
| | Telecommunications (WCF/Broadband) | | | |
| | City Processing Fee - single telecommunications application | each | [1] | \$ 344.00 |
| | City Processing Fee - batched applications (for each 10 telecommunications nodes) | each | [1] | \$ 1,033.00 |
| | City Processing Fee - concurrent microtrenching (up to 50 linear feet) | each | [1] | \$ 128.00 |
| | Utility | | | |
| | City Processing Fee | each | [2] | \$ 401.00 |
| | Inspector's Time | hourly | [2] | \$ 151.00 |
| | Utility (by contract) | each | [2] | \$ 1,155.00 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|------------------------|-------|-------------|
| | Use - Initial Permit | | | |
| | Curb Cafe | each | [2] | \$ 584.00 |
| | Outdoor Display | each | [2] | \$ 244.00 |
| | Sidewalk Café | each | [2] | \$ 584.00 |
| | Use - Annual Renewal | | | |
| | Curb Cafe | each | [2] | \$ 244.00 |
| | Outdoor Display | each | [2] | \$ 244.00 |
| | Sidewalk Café | each | [2] | \$ 244.00 |
| | Village Area - Curb Café (max of two parking spaces) | per space/ per year | [2] | \$ 1,200.00 |
| | Secured Agreement Processing - Extension | each | [2] | \$ 405.00 |
| | Secured Agreement Processing - Replacement, plus improvement plan revision fees if required | each | [2] | \$ 714.00 |
| | Segregation of Assessments - 1- 4 lots (Consistent with city payroll records + overhead, consultant cost and recording fee. Also see Streets and Highways Code Section 8760-8769) | deposit | [1] | Actual Cost |
| | Segregation of Assessments - 5 lots or more - fee + \$20 per lot (Consistent with city payroll records + overhead, consultant cost and recording fee. Also see Streets and Highways Code Section 8760-8769) | deposit | [1] | Actual Cost |
| | Storm Water Pollution Prevention Plan (SWPPP) Fees | | | |
| | Plan Review Fee | | | |
| | Tier 1 | per site | [2] | \$ 85.00 |
| | Tier 2 | per site | [2] | \$ 401.00 |
| | Tier 3 | one acre or less | [2] | \$ 917.00 |
| | Tier 3 - Supplemental Fee | per acre | [2] | \$ 147.00 |
| | Inspection Fee | | | |
| | Tier 1 | per site | [2] | \$ 302.00 |
| | Tier 2 | per site | [2] | \$ 5,469.00 |
| | Tier 3 | one acre or less | [2] | \$ 6,488.00 |
| | Tier 3 - Supplemental Fee | per acre | [2] | \$ 1,346.00 |
| | Storm Water Quality Management Plan (SWQMP) Fees | | | |
| | Plan Review - Base Fee | each | [2] | \$ 1,415.00 |
| | Plan Review - For each subsequent acre or portion thereof over one half acre | per acre | [2] | \$ 115.00 |
| | Plan Review - Trash Capture Only | each | [2] | \$ 1,650.00 |
| | Inspection Fee - Base Fee | each | [2] | \$ 879.00 |
| | Inspection Fee - For each subsequent acre or portion thereof over one half acre | per acre | [2] | \$ 617.00 |
| | Street Vacation - Street/Public Service Easement Vacation - Regular | each | [2] | \$ 4,761.00 |
| | Street Vacation - Street/Public Service Easement Vacation - Summary | each | [2] | \$ 2,051.00 |
| | Third Party Review | | | |
| | Processing Fee | per project | [2] | \$ 356.00 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|-------------|-------|-------------|
| | Consultant Cost | per project | [1] | Actual Cost |
| | Fees for services not listed will be determined on a case-by-case basis. It will be based on the fully burdened hourly rate and the time of service provided. | per hour | [2] | \$ 229.00 |
| | | | | |

[Notes]

- [1] Set per City policy
- [2] Set per 2021 - Cost of Service Study and Fee Schedule Update. Indexed to West Region Urban CPI.
- [3] Minor: residential new/remodel, commercial/industrial tenant improvement
- [4] Major: Commercial/Industrial new
- [5] Quantities are calculated by using the greater of cut/fill, plus remedial work. Plan checks extending more than 24 months may be assessed an additional fee of 25% of the current plan check fee.
- [6] Minor grading plan check fees are 50% of standard plan check fees. Qualifying for minor grading plan check is subject to City Engineer approval per CMC 15.16.062.
- [7] Maximum limit set by CA Vehicle Code 35795(b)(1)

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|--|----------|-------|--------------|
| Building Department Fees | | | | |
| New Construction, Additions, and Major Remodels | | | | |
| | | | [1] | |
| | Commercial/Industrial Uses - Structural (All newly constructed or added space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule) | | | |
| | 0 - 500 sq. ft. | flat | [2] | \$ 1,235.00 |
| | additional sq. ft. up to 4,999 | each | [2] | \$ 0.39 |
| | 5,000 sq. ft. | flat | [2] | \$ 2,977.00 |
| | additional sq. ft. up to 9,999 | each | [2] | \$ 0.52 |
| | 10,000 sq. ft. | flat | [2] | \$ 5,575.00 |
| | additional sq. ft. up to 49,999 | each | [2] | \$ 0.05 |
| | 50,000 sq. ft. | flat | [2] | \$ 7,634.00 |
| | additional sq. ft. up to 99,999 | each | [2] | \$ 0.11 |
| | 100,000 sq. ft. | flat | [2] | \$ 13,557.00 |
| | additional sq. ft. | each | [2] | \$ 0.13 |
| | Commercial Residential and Multifamily Residential Uses - (All newly constructed or added space for residential occupancies classified as CBC Group R (except R-3), or other residential occupancies not specifically addressed elsewhere in this Fee Schedule) | | | |
| | 0 - 500 sq. ft. | flat | [2] | \$ 1,171.00 |
| | additional sq. ft. up to 4,999 | each | [2] | \$ 0.65 |
| | 5,000 sq. ft. | flat | [2] | \$ 4,086.00 |
| | additional sq. ft. up to 9,999 | each | [2] | \$ 0.64 |
| | 10,000 sq. ft. | flat | [2] | \$ 7,286.00 |
| | additional sq. ft. up to 49,999 | each | [2] | \$ 0.06 |
| | 50,000 sq. ft. | flat | [2] | \$ 9,661.00 |
| | additional sq. ft. up to 99,999 | each | [2] | \$ 0.17 |
| | 100,000 sq. ft. | flat | [2] | \$ 17,865.00 |
| | additional sq. ft. | each | [2] | \$ 0.18 |
| | Low and Moderate Hazard Storage - (All newly constructed or added space for storage occupancies classified as CBC Group S, or other storage occupancies not specifically addressed elsewhere in this Fee Schedule) | | | |
| | 0 - 500 sq. ft. | flat | [2] | \$ 1,110.00 |
| | additional sq. ft. up to 4,999 | each | [2] | \$ 0.39 |
| | 5,000 sq. ft. | flat | [2] | \$ 2,863.00 |
| | additional sq. ft. up to 9,999 | each | [2] | \$ 0.26 |
| | 10,000 sq. ft. | flat | [2] | \$ 4,151.00 |
| | additional sq. ft. up to 49,999 | each | [2] | \$ 0.03 |
| | 50,000 sq. ft. | flat | [2] | \$ 5,349.00 |
| | additional sq. ft. up to 99,999 | each | [2] | \$ 0.01 |
| | 100,000 sq. ft. | flat | [2] | \$ 5,846.00 |
| | additional sq. ft. | each | [2] | \$ 0.06 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|----------|-------|-------------|
| | Attached Accessory and Utility Uses - (All newly constructed, added or structurally remodeled space for utility and accessory occupancies classified as CBC Group U, or other utility and accessory occupancies not specifically addressed elsewhere in this Fee Schedule) | | | |
| | 0 - 200 sq. ft. | flat | [2] | \$ 585.00 |
| | additional sq. ft. up to 399 | each | [2] | \$ 2.00 |
| | 400 sq. ft. | flat | [2] | \$ 906.00 |
| | additional sq. ft. up to 599 | each | [2] | \$ 0.73 |
| | 600 sq. ft. | flat | [2] | \$ 1,053.00 |
| | additional sq. ft. up to 999 | each | [2] | \$ 0.36 |
| | 1,000 sq. ft. | flat | [2] | \$ 1,198.00 |
| | additional sq. ft. up to 2,999 | each | [2] | \$ 0.18 |
| | 3,000 sq. ft. | flat | [2] | \$ 1,550.00 |
| | additional sq. ft. | each | [2] | \$ 0.52 |
| | Detached Accessory and Utility Uses - (All newly constructed, added, or structurally remodeled space for utility and accessory occupancies/uses not specifically addressed elsewhere in this Fee Schedule) | | | |
| | 0 - 200 sq. ft. | flat | [2] | \$ 585.00 |
| | additional sq. ft. up to 399 | each | [2] | \$ 2.00 |
| | 400 sq. ft. | flat | [2] | \$ 906.00 |
| | additional sq. ft. up to 599 | each | [2] | \$ 0.73 |
| | 600 sq. ft. | flat | [2] | \$ 1,053.00 |
| | additional sq. ft. up to 999 | each | [2] | \$ 0.36 |
| | 1,000 sq. ft. | flat | [2] | \$ 1,198.00 |
| | additional sq. ft. up to 2,999 | each | [2] | \$ 0.18 |
| | 3,000 sq. ft. | flat | [2] | \$ 1,550.00 |
| | additional sq. ft. | each | [2] | \$ 0.52 |
| | Shell Buildings for all Commercial/Industrial Uses - (The enclosure for all newly constructed or added space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule where the interior is not completed or occupiable) | | | |
| | 0 - 500 sq. ft. | flat | [2] | \$ 965.00 |
| | additional sq. ft. up to 4,999 | each | [2] | \$ 0.26 |
| | 5,000 sq. ft. | flat | [2] | \$ 2,105.00 |
| | additional sq. ft. up to 9,999 | each | [2] | \$ 0.30 |
| | 10,000 sq. ft. | flat | [2] | \$ 3,625.00 |
| | additional sq. ft. up to 49,999 | each | [2] | \$ 0.02 |
| | 50,000 sq. ft. | flat | [2] | \$ 4,793.00 |
| | additional sq. ft. up to 99,999 | each | [2] | \$ 0.01 |
| | 100,000 sq. ft. | flat | [2] | \$ 5,379.00 |
| | additional sq. ft. | each | [2] | \$ 0.05 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|----------|-------|--------------|
| | Commercial/Industrial Tenant Improvement - Structural - (Structurally remodeled space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule where the structure is not altered) | | | |
| | 0 - 500 sq. ft. | flat | [2] | \$ 848.00 |
| | additional sq. ft. up to 4,999 | each | [2] | \$ 0.24 |
| | 5,000 sq. ft. | flat | [2] | \$ 1,930.00 |
| | additional sq. ft. up to 9,999 | each | [2] | \$ 0.10 |
| | 10,000 sq. ft. | flat | [2] | \$ 2,455.00 |
| | additional sq. ft. up to 49,999 | each | [2] | \$ 0.06 |
| | 50,000 sq. ft. | flat | [2] | \$ 4,970.00 |
| | additional sq. ft. up to 99,999 | each | [2] | \$ 0.05 |
| | 100,000 sq. ft. | flat | [2] | \$ 7,570.00 |
| | additional sq. ft. | each | [2] | \$ 0.07 |
| | Commercial/Industrial Tenant Improvement - Non-structural - (Non- structurally remodeled space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule where the structure is not altered) | | | |
| | 0 - 500 sq. ft. | flat | [2] | \$ 766.00 |
| | additional sq. ft. up to 4,999 | each | [2] | \$ 0.23 |
| | 5,000 sq. ft. | flat | [2] | \$ 1,812.00 |
| | additional sq. ft. up to 9,999 | each | [2] | \$ 0.08 |
| | 10,000 sq. ft. | flat | [2] | \$ 2,221.00 |
| | additional sq. ft. up to 49,999 | each | [2] | \$ 0.05 |
| | 50,000 sq. ft. | flat | [2] | \$ 4,413.00 |
| | additional sq. ft. up to 99,999 | each | [2] | \$ 0.04 |
| | 100,000 sq. ft. | flat | [2] | \$ 6,635.00 |
| | additional sq. ft. | each | [2] | \$ 0.06 |
| | Commercial Residential and Multifamily Residential Remodels - Structural - (Structurally remodeled space for residential occupancies classified as CBC Group R (except R-3), or other residential occupancies not specifically addressed elsewhere in this Fee Schedule) | | | |
| | 0 - 500 sq. ft. | flat | [2] | \$ 906.00 |
| | additional sq. ft. up to 4,999 | each | [2] | \$ 0.50 |
| | 5,000 sq. ft. | flat | [2] | \$ 3,421.00 |
| | additional sq. ft. up to 9,999 | each | [2] | \$ 0.40 |
| | 10,000 sq. ft. | flat | [2] | \$ 5,416.00 |
| | additional sq. ft. up to 49,999 | each | [2] | \$ 0.08 |
| | 50,000 sq. ft. | flat | [2] | \$ 8,552.00 |
| | additional sq. ft. up to 99,999 | each | [2] | \$ 0.10 |
| | 100,000 sq. ft. | flat | [2] | \$ 13,747.00 |
| | additional sq. ft. | each | [2] | \$ 0.13 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|--|----------|-------|--------------|
| | Commercial Residential and Multifamily Residential Remodels - Non Structural - (Non-Structurally remodeled space for residential occupancies classified as CBC Group R (except R-3), or other residential occupancies not specifically addressed elsewhere in this Fee Schedule) | | | |
| | 0 - 500 sq. ft. | flat | [2] | \$ 982.00 |
| | additional sq. ft. up to 4,999 | each | [2] | \$ 0.32 |
| | 5,000 sq. ft. | flat | [2] | \$ 2,408.00 |
| | additional sq. ft. up to 9,999 | each | [2] | \$ 0.49 |
| | 10,000 sq. ft. | flat | [2] | \$ 4,815.00 |
| | additional sq. ft. up to 49,999 | each | [2] | \$ 0.07 |
| | 50,000 sq. ft. | flat | [2] | \$ 7,666.00 |
| | additional sq. ft. up to 99,999 | each | [2] | \$ 0.10 |
| | 100,000 sq. ft. | flat | [2] | \$ 12,734.00 |
| | additional sq. ft. | each | [2] | \$ 0.12 |
| | Single Family Dwellings and Duplexes - (All newly constructed or added space for residential occupancies classified as CBC Group R-3, including custom builds and model homes for tract master plans, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule) | | | |
| | 0 - 1,000 sq. ft. | flat | [2] | \$ 1,374.00 |
| | additional sq. ft. up to 2,499 | each | [2] | \$ 0.49 |
| | 2,500 sq. ft. | flat | [2] | \$ 2,105.00 |
| | additional sq. ft. up to 3,999 | each | [2] | \$ 0.31 |
| | 4,000 sq. ft. | flat | [2] | \$ 2,572.00 |
| | additional sq. ft. up to 5,999 | each | [2] | \$ 0.29 |
| | 6,000 sq. ft. | flat | [2] | \$ 3,157.00 |
| | additional sq. ft. up to 7,999 | each | [2] | \$ 0.32 |
| | 8,000 sq. ft. | flat | [2] | \$ 3,799.00 |
| | additional sq. ft. | each | [2] | \$ 0.48 |
| | Duplicate Floor Plan Review - Single Family Dwellings and Duplexes | | | |
| | 0 - 1,000 sq. ft. | flat | [2] | \$ 1,147.00 |
| | additional sq. ft. up to 2,499 | each | [2] | \$ 0.29 |
| | 2,500 sq. ft. | flat | [2] | \$ 1,579.00 |
| | additional sq. ft. up to 3,999 | each | [2] | \$ 0.15 |
| | 4,000 sq. ft. | flat | [2] | \$ 1,812.00 |
| | additional sq. ft. up to 5,999 | each | [2] | \$ 0.24 |
| | 6,000 sq. ft. | flat | [2] | \$ 2,280.00 |
| | additional sq. ft. up to 7,999 | each | [2] | \$ 0.21 |
| | 8,000 sq. ft. | flat | [2] | \$ 2,689.00 |
| | additional sq. ft. | each | [2] | \$ 0.34 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|--|----------|-------|-------------|
| | Duplicate Floor Plan Review - Attached or Detached Accessory and Utility Uses | | | |
| | 0 - 200 sq. ft. | flat | [2] | \$ 556.00 |
| | additional sq. ft. up to 399 | each | [2] | \$ 0.88 |
| | 400 sq. ft. | flat | [2] | \$ 731.00 |
| | additional sq. ft. up to 599 | each | [2] | \$ 0.29 |
| | 600 sq. ft. | flat | [2] | \$ 788.00 |
| | additional sq. ft. up to 999 | each | [2] | \$ 0.52 |
| | 1,000 sq. ft. | flat | [2] | \$ 994.00 |
| | additional sq. ft. up to 2,999 | each | [2] | \$ 0.17 |
| | 3,000 sq. ft. | flat | [2] | \$ 1,315.00 |
| | additional sq. ft. | each | [2] | \$ 0.43 |
| | Site Improvements - This includes substantial development of private parking lots which are processed separate of the structure and include any combination of the following: Underground utilities, parking lot lighting, accessible path of travel analysis, grading, drainage and compliance with the City's parking and driveway standards. | | | |
| | 0 - 500 sq. ft. | flat | [2] | \$ 467.00 |
| | additional sq. ft. up to 4,999 | each | [2] | \$ 0.14 |
| | 5,000 sq. ft. | flat | [2] | \$ 1,139.00 |
| | additional sq. ft. up to 9,999 | each | [2] | \$ 0.07 |
| | 10,000 sq. ft. | flat | [2] | \$ 1,520.00 |
| | additional sq. ft. up to 49,999 | each | [2] | \$ 0.01 |
| | 50,000 sq. ft. | flat | [2] | \$ 1,754.00 |
| | additional sq. ft. up to 99,999 | each | [2] | \$ 0.01 |
| | 100,000 sq. ft. | flat | [2] | \$ 2,221.00 |
| | additional sq. ft. | each | [2] | \$ 0.02 |

[Notes]

- [1] Valuation based on current valuation multiplier published by the San Diego Chapter of the International Code Council. CBC 109.3 Building permit valuations.
- [2] Set per 2021 - Cost of Service Study and Fee Schedule Update. Indexed to West Region Urban CPI.

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|--|-----------------|---------|-------------|
| Building Department Fees | | | | |
| Minor/Miscellaneous Residential & Commercial Improvements | | | | |
| | Above Ground Storage Tank | per permit | [2] | \$ 275.00 |
| | Cell Site | | | |
| | Radio over 30 ft. high | each | [2] | \$ 765.00 |
| | Dish, 10 ft. dia. w/decoder | each | [2] | \$ 506.00 |
| | Equipment Enclosure | each | [2] | \$ 1,156.00 |
| | Awning or Canopy | per permit | [2] | \$ 289.00 |
| | Bollards up to 4pcs | per permit | [2] | \$ 362.00 |
| | Certificate of Occupancy | per permit | [2] | \$ 21.00 |
| | Decks / Balcony | | | |
| | Repair | each | [2] | \$ 119.00 |
| | New/Replace | each | [2] | \$ 325.00 |
| | Demolition of Building | | | |
| | Commercial | each | [2] | \$ 370.00 |
| | Residential | each | [2] | \$ 650.00 |
| | Fence or Freestanding Wall up to 100' | each | [2] | \$ 650.00 |
| | Fire Damage Repair - Residential - Minor | per permit | [2] | \$ 257.00 |
| | Fireplace Repair/Replace | per permit | [2] | \$ 488.00 |
| | Foundation Repair | | | |
| | Commercial | each | [2] | \$ 542.00 |
| | Residential | each | [2] | \$ 542.00 |
| | Greenhouse | per permit | [2] | \$ 542.00 |
| | Manufactured House / Building | | | |
| | Commercial | per permit | [2] | \$ 345.00 |
| | Residential | per permit | [2] | \$ 204.00 |
| | Mobile Home (Within a park, per current edition of Title 25, published by California Division of Housing and Community Development.) | per permit | [2],[7] | \$ 462.00 |
| | Partition/ Wall - Interior/Non-Structural <100' | per permit | [2] | \$ 190.00 |
| | Patio | | | |
| | Frame with Cover | each | [2] | \$ 119.00 |
| | Frame with Cover & Walls | each | [2] | \$ 650.00 |
| | Screen or Plastic Walls | each | [2] | \$ 488.00 |
| | Plastering Outside | per permit | [2] | \$ 135.00 |
| | Remodel - Residential | | | |
| | Kitchen/Bath | each | [2] | \$ 414.00 |
| | Other - up to 500 sq. ft. | each | [2] | \$ 569.00 |
| | Other - above 500 sq. ft. | per 100 sq. ft. | [2] | \$ 0.40 |
| | Repairs - Miscellaneous | | | |
| | Commercial | each | [2] | \$ 433.00 |
| | Residential | each | [2] | \$ 102.00 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---------------------------------------|------------|---------|-------------|
| | Retaining Wall | | | |
| | Non-Engineered - City Standard | per permit | [2] | \$ 158.00 |
| | Reroofing | | | |
| | Commercial | per permit | [2] | \$ 314.00 |
| | Residential | per permit | [2] | \$ 87.00 |
| | Roof Structure Repair / Reinforcement | | | |
| | Commercial | each | [2] | \$ 299.00 |
| | Residential | each | [2] | \$ 299.00 |
| | Saunas (Steam) | per permit | [2] | \$ 325.00 |
| | Sign | | | |
| | Wall - Illuminated | per permit | [2] | \$ 164.00 |
| | Wall - Non-Illuminated | per permit | [2] | \$ 164.00 |
| | Pole | per permit | [2] | \$ 362.00 |
| | Monument | per permit | [2] | \$ 164.00 |
| | Skylight | | | |
| | Commercial | each | [2] | \$ 362.00 |
| | Residential | each | [2] | \$ 362.00 |
| | Solar - SolarApp+ Residential | per permit | [1] | \$ 183.00 |
| | Solar - Residential (Up to 15 kW) | per permit | [2],[4] | \$ 307.00 |
| | Per kW above 15kW | per kW | [2],[4] | \$ 15.00 |
| | Add Residential Battery Back-up | per permit | [2],[4] | \$ 210.00 |
| | Add Residential Panel Upgrade | per permit | [2],[4] | \$ 245.00 |
| | Add Reverse Tilt System/ Ground Mount | per permit | [2],[4] | \$ 315.00 |
| | Solar - Commercial (Up to 50 kW) | per permit | [2],[4] | \$ 629.00 |
| | Per kW between 50kW - 250kW | per kW | [2],[4] | \$ 7.00 |
| | Per kW above 250kW | per kW | [2],[4] | \$ 5.00 |
| | Spray Booth Install / Clean Room | per permit | [2] | \$ 293.00 |
| | Stairs | | | |
| | New/Replace First Story | each | [2] | \$ 447.00 |
| | Additional Story | each | [2] | \$ 366.00 |
| | Repair | each | [2] | \$ 447.00 |
| | Siding | | | |
| | Stucco | each | [2] | \$ 149.00 |
| | Stone/Brick Veneer | each | [2] | \$ 204.00 |
| | Storage Racks | | | |
| | <8 ft, first 100 lf | per permit | [2] | \$ 469.00 |
| | each add'l. 100 lf | each | [2] | \$ 87.00 |
| | >8 ft, first 100 lf | per permit | [2] | \$ 506.00 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|--|------------|---------|--|
| | >8 ft, ea. Add'l 100 lf | each | [2] | \$ 231.00 |
| | Swimming Pool | | | |
| | Commercial | per permit | [2] | \$ 320.00 |
| | Residential | per permit | [2] | \$ 270.00 |
| | Temporary Seating or Bleachers Install | per permit | [2] | \$ 204.00 |
| | Trash Enclosure Install | per permit | [2] | \$ 283.00 |
| | Windows / Door | | | |
| | Commercial | each | [2] | \$ 325.00 |
| | Residential | each | [2] | \$ 122.00 |
| | | | | |
| | Other Inspections (Per Hour) | | | |
| | Inspections outside of normal business hours (minimum charge: two hours) | per hour | [2] | \$ 156.00 |
| | Re-inspection fees | per hour | [2] | \$ 156.00 |
| | Inspections for which no fee is specifically indicated (minimum charge: one half-hour) | per hour | [2] | \$ 156.00 |
| | Special third party, multiple or recurring inspections (city processing fee per permit plus actual cost) | flat | [2] | \$ 541.00 |
| | Additional plan review required by changes, additions or revisions to approved plans (minimum charge: one half-hour) | per hour | [2] | \$ 146.00 |
| | | | | |
| | Other Building Fees | | | |
| | Appeal of Building Official Decision | per permit | [1] | \$ 1,527.00 |
| | Building Permit Revision, Fee + Third Party Hourly Charge | per hour | [2] | Actual Cost |
| | Building Plan Check Fee (8% discount on repetitive plan checks) | each | [2],[5] | Actual Cost |
| | Green Building Standards Plan Check and Inspection | each | [2] | Actual Cost |
| | Green Building State Standards Fee (SB1473) | each | [1] | \$1.00 per every \$25,000 in building valuation or fraction thereof (minimum fee \$1.00) |
| | Strong Motion Instrumentation Fee (SMIP) and Seismic Hazard Mapping Fee - Residential | each | [1] | Pass through from State: \$13.00 per \$100,000 valuation (minimum \$0.50 fee) |
| | Strong Motion Instrumentation Fee (SMIP) and Seismic Hazard Mapping Fee - Commercial | each | [1] | Pass through from State: \$28.00 per \$100,000 valuation (minimum \$0.50 fee) |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|----------|-------|-----------------------|
| | Penalty for Commencing Work Before Permit Issuance | each | [6] | Double the permit fee |
| | Fees for services not listed will be determined on a case-by-case basis. It will be based on the fully burdened hourly rate and the time of service provided. | per hour | [2] | \$ 144.00 |
| | | | | |

[Notes]

- [1] Set per City policy
- [2] Set per 2021 - Cost of Service Study and Fee Schedule Update. Indexed to West Region Urban CPI.
- [3] Valuation based on current valuation multiplier published by the San Diego Chapter of the International Code Council. CBC 109.3 Building permit valuations.
- [4] Limited to maximum amounts set by AB 1414.
- [5] Plan check fee based on 65% of the current building permit fee and is due upon initial submittal
- [6] CMC 18.20.010 and CMC 18.04.010
- [7] Limited to maximum amounts consistent with Sections 1017, 1020.1 and 1020.7 of Title 25 of the California Code of Regulations.

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|---|--|------------|-------|-------------|
| Building Department Fees | | | | |
| Plumbing, Mechanical, and Electrical Permits - Not Associated with a Building Permit | | | | |
| | Simple Single or Combination Permits (see list of simple items) | per permit | [1] | \$ 228.00 |
| | Water Heater Only | per permit | [1] | \$ 133.00 |
| Complex Mechanical Permits | | | | |
| | FAU less than 100,000 Btu/h | per permit | [1] | \$ 569.00 |
| | FAU greater than 100,000 Btu/h | per permit | [1] | \$ 731.00 |
| | Floor furnace (including vent) | per permit | [1] | \$ 406.00 |
| | Suspended, wall, or floor-mounted heaters | per permit | [1] | \$ 325.00 |
| | Appliance vents not included in an appliance permit | per permit | [1] | \$ 650.00 |
| | Boiler up to 100,000 Btu/h | per permit | [1] | \$ 772.00 |
| | Boiler 100,000 Btu/h to 500,000 Btu/h | per permit | [1] | \$ 325.00 |
| | Compressor up to 3 HP | per permit | [1] | \$ 366.00 |
| | Compressor up to 3 HP to 15 HP | per permit | [1] | \$ 382.00 |
| | Other Complex Mechanical | per permit | [1] | \$ 488.00 |
| Complex Electrical Permits | | | | |
| | Commercial Appliance | per permit | [1] | \$ 325.00 |
| | Power Apparatus | per permit | [1] | \$ 325.00 |
| | Motor not over 1 HP | each | [1] | \$ 325.00 |
| | Motor over 1 HP and not over 10 HP | each | [1] | \$ 325.00 |
| | Motor over 10 HP and not over 50 HP | each | [1] | \$ 325.00 |
| | Motor over 50 HP and not over 100 HP | each | [1] | \$ 366.00 |
| | Motor over 100 HP | each | [1] | \$ 406.00 |
| | Generator not over 1 KW | each | [1] | \$ 325.00 |
| | Generator over 1 KW and not over 10 KW | each | [1] | \$ 366.00 |
| | Generator over 10 KW and not over 50 KW | each | [1] | \$ 488.00 |
| | Generator over 50 KW and not over 100 KW | each | [1] | \$ 488.00 |
| | Generator over 100 KW | each | [1] | \$ 569.00 |
| | Transformer not over 1 KVA | each | [1] | \$ 406.00 |
| | Transformer over 1 KVA and not over 10 KVA | each | [1] | \$ 406.00 |
| | Transformer over 10 KVA and not over 50 KVA | each | [1] | \$ 447.00 |
| | Transformer over 50 KVA and not over 100 KVA | each | [1] | \$ 488.00 |
| | Transformer over 100 KVA | each | [1] | \$ 488.00 |
| | Services of 600 volts or less and over 400 amperes to 1000 amperes in rating | each | [1] | \$ 488.00 |
| | Services over 600 volts or over 1000 amperes in rating | each | [1] | \$ 650.00 |
| | Other Complex Electrical | each | [1] | \$ 488.00 |
| Complex Plumbing Permits | | | | |
| | Fire Suppression System/Commercial Hood | per permit | [1] | \$ 691.00 |
| | Onsite Sewer 6" & Over | per permit | [1] | \$ 447.00 |
| | Onsite Water 6" & Over | per permit | [1] | \$ 447.00 |
| | Onsite Storm Drain 6" & Over | per permit | [1] | \$ 447.00 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|--|------------|-------|-------------|
| | Utilities (private - main) city processing fee | per permit | [1] | \$ 902.00 |
| | Utilities (private - main) plans examiner fee | per permit | [1] | Actual Cost |
| | Other Complex Plumbing | per permit | [1] | \$ 488.00 |
| | | | | |

[Notes]

- [1] Set per 2021 - Cost of Service Study and Fee Schedule Update. Indexed to West Region Urban CPI.

Fee Name

Simple Single or Combination Permits List

Simple Mechanical Items:

Addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption, or evaporative cooling system.

HVAC change out - existing dwelling

Air-handling unit under 10,000 CFM

Evaporative cooler

Ventilation fan connected to a single duct

Hood and duct system

Duct systems

Miscellaneous mechanical (wall furnace, condensing units, gas outlet/gas test, etc.)

Other simple mechanical

Simple Electrical Items:

Receptacle, switch, and lighting outlets

Lighting fixtures

Pole or platform-mounted lighting fixtures

Theatrical-type lighting fixtures or assemblies

Appliances not exceeding one horsepower (HP), kilowatt (KW), or kilovolt-ampere (KVA), in rating

Busways

Trolley and plug-in-type busways - each 100 feet or fraction thereof

Signs, outline lighting, or marquees supplied from one branch circuit

Services of 600 volts or less and not over 200 amperes in rating

Miscellaneous apparatus, conduits, and conductors

Portable generators less than 10,000 W

Temporary power panel/service

Temporary power pole

Other simple electrical

Simple Plumbing Items:

Plumbing fixtures

Building sewer

Rainwater systems

Water heater

Industrial waste pretreatment interceptor

Water piping and/or water treating equipment

Repair or alteration of drainage or vent piping

Backflow devices

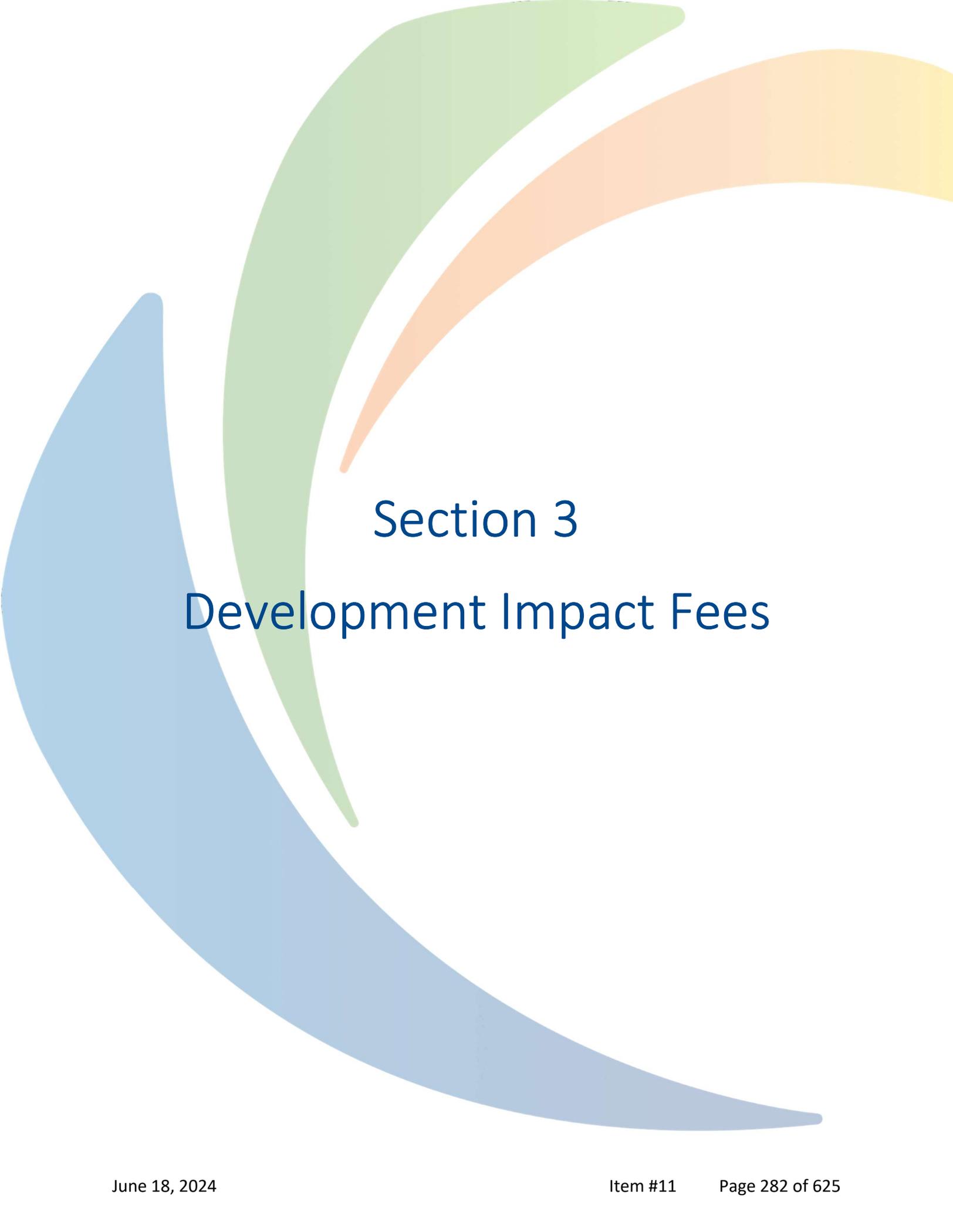
Atmospheric-type vacuum breakers

Gas test

Gas outlets

Residential remodel/repairs

Other simple plumbing



Section 3

Development Impact Fees

Boundary of Bridge and Thoroughfare District No. 2 (Aviara Parkway - Poinsettia Lane)

- | | |
|--|---|
|  Exempt From Fee Area |  Fee Paid by Agreement |
|  Fee Previously Paid |  Local Facility Management Zones |
|  Fee Area |  Fee Boundary Area |

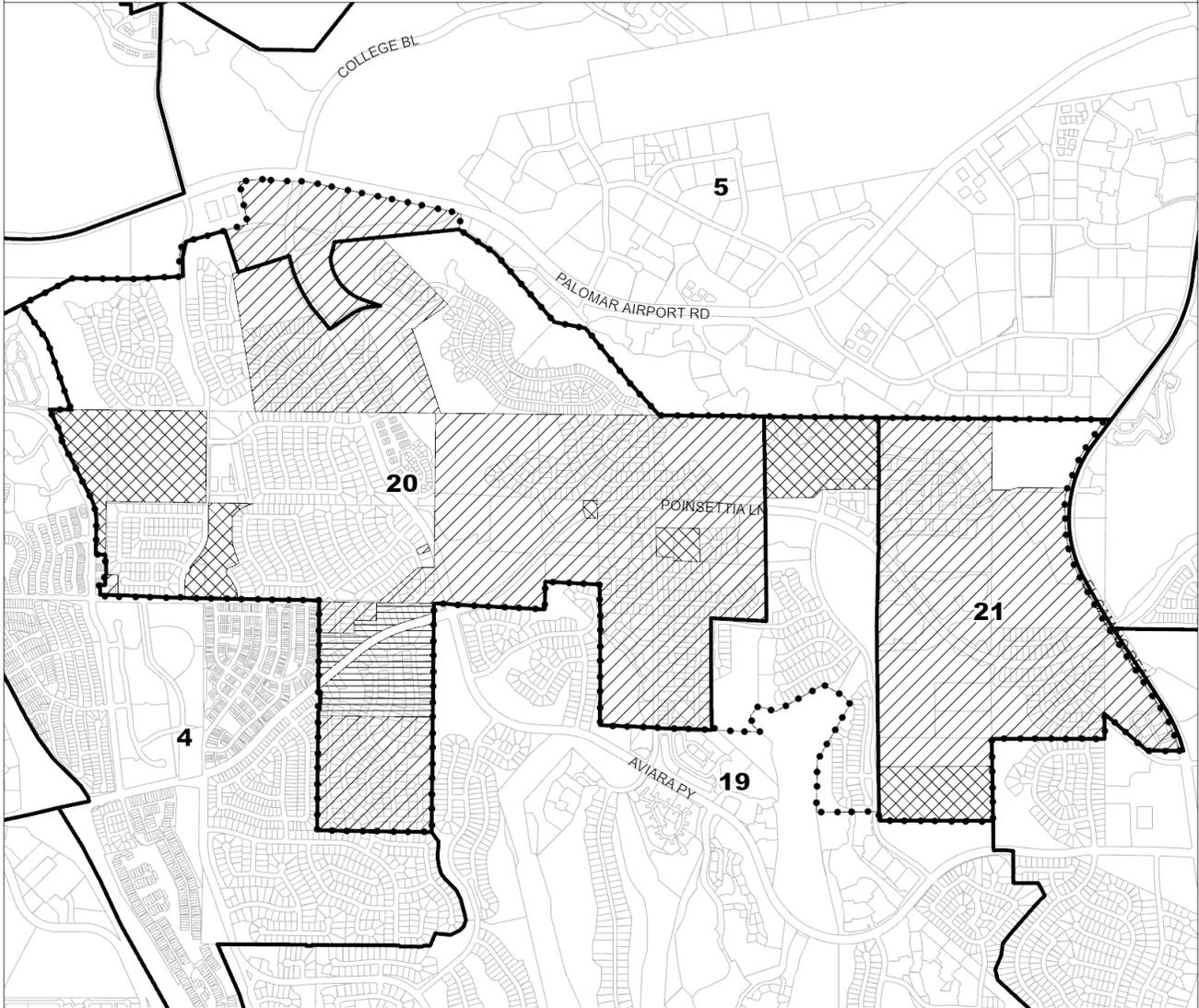
Fee Schedule:

Zone 5 - \$ 496 / ADT *

Zone 20 - \$ 2,569 / ADT *

Zone 21 - \$ 2,073 / ADT *

*Average Daily Trips (ADT) per SANDAG
Vehicular Traffic Generation Rates

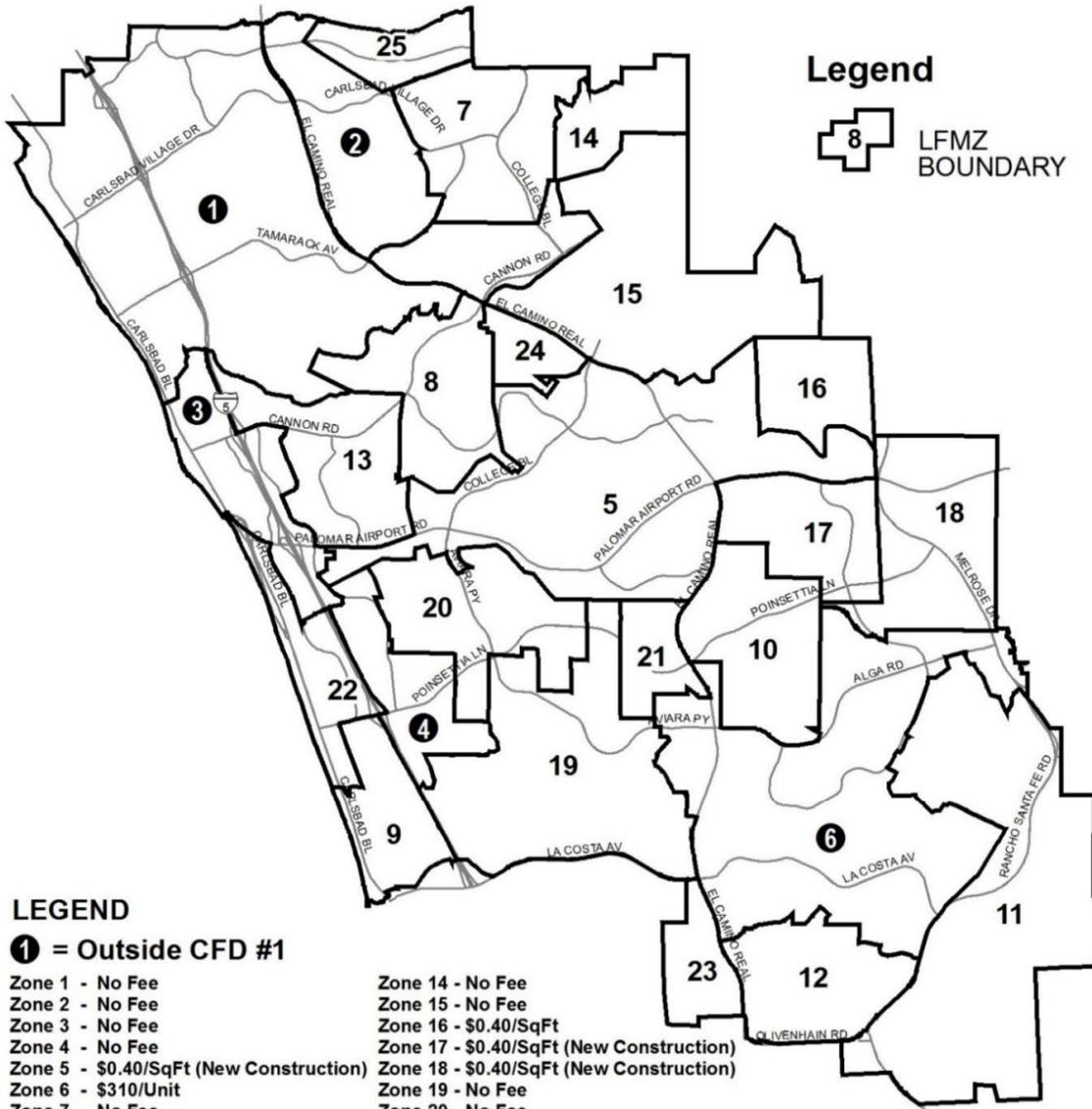


J:\cbgis\products\Standard Maps\FINANCE\FeeSchedules\BandT2_Rev2024.pagx



© 2024 City of Carlsbad

City of Carlsbad Local Facilities Management Zones (LFMZ)



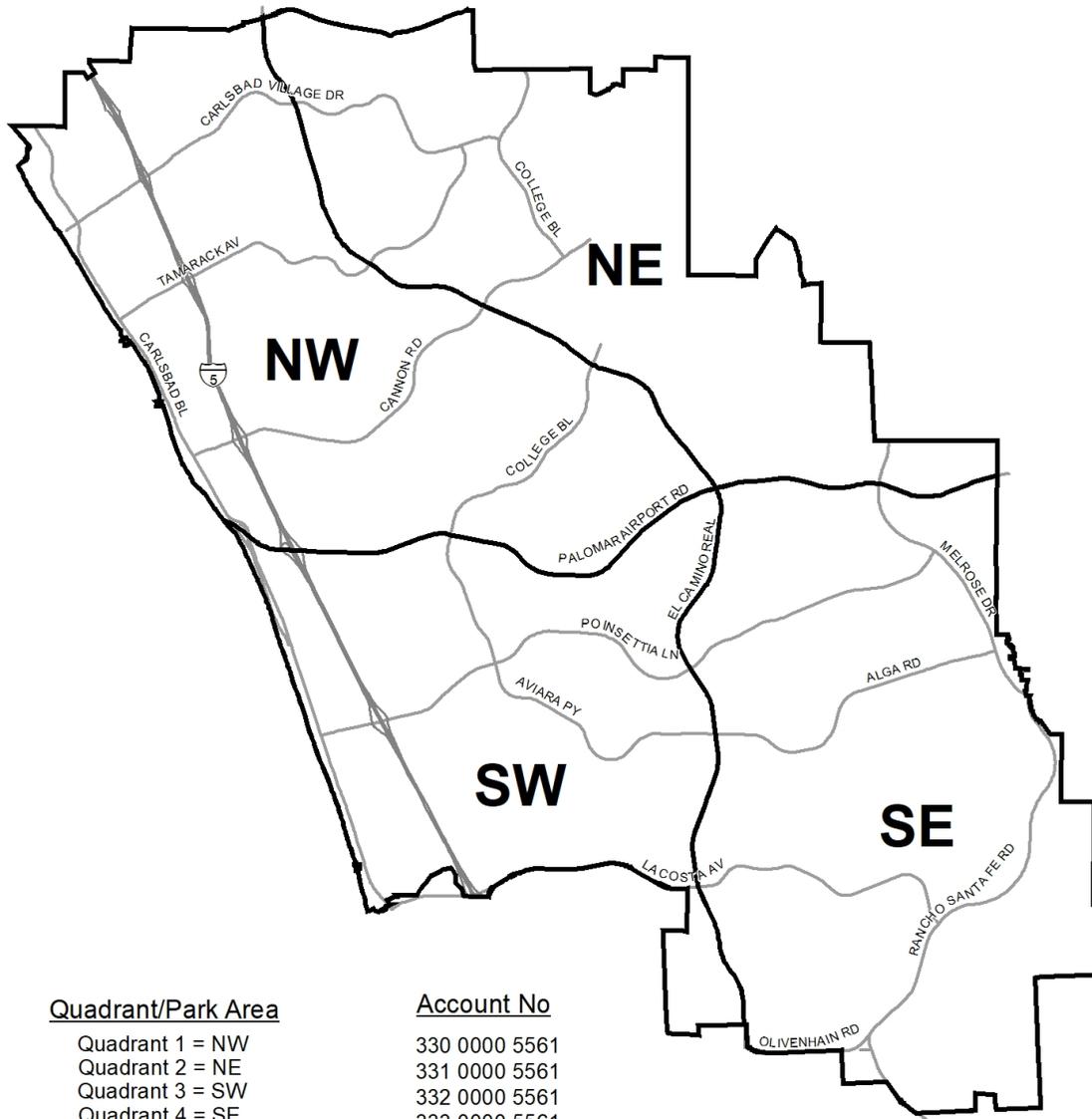
LEGEND

① = Outside CFD #1

- | | |
|---|--|
| Zone 1 - No Fee | Zone 14 - No Fee |
| Zone 2 - No Fee | Zone 15 - No Fee |
| Zone 3 - No Fee | Zone 16 - \$0.40/SqFt |
| Zone 4 - No Fee | Zone 17 - \$0.40/SqFt (New Construction) |
| Zone 5 - \$0.40/SqFt (New Construction) | Zone 18 - \$0.40/SqFt (New Construction) |
| Zone 6 - \$310/Unit | Zone 19 - No Fee |
| Zone 7 - No Fee | Zone 20 - No Fee |
| Zone 8 - No Fee | Zone 21 - No Fee |
| Zone 9 - No Fee | Zone 22 - No Fee |
| Zone 10 - No Fee | Zone 23 - No Fee |
| Zone 11 - No Fee | Zone 24 - No Fee |
| Zone 12 - No Fee | Zone 25 - No Fee |
| Zone 13 - \$0.40/SqFt | |

J:\cargis2\products\planning\r197.08\LFMZ.mxd

Park Districts

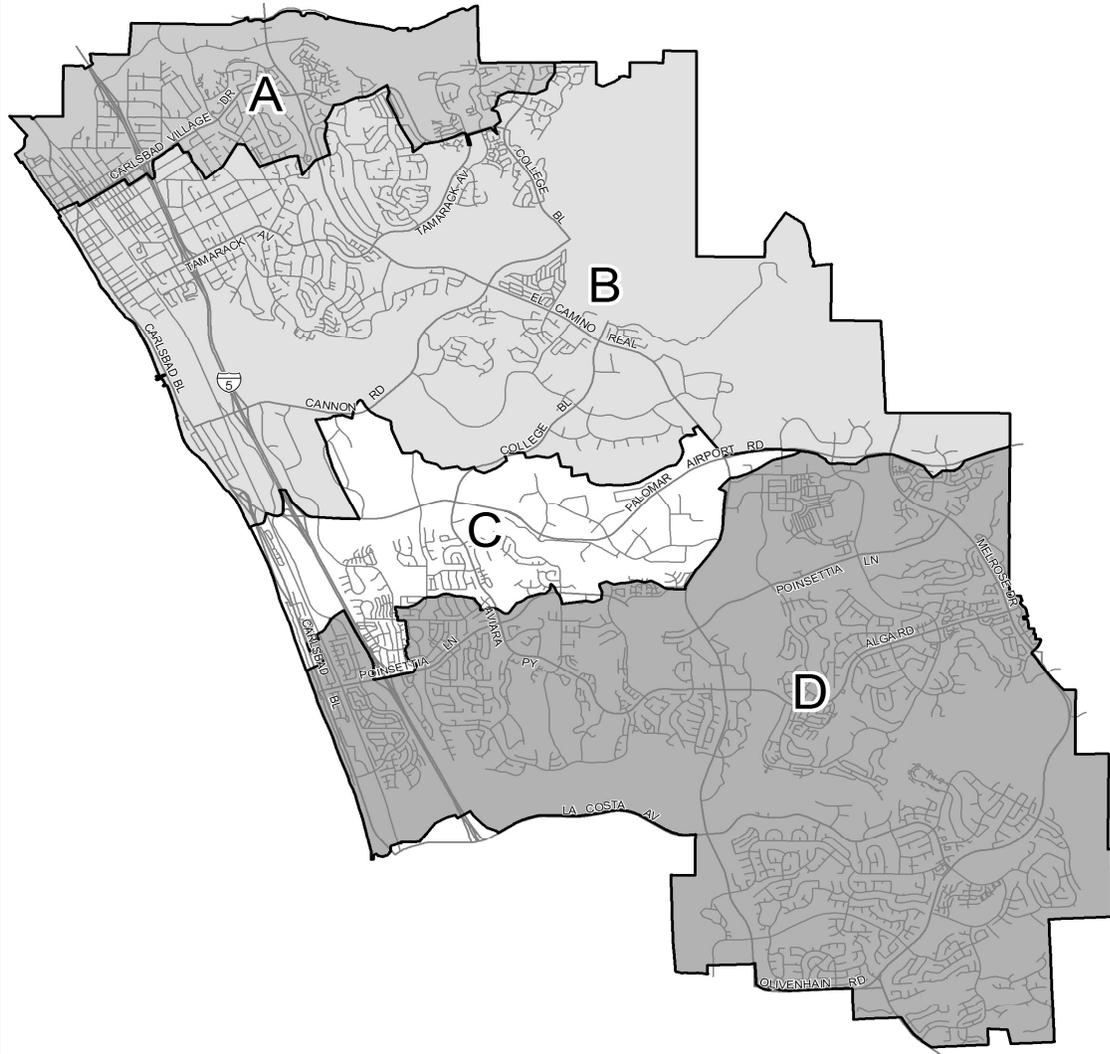


| <u>Quadrant/Park Area</u> | <u>Account No</u> |
|---------------------------|-------------------|
| Quadrant 1 = NW | 330 0000 5561 |
| Quadrant 2 = NE | 331 0000 5561 |
| Quadrant 3 = SW | 332 0000 5561 |
| Quadrant 4 = SE | 333 0000 5561 |

| <u>Fee Applicable to Residential Subdivisions Only:</u> | <u>NE, SE, SW</u> (per unit) | <u>NW</u> (per unit) |
|---|---------------------------------|-------------------------|
| Residential < 800 sq. ft. | \$4,471 | \$5,296 |
| Residential 800-1,300 sq. ft. | \$6,373 | \$7,410 |
| Residential 1,300-2,000 sq. ft. | \$7,763 | \$8,836 |
| Residential 2,000-2,500 sq. ft. | \$9,838 | \$11,119 |
| Residential >2,500 sq. ft. | \$10,750 | \$12,031 |

J:\cgbgis\products\Standard Maps\FINANCE\FeeSchedules\Park Districts - 2024.mxd

Planned Local Drainage Fee Areas

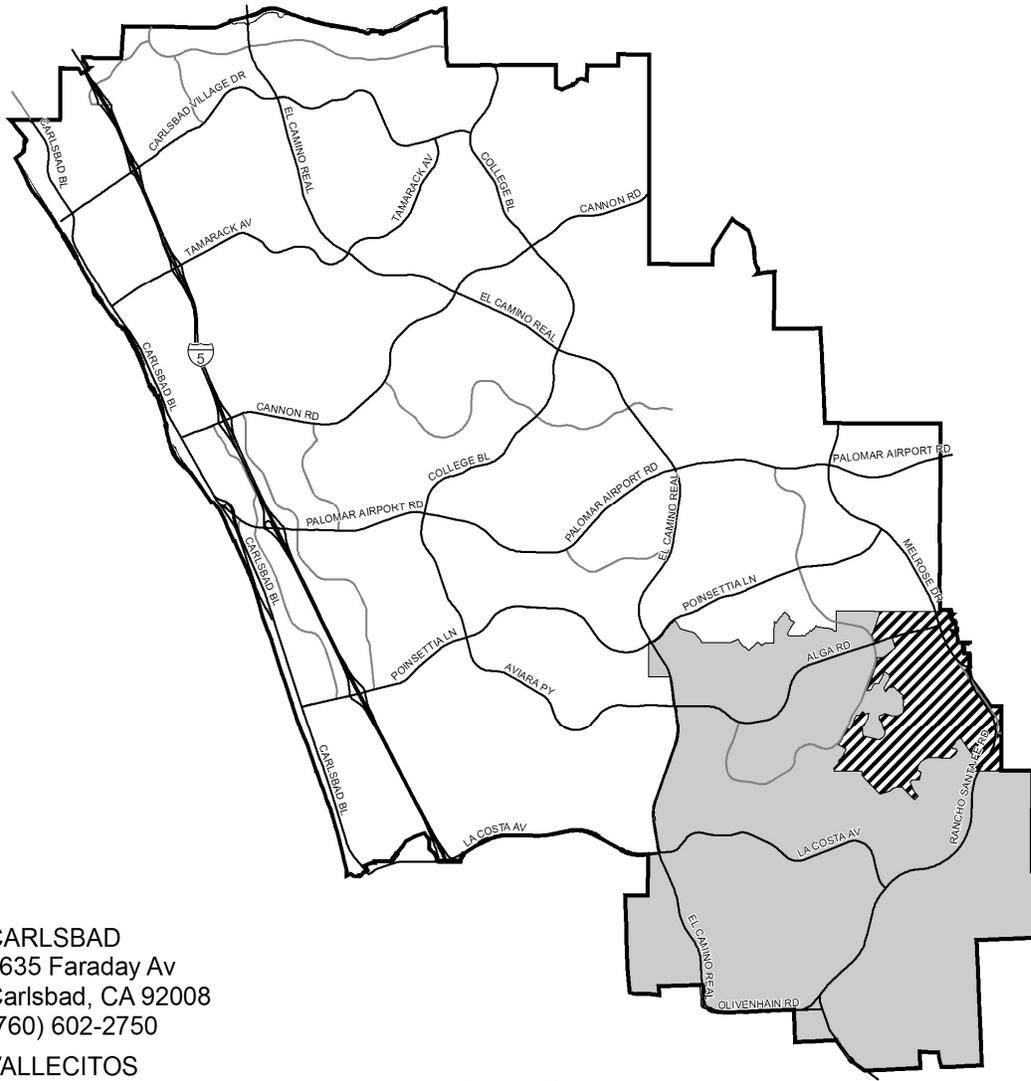


J:\cargis2\products\planning\r197.08\Planned Local Drainage Fees.mxd

| Fee Name | Fee Type | Notes | Fee Level/Deposit |
|--|----------|-------|-------------------|
| Planned Local Drainage Area Fees (PLDA) | | | |
| PLDA A, Low Runoff | per acre | | \$ 8,736.00 |
| PLDA B, Low Runoff | per acre | | \$ 3,266.00 |
| PLDA C, Low Runoff | per acre | | \$ 3,169.00 |
| PLDA D, Low Runoff | per acre | | \$ 3,005.00 |
| PLDA A, Medium Runoff | per acre | | \$ 17,372.00 |
| PLDA B, Medium Runoff | per acre | | \$ 6,294.00 |
| PLDA C, Medium Runoff | per acre | | \$ 4,483.00 |
| PLDA D, Medium Runoff | per acre | | \$ 4,916.00 |
| PLDA A, High Runoff | per acre | | \$ 37,855.00 |
| PLDA B, High Runoff | per acre | | \$ 14,148.00 |
| PLDA C, High Runoff | per acre | | \$ 13,736.00 |
| PLDA D, High Runoff | per acre | | \$ 13,025.00 |

| General Plan Land Use Designation | PLDA FEE CATEGORY | | |
|-----------------------------------|----------------------|-------------------------|-----------------------|
| | Low Runoff Potential | Medium Runoff Potential | High Runoff Potential |
| CF | | ◆ | |
| GC | | | ◆ |
| L | | | ◆ |
| O | | | ◆ |
| OS | ◆ | | |
| P | | ◆ | |
| PI | | | ◆ |
| PI/O | | | ◆ |
| R | | | ◆ |
| R1.5 | ◆ | | |
| R4 | ◆ | | |
| R8 | | ◆ | |
| R15 | | ◆ | |
| R15/L | | ◆ | |
| R15/O | | ◆ | |
| R15/VC | | ◆ | |
| R23 | | ◆ | |
| R30 | | ◆ | |
| OK-TC | | | ◆ |
| VC | | | ◆ |
| VC/OS | | | ◆ |
| V | | | ◆ |

Sewer Districts



CARLSBAD
 1635 Faraday Av
 Carlsbad, CA 92008
 (760) 602-2750

VALLECITOS
 201 Vallecitos de Oro
 San Marcos, CA 92069
 (760) 744-0460

LEUCADIA
 1960 La Costa Av
 Carlsbad, CA 92009
 (760) 753-0155

Legend

Sewer Service Area

-  CARLSBAD
-  VALLECITOS
-  LEUCADIA

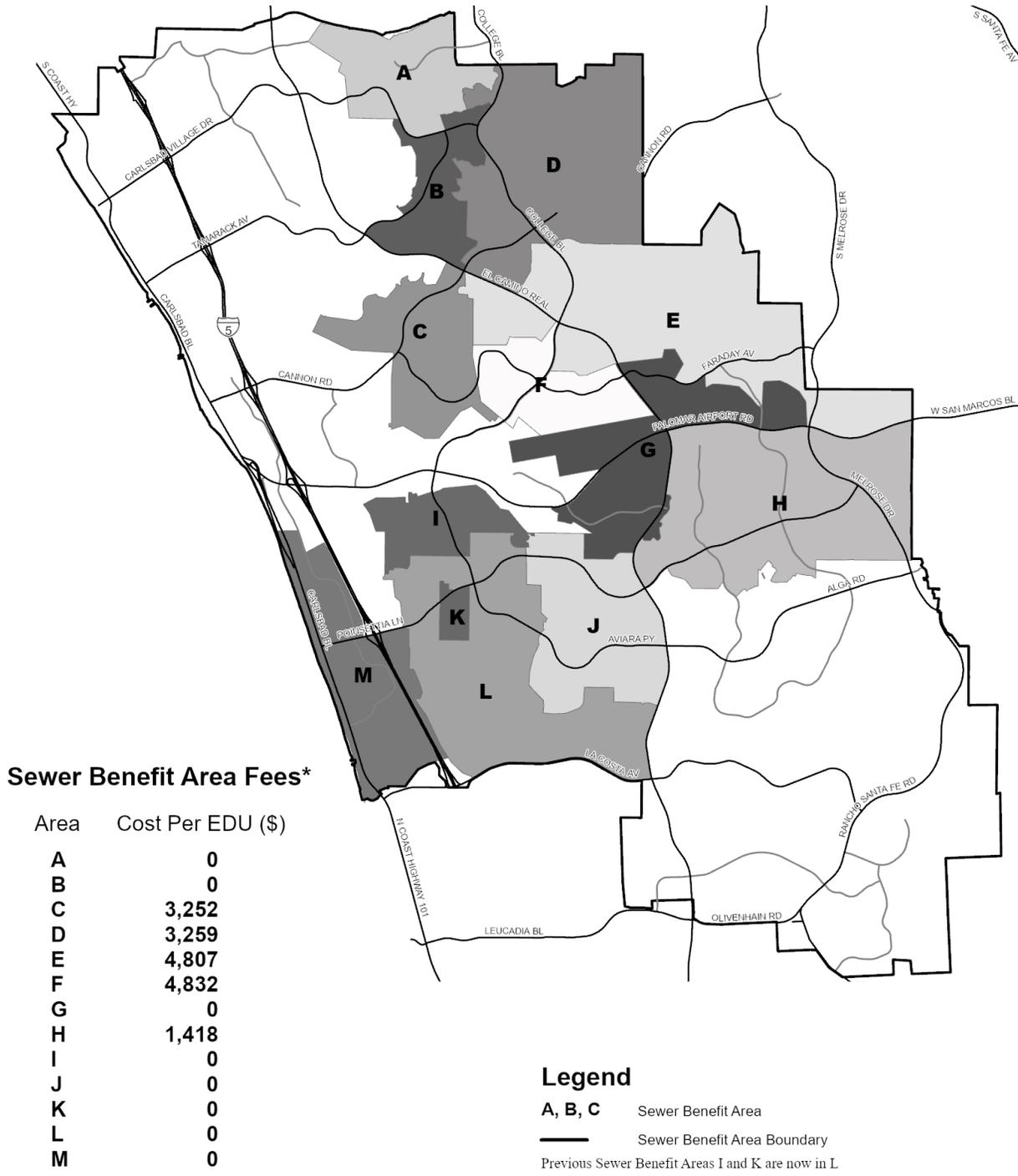
J:\cargis2\products\planning\167.05\Water Districts.mxd

Sewer Fees

Sewer Connection Fees*

General Capacity Fee of \$1,265 per EDU for All Areas Plus Sewer Benefit Fees Shown Below

*CMC 13.10.020(C) shall be used to determine Equivalent Dwelling Units (EDU).



J:\cbgis\products\Standard Maps\FINANCE\FeeSchedules, Date: 5/15/2024

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|---|---|-------------|-------|---------------------------------------|
| Affordable Housing Credit | | | | |
| | Cassia Heights (Southeast and Southwest quadrants) | per unit | [1] | \$ 78,409.00 |
| | Tavarua Senior Affordable Apartments (Northwest quadrant) | per unit | [1] | \$ 116,043.00 |
| Affordable Housing Impact Fee | | | | |
| | Affordable Housing Impact Fee | per unit | [1] | \$ 2,925.00 |
| | Affordable Housing In-Lieu Fee (per single-family market rate unit on single-family lot) | per unit | [2] | \$ 10,040.00 |
| | Affordable Housing In-Lieu Fee (residential development projects proposing two to six units), per sq. ft. of net building area per unit | per sq. ft. | [2] | \$ 18.00 |
| Habitat Mitigation Fees, Per Acre | | | | |
| | Type D - Coastal Sage Scrub | per acre | [1] | \$ 39,381.00 |
| | Type E - Non-Native Grassland | per acre | [1] | \$ 19,692.00 |
| | Type F - Agricultural Land, Disturbed Land, Eucalyptus Woodland | per acre | [1] | \$ 3,938.00 |
| Public Facilities and Community Facilities District Fees | | | | |
| | Public Facilities Fee - inside CFD | per project | [1] | 1.82% of building permit valuation |
| | Public Facilities Fee - outside CFD | per project | [1] | 3.5% of building permit valuation |
| | Community Facilities District #1 Fees | | [1] | Please see current information packet |
| Traffic Impact Fees | | | | |
| | Apartment (Inside of CFD 1) | per ADT | [1] | \$ 463.00 |
| | Apartment (Outside of CFD 1) | per ADT | [1] | \$ 544.00 |
| | Commercial/Industrial Cost Per Trip (Inside CFD) | per ADT | [1] | \$ 184.00 |
| | Commercial/Industrial Cost Per Trip (Outside of CFD) | per ADT | [1] | \$ 217.00 |
| | Condominium (Inside of CFD 1) | per ADT | [1] | \$ 463.00 |
| | Condominium (Outside of CFD 1) | per ADT | [1] | \$ 544.00 |
| | Single Family (Inside of CFD 1) | per ADT | [1] | \$ 463.00 |
| | Single Family (Outside of CFD 1) | per ADT | [1] | \$ 544.00 |

[Notes]

[1] Set per City policy

[2] Updated via City Council Resolution; effective April 1, 2022.

RESOLUTION NO.

A RESOLUTION OF THE COMMUNITY DEVELOPMENT COMMISSION OF THE CITY OF CARLSBAD, CALIFORNIA, ADOPTING CHANGES TO THE MASTER FEE SCHEDULE

WHEREAS, the Community Development Commission of the City of Carlsbad, California (Commission) has the authority to establish fees for housing services; and

WHEREAS, from time to time the fees are reviewed and evaluated to maintain an adequate fee structure recovering costs for housing services; and

WHEREAS, the Community Development Commission has determined the cost of providing housing services; and

WHEREAS, the Community Development Commission finds it necessary to recover the costs for housing services; and

WHEREAS, the Community Development Commission has held the necessary public hearing and allowed for public comment on the establishment of the fees.

NOW, THEREFORE, BE IT RESOLVED by the Community Development Commission of the City of Carlsbad, California, as follows:

1. That the above recitations are true and correct.
2. That the changes to the Master Fee Schedule as shown in Attachment A are adopted.
3. This resolution shall become effective on Sept. 1, 2024; not sooner than 60 days after adoption in accordance with California Government Code Section 66017 for housing fees.

PASSED, APPROVED AND ADOPTED at a Joint Special Meeting of the Community Development Commission, the City Council of the City of Carlsbad, the Board of Directors of the Carlsbad Municipal Water District, the Board of Directors of the Carlsbad Public Financing Authority, and the City Council as Successor Agency to the Carlsbad Redevelopment Agency held on the ____ day of _____ 2024, by the following vote, to wit:

AYES:

NAYS:

ABSTAIN:

ABSENT:

KEITH BLACKBURN, Chairperson

SHERRY FREISINGER, Secretary
(SEAL)



Proposed Master Fee Schedule FY 2024-25

All Fees Within, except Trash Collection Rates and Park Land In-Lieu Fees, Effective Sept. 1, 2024

Trash Collection Rates and Park Land In-Lieu Fees
Effective July 1, 2024

Contents

Section 1 – General City Service Fees, Deposits, Rates, Penalties and Fines

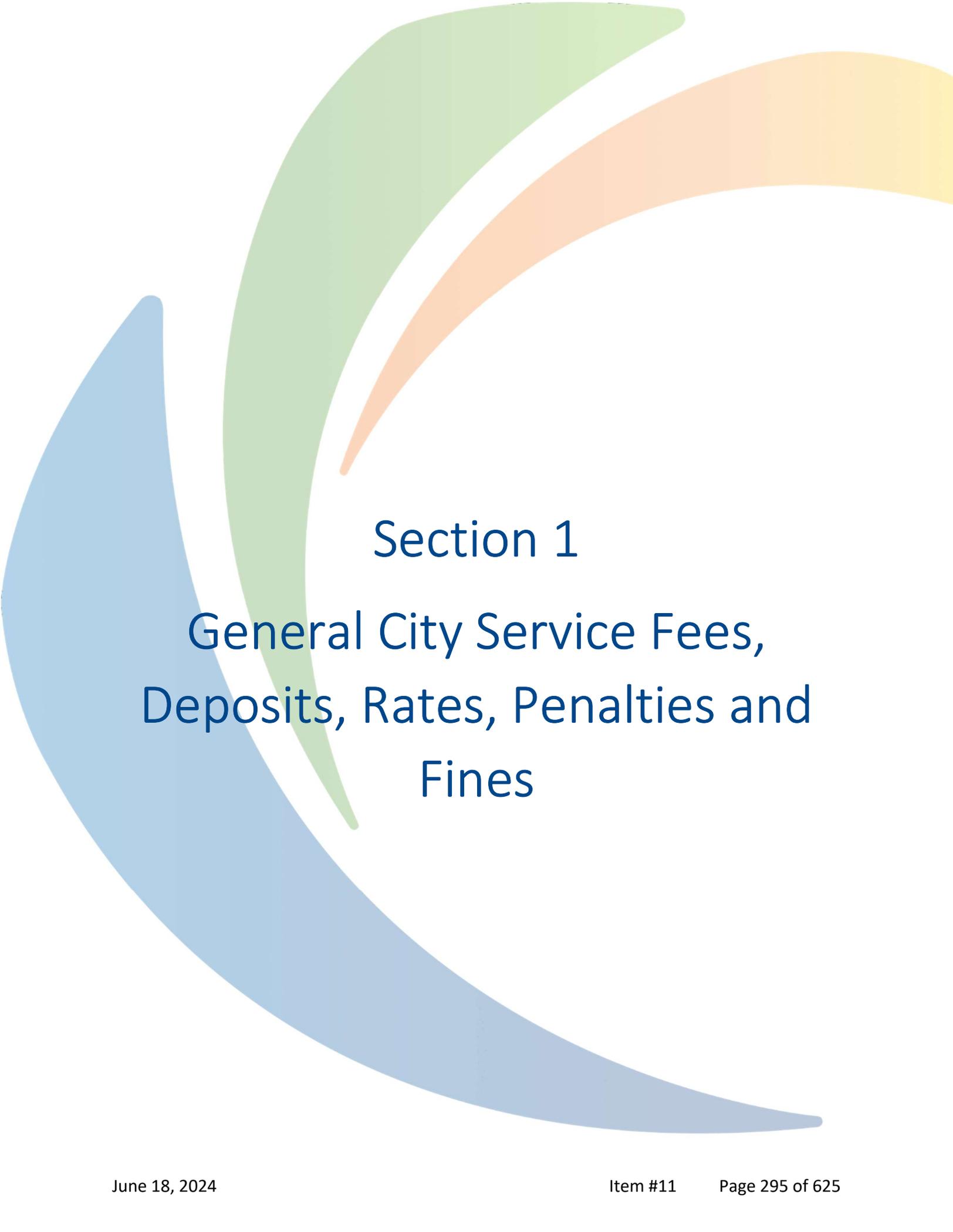
Miscellaneous Fees and Returned Checks..... 4
 Deposits and Securities..... 5
 Special Events and Safety Training Center..... 6
 Ambulance and Street Light Energizing 7
 City Clerk Fees..... 8
 Library Fees..... 9
 Fire (Fire Extinguishing and Alarm Systems)..... 10
 Fire (Development Applications, Plan Review, and Inspection) 11
 Fire (Fire and Life Safety Inspections and Fire Code Permits)12
 Police Department Fees..... 14
 Administrative and Vehicle, Traffic, and Parking Penalties 15
 Trash Collection Rates..... 16
 Utility Account and Service Fees.....24
 Utility Meter Installation and Connection26
 Utility (San Diego County Water Authority)28

Section 2 – Development Related Fees

Planning Department Fees30
 Engineering Department Fees35
 Building (New Construction, Additions and Major Remodels).....40
 Building (Minor/Miscellaneous Residential & Commercial Improvements)45
 Building (Plumbing, Mechanical, and Electrical).....49
 Building (Simple Single or Combination Permits List).....51

Section 3 – Development Impact Fees

Bridge and Thoroughfare District 2 Map53
 Local Facilities Management Zones Map.....54
 Park Land In-Lieu Fees, Park Districts Map.....55
 Planned Local Drainage Fee Areas and Map.....56
 Sewer Benefit Area and Connection Fees Map58
 Affordable Housing, Habitat Mitigation, and Traffic60



Section 1

General City Service Fees, Deposits, Rates, Penalties and Fines

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|---------------------------|--|----------|---------|--------------------|
| Miscellaneous Fees | | | | |
| | Administrative Fee for 1915 Act Bond Call - 1% of principal being repaid (All Assessment Districts using 1915 Act Bonds) | each | [1] | \$50 min/\$500 max |
| | Business License - additional CA fee | each | [4],[6] | \$ 1.00 |
| | Business License - master list of active business licenses | each | [2] | \$ 39.00 |
| | Business License - monthly list of new licenses | each | [2] | \$ 7.00 |
| | Cable Channel Administration Fee | per hour | [3] | \$ 115.00 |
| | Electric Vehicle Charging Fee | per kWh | [1] | \$ 0.35 |
| | GIS - digital data delivery, production of new documents, reproduction of existing documents, and technical services | per hour | [1] | Actual Cost |
| | Hearing Disposition Services for Parking Citations - Personal Hearings | each | [1] | Actual Cost |
| | Hearing Disposition Services for Parking Citations - Written Review | each | [1] | Actual Cost |
| | City Publications | each | [1] | Copy Charge |
| | Community Facilities District Annexation - City Labor (Plus actual consultants costs) | each | [2] | \$ 1,920.00 |
| | Sign Collection and Pickup Fee (plus \$5 fee per sign) | each | [1] | \$ 26.00 |
| Returned Check Fee | | | | |
| | First Returned Check | each | [5] | \$ 25.00 |
| | Each Additional Check | each | [5] | \$ 35.00 |

[Notes]

- [1] Set per City policy
- [2] Set per 2021 - Cost of Service Study and Fee Schedule Update. Indexed to West Region Urban CPI.
- [3] Set per 2021 - Cost of Service Study and Fee Schedule Update.
- [4] Set per CA Government Code 4467
- [5] Set per CA Civil Code 1719
- [6] Business license tax, set per Carlsbad Municipal Code 5.08.010, is separate from these fees.

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--------------------------------|---|----------|---------|--------------------------------------|
| Deposits and Securities | | | | |
| | The city may require a security be provided to ensure work related to a project is completed in accordance with the Carlsbad Municipal Code and development agreements executed with the city. This information is to help understand the standard structure of how these deposits and securities are calculated. The security amounts are calculated using final city-approved cost estimates, not initial or draft estimates during plan check. | | | |
| | Grading and Erosion Control | | | |
| | Grading Security (with approved plans) | deposit | [1],[2] | Based on Grading Cost Estimate |
| | Grading Cash Deposit | deposit | [1],[2] | Up to 10% of total grading security |
| | Development/Subdivision Improvements | | | |
| | Faithful Performance Security | deposit | [1],[2] | Based on Improvement Cost Estimate |
| | Labor and Materials Security | deposit | [1],[2] | 50% of Faithful Performance Security |
| | Monumentation Security | deposit | [1],[2] | Based on Total Cost of Monumentation |

[Notes]

- [1] Set per City policy
- [2] Per CA Government Code 53079, 1% shall be deducted from any interest due.

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|---|---|----------|---------|-------------|
| Special Events Fees | | | | |
| | Full details on how to apply for a Special Event Application can be referenced in the Special Event Reference Handbook available on the City of Carlsbad website. The below fees are listed for reference only and may not be representative of the entirety of a Special Event Application cost. A valid, unexpired City of Carlsbad Business License is required for all special event applicants. Carlsbad Municipal Code Section 8.17.070 CMC requires an applicant to pay a non-refundable fee to allow third party vendors to participate under the applicant's business License. | | | |
| | Special Event Application - Minor - 2 or less intersections (fee + services rendered) | each | [1],[3] | \$ 158.00 |
| | Special Event Application - Major - 3 or more intersections (fee + services rendered) | each | [1],[2] | \$ 474.00 |
| | Special Event Application - Third party Vendor Fee | per day | [1],[2] | \$ 106.00 |
| | Special Event City Services - Staff Time | per hour | [1] | Actual Cost |
| Safety Training Center Facility Fees | | | | |
| | One Shooting Range | full day | [1] | \$ 1,395.00 |
| | One Shooting Range | 1/2 day | [1] | \$ 698.00 |
| | Two Shooting Ranges | full day | [1] | \$ 1,567.00 |
| | Two Shooting Ranges | 1/2 day | [1] | \$ 819.00 |
| | Classroom | full day | [1] | \$ 662.00 |
| | Classroom | 1/2 day | [1] | \$ 379.00 |
| | Confined Space Prop | full day | [1] | \$ 733.00 |
| | Confined Space Prop | 1/2 day | [1] | \$ 366.00 |
| | Grinder | full day | [1] | \$ 525.00 |
| | Grinder | 1/2 day | [1] | \$ 306.00 |
| | Grinder/Commercial Prop | full day | [1] | \$ 759.00 |
| | Grinder/Commercial Prop | 1/2 day | [1] | \$ 379.00 |
| | Grinder/Residential Prop | full day | [1] | \$ 759.00 |
| | Grinder/Residential Prop | 1/2 day | [1] | \$ 379.00 |
| | PriSim (Training Simulator) | full day | [1] | \$ 552.00 |
| | PriSim (Training Simulator) | 1/2 day | [1] | \$ 276.00 |
| | Pump Draft Pit | full day | [1] | \$ 442.00 |
| | Pump Draft Pit | 1/2 day | [1] | \$ 221.00 |
| | Streetscape | full day | [1] | \$ 185.00 |
| | Streetscape | 1/2 day | [1] | \$ 135.00 |
| | Shooting Range - Hourly | hourly | [1] | \$ 141.00 |

[Notes]

- [1] Set per City policy
- [2] Carlsbad Municipal Code 8.17 defines and outlines Special Events which may require a permitting.
- [3] Fee charged as determined by staff

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|-------------------------------------|--|----------|-------|-------------|
| Ambulance Fees | | | | |
| | Assessment/Non-Transport with medication given. No charge for assessment if no medication given and non-transport. | per | [1] | \$ 472.00 |
| | Advanced Life Support 1 - plus Level I or Level II supplies and medications | per | [1] | \$ 2,668.00 |
| | Advanced Life Support 2 - plus Level II supplies and medications | per | [1] | \$ 2,668.00 |
| | Basic Life Support | per | [1] | \$ 2,668.00 |
| | Mileage Charge | mile | [1] | \$ 42.00 |
| | Oxygen Charge | per | [1] | \$ 124.00 |
| Street Light Energizing Fees | | | | |
| | 40 watts | each | [2] | \$ 88.00 |
| | 45 watts | each | [2] | \$ 96.00 |
| | 70 watts | each | [2] | \$ 133.00 |
| | 85 watts | each | [2] | \$ 156.00 |
| | 100 watts | each | [2] | \$ 179.00 |
| | 120 watts | each | [2] | \$ 209.00 |
| | 150 watts | each | [2] | \$ 254.00 |
| | 200 watts | each | [2] | \$ 330.00 |
| | 250 watts | each | [2] | \$ 405.00 |

[Notes]

- [1] Set per City policy
- [2] Street Light Energizing Fees are the cost for energizing each street light for eighteen months, and include a \$30.00 charge per light for connecting the light to an SDG&E service point.

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|------------------------|---|----------|---------|-------------|
| City Clerk Fees | | | | |
| | Appeals to City Council | each | [2],[8] | \$ 126.00 |
| | Candidate Filing Fee | each | [3] | \$ 25.00 |
| | Notice of Intention to Circulate Initiative Petition | each | [4] | \$ 200.00 |
| Subpoena Fees | | | | |
| | Deposition Subpoena | per day | [5] | \$ 275.00 |
| | Records Subpoena - research | per hour | [6] | \$ 15.00 |
| Copy Fees | | | | |
| | Copies & Printing - Black & White | each | [1] | \$ 0.10 |
| | Copies & Printing - Color | each | [1] | \$ 0.10 |
| | CD Copy | each | [1] | Actual Cost |
| | DVD Copy | each | [1] | Actual Cost |
| | USB Drive Copy | each | [1] | Actual Cost |
| FPPC Fees | | | | |
| | Campaign Statements | per page | [7] | \$ 0.10 |
| | Conflict of Interest Statement | per page | [7] | \$ 0.10 |
| | Fees for services not listed will be determined on a case-by-case basis. It will be based on the fully burdened hourly rate and the time of service provided. | per hour | [2] | \$ 137.00 |

[Notes]

- [1] Set per City policy
- [2] Set per 2021 - Cost of Service Study and Fee Schedule Update. Indexed to West Region Urban CPI.
- [3] Set per City of Carlsbad Municipal Code 1.12.010
- [4] Set per CA Elections Code 9202
- [5] Set per CA Government Code 68096.1(b)
- [6] Set per CA Evidence Code 1563(b)(1)
- [7] Set per CA Government Code 81008
- [8] Additional department processing fees may apply.

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|---------------------|---|-------------|-------|-------------|
| Library Fees | | | | |
| | Account Collection Fee | per item | [1] | \$ 10.00 |
| | Hold Request Non-Pickup Fee | per item | [2] | \$ 1.00 |
| | Borrowing - Audio/Visual Equipment, per item | per day | [1] | \$ 5.00 |
| | Card Replacement | per card | [2] | \$ 2.00 |
| | Carlsbad History Collection Photo Fee | per request | [1] | Actual Cost |
| | Interlibrary Loan | per request | [2] | \$ 6.00 |
| | Lost/Damaged Item Processing fee | per item | [2] | \$ 6.00 |
| | Lost/Damaged Item | per item | [1] | List Price |
| | Fees for services not listed will be determined on a case-by-case basis. It will be based on the fully burdened hourly rate and the time of service provided. | per hour | [2] | \$ 12.00 |
| | | | | |

[Notes]

- [1] Set per City policy
- [2] Set per 2021 - Cost of Service Study and Fee Schedule Update

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|---|---|----------|---------|-------------|
| Fire Extinguishing and Alarm Systems | | | | |
| New Sprinkler System | | | | |
| | ESFR Fire Sprinkler System (Initial System) | each | [2] | \$ 1,117.00 |
| | Each Additional System | each | [2] | \$ 309.00 |
| | Per Additional Inspection | each | [2] | \$ 133.00 |
| | ESFR Fire Sprinkler System with In-Rack Sprinklers | each | [2] | \$ 1,292.00 |
| | Each Additional System | each | [2] | \$ 309.00 |
| | Per Additional Inspection | each | [2] | \$ 133.00 |
| | Fire Pump (First Pump) | each | [2] | \$ 1,028.00 |
| | Each Additional Pump | each | [2] | \$ 352.00 |
| | NFPA 13 System < 100 Heads | each | [2] | \$ 807.00 |
| | Per Additional Inspection | each | [2] | \$ 133.00 |
| | Per Additional Plan Type | each | [2] | \$ 176.00 |
| | NFPA 13 System > 100 Heads (Includes One Riser) | each | [2] | \$ 1,117.00 |
| | Each Additional Riser | each | [2] | \$ 309.00 |
| | Per Additional Inspection | each | [2] | \$ 133.00 |
| | Per Additional Plan Type | each | [2] | \$ 176.00 |
| | NFPA 13R System 3-16 units (Per Building) | each | [2] | \$ 1,117.00 |
| | Per Additional Inspection (Per Building) | each | [2] | \$ 176.00 |
| | Per Additional Plan Type | each | [2] | \$ 176.00 |
| | NFPA 13D Single Family System (Plan Review Per Initial or Single Plan Type) | each | [2] | \$ 320.00 |
| | Per Additional Plan Type | each | [2] | \$ 176.00 |
| | NFPA 13D Single Family System (Inspection Per Building) | each | [2] | \$ 162.00 |
| | Underground Piping with up to 4 Hydrants/Risers | each | [2] | \$ 982.00 |
| | Underground Piping with 5 or more Hydrants/Risers | each | [2],[3] | \$ 1,295.00 |
| Tenant Improvement Sprinkler System | | | | |
| | NFPA 13 or 13R System 6 Heads or Less | each | [2] | \$ 162.00 |
| | NFPA 13 or 13R System 7 - 100 heads | each | [2] | \$ 718.00 |
| | Per Additional Inspection | each | [2] | \$ 176.00 |
| | Per Additional Plan Type | each | [2] | \$ 176.00 |
| | NFPA 13 or 13R System > 100 Heads | each | [2] | \$ 850.00 |
| | Per Additional Inspection | each | [2] | \$ 176.00 |
| | Per Additional Plan Type | each | [2] | \$ 176.00 |
| Other Extinguishing Systems | | | | |
| | Gas Systems (Med Gas, Industrial Gas, LPG) | each | [2] | \$ 541.00 |
| | Hood & Duct Extinguishing System | each | [2] | \$ 541.00 |
| | Each Additional System | each | [2] | \$ 264.00 |
| | Pre-Action System with Alarm | each | [2] | \$ 718.00 |
| | Refrigeration Systems < 500 lbs. | each | [2] | \$ 939.00 |
| | Refrigeration Systems > 500 lbs. | each | [2] | \$ 1,601.00 |
| | Special Equipment (Ovens, Dust, Battery) | each | [2] | \$ 541.00 |
| | Special Extinguishing System | each | [2] | \$ 762.00 |
| | Spray Booths | each | [2] | \$ 541.00 |
| Alarm Systems | | | | |
| | New Alarm System | each | [2] | \$ 1,646.00 |
| | Per Additional Inspection | each | [2] | \$ 176.00 |
| | Per Additional Plan Type | each | [2] | \$ 176.00 |
| | Sprinkler Monitoring | each | [2] | \$ 498.00 |
| | Per Additional Inspection | each | [2] | \$ 176.00 |
| | Per Additional Plan Type | each | [2] | \$ 176.00 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|---|--|----------|-------|-------------|
| | Tenant Improvement Fire Alarm System | each | [2] | \$ 807.00 |
| | Per Additional Inspection | each | [2] | \$ 176.00 |
| | Per Additional Plan Type | each | [2] | \$ 176.00 |
| Development Applications, Plan Review and Inspection | | | | |
| Building Construction Plan (Architectural Review) | | | | |
| | A-1 Occupancies - New | each | [2] | \$ 1,545.00 |
| | A-1 Occupancies - Tenant Improvements | each | [2] | \$ 1,182.00 |
| | A-2 & A-3 Occupancies - New | each | [2] | \$ 1,060.00 |
| | A-2 & A-3 Occupancies - Tenant Improvements | each | [2] | \$ 817.00 |
| | A-4 & A-5 Occupancies - New | each | [2] | \$ 1,545.00 |
| | A-4 & A-5 Occupancies - Tenant Improvements | each | [2] | \$ 1,182.00 |
| | E Occupancies - New | each | [2] | \$ 1,545.00 |
| | E Occupancies - Tenant Improvements | each | [2] | \$ 1,182.00 |
| | E Occupancies (Daycare Only) | each | [2] | \$ 618.00 |
| | F Occupancies - New | each | [2] | \$ 1,060.00 |
| | F Occupancies - Tenant Improvements | each | [2] | \$ 817.00 |
| | H Occupancies (Not Including Chem Class) - New | each | [2] | \$ 1,060.00 |
| | H Occupancies (Not Including Chem Class) - Tenant Improvements | each | [2] | \$ 817.00 |
| | I Occupancies - New | each | [2] | \$ 1,060.00 |
| | I Occupancies - Tenant Improvements | each | [2] | \$ 817.00 |
| | L Occupancies - New | each | [2] | \$ 618.00 |
| | L Occupancies - Tenant Improvements | each | [2] | \$ 487.00 |
| | R-1 & R-2 Occupancies <50 Units New | flat | [2] | \$ 1,545.00 |
| | R-1 & R-2 Occupancies ≥50 Units New | flat | [2] | \$ 1,910.00 |
| | R-3 Townhomes New | each | [2] | \$ 1,060.00 |
| | R Occupancies All - Tenant Improvements | each | [2] | \$ 817.00 |
| | S Occupancies < 50,000 sq. ft. New | flat | [2] | \$ 618.00 |
| | S Occupancies < 50,000 sq. ft. - Tenant Improvements | flat | [2] | \$ 487.00 |
| | S Occupancies ≥ 50,000 sq. ft. New | flat | [2] | \$ 1,149.00 |
| | S Occupancies ≥ 50,000 sq. ft. - Tenant Improvements | flat | [2] | \$ 882.00 |
| Plan Review and Inspection | | | | |
| | Hazardous Materials Storage | | | |
| | Chem Class <10 Chemicals | flat | [2] | \$ 630.00 |
| | Chem Class 10- 25 Chemicals | flat | [2] | \$ 982.00 |
| | Chem Class 26 - 100 Chemicals | flat | [2] | \$ 1,425.00 |
| | Chem Class >100 Chemicals | flat | [2] | \$ 1,867.00 |
| | Fire Department Access & Fire Lanes | flat | [2] | \$ 320.00 |
| | High Piled Storage | flat | [2] | \$ 982.00 |
| | High Rise Structure Greater Than 55 feet | | | \$ 441.00 |
| | Per Additional Floor | flat | [2] | \$ 352.00 |
| | Storage Tanks | | | |
| | Aboveground Storage Tanks (First Tank) | each | [2] | \$ 939.00 |
| | Underground Storage Tanks (First Tank) | each | [2] | \$ 850.00 |
| | Each Additional Tank | each | [2] | \$ 133.00 |
| | Vegetation Fuel Modification | | | |
| | Custom Home | flat | [2] | \$ 630.00 |
| | Tract <75 Homes | flat | [2] | \$ 1,161.00 |
| | Tract ≥75 Homes | flat | [2] | \$ 1,690.00 |
| | Smoke Control - Rationale Analysis & Plan Review | | | \$ 1,779.00 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|----------|---------|-------------|
| | Other Fire Fees | | | |
| | Aerial Fireworks Display | | | |
| | Major | each | [2] | \$ 1,678.00 |
| | Minor | each | [2] | \$ 971.00 |
| | Plan Review | | | |
| | Processing Fee | each | [2] | \$ 30.00 |
| | Per Hour - Overtime | hourly | [2] | \$ 191.00 |
| | Per Hour - Regular Office Hours | hourly | [2] | \$ 176.00 |
| | Hourly Services for: Alternate Methods and Materials Review, Time and Materials Review, Project Meetings, etc. | | | |
| | First Hour | each | [2] | \$ 207.00 |
| | Each Additional Hour | hourly | [2] | \$ 176.00 |
| | Plan Resubmittal (3rd and Subsequent Submittal, Per Hour) | hourly | [2] | \$ 176.00 |
| | Reinspection (Per Inspection) | each | [2] | \$ 250.00 |
| | Tent Permit (Not associated with special events) | | | |
| | Single Tent | each | [2] | \$ 264.00 |
| | 2-5 Tents | flat | [2] | \$ 529.00 |
| | 6 or More Tents | flat | [2] | \$ 708.00 |
| | Weed Abatement Administrative Fee | | | \$ 352.00 |
| | Fire Nuisance Alarm - 1st Response in 12 Month Period | each | [1] | \$ - |
| | Fire Nuisance Alarm - 2nd Response in 12 Month Period | each | [1] | \$ 105.00 |
| | Fire Nuisance Alarm - 3rd Response in 12 Month Period | each | [1] | \$ 210.00 |
| | Fire Nuisance Alarm - Each Additional Response Thereafter | each | [1] | \$ 412.00 |
| | Fire Nuisance Alarm - Each Billing | each | [1] | \$ 14.00 |
| | Special Events Application Processing | flat | [2],[6] | \$ 176.00 |
| | Special Events - Fire Prevention/Operations Support Prior To/During Event | each | [2],[6] | Actual Cost |
| | | | | |
| | Fire & Life Safety Inspections and Fire Code Permits | | | |
| | Fire Inspections for the following Occupancies: | | | |
| | Care Facility for More than 6 Ambulatory & Non-Ambulatory Clients | each | [2],[4] | \$ 191.00 |
| | Hospitals, Nursing Homes, Mental Hospitals, Detoxification and Surgery Centers | each | [2],[4] | \$ 368.00 |
| | Commercial Care Facility (i.e. Child, Drug & Alcohol, Juvenile, Etc.) | each | [2],[4] | \$ 191.00 |
| | Pre-Inspection Residential Care Facility (i.e. Single Family Residences) | each | [2],[4] | \$ 191.00 |
| | High Rise Facility > 75 ft. (Per Floor of Building) | each | [2],[4] | \$ 191.00 |
| | State Mandated School Inspection - Public or Private School | | [2],[4] | |
| | Pre-School | each | [2],[4] | \$ 441.00 |
| | Elementary/Middle School | each | [2],[4] | \$ 708.00 |
| | High School | each | [2],[4] | \$ 1,060.00 |
| | State Mandated Hotel and Motel Inspection | | | |
| | 1-5 Buildings Per Property | flat | [2],[4] | \$ 618.00 |
| | 6-10 Buildings Per Property | flat | [2],[4] | \$ 1,060.00 |
| | 11 or More Buildings Per Property | flat | [2],[4] | \$ 1,324.00 |
| | State Mandated Apartment Inspection | | | |
| | 3-10 Units Per Building | flat | [2],[4] | \$ 221.00 |
| | 11-40 Units Per Building | flat | [2],[4] | \$ 264.00 |
| | Greater than 40 Units Per Building | flat | [2],[4] | \$ 353.00 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|----------|---------|-------------|
| | Fire Code Permits - Initial Permit | | | |
| | Tier 1 | each | [2],[5] | \$ 191.00 |
| | Tier 2 | each | [2],[5] | \$ 368.00 |
| | Tier 3 | each | [2],[5] | \$ 544.00 |
| | Fire Code Permits - Annual Renewal Permit | | | |
| | Tier 1 | each | [2],[5] | \$ 103.00 |
| | Tier 2 | each | [2],[5] | \$ 191.00 |
| | Tier 3 | each | [2],[5] | \$ 280.00 |
| | Assembly | | | |
| | < 300 people | flat | [2] | \$ 191.00 |
| | > 300 people | flat | [2] | \$ 368.00 |
| | All Other Occupancies Annual Inspections | | | |
| | Tier 1 - 5,000 sq. ft. or Less | flat | [2] | \$ 147.00 |
| | Tier 2 - 5,001 to 20,000 sq. ft. | flat | [2] | \$ 234.00 |
| | Tier 3 - 20,001 and Greater | flat | [2] | \$ 368.00 |
| | Fees for services not listed will be determined on a case-by-case basis. It will be based on the fully burdened hourly rate and the time of service provided. | per hour | [2] | \$ 176.00 |

[Notes]

- [1] Set per City policy
- [2] Set per 2021 - Cost of Service Study and Fee Schedule Update. Indexed to West Region Urban CPI.
- [3] Additional Reinspection fees shall apply for phased inspection projects at the discretion of the Fire Marshall
- [4] All annual inspection fees shall include time for the initial inspection and 1 reinspection. All subsequent reinspection shall be charged an additional rate per inspection.
- [5] Tier 1 – Candles – Open Flame; Cryogenics; Dry Cleaning; Liquefied Petroleum Gas (LPG); Motor Vehicle Fuel Dispensing; Industrial Ovens; Hot Works; Welding

Tier 2 – Aerosol; Aviation Facility; Waste Handling; Carnival/Fair; Combustible Materials Storage; Compressed Gas; Dust Producing Operations; Flammable Liquids – Storage; Combustible Liquids – Storage; Flammable/Combustible Liquids – Tanks; Flammable/Combustible Liquids – AST/UST Removal; Fruit Ripening; Hazardous Materials; Magnesium Work; Repair Garage; Tire Storage; Explosives-Model Rockets

Tier 3 – Aircraft Refueling; Explosives – Blasting & Fireworks; High Piled Combustible Storage (HPS); Lumber Yards & Woodworking Plants; Refrigeration Equipment; Spraying or Dipping Operations

Package Permits – All permits associated in the following activities are included in the Tier priced above: Dry Cleaning; Motor Vehicle Fuel Dispensing; Repair Garage; Welding
- [6] Additional fees for Standby of fire personnel and equipment during event will apply.

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--------------------|---|-----------|---------|-------------|
| Police Fees | | | | |
| | Audio/Photos on USB | each | [2] | \$ 44.00 |
| | Burglary Alarm Registration Fee | each | [2] | \$ 29.00 |
| | False Alarm Response - Second Occurrence | each | [2] | \$ 39.00 |
| | False Alarm Response - Additional Occurrence | each | [2] | \$ 73.00 |
| | Excess False Alarm Panic Response - Robbery | each | [3] | \$ 100.00 |
| | Excess False Alarm Panic Response - Burglary | each | [3] | \$ 100.00 |
| | Copy Investigation Record | each | [2] | \$ 60.00 |
| | Dispatch Records Searches | per query | [2] | \$ 24.00 |
| | Entertainment License | each | [2] | \$ 308.00 |
| | Fingerprinting processing Fee | each | [2],[5] | \$ 27.00 |
| | Fix-It Ticket - moving violation | each | [2],[6] | \$ 21.00 |
| | Fix-It Ticket - parking/registration violation | each | [2],[6] | \$ 13.00 |
| | Handicap Placard Violation Waiver Processing Fee | each | [2],[7] | \$ 29.00 |
| | Photograph Copy - Subpoena or Records requests that require retrieval in QueTel evidence program. | each | [2] | \$ 21.00 |
| | Police/Fire - Emergency Response DUI Traffic Collision (max \$12,000 per incident) | each | [1] | Actual Cost |
| | Production of body worn camera videos. Staff time per hour of production and redaction of videos. | each | [1] | Actual Cost |
| | Report Copy Fee (Free to Victim) | each | [2] | \$ 13.00 |
| | Rental of Conference rooms to Safety Personnel | each | [2] | \$ 230.00 |
| | Storage/Impounded Vehicle Administrative Charge | each | [2] | \$ 159.00 |
| | Fees for services not listed will be determined on a case-by-case basis. It will be based on the fully burdened hourly rate and the time of service provided. | per hour | [2] | \$ 88.00 |

[Notes]

- [1] Set per City policy
- [2] Set per 2021 - Cost of Service Study and Fee Schedule Update. Indexed to West Region Urban CPI.
- [3] Set per City of Carlsbad Municipal Code 8.50.080 [E]
- [4] Set per City of Carlsbad Municipal Code 5.16.070
- [5] Plus actual cost from processing agency
- [6] Requires proof of correction
- [7] Waived with proof of correction

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|----------|-------|-------------|
| Administrative Citation Penalties | | | | |
| | 1st Violation of a City Ordinance | each | [2] | \$ 100.00 |
| | 2nd Violation of a City Ordinance | each | [2] | \$ 200.00 |
| | 3rd Violation of a City Ordinance | each | [2] | \$ 500.00 |
| | Subsequent violation of same ordinance within one year | each | [2] | \$ 500.00 |
| Vehicle, Traffic, and Parking Civil Penalties | | | | |
| | CA Vehicle Code Parking Violation, if not specified by separate fee amount (rounded) | each | [3] | \$ 48.00 |
| | CA VC 22500(i) Bus Zone | each | [3] | \$ 263.00 |
| | CA VC 22500(l) Curb Cut/Disabled Access | each | [3] | \$ 343.00 |
| | CA VC 22507.8 (a)-(c) Disabled Parking Space/Access Area/Loading Area | each | [3] | \$ 343.00 |
| | CA VC 22522 Sidewalk Access Ramp (3 ft. away) | each | [3] | \$ 343.00 |
| | CA VC 22526 (a)(b) Block Intersection/Gridlock | each | [3] | \$ 63.00 |
| | CA Vehicle Code Violation for Equipment, if not specified by separate fee amount (rounded) | each | [3] | \$ 38.00 |
| | CA VC 4000(a) Expired Registration | each | [3] | \$ 63.00 |
| | CA VC 26100C Tinted Covers on Headlights | each | [3] | \$ 48.00 |
| | CA VC 28071 Passenger Car Bumpers Required | each | [3] | \$ 88.00 |
| | Carlsbad Municipal Code Parking Violations, if violation not established by the CA Vehicle Code Parking Violation or CA Vehicle Code Equipment Violation. | each | [1] | \$ 50.00 |

[Notes]

- [1] Set per City policy
- [2] Set per City of Carlsbad Resolution 2001-167 and limit set per CA Government Code Section 36900 [B]
- [3] Set per City Policy to the San Diego County Sheriff's Department Parking Fee Violation Table.

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|--|----------|-------|-------------|
| Trash Collection Rates (Stormwater fee included) | | | | |
| Residential Services | | | | |
| | 3-Cart (64 or 96 gallon cart) | | [1] | \$ 30.67 |
| | 3-Cart Low Generator (35 gallon cart) | | [1] | \$ 27.96 |
| | Back Yard Service Fee (added to curbside rate) | | [1] | \$ 38.60 |
| | Additional Solid Waste Cart | | [1] | \$ 3.34 |
| | Additional Recycled Materials Cart (4+) | | [1] | \$ 3.34 |
| | Additional Organics Cart (4+) | | [1] | \$ 3.34 |
| Commercial Services | | | | |
| Commercial Solid Waste - 64 or 96 Gallon Cart | | | | |
| | One pick-up per week | | [1] | \$ 30.59 |
| | Two pick-ups per week | | [1] | \$ 61.19 |
| | Three pick-ups per week | | [1] | \$ 91.78 |
| | Four pick-ups per week | | [1] | \$ 118.52 |
| | Five pick-ups per week | | [1] | \$ 145.37 |
| | Six pick-ups per week | | [1] | \$ 172.20 |
| | Extra pick-up per week | | [1] | \$ 14.41 |
| Commercial 96 Gallon Cart - Recycling and Organics Included | | | | |
| | One pick-up per week | | [1] | \$ 64.16 |
| | Two pick-ups per week | | [1] | \$ 113.41 |
| | Three pick-ups per week | | [1] | \$ 162.60 |
| | Four pick-up per week | | [1] | \$ 209.98 |
| | Five pick-ups per week | | [1] | \$ 257.56 |
| | Six pick-ups per week | | [1] | \$ 305.10 |
| | Multi-Family: Set of Solid Waste, Recycling, and Organics (per unit) | | [1] | \$ 13.98 |
| Commercial Solid Waste Yard Bins | | | | |
| | 1-yard bin - one pick-up per week | | [1] | \$ 80.61 |
| | 1-yard bin - two pick-ups per week | | [1] | \$ 136.92 |
| | 1-yard bin - three pick-ups per week | | [1] | \$ 193.44 |
| | 1-yard bin - four pick-ups per week | | [1] | \$ 249.78 |
| | 1-yard bin - five pick-ups per week | | [1] | \$ 306.40 |
| | 1-yard bin - six pick-ups per week | | [1] | \$ 362.95 |
| | 1-yard bin - extra pick-up | | [1] | \$ 38.77 |
| | 2-yard bin - one pick-up per week | | [1] | \$ 109.50 |
| | 2-yard bin - two pick-ups per week | | [1] | \$ 192.71 |
| | 2-yard bin - three pick-ups per week | | [1] | \$ 275.96 |
| | 2-yard bin - four pick-ups per week | | [1] | \$ 359.06 |
| | 2-yard bin - five pick-ups per week | | [1] | \$ 442.34 |
| | 2-yard bin - six pick-ups per week | | [1] | \$ 525.57 |
| | 2-yard bin - extra pick-up | | [1] | \$ 52.66 |
| | 3-yard bin - one pick-up per week | | [1] | \$ 148.75 |
| | 3-yard bin - two pick-ups per week | | [1] | \$ 271.23 |
| | 3-yard bin - three pick-ups per week | | [1] | \$ 393.68 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|--|----------|-------|-------------|
| | 3-yard bin - four pick-ups per week | | [1] | \$ 525.57 |
| | 3-yard bin - five pick-ups per week | | [1] | \$ 638.59 |
| | 3-yard bin - six pick-ups per week | | [1] | \$ 761.08 |
| | 3-yard bin - extra pick-up | | [1] | \$ 70.68 |
| | 4-yard bin - one pick-up per week | | [1] | \$ 198.38 |
| | 4-yard bin - two pick-ups per week | | [1] | \$ 370.45 |
| | 4-yard bin - three pick-ups per week | | [1] | \$ 542.59 |
| | 4-yard bin - four pick-ups per week | | [1] | \$ 714.67 |
| | 4-yard bin - five pick-ups per week | | [1] | \$ 886.76 |
| | 4-yard bin - six pick-ups per week | | [1] | \$ 1,058.86 |
| | 4-yard bin - extra pick-up | | [1] | \$ 84.56 |
| | 5-yard bin - one pick-up per week | | [1] | \$ 248.02 |
| | 5-yard bin - two pick-ups per week | | [1] | \$ 469.78 |
| | 5-yard bin - three pick-ups per week | | [1] | \$ 691.49 |
| | 5-yard bin - four pick-ups per week | | [1] | \$ 886.76 |
| | 5-yard bin - five pick-ups per week | | [1] | \$ 1,134.97 |
| | 5-yard bin - six pick-ups per week | | [1] | \$ 1,356.73 |
| | 5-yard bin - extra pick-up | | [1] | \$ 98.41 |
| | 6-yard bin - one pick-up per week | | [1] | \$ 271.23 |
| | 6-yard bin - two pick-ups per week | | [1] | \$ 525.57 |
| | 6-yard bin - three pick-ups per week | | [1] | \$ 761.08 |
| | 6-yard bin - four pick-ups per week | | [1] | \$ 1,058.86 |
| | 6-yard bin - five pick-ups per week | | [1] | \$ 1,356.73 |
| | 6-yard bin - six pick-ups per week | | [1] | \$ 1,738.39 |
| | 6-yard bin - extra pick-up | | [1] | \$ 123.03 |
| | Commercial Split Bins (includes 2 locks) | | [1] | |
| | One pick-up per week | | [1] | \$ 120.13 |
| | Two pick-ups per week | | [1] | \$ 219.25 |
| | Three pick-ups per week | | [1] | \$ 318.35 |
| | Four pick-ups per week | | [1] | \$ 417.45 |
| | Five pick-ups per week | | [1] | \$ 516.55 |
| | Six pick-ups per week | | [1] | \$ 615.67 |
| | Commercial Bin Compactor - Solid Waste | | | |
| | 3-yard bin - one pick-up per week | | [1] | \$ 208.52 |
| | 3-yard bin - two pick-ups per week | | [1] | \$ 390.48 |
| | 3-yard bin - three pick-ups per week | | [1] | \$ 572.44 |
| | 3-yard bin - four pick-ups per week | | [1] | \$ 754.38 |
| | 3-yard bin - five pick-ups per week | | [1] | \$ 936.35 |
| | 3-yard bin - six pick-ups per week | | [1] | \$ 1,118.35 |
| | 3-yard bin - extra pick-up | | [1] | \$ 84.80 |
| | 4-yard bin - one pick-up per week | | [1] | \$ 344.35 |
| | 4-yard bin - two pick-ups per week | | [1] | \$ 659.76 |
| | 4-yard bin - three pick-ups per week | | [1] | \$ 975.65 |
| | 4-yard bin - four pick-ups per week | | [1] | \$ 1,291.47 |
| | 4-yard bin - five pick-ups per week | | [1] | \$ 1,607.40 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|----------|-------|-------------|
| | 4-yard bin - six picks-up per week | | [1] | \$ 1,923.39 |
| | 4-yard bin - extra pick-up | | [1] | \$ 140.04 |
| | 6-yard bin - one pick-up per week | | [1] | \$ 538.27 |
| | 6-yard bin - two pick-ups per week | | [1] | \$ 1,060.96 |
| | 6-yard bin - three pick-ups per week | | [1] | \$ 1,584.60 |
| | 6-yard bin - four pick-ups per week | | [1] | \$ 2,108.77 |
| | 6-yard bin - five pick-ups per week | | [1] | \$ 2,633.18 |
| | 6-yard bin - six picks-up per week | | [1] | \$ 3,157.70 |
| | 6-yard bin - extra pick-up | | [1] | \$ 218.89 |
| | Commercial Recycling | | | |
| | 32 gal cart - one pick-up per week | | [1] | \$ 22.36 |
| | 32 gal cart - two pick-ups per week | | [1] | \$ 44.74 |
| | 32 gal cart - three pick-ups per week | | [1] | \$ 67.10 |
| | 32 gal cart - four pick-ups per week | | [1] | \$ 86.64 |
| | 32 gal cart - five pick-ups per week | | [1] | \$ 106.28 |
| | 32 gal cart - six pick-ups per week | | [1] | \$ 125.90 |
| | 64 or 96 gal cart - one pick-up per week | | [1] | \$ 24.48 |
| | 64 or 96 gal cart - two pick-ups per week | | [1] | \$ 48.95 |
| | 64 or 96 gal cart - three pick-ups per week | | [1] | \$ 73.42 |
| | 64 or 96 gal cart - four pick-ups per week | | [1] | \$ 94.82 |
| | 64 or 96 gal cart - five pick-ups per week | | [1] | \$ 116.30 |
| | 64 or 96 gal cart - six pick-ups per week | | [1] | \$ 137.76 |
| | 64 or 96 gal cart - extra pick-up | | [1] | \$ 11.53 |
| | 1-yard bin - one pick-up per week | | [1] | \$ 64.49 |
| | 1-yard bin - two pick-ups per week | | [1] | \$ 109.53 |
| | 1-yard bin - three pick-ups per week | | [1] | \$ 154.75 |
| | 1-yard bin - four pick-ups per week | | [1] | \$ 199.82 |
| | 1-yard bin - five pick-ups per week | | [1] | \$ 245.12 |
| | 1-yard bin - six pick-ups per week | | [1] | \$ 290.36 |
| | 1-yard bin - extra pick-up | | [1] | \$ 31.01 |
| | 2-yard bin - one pick-up per week | | [1] | \$ 87.61 |
| | 2-yard bin - two pick-ups per week | | [1] | \$ 154.16 |
| | 2-yard bin - three pick-ups per week | | [1] | \$ 220.76 |
| | 2-yard bin - four pick-ups per week | | [1] | \$ 287.24 |
| | 2-yard bin - five pick-ups per week | | [1] | \$ 353.87 |
| | 2-yard bin - six pick-ups per week | | [1] | \$ 420.46 |
| | 2-yard bin - extra pick-up | | [1] | \$ 42.13 |
| | 3-yard bin - one pick-up per week | | [1] | \$ 119.00 |
| | 3-yard bin - two pick-ups per week | | [1] | \$ 216.99 |
| | 3-yard bin - three pick-ups per week | | [1] | \$ 314.95 |
| | 3-yard bin - four pick-ups per week | | [1] | \$ 420.46 |
| | 3-yard bin - five pick-ups per week | | [1] | \$ 510.87 |
| | 3-yard bin - six pick-ups per week | | [1] | \$ 608.86 |
| | 3-yard bin - seven pick-ups per week | | [1] | \$ 709.49 |
| | 3-yard bin - extra pick-up | | [1] | \$ 56.54 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|----------|-------|-------------|
| | 4-yard bin - one pick-up per week | | [1] | \$ 158.69 |
| | 4-yard bin - two pick-ups per week | | [1] | \$ 296.36 |
| | 4-yard bin - three pick-ups per week | | [1] | \$ 434.07 |
| | 4-yard bin - four pick-ups per week | | [1] | \$ 571.73 |
| | 4-yard bin - five pick-ups per week | | [1] | \$ 709.41 |
| | 4-yard bin - six pick-ups per week | | [1] | \$ 847.09 |
| | 4-yard bin - seven pick-ups per week | | [1] | \$ 984.90 |
| | 4-yard bin - extra pick-up | | [1] | \$ 67.65 |
| | 5-yard bin - one pick-up per week | | [1] | \$ 198.41 |
| | 5-yard bin - two pick-ups per week | | [1] | \$ 375.82 |
| | 5-yard bin - three pick-ups per week | | [1] | \$ 553.19 |
| | 5-yard bin - four pick-ups per week | | [1] | \$ 709.41 |
| | 5-yard bin - five pick-ups per week | | [1] | \$ 907.97 |
| | 5-yard bin - six pick-ups per week | | [1] | \$ 1,085.39 |
| | 5-yard bin - extra pick-up | | [1] | \$ 78.73 |
| | 6-yard bin - one pick-up per week | | [1] | \$ 216.99 |
| | 6-yard bin - two pick-ups per week | | [1] | \$ 420.46 |
| | 6-yard bin - three pick-ups per week | | [1] | \$ 608.86 |
| | 6-yard bin - four pick-ups per week | | [1] | \$ 847.09 |
| | 6-yard bin - five pick-ups per week | | [1] | \$ 1,085.39 |
| | 6-yard bin - six pick-ups per week | | [1] | \$ 1,390.71 |
| | 6-yard bin - extra pick-up | | [1] | \$ 98.43 |
| | Commercial Bin Compactor - Recycling | | | |
| | 3-yard bin - one pick-up per week | | [1] | \$ 166.82 |
| | 3-yard bin - two pick-ups per week | | [1] | \$ 312.39 |
| | 3-yard bin - three pick-ups per week | | [1] | \$ 457.95 |
| | 3-yard bin - four pick-ups per week | | [1] | \$ 603.50 |
| | 3-yard bin - five pick-ups per week | | [1] | \$ 749.08 |
| | 3-yard bin - six pick-ups per week | | [1] | \$ 894.67 |
| | 3-yard bin - extra pick-up | | [1] | \$ 67.84 |
| | 4-yard bin - one pick-up per week | | [1] | \$ 275.48 |
| | 4-yard bin - two pick-ups per week | | [1] | \$ 527.81 |
| | 4-yard bin - three pick-ups per week | | [1] | \$ 780.51 |
| | 4-yard bin - four pick-ups per week | | [1] | \$ 1,033.17 |
| | 4-yard bin - five pick-ups per week | | [1] | \$ 1,285.93 |
| | 4-yard bin - six pick-ups per week | | [1] | \$ 1,538.71 |
| | 4-yard bin - extra pick-up | | [1] | \$ 112.03 |
| | 6-yard bin - one pick-up per week | | [1] | \$ 430.62 |
| | 6-yard bin - two pick-ups per week | | [1] | \$ 848.77 |
| | 6-yard bin - three pick-ups per week | | [1] | \$ 1,267.67 |
| | 6-yard bin - four pick-ups per week | | [1] | \$ 1,687.02 |
| | 6-yard bin - five pick-ups per week | | [1] | \$ 2,106.55 |
| | 6-yard bin - six pick-ups per week | | [1] | \$ 2,526.17 |
| | 6-yard bin - extra pick-up | | [1] | \$ 175.11 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|----------|-------|-------------|
| | Commercial Organics Recycling | | | |
| | 32 gal cart - one pick-up per week | | [1] | \$ 22.36 |
| | 32 gal cart - two pick-ups per week | | [1] | \$ 44.74 |
| | 32 gal cart - three pick-ups per week | | [1] | \$ 67.10 |
| | 32 gal cart - four pick-ups per week | | [1] | \$ 86.64 |
| | 32 gal cart - five pick-ups per week | | [1] | \$ 106.28 |
| | 32 gal cart - six pick-ups per week | | [1] | \$ 125.90 |
| | 64 or 96 gal cart - one pick-up per week | | [1] | \$ 24.48 |
| | 64 or 96 gal cart - two pick-ups per week | | [1] | \$ 48.95 |
| | 64 or 96 gal cart - three pick-ups per week | | [1] | \$ 73.42 |
| | 64 or 96 gal cart - four pick-ups per week | | [1] | \$ 94.82 |
| | 64 or 96 gal cart - five pick-ups per week | | [1] | \$ 116.30 |
| | 64 or 96 gal cart - six pick-ups per week | | [1] | \$ 137.76 |
| | 64 or 96 gal cart - extra pick-up | | [1] | \$ 11.53 |
| | 1-yard bin - one pick-up per week | | [1] | \$ 64.49 |
| | 1-yard bin - two pick-ups per week | | [1] | \$ 109.53 |
| | 1-yard bin - three pick-ups per week | | [1] | \$ 154.75 |
| | 1-yard bin - four pick-ups per week | | [1] | \$ 199.82 |
| | 1-yard bin - five pick-ups per week | | [1] | \$ 245.12 |
| | 1-yard bin - six pick-ups per week | | [1] | \$ 290.36 |
| | 1-yard bin - extra pick-up | | [1] | \$ 31.01 |
| | 1.5-yard bin - one pick-up per week | | [1] | \$ 76.05 |
| | 1.5-yard bin - two pick-ups per week | | [1] | \$ 131.85 |
| | 1.5-yard bin - three pick-ups per week | | [1] | \$ 187.76 |
| | 1.5-yard bin - four pick-ups per week | | [1] | \$ 243.53 |
| | 1.5-yard bin - five pick-ups per week | | [1] | \$ 299.50 |
| | 1.5-yard bin - six pick-ups per week | | [1] | \$ 355.41 |
| | 1.5-yard bin - extra pick-up | | [1] | \$ 36.57 |
| | 2-yard bin - one pick-up per week | | [1] | \$ 87.61 |
| | 2-yard bin - two pick-ups per week | | [1] | \$ 154.16 |
| | 2-yard bin - three pick-ups per week | | [1] | \$ 220.76 |
| | 2-yard bin - four pick-ups per week | | [1] | \$ 287.24 |
| | 2-yard bin - five pick-ups per week | | [1] | \$ 353.87 |
| | 2-yard bin - six pick-ups per week | | [1] | \$ 420.46 |
| | 2-yard bin - extra pick-up | | [1] | \$ 42.13 |
| | 3-yard bin - one pick-up per week | | [1] | \$ 119.00 |
| | 3-yard bin - two pick-ups per week | | [1] | \$ 216.99 |
| | 3-yard bin - three pick-ups per week | | [1] | \$ 314.95 |
| | 3-yard bin - four pick-ups per week | | [1] | \$ 420.46 |
| | 3-yard bin - five pick-ups per week | | [1] | \$ 510.87 |
| | 3-yard bin - six pick-ups per week | | [1] | \$ 608.86 |
| | 3-yard bin - extra pick-up | | [1] | \$ 56.54 |
| | 4-yard bin - one pick-up per week | | [1] | \$ 158.69 |
| | 4-yard bin - two pick-ups per week | | [1] | \$ 296.36 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|----------|-------|-------------|
| | 4-yard bin - three pick-ups per week | | [1] | \$ 434.07 |
| | 4-yard bin - four pick-ups per week | | [1] | \$ 571.73 |
| | 4-yard bin - five pick-ups per week | | [1] | \$ 709.41 |
| | 4-yard bin - six pick-ups per week | | [1] | \$ 847.09 |
| | 4-yard bin - extra pick-up | | [1] | \$ 67.65 |
| | Commercial Bin Compactor - Organics Recycling | | | |
| | 3-yard bin - one pick-up per week | | [1] | \$ 166.82 |
| | 3-yard bin - two pick-ups per week | | [1] | \$ 312.39 |
| | 3-yard bin - three pick-ups per week | | [1] | \$ 457.95 |
| | 3-yard bin - four pick-ups per week | | [1] | \$ 603.50 |
| | 3-yard bin - five pick-ups per week | | [1] | \$ 749.08 |
| | 3-yard bin - six picks-up per week | | [1] | \$ 894.67 |
| | 3-yard bin - extra pick-up | | [1] | \$ 67.84 |
| | 4-yard bin - one pick-up per week | | [1] | \$ 275.48 |
| | 4-yard bin - two pick-ups per week | | [1] | \$ 527.81 |
| | 4-yard bin - three pick-ups per week | | [1] | \$ 780.51 |
| | 4-yard bin - four pick-ups per week | | [1] | \$ 1,033.17 |
| | 4-yard bin - five pick-ups per week | | [1] | \$ 1,285.93 |
| | 4-yard bin - six picks-up per week | | [1] | \$ 1,538.71 |
| | 4-yard bin - extra pick-up | | [1] | \$ 112.03 |
| | 6-yard bin - one pick-up per week | | [1] | \$ 430.62 |
| | 6-yard bin - two pick-ups per week | | [1] | \$ 848.77 |
| | 6-yard bin - three pick-ups per week | | [1] | \$ 1,267.67 |
| | 6-yard bin - four pick-ups per week | | [1] | \$ 1,687.02 |
| | 6-yard bin - five pick-ups per week | | [1] | \$ 2,106.55 |
| | 6-yard bin - six picks-up per week | | [1] | \$ 2,526.17 |
| | 6-yard bin - extra pick-up | | [1] | \$ 175.11 |
| | Special Haul Bin Rate | | | |
| | 3-yard bin - one pick-up per week | | [1] | \$ 181.85 |
| | 3-yard bin - two pick-ups per week | | [1] | \$ 284.20 |
| | 3-yard bin - three pick-ups per week | | [1] | \$ 386.54 |
| | 3-yard bin - four pick-ups per week | | [1] | \$ 488.89 |
| | 3-yard bin - five pick-ups per week | | [1] | \$ 591.25 |
| | 3-yard bin - six pick-ups per week | | [1] | \$ 693.60 |
| | 3-yard bin - extra pick-up | | [1] | \$ 59.37 |
| | Construction and Demolition Recycling | | | |
| | Special Haul Bin (no Storm Water Fees) 1 week or less | | [1] | \$ 128.43 |
| | 2-yard temporary C&D Recycling Bin | | [1] | \$ 149.74 |
| | 3-yard temporary C&D Recycling Bin | | [1] | \$ 152.19 |
| | 4-yard temporary C&D Recycling Bin | | [1] | \$ 165.40 |
| | 6-yard temporary C&D Recycling Bin | | [1] | \$ 170.87 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|---|---|----------|-------|-------------|
| Other Fees and Charges | | | | |
| | Bin Exchange | | [1] | \$ 83.11 |
| | Bin Lock Set Up Fee | | [1] | \$ 51.94 |
| | Locking Fee | | [1] | \$ 19.75 |
| | Overloaded Bins | | [1] | \$ 71.56 |
| | Bin paint charge fee - allowed 1 per year. After first paint within one year, there will be a charge per paint request. | | [1] | \$ 143.04 |
| | Bin Relocation (first 25 feet free) | | | \$ 9.87 |
| | Special haul bin delivery | | [1] | \$ 57.28 |
| | Certified burial at Miramar plus special handling fee charged by Miramar | | [1] | \$ 448.40 |
| | Commercial Return to Service Fee - The return to service fee for two or more calls in a one-month period by a bin | | [1] | \$ 92.16 |
| | Copy Fee - The charge for copies requested by customers | | [1] | \$ 1.96 |
| | Delivery of extra cart | | [1] | \$ 16.05 |
| | Late Fee - There will be a minimum fee on any delinquent account - \$3 minimum charge | | [1] | \$ 4.94 |
| Single and Multi-Family Resident Bulky Item Pick-Ups - 5 items maximum per pick up | | | | |
| | Bulky Item - Exceeding 5 per pick up - First item | | [1] | \$ 58.35 |
| | Bulky Item - Exceeding 5 per pick up - each addl item | | [1] | \$ 14.95 |
| Commercial Bulky Item Pick-Ups | | | | |
| | Per Bulky Item - first item | | [1] | \$ 58.35 |
| | Per Bulky Item - each additional item | | [1] | \$ 14.95 |
| | Bulky Item requiring 2 people to handle | | [1] | \$ 83.79 |
| | Contamination Fee - to recover costs for separating solid waste placed in a recycling or green waste container or for arranging a special, unscheduled collection due to contamination. | | [1] | \$ 74.39 |
| | Scout service per bin per service | | [1] | \$ 67.31 |
| | Residential Return to Service Fee - The return to service fee for two or more calls in a one-month period by a residential customer | | [1] | \$ 46.86 |
| | Restart Fee - The fee for restarting commercial service when a permanent account has been terminated for non-payment. | | [1] | \$ 28.11 |
| Roll off Service | | | | |
| | Service Fee - Roll off service | | [1] | \$ 305.27 |
| | Disposal Fee per Ton (pass through) | | [1] | \$ 59.91 |
| | Recycling Processing Fee per Ton (pass through) | | [1] | \$ 39.23 |
| | Organics Processing Fee per Ton (pass through) | | [1] | \$ 85.76 |
| | C&D Processing Fee per Ton (pass through) | | [1] | \$ 80.72 |
| | Contaminated Load (per occurrence) | | [1] | \$ 305.27 |
| | Roll off - Demurrage Per Day Charge | | [1] | \$ 6.50 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|----------------------------------|----------|-------|-------------|
| | Delivery | | [1] | \$ 78.56 |
| | Delivery Demo (includes signage) | | [1] | \$ 83.05 |
| | Relocation Charge onsite | | [1] | \$ 61.38 |
| | Relocation Charge offsite | | [1] | \$ 87.56 |
| | Wash Out Receiver Boxes | | [1] | \$ 70.22 |
| | Dead Run charge | | [1] | \$ 105.25 |
| | Standby charge after 5 minutes | | [1] | \$ 2.78 |
| | | | | |

[Notes]

[1] Set per contract by Republic Services

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|---|---|-----------------|---------|-------------|
| Utility Account and Service Fees | | | | |
| Water Account Fees | | | | |
| | Discontinuation of Service - Non-Payment (Shut-off) | each | [2] | \$ 72.00 |
| | Service Reconnection (Non-Payment) - Same Day/Non-Business hours (After Hours Turn-On) | each | [2],[3] | \$ 275.00 |
| | Continuity of Service | each | [2] | \$ 9.00 |
| | Electronic Notice (in lieu of door hanger) | each | [2] | \$ 3.00 |
| | Door Hanger Notice | each | [2] | \$ 46.00 |
| | New Account Set Up (Admin) | each | [2] | \$ 44.00 |
| | Service Reconnection for Non-Payment (Next Day) Business Hours (Next Scheduled Day Turn-On) | each | [2],[3] | \$ 109.00 |
| | New Account Service Connection - (Same Day) Business Hours (Same Day Turn-On) | each | [2] | \$ 148.00 |
| Water Services Fees | | | | |
| | Utility Standards and Specifications | each | [1] | Actual Cost |
| | Potable Water Meter - Construction Meter Deposit | deposit | [1] | \$ 1,000.00 |
| | Potable Water Meter - Construction Meter Installation | each | [2] | \$ 325.00 |
| | Potable Water Meter - Construction Meter Relocation | each | [2] | \$ 163.00 |
| | Potable Backflow Preventer Annual Testing - 1st Notice | each, per month | [1] | \$ 3.00 |
| | Potable Backflow Preventer Annual Testing - 2nd Notice | per month | [1] | \$ 22.00 |
| | Potable Backflow Preventer Annual Testing - 3rd Notice | per month | [1] | \$ 55.00 |
| | Potable Water Shutdown Fee | each | [1] | \$ 952.00 |
| Recycled Water Fees | | | | |
| | Cross-Connection Inspection - County Department of Environmental Health (CDEH) | each | [2] | Actual Cost |
| | Cross-Connection Reinspection | each | [2] | Actual Cost |
| | Recycled Water Meter - Construction Meter Deposit | deposit | [1] | \$ 1,000.00 |
| | Recycled Water Meter - Construction Meter Installation | each | [2] | \$ 325.00 |
| | Recycled Water Meter - Construction Meter Relocation | each | [2] | \$ 163.00 |
| | E28 Recycled Water Shutdown - Actual Cost | each | [2] | \$ 952.00 |
| Wastewater Fees | | | | |
| | Fats, Oils, and Grease (FOG) Fee | each | [1] | \$ 166.00 |
| | Temporary Discharge to Sewer (city processing fee, plus actual cost) | per permit | [6] | \$ 531.00 |
| Third Party Hydraulic Modelling Fees | | | | |
| | Third Party Hydraulic Modelling - Consultant Cost (All Water Systems) | per project | [1],[4] | Actual Cost |
| Processing Fees - Wastewater | | | | |
| | 1-4 units residential and commercial > 9,400 s.f. | per project | [2],[5] | \$ 419.00 |
| | All others | per project | [2],[5] | \$ 839.00 |
| Processing Fees - Potable Water | | | | |
| | System Pressure Check | each | [2] | \$ 358.00 |
| | 1-4 units residential and commercial > 9,400 s.f. | per project | [2],[5] | \$ 715.00 |
| | All others | per project | [2],[5] | \$ 1,191.00 |
| Processing Fees - Recycled Water | | | | |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|-------------|---------|-------------|
| | System Pressure Check | each | [2] | \$ 332.00 |
| | 1-4 units residential and commercial > 9,400 s.f. | per project | [2],[5] | \$ 553.00 |
| | All others | per project | [2],[5] | \$ 1,103.00 |
| | Utilities Department Fees | | | |
| | Fees for services not listed will be determined on a case-by-case basis. It will be based on the fully burdened hourly rate and the time of service provided. | per hour | [2] | \$ 179.00 |
| | | | | |

[Notes]

- [1] Set per City policy
- [2] Set per 2021 - Cost of Service Study and Fee Schedule Update. Indexed to West Region Urban CPI.
- [3] Set per CA Health and Safety Code 1169149(a)(1)
- [4] Total fee will reflect actual consultant billings
- [5] Staff cost is in addition to actual consultant billings
- [6] Actual cost is calculated based on cost per gallon to treat the added discharge, plus the city processing fee.

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|----------|-------|-------------|
| Utility Meter Installation Fees | | | | |
| | The following language is based on Carlsbad Municipal Water District Ordinance 45: Where a single family residential water meter is required to be 1" due to a fire sprinkler requirement, the Connection Fee, SDCWA System Capacity Charge and the Water Treatment Capacity Charge will be based on the size of the meter necessary to meet the water use requirements, not the actual meter size of 1". These fees are in addition to the Potable & Recycled Water Connection Fees and SDCWA Fee. | | | |
| | | | | |
| | Potable Water (meter size, inches) | | | |
| | 5/8" Ultrasonic | per | [1] | \$ 469.00 |
| | Fire Protection – 5/8" Ultrasonic | per | [1] | \$ 469.00 |
| | 3/4" Ultrasonic | per | [1] | \$ 465.00 |
| | 1" Ultrasonic | per | [1] | \$ 595.00 |
| | 1-1/2" Ultrasonic | per | [1] | \$ 723.00 |
| | 1-1/2" Turbo | per | [1] | \$ 877.00 |
| | 2" Ultrasonic | per | [1] | \$ 1,027.00 |
| | 2" Turbo | per | [1] | \$ 1,081.00 |
| | 3" Ultrasonic | per | [1] | Actual Cost |
| | 4" Ultrasonic | per | [1] | Actual Cost |
| | 6" Ultrasonic | per | [1] | Actual Cost |
| | 8" Ultrasonic | per | [1] | Actual Cost |
| | 10" Ultrasonic | per | [1] | Actual Cost |
| | 12" Ultrasonic | per | [1] | Actual Cost |
| | Recycled Water (meter size, inches) | | | |
| | 5/8" Ultrasonic | per | [1] | \$ 469.00 |
| | Fire Protection – 5/8" Ultrasonic | per | [1] | \$ 469.00 |
| | 3/4" Ultrasonic | per | [1] | \$ 465.00 |
| | 1" Ultrasonic | per | [1] | \$ 595.00 |
| | 1-1/2" Turbo | per | [1] | \$ 877.00 |
| | 2" Turbo | per | [1] | \$ 1,081.00 |
| | 3" Ultrasonic | per | [1] | Actual Cost |
| | 4" Ultrasonic | per | [1] | Actual Cost |
| | 6" Ultrasonic | per | [1] | Actual Cost |
| | 8" Ultrasonic | per | [1] | Actual Cost |
| | 10" Ultrasonic | per | [1] | Actual Cost |
| | 12" Ultrasonic | per | [1] | Actual Cost |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|----------|-------|---------------|
| Utility Potable and Recycled Water Connection Fees (meter size, inches) | | | | |
| | These fees are in addition to the Meter Installation Fees and SDCWA Fees. | | | |
| | Ultrasonic | | | |
| | 5/8" | each | [1] | \$ 5,733.00 |
| | 3/4" | each | [1] | \$ 8,173.00 |
| | 1" | each | [1] | \$ 12,899.00 |
| | 1-1/2" | each | [1] | \$ 24,366.00 |
| | 2" | each | [1] | \$ 36,694.00 |
| | 3" | each | [1] | \$ 62,079.00 |
| | 4" | each | [1] | \$ 96,568.00 |
| | 6" | each | [1] | \$ 179,341.00 |
| | 8" | each | [1] | \$ 211,967.00 |
| | Turbo (All Irrigation Meters) | | | |
| | 1-1/2" | each | [1] | \$ 28,605.00 |
| | 2" | each | [1] | \$ 45,865.00 |
| | 3" | each | [1] | \$ 96,568.00 |
| | 4" | each | [1] | \$ 275,910.00 |
| | 6" | each | [1] | \$ 551,808.00 |
| | 8" | each | [1] | \$ 772,797.00 |

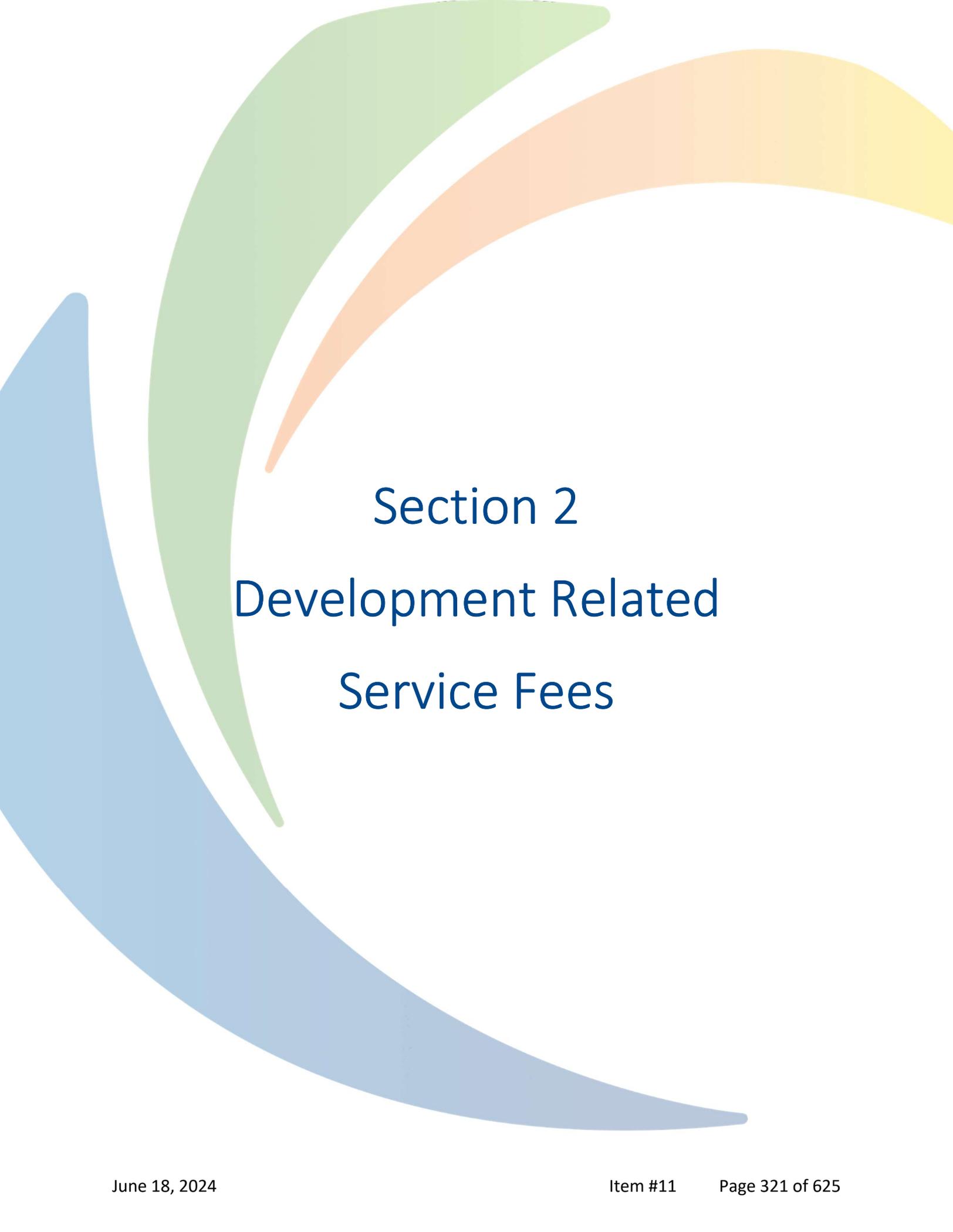
[Notes]

[1] Set per City policy

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|----------|-------|------------------------|
| San Diego County Water Authority (SDCWA) Fees | | | | |
| | The following language is based on Carlsbad Municipal Water District Ordinance 45: Where a single family residential water meter is required to be 1" due to a fire sprinkler requirement, the Connection Fee, SDCWA System Capacity Charge and the Water Treatment Capacity Charge will be based on the size of the meter necessary to meet the water use requirements, not the actual meter size of 1". | | | |
| | SDCWA System Capacity Charge (meter size, inches) | | | |
| | Fire Protection | per | [1] | Based on size of meter |
| | 5/8" Displacement | per | [1] | \$ 5,700.00 |
| | 3/4" Displacement | per | [1] | \$ 5,700.00 |
| | 1" Displacement | per | [1] | \$ 9,120.00 |
| | 1-1/2" Displacement | per | [1] | \$ 17,100.00 |
| | 1-1/2" Turbo | per | [1] | \$ 17,100.00 |
| | 2" Displacement | per | [1] | \$ 29,640.00 |
| | 2" Turbo | per | [1] | \$ 29,640.00 |
| | 3" | per | [1] | \$ 54,720.00 |
| | 4" | per | [1] | \$ 93,480.00 |
| | 6" | per | [1] | \$ 171,000.00 |
| | 8" | per | [1] | \$ 296,400.00 |
| | 10" | per | [1] | \$ 444,600.00 |
| | 12" | per | [1] | \$ 752,400.00 |
| | Water Treatment Capacity Charge (meter size, inches) | | | |
| | Fire Protection | per | [1] | Based on size of meter |
| | 5/8" Displacement | per | [1] | \$ 159.00 |
| | 3/4" Displacement | per | [1] | \$ 159.00 |
| | 1" Displacement | per | [1] | \$ 254.00 |
| | 1-1/2" Displacement | per | [1] | \$ 477.00 |
| | 1-1/2" Turbo | per | [1] | \$ 477.00 |
| | 2" Displacement | per | [1] | \$ 827.00 |
| | 2" Turbo | per | [1] | \$ 827.00 |
| | 3" | per | [1] | \$ 1,526.00 |
| | 4" | per | [1] | \$ 2,608.00 |
| | 6" | per | [1] | \$ 4,770.00 |
| | 8" | per | [1] | \$ 8,268.00 |
| | 10" | per | [1] | \$ 12,402.00 |
| | 12" | per | [1] | \$ 20,988.00 |

[Notes]

- [1] These fees are set by San Diego County Water Authority, effective January 1, 2023, and are in addition to the Meter Installation Fees and Potable and Reclaimed Connection Fees. The Water Authority left these fees unchanged for 2024.



Section 2

Development Related Service Fees

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|---------------------------------|---|------------------------|-------|--------------------------------|
| Planning Department Fees | | | | |
| | Agricultural Mitigation Fee | per net converted acre | [1] | \$ 10,000.00 |
| | Amendments and Revisions to Approved Projects | flat | [1] | 50% of Current Application Fee |
| | Appeals to Planning Commission/City Council | | [2] | \$ 930.00 |
| | Building Plan Review | | | |
| | Minor Projects, per permit | each | [3] | \$ 107.00 |
| | Major Projects, per permit | each | [4] | \$ 324.00 |
| | City Planner Determination | each | [1] | \$ 1,047.00 |
| | Coastal Development Permit (CDP) | | | |
| | 2 - 4 unit or lot subdivision/Multifamily Project | per permit | [2] | \$ 6,699.00 |
| | 5 or more units or lot subdivision/Multifamily Project | per permit | [2] | \$ 12,072.00 |
| | Emergency | flat | [2] | \$ 2,352.00 |
| | Exemption | flat | [2] | \$ 347.00 |
| | Minor Permit | flat | [2] | \$ 3,131.00 |
| | Non-Residential + 10 cents per sq. ft. | flat | [2] | \$ 3,297.00 |
| | Single Family Home | flat | [2] | \$ 4,388.00 |
| | Single Family Home w/bluff | per permit | [2] | \$ 6,699.00 |
| | Conditional Use Permit (CUP) | | | |
| | Within Biological Habitat Preserve | flat | [2] | \$ 2,863.00 |
| | Minor | flat | [2] | \$ 2,984.00 |
| | Regular | flat | [2] | \$ 11,170.00 |
| | Daycare Permit (7 - 14 Children) | flat | [2] | \$ 299.00 |
| | Environmental Impact Assessment (EIA) | | | |
| | Initial Study - NEGATIVE DECLARATION | base fee (flat) | [2] | \$ 2,984.00 |
| | Initial Study - MITIGATED NEG DEC | base fee (flat) | [2] | \$ 6,027.00 |
| | Initial Study – checklist for streamlining or within the scope determinations | base fee (flat) | [2] | \$ 2,508.00 |
| | Initial Study – addendum for MNDs or NDs (city processing fee plus actual cost) | base fee (flat) | [2] | \$ 3,449.00 |
| | Environmental Impact Report (EIR) | | | |
| | Addendum | | | |
| | First 20 hours of project planner | base fee (flat) | [2] | \$ 4,642.00 |
| | >20 hours of project planner | per hour | [2] | \$ 130.00 |
| | Focused/Supplemental (requiring a public hearing) | | | |
| | First 120 hours of project planner and 20 hours of project engineer | base fee (flat) | [2] | \$ 20,196.00 |
| | >120 project planner hours and >20 project engineer hours | per hour | [2] | \$ 300.00 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|-----------------|-------|--------------------|
| | FULL EIR | | | |
| | First 180 hours of project planner and 40 hours of project engineer | base fee (flat) | [2] | \$ 31,140.00 |
| | >180 project planner hours and >40 project engineer hours | per hour | [2] | \$ 300.00 |
| | Fish & Game Fee | | | |
| | Environmental Impact Report (EIR) | flat | [5] | \$ 4,101.25 |
| | Environmental Document pursuant to a Certified Regulatory Program (CRP) | flat | [5] | \$ 1,427.25 |
| | Negative Declaration (ND)/Mitigated Negative Declaration (MND) | flat | [5] | \$ 2,966.75 |
| | Extensions to projects in process | flat | [1] | 25% of current fee |
| | General Plan Amendment | deposit | [2] | \$ 16,186.00 |
| | Habitat Management Plan (HMP) | | | |
| | Amendment to Plan Document - Major - first 60 hours of project planner | base fee (flat) | [2] | \$ 8,975.00 |
| | >60 hours of project planner | per hour | [2] | \$ 130.00 |
| | Amendment to Plan Document - Minor | flat | [2] | \$ 5,133.00 |
| | Permit - Major -first 40 hours of project planner | base fee (flat) | [2] | \$ 6,543.00 |
| | >40 hours or project planner | per hour | [2] | \$ 130.00 |
| | Permit - Minor - first 20 hours of project planner | base fee (flat) | [2] | \$ 772.00 |
| | >20 hours of project planner | per hour | [2] | \$ 130.00 |
| | Permit - MINOR W/MINISTERIAL PERMIT | flat | [2] | \$ 686.00 |
| | Hillside Development Permit - Major - first 40 hours of project planner | base fee (flat) | [2] | \$ 6,939.00 |
| | Hillside Development Permit - Minor - first 20 hours of project planner | base fee (flat) | [2] | \$ 1,772.00 |
| | Historic Preservation Permit | | | |
| | Local Register Application | each | [2] | \$ 1,964.00 |
| | Mills Act Application | each | [2] | \$ 4,211.00 |
| | Concurrent Local Register and Mills Act Applications | each | [2] | \$ 4,823.00 |
| | Third Party Technical Report Review - Contractor Cost | each | [2] | Actual Cost |
| | Mills Act Inspections | each | [2] | No Fee |
| | Inspection - Additional Planning | per hour | [2] | \$ 130.00 |
| | Inspection - Overtime per hour | per hour | [2] | \$ 148.00 |
| | Landscape Plan Check/Inspection Fees | | | |
| | City Processing Fee | per project | [2] | \$ 389.00 |
| | Contractor Cost | per project | [1] | Actual Cost |
| | Local Coastal Plan - Amendment | flat | [2] | \$ 12,792.00 |
| | Local Facilities Management Fees - as established by Council | deposit | [1] | Actual Cost |
| | Local Facilities Management Plan/Amendment - Fee + deposit in minimum increments of \$5,000 | deposit | [1] | \$ 10,000.00 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|--|-----------------|-------|---|
| | Master Plan | | | |
| | Master Plan - Pre-Filing Submittal | flat | [1] | \$ 9,477.00 |
| | First 200 hours of project planner and 100 hours of project engineer | base fee (flat) | [2] | \$ 44,331.00 |
| | >200 project planner hours and >100 project engineer hours | per hour | [2] | \$ 381.00 |
| | Major Amendment | | | |
| | First 100 hours of project planner and 40 hours of project engineer | base fee (flat) | [2] | \$ 21,100.00 |
| | >100 project planner hours and >40 project engineer hours | per hour | [2] | \$ 355.00 |
| | Minor Amendment | | | |
| | First 30 hours of project planner and 7 hours of project engineer | base fee (flat) | [2] | \$ 4,005.00 |
| | >30 project planner hours and >7 project engineer hours | per hour | [2] | \$ 355.00 |
| | Non-Conforming Construction Permit | flat | [2] | \$ 969.00 |
| | Notice Fee (+ postage) | flat | [1] | Actual Cost |
| | Plan Consistency Determination | | [2] | \$ 1,008.00 |
| | Planned Development (residential/non-residential) - 5 or more lots/units - Major Subdivision | per project | [2] | \$ 16,454.00 |
| | Planned Development (residential/non-residential) - 4 or fewer lots/units | per project | [2] | \$ 7,953.00 |
| | Planning Commission Agenda and Minutes (+ postage) | per page | [1] | Copy Charge |
| | Planning Commission Determination-other | flat | [2] | \$ 2,788.00 |
| | Postage (All) | flat | [1] | Current Postage Rate x Number of labels |
| | Precise Development Plan | flat | [2] | \$ 16,114.00 |
| | Preliminary Plan Review - Major (Other) | flat | [2] | \$ 1,008.00 |
| | Preliminary Plan Review - Minor (SFD) | flat | [2] | \$ 283.00 |
| | Re-Recording or Cancellation of an Instrument on Real Property (city processing fee, plus actual cost) | each | [1] | \$ 228.00 |
| | Reversion to Acreage (Consistent with city payroll records charged against a \$3,100 deposit) | | | |
| | First 25 hours of project planner and 20 hours of project engineer | base fee (flat) | [2] | \$ 5,627.00 |
| | Satellite Antenna Permit | flat | [2] | \$ 598.00 |
| | Short-Term Vacation Rental Permit Application Fee | per application | [2] | \$ 220.00 |
| | Sign Program | | | |
| | Sign Permit (including non-commercial) | flat | [2] | \$ 72.00 |
| | Sign Program | flat | [2] | \$ 1,503.00 |
| | Modified Minor Sign Program | flat | [2] | \$ 996.00 |
| | Modified Regular Sign Program | flat | [2] | \$ 2,685.00 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|-----------------|-------|--------------------|
| | Site Development Plan | | | |
| | Minor - Village Area Request for a Parking Option | flat | [2] | \$ 638.00 |
| | Minor - Residential, less than or equal to 4 units/lots or as required per CMC/PLAN | flat | [2] | \$ 5,566.00 |
| | Major - 5 or more units/lots or as required per CMC/PLAN | flat | [2] | \$ 19,965.00 |
| | Special Use Permit - Other | flat | [2] | \$ 6,338.00 |
| | Special Use Permit - Floodplain | flat | [2] | \$ 5,951.00 |
| | Specific Plan | | | |
| | Base Fee | | | |
| | First 200 hours of project planner and 60 hours of project engineer | base fee (flat) | [2] | \$ 41,176.00 |
| | >200 project planner hours and >60 project engineer hours | per hour | [2] | \$ 355.00 |
| | Amendment - Major | | | |
| | First 180 hours of project planner and 30 hours of project engineer | base fee (flat) | [2] | \$ 31,760.00 |
| | >180 project planner hours and >30 project engineer hours | per hour | [2] | \$ 355.00 |
| | Amendment - Minor | | | |
| | First 20 hours of project planner and 7 hours of project engineer | base fee (flat) | [2] | \$ 3,918.00 |
| | >20 project planner hours and >7 project engineer hours | per hour | [2] | \$ 355.00 |
| | Street Name Change | flat | [2] | \$ 2,354.00 |
| | Tentative Maps | | | |
| | Tentative Parcel Map - Minor Subdivision - 0- 4 Lots/Units | flat | [2] | \$ 6,860.00 |
| | Tentative Tract Map - 5 - 49 units/lots | flat | [2] | \$ 14,074.00 |
| | Tentative Tract Map - 50 + units/lots | flat | [2] | \$ 20,026.00 |
| | Tentative Tract Map Litigation Stay | flat | [1] | 25% of current fee |
| | Third Party Review | | | |
| | Processing Fee | per project | [2] | \$ 799.00 |
| | Consultant Cost | per project | [1] | Actual Cost |
| | Variance | flat | [2] | \$ 5,146.00 |
| | Variance - Minor | flat | [2] | \$ 1,070.00 |
| | Village Area | | | |
| | Village Area Review - Administrative | flat | [2] | \$ 586.00 |
| | Village Area Review - Major - Plus Noticing Costs | flat | [2] | \$ 4,145.00 |
| | Village Area Review - Minor - Plus Noticing Costs | flat | [2] | \$ 2,261.00 |
| | Village Area - Parking In Lieu Fee | each | [1] | \$ 11,240.00 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|----------|-------|--------------|
| | Wireless Communication Third Party Review | flat | [1] | Actual Cost |
| | Zone Change | flat | [2] | \$ 12,586.00 |
| | Zone Code Compliance Letter | flat | [2] | \$ 164.00 |
| | Research Fee | per hour | [2] | \$ 164.00 |
| | Fees for services not listed will be determined on a case-by-case basis. It will be based on the fully burdened hourly rate and the time of service provided. | per hour | [2] | \$ 117.00 |
| | | | | |

[Notes]

- [1] Set per City policy
- [2] Set per 2021 - Cost of Service Study and Fee Schedule Update. Indexed to West Region Urban CPI.
- [3] Minor: residential new/remodel, commercial/industrial tenant improvement
- [4] Major: Commercial/Industrial new
- [5] Set by Department of Fish and Wildlife. Fish & Game fees are additional to the EIA/EIR fees. Includes \$50.00 County Clerk processing fee. Updated with new fees effective Jan. 1, 2024.

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|------------------------------------|---|-------------|-------|--------------|
| Engineering Department Fees | | | | |
| | Adjustment Plat | per project | [2] | \$ 1,834.00 |
| | Building Plan Review | | | |
| | Minor Projects, per permit | each | [3] | \$ 204.00 |
| | Major Projects, per permit | each | [4] | \$ 638.00 |
| | Certificate | | | |
| | Certificate of Compliance | each | [2] | \$ 1,488.00 |
| | Certificate of Compliance In Lieu of Parcel Map | each | [2] | \$ 4,104.00 |
| | Certificate of Correction | each | [2] | \$ 1,156.00 |
| | Construction Change Review - Major | | | |
| | Base Fee | per project | [2] | \$ 976.00 |
| | Plus fee per sheet | per sheet | [2] | \$ 378.00 |
| | Construction Change Review - Minor | | | |
| | Base Fee | per project | [2] | \$ 693.00 |
| | Plus fee per sheet | per sheet | [2] | \$ 313.00 |
| | Developer Agreements - Deposit \$10,000 increments (Consistent with city payroll records + overhead) | deposit | [1] | Actual Cost |
| | Easement Document Processing and Recording | per project | [2] | \$ 1,635.00 |
| | Encroachment Agreement Processing | per project | [2] | \$ 511.00 |
| | Grading Permit Investigation Fee (Consistent with city payroll records + overhead) | deposit | [1] | Actual Cost |
| | Grading Plan Check Fees (cubic yard) | | | |
| | 0 - 100 CY | flat | [2] | \$ 2,023.00 |
| | 101 CY | flat | [2] | \$ 2,700.00 |
| | each additional 100 CY up to 1,000 | each | [2] | \$ 170.00 |
| | 1,001 CY | flat | [2] | \$ 4,717.00 |
| | each additional 1,000 CY up to 10,000 | each | [2] | \$ 234.00 |
| | 10,001 | flat | [2] | \$ 6,923.00 |
| | each additional 10,000 CY up to 100,000 | each | [2] | \$ 333.00 |
| | 100,001 | flat | [2] | \$ 9,912.00 |
| | each additional 10,000 CY up to 200,000 | each | [2] | \$ 382.00 |
| | 200,001 | flat | [2] | \$ 14,435.00 |
| | each additional 100,000 CY up to 400,000 | each | [2] | \$ 826.00 |
| | 400,001 | flat | [2] | \$ 16,104.00 |
| | each additional 100,000 CY up to 1,000,000 | each | [2] | \$ 574.00 |
| | 1,000,001 | flat | [2] | \$ 19,600.00 |
| | each additional 100,000 CY | each | [2] | \$ 1,887.00 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|--|----------|-------------|--------------|
| | Grading Permit Fees (cubic yard) | | | |
| | 0 - 100 CY | flat | [2],[4],[5] | \$ 2,675.00 |
| | 101 CY | flat | [2],[4],[5] | \$ 2,681.00 |
| | each additional 100 CY up to 1,000 | each | [2],[4],[5] | \$ 208.00 |
| | 1,001 CY | flat | [2],[4],[5] | \$ 4,605.00 |
| | each additional 1,000 CY up to 10,000 | each | [2],[4],[5] | \$ 209.00 |
| | 10,001 | flat | [2],[4],[5] | \$ 6,539.00 |
| | each additional 10,000 CY up to 100,000 | each | [2],[4],[5] | \$ 328.00 |
| | 100,001 | flat | [2],[4],[5] | \$ 9,597.00 |
| | each additional 10,000 CY up to 200,000 | each | [2],[4],[5] | \$ 189.00 |
| | 200,001 | flat | [2],[4],[5] | \$ 11,685.00 |
| | each additional 100,000 CY up to 400,000 | each | [2],[4],[5] | \$ 209.00 |
| | 400,001 | flat | [2],[4],[5] | \$ 17,627.00 |
| | each additional 100,000 CY up to 1,000,000 | each | [2],[4],[5] | \$ 1,791.00 |
| | 1,000,001 | flat | [2],[4],[5] | \$ 28,892.00 |
| | each additional 100,00 CY | each | [2],[4],[5] | \$ 2,768.00 |
| | Improvement Plan Review Fee | | | |
| | \$0 - \$20,000 | flat | [2] | \$ 3,461.00 |
| | \$20,001 | flat | [2] | \$ 4,853.00 |
| | each additional \$10,000 up to \$50,000 | each | [2] | \$ 426.00 |
| | \$50,001 | flat | [2] | \$ 6,273.00 |
| | each additional \$10,000 up to \$100,000 | each | [2] | \$ 461.00 |
| | \$100,001 | flat | [2] | \$ 8,686.00 |
| | each additional \$10,000 up to \$250,000 | each | [2] | \$ 426.00 |
| | \$250,001 | flat | [2] | \$ 17,817.00 |
| | each additional \$10,000 up to \$500,000 | each | [2] | \$ 214.00 |
| | \$500,001 | flat | [2] | \$ 23,566.00 |
| | each additional \$10,000 up to \$1,000,000 | each | [2] | \$ 116.00 |
| | \$1,000,001 | flat | [2] | \$ 29,771.00 |
| | each additional \$10,000 | each | [2] | \$ 277.00 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|-------------|-------|--------------|
| | Improvement Inspection | | | |
| | \$0 - \$20,000 | flat | [2] | \$ 1,732.00 |
| | \$20,001 | flat | [2] | \$ 3,029.00 |
| | each additional \$10,000 up to \$50,000 | each | [2] | \$ 473.00 |
| | \$50,001 | flat | [2] | \$ 5,016.00 |
| | each additional \$10,000 up to \$100,000 | each | [2] | \$ 251.00 |
| | \$100,001 | flat | [2] | \$ 6,327.00 |
| | each additional \$10,000 up to \$250,000 | each | [2] | \$ 195.00 |
| | \$250,001 | flat | [2] | \$ 9,402.00 |
| | each additional \$10,000 up to \$500,000 | each | [2] | \$ 205.00 |
| | \$500,001 | flat | [2] | \$ 14,436.00 |
| | each additional \$10,000 up to \$1,000,000 | each | [2] | \$ 133.00 |
| | \$1,000,001 | flat | [2] | \$ 22,135.00 |
| | each additional \$10,000 | each | [2] | \$ 206.00 |
| | Mapping Fees | | | |
| | Final Tract Map - Major Subdivision | | | |
| | Base Fee | per project | [2] | \$ 11,424.00 |
| | additional acre | per acre | [2] | \$ 125.00 |
| | Parcel Map - Minor Subdivision | per project | [2] | \$ 5,411.00 |
| | Neighborhood Improvement Agreements | each | [2] | \$ 224.00 |
| | Oversize Load Permit - 1 trip | each | [6] | \$ 16.00 |
| | Oversize Load Permit - Annual/Per Year | each | [6] | \$ 90.00 |
| | Quitclaim of Easement | each | [2] | \$ 976.00 |
| | Reapportionment Fees for 1911 Act Assessment Districts | each | [1] | Actual Cost |
| | Retaining Wall Plan Check Fees | | | |
| | Retaining Wall Plan Check Valuation | | | |
| | \$0 - \$50,000 | flat | [2] | \$ 519.00 |
| | \$50,001 - \$250,000 | flat | [2] | \$ 2,407.00 |
| | \$250,000+ | flat | [2] | \$ 4,239.00 |
| | Reversion to Acreage | deposit | [2] | \$ 4,033.00 |
| | Right-of-Way Permit | | | |
| | Minor - Non-Construction | each | [2] | \$ 244.00 |
| | Minor - Construction | each | [2] | \$ 570.00 |
| | Telecommunications (WCF/Broadband) | | | |
| | City Processing Fee - single telecommunications application | each | [1] | \$ 344.00 |
| | City Processing Fee - batched applications (for each 10 telecommunications nodes) | each | [1] | \$ 1,033.00 |
| | City Processing Fee - concurrent microtrenching (up to 50 linear feet) | each | [1] | \$ 128.00 |
| | Utility | | | |
| | City Processing Fee | each | [2] | \$ 401.00 |
| | Inspector's Time | hourly | [2] | \$ 151.00 |
| | Utility (by contract) | each | [2] | \$ 1,155.00 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|------------------------|-------|-------------|
| | Use - Initial Permit | | | |
| | Curb Cafe | each | [2] | \$ 584.00 |
| | Outdoor Display | each | [2] | \$ 244.00 |
| | Sidewalk Café | each | [2] | \$ 584.00 |
| | Use - Annual Renewal | | | |
| | Curb Cafe | each | [2] | \$ 244.00 |
| | Outdoor Display | each | [2] | \$ 244.00 |
| | Sidewalk Café | each | [2] | \$ 244.00 |
| | Village Area - Curb Café (max of two parking spaces) | per space/ per year | [2] | \$ 1,200.00 |
| | Secured Agreement Processing - Extension | each | [2] | \$ 405.00 |
| | Secured Agreement Processing - Replacement, plus improvement plan revision fees if required | each | [2] | \$ 714.00 |
| | Segregation of Assessments - 1- 4 lots (Consistent with city payroll records + overhead, consultant cost and recording fee. Also see Streets and Highways Code Section 8760-8769) | deposit | [1] | Actual Cost |
| | Segregation of Assessments - 5 lots or more - fee + \$20 per lot (Consistent with city payroll records + overhead, consultant cost and recording fee. Also see Streets and Highways Code Section 8760-8769) | deposit | [1] | Actual Cost |
| | Storm Water Pollution Prevention Plan (SWPPP) Fees | | | |
| | Plan Review Fee | | | |
| | Tier 1 | per site | [2] | \$ 85.00 |
| | Tier 2 | per site | [2] | \$ 401.00 |
| | Tier 3 | one acre or less | [2] | \$ 917.00 |
| | Tier 3 - Supplemental Fee | per acre | [2] | \$ 147.00 |
| | Inspection Fee | | | |
| | Tier 1 | per site | [2] | \$ 302.00 |
| | Tier 2 | per site | [2] | \$ 5,469.00 |
| | Tier 3 | one acre or less | [2] | \$ 6,488.00 |
| | Tier 3 - Supplemental Fee | per acre | [2] | \$ 1,346.00 |
| | Storm Water Quality Management Plan (SWQMP) Fees | | | |
| | Plan Review - Base Fee | each | [2] | \$ 1,415.00 |
| | Plan Review - For each subsequent acre or portion thereof over one half acre | per acre | [2] | \$ 115.00 |
| | Plan Review - Trash Capture Only | each | [2] | \$ 1,650.00 |
| | Inspection Fee - Base Fee | each | [2] | \$ 879.00 |
| | Inspection Fee - For each subsequent acre or portion thereof over one half acre | per acre | [2] | \$ 617.00 |
| | Street Vacation - Street/Public Service Easement Vacation - Regular | each | [2] | \$ 4,761.00 |
| | Street Vacation - Street/Public Service Easement Vacation - Summary | each | [2] | \$ 2,051.00 |
| | Third Party Review | | | |
| | Processing Fee | per project | [2] | \$ 356.00 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|-------------|-------|-------------|
| | Consultant Cost | per project | [1] | Actual Cost |
| | Fees for services not listed will be determined on a case-by-case basis. It will be based on the fully burdened hourly rate and the time of service provided. | per hour | [2] | \$ 229.00 |
| | | | | |

[Notes]

- [1] Set per City policy
- [2] Set per 2021 - Cost of Service Study and Fee Schedule Update. Indexed to West Region Urban CPI.
- [3] Minor: residential new/remodel, commercial/industrial tenant improvement
- [4] Major: Commercial/Industrial new
- [5] Quantities are calculated by using the greater of cut/fill, plus remedial work. Plan checks extending more than 24 months may be assessed an additional fee of 25% of the current plan check fee.
- [6] Minor grading plan check fees are 50% of standard plan check fees. Qualifying for minor grading plan check is subject to City Engineer approval per CMC 15.16.062.
- [7] Maximum limit set by CA Vehicle Code 35795(b)(1)

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|--|----------|-------|--------------|
| Building Department Fees | | | | |
| New Construction, Additions, and Major Remodels | | | | |
| | | | [1] | |
| | Commercial/Industrial Uses - Structural (All newly constructed or added space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule) | | | |
| | 0 - 500 sq. ft. | flat | [2] | \$ 1,235.00 |
| | additional sq. ft. up to 4,999 | each | [2] | \$ 0.39 |
| | 5,000 sq. ft. | flat | [2] | \$ 2,977.00 |
| | additional sq. ft. up to 9,999 | each | [2] | \$ 0.52 |
| | 10,000 sq. ft. | flat | [2] | \$ 5,575.00 |
| | additional sq. ft. up to 49,999 | each | [2] | \$ 0.05 |
| | 50,000 sq. ft. | flat | [2] | \$ 7,634.00 |
| | additional sq. ft. up to 99,999 | each | [2] | \$ 0.11 |
| | 100,000 sq. ft. | flat | [2] | \$ 13,557.00 |
| | additional sq. ft. | each | [2] | \$ 0.13 |
| | Commercial Residential and Multifamily Residential Uses - (All newly constructed or added space for residential occupancies classified as CBC Group R (except R-3), or other residential occupancies not specifically addressed elsewhere in this Fee Schedule) | | | |
| | 0 - 500 sq. ft. | flat | [2] | \$ 1,171.00 |
| | additional sq. ft. up to 4,999 | each | [2] | \$ 0.65 |
| | 5,000 sq. ft. | flat | [2] | \$ 4,086.00 |
| | additional sq. ft. up to 9,999 | each | [2] | \$ 0.64 |
| | 10,000 sq. ft. | flat | [2] | \$ 7,286.00 |
| | additional sq. ft. up to 49,999 | each | [2] | \$ 0.06 |
| | 50,000 sq. ft. | flat | [2] | \$ 9,661.00 |
| | additional sq. ft. up to 99,999 | each | [2] | \$ 0.17 |
| | 100,000 sq. ft. | flat | [2] | \$ 17,865.00 |
| | additional sq. ft. | each | [2] | \$ 0.18 |
| | Low and Moderate Hazard Storage - (All newly constructed or added space for storage occupancies classified as CBC Group S, or other storage occupancies not specifically addressed elsewhere in this Fee Schedule) | | | |
| | 0 - 500 sq. ft. | flat | [2] | \$ 1,110.00 |
| | additional sq. ft. up to 4,999 | each | [2] | \$ 0.39 |
| | 5,000 sq. ft. | flat | [2] | \$ 2,863.00 |
| | additional sq. ft. up to 9,999 | each | [2] | \$ 0.26 |
| | 10,000 sq. ft. | flat | [2] | \$ 4,151.00 |
| | additional sq. ft. up to 49,999 | each | [2] | \$ 0.03 |
| | 50,000 sq. ft. | flat | [2] | \$ 5,349.00 |
| | additional sq. ft. up to 99,999 | each | [2] | \$ 0.01 |
| | 100,000 sq. ft. | flat | [2] | \$ 5,846.00 |
| | additional sq. ft. | each | [2] | \$ 0.06 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|----------|-------|-------------|
| | Attached Accessory and Utility Uses - (All newly constructed, added or structurally remodeled space for utility and accessory occupancies classified as CBC Group U, or other utility and accessory occupancies not specifically addressed elsewhere in this Fee Schedule) | | | |
| | 0 - 200 sq. ft. | flat | [2] | \$ 585.00 |
| | additional sq. ft. up to 399 | each | [2] | \$ 2.00 |
| | 400 sq. ft. | flat | [2] | \$ 906.00 |
| | additional sq. ft. up to 599 | each | [2] | \$ 0.73 |
| | 600 sq. ft. | flat | [2] | \$ 1,053.00 |
| | additional sq. ft. up to 999 | each | [2] | \$ 0.36 |
| | 1,000 sq. ft. | flat | [2] | \$ 1,198.00 |
| | additional sq. ft. up to 2,999 | each | [2] | \$ 0.18 |
| | 3,000 sq. ft. | flat | [2] | \$ 1,550.00 |
| | additional sq. ft. | each | [2] | \$ 0.52 |
| | Detached Accessory and Utility Uses - (All newly constructed, added, or structurally remodeled space for utility and accessory occupancies/uses not specifically addressed elsewhere in this Fee Schedule) | | | |
| | 0 - 200 sq. ft. | flat | [2] | \$ 585.00 |
| | additional sq. ft. up to 399 | each | [2] | \$ 2.00 |
| | 400 sq. ft. | flat | [2] | \$ 906.00 |
| | additional sq. ft. up to 599 | each | [2] | \$ 0.73 |
| | 600 sq. ft. | flat | [2] | \$ 1,053.00 |
| | additional sq. ft. up to 999 | each | [2] | \$ 0.36 |
| | 1,000 sq. ft. | flat | [2] | \$ 1,198.00 |
| | additional sq. ft. up to 2,999 | each | [2] | \$ 0.18 |
| | 3,000 sq. ft. | flat | [2] | \$ 1,550.00 |
| | additional sq. ft. | each | [2] | \$ 0.52 |
| | Shell Buildings for all Commercial/Industrial Uses - (The enclosure for all newly constructed or added space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule where the interior is not completed or occupiable) | | | |
| | 0 - 500 sq. ft. | flat | [2] | \$ 965.00 |
| | additional sq. ft. up to 4,999 | each | [2] | \$ 0.26 |
| | 5,000 sq. ft. | flat | [2] | \$ 2,105.00 |
| | additional sq. ft. up to 9,999 | each | [2] | \$ 0.30 |
| | 10,000 sq. ft. | flat | [2] | \$ 3,625.00 |
| | additional sq. ft. up to 49,999 | each | [2] | \$ 0.02 |
| | 50,000 sq. ft. | flat | [2] | \$ 4,793.00 |
| | additional sq. ft. up to 99,999 | each | [2] | \$ 0.01 |
| | 100,000 sq. ft. | flat | [2] | \$ 5,379.00 |
| | additional sq. ft. | each | [2] | \$ 0.05 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|----------|-------|--------------|
| | Commercial/Industrial Tenant Improvement - Structural - (Structurally remodeled space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule where the structure is not altered) | | | |
| | 0 - 500 sq. ft. | flat | [2] | \$ 848.00 |
| | additional sq. ft. up to 4,999 | each | [2] | \$ 0.24 |
| | 5,000 sq. ft. | flat | [2] | \$ 1,930.00 |
| | additional sq. ft. up to 9,999 | each | [2] | \$ 0.10 |
| | 10,000 sq. ft. | flat | [2] | \$ 2,455.00 |
| | additional sq. ft. up to 49,999 | each | [2] | \$ 0.06 |
| | 50,000 sq. ft. | flat | [2] | \$ 4,970.00 |
| | additional sq. ft. up to 99,999 | each | [2] | \$ 0.05 |
| | 100,000 sq. ft. | flat | [2] | \$ 7,570.00 |
| | additional sq. ft. | each | [2] | \$ 0.07 |
| | Commercial/Industrial Tenant Improvement - Non-structural - (Non- structurally remodeled space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule where the structure is not altered) | | | |
| | 0 - 500 sq. ft. | flat | [2] | \$ 766.00 |
| | additional sq. ft. up to 4,999 | each | [2] | \$ 0.23 |
| | 5,000 sq. ft. | flat | [2] | \$ 1,812.00 |
| | additional sq. ft. up to 9,999 | each | [2] | \$ 0.08 |
| | 10,000 sq. ft. | flat | [2] | \$ 2,221.00 |
| | additional sq. ft. up to 49,999 | each | [2] | \$ 0.05 |
| | 50,000 sq. ft. | flat | [2] | \$ 4,413.00 |
| | additional sq. ft. up to 99,999 | each | [2] | \$ 0.04 |
| | 100,000 sq. ft. | flat | [2] | \$ 6,635.00 |
| | additional sq. ft. | each | [2] | \$ 0.06 |
| | Commercial Residential and Multifamily Residential Remodels - Structural - (Structurally remodeled space for residential occupancies classified as CBC Group R (except R-3), or other residential occupancies not specifically addressed elsewhere in this Fee Schedule) | | | |
| | 0 - 500 sq. ft. | flat | [2] | \$ 906.00 |
| | additional sq. ft. up to 4,999 | each | [2] | \$ 0.50 |
| | 5,000 sq. ft. | flat | [2] | \$ 3,421.00 |
| | additional sq. ft. up to 9,999 | each | [2] | \$ 0.40 |
| | 10,000 sq. ft. | flat | [2] | \$ 5,416.00 |
| | additional sq. ft. up to 49,999 | each | [2] | \$ 0.08 |
| | 50,000 sq. ft. | flat | [2] | \$ 8,552.00 |
| | additional sq. ft. up to 99,999 | each | [2] | \$ 0.10 |
| | 100,000 sq. ft. | flat | [2] | \$ 13,747.00 |
| | additional sq. ft. | each | [2] | \$ 0.13 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|--|----------|-------|--------------|
| | Commercial Residential and Multifamily Residential Remodels - Non Structural - (Non-Structurally remodeled space for residential occupancies classified as CBC Group R (except R-3), or other residential occupancies not specifically addressed elsewhere in this Fee Schedule) | | | |
| | 0 - 500 sq. ft. | flat | [2] | \$ 982.00 |
| | additional sq. ft. up to 4,999 | each | [2] | \$ 0.32 |
| | 5,000 sq. ft. | flat | [2] | \$ 2,408.00 |
| | additional sq. ft. up to 9,999 | each | [2] | \$ 0.49 |
| | 10,000 sq. ft. | flat | [2] | \$ 4,815.00 |
| | additional sq. ft. up to 49,999 | each | [2] | \$ 0.07 |
| | 50,000 sq. ft. | flat | [2] | \$ 7,666.00 |
| | additional sq. ft. up to 99,999 | each | [2] | \$ 0.10 |
| | 100,000 sq. ft. | flat | [2] | \$ 12,734.00 |
| | additional sq. ft. | each | [2] | \$ 0.12 |
| | Single Family Dwellings and Duplexes - (All newly constructed or added space for residential occupancies classified as CBC Group R-3, including custom builds and model homes for tract master plans, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule) | | | |
| | 0 - 1,000 sq. ft. | flat | [2] | \$ 1,374.00 |
| | additional sq. ft. up to 2,499 | each | [2] | \$ 0.49 |
| | 2,500 sq. ft. | flat | [2] | \$ 2,105.00 |
| | additional sq. ft. up to 3,999 | each | [2] | \$ 0.31 |
| | 4,000 sq. ft. | flat | [2] | \$ 2,572.00 |
| | additional sq. ft. up to 5,999 | each | [2] | \$ 0.29 |
| | 6,000 sq. ft. | flat | [2] | \$ 3,157.00 |
| | additional sq. ft. up to 7,999 | each | [2] | \$ 0.32 |
| | 8,000 sq. ft. | flat | [2] | \$ 3,799.00 |
| | additional sq. ft. | each | [2] | \$ 0.48 |
| | Duplicate Floor Plan Review - Single Family Dwellings and Duplexes | | | |
| | 0 - 1,000 sq. ft. | flat | [2] | \$ 1,147.00 |
| | additional sq. ft. up to 2,499 | each | [2] | \$ 0.29 |
| | 2,500 sq. ft. | flat | [2] | \$ 1,579.00 |
| | additional sq. ft. up to 3,999 | each | [2] | \$ 0.15 |
| | 4,000 sq. ft. | flat | [2] | \$ 1,812.00 |
| | additional sq. ft. up to 5,999 | each | [2] | \$ 0.24 |
| | 6,000 sq. ft. | flat | [2] | \$ 2,280.00 |
| | additional sq. ft. up to 7,999 | each | [2] | \$ 0.21 |
| | 8,000 sq. ft. | flat | [2] | \$ 2,689.00 |
| | additional sq. ft. | each | [2] | \$ 0.34 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|--|----------|-------|-------------|
| | Duplicate Floor Plan Review - Attached or Detached Accessory and Utility Uses | | | |
| | 0 - 200 sq. ft. | flat | [2] | \$ 556.00 |
| | additional sq. ft. up to 399 | each | [2] | \$ 0.88 |
| | 400 sq. ft. | flat | [2] | \$ 731.00 |
| | additional sq. ft. up to 599 | each | [2] | \$ 0.29 |
| | 600 sq. ft. | flat | [2] | \$ 788.00 |
| | additional sq. ft. up to 999 | each | [2] | \$ 0.52 |
| | 1,000 sq. ft. | flat | [2] | \$ 994.00 |
| | additional sq. ft. up to 2,999 | each | [2] | \$ 0.17 |
| | 3,000 sq. ft. | flat | [2] | \$ 1,315.00 |
| | additional sq. ft. | each | [2] | \$ 0.43 |
| | Site Improvements - This includes substantial development of private parking lots which are processed separate of the structure and include any combination of the following: Underground utilities, parking lot lighting, accessible path of travel analysis, grading, drainage and compliance with the City's parking and driveway standards. | | | |
| | 0 - 500 sq. ft. | flat | [2] | \$ 467.00 |
| | additional sq. ft. up to 4,999 | each | [2] | \$ 0.14 |
| | 5,000 sq. ft. | flat | [2] | \$ 1,139.00 |
| | additional sq. ft. up to 9,999 | each | [2] | \$ 0.07 |
| | 10,000 sq. ft. | flat | [2] | \$ 1,520.00 |
| | additional sq. ft. up to 49,999 | each | [2] | \$ 0.01 |
| | 50,000 sq. ft. | flat | [2] | \$ 1,754.00 |
| | additional sq. ft. up to 99,999 | each | [2] | \$ 0.01 |
| | 100,000 sq. ft. | flat | [2] | \$ 2,221.00 |
| | additional sq. ft. | each | [2] | \$ 0.02 |

[Notes]

- [1] Valuation based on current valuation multiplier published by the San Diego Chapter of the International Code Council. CBC 109.3 Building permit valuations.
- [2] Set per 2021 - Cost of Service Study and Fee Schedule Update. Indexed to West Region Urban CPI.

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|--|-----------------|---------|-------------|
| Building Department Fees | | | | |
| Minor/Miscellaneous Residential & Commercial Improvements | | | | |
| | Above Ground Storage Tank | per permit | [2] | \$ 275.00 |
| | Cell Site | | | |
| | Radio over 30 ft. high | each | [2] | \$ 765.00 |
| | Dish, 10 ft. dia. w/decoder | each | [2] | \$ 506.00 |
| | Equipment Enclosure | each | [2] | \$ 1,156.00 |
| | Awning or Canopy | per permit | [2] | \$ 289.00 |
| | Bollards up to 4pcs | per permit | [2] | \$ 362.00 |
| | Certificate of Occupancy | per permit | [2] | \$ 21.00 |
| | Decks / Balcony | | | |
| | Repair | each | [2] | \$ 119.00 |
| | New/Replace | each | [2] | \$ 325.00 |
| | Demolition of Building | | | |
| | Commercial | each | [2] | \$ 370.00 |
| | Residential | each | [2] | \$ 650.00 |
| | Fence or Freestanding Wall up to 100' | each | [2] | \$ 650.00 |
| | Fire Damage Repair - Residential - Minor | per permit | [2] | \$ 257.00 |
| | Fireplace Repair/Replace | per permit | [2] | \$ 488.00 |
| | Foundation Repair | | | |
| | Commercial | each | [2] | \$ 542.00 |
| | Residential | each | [2] | \$ 542.00 |
| | Greenhouse | per permit | [2] | \$ 542.00 |
| | Manufactured House / Building | | | |
| | Commercial | per permit | [2] | \$ 345.00 |
| | Residential | per permit | [2] | \$ 204.00 |
| | Mobile Home (Within a park, per current edition of Title 25, published by California Division of Housing and Community Development.) | per permit | [2],[7] | \$ 462.00 |
| | Partition/ Wall - Interior/Non-Structural <100' | per permit | [2] | \$ 190.00 |
| | Patio | | | |
| | Frame with Cover | each | [2] | \$ 119.00 |
| | Frame with Cover & Walls | each | [2] | \$ 650.00 |
| | Screen or Plastic Walls | each | [2] | \$ 488.00 |
| | Plastering Outside | per permit | [2] | \$ 135.00 |
| | Remodel - Residential | | | |
| | Kitchen/Bath | each | [2] | \$ 414.00 |
| | Other - up to 500 sq. ft. | each | [2] | \$ 569.00 |
| | Other - above 500 sq. ft. | per 100 sq. ft. | [2] | \$ 0.40 |
| | Repairs - Miscellaneous | | | |
| | Commercial | each | [2] | \$ 433.00 |
| | Residential | each | [2] | \$ 102.00 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---------------------------------------|------------|---------|-------------|
| | Retaining Wall | | | |
| | Non-Engineered - City Standard | per permit | [2] | \$ 158.00 |
| | Reroofing | | | |
| | Commercial | per permit | [2] | \$ 314.00 |
| | Residential | per permit | [2] | \$ 87.00 |
| | Roof Structure Repair / Reinforcement | | | |
| | Commercial | each | [2] | \$ 299.00 |
| | Residential | each | [2] | \$ 299.00 |
| | Saunas (Steam) | per permit | [2] | \$ 325.00 |
| | Sign | | | |
| | Wall - Illuminated | per permit | [2] | \$ 164.00 |
| | Wall - Non-Illuminated | per permit | [2] | \$ 164.00 |
| | Pole | per permit | [2] | \$ 362.00 |
| | Monument | per permit | [2] | \$ 164.00 |
| | Skylight | | | |
| | Commercial | each | [2] | \$ 362.00 |
| | Residential | each | [2] | \$ 362.00 |
| | Solar - SolarApp+ Residential | per permit | [1] | \$ 183.00 |
| | Solar - Residential (Up to 15 kW) | per permit | [2],[4] | \$ 307.00 |
| | Per kW above 15kW | per kW | [2],[4] | \$ 15.00 |
| | Add Residential Battery Back-up | per permit | [2],[4] | \$ 210.00 |
| | Add Residential Panel Upgrade | per permit | [2],[4] | \$ 245.00 |
| | Add Reverse Tilt System/ Ground Mount | per permit | [2],[4] | \$ 315.00 |
| | Solar - Commercial (Up to 50 kW) | per permit | [2],[4] | \$ 629.00 |
| | Per kW between 50kW - 250kW | per kW | [2],[4] | \$ 7.00 |
| | Per kW above 250kW | per kW | [2],[4] | \$ 5.00 |
| | Spray Booth Install / Clean Room | per permit | [2] | \$ 293.00 |
| | Stairs | | | |
| | New/Replace First Story | each | [2] | \$ 447.00 |
| | Additional Story | each | [2] | \$ 366.00 |
| | Repair | each | [2] | \$ 447.00 |
| | Siding | | | |
| | Stucco | each | [2] | \$ 149.00 |
| | Stone/Brick Veneer | each | [2] | \$ 204.00 |
| | Storage Racks | | | |
| | <8 ft, first 100 lf | per permit | [2] | \$ 469.00 |
| | each add'l. 100 lf | each | [2] | \$ 87.00 |
| | >8 ft, first 100 lf | per permit | [2] | \$ 506.00 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|--|------------|---------|--|
| | >8 ft, ea. Add'l 100 lf | each | [2] | \$ 231.00 |
| | Swimming Pool | | | |
| | Commercial | per permit | [2] | \$ 320.00 |
| | Residential | per permit | [2] | \$ 270.00 |
| | Temporary Seating or Bleachers Install | per permit | [2] | \$ 204.00 |
| | Trash Enclosure Install | per permit | [2] | \$ 283.00 |
| | Windows / Door | | | |
| | Commercial | each | [2] | \$ 325.00 |
| | Residential | each | [2] | \$ 122.00 |
| | | | | |
| | Other Inspections (Per Hour) | | | |
| | Inspections outside of normal business hours (minimum charge: two hours) | per hour | [2] | \$ 156.00 |
| | Re-inspection fees | per hour | [2] | \$ 156.00 |
| | Inspections for which no fee is specifically indicated (minimum charge: one half-hour) | per hour | [2] | \$ 156.00 |
| | Special third party, multiple or recurring inspections (city processing fee per permit plus actual cost) | flat | [2] | \$ 541.00 |
| | Additional plan review required by changes, additions or revisions to approved plans (minimum charge: one half-hour) | per hour | [2] | \$ 146.00 |
| | | | | |
| | Other Building Fees | | | |
| | Appeal of Building Official Decision | per permit | [1] | \$ 1,527.00 |
| | Building Permit Revision, Fee + Third Party Hourly Charge | per hour | [2] | Actual Cost |
| | Building Plan Check Fee (8% discount on repetitive plan checks) | each | [2],[5] | Actual Cost |
| | Green Building Standards Plan Check and Inspection | each | [2] | Actual Cost |
| | Green Building State Standards Fee (SB1473) | each | [1] | \$1.00 per every \$25,000 in building valuation or fraction thereof (minimum fee \$1.00) |
| | Strong Motion Instrumentation Fee (SMIP) and Seismic Hazard Mapping Fee - Residential | each | [1] | Pass through from State: \$13.00 per \$100,000 valuation (minimum \$0.50 fee) |
| | Strong Motion Instrumentation Fee (SMIP) and Seismic Hazard Mapping Fee - Commercial | each | [1] | Pass through from State: \$28.00 per \$100,000 valuation (minimum \$0.50 fee) |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|---|----------|-------|-----------------------|
| | Penalty for Commencing Work Before Permit Issuance | each | [6] | Double the permit fee |
| | Fees for services not listed will be determined on a case-by-case basis. It will be based on the fully burdened hourly rate and the time of service provided. | per hour | [2] | \$ 144.00 |
| | | | | |

[Notes]

- [1] Set per City policy
- [2] Set per 2021 - Cost of Service Study and Fee Schedule Update. Indexed to West Region Urban CPI.
- [3] Valuation based on current valuation multiplier published by the San Diego Chapter of the International Code Council. CBC 109.3 Building permit valuations.
- [4] Limited to maximum amounts set by AB 1414.
- [5] Plan check fee based on 65% of the current building permit fee and is due upon initial submittal
- [6] CMC 18.20.010 and CMC 18.04.010
- [7] Limited to maximum amounts consistent with Sections 1017, 1020.1 and 1020.7 of Title 25 of the California Code of Regulations.

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|---|--|------------|-------|-------------|
| Building Department Fees | | | | |
| Plumbing, Mechanical, and Electrical Permits - Not Associated with a Building Permit | | | | |
| | Simple Single or Combination Permits (see list of simple items) | per permit | [1] | \$ 228.00 |
| | Water Heater Only | per permit | [1] | \$ 133.00 |
| Complex Mechanical Permits | | | | |
| | FAU less than 100,000 Btu/h | per permit | [1] | \$ 569.00 |
| | FAU greater than 100,000 Btu/h | per permit | [1] | \$ 731.00 |
| | Floor furnace (including vent) | per permit | [1] | \$ 406.00 |
| | Suspended, wall, or floor-mounted heaters | per permit | [1] | \$ 325.00 |
| | Appliance vents not included in an appliance permit | per permit | [1] | \$ 650.00 |
| | Boiler up to 100,000 Btu/h | per permit | [1] | \$ 772.00 |
| | Boiler 100,000 Btu/h to 500,000 Btu/h | per permit | [1] | \$ 325.00 |
| | Compressor up to 3 HP | per permit | [1] | \$ 366.00 |
| | Compressor up to 3 HP to 15 HP | per permit | [1] | \$ 382.00 |
| | Other Complex Mechanical | per permit | [1] | \$ 488.00 |
| Complex Electrical Permits | | | | |
| | Commercial Appliance | per permit | [1] | \$ 325.00 |
| | Power Apparatus | per permit | [1] | \$ 325.00 |
| | Motor not over 1 HP | each | [1] | \$ 325.00 |
| | Motor over 1 HP and not over 10 HP | each | [1] | \$ 325.00 |
| | Motor over 10 HP and not over 50 HP | each | [1] | \$ 325.00 |
| | Motor over 50 HP and not over 100 HP | each | [1] | \$ 366.00 |
| | Motor over 100 HP | each | [1] | \$ 406.00 |
| | Generator not over 1 KW | each | [1] | \$ 325.00 |
| | Generator over 1 KW and not over 10 KW | each | [1] | \$ 366.00 |
| | Generator over 10 KW and not over 50 KW | each | [1] | \$ 488.00 |
| | Generator over 50 KW and not over 100 KW | each | [1] | \$ 488.00 |
| | Generator over 100 KW | each | [1] | \$ 569.00 |
| | Transformer not over 1 KVA | each | [1] | \$ 406.00 |
| | Transformer over 1 KVA and not over 10 KVA | each | [1] | \$ 406.00 |
| | Transformer over 10 KVA and not over 50 KVA | each | [1] | \$ 447.00 |
| | Transformer over 50 KVA and not over 100 KVA | each | [1] | \$ 488.00 |
| | Transformer over 100 KVA | each | [1] | \$ 488.00 |
| | Services of 600 volts or less and over 400 amperes to 1000 amperes in rating | each | [1] | \$ 488.00 |
| | Services over 600 volts or over 1000 amperes in rating | each | [1] | \$ 650.00 |
| | Other Complex Electrical | each | [1] | \$ 488.00 |
| Complex Plumbing Permits | | | | |
| | Fire Suppression System/Commercial Hood | per permit | [1] | \$ 691.00 |
| | Onsite Sewer 6" & Over | per permit | [1] | \$ 447.00 |
| | Onsite Water 6" & Over | per permit | [1] | \$ 447.00 |
| | Onsite Storm Drain 6" & Over | per permit | [1] | \$ 447.00 |

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|--|--|------------|-------|-------------|
| | Utilities (private - main) city processing fee | per permit | [1] | \$ 902.00 |
| | Utilities (private - main) plans examiner fee | per permit | [1] | Actual Cost |
| | Other Complex Plumbing | per permit | [1] | \$ 488.00 |
| | | | | |

[Notes]

- [1] Set per 2021 - Cost of Service Study and Fee Schedule Update. Indexed to West Region Urban CPI.

Fee Name

Simple Single or Combination Permits List

Simple Mechanical Items:

Addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption, or evaporative cooling system.

HVAC change out - existing dwelling

Air-handling unit under 10,000 CFM

Evaporative cooler

Ventilation fan connected to a single duct

Hood and duct system

Duct systems

Miscellaneous mechanical (wall furnace, condensing units, gas outlet/gas test, etc.)

Other simple mechanical

Simple Electrical Items:

Receptacle, switch, and lighting outlets

Lighting fixtures

Pole or platform-mounted lighting fixtures

Theatrical-type lighting fixtures or assemblies

Appliances not exceeding one horsepower (HP), kilowatt (KW), or kilovolt-ampere (KVA), in rating

Busways

Trolley and plug-in-type busways - each 100 feet or fraction thereof

Signs, outline lighting, or marquees supplied from one branch circuit

Services of 600 volts or less and not over 200 amperes in rating

Miscellaneous apparatus, conduits, and conductors

Portable generators less than 10,000 W

Temporary power panel/service

Temporary power pole

Other simple electrical

Simple Plumbing Items:

Plumbing fixtures

Building sewer

Rainwater systems

Water heater

Industrial waste pretreatment interceptor

Water piping and/or water treating equipment

Repair or alteration of drainage or vent piping

Backflow devices

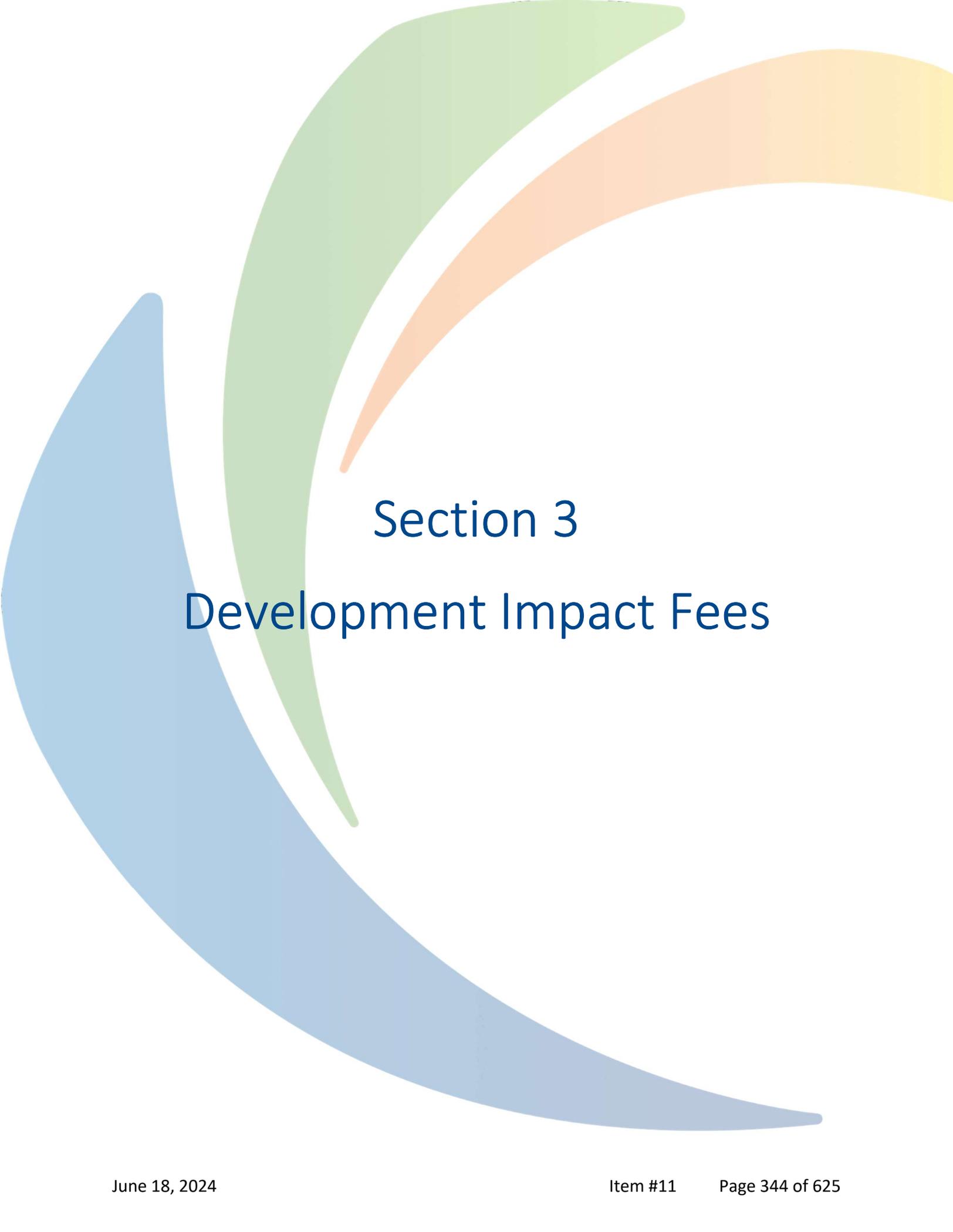
Atmospheric-type vacuum breakers

Gas test

Gas outlets

Residential remodel/repairs

Other simple plumbing



Section 3

Development Impact Fees

Boundary of Bridge and Thoroughfare District No. 2 (Aviara Parkway - Poinsettia Lane)

- | | |
|--|---|
|  Exempt From Fee Area |  Fee Paid by Agreement |
|  Fee Previously Paid |  Local Facility Management Zones |
|  Fee Area |  Fee Boundary Area |

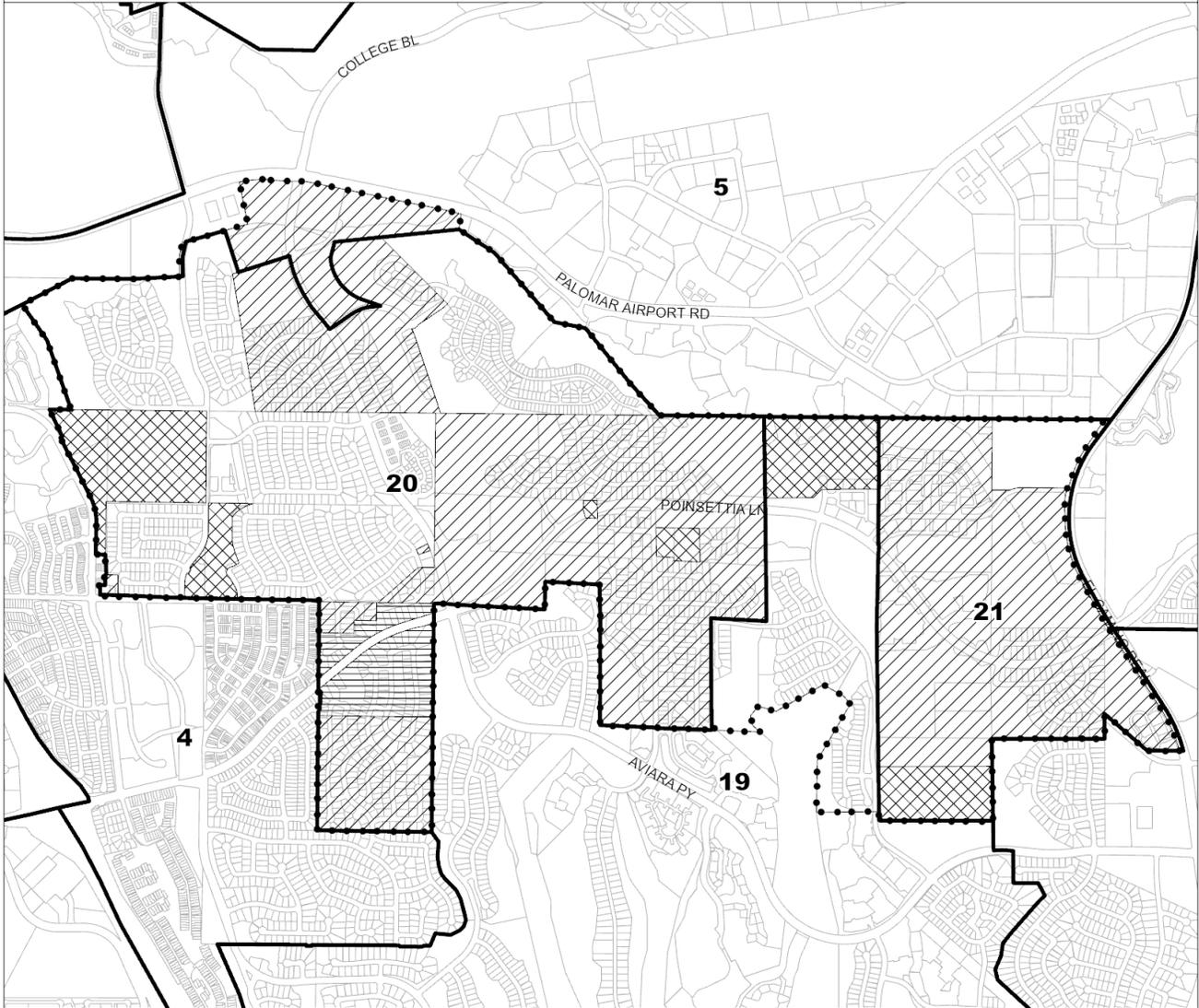
Fee Schedule:

Zone 5 - \$ 496 / ADT *

Zone 20 - \$ 2,569 / ADT *

Zone 21 - \$ 2,073 / ADT *

*Average Daily Trips (ADT) per SANDAG
Vehicular Traffic Generation Rates

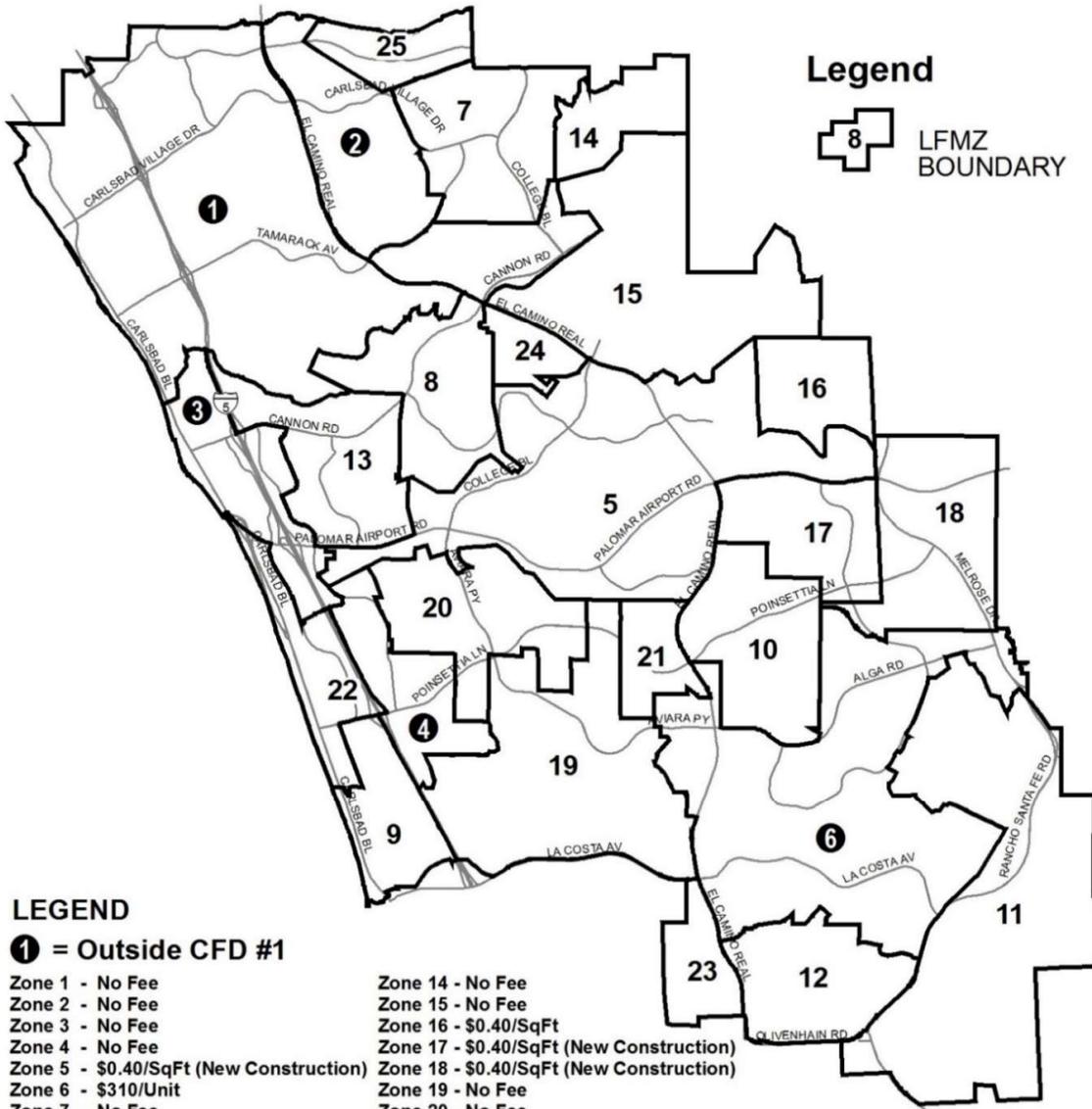


J:\cbgis\products\Standard Maps\FINANCE\FeeSchedules\BandT2_Rev2024.pagx



© 2024 City of Carlsbad

City of Carlsbad Local Facilities Management Zones (LFMZ)



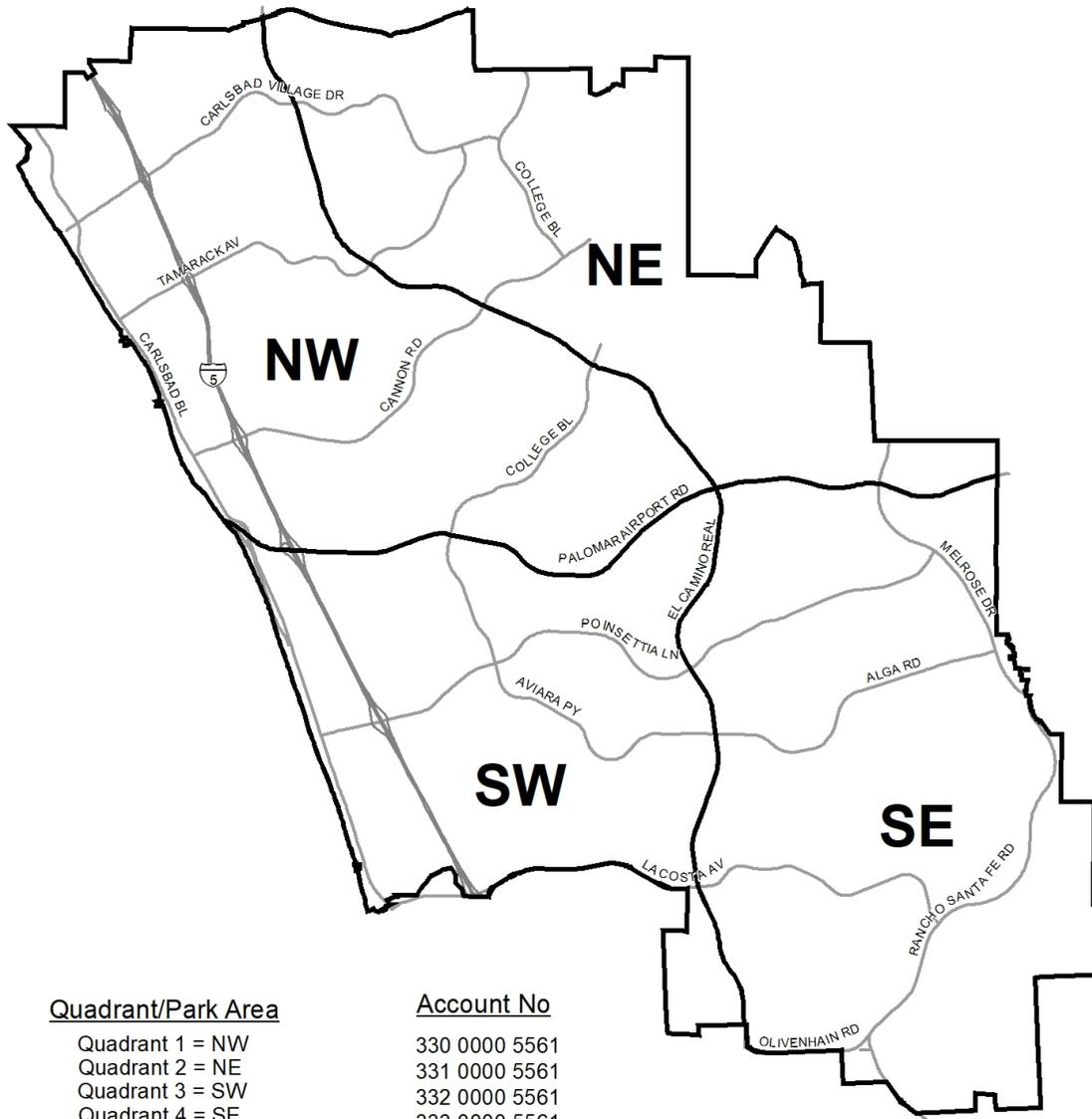
LEGEND

① = Outside CFD #1

- | | |
|---|--|
| Zone 1 - No Fee | Zone 14 - No Fee |
| Zone 2 - No Fee | Zone 15 - No Fee |
| Zone 3 - No Fee | Zone 16 - \$0.40/SqFt |
| Zone 4 - No Fee | Zone 17 - \$0.40/SqFt (New Construction) |
| Zone 5 - \$0.40/SqFt (New Construction) | Zone 18 - \$0.40/SqFt (New Construction) |
| Zone 6 - \$310/Unit | Zone 19 - No Fee |
| Zone 7 - No Fee | Zone 20 - No Fee |
| Zone 8 - No Fee | Zone 21 - No Fee |
| Zone 9 - No Fee | Zone 22 - No Fee |
| Zone 10 - No Fee | Zone 23 - No Fee |
| Zone 11 - No Fee | Zone 24 - No Fee |
| Zone 12 - No Fee | Zone 25 - No Fee |
| Zone 13 - \$0.40/SqFt | |

J:\cargis2\products\planning\r197.08\LFMZ.mxd

Park Districts

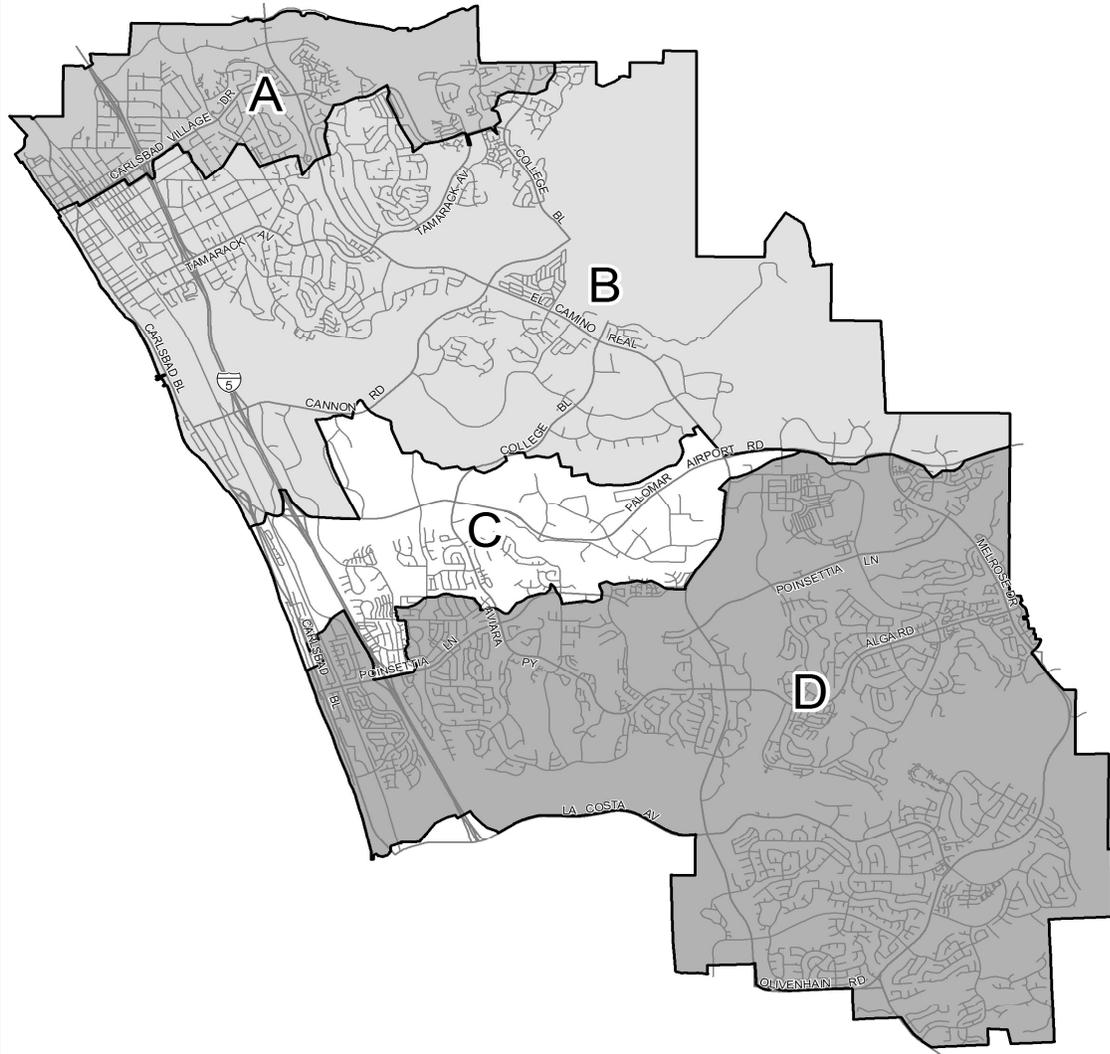


| <u>Quadrant/Park Area</u> | <u>Account No</u> |
|---------------------------|-------------------|
| Quadrant 1 = NW | 330 0000 5561 |
| Quadrant 2 = NE | 331 0000 5561 |
| Quadrant 3 = SW | 332 0000 5561 |
| Quadrant 4 = SE | 333 0000 5561 |

| <u>Fee Applicable to Residential Subdivisions Only:</u> | <u>NE, SE, SW</u> (per unit) | <u>NW</u> (per unit) |
|---|---------------------------------|-------------------------|
| Residential < 800 sq. ft. | \$4,471 | \$5,296 |
| Residential 800-1,300 sq. ft. | \$6,373 | \$7,410 |
| Residential 1,300-2,000 sq. ft. | \$7,763 | \$8,836 |
| Residential 2,000-2,500 sq. ft. | \$9,838 | \$11,119 |
| Residential >2,500 sq. ft. | \$10,750 | \$12,031 |

J:\cbgis\products\Standard Maps\FINANCE\FeeSchedules\Park Districts - 2024.mxd

Planned Local Drainage Fee Areas

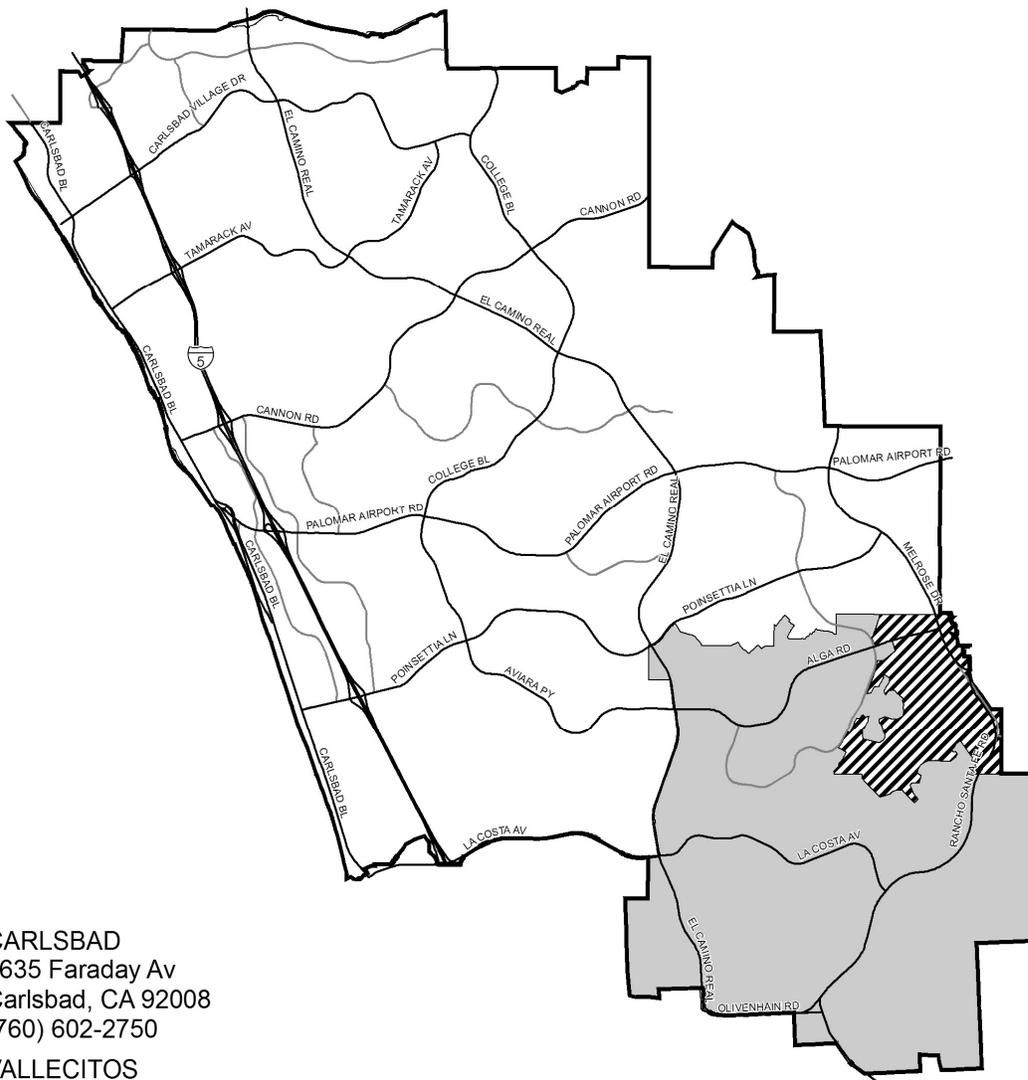


J:\cargis2\products\planning\r197.08\Planned Local Drainage Fees.mxd

| Fee Name | Fee Type | Notes | Fee Level/Deposit |
|--|----------|-------|-------------------|
| Planned Local Drainage Area Fees (PLDA) | | | |
| PLDA A, Low Runoff | per acre | | \$ 8,736.00 |
| PLDA B, Low Runoff | per acre | | \$ 3,266.00 |
| PLDA C, Low Runoff | per acre | | \$ 3,169.00 |
| PLDA D, Low Runoff | per acre | | \$ 3,005.00 |
| PLDA A, Medium Runoff | per acre | | \$ 17,372.00 |
| PLDA B, Medium Runoff | per acre | | \$ 6,294.00 |
| PLDA C, Medium Runoff | per acre | | \$ 4,483.00 |
| PLDA D, Medium Runoff | per acre | | \$ 4,916.00 |
| PLDA A, High Runoff | per acre | | \$ 37,855.00 |
| PLDA B, High Runoff | per acre | | \$ 14,148.00 |
| PLDA C, High Runoff | per acre | | \$ 13,736.00 |
| PLDA D, High Runoff | per acre | | \$ 13,025.00 |

| General Plan Land Use Designation | PLDA FEE CATEGORY | | |
|-----------------------------------|----------------------|-------------------------|-----------------------|
| | Low Runoff Potential | Medium Runoff Potential | High Runoff Potential |
| CF | | ◆ | |
| GC | | | ◆ |
| L | | | ◆ |
| O | | | ◆ |
| OS | ◆ | | |
| P | | ◆ | |
| PI | | | ◆ |
| PI/O | | | ◆ |
| R | | | ◆ |
| R1.5 | ◆ | | |
| R4 | ◆ | | |
| R8 | | ◆ | |
| R15 | | ◆ | |
| R15/L | | ◆ | |
| R15/O | | ◆ | |
| R15/VC | | ◆ | |
| R23 | | ◆ | |
| R30 | | ◆ | |
| OK-TC | | | ◆ |
| VC | | | ◆ |
| VC/OS | | | ◆ |
| V | | | ◆ |

Sewer Districts



CARLSBAD
 1635 Faraday Av
 Carlsbad, CA 92008
 (760) 602-2750

VALLECITOS
 201 Vallecitos de Oro
 San Marcos, CA 92069
 (760) 744-0460

LEUCADIA
 1960 La Costa Av
 Carlsbad, CA 92009
 (760) 753-0155

Legend

Sewer Service Area

- CARLSBAD
- VALLECITOS
- LEUCADIA

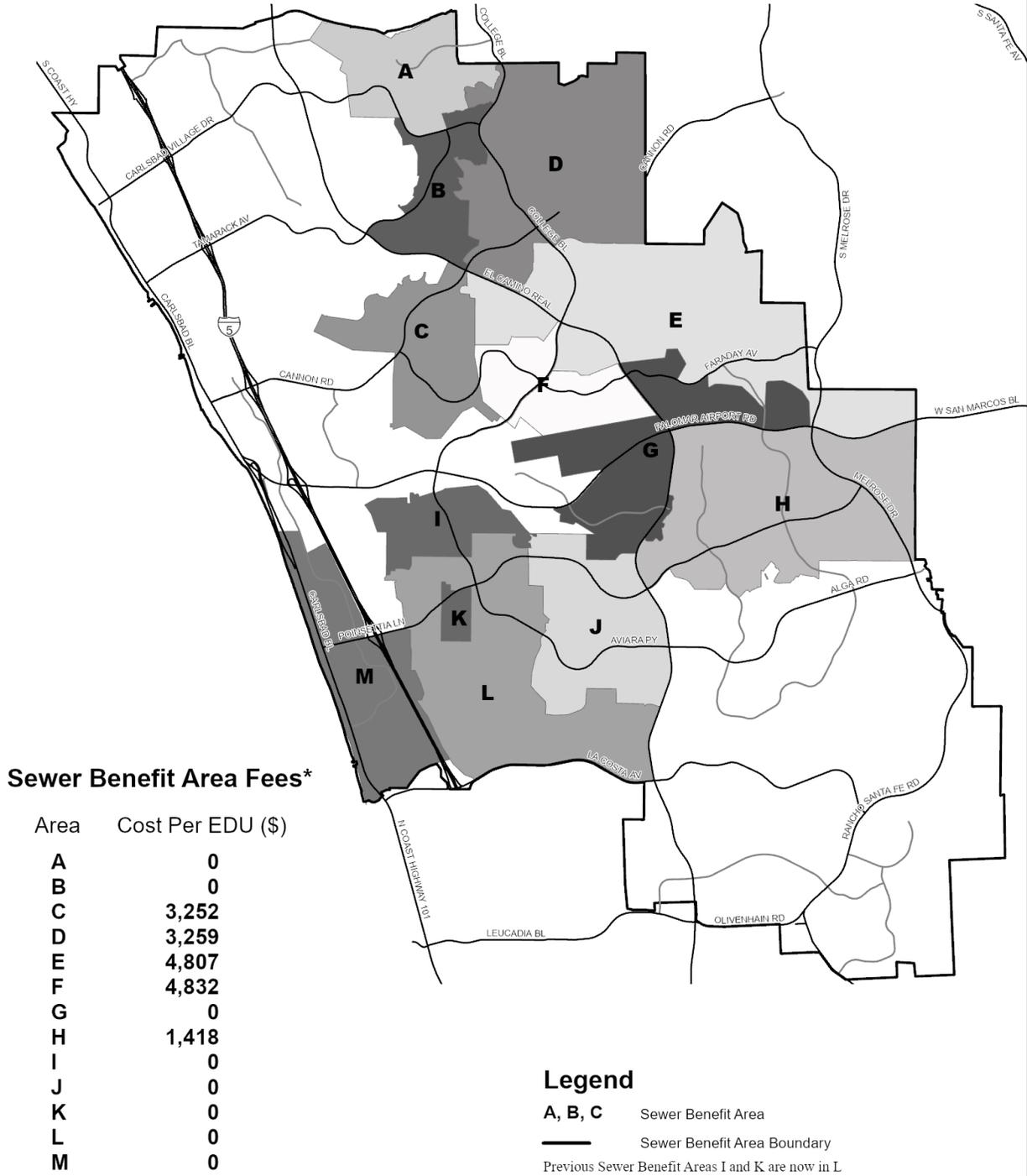
J:\cargis2\products\planning\167.05\Water Districts.mxd

Sewer Fees

Sewer Connection Fees*

General Capacity Fee of \$1,265 per EDU for All Areas Plus Sewer Benefit Fees Shown Below

*CMC 13.10.020(C) shall be used to determine Equivalent Dwelling Units (EDU).



J:\cbgis\products\Standard Maps\FINANCE\FeeSchedules, Date: 5/15/2024

| | Fee Name | Fee Type | Notes | Fee/Deposit |
|---|---|-------------|-------|---------------------------------------|
| Affordable Housing Credit | | | | |
| | Cassia Heights (Southeast and Southwest quadrants) | per unit | [1] | \$ 78,409.00 |
| | Tavarua Senior Affordable Apartments (Northwest quadrant) | per unit | [1] | \$ 116,043.00 |
| Affordable Housing Impact Fee | | | | |
| | Affordable Housing Impact Fee | per unit | [1] | \$ 2,925.00 |
| | Affordable Housing In-Lieu Fee (per single-family market rate unit on single-family lot) | per unit | [2] | \$ 10,040.00 |
| | Affordable Housing In-Lieu Fee (residential development projects proposing two to six units), per sq. ft. of net building area per unit | per sq. ft. | [2] | \$ 18.00 |
| Habitat Mitigation Fees, Per Acre | | | | |
| | Type D - Coastal Sage Scrub | per acre | [1] | \$ 39,381.00 |
| | Type E - Non-Native Grassland | per acre | [1] | \$ 19,692.00 |
| | Type F - Agricultural Land, Disturbed Land, Eucalyptus Woodland | per acre | [1] | \$ 3,938.00 |
| Public Facilities and Community Facilities District Fees | | | | |
| | Public Facilities Fee - inside CFD | per project | [1] | 1.82% of building permit valuation |
| | Public Facilities Fee - outside CFD | per project | [1] | 3.5% of building permit valuation |
| | Community Facilities District #1 Fees | | [1] | Please see current information packet |
| Traffic Impact Fees | | | | |
| | Apartment (Inside of CFD 1) | per ADT | [1] | \$ 463.00 |
| | Apartment (Outside of CFD 1) | per ADT | [1] | \$ 544.00 |
| | Commercial/Industrial Cost Per Trip (Inside CFD) | per ADT | [1] | \$ 184.00 |
| | Commercial/Industrial Cost Per Trip (Outside of CFD) | per ADT | [1] | \$ 217.00 |
| | Condominium (Inside of CFD 1) | per ADT | [1] | \$ 463.00 |
| | Condominium (Outside of CFD 1) | per ADT | [1] | \$ 544.00 |
| | Single Family (Inside of CFD 1) | per ADT | [1] | \$ 463.00 |
| | Single Family (Outside of CFD 1) | per ADT | [1] | \$ 544.00 |

[Notes]

- [1] Set per City policy
- [2] Updated via City Council Resolution; effective April 1, 2022.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARLSBAD, CALIFORNIA, APPROVING CITY COUNCIL POLICY STATEMENT NO. 95 UPDATES TO THE COST RECOVERY POLICY FOR FEES AND CHARGES FOR SERVICES

WHEREAS, on March 14, 2023, the City Council adopted City Council Policy Statement No. 95 to set forth cost recovery targets, timelines for fee increases and annual cost inflation adjustments, and frequency for comprehensive review for all city fees and charges; and

WHEREAS, updates to this City Council Policy are needed to reflect current cost recovery needs for and to reiterate limits on certain fees charged by the Utilities Department.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carlsbad, California, as follows:

1. That the above recitations are true and correct.
2. That the City Council approves the updated City Council Policy Statement No. 95 entitled Cost Recovery Policy for Fees and Charges for Services (Attachment A).

PASSED, APPROVED AND ADOPTED at a Joint Special Meeting of the City Council of the City of Carlsbad, the Board of Directors of the Carlsbad Municipal Water District, the Board of Directors of the Carlsbad Public Financing Authority, the Community Development Commission, and the City Council as Successor Agency to the Carlsbad Redevelopment Agency held on the ____ day of _____ 2024, by the following vote, to wit:

AYES:

NAYS:

ABSTAIN:

ABSENT:

KEITH BLACKBURN, Mayor

SHERRY FREISINGER, City Clerk
(SEAL)



City Council

POLICY STATEMENT

Attachment A

Policy No.

Date Issued

Resolution No.

Subject: Cost Recovery Policy for Fees and Charges for Services

Purpose

It is important for the city to have a sound and consistent cost recovery policy that will serve as a management tool for establishing, implementing, and evaluating fees and charges.¹ This policy ensures that the city's fees and charges are managed in a manner that will:

- Provide for the delivery of quality services
- Maintain and enhance service delivery
- Support a balanced budget through evaluation and review of the city's total estimated and reasonable cost of providing services
- Set fee amounts in accordance with local goals as pertains to code compliance, cost recovery, economic development, and community values
- Ensure that any action to establish, increase, or impose a fee is conducted in a manner that satisfies the requirements of state law

The City of Carlsbad is authorized to adopt and implement fees and charges for certain municipal services, provided the fees and charges do not exceed the reasonable cost of providing such services. This policy sets forth cost recovery targets, timelines for fee increases, annual cost inflation adjustments, and frequency of comprehensive review for all city fees and charges.

Background

The city's fees for services, products, and regulatory activities are not taxes requiring voter approval under California State Constitution, Article XIII C, Section 1 (a voter initiative added by Proposition 218 and amended by Proposition 26) if the fees do not exceed the reasonable cost of the services, products or regulatory activities. In addition to the Constitution, state and local laws also provide authorization to charge fees for services. For example, Government Code 66014 governs many fees as it pertains to development approvals. The language of Government Code 66014 mirrors the reasonable cost limitation expressed by the Constitution.

This policy addresses all city fees and charges included in the city's Master Fee Schedule, with a few exceptions. Fees for services not subject to this policy typically require different analyses and adoption processes than the fees that are subject to this policy.

¹ The policy, as it applies to Carlsbad Municipal Water District fees and housing services fees, was approved by the Board of Directors of Carlsbad Municipal Water District of the City of Carlsbad on June 18, 2024, by Resolution No. _____ and the Community Development Commission on June 18, 2024, by Resolution No. _____.

| Subject to this Policy | Not Subject to this Policy |
|---|--|
| <ul style="list-style-type: none"> • Miscellaneous administrative fees • Special events fees • Streetlight energizing fees • City Clerk’s Office fees • Library fees • Fire fees: <ul style="list-style-type: none"> ○ Fire extinguishing and alarm systems permit fees ○ Annual inspections and fire code permits ○ Other fire fees • Fees for development applications, including entitlements, plan review, permit issuance, inspections • Police administrative and service fees • Utility account fees for residential customers • Fees charged on an hourly, time and materials, or actual cost of service basis • Permit fees required to operate a business • Any fees prohibited by law from exceeding the reasonable cost of providing services | <ul style="list-style-type: none"> • Deposits and securities • Safety Training Center facility fees • All fees for rental or use of city facilities and/or equipment • Administrative citation penalties • Vehicle, traffic and parking civil penalties • Development impact fees, utility connection fees • Trash collection rates • Fees set through contracts with third-party vendors • Water and wastewater service rates and property related fees and taxes governed by Proposition 218 • Utility services fees, recycled water and wastewater fees, third party hydraulic modelling fees, and other utility fees • Fees set by external agencies • Other monetary exactions imposed on a project on an ad hoc basis in connection with the approval of a development project • Business license taxes • Emergency medical services, paramedic and ambulance fees • Parks & Recreation and Library & Cultural Arts program and class fees² • All fees for services set by state or federal statute |

Statement of policy

It is the policy of the City of Carlsbad that the following guidelines will be used in establishing and maintaining fees and charges:

1. Revenues for individual fees and in aggregate for any fee program shall not exceed the reasonable cost of providing services.

² Resolutions No. 2008-192 and No. 2015-173 authorized the City Manager or a designee to set all fees included in the Community Services Guide provided that fees both do not exceed the cost of providing the program and that these fees are no lower than the lowest fee charged for similar programs in the cities of Oceanside, Vista, San Marcos, Escondido, or Encinitas.

2. Comprehensive review of all city fees and charges shall occur every five to seven years.
3. In certain circumstances where cost recovery may be unrealistic or undesirable, the City Council may subsidize a portion of or an entire fee program and/or individual fees.
4. In certain circumstances where immediate adjustments to full cost recovery may be impractical, it may be appropriate to phase in fee increases over multiple years.
5. The procedures for adopting fees for development applications or projects shall follow the procedures for adopting various fees provided by Government Code sections 66016-66019, or other applicable law, and shall be effective no sooner than 60 days following the final action.
6. Fees and charges should be sensitive to the “market” for similar services.
7. A unified approach should be used in determining cost recovery levels for various programs and their individual fees and charges based on this policy.

Influential Factors to Cost Recovery Policy

Reasonable, routinely reviewed, and well managed fees for services are one of the many responsible financial steps needed to support the city’s overall financial sustainability. When considering whether fees and charges should be adopted to recover 100% of the costs of providing services, city staff and the City Council will consider the following influential factors:

- The level of cost recovery should consider the degree to which the public benefits from the service versus the degree to which the user of the service themselves benefits.
- The level of cost recovery should consider how the pricing of services can affect the demand and subsequent level of services provided.

Based on the consideration of factors that influence cost recovery policy, the degree to which pricing for services recovers the city’s costs of providing the service will vary.

- Low-level cost recovery services should aim to recover between 0%-30% of their costs. These include services where there is no intended relationship between the fee and the benefit received, that are essential to community safety, or for services where collecting fees would discourage compliance.
- Mid-level cost recovery services should aim to recover between 31%-80% of their costs. These include services where the specific user of the service receives a higher level of benefit than the general taxpayer, but where the city has an interest in encouraging compliance by subsidizing the cost of the service.
- High-level cost recovery services should recover between 81%-100% of their costs. These include services where the individual primarily and directly benefits from the service, not the community at large. These may be services that could otherwise be provided by the private sector or use of the service is not encouraged.

| Service/Program | Cost Recovery Target | Pricing Strategy |
|---|----------------------|---|
| General and Administrative Fees – Finance, Clerk, City Manager | | |
| Appeals to City Council | MID (31%-80%) | Both individual and community benefit from the service |
| Business license master list of new/active licenses | HIGH (81%-100%) | Individual benefit received from the service |
| Community facilities district annexation services | HIGH (81%-100%) | Individual benefit received from the service |
| Miscellaneous services where amount of the fee is not set by state or federal statute | HIGH (81%-100%) | Individual benefit received from the service |
| Special Events Fees | | |
| City-sponsored special events. Special events sponsored by the city or a non-profit organization with a community-wide benefit that are free and open to the public | LOW (0%-30%) | Community primarily benefits from the service |
| Special events that are open to the public where admission or fees for participation are not charged | MID (31%-80%) | Both the event sponsor and the community benefit from the service |
| Special events where admission is ticketed or fees for participation are charged | HIGH (81%-100%) | Individual benefit received from the service |
| Library Fees | | |
| Library card replacement, hold requests, interlibrary loans, general day-to-day service fees | LOW (0%-30%) | Community primarily benefits from the service |
| Refund processing initiated by customer | LOW (0%-30%) | Community primarily benefits from the service |
| Fire Fees | | |
| Fire code permits, annual occupancy regulatory inspections (both state-mandated and non-mandated) | MID (31%-80%) | Both individual and community benefit from the service |
| Fire/life safety plan check and inspection fees for development services (e.g., sprinkler, alarms, new construction) | MID (31%-80%) | Individual benefit received from the service. Fees should generally be set at the higher end of the mid-range |

| Police Fees | | |
|--|-----------------|--|
| Patrol and general enforcement services | MID (31%-80%) | Community primarily benefits from the service |
| Copies of reports for victims of crimes | MID (31%-80%) | Ensure access to valuable service |
| All fees for records management, towing, or other items which are not limited per state or federal statute | MID (31%-80%) | Individual benefit received from the service, or fee is administrative as pertains to a violation of code/law |
| Utility Administrative Fees | | |
| New account set up, reinstating of service for delinquent accounts to the extent not limited by SB 998, ³ all other fees subject to this policy | MID (31%-80%) | Individual benefit received from the service |
| Land Development Permitting & Inspection Services | | |
| Discretionary Entitlement Permit (review and processing, including but not limited to general plan amendment, rezone, local coastal plan amendment, conditional use permit, coastal development permit, site development plan) | HIGH (81%-100%) | Individual directly benefiting from the permitted action pays a majority, if not all the permit processing costs |
| Minor Discretionary Permit (review and processing, including but not limited to permits that are more administrative in nature (i.e., accessory dwelling units)) | LOW (0%-30%) | Ensure compliance with essential regulatory codes and standards by minimizing the permit application costs |
| Ministerial Permit (review and processing, including but not limited to building, grading, map, and improvement plan) | HIGH (81%-100%) | Individual directly benefiting from the permitted action pays a majority, if not all the permit processing costs |

³ SB 998 limits the amount that qualifying low-income residential water customers must pay for service reconnections after shutoff to \$50 during normal business hours and \$150 after normal business hours. These figures are subject to annual inflationary adjustments for changes in the Consumer Price Index. See California Health and Safety Code 116914. Details for residential water customers are available in the Carlsbad Municipal Water District’s Residential Water Service Shutoff Protection Policy for Nonpayment of Charges.

| | | |
|--|-----------------|--|
| Minor Ministerial Permit (review and processing, including but not limited to minor commercial or industrial tenant improvements, adjustment plats, right-of-way use or encroachment agreements) | MID (31%-80%) | Ensure compliance with essential regulatory codes and standards by minimizing the permit application costs |
| Administrative Ministerial Permit (review and processing, including but not limited to minor and/or routine residential repairs) | LOW (0%-30%) | Ensure compliance with essential regulatory codes and standards by minimizing the permit application costs |
| Permit Inspection Services | HIGH (81%-100%) | Individual directly benefiting from the permitted action pays a majority, if not all the permit processing costs |

Procedures

This Cost Recovery Policy establishes a scheduled program to comprehensively review the fee schedule to determine if the current fee amounts are reflective of the costs to provide such services and are consistent with best practices and statutory requirements.

- A comprehensive analysis of city service delivery costs associated with fees and charges shall be made approximately every five to seven years.
- Off-cycle updates will occur annually, where fees will be adjusted by a percentage equal to the change in the San Diego Consumer Price Index for All Urban Consumers published by the Bureau of Labor Statistics or another reasonable inflationary factor.
- Individual fees may be adjusted during the interim period based on supplemental analysis whenever there have been significant changes in costs.
- The City Council shall have the opportunity to review and the authority to approve any changes to the Master Fee Schedule.
- The City Council may decide to increase fees over a period not to exceed three years in certain circumstances where immediate adjustments to targeted cost recovery amounts may be unrealistic.

Comparability with Other Communities

Comparing the city’s fees to other communities provides useful background information in setting fees. It allows the city to assess the market price of the service as compared to other agencies as well as to learn about alternative methods of charging fees for certain services. However, fee surveys should never be the sole or primary criteria in setting city fees as there are many factors that affect how and why other communities have set their fees at their levels.

Terms and Limitations

1. All rights and obligations existing under any user fee schedule in effect prior to the effective date of a resolution approving a user fee update, shall continue in full force and effect. Updates to user fee schedules should not affect or disrupt the continuity of the city's business or administration of its law, including:
 - Actions and proceedings that began before the effective date of the resolution.
 - Prosecution for ordinance violations committed before the effective date of the resolution.
 - The amount, or collection, of license, fee, penalty debt, forfeiture, or obligations due and unpaid as of the effective date of the resolution.
2. This Cost Recovery Policy does not invalidate any action taken prior to its effective date if the action was proper under the law governing the action at the time the action was taken.

RESOLUTION NO. _____

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CARLSBAD MUNICIPAL WATER DISTRICT OF THE CITY OF CARLSBAD, CALIFORNIA, APPROVING CITY COUNCIL POLICY STATEMENT NO. 95 UPDATES TO THE COST RECOVERY POLICY FOR FEES AND CHARGES FOR SERVICES

WHEREAS, on March 14, 2023, the Board of Directors adopted City of Carlsbad City Council Policy Statement No. 95 to set forth cost recovery targets, timelines for fee increases and annual cost inflation adjustments, and frequency for comprehensive review for fees over which it has authority; and

WHEREAS, updates to this City Council Policy are needed to reflect current cost recovery needs for and to reiterate limits on certain fees charged by the Carlsbad Municipal Water District.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Carlsbad Municipal Water District of the City of Carlsbad, California, as follows:

1. That the above recitations are true and correct.
2. That the Board approves the City of Carlsbad’s updated City Council Policy Statement No. 95, entitled Cost Recovery Policy for Fees and Charges for Services (Attachment A), as the District’s Cost Recovery Policy.

PASSED, APPROVED AND ADOPTED at a Joint Special Meeting of the Board of Directors of the Carlsbad Municipal Water District, the City Council of the City of Carlsbad, the Board of Directors of the Carlsbad Public Financing Authority, the Community Development Commission, and the City Council as Successor Agency to the Carlsbad Redevelopment Agency held on the ____ day of _____ 2024, by the following vote, to wit:

AYES:

NAYS:

ABSTAIN:

ABSENT:

KEITH BLACKBURN, President

SHERRY FREISINGER, Secretary
(SEAL)



City Council

POLICY STATEMENT

Attachment A

Policy No.

Date Issued

Resolution No.

Subject: Cost Recovery Policy for Fees and Charges for Services

Purpose

It is important for the city to have a sound and consistent cost recovery policy that will serve as a management tool for establishing, implementing, and evaluating fees and charges.¹ This policy ensures that the city's fees and charges are managed in a manner that will:

- Provide for the delivery of quality services
- Maintain and enhance service delivery
- Support a balanced budget through evaluation and review of the city's total estimated and reasonable cost of providing services
- Set fee amounts in accordance with local goals as pertains to code compliance, cost recovery, economic development, and community values
- Ensure that any action to establish, increase, or impose a fee is conducted in a manner that satisfies the requirements of state law

The City of Carlsbad is authorized to adopt and implement fees and charges for certain municipal services, provided the fees and charges do not exceed the reasonable cost of providing such services. This policy sets forth cost recovery targets, timelines for fee increases, annual cost inflation adjustments, and frequency of comprehensive review for all city fees and charges.

Background

The city's fees for services, products, and regulatory activities are not taxes requiring voter approval under California State Constitution, Article XIII C, Section 1 (a voter initiative added by Proposition 218 and amended by Proposition 26) if the fees do not exceed the reasonable cost of the services, products or regulatory activities. In addition to the Constitution, state and local laws also provide authorization to charge fees for services. For example, Government Code 66014 governs many fees as it pertains to development approvals. The language of Government Code 66014 mirrors the reasonable cost limitation expressed by the Constitution.

This policy addresses all city fees and charges included in the city's Master Fee Schedule, with a few exceptions. Fees for services not subject to this policy typically require different analyses and adoption processes than the fees that are subject to this policy.

¹ The policy, as it applies to Carlsbad Municipal Water District fees and housing services fees, was approved by the Board of Directors of Carlsbad Municipal Water District of the City of Carlsbad on June 18, 2024, by Resolution No. _____ and the Community Development Commission on June 18, 2024, by Resolution No. _____.

| Subject to this Policy | Not Subject to this Policy |
|---|--|
| <ul style="list-style-type: none"> • Miscellaneous administrative fees • Special events fees • Streetlight energizing fees • City Clerk’s Office fees • Library fees • Fire fees: <ul style="list-style-type: none"> ○ Fire extinguishing and alarm systems permit fees ○ Annual inspections and fire code permits ○ Other fire fees • Fees for development applications, including entitlements, plan review, permit issuance, inspections • Police administrative and service fees • Utility account fees for residential customers • Fees charged on an hourly, time and materials, or actual cost of service basis • Permit fees required to operate a business • Any fees prohibited by law from exceeding the reasonable cost of providing services | <ul style="list-style-type: none"> • Deposits and securities • Safety Training Center facility fees • All fees for rental or use of city facilities and/or equipment • Administrative citation penalties • Vehicle, traffic and parking civil penalties • Development impact fees, utility connection fees • Trash collection rates • Fees set through contracts with third-party vendors • Water and wastewater service rates and property related fees and taxes governed by Proposition 218 • Utility services fees, recycled water and wastewater fees, third party hydraulic modelling fees, and other utility fees • Fees set by external agencies • Other monetary exactions imposed on a project on an ad hoc basis in connection with the approval of a development project • Business license taxes • Emergency medical services, paramedic and ambulance fees • Parks & Recreation and Library & Cultural Arts program and class fees² • All fees for services set by state or federal statute |

Statement of policy

It is the policy of the City of Carlsbad that the following guidelines will be used in establishing and maintaining fees and charges:

1. Revenues for individual fees and in aggregate for any fee program shall not exceed the reasonable cost of providing services.

² Resolutions No. 2008-192 and No. 2015-173 authorized the City Manager or a designee to set all fees included in the Community Services Guide provided that fees both do not exceed the cost of providing the program and that these fees are no lower than the lowest fee charged for similar programs in the cities of Oceanside, Vista, San Marcos, Escondido, or Encinitas.

2. Comprehensive review of all city fees and charges shall occur every five to seven years.
3. In certain circumstances where cost recovery may be unrealistic or undesirable, the City Council may subsidize a portion of or an entire fee program and/or individual fees.
4. In certain circumstances where immediate adjustments to full cost recovery may be impractical, it may be appropriate to phase in fee increases over multiple years.
5. The procedures for adopting fees for development applications or projects shall follow the procedures for adopting various fees provided by Government Code sections 66016-66019, or other applicable law, and shall be effective no sooner than 60 days following the final action.
6. Fees and charges should be sensitive to the “market” for similar services.
7. A unified approach should be used in determining cost recovery levels for various programs and their individual fees and charges based on this policy.

Influential Factors to Cost Recovery Policy

Reasonable, routinely reviewed, and well managed fees for services are one of the many responsible financial steps needed to support the city’s overall financial sustainability. When considering whether fees and charges should be adopted to recover 100% of the costs of providing services, city staff and the City Council will consider the following influential factors:

- The level of cost recovery should consider the degree to which the public benefits from the service versus the degree to which the user of the service themselves benefits.
- The level of cost recovery should consider how the pricing of services can affect the demand and subsequent level of services provided.

Based on the consideration of factors that influence cost recovery policy, the degree to which pricing for services recovers the city’s costs of providing the service will vary.

- Low-level cost recovery services should aim to recover between 0%-30% of their costs. These include services where there is no intended relationship between the fee and the benefit received, that are essential to community safety, or for services where collecting fees would discourage compliance.
- Mid-level cost recovery services should aim to recover between 31%-80% of their costs. These include services where the specific user of the service receives a higher level of benefit than the general taxpayer, but where the city has an interest in encouraging compliance by subsidizing the cost of the service.
- High-level cost recovery services should recover between 81%-100% of their costs. These include services where the individual primarily and directly benefits from the service, not the community at large. These may be services that could otherwise be provided by the private sector or use of the service is not encouraged.

| Service/Program | Cost Recovery Target | Pricing Strategy |
|---|----------------------|---|
| General and Administrative Fees – Finance, Clerk, City Manager | | |
| Appeals to City Council | MID (31%-80%) | Both individual and community benefit from the service |
| Business license master list of new/active licenses | HIGH (81%-100%) | Individual benefit received from the service |
| Community facilities district annexation services | HIGH (81%-100%) | Individual benefit received from the service |
| Miscellaneous services where amount of the fee is not set by state or federal statute | HIGH (81%-100%) | Individual benefit received from the service |
| Special Events Fees | | |
| City-sponsored special events. Special events sponsored by the city or a non-profit organization with a community-wide benefit that are free and open to the public | LOW (0%-30%) | Community primarily benefits from the service |
| Special events that are open to the public where admission or fees for participation are not charged | MID (31%-80%) | Both the event sponsor and the community benefit from the service |
| Special events where admission is ticketed or fees for participation are charged | HIGH (81%-100%) | Individual benefit received from the service |
| Library Fees | | |
| Library card replacement, hold requests, interlibrary loans, general day-to-day service fees | LOW (0%-30%) | Community primarily benefits from the service |
| Refund processing initiated by customer | LOW (0%-30%) | Community primarily benefits from the service |
| Fire Fees | | |
| Fire code permits, annual occupancy regulatory inspections (both state-mandated and non-mandated) | MID (31%-80%) | Both individual and community benefit from the service |
| Fire/life safety plan check and inspection fees for development services (e.g., sprinkler, alarms, new construction) | MID (31%-80%) | Individual benefit received from the service. Fees should generally be set at the higher end of the mid-range |

| Police Fees | | |
|--|-----------------|--|
| Patrol and general enforcement services | MID (31%-80%) | Community primarily benefits from the service |
| Copies of reports for victims of crimes | MID (31%-80%) | Ensure access to valuable service |
| All fees for records management, towing, or other items which are not limited per state or federal statute | MID (31%-80%) | Individual benefit received from the service, or fee is administrative as pertains to a violation of code/law |
| Utility Administrative Fees | | |
| New account set up, reinstating of service for delinquent accounts to the extent not limited by SB 998, ³ all other fees subject to this policy | MID (31%-80%) | Individual benefit received from the service |
| Land Development Permitting & Inspection Services | | |
| Discretionary Entitlement Permit (review and processing, including but not limited to general plan amendment, rezone, local coastal plan amendment, conditional use permit, coastal development permit, site development plan) | HIGH (81%-100%) | Individual directly benefiting from the permitted action pays a majority, if not all the permit processing costs |
| Minor Discretionary Permit (review and processing, including but not limited to permits that are more administrative in nature (i.e., accessory dwelling units)) | LOW (0%-30%) | Ensure compliance with essential regulatory codes and standards by minimizing the permit application costs |
| Ministerial Permit (review and processing, including but not limited to building, grading, map, and improvement plan) | HIGH (81%-100%) | Individual directly benefiting from the permitted action pays a majority, if not all the permit processing costs |

³ SB 998 limits the amount that qualifying low-income residential water customers must pay for service reconnections after shutoff to \$50 during normal business hours and \$150 after normal business hours. These figures are subject to annual inflationary adjustments for changes in the Consumer Price Index. See California Health and Safety Code 116914. Details for residential water customers are available in the Carlsbad Municipal Water District’s Residential Water Service Shutoff Protection Policy for Nonpayment of Charges.

| | | |
|--|-----------------|--|
| Minor Ministerial Permit (review and processing, including but not limited to minor commercial or industrial tenant improvements, adjustment plats, right-of-way use or encroachment agreements) | MID (31%-80%) | Ensure compliance with essential regulatory codes and standards by minimizing the permit application costs |
| Administrative Ministerial Permit (review and processing, including but not limited to minor and/or routine residential repairs) | LOW (0%-30%) | Ensure compliance with essential regulatory codes and standards by minimizing the permit application costs |
| Permit Inspection Services | HIGH (81%-100%) | Individual directly benefiting from the permitted action pays a majority, if not all the permit processing costs |

Procedures

This Cost Recovery Policy establishes a scheduled program to comprehensively review the fee schedule to determine if the current fee amounts are reflective of the costs to provide such services and are consistent with best practices and statutory requirements.

- A comprehensive analysis of city service delivery costs associated with fees and charges shall be made approximately every five to seven years.
- Off-cycle updates will occur annually, where fees will be adjusted by a percentage equal to the change in the San Diego Consumer Price Index for All Urban Consumers published by the Bureau of Labor Statistics or another reasonable inflationary factor.
- Individual fees may be adjusted during the interim period based on supplemental analysis whenever there have been significant changes in costs.
- The City Council shall have the opportunity to review and the authority to approve any changes to the Master Fee Schedule.
- The City Council may decide to increase fees over a period not to exceed three years in certain circumstances where immediate adjustments to targeted cost recovery amounts may be unrealistic.

Comparability with Other Communities

Comparing the city’s fees to other communities provides useful background information in setting fees. It allows the city to assess the market price of the service as compared to other agencies as well as to learn about alternative methods of charging fees for certain services. However, fee surveys should never be the sole or primary criteria in setting city fees as there are many factors that affect how and why other communities have set their fees at their levels.

Terms and Limitations

1. All rights and obligations existing under any user fee schedule in effect prior to the effective date of a resolution approving a user fee update, shall continue in full force and effect. Updates to user fee schedules should not affect or disrupt the continuity of the city's business or administration of its law, including:
 - Actions and proceedings that began before the effective date of the resolution.
 - Prosecution for ordinance violations committed before the effective date of the resolution.
 - The amount, or collection, of license, fee, penalty debt, forfeiture, or obligations due and unpaid as of the effective date of the resolution.
2. This Cost Recovery Policy does not invalidate any action taken prior to its effective date if the action was proper under the law governing the action at the time the action was taken.

RESOLUTION NO. _____

A RESOLUTION OF THE COMMUNITY DEVELOPMENT COMMISSION OF THE CITY OF CARLSBAD, CALIFORNIA, APPROVING CITY COUNCIL POLICY STATEMENT NO. 95 UPDATES TO THE COST RECOVERY POLICY FOR FEES AND CHARGES FOR SERVICES

WHEREAS, on March 14, 2023, the Community Development Commission adopted City of Carlsbad City Council Policy Statement No. 95 to set forth cost recovery targets, timelines for fee increases and annual cost inflation adjustments, and frequency for housing fees over which it has authority; and

WHEREAS, updates to this City Council Policy are needed to reflect current cost recovery needs for and to reiterate limits on certain fees charged by the Utilities Department.

NOW, THEREFORE, BE IT RESOLVED by the Community Development Commission of the City of Carlsbad, California, as follows:

1. That the above recitations are true and correct.
2. That the Commission approves the City of Carlsbad’s updated City Council Policy Statement No. 95, entitled Cost Recovery Policy for Fees and Charges for Services (Attachment A), as the Commission’s Cost Recovery Policy.

PASSED, APPROVED AND ADOPTED at a Joint Special Meeting of the Community Development Commission, the City Council of the City of Carlsbad, the Board of Directors of the Carlsbad Municipal Water District, the Board of Directors of the Carlsbad Public Financing Authority, and the City Council as Successor Agency to the Carlsbad Redevelopment Agency held on the ____ day of _____ 2024, by the following vote, to wit:

AYES:

NAYS:

ABSTAIN:

ABSENT:

KEITH BLACKBURN, Chairperson

SHERRY FREISINGER, Secretary
(SEAL)



City Council

POLICY STATEMENT

Attachment A

Policy No.

Date Issued

Resolution No.

Subject: Cost Recovery Policy for Fees and Charges for Services

Purpose

It is important for the city to have a sound and consistent cost recovery policy that will serve as a management tool for establishing, implementing, and evaluating fees and charges.¹ This policy ensures that the city's fees and charges are managed in a manner that will:

- Provide for the delivery of quality services
- Maintain and enhance service delivery
- Support a balanced budget through evaluation and review of the city's total estimated and reasonable cost of providing services
- Set fee amounts in accordance with local goals as pertains to code compliance, cost recovery, economic development, and community values
- Ensure that any action to establish, increase, or impose a fee is conducted in a manner that satisfies the requirements of state law

The City of Carlsbad is authorized to adopt and implement fees and charges for certain municipal services, provided the fees and charges do not exceed the reasonable cost of providing such services. This policy sets forth cost recovery targets, timelines for fee increases, annual cost inflation adjustments, and frequency of comprehensive review for all city fees and charges.

Background

The city's fees for services, products, and regulatory activities are not taxes requiring voter approval under California State Constitution, Article XIII C, Section 1 (a voter initiative added by Proposition 218 and amended by Proposition 26) if the fees do not exceed the reasonable cost of the services, products or regulatory activities. In addition to the Constitution, state and local laws also provide authorization to charge fees for services. For example, Government Code 66014 governs many fees as it pertains to development approvals. The language of Government Code 66014 mirrors the reasonable cost limitation expressed by the Constitution.

This policy addresses all city fees and charges included in the city's Master Fee Schedule, with a few exceptions. Fees for services not subject to this policy typically require different analyses and adoption processes than the fees that are subject to this policy.

¹ The policy, as it applies to Carlsbad Municipal Water District fees and housing services fees, was approved by the Board of Directors of Carlsbad Municipal Water District of the City of Carlsbad on June 18, 2024, by Resolution No. _____ and the Community Development Commission on June 18, 2024, by Resolution No. _____.

| Subject to this Policy | Not Subject to this Policy |
|---|--|
| <ul style="list-style-type: none"> • Miscellaneous administrative fees • Special events fees • Streetlight energizing fees • City Clerk’s Office fees • Library fees • Fire fees: <ul style="list-style-type: none"> ○ Fire extinguishing and alarm systems permit fees ○ Annual inspections and fire code permits ○ Other fire fees • Fees for development applications, including entitlements, plan review, permit issuance, inspections • Police administrative and service fees • Utility account fees for residential customers • Fees charged on an hourly, time and materials, or actual cost of service basis • Permit fees required to operate a business • Any fees prohibited by law from exceeding the reasonable cost of providing services | <ul style="list-style-type: none"> • Deposits and securities • Safety Training Center facility fees • All fees for rental or use of city facilities and/or equipment • Administrative citation penalties • Vehicle, traffic and parking civil penalties • Development impact fees, utility connection fees • Trash collection rates • Fees set through contracts with third-party vendors • Water and wastewater service rates and property related fees and taxes governed by Proposition 218 • Utility services fees, recycled water and wastewater fees, third party hydraulic modelling fees, and other utility fees • Fees set by external agencies • Other monetary exactions imposed on a project on an ad hoc basis in connection with the approval of a development project • Business license taxes • Emergency medical services, paramedic and ambulance fees • Parks & Recreation and Library & Cultural Arts program and class fees² • All fees for services set by state or federal statute |

Statement of policy

It is the policy of the City of Carlsbad that the following guidelines will be used in establishing and maintaining fees and charges:

1. Revenues for individual fees and in aggregate for any fee program shall not exceed the reasonable cost of providing services.

² Resolutions No. 2008-192 and No. 2015-173 authorized the City Manager or a designee to set all fees included in the Community Services Guide provided that fees both do not exceed the cost of providing the program and that these fees are no lower than the lowest fee charged for similar programs in the cities of Oceanside, Vista, San Marcos, Escondido, or Encinitas.

2. Comprehensive review of all city fees and charges shall occur every five to seven years.
3. In certain circumstances where cost recovery may be unrealistic or undesirable, the City Council may subsidize a portion of or an entire fee program and/or individual fees.
4. In certain circumstances where immediate adjustments to full cost recovery may be impractical, it may be appropriate to phase in fee increases over multiple years.
5. The procedures for adopting fees for development applications or projects shall follow the procedures for adopting various fees provided by Government Code sections 66016-66019, or other applicable law, and shall be effective no sooner than 60 days following the final action.
6. Fees and charges should be sensitive to the “market” for similar services.
7. A unified approach should be used in determining cost recovery levels for various programs and their individual fees and charges based on this policy.

Influential Factors to Cost Recovery Policy

Reasonable, routinely reviewed, and well managed fees for services are one of the many responsible financial steps needed to support the city’s overall financial sustainability. When considering whether fees and charges should be adopted to recover 100% of the costs of providing services, city staff and the City Council will consider the following influential factors:

- The level of cost recovery should consider the degree to which the public benefits from the service versus the degree to which the user of the service themselves benefits.
- The level of cost recovery should consider how the pricing of services can affect the demand and subsequent level of services provided.

Based on the consideration of factors that influence cost recovery policy, the degree to which pricing for services recovers the city’s costs of providing the service will vary.

- Low-level cost recovery services should aim to recover between 0%-30% of their costs. These include services where there is no intended relationship between the fee and the benefit received, that are essential to community safety, or for services where collecting fees would discourage compliance.
- Mid-level cost recovery services should aim to recover between 31%-80% of their costs. These include services where the specific user of the service receives a higher level of benefit than the general taxpayer, but where the city has an interest in encouraging compliance by subsidizing the cost of the service.
- High-level cost recovery services should recover between 81%-100% of their costs. These include services where the individual primarily and directly benefits from the service, not the community at large. These may be services that could otherwise be provided by the private sector or use of the service is not encouraged.

| Service/Program | Cost Recovery Target | Pricing Strategy |
|---|----------------------|---|
| General and Administrative Fees – Finance, Clerk, City Manager | | |
| Appeals to City Council | MID (31%-80%) | Both individual and community benefit from the service |
| Business license master list of new/active licenses | HIGH (81%-100%) | Individual benefit received from the service |
| Community facilities district annexation services | HIGH (81%-100%) | Individual benefit received from the service |
| Miscellaneous services where amount of the fee is not set by state or federal statute | HIGH (81%-100%) | Individual benefit received from the service |
| Special Events Fees | | |
| City-sponsored special events. Special events sponsored by the city or a non-profit organization with a community-wide benefit that are free and open to the public | LOW (0%-30%) | Community primarily benefits from the service |
| Special events that are open to the public where admission or fees for participation are not charged | MID (31%-80%) | Both the event sponsor and the community benefit from the service |
| Special events where admission is ticketed or fees for participation are charged | HIGH (81%-100%) | Individual benefit received from the service |
| Library Fees | | |
| Library card replacement, hold requests, interlibrary loans, general day-to-day service fees | LOW (0%-30%) | Community primarily benefits from the service |
| Refund processing initiated by customer | LOW (0%-30%) | Community primarily benefits from the service |
| Fire Fees | | |
| Fire code permits, annual occupancy regulatory inspections (both state-mandated and non-mandated) | MID (31%-80%) | Both individual and community benefit from the service |
| Fire/life safety plan check and inspection fees for development services (e.g., sprinkler, alarms, new construction) | MID (31%-80%) | Individual benefit received from the service. Fees should generally be set at the higher end of the mid-range |

| Police Fees | | |
|--|-----------------|--|
| Patrol and general enforcement services | MID (31%-80%) | Community primarily benefits from the service |
| Copies of reports for victims of crimes | MID (31%-80%) | Ensure access to valuable service |
| All fees for records management, towing, or other items which are not limited per state or federal statute | MID (31%-80%) | Individual benefit received from the service, or fee is administrative as pertains to a violation of code/law |
| Utility Administrative Fees | | |
| New account set up, reinstating of service for delinquent accounts to the extent not limited by SB 998, ³ all other fees subject to this policy | MID (31%-80%) | Individual benefit received from the service |
| Land Development Permitting & Inspection Services | | |
| Discretionary Entitlement Permit (review and processing, including but not limited to general plan amendment, rezone, local coastal plan amendment, conditional use permit, coastal development permit, site development plan) | HIGH (81%-100%) | Individual directly benefiting from the permitted action pays a majority, if not all the permit processing costs |
| Minor Discretionary Permit (review and processing, including but not limited to permits that are more administrative in nature (i.e., accessory dwelling units)) | LOW (0%-30%) | Ensure compliance with essential regulatory codes and standards by minimizing the permit application costs |
| Ministerial Permit (review and processing, including but not limited to building, grading, map, and improvement plan) | HIGH (81%-100%) | Individual directly benefiting from the permitted action pays a majority, if not all the permit processing costs |

³ SB 998 limits the amount that qualifying low-income residential water customers must pay for service reconnections after shutoff to \$50 during normal business hours and \$150 after normal business hours. These figures are subject to annual inflationary adjustments for changes in the Consumer Price Index. See California Health and Safety Code 116914. Details for residential water customers are available in the Carlsbad Municipal Water District’s Residential Water Service Shutoff Protection Policy for Nonpayment of Charges.

| | | |
|--|-----------------|--|
| Minor Ministerial Permit (review and processing, including but not limited to minor commercial or industrial tenant improvements, adjustment plats, right-of-way use or encroachment agreements) | MID (31%-80%) | Ensure compliance with essential regulatory codes and standards by minimizing the permit application costs |
| Administrative Ministerial Permit (review and processing, including but not limited to minor and/or routine residential repairs) | LOW (0%-30%) | Ensure compliance with essential regulatory codes and standards by minimizing the permit application costs |
| Permit Inspection Services | HIGH (81%-100%) | Individual directly benefiting from the permitted action pays a majority, if not all the permit processing costs |

Procedures

This Cost Recovery Policy establishes a scheduled program to comprehensively review the fee schedule to determine if the current fee amounts are reflective of the costs to provide such services and are consistent with best practices and statutory requirements.

- A comprehensive analysis of city service delivery costs associated with fees and charges shall be made approximately every five to seven years.
- Off-cycle updates will occur annually, where fees will be adjusted by a percentage equal to the change in the San Diego Consumer Price Index for All Urban Consumers published by the Bureau of Labor Statistics or another reasonable inflationary factor.
- Individual fees may be adjusted during the interim period based on supplemental analysis whenever there have been significant changes in costs.
- The City Council shall have the opportunity to review and the authority to approve any changes to the Master Fee Schedule.
- The City Council may decide to increase fees over a period not to exceed three years in certain circumstances where immediate adjustments to targeted cost recovery amounts may be unrealistic.

Comparability with Other Communities

Comparing the city’s fees to other communities provides useful background information in setting fees. It allows the city to assess the market price of the service as compared to other agencies as well as to learn about alternative methods of charging fees for certain services. However, fee surveys should never be the sole or primary criteria in setting city fees as there are many factors that affect how and why other communities have set their fees at their levels.

Terms and Limitations

1. All rights and obligations existing under any user fee schedule in effect prior to the effective date of a resolution approving a user fee update, shall continue in full force and effect. Updates to user fee schedules should not affect or disrupt the continuity of the city's business or administration of its law, including:
 - Actions and proceedings that began before the effective date of the resolution.
 - Prosecution for ordinance violations committed before the effective date of the resolution.
 - The amount, or collection, of license, fee, penalty debt, forfeiture, or obligations due and unpaid as of the effective date of the resolution.
2. This Cost Recovery Policy does not invalidate any action taken prior to its effective date if the action was proper under the law governing the action at the time the action was taken.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARLSBAD, CALIFORNIA, DESIGNATING \$17,500,000 OF THE CITY'S UNASSIGNED FUND BALANCE IN THE GENERAL FUND AS OF JULY 1, 2024, FOR ASSET REPLACEMENT

WHEREAS, the City Council of the City of Carlsbad, California, commits to maintaining its large machinery and equipment inventory;

WHEREAS, the city's General Fund is responsible for approximately \$60 million worth of machinery and equipment with useful lives ranging from 5 to 20 years.

WHEREAS, the city's General Fund is projected to need \$17,500,000 over the next ten fiscal years to replace machinery and equipment that are expected to reach the end of their respective useful lives;

WHEREAS, with the establishment of the Asset Replacement Reserve and a \$17,500,000 contribution, as of June 30, 2025, the General Fund Reserve would have a projected reserve ratio of 55% and \$36 million in excess of City Council Policy No. 74 – General Fund Reserve's requirement of 40% or \$95 million;

WHEREAS, the Asset Replacement Reserve will be evaluated and adjusted on an annual basis based upon the General Fund's most recent 10-year asset replacement schedule;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carlsbad, California, as follows:

1. That the above recitations are true and correct.
2. That the amount of \$17,500,000 from the city's unassigned fund balance in the General Fund as of July 1, 2024, will be moved to the Asset Replacement Reserve in the General Fund.

PASSED, APPROVED AND ADOPTED at a Joint Special Meeting of the City Council of the City of Carlsbad, the Board of Directors of the Carlsbad Municipal Water District, the Board of Directors of the Carlsbad Public Financing Authority, the City of Carlsbad Community Development Commission, and the City Council of the City of Carlsbad as Successor Agency to the Carlsbad Redevelopment Agency held on the ____ day of _____ 2024, by the following vote, to wit:

AYES:

NAYS:

ABSTAIN:

ABSENT:

KEITH BLACKBURN, Mayor

SHERRY FREISINGER, City Clerk
(SEAL)

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARLSBAD, CALIFORNIA, APPROVING THE CITY OF CARLSBAD'S SHARE OF THE FISCAL YEAR 2024-25 OPERATING AND CAPITAL BUDGETS OF THE ENCINA WASTEWATER AUTHORITY

WHEREAS, the City of Carlsbad is a Member Agency to the Encina Joint Powers Agreement (the Encina Agreement) entered into on July 13, 1961, for the acquisition, construction, ownership, operation and maintenance of the Encina Joint Sewer System; and

WHEREAS, the Encina Agreement requires approval for the budget of the Encina Wastewater Authority, or EWA, by the Member Agencies following the recommendation of the Joint Advisory Committee, or JAC; and

WHEREAS, the City Council of the City of Carlsbad desires to approve the EWA's budget and provide for the payment of the city's share of the EWA's expenses in accordance with the allocation provided in the Encina Agreement; and

WHEREAS, the Wastewater Fund is projected to have sufficient funds for the payments as they become due.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carlsbad, California, as follows:

1. That the above recitations are true and correct.
2. That the City of Carlsbad's estimated share of the FY 2024-25 Operating Budget of the EWA as approved by the JAC on April 24, 2024, in the amount of \$6,124,537 for Wastewater Plant Operations and \$1,926,044 for the Carlsbad Water Recycling Facility Operations, as described in Attachment A, is approved.
3. That the City of Carlsbad's estimated share of the FY 2023-24 Capital Budget of the EWA as approved by the JAC on April 24, 2024, in the amount of \$7,345,555 for Wastewater Plant Capital and \$448,000 for Carlsbad Water Recycling Facility Capital, as described in Attachment A, is approved.
4. That the City Manager, or a designee, is authorized to approve appropriations to the EWA estimated budgets listed above based on the City of Carlsbad's actual share of the EWA budget.

5. That all outstanding operating encumbrances as of June 30, 2024 are continued into FY 2024-25 for such contracts and obligations.
6. That all Capital Improvement Program budget appropriations and outstanding encumbrances as of June 30, 2024 are continued into FY 2024-25 for such contracts and obligations.
7. That the City Manager, or a designee, is authorized to make payments on behalf of the City of Carlsbad to the EWA in accordance with the budget as approved by the JAC pursuant to the Encina Agreement.

PASSED, APPROVED AND ADOPTED at a Joint Special Meeting of the City Council of the City of Carlsbad, the Board of Directors of the Carlsbad Municipal Water District, the Board of Directors of the Carlsbad Public Financing Authority, the Community Development Commission, and the City Council as Successor Agency to the Carlsbad Redevelopment Agency held on the ____ day of _____ 2024, by the following vote, to wit:

AYES:

NAYS:

ABSTAIN:

ABSENT:

KEITH BLACKBURN, Mayor

SHERRY FREISINGER, City Clerk
(SEAL)



**ENCINA
WASTEWATER
AUTHORITY**

OPERATING & CAPITAL BUDGET



Encina Wastewater Authority
6200 Avenida Encinas
Carlsbad, CA 92011



www.encinajpa.com



760-438-3941

**Fiscal
2024-25
Year**



**PROTECTING PUBLIC AND
ENVIRONMENTAL HEALTH
FOR GENERATIONS TO COME**

OUR VISION

To achieve excellence in wastewater treatment and resource recovery for the communities we serve.

OUR MISSION

To provide reliable, resilient and sustainable wastewater services to North San Diego County while optimizing the use of renewable resources.

PROUDLY SERVING

City of Carlsbad

City of Vista

Buena Sanitation District

Vallecitos Water District

City of Encinitas

Leucadia Wastewater District

BOARD OF DIRECTORS

CALENDAR YEAR 2024

CHAIR

Jim Hernandez

VICE-CHAIR

Chris Roesink

CITY OF CARLSBAD

Keith Blackburn

CITY OF CARLSBAD

Carolyn Luna

CITY OF VISTA & BUENA SANITATION DISTRICT

John Franklin

CITY OF VISTA & BUENA SANITATION DISTRICT

Joe Green

VALLECITOS WATER DISTRICT

Jim Hernandez

VALLECITOS WATER DISTRICT

Jim Pennock

CITY OF ENCINITAS

Bruce Ehlers

CITY OF ENCINITAS

Joy Lyndes

LEUCADIA WASTEWATER DISTRICT

Chris Roesink

LEUCADIA WASTEWATER DISTRICT

Rolando Saldana

EXECUTIVE LEADERSHIP TEAM

General Manager

Scott McClelland, PE, BCEE, MBA

Assistant General Manager

Treasurer | Auditor

Jennifer Sabine

General Counsel

Nicholaus Norvell

Director of Operations

Octavio Navarrete

Director of Technical Services

Dimitris Papachristoforou

Director of Environmental Compliance

Alicia Appel

Director of Finance

Aaron Beanan

TABLE OF CONTENTS

INTRODUCTION

- Letter of Transmittal 1
- Policy Brief – Workforce Staffing Strategy 7
- About Encina 11
- Organization Chart 15
- Position List 17
- Personnel Expense Summary by Account & by Program 19

OPERATING PROGRAMS

- Operating Budget – Revenue and Expense Summary 23
- Operating Budget – Expense Summary 24
- Operating Budget – Revenue Summary 25
- Encina Water Pollution Control Facility – Overview 27
- Encina Water Pollution Control Facility – Operating Expense Summary 29
- Environmental Compliance and Regional Source Control – Overview 31
- Environmental Compliance and Regional Source Control – Operating Expense Summary 33
- Agua Hedionda Lift Station – Overview 35
- Agua Hedionda Lift Station – Operating Expense Summary 37
- Buena Creek Pump Station – Overview 39
- Buena Creek Pump Station – Operating Expense Summary 41
- Buena Vista Pump Station – Overview 43
- Buena Vista Pump Station – Operating Expense Summary 45
- Carlsbad Water Recycling Facility – Overview 47
- Carlsbad Water Recycling Facility – Operating Expense Summary 49
- Raceway Basin Pump Station – Overview 51
- Raceway Basin Pump Station – Operating Expense Summary 53
- Internal Service Funds – Overview 55
- Internal Service Funds – Operating Expense Summary 57

CAPITAL PROGRAMS

- Capital Program 61
- Summary of Capital Expenses 63
- Encina Water Pollution Control Facility – Capital Improvements 64
- Encina Water Pollution Control Facility – Planned Asset Rehabilitation & Replacement 65
- Encina Water Pollution Control Facility – Capital Acquisitions 67
- Remote Facilities – Acquisitions & Rehabilitation 68
- Encina Water Pollution Control Facility – Capital Improvements, 5 Year Detail 70
- Encina Water Pollution Control Facility – Capital Improvements, Estimated Carry Forward 73
- Long-Term Capital Financial Plan 77

APPENDIX

- Budget Resolutions 80

This page intentionally left blank.



INTRODUCTORY SECTION

Letter of Transmittal

Policy Brief

Organizational Chart

Position List

Personnel Expens Summary

This page intentionally left blank.

Date: April 24, 2024
 To: Honorable Chair and Members of the Board of Directors
 Encina Joint Advisory Committee
 Boards and Councils of the Encina Member Agencies
 From: Scott McClelland, General Manager
 Subject: Transmittal of FY 2024-25 Recommended Operating & Capital Budgets

This letter transmits the Encina Wastewater Authority’s (Encina) Recommended Fiscal Year 2024-25 Operating and Capital Budgets. In conformance with the Revised Basic Agreement for Ownership, Operation and Maintenance of the Encina Joint Sewage System, this Recommended Budget estimates the amount of money required to sustainably operate, maintain and administer the Joint System during Fiscal Year 2024-25. It also includes estimates for each Member Agency’s proportionate share of the budget.

Encina’s operations directly support public and environmental health and a \$21 billion-dollar north San Diego economy. Global volatility and uncertainty continue to be consistent themes that impact Encina’s ability to achieve its mission and are putting significant upward pressure on the cost of providing wastewater services. For example, winter storms over the last several years have highlighted the impact climate volatility is having on aging infrastructure across California. During a storm in February 2024, one of the remote facilities Encina manages, with a rated capacity of 23 million gallons per day, saw peak instantaneous flows of 26 million gallons per day. This created a significant risk of infrastructure failure and wastewater spills. When such failures do occur, like the 78-freeway closure due to flooding during that same storm, they impact public, environmental, and economic health. Increasing the adaptability, sustainability, and resiliency of operations and finances will become increasingly important for all public utilities as global volatility becomes a new normal. This budget proposes the start of a decade-long journey to proactively adapt to a volatile environment and creates a roadmap to help ensure Encina protects public and environmental health for generations to come.

As shown in the table below, the Recommended Fiscal Year 2024-25 budget reflects a 16.4% increase over last year’s budget to begin systematically addressing the challenges Encina is facing:

| Budget | Actual FY 2022-23 | Budget FY 2023-24 | Proposed FY 2024-25 | FY 2023-24 vs FY 2024-25 % Change |
|---------------------|----------------------|----------------------|------------------------|---|
| Operating Budget | \$ 20,977,328 | \$ 24,030,441 | \$ 26,624,721 | 10.8% |
| Capital Budget | \$ 22,143,485 | \$ 25,834,437 | \$ 31,417,581 | 21.6% |
| Total Budget | \$ 43,120,813 | \$ 49,864,878 | \$ 58,042,302 | 16.4% |

The following sections will describe how this budget will allow Encina to continue its mission to provide reliable, resilient and sustainable wastewater services to North San Diego County while optimizing the use of renewable resources.

OPERATING BUDGET OVERVIEW

The FY 2024-25 Operating Budget reflects Encina’s continuing commitment to provide sustainable and fiscally responsible wastewater services to the communities it serves while maximizing the use of alternative and renewable resources. The Recommended FY 2024-25 Operating Budget is comprised of seven (7) operational programs that provide services to the Encina Member Agencies. Each operational program includes direct personnel and non-personnel expenses and related internal service fund (ISF) charges. The Recommended FY 2024-25 Budget reflects management’s strategies and objectives to ensure continued achievement within each of the six (6) Strategic Initiatives identified in the Five-Year Strategic Plan (2024-

2028): Protect Public and Environmental Health; Remain an Employer of Choice; Ensure Administrative Effectiveness; Maintain Infrastructure Reliability & Safeguard Public Assets; Pursue Resource Recovery; and Optimize Operational Performance.

The Recommended FY 2024-25 Operating Budget totals approximately \$26.6M for the seven (7) operational programs summarized below:

| Operating Program | Actual FY 2022-23 | Budget FY 2023-24 | Proposed FY 2024-25 | FY 2023-24 vs FY 2024-25 % Change |
|---|----------------------|----------------------|------------------------|---|
| Encina Water Pollution Control Facility | \$ 16,615,644 | \$ 18,650,287 | \$ 20,907,524 | 12.1% |
| Environmental Compliance – Source Control | \$ 863,252 | \$ 1,019,627 | \$ 1,157,985 | 13.6% |
| Agua Hedionda Lift Station | \$ 563,099 | \$ 740,566 | \$ 663,873 | -10.4% |
| Buena Creek Pump Station | \$ 563,322 | \$ 619,768 | \$ 676,191 | 9.1% |
| Buena Vista Pump Station | \$ 782,492 | \$ 864,612 | \$ 990,528 | 14.6% |
| Carlsbad Water Recycling Facility | \$ 1,343,530 | \$ 1,829,848 | \$ 1,926,044 | 5.3% |
| Raceway Basin Pump Station | \$ 245,989 | \$ 305,733 | \$ 302,576 | -1.0% |
| Total Operating Budget | \$ 20,977,328 | \$ 24,030,441 | \$ 26,624,721 | 10.8% |
| Estimated Other Operating Revenue | \$ - | \$ (529,000) | \$ (474,800) | -10.2% |
| Estimated Member Agency Share | \$ 20,977,328 | \$ 23,501,441 | \$ 26,149,921 | 11.3% |

The primary driver for this operating budget is existing staffing costs, which make up most of the operating budget increase. Attracting, retaining, and developing a highly skilled, adaptable, and engaged workforce is critical to the success of Encina’s mission. The budget reflects the implementation of year two in the three-year salary and benefit package approved by the Board of Directors in July 2023. Increases in CalPERS and health benefit costs for existing staff are also contributing factors. Additionally, staffing costs were reallocated from the capital budget to the operating budget as another step in a multi-year process to increase the precision of the budget and accurate cost accounting. This reallocation of existing staffing costs from the capital budget to the operating budget is not, in and of itself, an increase in the overall cost of service.

The operating budget also reflects the proposed addition of an Information Systems Analyst position to support the significant workload and complexity of Encina’s technology infrastructure. Today, technology touches everything from computers to HVAC systems, and SCADA systems to sampling equipment. Ensuring Encina’s technology resources are protected from cybersecurity threats is increasingly important as threat actors become more sophisticated with targeting critical infrastructure such as Encina. Not only will this position help ensure critical technology infrastructure is proactively maintained, but it will also pave the way to future adaptations, such as plant automation, necessary for Encina to carry out its mission in a more volatile environment. Additional information is available to support this position request in the Workforce Staffing Strategy Policy Brief.

Other drivers for the operating budget include chemicals, energy, and insurance costs, some of which were offset by commodity stabilization and insurance coverage changes. However, volatility continues to impact these sectors making it difficult to predict their impact on Encina. A study currently under way, the Energy Resilience Assessment, is analyzing opportunities to control energy costs, as well as respond to increasingly stringent air quality regulations, in a way that maximizes value for Encina and its Member Agencies.

CAPITAL BUDGET OVERVIEW

The Recommended FY 2024-25 Capital Budget totals approximately \$31.4M for the following Encina capital programs summarized below:

| Capital Program | Actual FY 2022-23 | Budget FY 2023-24 | Proposed FY 2024-25 | FY 2023-24 vs FY 2024-25 % Change |
|--|----------------------|----------------------|------------------------|---|
| EWPCF – Capital Improvements | \$ 16,272,257 | \$ 19,245,000 | \$ 25,072,000 | 30.3% |
| EWPCF – Planned Asset Rehabilitation | \$ 1,192,653 | \$ 1,534,200 | \$ 1,729,000 | 12.7% |
| EWPCF – Capital Acquisitions | \$ 420,088 | \$ 368,000 | \$ 720,000 | 95.7% |
| Remotes Facilities – Acquisitions & Rehabilitation | \$ 1,294,102 | \$ 1,602,917 | \$ 1,549,500 | -3.3% |
| Allocated Personnel Expenses | \$ 2,964,385 | \$ 3,084,320 | \$ 2,347,081 | -23.9% |
| Total Capital Budget | \$ 22,143,485 | \$ 25,834,437 | \$ 31,417,581 | 21.6% |
| Estimated Federal Grant | | \$ (500,000) | \$ (100,000) | -80.0% |
| Estimated Member Agency Share | \$ 22,143,485 | \$ 25,334,437 | \$ 31,317,581 | 23.6% |

Despite a history of strategic planning, capital costs have increased rapidly over the past 3 years to unexpected levels driven by the global volatility discussed in previous budgets. Encina’s 2040 Master Plan provided direction related to addressing some, but not all, of the changing environment Encina is facing. While the Recommended FY 2024-25 Capital Budget reflects pressures from several directions including aging infrastructure renewal, solids management capacity due to growth, and regulations, it also reflects the opportunity to adapt to a new paradigm.

Aging Infrastructure Renewal

Facility age and a uniquely corrosive environment, given Encina’s coastal location and the nature of the resources Encina manages, are putting significant pressure on infrastructure renewal. The original treatment plant was constructed in 1963 with Phase I and II following in 1971 and 1975 respectively. The first three phases were built between 49 and 59 years ago. Phase III and IV were built in 1988 and 1992, respectively; over 30 years ago. Phase V, the most recent comprehensive expansion, was built in 2006. Based on estimates from July 2023 Encina is responsible for ~\$714 million worth of Joint System Assets at the EWPCF. Many of these assets are near or at the end of their useful life. Failure to proactively maintain Encina’s aging infrastructure can lead to process failures resulting in wastewater spills that negatively impact the environment and north San Diego County economy. Over the next 10 years, plant rehabilitation to maintain core services is expected to have a cost order of magnitude of ~\$145 million, in 2024 dollars. This does not include other necessary infrastructure upgrades as discussed below.

Solids Management Capacity due to Growth

Growth within the Member Agencies’ service area is also putting significant pressure on Encina’s solids management capacity. About 63% of the overall 43.31 million gallons per day of solids capacity is currently used which creates three challenges. First, reduced hydraulic detention time of solids in the digesters is near the permit limit of 15 days. This permit limit allows for the disposal of Class “B” solids when the heat dryer system does not have adequate capacity to meet demands. The Biosolids Management Plan completed in 2022 identified the need for either increased hydraulic capacity at the digesters or the installation of a second heat dryer system; adding hydraulic capacity was the least cost alternative as rehabilitation of unused existing infrastructure would reduce overall project costs. Second, the additional digester capacity would provide buffering capabilities in the event that Encina experiences a process upset where an upset digester would need to be isolated and the biological activity restored to normal levels without the potential to spill digested solids. Third, spare solids management capacity is needed to ensure preventative maintenance can be performed on the digesters helping increase infrastructure sustainability and resiliency and lowering long-term costs. Without the spare capacity to meet permit

requirements, allow for appropriate control of process upsets and for proactive and preventative maintenance, the risk of permit violations, infrastructure failures and costly rehabilitation increases significantly. Over the next 6 years, improvements to Encina's Digester 1, 2, and 3 are expected to have a cost order of magnitude of ~\$40 million, in 2024 dollars.

Regulatory Environment

More stringent regulations continue to put significant pressure on Encina. While some upcoming regulations are predictable, they are not fully quantifiable, leading to increased business risk. For example, newly adopted air quality regulations by the EPA and the State will have a profound impact on Encina's cogeneration engines used to produce power onsite. If a viable alternative cannot be found, Encina anticipates its energy costs will increase ~\$3.3 million annually, in 2024 dollars. Another example includes the State Water Resource Control Board (SWRCB) investigating how nutrients discharged from treatment plants impact the ocean ecosystem. There is concern that excess nutrients from ocean outfalls contribute to ocean acidification and hypoxia, both of which can have substantial negative impacts on marine ecosystems. Recently, Encina completed a plume tracking study in accordance with operating permit requirements. The data from this study is being monitored by the SWRCB and is anticipated to guide their future regulations. Staff anticipates our 2018 National Pollutant Discharge Elimination System (NPDES) permit, which included plume tracking for the first time, will be renewed by late 2025 with additional requirements not yet known. Based on SWRCB's historical regulation cycle, staff anticipates the SWRCB will incorporate nutrient limits into our NPDES permit between 2032 and 2040. One of the most common technologies available to remove nutrients from wastewater discharge are membrane bio-reactors, the same technology used for direct or indirect potable reuse projects. This technology is costly. Over the next 10 years, regulatory requirements impacting energy resources and nutrient limits on Encina's Ocean Outfall are expected to have a cost order of magnitude of ~\$35 million and ~\$180 million, respectively, in 2024 dollars.

General Capital

The proposed capital budget reflects steps to begin addressing these challenges. The large Capital Improvement Projects are planned, scoped, and prioritized through the Encina Comprehensive Asset Management Program (E-CAMP). The most recent E-CAMP was published in June 2021. Staff is currently finalizing the official Fiscal Year 2024-25 E-CAMP. Future E-CAMPs will be updated biannually. E-CAMP considers anticipated changes in regulatory requirements, prospective operational efficiencies, funding availability and other factors.

Staffing resources are also critical to the successful execution of the decades-long capital plan to address Encina's challenges. As such, the Recommended FY 2024-25 Capital Budget includes funding for 10.11 full-time equivalent (FTE) positions, which are net of the staffing reallocation described above. These positions include full and part-time efforts of Encina executives, professionals, managers, and technical staff who plan, direct, and support Encina's Capital Program. Additionally, the capital budget also reflects the proposed addition of an Engineer position to support the significant workload associated with Encina's aging infrastructure, capacity improvements, and regulatory requirements. Currently Encina has one professional engineering position that is solely developing over \$30M in projects annually, far above what would be expected by any standard. The requested position is a critical first step towards addressing staffing needs to ensure Encina can adapt to the challenges it's facing. More information is available on this position request in the Workforce Staffing Strategy Policy Brief.

Significant Capital Improvement Projects for FY 2024-25 include new and continued funding of the Primary Sedimentation Basin Mechanical Rehabilitation (\$2.3M), the Digester Rehabilitation and Improvements (\$5.0M), the Dissolved Air Flotation Tank (DAFT) Repairs (\$1.1M), the Existing Dryer Major Rehabilitation (\$2.0M), Odor Reduction Facilities (ORF) I System Rehabilitation with includes both Odor and Corrosion Control (\$600K), and the Secondaries & Effluent Electrical & Controls Improvements (\$3.5M), along with over 35 other projects of lesser value.

Planned Asset Rehabilitation and Replacement (PARR) effort at EWPCF reflects minor plant rehabilitation efforts undertaken by Encina staff to maintain the Joint System assets. PARR Projects total ~\$1.8M. EWPCF Capital Acquisitions total ~\$0.7M

and reflect investment in minor infrastructure and equipment. Remote Facilities – Acquisitions and Rehabilitation total ~\$1.6M and reflect investment in remote facility improvements.

SUMMARY

Staff has made every effort to coordinate with the Member Agencies and provides its best professional judgement based on understanding the day-to-day operating requirements and capital investment needs while developing the budget. This budget represents the beginning of a comprehensive plan to address the challenges Encina is facing. The two largest factors influencing the success of its decades-long plan are funding and staffing. As such, staff will be working with the Member Agencies to identify alternatives to pay-as-you-go funding to help minimize the financial impacts to their ratepayers and realize the economic value of Encina's resources. A staffing framework has also been developed to support these efforts. However, given the impacts of adding additional staff, Encina is proposing to take an "adaptive management" approach to ensure Encina continues to operate using a lean staffing model; only having the staff necessary to support its mission and reassessing staffing needs at every opportunity. The additional staff proposed in the budget are consistent with this approach. Staff will be working with the Board and Member Agencies on solutions over the next decade to ensure Encina can continue to protect public and environmental health for generations to come.

Through efforts by staff, Encina consistently looks for opportunities to enhance efficiency and provide value to its Member Agencies and their rate payers. Encina continues to look for long term solutions to infrastructure challenges that provide lasting value for the community it serves. Additionally, Encina has been able to hold a very tight line on all costs that can be controlled with an increase of merely 0.4% above last year's budget. As presented to the Board in February 2024, Encina's staffing model, when compared nationally, is above the 75th percentile in gallons treated per staffing unit. As of the study year, Encina could have had 14 additional staff to be at the 75th percentile which demonstrates Encina is significantly more efficient.

Please join me in recognizing the staff whose efforts produced this document. Assistant General Manager Jennifer Sabine, who prepared and developed staffing recommendations and operations estimates with the Executive Leadership team at Encina. Aaron Beanan, Director of Finance, who led efforts in the preparation and development of the Recommended FY 2024-25 Budget. Finally, the Executive Leadership Team coordinated the budget development processes within their respective departments.

Respectfully Submitted,



Scott McClelland, P.E., BCEE, MBA
General Manager

This page intentionally left blank.

Policy Brief

Date: April 24, 2024

To: Honorable Chair and Members of the Board of Directors
 Encina Joint Advisory Committee
 Boards and Councils of the Encina Member Agencies

From: Scott McClelland, General Manager

Subject: Workforce Staffing Strategy

The Encina Wastewater Authority’s (Encina) workforce staffing strategy is linked directly to its mission, vision, values and strategic business and tactical plans. It includes a cost-effective blend of human resources that includes permanent employees, consultants, contract and limited duration employees. Staffing decisions are based on established criteria designed to add value to the organization, reduce risk, and complement or leverage existing staff competencies.

The staffing needs of Encina are typically reviewed annually. Decisions to expand or contract Encina’s total complement of Full Time Equivalent (FTE) staff are made as part of the budget development process. Department Directors requesting additional staff are required to submit a written report to the General Manager justifying the request.

Encina’s staffing strategy centers on identifying the core workforce needed for ongoing work, which is essential to its mission on a permanent basis and should therefore be permanently staffed, as opposed to work that may be equally important to Encina but has a limited timeframe, or which has a temporary (even if several years) peak workload but is then expected to diminish. Any temporary programmatic increase in workload should consider the use of Limited Duration Employees (LDE) with an established, predictable separation date based upon the temporary nature of the work. In evaluating the need for additional staff, written justification for any new FTEs should address the following criteria:

| Evaluation Criteria | Justification Must Address |
|---|--|
| Permanence | Is the work permanent in nature and not likely to diminish over time? |
| Reprioritization | Can work within the department be reprioritized to meet the new need, while reducing or eliminating other existing work, redeploying existing staff and negating the need to add an FTE? |
| Cost Effectiveness and Budget Impact | Is adding an FTE more cost effective over the expected life of the position’s work than alternative resourcing options (e.g. temporary, LDE or contract resources)? |
| Full Time vs. Part Time | Does the work require a full-time position, or can the work be accomplished with a half-time position? |
| Appropriate Classification | Can the position be filled at a lower classification and accomplish the work, while minimizing the costs to Encina? |
| Institutional Knowledge | Does the position require institutional knowledge that could not likely be built and sustained through the use of temporary employees, LDE’s, or contract resources? |
| Market Availability | What is the market availability and competitive landscape for the desired skill set of the proposed position? |
| Special Skills or Certifications Required | Are special skills or certification required to perform the work? |
| Risk Management and Transparency | Does the critical nature of the position, or the consequence of error or failure to effectively and safely perform the work make the use of outside resources impractical or too risky? Is there a concern for loss of transparency if outside resources are utilized? |
| Logistical Issues | Does the position’s workplace locations, demands or duties create logistical challenges that make the use of temporary or contract resources impractical? |

Engineer

The recommended Fiscal Year 2024-25 Budget includes a Engineer position. The estimated full year cost for this position is ~\$210,000. This position will support the capital improvements program by providing an Engineer to focus on development and oversight of the budget, scope, and schedule for multiple projects. Aging infrastructure and equipment coupled with the potential for more stringent regulatory requirements will require that the capital program continue to address the infrastructure needs in a timely manner. Developing the in-house resources of Encina’s Engineering team will support the ability to execute successful projects to meet the increasing demand as well as build the institutional knowledge base. The following table of justification is provided for your consideration:

| Evaluation Criteria | Justification |
|---|---|
| Permanence | The recommended addition of a Engineer provides the needed staffing for executing the complex projects that are part of the overall Encina capital improvements program (CIP). The execution of these projects requires significant coordination with multiple stakeholders both internally (member agencies, O&M, environmental compliance, contracts, etc.) and externally (engineering consultants, contractors, regulatory and permitting agencies, etc.). Developing these skills and relationships with internal staff provides consistency between projects. It also develops institutional knowledge of our facilities, which is critical to the development of reliable succession planning. |
| Reprioritization | Encina runs a lean staffing model and takes every opportunity to reprioritize existing positions before considering adding any staff. Since 1995, Encina’s FTE count has only increased to accommodate positions which were needed to address increased plant complexity and safety concerns. Reassigning certified staff from other facility operations is not feasible as this position has a requirement for a unique skill set and educational requirements. |
| Cost Effectiveness and Budget Impact | The additional FTE is permanent and will be partially by a reduction in part-time labor costs from Encina’s professional services contracts. The permanent position is a more cost-effective option than cycling through temporary labor supporting projects through professional service contracts, which requires reorientation of Encina facilities and loss of valuable staff time as well loss of historical project knowledge. |
| Full Time vs. Part Time | Encina continues to execute complex capital projects to rehabilitate our existing facilities, which in turn creates increased management and oversight needs for the organization. Furthermore, this position requires training, organizational, and institutional knowledge that may take several years to fully develop. This position will provide valuable coordination with all departments within the organization. |
| Appropriate Classification | This procurement is mid-level position that requires education, experience, licensing, and knowledge builds. |
| Institutional Knowledge | It takes approximately 2 to 3 years of working with staff and facility records for someone to develop a strong foundational knowledge of Encina’s facilities to be trained and perform at their highest potential. Having the position set at a mid-level position allows an individual with strong foundational knowledge of engineering and project management principles to focus on the uniqueness of Encina’s system and facilities. |
| Market Availability | Market competition is extremely tight and the labor pool is very limited for experienced engineers. It is essential to select an individual with the right skill set and personality to complement the existing CIP Team’s skill set. |
| Special Skills or Certifications Required | This position requires the ability to manage complex administration, reporting and legal aspects of contracts. The position will need to be able to work independently with limited oversight and use their best judgement. It is also imperative that the candidate have a strong understanding of engineering & construction principles to independently execute capital projects. |
| Risk Management | Because of the complex nature of many of Encina’s capital projects, knowledge of engineering and project management principles is critical to identifying, evaluating, and mitigating project risks. Risk management is essential to the decision-making process associated with project execution and is critical in making appropriate recommendations to internal management and member agencies. |
| Logistical Issues | The new position will support the organization as a whole but will work directly with the Engineering team to assist in managing the CIP program. |

Information System Analyst

The Recommended Fiscal Year 2024-25 Budget includes an additional Information System Analyst position to support the significant increase of workload and complexity of Encina’s Information Technology group. The estimated full year cost for this position is ~\$190,000. This position will support all aspects of Encina business including CIP, Administration, Operations, and Maintenance. The analyst will maintain all systems hardware, workstations, installations/configuration of PLC, SCADA, cybersecurity protocols, troubleshooting, and Enterprise Resource Planning systems. The Information System team plays a vital role in ensuring continuous operations for Encina. The following table of justification is provided for your consideration:

| Evaluation Criteria | Justification |
|---|--|
| Permanence | In today’s world every organization is heavily dependent on Information Technology. Encina is no exception and considering the effort to upgrade SCADA, CMMS, data acquisition management, workstations support, along with increased cybersecurity demands to support telework, it has created an exponential workload on the Information System (IS) team. The additional FTE needed at this time will support today's needs and the future needs at Encina. Additionally, the learning curve for this position is extensive even with a strong IS background and the successful candidate takes approximately 2 years to become proficient at Encina. |
| Reprioritization | Encina runs a lean staffing model and takes every opportunity to reprioritize existing positions before considering adding any staff. Reassigning certified staff from other facility operations is not feasible as this position requires a unique skill set. The original IS team structure consisted of 3 IS Analysts & 1 Manager. However, since August 2021 the team has been operating with only 2 IS Analysts and 1 Manager. This demonstrates that Encina’s attempt to accomplish the work with fewer staff resources has not been successful. |
| Cost Effectiveness and Budget Impact | A permanent position is more cost-effective due to complex responsibilities and accessing sensitive Encina information. An Information Analyst must be familiar with all Encina equipment, controls, and software to support overall operations in a time sensitive manner. This position requires historical knowledge and experience that can only be gained by continuous involvement. This will offset the budget by reducing professional services contracts. |
| Full Time vs. Part Time | Encina’s Information Technology is a complex, vital group of unique knowledge analysts with access to sensitive information. Therefore, this position requires extensive training, organizational and institutional knowledge, and trust that may take several years to fully develop. This position will provide daily support with all departments within the organization. |
| Appropriate Classification | This procurement is requested at the entry level while the position requires experience, unique skills, and knowledge. It recognizes Encina’s unique environment and the demand for institutional knowledge and commitment. |
| Institutional Knowledge | An estimate of up to 2 years of working with staff and Encina’s virtual environment is expected to develop a strong foundational knowledge of Encina’s facilities. Having the position set at an entry level position allows an individual with experience to adapt to Encina’s obligations. |
| Market Availability | Today’s market challenges in combination with the unique skill requirements for this position, the labor pool is highly competitive for IS Analysts. It is essential to select an individual with the appropriate skill set and personality to complement and support the existing Information Systems team. |
| Special Skills or Certifications Required | The Information System Analyst is required to have an Associate degree in Information System or equivalent experience in computer and/or electrical engineering. This position demands a highly ethical person with an extended understanding of systems, network, cybersecurity, SCADA, and Enterprise Resource Planning. |

| | |
|----------------------------------|---|
| Risk Management and Transparency | Due to the access of sensitive information and the complex nature of Encina’s virtual world, Encina is exposed to the risk for delays and possible data breach if using outside resources to support this gap. Risk management is essential to the appropriate response time and data management which is critical in making informed decisions in a timely manner to ensure Encina continues operations. |
| Logistical Issues | The new position will support the entire organization including CIP, Administration, Operation and Maintenance. The position will be held in the Technical Services Department building. |

ABOUT ENCINA



Founded in 1961, the Encina Wastewater Authority (Encina) is a public joint powers authority located in North San Diego County. Encina provides wastewater treatment services on behalf of its six (6) Member Agencies.

Member Agencies

City of Carlsbad

July 13, 1961

City of Vista

July 13, 1961

Buena Sanitation District

January 6, 1964

Vallecitos Water District

March 22, 1965

City of Encinitas

August 17, 1971

Leucadia Wastewater District

August 17, 1971



Facts

Founded

1961

Population Served

380,000

Service Area

123 square miles

Permitted Liquid Treatment Capacity

40.51 million gallons per day (dry weather)

Permitted Solids Treatment Capacity

43.53 million gallons per day (dry weather)



This page intentionally left blank.

RESOURCE RECOVERY

Encinas has long been a leader in the wastewater industry while still remaining within the industry standards for cost of service. Encina was one of the first in the nation to adopt a cogeneration model back in the 1980’s, one of the first in the state and nation to adopt a heat dryer model, and one of the first in the nation to use beer waste as a power generation source in 2017. Each of these has provided value to Encina, its Member

SUSTAINABILITY

BY THE NUMBERS



23.8

million gallons treated per day



2.4

million gallons recycled in plant per day



24

tons of Class A biosolids produced per day



82

percent of electricity generated on site

Agencies, and their ratepayers. Because of Encina’s unique approach within the industry, it provides exceptional value for its Member Agencies and ratepayers.

ORGANIZATION OF EXCELLENCE

Encina is a model of excellence and innovation. Encina has received over 40 awards for organizational excellence and innovations over the past decade. This reflects the competence of Encina’s highly qualified, trained, and certified workforce. Some recent awards are shown here.

CALIFORNIA ASSOCIATION OF SANITATION AGENCIES

- 2020 Plant of the Year - Large
- 2020 Safety Plant of the Year - Medium
- 2020 Electrical Instrumentation Person of the Year - Yani Jovenal
- 2020 Operator of the Year - Santiago Resendiz

AMERICAN PUBLIC WORKS ASSOCIATION

- 2023 Project of the Year (Environment) for the Autonomous Underwater Vehicle Plume Transport Assessment of the Encina Ocean Outfall

GOVERNMENT FINANCE OFFICERS ASSOCIATION

- Certificate of Achievement for Excellence in Financial Reporting for Fiscal Year 2021-22

AMERICAN SOCIETY OF CIVIL ENGINEERS

- Outstanding Water Wastewater Treatment Project for the Encina Primary Effluent Conveyance System Upgrades
- Outstanding Environmental Engineering Project for the Autonomous Underwater Vehicle Plume Transport Assessment of the Encina Ocean Outfall

ENVIRONMENTAL PROTECTION AGENCY

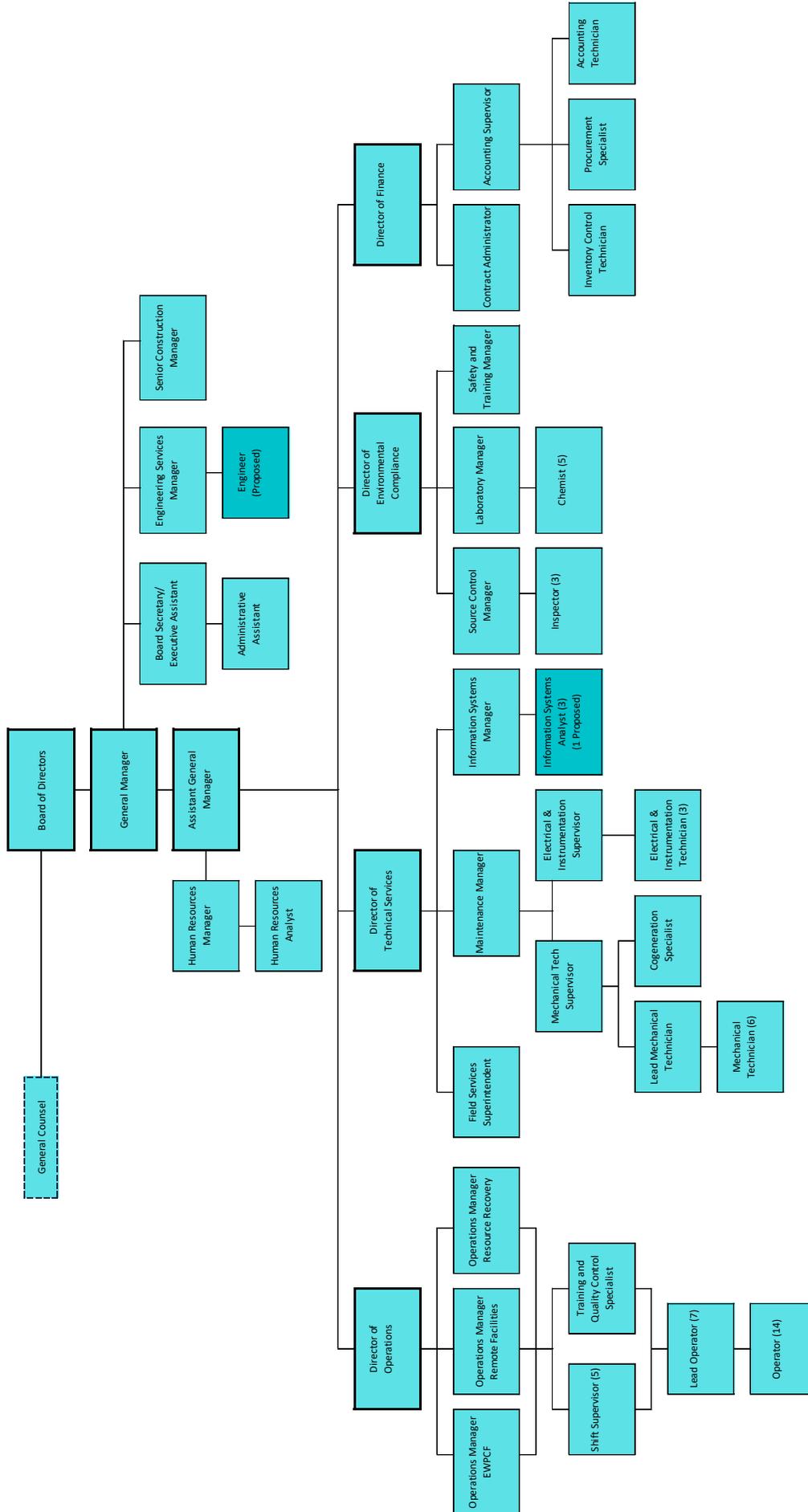
- Green Power Partnership Top 30 On-Site Generation

CALIFORNIA WATER ENVIRONMENT ASSOCIATION

- 2020 Award of Excellence for Innovation & Resiliency for the Primary Effluent Conveyance Rehabilitation Project

This page intentionally left blank.

ORGANIZATION CHART (78 FTEs)



This page intentionally left blank.

AUTHORIZED POSITIONS

Summary by Department

| | 2022-23 Budget | 2023-24 Budget | 2024-25 Budget |
|---|----------------|----------------|----------------|
| Office of the General Manager | | | |
| General Manager | 1.00 | 1.00 | 1.00 |
| Assistant General Manager | 1.00 | 1.00 | 1.00 |
| Assistant to the General Manager | 1.00 | 0.00 | 0.00 |
| Engineering Services Manager | 1.00 | 1.00 | 1.00 |
| Senior Construction Manager ¹ | 1.00 | 1.00 | 1.00 |
| Engineer | 0.00 | 0.00 | 1.00 |
| Human Resources Manager | 0.00 | 1.00 | 1.00 |
| Human Resources Analyst ² | 1.00 | 1.00 | 1.00 |
| Board Secretary/Executive Assistant ² | 1.00 | 1.00 | 1.00 |
| Administrative Assistant I/II | 1.00 | 1.00 | 1.00 |
| Total | 8.00 | 8.00 | 9.00 |
| Finance Department | | | |
| Director of Finance ¹ | 1.00 | 1.00 | 1.00 |
| Accounting Supervisor ¹ | 1.00 | 1.00 | 1.00 |
| Accounting Technician I/II | 1.00 | 1.00 | 1.00 |
| Contract Administrator | 1.00 | 1.00 | 1.00 |
| Inventory Control Technician ² | 1.00 | 1.00 | 1.00 |
| Procurement Specialist | 1.00 | 1.00 | 1.00 |
| Total | 6.00 | 6.00 | 6.00 |
| Operations Department | | | |
| Director of Operations | 1.00 | 1.00 | 1.00 |
| Operations Manager | 3.00 | 3.00 | 3.00 |
| Shift Supervisor ³ | 6.00 | 6.00 | 5.00 |
| Lead Operator ³ | 5.00 | 5.00 | 7.00 |
| Operator I/II and Operator-In-Training ³ | 15.00 | 15.00 | 14.00 |
| Training and Quality Control Specialist | 1.00 | 1.00 | 1.00 |
| Total | 31.00 | 31.00 | 31.00 |

AUTHORIZED POSITIONS

Summary by Department

| | 2022-23 Budget | 2023-24 Budget | 2024-25 Budget |
|--|----------------|----------------|----------------|
| Technical Services Department | | | |
| Director of Technical Services | 1.00 | 1.00 | 1.00 |
| Maintenance Manager | 1.00 | 1.00 | 1.00 |
| Electrical and Instrumentation Supervisor ¹ | 1.00 | 1.00 | 1.00 |
| Electrical and Instrumentation Technician ^{1,2} | 3.00 | 3.00 | 3.00 |
| Mechanical Technician Supervisor ¹ | 1.00 | 1.00 | 1.00 |
| Lead Mechanical Technician | 1.00 | 1.00 | 1.00 |
| Mechanical Technician I/II ¹ | 6.00 | 6.00 | 6.00 |
| Cogeneration Specialist | 1.00 | 1.00 | 1.00 |
| Field Services Superintendent | 1.00 | 1.00 | 1.00 |
| Information Systems Manager | 1.00 | 1.00 | 1.00 |
| Information Systems Analyst ² | 2.00 | 2.00 | 3.00 |
| Total | 19.00 | 19.00 | 20.00 |
| Environmental Compliance Department | | | |
| Director of Environmental Compliance | 1.00 | 1.00 | 1.00 |
| Source Control Manager | 1.00 | 1.00 | 1.00 |
| Source Control Inspector I/II/III ² | 3.00 | 3.00 | 3.00 |
| Laboratory Manager | 1.00 | 1.00 | 1.00 |
| Chemist I/II/III ² | 4.00 | 5.00 | 5.00 |
| Safety & Training Manager | 1.00 | 1.00 | 1.00 |
| Total | 11.00 | 12.00 | 12.00 |
| Full-time Equivalent Employees Summary | | | |
| Office of the General Manager | 8.00 | 8.00 | 9.00 |
| Finance | 6.00 | 6.00 | 6.00 |
| Operations | 31.00 | 31.00 | 31.00 |
| Technical Services | 19.00 | 19.00 | 20.00 |
| Environmental Compliance | 11.00 | 12.00 | 12.00 |
| Total | 75.00 | 76.00 | 78.00 |

1. Mid-year change per General Manager authority during Fiscal year 2022-23.

2. Title changed per 2022 Compensation Study.

3. Mid-year change per General Manager authority during Fiscal year 2023-24.

PERSONNEL EXPENSE SUMMARY *by* ACCOUNT

Salaries

| | FY 2023-24 Budget | % of Total | FY 2024-25 Budget | % of Total | % Change |
|-----------------------------|----------------------|--------------|----------------------|--------------|--------------|
| Regular | \$ 9,609,617 | | \$ 10,579,056 | | 10.1% |
| Overtime | \$ 194,130 | | \$ 213,715 | | 10.1% |
| Holiday | \$ 96,000 | | \$ 106,000 | | 10.4% |
| Temporary & Part-Time Staff | \$ 47,000 | | \$ 50,000 | | 6.4% |
| Intern Program | \$ 29,800 | | \$ 33,290 | | 11.7% |
| Shift Differential | \$ 45,000 | | \$ 40,000 | | -11.1% |
| Incentive Awards | \$ 19,741 | | \$ 24,684 | | 25.0% |
| Standby | \$ 5,000 | | \$ 2,000 | | -60.0% |
| Subtotal Salaries | \$ 10,046,289 | 73.7% | \$ 11,048,744 | 73.5% | 10.0% |

Benefits

| | FY 2023-24 Budget | % of Total | FY 2024-25 Budget | % of Total | % Change |
|--|----------------------|---------------|----------------------|---------------|--------------|
| CalPERS Retirement Program — Normal Cost | \$ 1,973,774 | | \$ 2,184,251 | | 10.7% |
| CalPERS Employee Contribution | \$ (780,049) | | \$ (855,725) | | 9.7% |
| Other Post-Employment Benefits | \$ 104,597 | | \$ 104,632 | | 0.0% |
| Flexible Benefits 125 Plan | \$ 1,452,797 | | \$ 1,702,471 | | 17.2% |
| Deferred Compensation | \$ 355,573 | | \$ 381,540 | | 7.3% |
| Medicare | \$ 153,845 | | \$ 170,052 | | 10.5% |
| Workers Compensation Insurance | \$ 263,000 | | \$ 249,511 | | -5.1% |
| Other Ancillary Benefits | \$ 54,509 | | \$ 50,422 | | -7.5% |
| Subtotal Benefits | \$ 3,578,045 | 26.3% | \$ 3,987,153 | 26.5% | 11.4% |
| Total Personnel Expense | \$ 13,624,334 | 100.0% | \$ 15,035,897 | 100.0% | 10.4% |

PERSONNEL EXPENSE SUMMARY *by* PROGRAM

Programs

| | FY 2023-24 Budget | FY 2023-24 Positions | FY 2024-25 Budget | FY 2024-25 Positions | % Change |
|--|----------------------|-------------------------|----------------------|-------------------------|--------------|
| Encina Water Pollution Control Facility | \$ 5,604,374 | 33.60 | \$ 7,345,477 | 39.95 | 31.1% |
| Source Control | \$ 683,659 | 4.35 | \$ 793,766 | 4.46 | 16.1% |
| <i>Agua Hedionda Lift Station</i> | \$ 352,365 | 1.90 | \$ 250,374 | 1.32 | -28.9% |
| <i>Buena Creek Pump Station</i> | \$ 278,579 | 1.53 | \$ 232,490 | 1.26 | -16.5% |
| <i>Buena Vista Pump Station</i> | \$ 233,009 | 1.29 | \$ 201,784 | 1.07 | -13.4% |
| <i>Carlsbad Water Reclamation Facilities</i> | \$ 539,577 | 2.91 | \$ 386,104 | 2.05 | -28.4% |
| <i>Raceway Basin Pump Station</i> | \$ 169,118 | 0.91 | \$ 134,210 | 0.71 | -20.6% |
| Remote Facilities | \$ 1,572,648 | 8.54 | \$ 1,204,962 | 6.41 | -23.4% |
| Subtotal | \$ 7,860,681 | 46.49 | \$ 9,344,205 | 50.82 | 18.9% |
| Internal Service Funds | \$ 2,679,333 | 15.40 | \$ 3,344,610 | 17.08 | 24.8% |
| Subtotal Operating | \$ 10,540,014 | 61.89 | \$ 12,688,815 | 67.89 | 20.4% |
| Capital Program | \$ 3,084,320 | 14.11 | \$ 2,347,081 | 10.11 | -23.9% |
| Total Personnel Expense | \$ 13,624,334 | 76.00 | \$ 15,035,896 | 78.00 | 10.4% |

This page intentionally left blank.



OPERATING SECTION

Operating Budget Summaries

Encina Water Pollution Control Facility

Environmental Compliance & Regional Source Control

Remote Facilities:

- Agua Hedionda Pump Station
- Buena Creek Pump Station
- Buena Vista Pump Station
- Carlsbad Water Recycling Facility
- Raceway Basin Pump Station

Internal Service Funds

June 18, 2024

Item #11

Page 411 of 625

This page intentionally left blank.

OPERATING BUDGET: REVENUE *and* EXPENSE SUMMARY

Revenue Summary

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | Change | % |
|------------------------------|----------------------|----------------------|-------------------------|------------------------|---------------------|--------------|
| City of Carlsbad | \$ 6,267,132 | \$ 7,244,274 | \$ 7,103,920 | \$ 8,050,581 | \$ 806,307 | 11.1% |
| City of Vista | \$ 5,683,360 | \$ 6,310,428 | \$ 6,307,080 | \$ 6,977,609 | \$ 667,181 | 10.6% |
| Buena Sanitation District | \$ 2,183,968 | \$ 2,416,649 | \$ 2,344,525 | \$ 2,667,378 | \$ 250,729 | 10.4% |
| Vallecitos Water District | \$ 3,545,893 | \$ 3,735,121 | \$ 3,938,552 | \$ 4,466,441 | \$ 731,320 | 19.6% |
| City of Encinitas | \$ 780,168 | \$ 911,774 | \$ 831,538 | \$ 948,629 | \$ 36,855 | 4.0% |
| Leucadia Wastewater District | \$ 2,516,807 | \$ 2,883,195 | \$ 2,687,734 | \$ 3,039,283 | \$ 156,088 | 5.4% |
| Sub Total | \$ 20,977,328 | \$ 23,501,441 | \$ 23,213,349 | \$ 26,149,921 | \$ 2,648,480 | 11.3% |
| Estimated Other Revenue | * | \$ 529,000 | \$ 529,000 | \$ 474,800 | \$ (54,200) | -10.2% |
| Total | \$ 20,977,328 | \$ 24,030,441 | \$ 23,742,349 | \$ 26,624,721 | \$ 2,594,280 | 10.8% |

*2022 Actual total is net of other revenue

Operating Revenues from Member Agencies by Program

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | Change | % |
|---|----------------------|----------------------|-------------------------|------------------------|---------------------|--------------|
| Encina Water Pollution Control Facility | \$ 16,615,644 | \$ 18,121,287 | \$ 18,056,362 | \$ 20,432,724 | \$ 2,311,437 | 12.8% |
| Source Control | \$ 863,252 | \$ 1,019,627 | \$ 950,026 | \$ 1,157,985 | \$ 138,358 | 13.6% |
| Agua Hedionda Lift Station | \$ 563,099 | \$ 740,566 | \$ 734,712 | \$ 663,873 | \$ (76,693) | -10.4% |
| Buena Creek Pump Station | \$ 563,322 | \$ 619,768 | \$ 595,621 | \$ 676,191 | \$ 56,423 | 9.1% |
| Buena Vista Pump Station | \$ 782,492 | \$ 864,612 | \$ 880,284 | \$ 990,528 | \$ 125,916 | 14.6% |
| Carlsbad Water Recycling Facility | \$ 1,343,530 | \$ 1,829,848 | \$ 1,685,845 | \$ 1,926,044 | \$ 96,196 | 5.3% |
| Raceway Basin Pump Station | \$ 245,989 | \$ 305,733 | \$ 310,499 | \$ 302,576 | \$ (3,157) | -1.0% |
| Total | \$ 20,977,328 | \$ 23,501,441 | \$ 23,213,349 | \$ 26,149,921 | \$ 2,648,480 | 11.3% |

Operating Budget Expense Summary by Program

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | Change | % |
|---|----------------------|----------------------|-------------------------|------------------------|---------------------|--------------|
| Encina Water Pollution Control Facility | \$ 16,615,644 | \$ 18,650,287 | \$ 18,585,362 | \$ 20,907,524 | \$ 2,257,237 | 12.1% |
| Source Control | \$ 863,252 | \$ 1,019,627 | \$ 950,026 | \$ 1,157,985 | \$ 138,358 | 13.6% |
| Agua Hedionda Lift Station | \$ 563,099 | \$ 740,566 | \$ 734,712 | \$ 663,873 | \$ (76,693) | -10.4% |
| Buena Creek Pump Station | \$ 563,322 | \$ 619,768 | \$ 595,621 | \$ 676,191 | \$ 56,423 | 9.1% |
| Buena Vista Pump Station | \$ 782,492 | \$ 864,612 | \$ 880,284 | \$ 990,528 | \$ 125,916 | 14.6% |
| Carlsbad Water Recycling Facility | \$ 1,343,530 | \$ 1,829,848 | \$ 1,685,845 | \$ 1,926,044 | \$ 96,196 | 5.3% |
| Raceway Basin Pump Station | \$ 245,989 | \$ 305,733 | \$ 310,499 | \$ 302,576 | \$ (3,157) | -1.0% |
| Total | \$ 20,977,328 | \$ 24,030,441 | \$ 23,742,349 | \$ 26,624,721 | \$ 2,594,280 | 10.8% |

Combined Operating Budget Expense

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | Change | % |
|-----------------------|----------------------|----------------------|-------------------------|------------------------|---------------------|--------------|
| Personnel | \$ 7,159,297 | \$ 7,860,680 | \$ 8,127,770 | \$ 9,344,205 | \$ 1,483,525 | 18.9% |
| Non-Personnel | \$ 6,775,094 | \$ 8,656,521 | \$ 8,403,729 | \$ 8,878,772 | \$ 222,251 | 2.6% |
| Internal Service Fund | \$ 7,042,937 | \$ 7,513,240 | \$ 7,210,850 | \$ 8,401,744 | \$ 888,504 | 11.8% |
| Total | \$ 20,977,328 | \$ 24,030,441 | \$ 23,742,349 | \$ 26,624,721 | \$ 2,594,280 | 10.8% |

OPERATING BUDGET: EXPENSE SUMMARY

Encina Water Pollution Control Facility

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | Change | % |
|-----------------------|----------------------|----------------------|-------------------------|------------------------|---------------------|--------------|
| Personnel | \$ 5,292,432 | \$ 5,604,374 | \$ 6,078,451 | \$ 7,345,477 | \$ 1,741,103 | 31.1% |
| Non-Personnel | \$ 5,097,405 | \$ 6,381,144 | \$ 6,188,274 | \$ 6,245,965 | \$ (135,179) | -2.1% |
| Internal Service Fund | \$ 6,225,807 | \$ 6,664,769 | \$ 6,318,637 | \$ 7,316,082 | \$ 651,313 | 9.8% |
| Total | \$ 16,615,644 | \$ 18,650,287 | \$ 18,585,362 | \$ 20,907,524 | \$ 2,257,237 | 12.1% |

Environmental Compliance – Source Control

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | Change | % |
|-----------------------|----------------------|----------------------|-------------------------|------------------------|-------------------|--------------|
| Personnel | \$ 605,929 | \$ 683,658 | \$ 680,462 | \$ 793,766 | \$ 110,108 | 16.1% |
| Non-Personnel | \$ 13,634 | \$ 101,550 | \$ 30,557 | \$ 43,132 | \$ (58,418) | -57.5% |
| Internal Service Fund | \$ 243,689 | \$ 234,419 | \$ 239,007 | \$ 321,087 | \$ 86,668 | 37.0% |
| Total | \$ 863,252 | \$ 1,019,627 | \$ 950,026 | \$ 1,157,985 | \$ 138,358 | 13.6% |

Agua Hedionda Lift Station

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | Change | % |
|-----------------------|----------------------|----------------------|-------------------------|------------------------|--------------------|---------------|
| Personnel | \$ 246,919 | \$ 352,365 | \$ 371,566 | \$ 250,374 | \$ (101,991) | -28.9% |
| Non-Personnel | \$ 213,795 | \$ 279,282 | \$ 244,429 | \$ 287,400 | \$ 8,118 | 2.9% |
| Internal Service Fund | \$ 102,385 | \$ 108,919 | \$ 118,717 | \$ 126,099 | \$ 17,180 | 15.8% |
| Total | \$ 563,099 | \$ 740,566 | \$ 734,712 | \$ 663,873 | \$ (76,693) | -10.4% |

Buena Creek Pump Station

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | Change | % |
|-----------------------|----------------------|----------------------|-------------------------|------------------------|------------------|-------------|
| Personnel | \$ 233,997 | \$ 278,579 | \$ 231,361 | \$ 232,490 | \$ (46,089) | -16.5% |
| Non-Personnel | \$ 261,189 | \$ 267,324 | \$ 283,750 | \$ 353,801 | \$ 86,477 | 32.3% |
| Internal Service Fund | \$ 68,136 | \$ 73,865 | \$ 80,510 | \$ 89,900 | \$ 16,035 | 21.7% |
| Total | \$ 563,322 | \$ 619,768 | \$ 595,621 | \$ 676,191 | \$ 56,423 | 9.1% |

Buena Vista Pump Station

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | Change | % |
|-----------------------|----------------------|----------------------|-------------------------|------------------------|-------------------|--------------|
| Personnel | \$ 184,747 | \$ 233,009 | \$ 207,299 | \$ 201,784 | \$ (31,225) | -13.4% |
| Non-Personnel | \$ 527,178 | \$ 557,646 | \$ 592,375 | \$ 699,489 | \$ 141,843 | 25.4% |
| Internal Service Fund | \$ 70,567 | \$ 73,957 | \$ 80,610 | \$ 89,255 | \$ 15,298 | 20.7% |
| Total | \$ 782,492 | \$ 864,612 | \$ 880,284 | \$ 990,528 | \$ 125,916 | 14.6% |

Carlsbad Water Recycling Facility

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | Change | % |
|-----------------------|----------------------|----------------------|-------------------------|------------------------|------------------|-------------|
| Personnel | \$ 463,742 | \$ 539,577 | \$ 374,399 | \$ 386,104 | \$ (153,473) | -28.4% |
| Non-Personnel | \$ 594,490 | \$ 983,270 | \$ 992,913 | \$ 1,140,658 | \$ 157,388 | 16.0% |
| Internal Service Fund | \$ 285,298 | \$ 307,001 | \$ 318,533 | \$ 399,282 | \$ 92,281 | 30.1% |
| Total | \$ 1,343,530 | \$ 1,829,848 | \$ 1,685,845 | \$ 1,926,044 | \$ 96,196 | 5.3% |

Raceway Basin Pump Station

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | Change | % |
|-----------------------|----------------------|----------------------|-------------------------|------------------------|-------------------|--------------|
| Personnel | \$ 131,531 | \$ 169,118 | \$ 184,232 | \$ 134,210 | \$ (34,908) | -20.6% |
| Non-Personnel | \$ 67,403 | \$ 86,305 | \$ 71,431 | \$ 108,327 | \$ 22,022 | 25.5% |
| Internal Service Fund | \$ 47,055 | \$ 50,310 | \$ 54,836 | \$ 60,039 | \$ 9,729 | 19.3% |
| Total | \$ 245,989 | \$ 305,733 | \$ 310,499 | \$ 302,576 | \$ (3,157) | -1.0% |

OPERATING BUDGET: REVENUE SUMMARY

City of Carlsbad

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | Change | % |
|---|----------------------|----------------------|-------------------------|------------------------|-------------------|--------------|
| Encina Water Pollution Control Facility | \$ 4,399,501 | \$ 4,820,869 | \$ 4,801,300 | \$ 5,452,265 | \$ 631,396 | 13.1% |
| Source Control | \$ 268,725 | \$ 274,803 | \$ 298,201 | \$ 364,123 | \$ 89,320 | 32.5% |
| Agua Hedionda Lift Station | \$ 173,997 | \$ 228,835 | \$ 227,026 | \$ 205,135 | \$ (23,700) | -10.4% |
| Buena Vista Pump Station | \$ 81,379 | \$ 89,919 | \$ 91,548 | \$ 103,014 | \$ 13,095 | 14.6% |
| Carlsbad Water Recycling Facility | \$ 1,343,530 | \$ 1,829,848 | \$ 1,685,845 | \$ 1,926,044 | \$ 96,196 | 5.3% |
| Total | \$ 6,267,132 | \$ 7,244,274 | \$ 7,103,920 | \$ 8,050,581 | \$ 806,307 | 11.1% |

City of Vista

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | Change | % |
|---|----------------------|----------------------|-------------------------|------------------------|-------------------|--------------|
| Encina Water Pollution Control Facility | \$ 4,062,612 | \$ 4,364,097 | \$ 4,378,763 | \$ 4,945,145 | \$ 581,048 | 13.3% |
| Source Control | \$ 284,544 | \$ 354,174 | \$ 321,396 | \$ 383,636 | \$ 29,462 | 8.3% |
| Agua Hedionda Lift Station | \$ 389,102 | \$ 511,731 | \$ 507,686 | \$ 458,738 | \$ (52,993) | -10.4% |
| Buena Vista Pump Station | \$ 701,113 | \$ 774,693 | \$ 788,736 | \$ 887,514 | \$ 112,821 | 14.6% |
| Raceway Basin Pump Station | \$ 245,989 | \$ 305,733 | \$ 310,499 | \$ 302,576 | \$ (3,157) | -1.0% |
| Total | \$ 5,683,360 | \$ 6,310,428 | \$ 6,307,080 | \$ 6,977,609 | \$ 667,181 | 10.6% |

Buena Sanitation District

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | Change | % |
|---|----------------------|----------------------|-------------------------|------------------------|-------------------|--------------|
| Encina Water Pollution Control Facility | \$ 1,552,767 | \$ 1,724,928 | \$ 1,666,621 | \$ 1,894,218 | \$ 169,290 | 9.8% |
| Source Control | \$ 67,879 | \$ 71,953 | \$ 82,283 | \$ 96,969 | \$ 25,016 | 34.8% |
| Buena Creek Pump Station | \$ 563,322 | \$ 619,768 | \$ 595,621 | \$ 676,191 | \$ 56,423 | 9.1% |
| Total | \$ 2,183,968 | \$ 2,416,649 | \$ 2,344,525 | \$ 2,667,378 | \$ 250,729 | 10.4% |

Vallecitos Water District

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | Change | % |
|---|----------------------|----------------------|-------------------------|------------------------|-------------------|--------------|
| Encina Water Pollution Control Facility | \$ 3,406,635 | \$ 3,578,652 | \$ 3,798,286 | \$ 4,293,267 | \$ 714,615 | 20.0% |
| Source Control | \$ 139,258 | \$ 156,469 | \$ 140,266 | \$ 173,174 | \$ 16,705 | 10.7% |
| Total | \$ 3,545,893 | \$ 3,735,121 | \$ 3,938,552 | \$ 4,466,441 | \$ 731,320 | 19.6% |

City of Encinitas

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | Change | % |
|---|----------------------|----------------------|-------------------------|------------------------|------------------|-------------|
| Encina Water Pollution Control Facility | \$ 748,977 | \$ 867,277 | \$ 796,573 | \$ 900,877 | \$ 33,600 | 3.9% |
| Source Control | \$ 31,191 | \$ 44,497 | \$ 34,965 | \$ 47,752 | \$ 3,255 | 7.3% |
| Total | \$ 780,168 | \$ 911,774 | \$ 831,538 | \$ 948,629 | \$ 36,855 | 4.0% |

Leucadia Wastewater District

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | Change | % |
|---|----------------------|----------------------|-------------------------|------------------------|-------------------|-------------|
| Encina Water Pollution Control Facility | \$ 2,445,152 | \$ 2,765,464 | \$ 2,614,819 | \$ 2,946,952 | \$ 181,488 | 6.6% |
| Source Control | \$ 71,655 | \$ 117,731 | \$ 72,915 | \$ 92,331 | \$ (25,400) | -21.6% |
| Total | \$ 2,516,807 | \$ 2,883,195 | \$ 2,687,734 | \$ 3,039,283 | \$ 156,088 | 5.4% |

This page intentionally left blank.

ENCINA WATER POLLUTION CONTROL FACILITY

The Encina Water Pollution Control Facility (EWPCF), located in Carlsbad, California, provides wastewater treatment services to approximately 380,000 residents in a 123 square mile service area of northwest San Diego County. The EWPCF consists of three major components: the treatment plant; the Encina Ocean Outfall (EOO); and the Joint Flow Metering System (JFMS). The EWPCF was constructed in 1963 to treat wastewater from the Cities of Carlsbad and Vista, with the City of Encinitas, Vallecitos Water District, Buena Sanitation District and Leucadia Wastewater District joining the partnership in the subsequent years. Since its original design and construction, the treatment plant has undergone four (4) major expansions – the latest completed in 2009 – and is beginning another round of construction to address reliability and aging infrastructure. Today, the EWPCF is a modern resource recovery facility that produces: clean water for recycling and Pacific Ocean discharge (via primary and secondary activated sludge treatment processes); flow equalization facilities; and a 1.5 mile EOO, which discharges treated effluent at an average depth of one-hundred-fifty (150) feet; a granular fertilizer marketed under the trade name PureGreen (via anaerobic digesters, solids dewatering centrifuges, and a triple-pass rotary drum heat dryer); and, between 80 and 85% of the electricity required to power the EWPCF (via a Combined Heat & Cogeneration Power System) in a typical year. In addition, the JFMS consists of nineteen (19) flow meters strategically placed throughout the collection system. The data collected at these metering sites, which is analyzed and certified by an independent consultant, is a critical element in allocating EWPCF costs among the Encina Member Agencies.

Capacity – The EWPCF has a rated liquid treatment capacity of 40.51 million gallons per day (MGD) and a rated solids treatment capacity of 43.53 MGD. During FY 2023-24, the EWPCF will: (1) clean more than 7.97 billion gallons of water; (2) recycle about 2.9 billion gallons for on-site use and regional irrigation; and, (3) process 99 million gallons of digested sludge into over 6,300 tons of PureGreen fertilizer based on prior year actuals.

Cost Allocation – The EWPCF costs are allocated among member agencies based on ownership and usage charges in accordance with the Financial Plan and Revenue Program. EOO costs are allocated among Member Agencies based on the volume of effluent discharged. JFMS costs are allocated among the Member Agencies based on the number, location and type of meters.



Encina Water Pollution Control Facility

This page intentionally left blank.

OPERATING EXPENSE SUMMARY: ENCINA WATER POLLUTION CONTROL FACILITY

PERSONNEL

| | | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | % Change ¹ |
|---------------------------------|----------|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 5100 | Salaries | \$ 4,051,901 | \$ 4,112,045 | \$ 4,641,733 | \$ 5,369,586 | 30.6% |
| 5200 | Benefits | \$ 1,240,531 | \$ 1,492,329 | \$ 1,436,719 | \$ 1,975,891 | 32.4% |
| Total Personnel Expenses | | \$ 5,292,432 | \$ 5,604,374 | \$ 6,078,451 | \$ 7,345,477 | 31.1% |

NON-PERSONNEL

| | | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | % Change ¹ | |
|-------|------|---------------------------------------|----------------------|-------------------------|------------------------|--------------------------|---------|
| 21001 | 7330 | Specialty Services | \$ 153,596 | \$ 160,056 | \$ 182,932 | \$ 164,844 | 3.0% |
| 22001 | 5400 | CEPT Polymer | \$ 100,304 | \$ 225,500 | \$ 125,642 | \$ 228,861 | 1.5% |
| 22001 | 5401 | Ferric Chloride | \$ 517,114 | \$ 911,000 | \$ 803,274 | \$ 969,750 | 6.4% |
| 22001 | 5405 | Atmospheric Control (Nitrogen) | \$ 27,323 | \$ 34,000 | \$ 39,668 | \$ 41,273 | 21.4% |
| 22001 | 5406 | Pellet Dust Control | \$ 34,796 | \$ 48,500 | \$ 40,000 | \$ 48,841 | 0.7% |
| 22001 | 5407 | Sodium Hypochlorite | \$ 87,094 | \$ 143,000 | \$ 157,732 | \$ 183,576 | 28.4% |
| 22001 | 5409 | Dewatering / Thickening Polymer | \$ 1,304,860 | \$ 1,528,000 | \$ 1,528,000 | \$ 1,604,826 | 5.0% |
| 22001 | 5420 | Biosolids Recycling | \$ 624,786 | \$ 881,100 | \$ 760,000 | \$ 898,900 | 2.0% |
| 22001 | 5422 | Pure Green Marketing | \$ 12,070 | \$ 15,000 | \$ 10,063 | \$ 15,000 | 0.0% |
| 22001 | 5423 | Grit Hauling | \$ 80,713 | \$ 136,500 | \$ 122,144 | \$ 136,500 | 0.0% |
| 22001 | 5431 | Water | \$ 23,393 | \$ 20,100 | \$ 15,512 | \$ 20,451 | 1.7% |
| 22001 | 6430 | Memberships | \$ - | \$ - | \$ - | \$ 6,991 | 0.0% |
| 22001 | 6450 | Professional Services | \$ 28,610 | \$ 53,500 | \$ 181 | \$ 67,000 | 25.2% |
| 22001 | 6720 | Specialty Equipment | \$ 7,536 | \$ 11,200 | \$ 26,884 | \$ 7,250 | -35.3% |
| 22001 | 6920 | Permits | \$ 20,582 | \$ 35,257 | \$ 77,748 | \$ 37,612 | 6.7% |
| 22001 | 7310 | Safety & Medical Services | \$ 222,603 | \$ 195,300 | \$ 243,213 | \$ 296,200 | 51.7% |
| 22001 | 7330 | Specialty Services | \$ 4,422 | \$ 20,000 | \$ - | \$ 5,500 | -72.5% |
| 22001 | 7610 | Professional Development | \$ - | \$ - | \$ - | \$ 17,800 | 0.0% |
| 22001 | 7620 | Contingency | \$ - | \$ - | \$ - | \$ - | 0.0% |
| 23001 | 5410 | Chemicals | \$ 4,723 | \$ 6,000 | \$ - | \$ 6,000 | 0.0% |
| 23001 | 5910 | Equipment Rental | \$ 9,864 | \$ 12,000 | \$ 14,304 | \$ 14,000 | 16.7% |
| 23001 | 6120 | Fuel & Lube | \$ 38,019 | \$ 30,000 | \$ 28,363 | \$ 39,613 | 32.0% |
| 23001 | 6220 | Earthquake & Flood Insurance | \$ 187,791 | \$ 206,570 | \$ 251,759 | \$ - | -100.0% |
| 23001 | 6230 | Janitorial | \$ 94,865 | \$ 100,000 | \$ 120,750 | \$ 101,000 | 1.0% |
| 23001 | 6410 | Laundry & Uniforms | \$ 19,924 | \$ 20,000 | \$ 15,246 | \$ 20,000 | 0.0% |
| 23001 | 6424 | Info Systems: Enterprise Applications | \$ 324,305 | \$ 331,000 | \$ 323,636 | \$ - | -100.0% |
| 23001 | 6430 | Memberships | \$ - | \$ - | \$ - | \$ 4,316 | 0.0% |
| 23001 | 6450 | Professional Services (South Parcel) | \$ 19,101 | \$ 40,000 | \$ 12,800 | \$ 20,000 | -50.0% |
| 23001 | 6710 | Equipment New | \$ 5,457 | \$ 8,000 | \$ 3,754 | \$ 11,000 | 37.5% |
| 23001 | 6930 | Piping & Electrical Repair | \$ 121,422 | \$ 130,000 | \$ 214,211 | \$ 140,000 | 7.7% |
| 23001 | 6940 | Planned Maintenance | \$ 250,734 | \$ 245,000 | \$ 262,548 | \$ 280,000 | 14.3% |
| 23001 | 7010 | Plant Contracts | \$ 260,837 | \$ 320,200 | \$ 316,469 | \$ 362,000 | 13.1% |
| 23001 | 7510 | Tools | \$ 9,931 | \$ 10,000 | \$ 19,418 | \$ 10,000 | 0.0% |

continued →

NON-PERSONNEL EXPENSES (cont.)

| | | | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | % Change ¹ |
|-------------------------------------|------|--------------------------------------|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 24001 | 6810 | Ocean Monitoring | \$ 90,853 | \$ 62,000 | \$ 42,420 | \$ 28,000 | -54.8% |
| 24001 | 6911 | Effluent Testing | \$ 27,067 | \$ 31,000 | \$ 20,698 | \$ 33,000 | 6.5% |
| 24001 | 6920 | Permits | \$ 291,242 | \$ 316,872 | \$ 316,872 | \$ 316,872 | 0.0% |
| 24001 | 6940 | Planned Maintenance | \$ - | \$ - | \$ - | \$ - | 0.0% |
| 500xx | 6010 | Board of Directors Meeting Expense | \$ 31,925 | \$ 29,505 | \$ 27,135 | \$ 29,505 | 0.0% |
| 500xx | 7610 | Board of Directors Professional Dev. | \$ - | \$ - | \$ - | \$ - | 0.0% |
| Total Non-Personnel Expenses | | | \$ 5,097,405 | \$ 6,381,144 | \$ 6,188,274 | \$ 6,245,965 | -2.1% |

INTERNAL SERVICE FUNDS

| | | | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | % Change ¹ |
|---|--|-------------------|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 11001 | | Administration | \$ 2,411,566 | \$ 2,653,260 | \$ 2,891,941 | \$ 3,489,788 | 31.5% |
| 12001 | | Laboratory | \$ 983,490 | \$ 1,213,262 | \$ 951,265 | \$ 1,131,155 | -6.8% |
| 13001 | | Energy Management | \$ 2,830,751 | \$ 2,798,247 | \$ 2,475,431 | \$ 2,695,139 | -3.7% |
| Total Internal Service Fund Expenses | | | \$ 6,225,807 | \$ 6,664,769 | \$ 6,318,637 | \$ 7,316,082 | 9.8% |
| Total Operating Expenses | | | \$ 16,615,644 | \$ 18,650,287 | \$ 18,585,362 | \$ 20,907,524 | 12.1% |

1. Represents the percentage change from the FY 2023-24 Budget to the FY 2024-25 Proposed Budget.

ENVIRONMENTAL COMPLIANCE & REGIONAL SOURCE CONTROL

The EWPCF discharges clean water to the Pacific Ocean via the Encina Ocean Outfall pursuant to a National Pollutant Discharge Elimination System (NPDES) Permit issued under the authority of the federal Clean Water Act (CWA). The CWA also covers non-domestic sources of wastewater that discharge directly to a publicly owned treatment works like the EWPCF. Such discharges may be federally regulated or regulated by Encina’s Pretreatment Ordinance, which are enforced by Encina in cooperation with the host Member Agency under authority derived from the federal CWA. The goal of Encina’s Regional Source Control Program is to prevent the discharge of pollutants into the Member Agency sewer system, which may interfere with the operation of the EWPCF or pass through the system and negatively impact the ocean environment, the quality of PureGreen fertilizer or the ability to reclaim water. The Source Control Program achieves this goal by: identifying regulated industries; conducting facility inspections; issuing wastewater discharge permits; sampling industrial discharges to determine compliance; taking enforcement in response to noncompliance; responding to Member Agency requests to perform investigations regarding non-routine discharges; and, conducting related public outreach activities.

Capacity – During FY 2024-25 staff estimates fifty-seven (57) industries will be fully permitted, while another 572 businesses will participate in EWA’s Best Management Practices Program.

Cost Allocation – Personnel Expenses make up over 68% of Source Control’s budgeted expenses. Over 82% of personnel expenses are allocated to Member Agencies based on the actual level of effort by staff. Remaining personnel expenses and all non-personnel expenses are allocated to the Member Agencies on the basis of Encina Ocean Outfall flows.



Public outreach at the 2023 Alta Vista Fun Festival at the Alta Vista Botanical Gardens.

This page intentionally left blank.

OPERATING EXPENSE SUMMARY: SOURCE CONTROL

PERSONNEL

| | | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | % Change ¹ |
|---------------------------------|----------|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 5100 | Salaries | \$ 452,331 | \$ 491,137 | \$ 506,402 | \$ 570,589 | 16.2% |
| 5200 | Benefits | \$ 153,598 | \$ 192,521 | \$ 174,061 | \$ 223,177 | 15.9% |
| Total Personnel Expenses | | \$ 605,929 | \$ 683,658 | \$ 680,462 | \$ 793,766 | 16.1% |

NON-PERSONNEL

| | | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | % Change ¹ |
|-------------------------------------|-------------------------------|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 40001 | 5520 Books | \$ - | \$ - | \$ - | \$ - | 0.0% |
| 40001 | 5930 Equipment Replacement | \$ 324 | \$ 6,000 | \$ 6,081 | \$ 1,000 | -83.3% |
| 40001 | 6120 Fuel & Lube | \$ 3,062 | \$ 3,200 | \$ 2,065 | \$ 2,900 | -9.4% |
| 40001 | 6310 Lab Equipment Repair | \$ 5,303 | \$ 11,000 | \$ 16,856 | \$ 7,000 | -36.4% |
| 40001 | 6330 Lab Supplies | \$ 1,077 | \$ 1,600 | \$ - | \$ 1,600 | 0.0% |
| 40001 | 6410 Laundry & Uniforms | \$ 1,535 | \$ 2,000 | \$ 1,830 | \$ 2,000 | 0.0% |
| 40001 | 6422 Legal Notices | \$ 426 | \$ 750 | \$ - | \$ 750 | 0.0% |
| 40001 | 6430 Memberships | \$ - | \$ - | \$ - | \$ 2,482 | 0.0% |
| 40001 | 6450 Professional Services | \$ - | \$ 75,000 | \$ - | \$ 15,000 | -80.0% |
| 40001 | 7120 Printing & Reproduction | \$ - | \$ - | \$ - | \$ - | 0.0% |
| 40001 | 7130 Public Information | \$ 1,907 | \$ 2,000 | \$ 3,725 | \$ 2,000 | 0.0% |
| 40001 | 7610 Professional Development | \$ - | \$ - | \$ - | \$ 8,400 | 0.0% |
| Total Non-Personnel Expenses | | \$ 13,634 | \$ 101,550 | \$ 30,557 | \$ 43,132 | -57.5% |

INTERNAL SERVICE FUNDS

| | | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | % Change ¹ |
|---|-------------------|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 11001 | Administration | \$ 162,946 | \$ 179,561 | \$ 195,713 | \$ 228,783 | 27.4% |
| 12001 | Laboratory | \$ 77,909 | \$ 52,057 | \$ 40,816 | \$ 89,606 | 72.1% |
| 13001 | Energy Management | \$ 2,834 | \$ 2,801 | \$ 2,478 | \$ 2,698 | -3.7% |
| Total Internal Service Fund Expenses | | \$ 243,689 | \$ 234,419 | \$ 239,007 | \$ 321,087 | 37.0% |
| Total Operating Expenses | | \$ 863,252 | \$ 1,019,627 | \$ 950,026 | \$ 1,157,985 | 13.6% |

1. Represents the percentage change from the FY 2023-24 Budget to the FY 2024-25 Proposed Budget.

This page intentionally left blank.

REMOTE FACILITIES

AGUA HEDIONDA LIFT STATION

The Agua Hedionda Lift Station (AHLS) is part of the Encina Joint Sewerage System and is jointly owned by the City of Vista and the City of Carlsbad. This pump station is located on the southeast shore of the Agua Hedionda Lagoon.

Capacity – The new AHLS is equipped four (4) lift pumps and four (4) force main pumps, providing pumping redundancy and a broad operating range. This facility is operated 365 days a year on a 24 hour-a-day basis.

Cost Allocation – The AHLS is operated by EWA under a contract with the owner agencies. The costs of operating and maintaining the AHLS are allocated to the City of Vista (69.1%) and the City of Carlsbad (30.9%) in accordance with the May 2017 Memorandum of Understanding.



Agua Hedionda Lift Station

This page intentionally left blank.

OPERATING EXPENSE SUMMARY: AGUA HEDIONDA LIFT STATION

PERSONNEL

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | % Change ¹ |
|---------------------------------|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 5100 Salaries | \$ 187,273 | \$ 257,408 | \$ 273,181 | \$ 182,074 | -29.3% |
| 5200 Benefits | \$ 59,646 | \$ 94,957 | \$ 98,385 | \$ 68,300 | -28.1% |
| Total Personnel Expenses | \$ 246,919 | \$ 352,365 | \$ 371,566 | \$ 250,374 | -28.9% |

NON-PERSONNEL

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | % Change ¹ |
|---|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 31001 5431 Water | \$ 12,282 | \$ 29,050 | \$ 13,376 | \$ 21,300 | -26.7% |
| 31001 5435 Electricity | \$ 170,266 | \$ 184,800 | \$ 178,164 | \$ 194,040 | 5.0% |
| 31001 5910 Equipment Rental | \$ - | \$ 1,000 | \$ - | \$ 1,000 | 0.0% |
| 31001 6120 Fuel & Lube | \$ 6,579 | \$ 12,475 | \$ 8,063 | \$ 10,830 | -13.2% |
| 31001 6410 Laundry & Uniforms | \$ 515 | \$ 550 | \$ 614 | \$ 550 | 0.0% |
| 31001 6424 Info Systems: Infrastructure | \$ - | \$ - | \$ - | \$ 4,000 | 0.0% |
| 31001 6920 Permits | \$ 2,891 | \$ 6,357 | \$ 7,226 | \$ 6,330 | -0.4% |
| 31001 6930 Piping & Electrical Repair | \$ 3,816 | \$ 3,500 | \$ 3,079 | \$ - | -100.0% |
| 31001 6940 Planned Maintenance | \$ 10,932 | \$ 11,000 | \$ 19,347 | \$ 14,500 | 31.8% |
| 31001 7010 Plant Contracts | \$ 5,319 | \$ 27,550 | \$ 14,560 | \$ 31,850 | 15.6% |
| 31001 7320 Safety Equipment | \$ 1,195 | \$ 2,000 | \$ - | \$ 2,000 | 0.0% |
| 31001 7330 Specialty Services | \$ - | \$ - | \$ - | \$ - | 0.0% |
| 31001 7510 Tools | \$ - | \$ 1,000 | \$ - | \$ 1,000 | 0.0% |
| Total Non-Personnel Expenses | \$ 213,795 | \$ 279,282 | \$ 244,429 | \$ 287,400 | 2.9% |

INTERNAL SERVICE FUNDS

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | % Change ¹ |
|---|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 11001 Administration | \$ 102,385 | \$ 108,919 | \$ 118,717 | \$ 126,099 | 15.8% |
| Total Internal Service Fund Expenses | \$ 102,385 | \$ 108,919 | \$ 118,717 | \$ 126,099 | 15.8% |
| Total Operating Expenses | \$ 563,099 | \$ 740,566 | \$ 734,712 | \$ 663,873 | -10.4% |

1. Represents the percentage change from the FY 2023-24 Budget to the FY 2024-25 Proposed Budget.

This page intentionally left blank.

REMOTE FACILITIES

BUENA CREEK PUMP STATION

The Buena Creek Pump Station (BCPS) is owned by the Buena Sanitation District (BSD). This pump station is located approximately two miles north of Palomar Airport Road and 1/8 mile east of Melrose Drive.

Capacity – The BCPS, which is equipped with five (5) pumps rated at 4,500 gallons per minute and is operated 365 days a year on a 24 hour-a-day basis.

Cost Allocation – The BCPS is operated by EWA under a contract with the BSD. 100% of the costs for operating and maintaining the BCPS are allocated to the BSD in accordance with the May 2017 Memorandum of Understanding.



Buena Creek Pump Station

This page intentionally left blank.

OPERATING EXPENSE SUMMARY: BUENA CREEK PUMP STATION

PERSONNEL

| | | Actual FY 2022-23 | | Budget FY 2023-24 | | Projected FY 2023-24 | | Proposed FY 2024-25 | % |
|---------------------------------|----------|----------------------|--|----------------------|--|-------------------------|--|------------------------|---------------------|
| | | | | | | | | | Change ¹ |
| 5100 | Salaries | \$ 174,567 | | \$ 204,076 | | \$ 171,259 | | \$ 169,974 | -16.7% |
| 5200 | Benefits | \$ 59,430 | | \$ 74,503 | | \$ 60,102 | | \$ 62,516 | -16.1% |
| Total Personnel Expenses | | \$ 233,997 | | \$ 278,579 | | \$ 231,361 | | \$ 232,490 | -16.5% |

NON-PERSONNEL

| | | Actual FY 2022-23 | | Budget FY 2023-24 | | Projected FY 2023-24 | | Proposed FY 2024-25 | % |
|-------------------------------------|--|----------------------|--|----------------------|--|-------------------------|--|------------------------|---------------------|
| | | | | | | | | | Change ¹ |
| 37001 | 5431 Water | \$ 2,309 | | \$ 2,300 | | \$ 3,836 | | \$ 3,700 | 60.9% |
| 37001 | 5435 Electricity | \$ 233,153 | | \$ 218,240 | | \$ 256,008 | | \$ 296,101 | 35.7% |
| 37001 | 6120 Fuel & Lube | \$ 4,869 | | \$ 7,100 | | \$ 2,931 | | \$ 6,290 | -11.4% |
| 37001 | 6410 Laundry & Uniforms | \$ 515 | | \$ 550 | | \$ 614 | | \$ 550 | 0.0% |
| 37001 | 6424 Info Systems: Infrastructure | \$ - | | \$ - | | \$ - | | \$ 4,000 | 0.0% |
| 37001 | 6710 Equipment New | \$ - | | \$ - | | \$ - | | \$ - | 0.0% |
| 37001 | 6730 Non-Specific Repair & Maintenance | | | | | \$ - | | \$ - | 0.0% |
| 37001 | 6920 Permits | \$ 1,995 | | \$ 4,334 | | \$ 4,706 | | \$ 4,760 | 9.8% |
| 37001 | 6930 Piping & Electrical Repair | \$ 5,639 | | \$ 5,000 | | \$ 5,634 | | \$ 5,000 | 0.0% |
| 37001 | 6940 Planned Maintenance | \$ 6,494 | | \$ 6,500 | | \$ 842 | | \$ 6,500 | 0.0% |
| 37001 | 7010 Plant Contracts | \$ 5,628 | | \$ 21,100 | | \$ 9,179 | | \$ 24,700 | 17.1% |
| 37001 | 7320 Safety Equipment | \$ 587 | | \$ 1,200 | | \$ - | | \$ 1,200 | 0.0% |
| 37001 | 7330 Specialty Services | \$ - | | \$ - | | \$ - | | \$ - | 0.0% |
| 37001 | 7510 Tools | \$ - | | \$ 1,000 | | \$ - | | \$ 1,000 | 0.0% |
| Total Non-Personnel Expenses | | \$ 261,189 | | \$ 267,324 | | \$ 283,750 | | \$ 353,801 | 32.3% |

INTERNAL SERVICE FUNDS

| | | Actual FY 2022-23 | | Budget FY 2023-24 | | Projected FY 2023-24 | | Proposed FY 2024-25 | % |
|---|----------------|----------------------|--|----------------------|--|-------------------------|--|------------------------|---------------------|
| | | | | | | | | | Change ¹ |
| 11001 | Administration | \$ 68,136 | | \$ 73,865 | | \$ 80,510 | | \$ 89,900 | 21.7% |
| Total Internal Service Fund Expenses | | \$ 68,136 | | \$ 73,865 | | \$ 80,510 | | \$ 89,900 | 21.7% |
| Total Operating Expenses | | \$ 563,322 | | \$ 619,768 | | \$ 595,621 | | \$ 676,191 | 9.1% |

1. Represents the percentage change from the FY 2023-24 Budget to the FY 2024-25 Proposed Budget.

This page intentionally left blank.

REMOTE FACILITIES

BUENA VISTA PUMP STATION

The Buena Vista Pump Station (BVPS) is part of the Encina Joint Sewerage System and is jointly owned by the City of Vista and the City of Carlsbad. This pump station is located on the southwest shores of the Buena Vista Lagoon.

Capacity – The BVPS, which is equipped with four (4) pumps rated at 6,000 gallons per minute and is operated 365 days a year on a 24 hour-a-day basis.

Cost Allocation – The BVPS is operated by EWA under a contract with the owner agencies. The costs of operating and maintaining the BVPS are allocated to the City of Vista (89.6%) and the City of Carlsbad (10.4%) in accordance with the May 2017 Memorandum of Understanding.



Buena Vista Pump Station

This page intentionally left blank.

OPERATING EXPENSE SUMMARY: BUENA VISTA PUMP STATION

PERSONNEL

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | % Change ¹ |
|---------------------------------|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 5100 Salaries | \$ 129,836 | \$ 172,356 | \$ 152,469 | \$ 146,945 | -14.7% |
| 5200 Benefits | \$ 54,911 | \$ 60,653 | \$ 54,829 | \$ 54,839 | -9.6% |
| Total Personnel Expenses | \$ 184,747 | \$ 233,009 | \$ 207,299 | \$ 201,784 | -13.4% |

NON-PERSONNEL

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | % Change ¹ |
|--|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 32001 5431 Water | \$ 935 | \$ 1,200 | \$ 893 | \$ 1,220 | 1.7% |
| 32001 5435 Electricity | \$ 492,257 | \$ 499,400 | \$ 548,868 | \$ 632,122 | 26.6% |
| 32001 5910 Equipment Rental | \$ - | \$ - | \$ - | \$ - | 0.0% |
| 32001 6120 Fuel & Lube | \$ 5,589 | \$ 7,350 | \$ 7,546 | \$ 6,540 | -11.0% |
| 32001 6410 Laundry & Uniforms | \$ 515 | \$ 550 | \$ 614 | \$ 550 | 0.0% |
| 32001 6424 Info Systems: Infrastructure | \$ - | \$ - | \$ - | \$ 4,000 | 0.0% |
| 32001 6730 Non-Specific Repair & Maintenance | \$ - | \$ - | \$ - | \$ - | 0.0% |
| 32001 6920 Permits | \$ 3,716 | \$ 6,246 | \$ 8,694 | \$ 7,157 | 14.6% |
| 32001 6930 Piping & Electrical Repair | \$ 838 | \$ 7,500 | \$ 4,907 | \$ 7,500 | 0.0% |
| 32001 6940 Planned Maintenance | \$ 13,519 | \$ 13,500 | \$ 1,380 | \$ 13,500 | 0.0% |
| 32001 7010 Plant Contracts | \$ 9,349 | \$ 19,400 | \$ 18,652 | \$ 24,400 | 25.8% |
| 32001 7320 Safety Equipment | \$ 460 | \$ 1,500 | \$ 486 | \$ 1,500 | 0.0% |
| 32001 7330 Specialty Services | \$ - | \$ - | \$ - | \$ - | 0.0% |
| 32001 7510 Tools | \$ - | \$ 1,000 | \$ 335 | \$ 1,000 | 0.0% |
| Total Non-Personnel Expenses | \$ 527,178 | \$ 557,646 | \$ 592,375 | \$ 699,489 | 25.4% |

INTERNAL SERVICE FUNDS

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | % Change ¹ |
|---|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 11001 Administration | \$ 70,567 | \$ 73,957 | \$ 80,610 | \$ 89,255 | 20.7% |
| Total Internal Service Fund Expenses | \$ 70,567 | \$ 73,957 | \$ 80,610 | \$ 89,255 | 20.7% |
| Total Operating Expenses | \$ 782,492 | \$ 864,612 | \$ 880,284 | \$ 990,528 | 14.6% |

1. Represents the percentage change from the FY 2023-24 Budget to the FY 2024-25 Proposed Budget.

This page intentionally left blank.

REMOTE FACILITIES

CARLSBAD WATER RECYCLING FACILITY

The Carlsbad Water Recycling Facility (CWRF) is owned by the City of Carlsbad via the Carlsbad Municipal Water District. The facility is located on nine (9) acres directly adjacent to the southwest border of the EWPCF.

Capacity – The CWRF treats EWPCF secondary effluent to meet title 22, California Code of Regulations standards for disinfected tertiary recycled water, which is conveyed throughout the City for irrigation purposes. A plant expansion completed during FY 2016-17 increased the plant capacity to 7 MGD.

Cost Allocation – The CWRF is operated by EWA under a contract with the Carlsbad Municipal Water District. 100% of the costs for operating and maintaining the CWRF are paid by the Carlsbad Municipal Water District, via the City of Carlsbad, in accordance with the May 2005 Memorandum of Understanding. Recommended expenses are based on the expected recycled water production volume. Production volume is anticipated to increase during Fiscal Year 2024-25 due to decreased production at the Vallecitos Water District’s Meadowlark Water Reclamation Facility. The Meadowlark Water Reclamation Facility typically supplies a portion of the City of Carlsbad’s recycled water needs but will be offline due to planned maintenance activities for a portion of the fiscal year. Actual expenditures will reflect the actual volume of recycled water production.



Carlsbad Water Recycling Facility

This page intentionally left blank.

OPERATING EXPENSE SUMMARY: CARLSBAD WATER RECYCLING FACILITY

PERSONNEL

| | | Actual FY 2022-23 | | Budget FY 2023-24 | | Projected FY 2023-24 | | Proposed FY 2024-25 | % |
|---------------------------------|----------|----------------------|--|----------------------|--|-------------------------|--|------------------------|---------------------|
| | | | | | | | | | Change ¹ |
| 5100 | Salaries | \$ 347,688 | | \$ 391,226 | | \$ 273,377 | | \$ 280,539 | -28.3% |
| 5200 | Benefits | \$ 116,054 | | \$ 148,351 | | \$ 101,022 | | \$ 105,565 | -28.8% |
| Total Personnel Expenses | | \$ 463,742 | | \$ 539,577 | | \$ 374,399 | | \$ 386,104 | -28.4% |

NON-PERSONNEL

| | | Actual FY 2022-23 | | Budget FY 2023-24 | | Projected FY 2023-24 | | Proposed FY 2024-25 | % |
|-------------------------------------|------|-----------------------------------|------------|----------------------|------------|-------------------------|--------|------------------------|---------------------|
| | | | | | | | | | Change ¹ |
| 38001 | 5394 | Sodium Hydroxide | \$ 7,076 | \$ 20,000 | \$ 13,626 | \$ 20,000 | 0.0% | | |
| 38001 | 5395 | Citric Acid | \$ 12,696 | \$ 38,100 | \$ 25,819 | \$ 38,100 | 0.0% | | |
| 38001 | 5407 | Sodium Hypochlorite | \$ 238,774 | \$ 437,700 | \$ 563,707 | \$ 611,679 | 39.7% | | |
| 38001 | 5408 | Coagulation Polymer | \$ - | \$ 3,300 | \$ - | \$ 3,300 | 0.0% | | |
| 38001 | 5409 | Dewatering Polymer | \$ - | \$ - | \$ - | \$ - | 0.0% | | |
| 38001 | 5410 | Chemicals | \$ - | \$ - | \$ - | \$ - | 0.0% | | |
| 38001 | 5411 | Sodium Bisulfate | \$ 9,210 | \$ 22,400 | \$ 10,863 | \$ 26,334 | 17.6% | | |
| 38001 | 5412 | Alum | \$ - | \$ 14,100 | \$ - | \$ 14,100 | 0.0% | | |
| 38001 | 5435 | Electricity | \$ 232,990 | \$ 298,515 | \$ 267,419 | \$ 265,125 | -11.2% | | |
| 38001 | 5530 | Misc. Corrosion Protection | \$ 1,195 | \$ 2,000 | \$ - | \$ 2,000 | 0.0% | | |
| 38001 | 5910 | Equipment Rental | \$ - | \$ 3,500 | \$ - | \$ 3,500 | 0.0% | | |
| 38001 | 6120 | Fuel & Lube | \$ 84 | \$ 1,480 | \$ 275 | \$ 1,445 | -2.4% | | |
| 38001 | 6230 | Janitorial | \$ 1,600 | \$ 2,100 | \$ 1,750 | \$ 2,100 | 0.0% | | |
| 38001 | 6410 | Laundry & Uniforms | \$ 978 | \$ 1,250 | \$ 1,166 | \$ 1,250 | 0.0% | | |
| 38001 | 6424 | Information Systems | \$ 3,997 | \$ 4,000 | \$ 6,172 | \$ 4,000 | 0.0% | | |
| 38001 | 6450 | Professional Services | \$ 8,053 | \$ 25,000 | \$ 3,520 | \$ 25,000 | 0.0% | | |
| 38001 | 6730 | Non-Specific Repair & Maintenance | \$ - | \$ - | \$ - | \$ - | 0.0% | | |
| 38001 | 6920 | Permits | \$ 27,175 | \$ 31,625 | \$ 57,126 | \$ 33,925 | 7.3% | | |
| 38001 | 6930 | Piping & Electrical Repair | \$ 9,238 | \$ 10,000 | \$ 8,033 | \$ 10,000 | 0.0% | | |
| 38001 | 6940 | Planned Maintenance | \$ 34,764 | \$ 35,000 | \$ 21,199 | \$ 35,000 | 0.0% | | |
| 38001 | 7010 | Plant Contracts | \$ 6,106 | \$ 30,500 | \$ 10,278 | \$ 41,100 | 34.8% | | |
| 38001 | 7320 | Safety Equipment | \$ 554 | \$ 1,700 | \$ - | \$ 1,700 | 0.0% | | |
| 38001 | 7330 | Specialty Services | \$ - | \$ - | \$ - | \$ - | 0.0% | | |
| 38001 | 7510 | Tools | \$ - | \$ 1,000 | \$ 1,960 | \$ 1,000 | 0.0% | | |
| Total Non-Personnel Expenses | | \$ 594,490 | | \$ 983,270 | | \$ 992,913 | | \$ 1,140,658 | 16.0% |

INTERNAL SERVICE FUNDS

| | | Actual FY 2022-23 | | Budget FY 2023-24 | | Projected FY 2023-24 | | Proposed FY 2024-25 | % |
|---|----------------|----------------------|--|----------------------|--|-------------------------|--|------------------------|---------------------|
| | | | | | | | | | Change ¹ |
| 11001 | Administration | \$ 222,145 | | \$ 254,417 | | \$ 277,304 | | \$ 326,647 | 28.4% |
| 12001 | Laboratory | \$ 63,153 | | \$ 52,584 | | \$ 41,229 | | \$ 72,635 | 38.1% |
| Total Internal Service Fund Expenses | | \$ 285,298 | | \$ 307,001 | | \$ 318,533 | | \$ 399,282 | 30.1% |
| Total Operating Expenses | | \$ 1,343,530 | | \$ 1,829,848 | | \$ 1,685,845 | | \$ 1,926,044 | 5.3% |

This page intentionally left blank.

REMOTE FACILITIES

RACEWAY BASIN PUMP STATION

The Raceway Basin Pump Station (RBPS) is owned by the City of Vista. This pump station is located approximately 1/2 mile north of Palomar Airport Road and 1/8 mile west of Melrose Drive.

Capacity – The RBPS, which is equipped with three (3) pumps rated at 1,350 gallons per minute and is operated 365 days a year on a 24 hour-a-day basis.

Cost Allocation – The RBPS is operated by EWA under a contract with the City of Vista. 100% of the costs for operating and maintaining the RBPS are allocated to the City of Vista in accordance with the May 2017 Memorandum of Understanding.



Raceway Basin Pump Station

This page intentionally left blank.

OPERATING EXPENSE SUMMARY: RACEWAY BASIN PUMP STATION

PERSONNEL

| | | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | % Change ¹ |
|---------------------------------|----------|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 5100 | Salaries | \$ 93,278 | \$ 122,871 | \$ 134,451 | \$ 97,144 | -20.9% |
| 5200 | Benefits | \$ 38,253 | \$ 46,247 | \$ 49,782 | \$ 37,066 | -19.9% |
| Total Personnel Expenses | | \$ 131,531 | \$ 169,118 | \$ 184,232 | \$ 134,210 | -20.6% |

NON-PERSONNEL

| | | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | % Change ¹ |
|-------------------------------------|--|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 39001 | 5431 Water | \$ 662 | \$ 1,050 | \$ 751 | \$ 1,100 | 4.8% |
| 39001 | 5435 Electricity | \$ 50,624 | \$ 46,035 | \$ 56,703 | \$ 62,014 | 34.7% |
| 39001 | 5445 Telephone | \$ - | \$ - | \$ - | \$ - | 0.0% |
| 39001 | 5910 Equipment Rental | \$ - | \$ - | \$ - | \$ - | 0.0% |
| 39001 | 6120 Fuel & Lube | \$ 3,743 | \$ 6,150 | \$ 2,767 | \$ 5,648 | -8.2% |
| 39001 | 6410 Laundry & Uniforms | \$ 515 | \$ 550 | \$ 614 | \$ 550 | 0.0% |
| 39001 | 6424 Info Systems: Infrastructure | \$ - | \$ - | \$ - | \$ 4,000 | 0.0% |
| 39001 | 6710 Equipment New | \$ - | \$ - | \$ - | \$ - | 0.0% |
| 39001 | 6730 Non-Specific Repair & Maintenance | \$ - | \$ - | \$ - | \$ - | 0.0% |
| 39001 | 6920 Permits | \$ 2,452 | \$ 4,870 | \$ 1,786 | \$ 5,565 | 14.3% |
| 39001 | 6930 Piping & Electrical Repair | \$ 202 | \$ 2,000 | \$ - | \$ 2,000 | 0.0% |
| 39001 | 6940 Planned Maintenance | \$ 4,660 | \$ 5,000 | \$ 2,440 | \$ 5,000 | 0.0% |
| 39001 | 7010 Plant Contracts | \$ 4,382 | \$ 18,500 | \$ 6,370 | \$ 20,300 | 9.7% |
| 39001 | 7320 Safety Equipment | \$ 163 | \$ 1,150 | \$ - | \$ 1,150 | 0.0% |
| 39001 | 7330 Specialty Services | \$ - | \$ - | \$ - | \$ - | 0.0% |
| 39001 | 7510 Tools | \$ - | \$ 1,000 | \$ - | \$ 1,000 | 0.0% |
| Total Non-Personnel Expenses | | \$ 67,403 | \$ 86,305 | \$ 71,431 | \$ 108,327 | 25.5% |

INTERNAL SERVICE FUNDS

| | | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | % Change ¹ |
|---|----------------|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 11001 | Administration | \$ 47,055 | \$ 50,310 | \$ 54,836 | \$ 60,039 | 19.3% |
| Total Internal Service Fund Expenses | | \$ 47,055 | \$ 50,310 | \$ 54,836 | \$ 60,039 | 19.3% |

| | | | | | | |
|---------------------------------|--|-------------------|-------------------|-------------------|-------------------|--------------|
| Total Operating Expenses | | \$ 245,989 | \$ 305,733 | \$ 310,499 | \$ 302,576 | -1.0% |
|---------------------------------|--|-------------------|-------------------|-------------------|-------------------|--------------|

1. Represents the percentage change from the FY 2023-24 Budget to the FY 2024-25 Proposed Budget.

This page intentionally left blank.

INTERNAL SERVICE FUNDS

Internal Service Funds (ISFs) make categorical and overhead charges to operating and capital programs. Categorical charges are costs incurred by the ISF that are directly attributable to a particular operating or capital program the ISF supports. Overhead charges are costs incurred by the ISF that support more than one operating or capital program. Encina’s budget reflects three ISFs: (1) Administration; (2) Laboratory; and, (3) Energy Management. The existence of these ISFs traces back to the 1998 Encina Staffing Reorganization and management’s effort to distinguish between costs required to ensure public health, produce effluent water compliant with NPDES Permit standards, and maintain the associated Encina Joint System infrastructure from costs associated with administering the Encina Joint System that could be taken on by a Member Agency or a third party administrator (Administration), permit compliance activities that could be contracted out (Laboratory), and power that could be purchased from San Diego Gas & Electric (Energy Management).

Administration – The Administration Internal Service Fund provides professional support services to Encina’s Board of Directors as well as all Operating and Capital Programs. Administration plans and executes Encina’s business, asset management, and financial plans; provides treasury and accountancy management; is responsible for required and supplemental financial reporting; administers all human resources functions, employee benefits, professional development, and other “Employer of Choice” initiatives; and, supports Encina’s governance activities.

Laboratory – The Laboratory Internal Service Fund is responsible for monitoring and reporting activities required by: (1) Encina’s National Pollutant Discharge Elimination System (NPDES) Permit; (2) permits related to facilities operated and maintained by Encina staff; (3) Encina’s Storm Water Permit; and, (4) permits and contracts related to biosolids use. The Laboratory is also responsible for management of Encina’s Joint Flow Metering System (JFMS), as well as the sampling and data compilation elements of Encina’s Financial Plan and Revenue Program.

Encina’s Laboratory, which is certified by the State of California’s Environmental Laboratory Accreditation Program, analyzes over 32,000 samples per year including process control, plant influent and effluent, biosolids, industrial user samples, ocean water, storm water, and drinking water. A portion of the analyses is completed under contract for Encina’s Member Agencies, which generated over \$169,000 in revenue in FY 2022-23, offsetting operating expenses.

Energy Management – The Energy Management Internal Service Fund utilizes the EWPCF’s power production and heat exchange facilities to maximize the beneficial reuse of digester gas produced in the wastewater treatment process thus minimizing the amount of energy Encina must purchase to operate the EWPCF. EWPCF’s Energy Management facilities generates about 12 million kilowatt hours of green electricity per year from biogas thus providing up to 85% of the electricity required to operate the EWPCF. Encina is a member of the Environmental Protection Agency’s Green Power Partnership and has been ranked in the Top 30 of the Green Power Leadership Club for On-Site Generation since 2011.



Cost Allocation – All ISF costs and revenues are allocated internally to one or more Operating or Capital program on the basis of use. Each Operating and Capital program has its own cost allocation that apportions its net costs the Member Agencies.

This page intentionally left blank.

OPERATING EXPENSE SUMMARY: INTERNAL SERVICE FUNDS

PERSONNEL EXPENSES

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | % Change ¹ |
|---------------------------------|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 5100 Salaries | \$ 1,987,807 | \$ 1,973,165 | \$ 2,359,114 | \$ 2,464,203 | 24.9% |
| 5200 Benefits | \$ 588,947 | \$ 706,168 | \$ 745,833 | \$ 880,407 | 24.7% |
| Total Personnel Expenses | \$ 2,576,754 | \$ 2,679,333 | \$ 3,104,947 | \$ 3,344,610 | 24.8% |

NON-PERSONNEL EXPENSES

| | Actual FY 2022-23 | Budget FY 2023-24 | Projected FY 2023-24 | Proposed FY 2024-25 | % Change ¹ |
|---|----------------------|----------------------|-------------------------|------------------------|--------------------------|
| 11001 5445 Telephone | \$ 129,625 | \$ 139,302 | \$ 114,321 | \$ - | -100.0% |
| 11001 5510 Advertising | \$ 11,966 | \$ 7,000 | \$ 2,668 | \$ 2,000 | -71.4% |
| 11001 5520 Books and Publications | \$ - | \$ 1,000 | \$ - | \$ 947 | -5.3% |
| 11001 5810 Employee Recognition | \$ 24,251 | \$ 20,000 | \$ 33,172 | \$ - | -100.0% |
| 11001 5920 Equipment Repair Maint | \$ 31,374 | \$ 10,000 | \$ 5,237 | \$ - | -100.0% |
| 11001 6210 Independent Auditor/Actuary | \$ 21,485 | \$ 20,335 | \$ 18,672 | \$ - | -100.0% |
| 11001 6220 Insurance | \$ 448,950 | \$ 584,960 | \$ 610,340 | \$ - | -100.0% |
| 11001 6420 Legal Services | \$ 90,354 | \$ 100,000 | \$ 86,089 | \$ 100,000 | 0.0% |
| 11001 6424 Info Systems: Infrastructure | \$ 415,797 | \$ 463,500 | \$ 486,722 | \$ - | -100.0% |
| 11001 6430 Memberships | \$ 69,015 | \$ 68,732 | \$ 68,732 | \$ 37,223 | -45.8% |
| 11001 6440 Mileage Reimbursement | \$ 2,248 | \$ 2,000 | \$ 9,379 | \$ - | -100.0% |
| 11001 6450 Professional Services | \$ 257,668 | \$ 353,500 | \$ 315,000 | \$ 23,430 | -93.4% |
| 11001 6830 Materials & Supplies | \$ 32,750 | \$ 32,000 | \$ 40,972 | \$ 32,000 | 0.0% |
| 11001 7110 Postage | \$ 2,320 | \$ 4,810 | \$ 8,530 | \$ 7,990 | 66.1% |
| 11001 7120 Printing & Reproduction | \$ 855 | \$ 2,000 | \$ - | \$ 2,000 | 0.0% |
| 11001 7310 Safety & Medical Services | \$ 1,503 | \$ - | \$ - | \$ - | 0.0% |
| 11001 7410 Subscriptions | \$ 4,586 | \$ - | \$ - | \$ - | 0.0% |
| 11001 7610 Professional Development | \$ 123,648 | \$ 182,230 | \$ 204,242 | \$ 106,720 | -41.4% |
| 11003 5445 Telephone | \$ - | \$ - | \$ - | \$ 11,214 | 0.0% |
| 11003 6210 Independent Auditor/Actuary | \$ - | \$ - | \$ - | \$ 22,770 | 0.0% |
| 11003 6220 Insurance | \$ - | \$ - | \$ - | \$ 664,415 | 0.0% |
| 11003 6430 Memberships | \$ - | \$ - | \$ - | \$ 1,366 | 0.0% |
| 11003 6440 Mileage Reimbursement | \$ - | \$ - | \$ - | \$ 3,000 | 0.0% |
| 11003 6450 Professional Services | \$ - | \$ - | \$ - | \$ 169,350 | 0.0% |
| 11003 7610 Professional Development | \$ - | \$ - | \$ - | \$ 3,500 | 0.0% |
| 11004 5510 Advertising | \$ - | \$ - | \$ - | \$ 5,000 | 0.0% |
| 11004 5810 Employee Recognition | \$ - | \$ - | \$ - | \$ 30,000 | 0.0% |
| 11004 6430 Memberships | \$ - | \$ - | \$ - | \$ 5,838 | 0.0% |
| 11004 6450 Professional Services | \$ - | \$ - | \$ - | \$ 45,600 | 0.0% |
| 11004 7610 Professional Development | \$ - | \$ - | \$ - | \$ 81,680 | 0.0% |
| 11005 5445 Telephone | \$ - | \$ - | \$ - | \$ 128,088 | 0.0% |
| 11005 5920 Equipment Repair Maint | \$ - | \$ - | \$ - | \$ 10,000 | 0.0% |
| 11005 6424 Info Systems: Infrastructure | \$ - | \$ - | \$ - | \$ 936,668 | 0.0% |

continued →

NON-PERSONNEL EXPENSES (cont.)

| | | | Actual | Budget | Projected | Proposed | % |
|-------------------------------------|------|-----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| | | | FY 2022-23 | FY 2023-24 | FY 2023-24 | FY 2024-25 | Change ¹ |
| 11005 | 6430 | Memberships | \$ - | \$ - | \$ - | \$ 390 | 0.0% |
| 11005 | 7610 | Professional Development | \$ - | \$ - | \$ - | \$ 11,000 | 0.0% |
| 12001 | 6120 | Fuel & Lube | \$ 546 | \$ 695 | \$ 1,682 | \$ 695 | 0.0% |
| 12001 | 6310 | Lab Equipment Repair | \$ 36,982 | \$ 39,900 | \$ 60,167 | \$ 43,900 | 10.0% |
| 12001 | 6320 | Lab Minor Equip Replace | \$ 1,794 | \$ 2,490 | \$ 10,066 | \$ 9,600 | 285.5% |
| 12001 | 6330 | Lab Supplies | \$ 94,431 | \$ 115,900 | \$ 99,460 | \$ 105,100 | -9.3% |
| 12001 | 6410 | Laundry & Uniforms | \$ 3,952 | \$ 4,400 | \$ 4,712 | \$ 4,400 | 0.0% |
| 12001 | 6430 | Memberships | \$ - | \$ - | \$ - | \$ 3,052 | 0.0% |
| 12001 | 6450 | Professional Services | \$ 14,865 | \$ 36,700 | \$ 10,390 | \$ 22,000 | -40.1% |
| 12001 | 6910 | Outside Analysis | \$ 22,873 | \$ 46,500 | \$ 10,520 | \$ 17,000 | -63.4% |
| 12001 | 6911 | Effluent Testing | \$ 1,978 | \$ 2,000 | \$ 165 | \$ 2,000 | 0.0% |
| 12001 | 6912 | Biosolids Testing | \$ 6,481 | \$ 7,950 | \$ 7,546 | \$ 7,700 | -3.1% |
| 12001 | 6913 | Industrial User Testing | \$ 31,294 | \$ 52,000 | \$ 40,714 | \$ 53,000 | 1.9% |
| 12001 | 6920 | Permits | \$ 6,563 | \$ 15,000 | \$ 21,430 | \$ 19,400 | 29.3% |
| 12001 | 7120 | Printing & Reproduction | \$ - | \$ 600 | \$ 60 | \$ 650 | 8.3% |
| 12001 | 7330 | Specialty Services | \$ 13,553 | \$ 14,900 | \$ 11,743 | \$ 16,500 | 10.7% |
| 12001 | 7610 | Professional Development | \$ - | \$ - | \$ - | \$ 1,500 | 0.0% |
| 13001 | 5410 | Chemicals | \$ 8,372 | \$ 10,556 | \$ 9,399 | \$ 10,600 | 0.4% |
| 13001 | 5435 | Electricity | \$ 1,000,647 | \$ 912,232 | \$ 828,363 | \$ 967,741 | 6.1% |
| 13001 | 5440 | Natural Gas | \$ 1,374,386 | \$ 1,327,855 | \$ 740,976 | \$ 1,062,607 | -20.0% |
| 13001 | 6120 | Fuel & Lube | \$ 29,934 | \$ 35,600 | \$ 56,101 | \$ 35,600 | 0.0% |
| 13001 | 6230 | Janitorial | \$ 2,600 | \$ - | \$ - | \$ - | 0.0% |
| 13001 | 6410 | Laundry & Uniforms | \$ 1,173 | \$ 1,400 | \$ 1,426 | \$ 1,400 | 0.0% |
| 13001 | 6730 | Non-Specific Repair & Maintenance | \$ 18,220 | \$ 25,000 | \$ 21,068 | \$ 27,500 | 10.0% |
| 13001 | 6920 | Permits | \$ 18,086 | \$ 19,859 | \$ 35,394 | \$ 25,000 | 25.9% |
| 13001 | 6940 | Planned Maintenance | \$ 82,223 | \$ 108,000 | \$ 86,281 | \$ 108,000 | 0.0% |
| 13001 | 7330 | Specialty Services | \$ 24,854 | \$ 61,000 | \$ 41,609 | \$ 67,500 | 10.7% |
| 13001 | 7510 | Tools | \$ 1,982 | \$ 2,000 | \$ 2,554 | \$ 2,500 | 25.0% |
| Total Non-Personnel Expenses | | | \$ 4,466,184 | \$ 4,833,906 | \$ 4,105,902 | \$ 5,057,134 | 4.6% |
| Total Operating Expenses | | | \$ 7,042,938 | \$ 7,513,239 | \$ 7,210,849 | \$ 8,401,744 | 11.8% |

1. Represents the percentage change from the FY 2023-24 Budget to the FY 2024-25 Proposed Budget.



CAPITAL SECTION

Capital Budget Summary

Capital Improvement Program

Planned Asset Rehabilitation & Replacement

Capital Acquisitions

Remote Facilities Acquisitions & Rehabilitation

Capital Improvement Program - 5 Year Detail

Capital Improvement Program - Est. Carry Forward

Long-Term Capital Financial Plan

This page intentionally left blank.

CAPITAL PROGRAM

The Authority's Capital Program consists of the following elements: (1) EWPCF – Capital Improvements; (2) EWPCF – Planned Asset Rehabilitation & Replacement; (3) EWPCF – Capital Acquisitions; (4) Remote Facilities – Acquisitions & Rehabilitation; (5) Five-Year Capital Improvement Plan; and (6) Twenty Year Capital Improvement Plan.

EWPCF – Capital Improvements – Capital Improvement Projects are those projects that increase or maintain the capacity of the Joint System and require a significant time commitment from staff. These projects regularly span multiple fiscal years and, therefore, unspent appropriations are typically carried forward by the Authority's annual Appropriations Resolution. Capital Project costs are allocated to Member Agencies based on ownership of the affected facilities. All Capital Projects are studied, designed, and executed pursuant to Encina's Comprehensive Asset Management Plan.



Encina Wastewater Authority, 2014

EWPCF – Planned Asset Rehabilitation & Replacement – Planned Asset Rehabilitation & Replacement projects extend the useful life of existing Joint System facilities and require a significant time commitment from staff. These projects are typically completed within a fiscal year, however, if a project cannot be completed, the Authority's annual Appropriations Resolution will identify unspent appropriations to be carried forward. Planned Asset Replacement costs are allocated based on ownership of the affected facilities.

EWPCF – Capital Acquisitions – Capital Acquisitions include the purchase of new items and minor facility projects that maintain the capacity and useful life of existing Joint System facilities. Expenditures are allocated based on the benefiting program or internal service fund.

Remote Facilities – Acquisitions & Rehabilitation – Remote Facility Acquisitions and Rehabilitation include the purchase of new items and minor facility projects that maintain the capacity and useful life of existing remote facilities operated by the Authority. Expenditures are allocated based on ownership of the affected facilities.

CAPITAL PROGRAM (cont.)

LONG TERM CAPITAL IMPROVEMENTS

Five-Year Capital Improvement Plan – The Five-Year Capital Improvement Plan includes expenditure projections for current and planned projects expected to require additional appropriations through FY 2028-29, as identified by Encina’s Comprehensive Asset Management Plan (E-CAMP) documents. The Five-Year Capital Improvement Plan is developed and sequenced pursuant to E-CAMP.

Twenty-Year Capital Improvement Plan – The Twenty-Year Capital Improvement Plan includes expenditure projections for current and planned projects expected to require additional appropriations through FY 2043-44.

As planning reports are updated or other information becomes available, the long-term financial schedules may be revised. Capital Programs may also be modified due to unanticipated wastewater service requirements by one or more Member Agencies, cost inflation, changes in local population and development growth patterns, and new regulatory requirements. All projections are shown in current year dollars.

SUMMARY of CAPITAL

| | Actual FY 2022-23 ¹ | Budget FY 2023-24 | Proposed FY 2024-25 |
|--|--------------------------------|----------------------|----------------------|
| EWPCF – Capital Improvements | \$ 16,272,257 | \$ 19,245,000 | \$ 25,072,000 |
| EWPCF – Planned Asset Rehabilitation & Replacement | \$ 1,192,653 | \$ 1,534,200 | \$ 1,729,000 |
| EWPCF – Capital Acquisitions | \$ 420,088 | \$ 368,000 | \$ 720,000 |
| Remotes Facilities – Acquisitions & Rehabilitation | \$ 1,294,102 | \$ 1,602,917 | \$ 1,549,500 |
| Subtotal | \$ 19,179,100 | \$ 22,750,117 | \$ 29,070,500 |
| Salaries & Benefits | \$ 2,964,385 | \$ 3,084,320 | \$ 2,347,081 |
| Total Capital Expense | \$ 22,143,485 | \$ 25,834,437 | \$ 31,417,581 |

ESTIMATED REVENUES

| | Actual FY 2022-23 ¹ | Budget FY 2023-24 | Proposed FY 2024-25 |
|--|--------------------------------|----------------------|----------------------|
| City of Carlsbad | \$ 5,301,587 | \$ 6,389,064 | \$ 7,793,555 |
| City of Vista | \$ 5,804,243 | \$ 6,727,776 | \$ 8,185,279 |
| Buena Sanitation District | \$ 1,681,424 | \$ 1,885,193 | \$ 2,395,413 |
| Vallecitos Water District | \$ 4,522,663 | \$ 5,342,908 | \$ 6,678,308 |
| City of Encinitas | \$ 857,335 | \$ 1,007,443 | \$ 1,264,922 |
| Leucadia Wastewater District | \$ 3,388,966 | \$ 3,982,053 | \$ 5,000,103 |
| Federal Grant | \$ 318,822 | \$ 500,000 | \$ 100,000 |
| Total Capital Revenue² | \$ 21,875,040 | \$ 25,834,437 | \$ 31,417,581 |

CAPITAL IMPROVEMENT PROGRAM MULTI-YEAR PROJECTS

| | Actual FY 2022-23 ¹ | Budget FY 2023-24 | Proposed FY 2024-25 |
|--|--------------------------------|----------------------|----------------------|
| <i>Liquid Process</i> | \$ 1,130,892 | \$ 925,000 | \$ 3,067,000 |
| <i>Outfall</i> | \$ 6,070 | \$ 50,000 | \$ 230,000 |
| <i>Solids Process</i> | \$ 8,311,777 | \$ 4,220,000 | \$ 9,550,000 |
| <i>Energy Management</i> | \$ 462,004 | \$ 800,000 | \$ 2,400,000 |
| <i>General</i> | \$ 4,339,877 | \$ 7,205,000 | \$ 3,400,000 |
| <i>Technology</i> | \$ 1,572,444 | \$ 3,600,000 | \$ 4,600,000 |
| <i>Professional Services</i> | \$ 449,193 | \$ 2,445,000 | \$ 1,825,000 |
| Total EWPCF – Capital Improvements | \$ 16,272,257 | \$ 19,245,000 | \$ 25,072,000 |
| EWPCF – Planned Asset Rehabilitation & Replacement | \$ 1,192,653 | \$ 1,534,200 | \$ 1,729,000 |
| EWPCF – Capital Acquisitions | \$ 420,088 | \$ 368,000 | \$ 720,000 |
| Remote Facilities – Acquisitions & Rehabilitation | \$ 1,294,102 | \$ 1,602,917 | \$ 1,549,500 |
| Personnel | \$ 2,964,385 | \$ 3,084,320 | \$ 2,347,081 |
| Total Capital Expense | \$ 22,143,485 | \$ 25,834,437 | \$ 31,417,581 |

1. Actuals for FY 2022-23 include the expenditure of authorized appropriations carried over from the previous year.
 2. Revenue difference relates to a \$268,445 interest income timing difference that will be net with future year member agency billings.

EWPCF – CAPITAL IMPROVEMENTS

| Org | Object | Project | Description | Amount | Totals |
|---|--------|---------|--|--------------|----------------------|
| 92102 | 8300 | 12009 | PSB mechanical Rehab-Short Term | \$ 2,300,000 | |
| 92102 | 8300 | 13019 | Control Strategy Improvements | \$ 100,000 | |
| 92102 | 8300 | 13024 | RAS Box/IJS Rehabilitation | \$ 400,000 | |
| 92102 | 8300 | 14006 | Effluen Pump Station Discharge Piping Valves Improvements | \$ 267,000 | |
| | | | <i>Total Liquid Process</i> | | \$ 3,067,000 |
| 92102 | 8300 | 21002 | Ocean Outfall Maintenance and Inspection-External | \$ 130,000 | |
| 92102 | 8300 | 21009 | Ocean Outfall-84" Repair | \$ 100,000 | |
| | | | <i>Total Outfall</i> | | \$ 230,000 |
| 92102 | 8300 | 31006 | DAFT Repairs | \$ 1,100,000 | |
| 92102 | 8300 | 31010 | Solids Facilities Support System Rehab | \$ 900,000 | |
| 92102 | 8300 | 32013 | Digester Rehabilitation and Improvements | \$ 5,000,000 | |
| 92102 | 8300 | 32020 | Digester 1, 2 & 3 Improvements | \$ 350,000 | |
| 92102 | 8300 | 33025 | Existing Dryer Components Rehabilitation | \$ 200,000 | |
| 92102 | 8300 | 33030 | Existing Dryer Major Rehabilitation | \$ 2,000,000 | |
| | | | <i>Total Solids Process</i> | | \$ 9,550,000 |
| 92102 | 8300 | 41005 | Cogen Engine Top-End Overhaul | \$ 400,000 | |
| 92102 | 8300 | 41015 | Cogen Engine Catalyst System & Gas Conditionint Facilities | \$ 500,000 | |
| 92102 | 8300 | 41025 | Combined Generator Control Module Repalcement | \$ 1,500,000 | |
| | | | <i>Total Energy Management</i> | | \$ 2,400,000 |
| 92102 | 8300 | 51001 | Odor & Corrision Control Improvements | \$ 600,000 | |
| 92102 | 8300 | 51002 | ORF Carbon Media Replacement | \$ 150,000 | |
| 92102 | 8300 | 53013 | Building Roof Replacements | \$ 200,000 | |
| 92102 | 8300 | 52032 | Plant-wide Asset Painting & Coating | \$ 150,000 | |
| 92102 | 8300 | 52044 | Flood Control Channel Restoration | \$ 100,000 | |
| 92102 | 8300 | 52047 | Site Security Facilities - Tier 2-4 | \$ 150,000 | |
| 92102 | 8300 | 53015 | Dewatering Building Rehab and Cogen Roof | \$ 750,000 | |
| 92102 | 8300 | 54005 | Implement Minor Condition Assessment Recommendations | \$ 150,000 | |
| 92102 | 8300 | 54006 | As-Needed Contractor Services | \$ 1,000,000 | |
| 92102 | 8300 | 54007 | Miscellaneous Building Rehabilitation | \$ 150,000 | |
| | | | <i>Total General</i> | | \$ 3,400,000 |
| 92102 | 8300 | 61206 | Secondaries & Effluent Electrical & Controls | \$ 3,500,000 | |
| 92102 | 8300 | 61210 | Heat Dryer Controls Improvements | \$ 450,000 | |
| 92102 | 8300 | 61514 | SCADA Integration Services | \$ 265,000 | |
| 92102 | 8300 | 62708 | Document Management System Upgrade | \$ 335,000 | |
| 92102 | 8300 | 62709 | Cyber Security & Business System Management Services | \$ 50,000 | |
| | | | <i>Total Technology</i> | | \$ 4,600,000 |
| 92102 | 8300 | 81016 | Asset Condition Assessments | \$ 100,000 | |
| 92102 | 8300 | 82015 | Potable Reuse * | \$ 500,000 | |
| 92102 | 8300 | 82020 | Energy Resilience Assessment | \$ 100,000 | |
| 92102 | 8300 | 82025 | OT Plan Update | \$ 50,000 | |
| 92102 | 8300 | 80827 | Facility Master Plan Update | \$ 100,000 | |
| 92102 | 8300 | 84001 | Extension of Staff Engineering Services | \$ 525,000 | |
| 92102 | 8300 | 84002 | Research and Development Services | \$ 100,000 | |
| 92102 | 8300 | 84012 | Air Permitting Assistance | \$ 200,000 | |
| 92102 | 8300 | 84019 | CMMS/Asset Mgmt | \$ 150,000 | |
| | | | <i>Total Professional Services</i> | | \$ 1,825,000 |
| Total EWPCF – Capital Improvements | | | | | \$ 25,072,000 |

* Project is supported by Federal grant revenue.

EWPCF – PLANNED ASSET REHABILITATION & REPLACEMENT

| Org | Object | Project | Description | Amount |
|--------------|-------------|--------------|--|-------------------|
| 80002 | 8010 | 80711 | General Plant Projects | \$ 323,000 |
| | | | General Plant Repairs & Unplanned Repair | \$ 170,000 |
| | | | Plant Security Services | \$ 83,000 |
| | | | Door Hinge and Lock Repair | \$ 30,000 |
| | | | Replace Plant Lighting | \$ 20,000 |
| | | | Maintenance Building Floor Replacement | \$ 20,000 |
| 80002 | 8020 | 80040 | TWAS & DAF System Projects | \$ 83,000 |
| | | | TWAS Pump Rebuild | \$ 55,000 |
| | | | DAF Pressurization Pump rebuild | \$ 18,000 |
| | | | DAF Poly Pump Rebuild | \$ 4,000 |
| | | | Plug Valve Replacement | \$ 6,000 |
| 80002 | 8030 | 80811 | Water Systems Projects | \$ 255,000 |
| | | | Water Systems Pump Rebuild (2W, 3W, 3WL, 3WLC) | \$ 150,000 |
| | | | 3WL Strainer Rotating Assembly Replacement | \$ 100,000 |
| | | | Chlorine Pump Rebuild | \$ 5,000 |
| 80002 | 8050 | 80098 | Primary Area Projects | \$ 219,000 |
| | | | Primary Sludge Pump Replacement | \$ 30,000 |
| | | | Primary Sed Tank Parts | \$ 30,000 |
| | | | Sludge Pump Rebuild Kit | \$ 26,000 |
| | | | Primary Area Tank Drainage Pump Rebuild | \$ 5,000 |
| | | | Plant Drainage Rebuild | \$ 10,000 |
| | | | Primary Grinder Rebuild | \$ 14,000 |
| | | | Grit Pump Rebuilds (2) | \$ 40,000 |
| | | | Ferric / Polymer Pumps (2) | \$ 10,000 |
| | | | Replace Valves in Gallery (8"=5, 6"=5) | \$ 14,000 |
| | | | Bar Screen and Washer compacter wear parts | \$ 40,000 |
| 80002 | 8050 | 80209 | FOG System Projects | \$ 99,000 |
| | | | FOG Metering Pump Replacement | \$ 15,000 |
| | | | Recirc Pump Rebuild | \$ 14,000 |
| | | | FOG Transporter (Lobe Pump) Rebuild | \$ 70,000 |
| 80002 | 8060 | 80185 | Secondary Area Projects | \$ 269,000 |
| | | | Flow Meter Replacement | \$ 50,000 |
| | | | RAS Pump Replacement | \$ 25,000 |
| | | | Aeration Basin DO Probe Replacements (1 basin) | \$ 60,000 |
| | | | WAS Pump Rebuild | \$ 15,000 |
| | | | Effluent Motor Rehab | \$ 10,000 |
| | | | ATS Replacement SEEPS Building | \$ 45,000 |
| | | | SEEPS Return Actuator | \$ 24,000 |
| | | | Rewire RAS 1-8 LIT | \$ 20,000 |
| | | | SEEPS Wetwell LIT & Level Switch Low Replacement | \$ 20,000 |

| Org | Object | Project | Description | Amount | |
|---|--------|---------|--|-----------|------------------|
| 80002 | 8070 | 80195 | Digester Area Projects | \$ | 135,000 |
| | | | Digester Mix Pump Rebuild | \$ | 60,000 |
| | | | Digester Transfer Pump Rebuild | \$ | 12,000 |
| | | | Digester #2 Recirculation Pump Rebuild | \$ | 14,000 |
| | | | Digester Hot Water Pump Replacement | \$ | 5,000 |
| | | | Gas Equipment Maintenance (with LIT) | \$ | 20,000 |
| | | | Digester Heat Recirculation Pump Rebuild | \$ | 14,000 |
| | | | Digester Mix Pump Minor Rebuild | \$ | 10,000 |
| 80002 | 8080 | 80419 | Centrifuge Feed Pit Projects | \$ | 30,000 |
| | | | Centrifuge Feed Pump Grinder Rebuild | \$ | 15,000 |
| | | | Centrifuge Feed Pump Motor Rebuild | \$ | 15,000 |
| 80002 | 8080 | 80264 | Solids Processing Equipment Projects | \$ | 198,000 |
| | | | Cake Pump Rebuild | \$ | 40,000 |
| | | | RTO Media Replacement | \$ | 30,000 |
| | | | HD Furnace Safety Inspection | \$ | 8,000 |
| | | | Misc. Motors | \$ | 20,000 |
| | | | Furnace obsolete parts (NG Liner valve, Maxon, valves) | \$ | 25,000 |
| | | | Condenser Mist Eliminators replacement due to wear | \$ | 10,000 |
| | | | Replacement of mixer plows due to wear | \$ | 30,000 |
| | | | Shaker Screen Parts | \$ | 25,000 |
| | | | Air Dryer Replacement | \$ | 10,000 |
| 80002 | 8090 | 80394 | Cogeneration System Projects | \$ | 118,000 |
| | | | Heatloop Pump Repair | \$ | 15,000 |
| | | | UPS Repair and Warranty | \$ | 15,000 |
| | | | Cogen Air Compressor Replacement | \$ | 35,000 |
| | | | AHU Fan Assembly Co-Gen (Replacement Parts) | \$ | 21,000 |
| | | | Breakers for Jacket Water Heaters | \$ | 32,000 |
| Total EWPCF – Planned Asset Rehabilitation & Replacement | | | | \$ | 1,729,000 |

EWPCF – CAPITAL ACQUISITIONS

| Org | Object | Project | Description | Amount |
|---|-------------|--------------|---|-------------------|
| 23002 | 7710 | 70010 | Information Technology | \$ 151,000 |
| | | | Computer Replacement | \$ 40,000 |
| | | | Network Hardware Repair | \$ 30,000 |
| | | | SCADA Clients | \$ 15,000 |
| | | | Cyber Security Password Manager | \$ 55,000 |
| | | | Studio 5000-Troubleshoot Old SCADA | \$ 11,000 |
| 23002 | 7730 | 70023 | New Equipment | \$ 360,000 |
| | | | Misc. Motor Replacements | \$ 40,000 |
| | | | Vehicle Replacement (2 - EV Trucks) | \$ 120,000 |
| | | | EV Charger | \$ 40,000 |
| | | | New Boom Lift-Compliance | \$ 70,000 |
| | | | Process Monitoring TOC Analyzer (Headworks) | \$ 60,000 |
| | | | Cart Rehab/Replacement | \$ 30,000 |
| 23002 | 7730 | 70033 | Operations & Administration Building | \$ 100,000 |
| | | | Executive Conference Room Chairs | \$ 10,000 |
| | | | Portable Analyzer - Testo 350 | \$ 10,000 |
| | | | Lab Exhaust Fans (3)-Compliance | \$ 60,000 |
| | | | Refrigerated Sampler for Influent Monitoring | \$ 20,000 |
| 23002 | 7750 | 70300 | EWPCF Plant | \$ 109,000 |
| | | | Handheld Valve Actuator-Safety | \$ 13,000 |
| | | | Remote Circuit Breaker Switch-Safety | \$ 21,000 |
| | | | Lifting Gantry -Safety | \$ 12,000 |
| | | | Man Lift-Heat Dryer Building -Safety | \$ 13,000 |
| | | | Centrifuge Rehabilitation | \$ 50,000 |
| Total EWPCF – Capital Acquisitions | | | | \$ 720,000 |

REMOTE FACILITIES – ACQUISITIONS & REHABILITATION

| Org | Object | Project | Description | Amount | Totals |
|-------|--------|---------|--|------------|---------|
| 31002 | 7750 | 70850 | AHLS - Minor (Mech / Structural) Rehabilitation | \$ 50,000 | |
| 31002 | 7750 | 70864 | AHLS - Minor Electrical & Instrumentation Rehabilitation | \$ 50,000 | |
| 31002 | 7750 | 70870 | AHLS - Integration Assistance | \$ 30,000 | |
| 31002 | 7750 | 70830 | AHLS - Grinder Rebuild | \$ 30,000 | |
| 31002 | 7750 | 70840 | AHLS - Pump and Motor Rebuild | \$ 90,000 | |
| 31002 | 7750 | 70860 | AHLS - VFD Repairs | \$ 15,000 | |
| 31002 | 7750 | 70862 | AHLS - Coatings and Paintings | \$ 7,000 | |
| 31002 | 7750 | 70880 | AHLS - R-CAMP Study Update | \$ 17,500 | |
| 31002 | 7750 | | AHLS - Fan over the Wetwell-NEW | \$ 20,000 | |
| | | | <i>Total AHLS</i> | \$ | 309,500 |
| | | | | | |
| 37002 | 7750 | 70841 | BCPS - Minor Electrical Instrumentation & Control Rehabilitation | \$ 50,000 | |
| 37002 | 7750 | 70851 | BCPS - Minor Mechanical Rehabilitation | \$ 40,000 | |
| 37002 | 7750 | 70855 | BCPS - Minor Structural Rehabilitation | \$ 20,000 | |
| 37002 | 7750 | 70990 | BCPS - Grinder Rebuild | \$ 30,000 | |
| 37002 | 7750 | 71000 | BCPS - Sewage Pump Rebuild | \$ 30,000 | |
| 37002 | 7750 | 71010 | BCPS - Sewage Pump Motor Rebuild | \$ 6,500 | |
| 37002 | 7750 | 71060 | BCPS - Integration Assistance | \$ 20,000 | |
| 37002 | 7750 | 71040 | BCPS - Unplanned Minor Rehabilitation | \$ 10,000 | |
| 37002 | 7750 | 71030 | BCPS - Coatings and Paintings | \$ 20,000 | |
| 37002 | 7750 | 71050 | BCPS - VFD Repairs | \$ 15,000 | |
| 37002 | 7750 | 70980 | BCPS - R-CAMP Study Update | \$ 43,750 | |
| | | | <i>Total BCPS</i> | \$ | 285,250 |
| | | | | | |
| 32002 | 7750 | 70811 | BVPS - Minor Electrical Instrumentation & Control Rehabilitation | \$ 30,000 | |
| 32002 | 7750 | 70812 | BVPS - Minor Mechanical Rehabilitation | \$ 20,000 | |
| 32002 | 7750 | 70825 | BVPS - Minor Structural Rehabilitation | \$ 60,000 | |
| 32002 | 7750 | 70360 | BVPS - Grinder Rebuild | \$ 60,000 | |
| 32002 | 7750 | 70219 | BVPS - Sewage Pump & Motor Rebuild | \$ 45,000 | |
| 32002 | 7750 | 70920 | BVPS - Coatings and Paintings | \$ 20,000 | |
| 32002 | 7750 | 70930 | BVPS - Unplanned Minor Rehabilitation | \$ 10,000 | |
| 32002 | 7750 | 70940 | BVPS - Integration Assistance | \$ 20,000 | |
| 32002 | 7750 | 70960 | BVPS - VFD Repairs | \$ 15,000 | |
| 32002 | 7750 | 70980 | BVPS - R-CAMP Study Update | \$ 61,250 | |
| | | | <i>Total BVPS</i> | \$ | 341,250 |
| | | | | | |
| 38002 | 7750 | 71091 | CWRF - Miscellaneous Service Requests | \$ 13,000 | |
| 38002 | 7750 | 71111 | CWRF - Minor Electrical Instrumentation & Control Rehabilitation | \$ 40,000 | |
| 38002 | 7750 | 71081 | CWRF - Minor Structural Rehabilitation | \$ 80,000 | |
| 38002 | 7750 | 71120 | CWRF - Coatings and Paintings | \$ 140,000 | |
| 38002 | 7750 | 71110 | CWRF - Unplanned Minor Rehabilitation | \$ 15,000 | |
| 38002 | 7750 | 71160 | CWRF - Integration Assistance | \$ 75,000 | |
| 38002 | 7750 | 71130 | CWRF - VFD Repairs | \$ 15,000 | |
| 38002 | 7750 | 71150 | CWRF - Forsta Filter Spare Parts | \$ 20,000 | |
| 38002 | 7750 | 71150 | CWRF - UF Parts (Actuators, Sensors, Air System) | \$ 15,000 | |
| 38002 | 7750 | 71170 | CWRF - R-CAMP Study Update | \$ 35,000 | |
| | | | <i>Total CWRF</i> | \$ | 448,000 |

| Org | Object | Project | Description | Amount | Totals |
|--|--------|---------|--|-----------|------------------|
| 39002 | 7750 | 70398 | RBPS - Minor Mechanical Rehabilitation | \$ 15,000 | |
| 39002 | 7750 | 71191 | RBPS - Minor Structural Rehabilitation | \$ 30,000 | |
| 39002 | 7750 | 71180 | RBPS - Grinder Rebuild | \$ 30,000 | |
| 39002 | 7750 | 71211 | RBPS - Sewage Pump & Motor Rebuild | \$ 30,000 | |
| 39002 | 7750 | 71220 | RBPS - Coatings and Paintings | \$ 1,000 | |
| 39002 | 7750 | 71200 | RBPS - Unplanned Minor Rehabilitation | \$ 7,000 | |
| 39002 | 7750 | 71240 | RBPS - Integration Assistance | \$ 20,000 | |
| 39002 | 7750 | 71210 | RBPS - VFD Repairs | \$ 15,000 | |
| 39002 | 7750 | 71260 | RBPS - R-CAMP Study Update | \$ 17,500 | |
| | | | <i>Total RBPS</i> | | \$ 165,500 |
| Total Remote Facilities – Capital Acquisitions & Rehabilitation | | | | \$ | 1,549,500 |

EWPCF – CAPITAL IMPROVEMENTS, FIVE-YEAR DETAIL

June 18, 2024

| Project Name | Status | Project Number | Prior Appropriation | Transfers ² | Total Prior Appropriation | Total Prior Expenditures ³ | Balance as of Mar. 2024 ⁴ | FY 2024-25 Appropriation | FY 2025-26 Appropriation | FY 2026-27 Appropriation | FY 2027-28 Appropriation | FY 2028-29 Appropriation | Total Appropriations |
|--|--------|----------------|----------------------|------------------------|---------------------------|---------------------------------------|--------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|-----------------------|
| In Progress | | | | | | | | | | | | | |
| PS Mechanical Rehab - Short Term | IP | 12009 | \$ 800,000 | \$(10,000) | \$ 790,000 | \$ 185,866 | \$ 604,134 | \$ 2,300,000 | \$ 4,100,000 | \$ 3,800,000 | \$ - | \$ - | \$ 10,990,000 |
| Secondary Clarifiers and Strainers Improvements | IP | 13007 | 7,847,105 | 212,201 | 8,059,306 | 8,014,546 | 44,760 | - | - | - | - | - | 8,059,306 |
| Aeration Basin Minor Repairs (Diffuser Replacements) | IP | 13023 | 460,846 | - | 460,846 | 112,364 | 348,482 | - | - | - | - | - | 460,846 |
| 84-inch Outfall Repair | IP | 21009 | 50,000 | - | 50,000 | - | 50,000 | 100,000 | - | - | - | - | 150,000 |
| DAFT Repairs | IP | 31006 | 4,290,435 | - | 4,290,435 | 2,769,107 | 1,521,328 | 1,100,000 | - | - | - | - | 5,390,435 |
| DAFT Repairs: Phase II & Solids Facilities Support System | IP | 31010 | 200,000 | - | 200,000 | 200,000 | 200,000 | 900,000 | 5,500,000 | 6,100,000 | 5,500,000 | - | 18,200,000 |
| Digester Rehabilitation and Improvements | IP | 32013 | 21,784,208 | - | 21,784,208 | 18,912,133 | 2,872,075 | 5,000,000 | - | - | - | - | 26,784,208 |
| Dryer Safety Improvements | IP | 33026 | 1,898,080 | 52,962 | 1,951,042 | 1,850,236 | 100,806 | - | - | - | - | - | 1,951,042 |
| Biosolids Management Plan Update | IP | 33027 | 350,000 | - | 350,000 | 344,077 | 5,923 | - | - | - | - | - | 350,000 |
| Existing Dryer Major Rehabilitation | IP | 33030 | - | 261,017 | 261,017 | 104 | 260,913 | 2,000,000 | 2,500,000 | - | - | - | 4,761,017 |
| Cogen Engine Full Overhaul | IP | 41007 | 2,324,412 | - | 2,324,412 | 2,324,412 | - | - | - | - | - | - | 2,324,412 |
| Alternative Fuels Receiving Facility Improvements | IP | 41023 | 400,000 | - | 400,000 | - | 400,000 | - | - | - | - | - | 400,000 |
| Automate Main Breakers in Cogen | IP | 41024 | 249,000 | 1,858 | 250,858 | 236,323 | 14,535 | - | - | - | - | - | 250,858 |
| Combined Generator Control Module Replacement | IP | 41025 | 250,000 | 167,802 | 417,802 | 163,905 | 253,897 | 1,500,000 | - | - | - | - | 1,917,802 |
| ORF I System Rehabilitation & Odor and Corrosion Control | IP | 51001 | 881,993 | 12,000 | 893,993 | 585,395 | 308,598 | 600,000 | 1,400,000 | 5,500,000 | 4,000,000 | - | 12,393,993 |
| ORF II Treatment System Improvements | IP | 51014 | 782,200 | 54,679 | 836,879 | 823,348 | 13,531 | - | - | - | - | - | 836,879 |
| Odor Control Improvements | IP | 51016 | 324,172 | (34,213) | 289,959 | 206,005 | 83,954 | - | - | - | - | - | 289,959 |
| Site Security Facilities-Tier 1 | IP | 52012 | 885,435 | (100,000) | 785,435 | 419,161 | 366,274 | - | - | - | - | - | 785,435 |
| Climate Control at MCCs and Cogen Building | IP | 52021 | 4,574,250 | 17,871 | 4,592,121 | 4,592,121 | - | 200,000 | - | - | - | - | 2,410,000 |
| Building Roof Replacement(Secondary, Chlorine, Headworks) | IP | 53013 | 1,850,000 | 360,000 | 2,210,000 | 1,090,584 | 1,119,416 | - | - | - | - | - | 2,410,000 |
| Admin Building HVAC Rehab | IP | 53004 | 6,037,375 | 88,637 | 6,126,012 | 5,637,832 | 488,180 | 100,000 | - | - | - | - | 6,126,012 |
| Flood Control Channel Restoration | IP | 52044 | 100,000 | - | 100,000 | 70,481 | 29,519 | 750,000 | - | - | - | - | 200,000 |
| Dewatering Building Rehabilitation (and Cogen Roof) | IP | 53015 | 250,000 | - | 250,000 | - | 250,000 | - | - | - | - | - | 1,000,000 |
| Network Improvements ⁵ | IP | 61205 | 4,272,693 | (39,310) | 4,233,384 | 4,176,923 | 56,461 | 3,500,000 | 5,000,000 | 4,500,000 | - | - | 4,233,384 |
| Secondaries & Effluent Electrical & Controls Improvements | IP | 61206 | 1,406,000 | - | 1,406,000 | 769,853 | 636,147 | - | - | - | - | - | 14,406,000 |
| Cogen Electrical and Controls Improvements | IP | 61207 | 600,000 | (120,000) | 480,000 | 47,521 | 432,479 | - | - | - | - | - | 480,000 |
| CPS/SEEPS Controls Improvements | IP | 61208 | 244,000 | - | 244,000 | 209,414 | 34,586 | - | - | - | - | - | 244,000 |
| Blower Controls Improvements | IP | 61209 | 225,000 | 42,410 | 267,410 | 259,917 | 7,493 | - | - | - | - | - | 267,410 |
| Heat Dryer Controls Improvements | IP | 61210 | 450,000 | - | 450,000 | 433,908 | 16,092 | 450,000 | - | - | - | - | 900,000 |
| Chlorine Building and EPS Electrical and Controls Improvements | IP | 61211 | 434,000 | - | 434,000 | - | 92 | - | - | - | - | - | 434,000 |
| Centrifuge & Ancillary Systems Control Improvements | IP | 61212 | 300,000 | - | 300,000 | - | 300,000 | - | - | - | - | - | 300,000 |
| Load Shed Controls Improvements | IP | 61214 | 50,000 | (6,000) | 44,000 | 2,263 | 41,737 | - | - | - | - | - | 44,000 |
| Hot Server Replacement-OT | IP | 62706 | 350,000 | - | 350,000 | - | 350,000 | - | - | - | 460,000 | - | 810,000 |
| IT Business Network Conversion | IP | 62710 | 550,000 | (50,000) | 500,000 | - | 500,000 | - | - | - | - | - | 500,000 |
| Potable Reuse Pilot ⁶ | IP | 82015 | 1,578,850 | (249,916) | 1,328,934 | 1,032,023 | 296,911 | 500,000 | - | - | - | - | 1,828,934 |
| Energy Resilience Assessment | IP | 82020 | 400,000 | 32,369 | 432,369 | 149,032 | 283,337 | 100,000 | - | - | - | - | 532,369 |
| Peak Flow Mgmt and Eq Storage | IP | 82021 | 46,795 | - | 46,795 | 46,795 | - | - | - | - | - | - | 46,795 |
| Potable Reuse Strategic Plan | IP | 82022 | - | 249,916 | 249,916 | 102,826 | 147,090 | - | - | - | - | - | 249,916 |
| OT Plan Update | IP | 82025 | 50,000 | - | 50,000 | 7,235 | 42,765 | 50,000 | - | - | - | - | 100,000 |
| Heavy HAZOP | IP | 82028 | 75,000 | - | 75,000 | - | 75,000 | - | - | - | - | - | 75,000 |
| IT Patch Update | IP | 82030 | 100,000 | - | 100,000 | 58,500 | 41,500 | - | 50,000 | - | - | - | 150,000 |
| Potable Water Systems Improvements | IP | 82034 | 50,000 | - | 50,000 | - | 50,000 | - | - | - | - | - | 50,000 |
| Potable Water Systems Improvements | IP | 82034 | 50,000 | - | 50,000 | - | 50,000 | - | - | - | - | - | 50,000 |
| Electronic Operations Man & Doc Mgt | IP | 84008 | 162,865 | - | 162,865 | 142,865 | 20,000 | - | - | - | - | - | 162,865 |
| Total In Progress | | | \$ 67,934,714 | \$ 944,283 | \$ 68,878,997 | \$ 55,816,549 | \$ 13,062,448 | \$ 19,150,000 | \$ 18,550,000 | \$ 19,900,000 | \$ 9,960,000 | \$ - | \$ 136,438,997 |

Outstanding Projects

| | | | | | | | | | | | | | |
|---|----|-------|------------|------|------------|------------|-----------|------------|------|------------|------|------------|------------|
| Ocean Outfall Maintenance and Inspection - External | RP | 21002 | \$ 139,848 | \$ - | \$ 139,848 | \$ 116,016 | \$ 23,832 | \$ 130,000 | \$ - | \$ 130,000 | \$ - | \$ 130,000 | \$ 529,848 |
| Ocean Outfall Bathymetric Survey - External | RP | 21005 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 142,000 | \$ - | \$ - | \$ 142,000 |
| Ocean Outfall - Internal Integrity Assessment | RP | 21006 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 280,000 | \$ - | \$ - | \$ 280,000 |

EWPCF – CAPITAL IMPROVEMENTS, FIVE-YEAR DETAIL

June 18, 2024

| Project Name | Project Status | Project Number | Prior Appropriation | Transfers ² | Total Prior Appropriation | Total Prior Expenditures ³ | Balance as of Mar. 2024 ⁴ | FY 2024-25 Appropriation | FY 2025-26 Appropriation | FY 2026-27 Appropriation | FY 2027-28 Appropriation | FY 2028-29 Appropriation | Total Appropriations |
|--|----------------|----------------|----------------------|------------------------|---------------------------|---------------------------------------|--------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|-----------------------|
| 84-Inch Outfall Inspection - Internal | RP | 21007 | - | - | - | - | - | - | - | 215,000 | - | - | 215,000 |
| Digester Cleaning Cycle | RP | 32018 | - | - | - | - | - | - | - | - | 1,000,000 | 1,000,000 | 2,000,000 |
| Existing Dryer Components Rehab | RP | 33025 | 566,015 | (67,871) | 498,144 | 247,151 | 250,993 | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 1,498,144 |
| Cogen Engine Top-End Overhaul | RP | 41005 | 1,680,943 | 4,591 | 1,685,534 | 1,276,200 | 409,334 | 400,000 | - | - | 400,000 | 400,000 | 2,885,534 |
| Cogen Engine In-Frame Overhaul | RP | 41006 | - | - | - | - | - | - | 875,000 | 875,000 | - | - | 1,750,000 |
| ORF Carbon Media Replacement | RP | 51002 | 808,113 | (6,840) | 801,273 | 648,017 | 153,256 | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 1,551,273 |
| Plant-Wide Asset Painting and Protective Coating | RP | 52032 | 1,108,000 | - | 1,108,000 | 956,743 | 151,257 | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 1,858,000 |
| Site Security Facilities - Tier 2-4 | RP | 52047 | 150,000 | - | 150,000 | - | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 900,000 |
| Implement Minor Condition Assessment Recommendations | RP | 54005 | 3,857,790 | (238,000) | 3,577,432 | 49,440 | 449,815 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,249,255 |
| As-Needed Contractor Services | RP | 54006 | 600,000 | (280,358) | 319,642 | 3,077,934 | 489,498 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 8,577,432 |
| Miscellaneous Building Rehabilitation | RP | 54007 | 1,190,222 | (122,000) | 1,068,222 | 377,616 | 100,384 | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 1,228,000 |
| As-Needed SCADA Integration Services | RP | 61514 | - | - | - | 992,837 | 197,385 | 265,000 | 200,000 | 200,000 | 200,000 | 200,000 | 2,255,222 |
| Host Server Replacement-IT | RP | 62705 | - | - | - | - | - | - | 440,000 | - | 500,000 | - | 940,000 |
| Backup Host Servers | RP | 62707 | - | - | - | - | - | - | 100,000 | - | - | - | 100,000 |
| Document Management System Upgrade | RP | 62708 | 555,000 | - | 555,000 | 284,195 | 270,805 | 335,000 | 100,000 | 20,000 | 20,000 | 20,000 | 1,050,000 |
| Cyber Security and Business System Management Services | RP | 62709 | 700,000 | - | 700,000 | 373,015 | 326,985 | 50,000 | 150,000 | 150,000 | 150,000 | 150,000 | 1,350,000 |
| Asset Condition Assessments | RP | 81016 | 189,189 | (25,000) | 164,189 | 99,457 | 64,732 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 664,189 |
| E-CAMP Update/Condition Assessment | RP | 83001 | 893,235 | - | 893,235 | 603,695 | 289,540 | - | 250,000 | - | 250,000 | - | 1,393,235 |
| Extension of Staff Engineering Services | RP | 84001 | 4,684,895 | - | 4,684,895 | 3,821,044 | 863,851 | 525,000 | 525,000 | 525,000 | 525,000 | 525,000 | 7,309,895 |
| Research and Development Projects Services | RP | 84002 | 720,420 | - | 720,420 | 537,324 | 183,096 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 1,220,420 |
| Air Permitting Assistance | RP | 84012 | 259,250 | - | 259,250 | 32,772 | 226,478 | 200,000 | 25,000 | 25,000 | 25,000 | 25,000 | 559,250 |
| CMIMS/Asset Management | RP | 84019 | - | - | - | - | - | 150,000 | 150,000 | 50,000 | 50,000 | 50,000 | 450,000 |
| Total Recurring Projects | | | \$ 18,840,175 | \$ (735,478) | \$ 18,104,697 | \$ 13,493,456 | \$ 4,611,241 | \$ 4,205,000 | \$ 4,965,000 | \$ 4,762,000 | \$ 5,270,000 | \$ 4,650,000 | \$ 41,956,697 |
| New Projects | | | | | | | | | | | | | |
| Control Strategy Improvements | NP | 13019 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 100,000 | \$ - | \$ - | \$ - | \$ - | \$ 100,000 |
| RAS Box/UIS Rehabilitation | NP | 13024 | - | - | - | - | - | 400,000 | 2,600,000 | - | - | - | 3,000,000 |
| Effluent Pump Station Discharge Piping Valves | NP | 14006 | - | - | - | - | - | 267,000 | 401,000 | - | - | - | 668,000 |
| Digester 1, 2 & 3 Improvements | NP | 32020 | 220,000 | (220,000) | - | - | - | 350,000 | 2,550,000 | 4,700,000 | 11,800,000 | 20,200,000 | 39,600,000 |
| Cogen Engine Catalyst System and Gas Conditioning Facilities | NP | 41015 | 150,000 | (80,171) | 69,829 | - | 69,829 | 500,000 | 3,000,000 | 4,500,000 | 4,200,000 | - | 12,269,829 |
| Facility Master Plan Update | NP | 82027 | - | - | - | - | - | 100,000 | 400,000 | - | - | - | 500,000 |
| Total New Projects | | | \$ 370,000 | \$ (300,171) | \$ 69,829 | \$ - | \$ 69,829 | \$ 1,717,000 | \$ 8,951,000 | \$ 9,200,000 | \$ 16,000,000 | \$ 20,200,000 | \$ 56,137,829 |
| Future Projects | | | | | | | | | | | | | |
| Primary Scum and Centrate Pipeline Replacement ⁵ | FP | 12010 | \$ 170,000 | \$ - | \$ 170,000 | \$ 170,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 308,000 | \$ 478,000 |
| Primary Sludge Pumping Upgrades | FP | 12013 | - | - | - | - | - | - | - | - | 397,000 | - | 397,000 |
| Primary Sludge Pumping Second Header Pipe | FP | 12015 | - | - | - | - | - | - | - | - | - | 951,000 | 951,000 |
| SC 7-Conversion from EQ to Clarifier | FP | 13008 | - | - | - | - | - | - | - | - | 890,000 | 2,669,000 | 3,559,000 |
| Turbo Blower Upgrade | FP | 41022 | - | - | - | - | - | - | - | - | 2,000,000 | 2,500,000 | 4,500,000 |
| Plant Waste Stream Rerouting | FP | 52026 | - | - | - | - | - | - | 75,000 | - | - | - | 75,000 |
| Potable Water Systems | FP | 52034 | - | - | - | - | - | - | - | 1,266,000 | - | - | 1,266,000 |
| 2WPS System and Sand Filter Repl. (Independent Metering) | FP | 52037 | - | - | - | - | - | - | - | 100,000 | - | - | 100,000 |
| Climate Change Action Plan Update | FP | 82023 | - | - | - | - | - | - | - | 85,000 | - | - | 85,000 |
| Source Control Program Evaluation | FP | 82024 | - | - | - | - | - | - | 125,000 | - | - | - | 125,000 |
| Technology Master Plan Update | FP | 82029 | - | - | - | - | - | - | 200,000 | 1,576,000 | 3,287,000 | 6,428,000 | 11,661,000 |
| Total Future Projects | | | \$ 170,000 | \$ - | \$ 170,000 | \$ 170,000 | \$ - | \$ - | \$ 200,000 | \$ 1,576,000 | \$ 3,287,000 | \$ 6,428,000 | \$ 11,661,000 |
| Total Identified Future Projects⁷ | | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total Capital Improvements | | | \$ 87,314,889 | \$ (91,366) | \$ 87,223,523 | \$ 69,480,005 | \$ 17,743,518 | \$ 25,072,000 | \$ 32,666,000 | \$ 35,438,000 | \$ 34,517,000 | \$ 31,278,000 | \$ 246,194,523 |

EWPCF – CAPITAL IMPROVEMENTS, FIVE-YEAR DETAIL

June 18, 2024

| Project Name | Project Status | Project Number | Prior Appropriation ¹ | Transfers ² | Total Prior Appropriation | Total Prior Expenditures ³ | Balance as of Mar. 2024 ⁴ | FY 2024-25 Appropriation | FY 2025-26 Appropriation | FY 2026-27 Appropriation | FY 2027-28 Appropriation | FY 2028-29 Appropriation | Total Appropriations |
|-------------------|----------------|----------------|----------------------------------|------------------------|---------------------------|---------------------------------------|--------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|----------------------|
| | | | | | | | | | | | | | |
| In Progress | IP | | \$ 67,934,714 | \$ 944,283 | \$ 68,878,997 | \$ 55,816,549 | \$ 13,062,448 | \$ 19,150,000 | \$ 18,550,000 | \$ 19,900,000 | \$ 9,960,000 | \$ - | \$ 136,438,997 |
| Recurring Project | RP | | 18,840,175 | (735,478) | 18,104,697 | 13,493,456 | 4,611,241 | 4,205,000 | 4,965,000 | 4,762,000 | 5,270,000 | 4,650,000 | 41,956,697 |
| New Project | NP | | 370,000 | (300,171) | 69,829 | - | 69,829 | 1,717,000 | 8,951,000 | 9,200,000 | 16,000,000 | 20,200,000 | 56,137,829 |
| Future Project | FP | | 170,000 | - | 170,000 | 170,000 | - | - | 200,000 | 1,576,000 | 3,287,000 | 6,428,000 | 11,661,000 |

Notes:

1. Historical data based on available information from when Munis was implemented over 10 years ago.
2. Reflects transfers occurring after the FY 2023-24 published budget document and may include transfers to/from projects now closed. The transfers are due to project timing differences and in lieu of appropriation requests to minimize cash flow impacts.
3. Includes actual expenditures through mid-March 2024.
4. The estimated carryforward includes encumbrances and available balance through mid-March 2024 and may vary based on actual spending through fiscal year end.
5. Represent prior projects with current activity not included in FY 2023-24 published budget document.
6. Partially offset by Federal grant revenues.
7. Represents anticipated expenditures based on historical experience that have not yet been assigned to a specific project.

EWPCF – CAPITAL IMPROVEMENTS, ESTIMATED CARRY FORWARD

| Project Name | Project Number | Total Prior Appropriation ¹ | Total Projected Expenditures ² | Estimated Carry Forward ³ | FY 2024-25 Appropriation | Estimated FY 2024-25 Appropriation ⁴ |
|--|----------------|--|---|--------------------------------------|--------------------------|---|
| Liquid Process (1xxxx) | | | | | | |
| PSB Mechanical Rehab - Short Term | 12009 | \$ 790,000 | \$ 310,077 | \$ 479,923 | \$ 2,300,000 | \$ 2,779,923 |
| Primary Scum and Centrate Pipeline Replacements ⁵ | 12010 | 170,000 | 170,000 | - | - | - |
| Secondary Clarifiers and Strainers Improvements | 13007 | 8,059,306 | 8,052,107 | 7,199 | - | 7,199 |
| Control Strategy Improvements | 13019 | - | - | - | 100,000 | 100,000 |
| Aeration Basin Minor Repairs (Diffuser Replacements) | 13023 | 460,846 | 460,417 | 429 | - | 429 |
| RAS Box/IJS Rehabilitation | 13024 | - | - | - | 400,000 | 400,000 |
| Effluent Pump Station Discharge Piping Valves | 14006 | - | - | - | 267,000 | 267,000 |
| Total Liquid Process | | \$ 9,480,152 | \$ 8,992,601 | \$ 487,551 | \$ 3,067,000 | \$ 3,554,551 |
| Outfall (2xxxx) | | | | | | |
| Ocean Outfall Maintenance and Inspection - External | 21002 | \$ 139,848 | \$ 121,867 | \$ 17,981 | \$ 130,000 | \$ 147,981 |
| Ocean Outfall Bathymetric Survey - External | 21005 | - | - | - | - | - |
| Ocean Outfall - Internal Integrity Assessment | 21006 | - | - | - | - | - |
| 84-inch Outfall Repair | 21009 | 50,000 | 50,000 | - | 100,000 | 100,000 |
| Total Outfall | | \$ 189,848 | \$ 171,867 | \$ 17,981 | \$ 230,000 | \$ 247,981 |
| Solids Process (3xxxx) | | | | | | |
| DAFT Repairs | 31006 | \$ 4,290,435 | \$ 4,290,435 | \$ - | \$ 1,100,000 | \$ 1,100,000 |
| DAFT Repairs-Phase II | 31010 | 200,000 | 75,000 | 125,000 | 900,000 | 1,025,000 |
| Digester Rehabilitation and Improvements | 32013 | 21,784,208 | 20,983,955 | 800,253 | 5,000,000 | 5,800,253 |
| Digester Cleaning Cycle | 32018 | - | - | - | - | - |
| Digester 1, 2 & 3 Improvements | 32020 | - | - | - | 350,000 | 350,000 |
| Exiting Dryer Components Rehab | 33025 | 498,144 | 372,648 | 125,496 | 200,000 | 325,496 |
| Dryer Safety Improvements | 33026 | 1,951,042 | 1,950,236 | 806 | - | 806 |
| Biosolids Management Plan Update | 33027 | 350,000 | 349,577 | 423 | - | 423 |
| Existing Dryer Major Rehabilitation | 33030 | 261,017 | 261,000 | 17 | 2,000,000 | 2,000,017 |
| Total Solids Process | | \$ 29,334,846 | \$ 28,282,851 | \$ 1,051,995 | \$ 9,550,000 | \$ 10,601,995 |

EWPCF – CAPITAL IMPROVEMENTS, ESTIMATED CARRY FORWARD

| Project Number | Project Name | Total Prior Appropriation ¹ | Total Projected Expenditures ² | Estimated Carry Forward ³ | FY 2024-25 Appropriation | Estimated FY 2024-25 Appropriation ⁴ |
|----------------------------------|--|--|---|--------------------------------------|--------------------------|---|
| Energy Management (4xxxx) | | | | | | |
| 41005 | Cogen Engine Top-End Overhaul | \$ 1,685,534 | \$ 1,685,534 | - | \$ 400,000 | \$ 400,000 |
| 41006 | Cogen Engine In-Frame Overhaul | - | - | - | - | - |
| 41007 | Cogen Engine Full Overhaul | 2,324,412 | 2,324,412 | - | - | - |
| 41015 | Cogen Engine Catalyst System and Gas Conditioning Facilities | 69,829 | - | 69,829 | 500,000 | 569,829 |
| 41023 | Alternative Fuels Receiving Facility Improvements | 400,000 | 150,000 | 250,000 | - | 250,000 |
| 41024 | Automate Main Breakers in Cogen | 250,858 | 236,323 | 14,535 | - | 14,535 |
| 41025 | Combined Generator Control Module Replacement | 417,802 | 417,802 | - | 1,500,000 | 1,500,000 |
| Total Energy Management | | \$ 5,148,435 | \$ 4,814,071 | \$ 334,364 | \$ 2,400,000 | \$ 2,734,364 |
| General (5xxxx) | | | | | | |
| 51001 | ORF I System Rehabilitation | \$ 893,993 | \$ 836,387 | \$ 57,606 | \$ 600,000 | \$ 657,606 |
| 51002 | ORF Carbon Media Replacement | 801,273 | 753,685 | 47,588 | 150,000 | 197,588 |
| 51014 | ORF II Treatment System Improvements | 836,879 | 836,848 | 31 | - | 31 |
| 51016 | Odor Control Improvements | 289,959 | 247,982 | 41,977 | - | 41,977 |
| 52012 | Site Security Facilities-Tier 1 | 785,435 | 604,161 | 181,274 | - | 181,274 |
| 52021 | Climate Control at MCCs and Cogen Building | 4,592,121 | 4,592,121 | - | - | - |
| 53013 | Building Roof Replacement(Secondary, Chlorine, Headworks) | 2,210,000 | 1,867,289 | 342,711 | 200,000 | 542,711 |
| 53004 | Admin Building HVAC Rehab | 6,126,012 | 6,041,046 | 84,966 | - | 84,966 |
| 52032 | Plant-Wide Asset Painting and Protective Coating | 1,108,000 | 1,106,743 | 1,257 | 150,000 | 151,257 |
| 52034 | Potable Water Systems | - | - | - | - | - |
| 52044 | Flood Control Channel Restoration | 100,000 | 85,240 | 14,760 | 100,000 | 114,760 |
| 52047 | Site Security Facilities -Tier 2-4 | 150,000 | 75,000 | 75,000 | 150,000 | 225,000 |
| 53015 | Dewatering Building Rehabilitation (and Cogen Roof) | 250,000 | - | 250,000 | 750,000 | 1,000,000 |
| 54005 | Implement Minor Condition Assessment Recommendations | 499,255 | 274,348 | 224,907 | 150,000 | 374,907 |
| 54006 | As-Needed Contractor Services | 3,577,432 | 3,577,432 | - | 1,000,000 | 1,000,000 |
| 54007 | Miscellaneous Building Rehabilitation | 478,000 | 452,806 | 25,194 | 150,000 | 175,194 |
| Total General | | \$ 22,698,359 | \$ 21,351,088 | \$ 1,347,271 | \$ 3,400,000 | \$ 4,747,271 |

EWPCF – CAPITAL IMPROVEMENTS, ESTIMATED CARRY FORWARD

| Project Name | Project Number | Total Prior Appropriation ¹ | Total Projected Expenditures ² | Estimated Carry Forward ³ | FY 2024-25 Appropriation | Estimated FY 2024-25 Appropriation ⁴ |
|--|----------------|--|---|--------------------------------------|--------------------------|---|
| Technology (6xxxx) | | | | | | |
| Network Improvements ⁵ | 61205 | \$ 4,233,384 | \$ 4,181,923 | \$ 51,461 | - | \$ 51,461 |
| Secondaries & Effluent Electrical & Controls Improvements | 61206 | 1,406,000 | 1,405,869 | 131 | 3,500,000 | 3,500,131 |
| Cogen Electrical and Controls Improvements | 61207 | 480,000 | 480,000 | - | - | - |
| CPS/SEEPS Controls Improvements | 61208 | 244,000 | 239,631 | 4,369 | - | 4,369 |
| Blower Controls Improvements | 61209 | 267,410 | 267,102 | 308 | - | 308 |
| Heat Dryer Controls Improvements | 61210 | 450,000 | 300,000 | 150,000 | 450,000 | 600,000 |
| Chlorine Building and EPS Electrical and Controls Improvements | 61211 | 434,000 | 433,908 | 92 | - | 92 |
| Centrifuge & Ancillary Systems Control Improvements | 61212 | 300,000 | - | 300,000 | - | 300,000 |
| Load Shed Controls Improvements | 61214 | 44,000 | 41,737 | 2,263 | - | 2,263 |
| As-Needed SCADA Integration Services | 61514 | 1,190,222 | 1,114,952 | 75,270 | 265,000 | 340,270 |
| Host Server Replacement-IT | 62705 | - | - | - | - | - |
| Host Server Replacement-OT | 62706 | 350,000 | - | 350,000 | - | 350,000 |
| Backup Host Servers | 62707 | - | - | - | - | - |
| Document Management System Upgrade | 62708 | 555,000 | 553,445 | 1,555 | 335,000 | 336,555 |
| Cyber Security and Business System Management Services | 62709 | 700,000 | 540,475 | 159,525 | 50,000 | 209,525 |
| IT Business Network Conversion | 62710 | 500,000 | 250,000 | 250,000 | - | 250,000 |
| Total Technology | | \$ 11,154,015 | \$ 9,809,041 | \$ 1,344,974 | \$ 4,600,000 | \$ 5,944,974 |
| Professional Services (8xxxx) | | | | | | |
| Asset Condition Assessments | 81016 | \$ 164,189 | \$ 163,457 | \$ 732 | \$ 100,000 | \$ 100,732 |
| Potable Reuse Study ⁶ | 82015 | 1,328,934 | 1,228,137 | 100,797 | 500,000 | 600,797 |
| Energy Resilience Assessment | 82020 | 432,369 | 432,369 | - | 100,000 | 100,000 |
| Peak Flow Mgmt and Eq Storage | 82021 | 46,795 | 46,795 | - | - | - |
| Potable Reuse Strategic Plan | 82022 | 249,916 | 249,916 | - | - | - |
| Climate Change Action Plan Update | 82023 | - | - | - | - | - |
| OT Plan Update | 82025 | 50,000 | 49,525 | 475 | 50,000 | 50,475 |
| Facility Master Plan Update | 82027 | - | - | - | 100,000 | 100,000 |

EWPCF – CAPITAL IMPROVEMENTS, ESTIMATED CARRY FORWARD

| Project Number | Project Name | Total Prior Appropriation ¹ | Total Projected Expenditures ² | Estimated Carry Forward ³ | FY 2024-25 Appropriation | Estimated FY 2024-25 Appropriation ⁴ |
|------------------------------------|---|--|---|--------------------------------------|--------------------------|---|
| 82028 | Heat Dryer HAZOP | 75,000 | - | 75,000 | - | 75,000 |
| 82029 | Technology Master Plan Update | - | - | - | - | - |
| 82030 | IT Plan Update | 100,000 | 86,940 | 13,060 | - | 13,060 |
| 82034 | Potable Water Systems Improvements | 50,000 | - | 50,000 | - | 50,000 |
| 83001 | E-CAMP Update/Condition Assessment | 893,235 | 777,709 | 115,526 | - | 115,526 |
| 84001 | Extension of Staff Engineering Services | 4,684,895 | 4,199,141 | 485,754 | 525,000 | 1,010,754 |
| 84002 | Research and Development Projects Services | 720,420 | 628,872 | 91,548 | 100,000 | 191,548 |
| 84008 | Electronic Operations Man & Doc Mgt | 162,865 | 162,865 | - | - | - |
| 84012 | Air Permitting Assistance | 259,250 | 82,772 | 176,478 | 200,000 | 376,478 |
| 84019 | CMMS/Asset Management | - | - | - | 150,000 | 150,000 |
| Total Professional Services | | \$ 9,217,868 | \$ 8,108,498 | \$ 1,109,370 | \$ 1,825,000 | \$ 2,934,370 |
| N/A | Total Unidentified Future Projects ⁷ | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total Capital Improvements | | \$ 87,223,523 | \$ 81,530,017 | \$ 5,693,506 | \$ 25,072,000 | \$ 30,765,506 |

Notes:

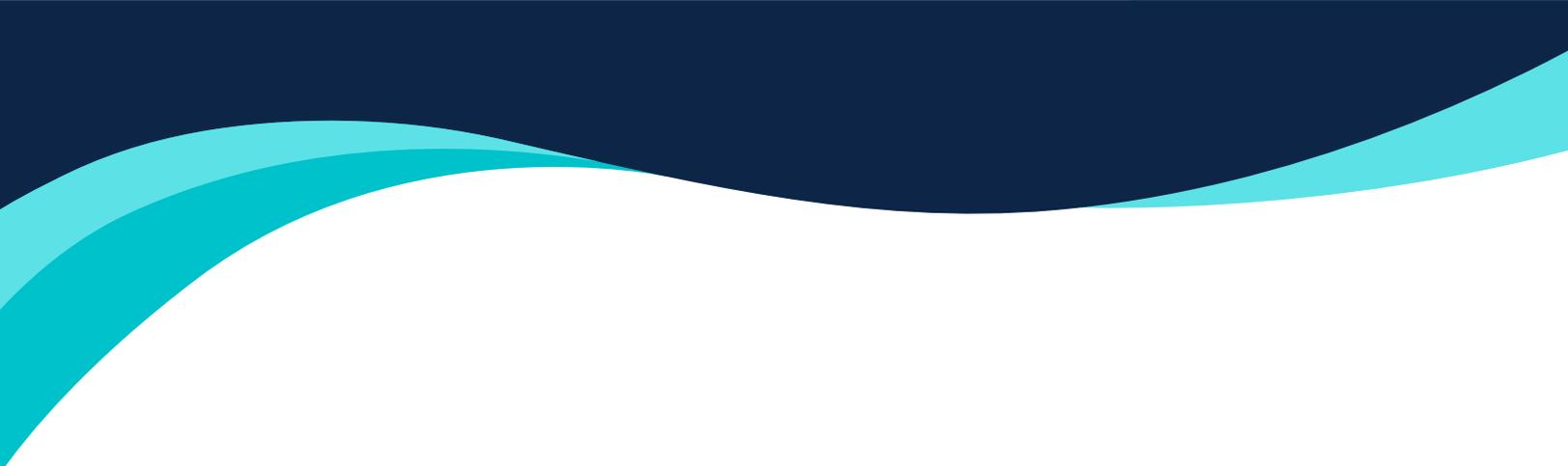
- Historical data based on available information from when Munis was implemented over 10 years ago.
- Includes estimated expenditures through June 2024. Actual expenditures through June 2024 will vary.
- The estimated carryforward includes encumbrances and may vary based on actual spending through fiscal year end.
- Amounts shown here represent the FY 2024-25 Appropriation plus Estimated Carry Forward. The actual carry forwards plus FY 2024-25 Appropriations will vary based on actual expenditures through June 2024. Does not include Planned Asset Replacement, Capital Acquisitions, Remotes, or Personnel appropriations shown on other schedules.
- Represent prior projects with current activity not included in FY 2023-24 published budget document.
- Partially offset by Federal grant revenues.
- Represents anticipated expenditures based on historical experience that have not yet been assigned to a specific project.

LONG-TERM CAPITAL FINANCIAL PLAN 5 YEAR *and* 20 YEAR CAPITAL BUDGET

| Fiscal Year | EWPCF Capital Improvements | EWPCF Planned Asset Rehabilitation & Replacement | EWPCF Capital Acquisitions | Remote Facilities Acquisitions & Rehabilitation | Personnel Expense | Total ¹ |
|----------------------|----------------------------------|---|-------------------------------|---|----------------------|-----------------------|
| 2025 | \$ 25,072,000 | \$ 1,729,000 | \$ 720,000 | \$ 1,549,500 | \$ 2,347,081 | \$ 31,417,581 |
| 2026 | \$ 32,666,000 | \$ 1,815,000 | \$ 405,000 | \$ 1,170,800 | \$ 2,429,000 | \$ 38,485,800 |
| 2027 | \$ 35,438,000 | \$ 1,906,000 | \$ 425,000 | \$ 939,500 | \$ 2,514,000 | \$ 41,222,500 |
| 2028 | \$ 34,517,000 | \$ 2,001,000 | \$ 446,000 | \$ 1,179,500 | \$ 2,602,000 | \$ 40,745,500 |
| 2029 | \$ 31,278,000 | \$ 2,101,000 | \$ 468,000 | \$ 1,007,500 | \$ 2,693,000 | \$ 37,547,500 |
| 5 Year Total | \$ 158,971,000 | \$ 9,552,000 | \$ 2,464,000 | \$ 5,846,800 | \$ 12,585,081 | \$ 189,418,881 |
| 2030 | \$ 35,000,000 | \$ 2,206,000 | \$ 491,000 | \$ 1,058,000 | \$ 2,787,000 | \$ 41,542,000 |
| 2031 | \$ 50,000,000 | \$ 2,316,000 | \$ 516,000 | \$ 1,111,000 | \$ 2,885,000 | \$ 56,828,000 |
| 2032 | \$ 55,000,000 | \$ 2,432,000 | \$ 542,000 | \$ 1,167,000 | \$ 2,986,000 | \$ 62,127,000 |
| 2033 | \$ 60,000,000 | \$ 2,554,000 | \$ 569,000 | \$ 1,225,000 | \$ 3,091,000 | \$ 67,439,000 |
| 2034 | \$ 40,000,000 | \$ 2,682,000 | \$ 597,000 | \$ 1,286,000 | \$ 3,199,000 | \$ 47,764,000 |
| 2035 - 2039 | \$ 191,000,000 | \$ 15,561,000 | \$ 3,464,000 | \$ 7,461,000 | \$ 17,755,000 | \$ 235,241,000 |
| 2040 - 2044 | \$ 191,000,000 | \$ 19,861,000 | \$ 4,420,000 | \$ 9,519,000 | \$ 21,085,000 | \$ 245,885,000 |
| 20 Year Total | \$ 780,971,000 | \$ 57,164,000 | \$ 13,063,000 | \$ 28,673,800 | \$ 66,373,081 | \$ 946,244,881 |

1. Future year costs are shown in current year dollars.

This page intentionally left blank.



APPENDIX

Member Agency Resolutions
Appropriation & Controls Resolution
Salary & Benefit Resolution

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARLSBAD, CALIFORNIA, DETERMINING THAT THE FISCAL YEAR 2024-25 CAPITAL IMPROVEMENT PROGRAM IS CONSISTENT WITH THE GENERAL PLAN AND APPLICABLE CLIMATE ACTION PLAN MEASURES AND ACTIONS

WHEREAS, the City Council of the City of Carlsbad, California has reviewed the Capital Improvement Program for FY 2024-25 and has held such public hearings as are necessary prior to adoption of the Capital Improvement Program; and

WHEREAS, on June 18, 2024, the City Council reviewed for consistency with the General Plan goals and policies all Capital projects receiving an allocation of funds for FY 2024-25 pursuant to Carlsbad Municipal Code Section 2.24.040(B); and

WHEREAS, the City Council also reviewed the FY 2024-25 Capital Improvement Program projects for consistency with applicable Climate Action Plan measures and actions; and

WHEREAS, upon hearing and considering all testimony and arguments, if any, of all persons desiring to be heard, the City Council considered all factors relating to the City Council determination.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carlsbad, California, as follows:

1. That the above recitations are true and correct.

2. That based on the evidence presented at the hearing, the City Council determines that the Capital Improvement Program for FY 2024-25 is consistent with the General Plan based on the following findings:

a) The projects are consistent with the goals and policies of the city's General Plan in that the projects are required to ensure the provision of adequate public facilities and services concurrent with or prior to need.

b) The projects are consistent with applicable goals and policies of the Arts, History, Culture, and Education; Land Use and Community Design; Mobility; Public Safety; and Sustainability Elements, as described in Attachment A.

c) Specific projects are consistent with, and support Climate Action Plan greenhouse gas reduction measures and actions, if applicable, as described in Attachment A.

d) As required by the General Plan, the proposed improvements are consistent with the city's Growth Management Plan in that the projects ensure that the necessary improvements are provided for facilities maintenance, park development, recycled water, sewer and storm drain projects, and circulation systems, in accordance with the performance standards contained in the city's Growth Management regulations.

3. This action is final as of the date this resolution is adopted by the City Council.

The Provisions of Chapter 1.16 of the Carlsbad Municipal Code, "Time Limits for Judicial Review" shall apply:

"NOTICE"

The time within which judicial review of this decision must be sought is governed by Code of Civil Procedure, Section 1094.6, which has been made applicable in the City of Carlsbad by Carlsbad Municipal Code Chapter 1.16. Any petition or other action seeking review must be filed in the appropriate court not later than the ninetieth day following the date on which this decision becomes final; however, if within ten days after the decision becomes final a request for the record is filed with a deposit in an amount sufficient to cover the estimated cost or preparation of such record, the time within which such petition may be filed in court is extended to not later than the thirtieth day following the date on which the record is either personally delivered or mailed to the party, or his attorney of record, if he has one. A written request for the preparation of the record of the proceedings shall be filed with the City Clerk, City of Carlsbad, 1200 Carlsbad Village Drive, Carlsbad, CA 92008.

PASSED, APPROVED AND ADOPTED at a Joint Special Meeting of the City Council of the City of Carlsbad, the Board of Directors of the Carlsbad Municipal Water District, the Board of Directors of the Carlsbad Public Financing Authority, the Community Development Commission, and the City Council as Successor Agency to the Carlsbad Redevelopment Agency held on the ____ day of _____ 2024, by the following vote, to wit:

AYES:

NAYS:

ABSTAIN:

ABSENT:

KEITH BLACKBURN, Mayor

SHERRY FREISINGER, City Clerk
(SEAL)

NEW CAPITAL IMPROVEMENT PROJECTS

Carlsbad Municipal Water District Building and Site Improvements



Council District: 2
Managing Department: Utilities
Budget Category: Maintenance
Funding Source: Water, Recycled Water and Sewer Replacement Funds

| | |
|---------------|-------------------|
| Budget | |
| FY25 | \$ 600,000 |
| FY26 | \$ 200,000 |
| TOTAL | \$ 800,000 |

About This Project

Interior and exterior building, warehouse and site improvements for storage, site security, charging station for electric vehicle and forklift, paving for materials storage and electric forklift operation, restroom, locker room, drinking fountain, and remodel of interior finishes.

Project Need

The office building and warehouse need remodeling and new amenities for safety, security, storage, and privacy and to accommodate electric vehicle charging.

General Plan Consistency

Goal 2-G.21 of the Land Use & Community Design Element: Ensure that adequate public facilities and services are provided in a timely manner to preserve the quality of life of residents.

Climate Action Plan Consistency

This project is consistent with Measure L, Increase zero-emission vehicle travel.

Anticipated Environmental Review

The project is exempt from environmental review per CEQA Guidelines Section 15301(a) – Minor alteration of existing facilities, including exterior alterations, that involve negligible or no expansion of use.

Carlsbad Water Recycling Facility Improvements



Council District: 3
Managing Department: Utilities
Budget Category: Maintenance
Funding Source: Recycled Water Replacement, Recycled Water Connection Funds

| | |
|---------------|-------------------|
| Budget | |
| FY25 | \$ 350,000 |
| TOTAL | \$ 350,000 |

About This Project

Feasibility study to evaluate best available technologies for future equipment upgrades and forecasted recycled water demands in the event of reduced supply from alternative sources.

Project Need

The study will evaluate best available technologies and capacities for recycled water production at CWRP and supplementation with alternative sources.

General Plan Consistency

Goal 9-G.4 of the Sustainability Element: Reduce the city’s reliance on imported water.

Climate Action Plan Consistency

This project is consistent with Measure N, Reduce the GHG intensity of water supply conveyance, treatment and delivery.

Anticipated Environmental Review

The feasibility study itself would not be defined as a “project” under CEQA (CEQA Guidelines Section 15378 (b)(5)), but the proposed project that results from the study will need further environmental analysis. It is likely environmental review could range from a CEQA exemption (project is exempt from environmental review) to a Mitigated Negative Declaration (project has environmental impacts that can be mitigated).

Downtown Tile Replacement



Council District: 1
Managing Department:
Transportation
Budget Category: Maintenance
Funding Source: Infrastructure Replacement Fund

| | |
|---------------|-------------------|
| Budget | |
| FY25 | \$ 250,000 |
| TOTAL | \$ 250,000 |

About This Project

Sidewalk tiles are antiquated, damaged or broken and are detaching in multiple locations throughout the Village area and along portions of Carlsbad Boulevard.

Project Need

Damaged tiles are a safety concern and may create potential tripping hazards.

General Plan Consistency

Policy 3-P.26 of the Mobility Element: Identify and implement necessary pedestrian improvements on streets where pedestrians are to be accommodated per Table 3-1, with special emphasis on providing safer access to schools, parks, community and recreation centers, shopping districts, and other appropriate facilities.

Climate Action Plan Consistency

Not applicable.

Anticipated Environmental Review

The project is exempt from environmental review per CEQA Guidelines Section 15301(c) – Existing Facilities. Exempted are existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities (this includes road grading for the purpose of public safety), and other alterations such as the addition of bicycle facilities, including but not limited to bicycle parking, bicycle-share facilities and bicycle lanes, transit improvements such as bus lanes, pedestrian crossings, street trees, and similar alterations that do not create additional automobile lanes.

Fire Station 5 Renovation



Council District: 2
Managing Department: Facilities
Budget Category: Maintenance
Funding Source: Infrastructure Replacement Fund

| Budget | |
|--------------|---------------------|
| FY25 | \$ 150,000 |
| FY25 | \$ 2,000,000 |
| TOTAL | \$ 2,150,000 |

About This Project

Replace roof, renovate kitchen, exterior finishes, remodel bathrooms, replace apparatus bay door and remove epoxy flooring, interior and exterior finishes.

Project Need

Many of the building systems have reached the end of their useful life cycle.

General Plan Consistency

Goal 2-G.21 of the Land Use & Community Design Element: Ensure that adequate public facilities and services are provided in a timely manner to preserve the quality of life of residents.

Climate Action Plan Consistency

Not applicable.

Anticipated Environmental Review

The project is exempt from environmental review per CEQA Guidelines Section 15301(a) – Minor alteration of existing facilities, including exterior alterations, that involve negligible or no expansion of use.

Flower Fields Overlook Sidewalk Replacement



Council District: 2
Managing Department:
Transportation
Budget Category: Maintenance
Funding Source: Infrastructure Replacement Fund

| | |
|---------------|-------------------|
| Budget | |
| FY25 | \$ 250,000 |
| TOTAL | \$ 250,000 |

About This Project

Sidewalk replacement with root and base modification.

Project Need

Aging trees are lifting the sidewalk in multiple areas causing tripping hazards and safety concerns throughout the entire walkway. The area is a high foot traffic walkway and is a high tourism location.

General Plan Consistency

Policy 3-P.26 of the Mobility Element: Identify and implement necessary pedestrian improvements on streets where pedestrians are to be accommodated per Table 3-1, with special emphasis on providing safer access to schools, parks, community and recreation centers, shopping districts, and other appropriate facilities.

Climate Action Plan Consistency

Not applicable.

Anticipated Environmental Review

The project is exempt from environmental review per CEQA Guidelines Section 15301(c) – Existing Facilities. Exempted are existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities (this includes road grading for the purpose of public safety), and other alterations such as the addition of bicycle facilities, including but not limited to bicycle parking, bicycle-share facilities and bicycle lanes, transit improvements such as bus lanes, pedestrian crossings, street trees, and similar alterations that do not create additional automobile lanes.

Green Paint Maintenance



Council District: Citywide
Managing Department: Transportation
Budget Category: Maintenance
Funding Source: General Capital Construction

| | |
|---------------|-------------------|
| Budget | |
| FY25 | \$ 250,000 |
| TOTAL | \$ 250,000 |

About This Project

As part of the Safer Streets Together program, the city installed painted green bike lanes in various locations throughout the city. Green paint maintenance is expected to range from annual to bi-annual service per location, depending on the paint lifespan. Green paint locations are projected to grow exponentially as the city strives to promote safe routes to school and continue implementing paint upgrades to our roadways.

Project Need

Green paint lifespan is dramatically lower than other intersection paint due to the frequency of turning and slowing vehicles, degrading the paint. Our in-house efforts are projected not to be able to perform the required maintenance, i.e., refreshing the paint. Staff project nearly ¾ to all green paint refreshing services will have to be contracted out.

General Plan Consistency

Policy 3-P.25 of the Mobility Element: Implement the projects recommended in the pedestrian, trails and bicycle master plans through the city’s capital improvement program, private development conditions and other appropriate mechanisms.

Climate Action Plan Consistency

This project is consistent with Measure K, Promote Transportation Demand Management.

Anticipated Environmental Review

The project is exempt from environmental review per CEQA Guidelines Section 15301(c) – Existing Facilities. Exempted are existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities (this includes road grading for the purpose of public safety), and other alterations such as the addition of bicycle facilities, including but not limited to bicycle parking, bicycle-share facilities and bicycle lanes, transit improvements such as bus lanes, pedestrian crossings, street trees, and similar alterations that do not create additional automobile lanes.

La Costa Avenue Box Culvert Cleaning



Council District: 4
Managing Department: Transportation
Budget Category: Maintenance
Funding Source: General Capital Construction

| | |
|---------------|-------------------|
| Budget | |
| FY25 | \$ 275,000 |
| TOTAL | \$ 275,000 |

About This Project

Feasibility study to evaluate and assess the scope of necessary debris removal and other culvert clearing activities in order to develop the project design and determine permitting requirements.

Project Need

The project is needed to clean an impacted storm drain asset.

General Plan Consistency

Goal 6-G.1 of the Public Safety Element: Minimize injury, loss of life, and damage to property resulting from fire, flood, sea-level rise, hazardous material release, or seismic disasters.

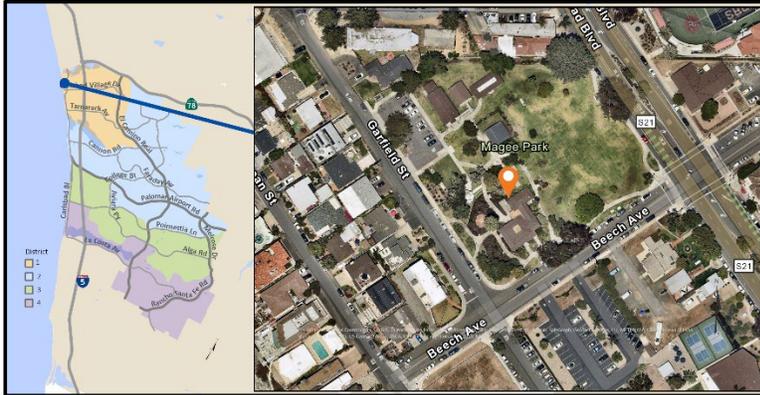
Climate Action Plan Consistency

Not applicable.

Anticipated Environmental Review

The feasibility study itself would not be defined as a “project” under CEQA (CEQA Guidelines Section 15378 (b)(5)), but the proposed project that results from the study will need further environmental analysis. It is likely environmental review could range from a CEQA exemption (project is exempt from environmental review) to a Mitigated Negative Declaration (project has environmental impacts that can be mitigated).

Magee Park Building Restoration



Council District: 1
Managing Department:
Facilities
Budget Category: Maintenance
Funding Source: Infrastructure Replacement Fund

| | | |
|---------------|----|---------|
| Budget | | |
| FY25 | \$ | 200,000 |
| TOTAL | \$ | 200,000 |

About This Project

Perform select restoration work to several of the buildings in the park. The work consists mostly of repairing termite damage and minor refurbishing of existing systems. Work will be within the footprint of existing facilities and is characterized as in-kind replacement.

Project Need

Restoration work is needed per the condition assessment.

General Plan Consistency

Policy 7-P.5 of the Arts, History, Culture, and Education Element: Encourage the rehabilitation of qualified historic structures through application of the California Historical Building Code.

Climate Action Plan Consistency

Not applicable.

Anticipated Environmental Review

The project is exempt from environmental review per CEQA Guidelines Section 15301(a) – Minor alteration of existing facilities, including exterior alterations, that involve negligible or no expansion of use.

Parks Maintenance Program



Council District: Citywide
Managing Department: Parks
Budget Category: Maintenance
Funding Source: Infrastructure Replacement Fund

Budget

| | |
|--------------|--------------------------|
| FY25 | \$ 644,000 design |
| | \$1,503,000 construction |
| TOTAL | \$ 2,147,000 |

About This Project

This program will address ongoing maintenance and infrastructure needs for parks and recreation. The types of work that will be done under this project include design and construction of sidewalk replacements within the park footprint, tennis court lighting, existing playground re-surfacing and replacement in kind of playground equipment, fencing replacements, and lighting controller replacements.

Project Need

Various parks and recreation facilities are in need of ongoing maintenance updates throughout the city.

General Plan Consistency

Policy 4-G.6 of the Open Space, Conservation, and Recreation Element: Offer a wide variety of recreational activities and park facilities designed to encourage educational benefits and active or passive participation by users of all ages and interests.

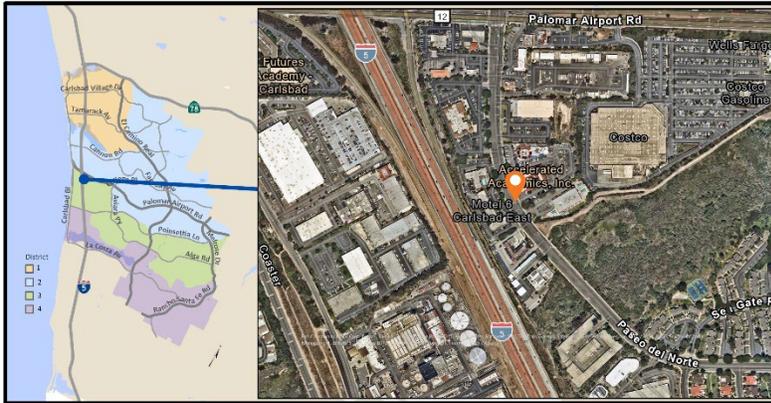
Climate Action Plan Consistency

Not applicable.

Anticipated Environmental Review

The project is exempt from environmental review per CEQA Guidelines Section 15301(a) – Minor alteration of existing facilities, including exterior alterations, that involve negligible or no expansion of use.

Paseo Del Norte Pedestrian and Bike Improvements



Council District: 3
Managing Department: Transportation
Budget Category: Capital Project
Funding Source: Gas Tax, State Grant

| | |
|---------------|-------------------|
| Budget | |
| FY25 | \$ 180,000 |
| TOTAL | \$ 180,000 |

About This Project

This project will enhance pedestrian and bike safety on Paseo Del Norte between Palomar Airport Road and Sea Gate Road by reducing the number of travel lanes from four to two, adding bike buffers, widening bike lanes and adding an uncontrolled crosswalk in the vicinity of Tip-Top Meat and Motel 6.

Project Need

This project was identified in the city’s Local Roadway Safety Plan as one of the priority safety improvement projects. The project has been selected by Caltrans for the Highway Safety Improvement Program (HSIP) fund in the amount of \$593,900 for design and construction of the project with a requirement of 10% local matching funds.

General Plan Consistency

Policy 3-P.17 of the Mobility Element: Consider innovative design and program solutions to improve the mobility, efficiency, connectivity, and safety of the transportation system. Innovative design solutions include, but are not limited to, traffic calming devices, roundabouts, traffic circles, curb extensions, separated bicycle infrastructure, pedestrian scramble intersections, high visibility pedestrian treatments and infrastructure, and traffic signal coordination...

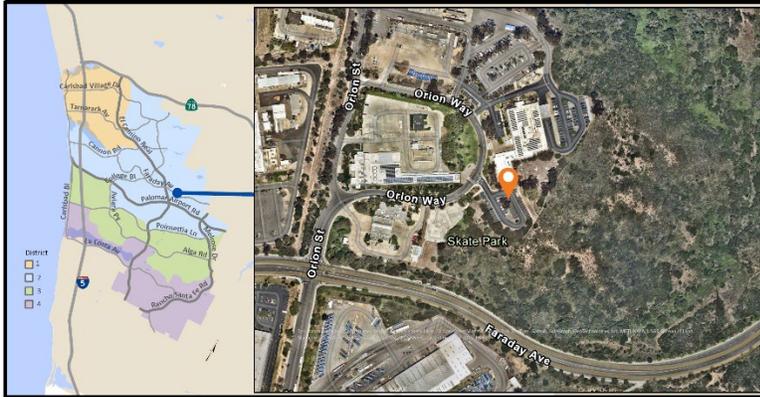
Climate Action Plan Consistency

This project is consistent with Measure K, Promote Transportation Demand Management.

Anticipated Environmental Review

The project is exempt from environmental review per CEQA Guidelines Section 15301(c) – Existing Facilities. Exempted are existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities (this includes road grading for the purpose of public safety), and other alterations such as the addition of bicycle facilities, including but not limited to bicycle parking, bicycle-share facilities and bicycle lanes, transit improvements such as bus lanes, pedestrian crossings, street trees, and similar alterations that do not create additional automobile lanes.

Police and Fire Headquarters Parking Lot and Exterior Improvements



Council District: 2
Managing Department: Facilities
Budget Category: Maintenance
Funding Source: Infrastructure Replacement Fund

| | | |
|---------------|----|---------|
| Budget | | |
| FY25 | \$ | 120,000 |
| TOTAL | \$ | 120,000 |

About This Project

Secure the northeasterly 24 parking spots of the parking lot between the Police and Fire Headquarters and Skate Park and create access improvements to the southeasterly access point of the Police and Fire Headquarters building. Install fencing, improved lighting, secured access and hardscape improvements.

Project Need

Project will increase security and improve access in the parking lot.

General Plan Consistency

Goal 2-G.3 of the Public Safety Element: Maintain safety services that are responsive to citizens' needs to ensure a safe and secure environment for people and property in the community.

Climate Action Plan Consistency

Not applicable.

Anticipated Environmental Review

The project is exempt from environmental review per CEQA Guidelines Section 15301(a) – Minor alteration of existing facilities, including exterior alterations, that involve negligible or no expansion of use.

Schools Traffic Safety Program



Council District: Citywide
Managing Department: Transportation
Budget Category: Capital Project
Funding Source: Gas Tax, Federal Grant

| | |
|---------------|---------------------|
| Budget | |
| FY25 | \$ 1,100,000 |
| TOTAL | \$ 1,100,000 |

About This Project

Install high-visibility crosswalks and speed cushions near schools with support from federal grant funding.

Project Need

Address speed concerns on all streets designed as “School Streets” in the General Plan’s Mobility Element.

General Plan Consistency

Policy 3-P.17 of the Mobility Element: Consider innovative design and program solutions to improve the mobility, efficiency, connectivity, and safety of the transportation system. Innovative design solutions include, but are not limited to, traffic calming devices, roundabouts, traffic circles, curb extensions, separated bicycle infrastructure, pedestrian scramble intersections, high visibility pedestrian treatments and infrastructure, and traffic signal coordination...

Climate Action Plan Consistency

This project is consistent with Measure K, Promote Transportation Demand Management.

Anticipated Environmental Review

The project is exempt from environmental review per CEQA Guidelines Section 15301(c) – Existing Facilities. Exempted are existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities (this includes road grading for the purpose of public safety), and other alterations such as the addition of bicycle facilities, including but not limited to bicycle parking, bicycle-share facilities and bicycle lanes, transit improvements such as bus lanes, pedestrian crossings, street trees, and similar alterations that do not create additional automobile lanes.

Synthetic Turf Replacement



Council District: 1, 2, 3
Managing Department: Parks
Budget Category: Maintenance
Funding Source: Infrastructure Replacement Fund

| Budget | |
|--------------|---------------------|
| FY25 | \$ 1,800,000 |
| FY26 | \$ 4,258,000 |
| FY27 | \$ 1,955,000 |
| TOTAL | \$ 8,013,000 |

About This Project

Replace synthetic turf fields at the following parks: Alga Norte, Aviara, Poinsettia, and Pine.

Project Need

Synthetic turf fields have an expected useful life of 10 years. The fields at these locations will have reached the end of useful life and will need to be replaced.

General Plan Consistency

Goal 4-G.6 of the Open Space, Conservation, and Recreation Element: Offer a wide variety of recreational activities and park facilities designed to encourage educational benefits and active or passive participation by users of all ages and interests.

Climate Action Plan Consistency

Not applicable.

Anticipated Environmental Review

The project is exempt from environmental review per CEQA Guidelines Section 15301(d) – Repair, maintenance, and minor alteration of existing facilities, including restoration of deteriorated or damaged facilities, involving negligible or no expansion of use.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARLSBAD, CALIFORNIA, ADOPTING A LIST OF PROJECTS AND AUTHORIZING THE ALLOCATION OF ROAD MAINTENANCE AND REHABILITATION ACCOUNT FUNDS TO THE PAVEMENT MANAGEMENT AND CONCRETE REPLACEMENT PROGRAMS FOR FISCAL YEAR 2024-25

WHEREAS, the state Legislature enacted Senate Bill 1 (SB 1), referred to as the Road Repair and Accountability Act of 2017, in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the city residents are aware of projects proposed for funding as well as those projects that have been completed each fiscal year; and

WHEREAS, the city must adopt by resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion and the estimated useful life of the improvement; and

WHEREAS, staff estimate the city will receive \$2,900,000 in Road Maintenance and Rehabilitation Account funding during FY 2024-25; and

WHEREAS, an available fund balance of \$228,000 exists, which when added with the FY 2024-25 estimated revenue projection of \$2,900,000 results in a total Road Maintenance and Rehabilitation Account funding of \$3,128,000, which includes \$228,000 of unallocated funding; and

WHEREAS, this will be the eighth year in which the city will receive Road Maintenance and Rehabilitation Account funding, which will enable the city to continue essential road maintenance and rehabilitation projects thereby increasing access and mobility options for the traveling public; and

WHEREAS, the city has undergone a process to solicit public input into the community's transportation priorities as part of the Capital Improvement Program approval process; and

WHEREAS, the city utilizes a pavement management system to ensure that Road Maintenance and Rehabilitation Account revenues are being used in a prioritized and cost-effective manner; and

WHEREAS, the funding from the Road Maintenance and Rehabilitation Account will help the city maintain and rehabilitate its network of roads and provide concrete improvements and similar projects in the future; and

WHEREAS, the 2018 California Statewide Local Streets and Roads Needs Assessment found that the city's streets and roads are in a good condition and this revenue will help the city increase the overall quality of its road system; and

WHEREAS, the Road Maintenance and Rehabilitation Account project list and overall investment in local streets and roads infrastructure with a focus on basic maintenance and safety will have a significant benefit to the community.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carlsbad, California, as follows:

1. That the above recitations are true and correct.
2. That the Pavement Management Program, CIP Project No. 6001, as further described herein, will be funded in part with FY 2024-25 Road Maintenance and Rehabilitation Account revenues:
 - a. Project Title: Pavement Overlay and Slurry Projects
 - b. Description: resurface and rehabilitate a selection of publicly maintained streets on an annual basis
 - c. Location: various residential streets throughout the city based on pavement condition, including the following collector and arterial streets:
 - i. El Camino Real between Oceanside City Limit and Marron Road
 - ii. El Camino Real between Marron Road and Chestnut Avenue
 - iii. El Camino Real between Levante Street and Encinitas City Limit
 - iv. Paseo Del Norte between Cannon Road and Palomar Airport Road
 - v. Paseo Del Norte between Camino de las Ondas and Poinsettia Lane
 - vi. The Crossings Drive between Palomar Airport Road and the end of the drive
 - vii. El Fuerte Street between Faraday Avenue and approximately 1,000 feet south of Rancho Pancho
 - viii. Bressi Ranch Way between El Fuerte Street and Paradise Road
 - ix. Batiquitos Drive between Kestrel Drive and Aviara Parkway
 - x. Calle Barcelona between Encinitas City Limit and Calle Acervo
 - xi. Rancho Sante Fe Road between Camino Alvaro and Calle Barcelona

- xii. Camino De Los Coches between Rancho Santa Fe Road and La Costa Avenue
 - xiii. Harding Street between Grand Avenue and Oak Avenue
 - xiv. Tamarack Avenue between Knollwood Drive and Saddle Drive
 - xv. Faraday Avenue between El Camino Real and Orion Way
 - xvi. Palomar Airport Road (eastbound lanes) between I-5 and El Camino Real
 - d. Estimated Project Schedule: July 2024 – June 2025
 - e. Estimated Useful Life: fog seal has a useful life of approximately three years, slurry seal has a useful life of approximately five years, and asphalt concrete overlay has a useful life of approximately 20 years
3. That the Concrete Replacement Program, CIP Project No. 6013, as further described herein, will be funded in part with FY 2024-25 Road Maintenance and Rehabilitation Account revenues:
- a. Project Title: Concrete Replacement Program
 - b. Description: repair and replace broken and uplifted concrete in the public right of way
 - c. Location: various residential locations throughout the city based on concrete condition, including locations along the following collector and arterial streets:
 - i. Bressi Ranch Way between El Fuerte Street and Paradise Road
 - ii. Tamarack Avenue between Knollwood Drive and Saddle Drive
 - iii. Faraday Avenue between El Camino Real and Orion Way
 - iv. Lower Boardwalk along Carlsbad Boulevard between Pine Avenue to Tamarack Avenue
 - d. Estimated Project Schedule: July 2024 – June 2025
 - e. Estimated Useful Life: concrete improvements typically have a useful life of approximately 50 years
4. That funding to allocate Road Maintenance and Rehabilitation Account funding in the amount of \$2,450,000 to the Pavement Management Program, CIP Project No. 6001, and \$580,000 to the Concrete Replacement Program, CIP Project No. 6013 was incorporated into the in the FY 2024-25 CIP budget.

PASSED, APPROVED AND ADOPTED at a Joint Special Meeting of the City Council of the City of Carlsbad, the Board of Directors of the Carlsbad Municipal Water District, the Board of Directors of the Carlsbad Public Financing Authority, the Community Development Commission, and the City Council as Successor Agency to the Carlsbad Redevelopment Agency held on the __ day of _____, 2024, by the following vote, to wit:

AYES:

NAYS:

ABSTAIN:

ABSENT:

KEITH BLACKBURN, Mayor

SHERRY FREISINGER, City Clerk
(SEAL)

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARLSBAD, CALIFORNIA, AUTHORIZING A BUDGET AMENDMENT TO THE TYLER COURT APARTMENT FUND FOR EMERGENCY REPAIRS AT THE TYLER COURT SENIOR APARTMENTS

WHEREAS, on September 30, 1999, the Redevelopment Agency of the City of Carlsbad purchased the Tyler Court Senior Apartment Complex for the purpose of providing permanent affordable housing for very low-income senior citizens in Carlsbad; and

WHEREAS, the Housing and Redevelopment Commission established a Tyler Court Senior Apartments reserve fund for the operations and/or repairs, renovations, capital improvements or other related activities for Tyler Court Senior Apartments as deemed appropriate by the Agency's Executive Director and/or designee; and

WHEREAS, the Housing and Redevelopment Commission previously authorized that it is appropriate and necessary to contract for outside professional services for exclusive day-to-day management of the Tyler Court Senior Apartments, which includes ongoing maintenance, repairs and capital improvements; and

WHEREAS, in 2012, ownership of the property was transferred from the Carlsbad Redevelopment Agency to the City of Carlsbad as a result of the dissolution of the Redevelopment Agency per State law; and

WHEREAS, the City of Carlsbad is committed to continuing to provide a suitable living environment and to expand economic opportunities for the city's low-income residents as is outlined in the Community Development Block Grant Action Plan; and

WHEREAS, the Tyler Court Senior Apartments is in need of several critical capital repairs, which costs exceed the available operating budget.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carlsbad, California, as follows:

1. That the above recitations are true and correct.
2. That the City Manager or designee is authorized to appropriate \$40,000 to the Tyler Court Apartment Fund's FY 2023-24 operating budget for necessary repairs at the Tyler Court Apartment Complex.

PASSED, APPROVED AND ADOPTED at a Joint Special Meeting of the City Council of the City of Carlsbad, the Board of Directors of the Carlsbad Municipal Water District, the Board of Directors of the Carlsbad Public Financing Authority, the Community Development Commission, and the City Council as Successor Agency to the Carlsbad Redevelopment Agency held on the ____ day of _____ 2024, by the following vote, to wit:

AYES:

NAYS:

ABSTAIN:

ABSENT:

KEITH BLACKBURN, Mayor

SHERRY FREISINGER, City Clerk
(SEAL)

OPERATING BUDGET OVERVIEW

This section includes a summary of the revenues and expenditures included in the fiscal year 2024-25 operating budget. Spending is presented by funding source, department and type, such as personnel or maintenance and operations. For context, previous years' spending levels are often presented alongside this information. Financial tables are presented to the nearest hundred thousand; rounding differences may exist.



Detailed summaries of department services and expenditures are included within the five main sections of the operating budget following this overview. The five city branches include:

- Public Safety
- Public Works
- Community Services
- Administrative Services
- Policy & Leadership

Information about the city's approach to planning for and funding digital transformation efforts throughout the city is included in the Strategic Digital Transformation Investment Program section.

Information about capital projects, such as construction of roads and pipelines, the development of parks and construction and maintenance of city facilities, is included in the Capital Improvement Program section.

OPERATING BUDGET REVENUE SUMMARY

The Operating Budget for fiscal year 2024-25 totals \$419.0 million, with revenues for the year estimated at \$415.9 million. General Fund revenues are estimated at \$239.1 million and General Fund budgeted expenditures are \$238.5 million, which includes an additional \$13.8 million in one-time transfers to the General Capital Construction Fund and \$7.0 million to the Workers' Compensation Fund. Excluding the one-time uses of General Fund surplus, the General Fund budgeted operating expenditures are \$217.7 million.



Revenue estimates for the Operating Budget indicate the city will receive a total of \$415.9 million in fiscal year 2024-25, a change of 4.0% or \$16.0 million above the estimated fiscal year 2023-24 revenues. General Fund revenues are expected to increase by \$27.0 million compared to the prior year's adopted revenues and \$4.2 million or 1.8% compared to fiscal year 2023-24 estimates. Special Revenue funds are projected to decrease by 10.4% or \$2.5 million over fiscal year 2023-24 estimates. Enterprise Fund revenues are projected to increase by 8.0% or \$7.5 million in the upcoming fiscal year. Internal service funds are increasing over the prior year's adopted budget and to fiscal year 2023-24 estimates. This is primarily driven by one-time transfers in from the General Fund to fund Workers' Compensation, in addition to increasing revenue collections due to increasing costs across all internal service funds. The Successor Agency Housing Trust is no longer receiving any material revenue as the loan owed to the General Fund has now been fully repaid. More detailed information on the city's revenue sources is provided in the following discussion.

The following table shows the total operating revenues anticipated to be received by the city for fiscal year 2023-24, as well as those budgeted for fiscal year 2024-25.

REVENUE SUMMARY BY FUND TYPE
(in Millions)

| Fund | Estimated 2023-24 | Budgeted 2024-25 | \$ Change | % Change |
|------------------|------------------------------|-----------------------------|----------------------|---------------------|
| General Fund | \$ 234.9 | \$ 239.1 | \$ 4.2 | 1.8% |
| Special Revenue | 24.4 | 21.9 | (2.5) | -10.4% |
| Enterprise | 94.4 | 101.9 | 7.5 | 8.0% |
| Internal Service | 46.3 | 53.1 | 6.8 | 14.8% |
| Total | \$ 400.0 | \$ 415.9 | \$ 16.0 | 4.0% |

General Fund

General Fund revenues provide a representative picture of the local economy. These revenues are of particular interest as they fund basic city services such as Police, Fire, Library & Cultural Arts, Street and Park Maintenance and Recreation programs. The table below provides a summarized outlook of the General Fund revenues.

GENERAL FUND REVENUES (In Millions)

| | Estimated 2023-24 | Budgeted 2024-25 | \$ Change | % Change |
|-------------------------|----------------------|---------------------|---------------|-------------|
| Property Tax | \$ 91.8 | \$ 94.9 | \$ 3.1 | 3.4% |
| Sales Tax | 58.9 | 59.4 | 0.5 | 0.8% |
| Transient Occupancy Tax | 34.8 | 34.8 | - | 0.0% |
| Franchise Taxes | 8.6 | 8.9 | 0.3 | 3.9% |
| Business License Tax | 6.4 | 6.6 | 0.2 | 3.2% |
| Development Revenues | 4.2 | 5.0 | 0.8 | 20.2% |
| All Other Revenue | 30.3 | 29.5 | (0.8) | -2.7% |
| Total | \$ 234.9 | \$ 239.1 | \$ 4.2 | 1.8% |

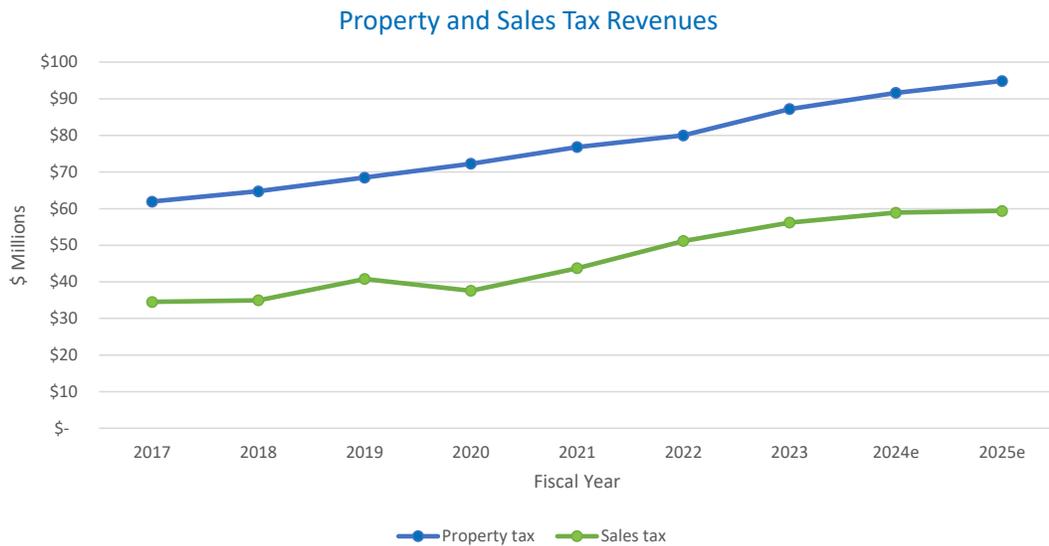
The city fully recovered from the COVID-19 pandemic's adverse fiscal impacts by fiscal year 2022-23. Immediately following the pandemic and during the city's fiscal recovery, economic uncertainty spiked from unprecedented inflationary increases. Between March of 2021 and November of 2023, the consumer price index for the San Diego region experienced continual inflationary increases ranging between 4.1% and 8.3%. Generally, during periods of high inflation, consumer demand diminishes which may negatively impact revenues sources like sales tax, transient occupancy tax and charges for services. To account for this, revenue estimates for both fiscal year 2022-23 and 2023-24 were set conservatively; however, pent-up demand and increased levels of personal saving during the pandemic allowed consumer demand to sustain higher prices for goods and services. Based on current fiscal year 2023-24 revenue estimates, inflation has not yet negatively impacted the city's revenue sources. However, as personal savings accumulated during the pandemic is absorbed by pent-up demand and inflation, we are beginning to see a slowdown, particularly with sales tax and transient occupancy tax revenues. The Federal Reserve has also taken swift action in response to inflation, increasing interest rate ranges from 0.25% - 0.50% to 5.25% - 5.50% in just over a one-year period. Resultingly, inflation has decreased, but the Federal Reserve will continue to monitor inflationary data before considering any rate reductions. The risk of recession is still prevalent and continued inflationary increases indicate the most prudent path is to maintain a conservative outlook for the city's revenues in the future.

Nearly 80% of General Fund revenues are derived from three sources: property tax, sales tax, and transient occupancy tax, or TOT. Sales tax and TOT revenues tend to be much more sensitive to changes in economic conditions, unlike property tax revenues, which remain relatively stable because of the mitigating effect of Proposition 13, which limits annual growth in assessed values.

Property tax, the largest source of General Fund revenues, is expected to grow by \$3.1 million, or 3.4%, over last year's estimates. While the residential real estate market in Carlsbad has seen significant increases in values in recent years, the growth has continued to cool off. Commercial property assessed values are expected to remain relatively flat as the increase in interest rates has created immense

uncertainty in the sector. In response to the unprecedented inflationary increases experienced over the last three years, the Federal Reserve’s interest rate hikes have made purchasing a home more difficult for borrowers. While demand remains relatively high both locally and around the state and although median home values in Carlsbad have increased to \$1.5 million as of March 2024, changes to interest rate targets will likely have an impact on home values during the upcoming fiscal year. Proposition 8 allows owners to have their property temporarily revalued if market value is lower than the factored base year value, posing a risk that commercial property values could temporarily decrease.

Assessed values on the residential real estate side are expected to grow modestly, capped by California’s Proposition 13. Adopted in 1978, Proposition 13 limits the annual increase in assessed values for property. Under this proposition, assessed values (and the related property tax) can grow by no more than 2% per year. The value upon which the tax is based is only increased to the full market value upon the sale of a property. In recent years, residential activity has been driven by low interest rates on mortgages, pent-up demand that built during the shutdown and an increase in the ability to work remotely. Now, increasing rates and diminishing pent-up demand as we move past the pandemic will likely have adverse impacts compared to prior periods. Based on resale data from Zillow, the median price of a single-family residence in Carlsbad is \$1.5 million, up by 12.0% year over year as of March 2024.

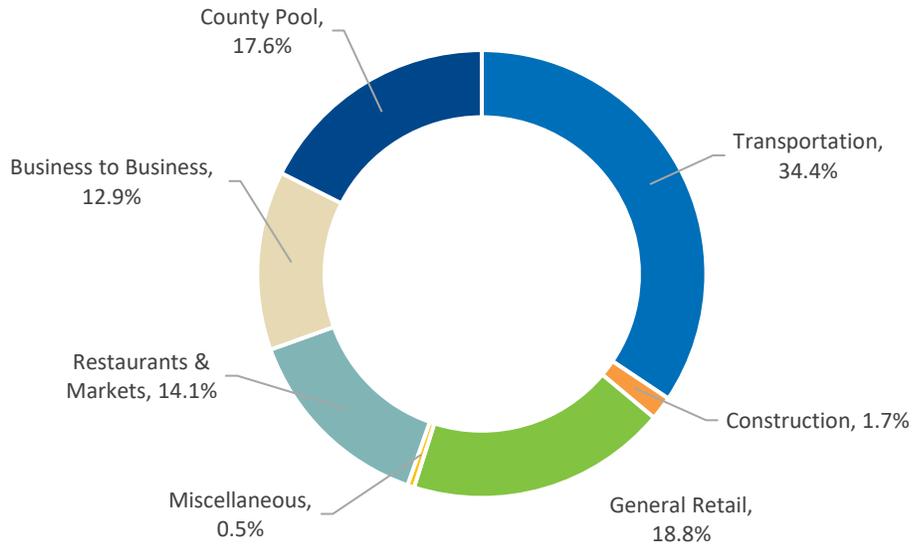


Changes in property tax revenues lag behind changes in the housing market, as the tax revenue for the upcoming fiscal year is based on assessed values from the previous January. Thus, the taxes to be received for fiscal year 2024-25 are based on assessed values as of January 1, 2024.

Property taxes tend to grow slowly unless there is a significant amount of development-related activity. In past decades the city has seen robust growth in property tax revenue due to new development, high turnover of existing homes and double-digit growth in housing prices. However, as opportunities for new development and growth lessen, development-related revenues have slowed.

In addition to recent interest rate increases, slower development combined with minimal commercial property transactions and tax reform has caused a slowing in property tax growth in the city.

Sales Tax by Category Fourth Quarter 2023



Sales Tax revenues generally move in step with economic conditions and overall, Carlsbad’s economy has absorbed the inflationary increases experienced since 2021. The restrictions resulting from the COVID-19 pandemic led to increases in segments like auto sales, construction, drug store sales, chemical products, food markets and recreational products, while others like restaurants and general retail took a major hit. With the pandemic and its fiscal impacts behind us, the uncertainty stems from lingering inflation, whether the rise in interest rates will lower inflation levels adequately, and the timing for when the Federal Reserve will begin lowering interest rate targets in the future.

Sales tax revenues improved markedly up until fiscal year 2019-20, peaking in fiscal year 2018-19 at \$40.8 million. The onset of the pandemic in March 2020 resulted in swift reductions in sales tax revenues and the city ended the year with \$38 million in sales tax revenues. During fiscal year 2020-21, sales tax levels generally correlated with shelter-in-place mandates. As restrictions were lifted, the city’s sales tax levels recovered—the city ended fiscal year 2020-21 with \$44 million in sales tax revenues. Fiscal year 2021-22 experienced the most accelerated recovery, ending the year at a historic high of \$51.2 million in sales tax revenues. The fiscal year 2022-23 and 2023-24 sales tax estimates reflected uncertainty surrounding market and economic conditions like inflation and impacts to disposable income. Despite the levels of inflation, growth has been positive over this period; however, we are beginning to see some industry groups cool off compared to previous periods. With inflation still increasing at a rate higher than desired by the Federal Reserve as well as existing recessionary risk, staff have proposed a conservative estimate of \$59.4 million in budgeted revenue for fiscal year 2024-25 which represents an increase of \$0.5 million, or 0.8%, over fiscal year 2023-24 estimates.

As indicated in the chart above, the city’s sales tax base is heavily weighted in the transportation (comprised heavily of new auto sales) and general retail sectors, which combined, account for over half of the taxable sales in Carlsbad. New auto sales are highly elastic—or responsive to changes in price—in comparison to economic trends, and tax revenues from new auto sales fell precipitously during the recession, from \$6.7 million in 2007 to \$4.4 million in 2009. Since that dip, auto sales tax revenues have grown steadily and reached a high of \$17.1 million for the four quarters ended December 31, 2023. With general retail sales tax suffering for the year ended December 31, 2020, and recovering in the year after, the most recent four quarters have shown full recovery as of calendar year 2022, but growth has leveled off during calendar year 2023.

Sales tax revenues include those received under Proposition 72, a 0.5 cent increase in California sales tax for the funding of local public safety services.



The third highest General Fund revenue source is **Transient Occupancy Tax**, also known as TOT or hotel tax. TOT was the revenue category most adversely impacted by COVID-19. From historic highs of \$26 million in fiscal year 2018-19, the city experienced year-over-year decreases of 27% and 16%. Recovery from the pandemic was estimated conservatively; however, fiscal year 2021-22 proved otherwise, reaching a historic high of \$32.4 million driven by the easing of restrictions, pent-up demand and an increase in average daily room rates. This trend continued in fiscal year 2022-23, whereby actual revenues exceeded conservative estimates that were applied to account for sustained levels of unprecedented inflation. Fiscal year 2023-24 is the first year in which year-over-year quarterly comparisons indicate a revenue slow down. It is estimated that fiscal year 2023-24 revenues will exceed the prior year, but future growth may be tempered by inflation, tourism demand and its impact on average daily room rates.

Franchise Tax revenue has grown moderately in recent years and is projected at \$8.9 million in fiscal year 2024-25. Franchise taxes are paid by certain industries that use the city’s right-of-way to conduct their business. The city currently has franchise agreements for cable TV service, solid waste services, cell sites, fiber optic antenna systems and gas and electric services. The solid waste franchise fee has experienced minor revenue increases that mirror growth in population and changes in rate structures. Cable TV franchise revenue is expected to remain relatively consistent from \$2.0 million in

fiscal year 2023-24 to \$2.1 million in fiscal year 2024-25. This revenue source will most likely remain stable or decline in future years as more subscribers cut cable services and move to online streaming services.

In April 2021, a new franchise agreement for solid waste was approved with Republic Services of San Diego. The city receives 7.5% of revenues collected as well as an annual payment of \$0.8 million in support of AB 939 and \$1.3 million storm water fee. The increase in fiscal year 2024-25 is relatively modest compared to the increase experienced in fiscal year 2022-23 that was driven by the \$0.8 million payment to assist with AB 939.

San Diego Gas & Electric pays franchise taxes for the use of the public land over which they transport gas and electricity. The city also receives an “in-lieu” franchise tax based on the value of gas and electricity transported on SDG&E lines but purchased from another source. The “in-lieu” tax captures the franchise taxes on gas and electricity that is transported using public lands, which would not otherwise be included in the calculations for franchise taxes due to deregulation of the power industry. This revenue source experienced a significant increase in fiscal year 2022-23 of \$919,000 due to price increases but is expected to remain relatively flat over the next several years.

Business license taxes are closely tied to the health of the local economy and are projected to increase to \$6.6 million in fiscal year 2024-25. This represents growth of \$0.2 million or 3% when compared to last year’s current estimates. Increases in business license taxes correlate with sales tax revenue increases as businesses either pay taxes based on the amount of their gross receipts or based on set fees. There are currently about 9,529 licensed businesses in the City of Carlsbad, 63 less than in the prior year with 6,630 of them located in the city.

Development-related revenues are derived from fees for planning, engineering and building permits, and fees paid by developers to cover the cost of reviewing and monitoring development activities, such as plan checks and inspections. These revenues are difficult to predict as many of the planning and engineering activities occur months or years before any actual development.

Over the last 10 years development-related revenues have fluctuated in line with increases and decreases in residential, commercial and industrial development. In fiscal year 2024-25 the city expects a 16% increase in development related revenues to approximately \$3.4 million. This follows lower than anticipated development activity occurring in fiscal year 2023-24. The projected increase in development-related revenues is tied to the volume and type of development projected to be permitted, multi-family versus single-family, and the revenues derived from building fees which occur in the early stages of development. Increases applied to these charges for services are made in accordance with City Council Policy No. 95 – Cost Recovery.



Interdepartmental charges are generated through engineering services charged to capital projects, reimbursed work from other funds and miscellaneous interdepartmental expenses charged to funds outside the General Fund for services performed by departments within the General Fund. Miscellaneous interdepartmental charges are expected to decrease by 10.9% compared to the prior year's adopted budget, as a result of the city's regular update to its citywide cost allocation, which drives the revenue allocations.

Income from investments and property include interest earnings as well as rental income from city-owned land and facilities. The city is expected to earn about \$4.1 million in interest on its General Fund investments for fiscal year 2024-25 and another \$3.0 million in rental and lease income. The yield on the city's portfolio is forecasted to average 2.4% and cash balances are expected to remain flat as increases in receipts are projected to be offset by increases in expenditures as the City Council's goals are operationalized.

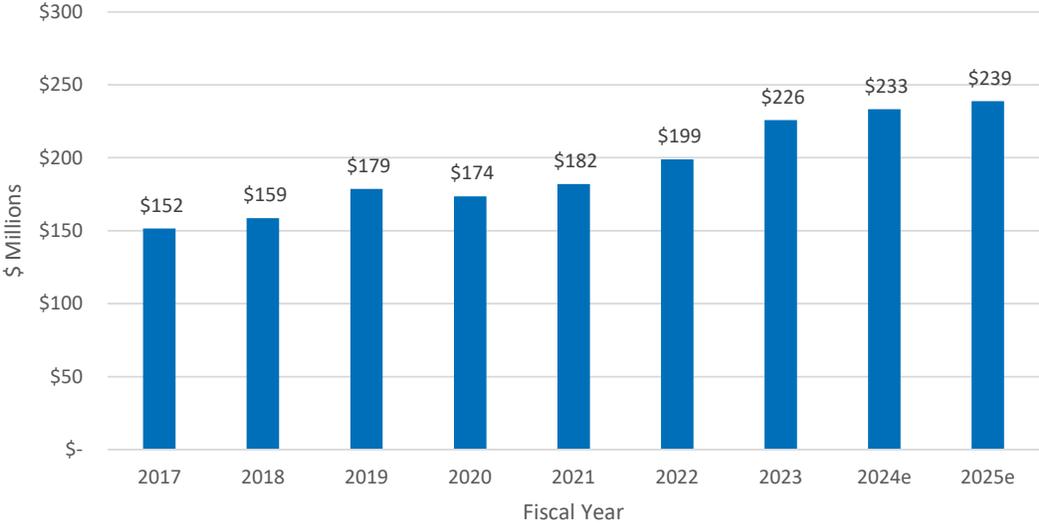
Ambulance fee revenues are estimated to increase \$0.4 million over last year's estimates, from \$7.2 million to \$7.7 million. This increase is driven by a combination of the Fire Department's recent fee study implementation, the addition of two medical transports, the Ground Emergency Medical Transportation Certified Public Expenditure Program, which helps cover uncompensated costs for Medi-Cal fee-for-service transports, and the participation in the Public Provider Ground Emergency Medical Transport Intergovernmental Transfer Program which will provide add-on reimbursement payments to help cover uncompensated costs in the future.

Transfer taxes are those taxes paid to the county upon the transfer of interests in real estate. The tax is \$1.10 per \$1,000 of property value, split equally between the county and the city. Carlsbad expects to receive approximately \$1.7 million in transfer taxes for fiscal year 2024-25 which is a 3.2% increase from fiscal year 2023-24 estimates. The residential real estate market continues to remain strong; however, this will likely be influenced by the Federal Reserve's actions regarding interest rates. Housing prices in Carlsbad have increased in recent months and inventories are expected to remain low due to the insulated local demand.

Other intergovernmental revenues include miscellaneous receipts received from the state or federal governments as well as local school districts. With the city receiving its two annual American Rescue Plan Act payments in fiscal 2020-21 and fiscal year 2021-22 totaling \$12.6 million, intergovernmental revenues decreased substantially in fiscal year 2022-23 and are expected to remain relatively consistent in fiscal year 2024-25, in line with last year's estimates.

The **All other revenues** category includes fines and forfeitures, transfers in, miscellaneous reimbursed expenses, and other charges and fees. The estimate for fiscal year 2023-24 totals \$0.5 million and is expected at \$0.25 million in fiscal year 2024-25.

General Fund Revenues



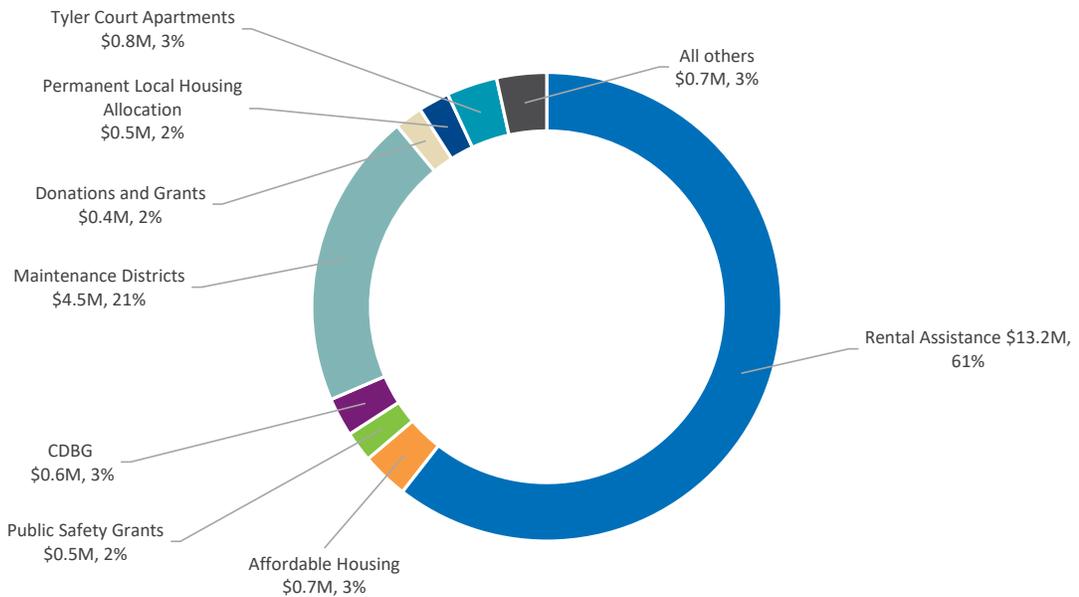
Overall, and as reflected in the bar chart above, General Fund revenues are expected to increase \$4.2 million or 1.8% from fiscal year 2023-24 estimates. The General Fund’s primary tax revenues are estimated to increase conservatively over last year’s estimates to account for the current economic uncertainty and risk of recession. Despite lingering inflation, the General Fund’s total revenues are expected to be bolstered by stable property tax values, a diversified sales tax base, and the implementation of the city’s cost recovery policy which increases fees for services in line with appropriate cost recovery levels.

Other Funds

Revenues from **Special Revenue** funds are expected to total \$21.9 million, a decrease of \$2.5 million or 10.4% from fiscal year 2023-24 estimates. Funds collected in this category are restricted to specified purposes. The types of programs supported within Special Revenue funds are those funded by specific revenue streams such as:

- Federal Grants (Rental Assistance and Community Development Block Grants)
- Special fees and assessments (Affordable Housing and maintenance assessment districts)
- Donations (Library, Cultural Arts, Recreation and Senior Donations)

Special Revenue Funds
FY 2024-25 Budgeted Revenues \$21.9 Million



Compared to the fiscal year 2023-24 adopted budget, the most noteworthy changes in the Special Revenue funds occurred in the Encampment Resolution Fund, whereby the city received \$2.4 million of one-time grant revenue in fiscal year 2023-24 that it will not receive again in fiscal year 2024-25. The other significant change is in the Rental Assistance Fund, where increases of \$1.0 million are expected to occur compared to fiscal year 2023-24 estimates. These revenues are primarily funded from federal grants.

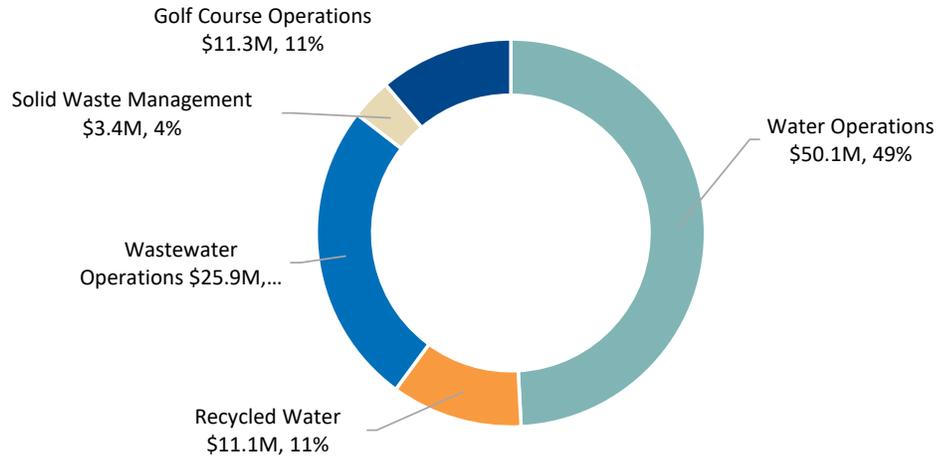
There is no revenue budgeted in the [Successor Agency Housing Trust Fund](#), other than interest income from remaining funds. Although the Carlsbad Redevelopment Agency has been dissolved, the California Department of Finance has approved the repayment of the approximately \$8.1 million (plus accrued interest) loaned to both the city’s former redevelopment areas by the General Fund as well as debt service payments remaining on the former agency’s 1993 Tax Allocation Refunding Bonds. All outstanding loans and interest accrued have been paid to the city by the end of fiscal year 2020-21 and debt service payments were completed in fiscal year 2023-24.

[Enterprise](#) fund revenues for fiscal year 2024-25 are projected at \$101.9 million representing an increase of 8.0% or \$7.5 million over fiscal year 2023-24 estimates. The revenue breakdown by activity is shown in the graph below.

Enterprise funds are similar to a business in that rates are charged to support the operations that supply the goods or services. Carlsbad enterprise funds include water and recycled water delivery, wastewater services, solid waste management and the operation of a municipal golf course.

The [Water](#) Enterprise Fund revenue for fiscal year 2024-25 is estimated at \$50.1 million representing an increase of \$2.5 million or 5.3% when compared to fiscal year 2023-24 revenue estimates. This is driven by increases in water delivery charges. Projected revenues for [Recycled Water](#) of \$11.1 million are expected to increase by \$1.4 million or 14.4% as minor customer growth is expected and a 1% rate increase is forecasted.

Enterprise Funds
FY 2024-25 Budgeted Revenues \$101.9 million



Forecasted revenues for **Wastewater** are \$25.9 million representing a 14.2% or \$3.2 million increase over fiscal year 2023-24 estimates. This increased estimate is largely driven by rate increases of 20% in 2023 to support rising treatment costs and aging infrastructure costs.

Estimated revenues from operations of the **Golf Course** are \$11.3 million, a slight increase of \$0.3 million or 3.1% when compared to fiscal year 2023-24 estimates.

Solid Waste Management revenues are projected at \$3.4 million, consistent with fiscal year 2023-24 estimates.

Internal Service funds project estimated revenues of \$53.1 million for fiscal year 2024-25 representing an increase of 14.8% or \$6.9 million over fiscal year 2023-24 projections. This increase is driven by a one-time transfer from the General Fund of \$7 million to fund Workers' Compensation, along with increases corresponding with rising costs across all internal service funds.

Internal service funds account for services provided within the city itself, from one department to another and on a cost reimbursement basis. These include programs such as the self-insurance funds for Workers' Compensation and General Liability (Risk Management), as well as Vehicle Maintenance and Replacement, and Information Technology. Departments pay for these services and therefore the rates charged are based on the cost to provide the service. The goal of an internal service fund is to match budgeted expenses with charges to the departments.

A recent actuarial review of the **Workers' Compensation** fund determined that the city should continue to set aside cash reserves in anticipation of future workers' compensation claims. To achieve this, charges to city departments need to increase by 10-15% annually over the next several years. These planned increases went into effect in fiscal year 2021-22 and are continuing into fiscal year 2024-25. The fiscal year 2024-25 operating budget includes \$14.5 million for Workers' Compensation, including a one-time transfer from the General Fund of \$7.0 million, and \$8.0 million for Risk Management.

Vehicle Maintenance and **Replacement** charges are budgeted at \$4.1 million and \$7.2 million, respectively. Vehicle Maintenance revenues are up compared to fiscal year 2023-24 estimates primarily due increasing fuel costs. Vehicle replacement costs rise when the number of vehicles and the price of new vehicles or the cost to maintain those vehicles increases. For example, many older generation sedans at the end of their useful lives are now being replaced with hybrids and plug-in hybrids at a higher per unit cost. There have also been significant cost increases over the last several years in specialized vehicles such as fire trucks and ambulances as well as supply chain disruptions and unprecedented inflation that have significantly driven up prices.

Information Technology charges to departments have increased by 11.9% or \$2.1 million when compared to fiscal year 2023-24 estimates. The main reason for this increase is due to a departmental reorganization of the city's innovation group, bringing the group into the Internal Service Fund budget. The increase is also attributable to contractual increases to existing service contracts.

Internal Service Fund Allocation Methodology

Most of the revenue for the city's internal service funds is generated from internal service charges. The expenses of each fund are budgeted for and then allocated to other funds on an annual basis. Each fund uses a different allocation basis to charge other funds for its costs, summarized below.

- Vehicle Replacement – Based on equipment assigned to departments.
- Vehicle Maintenance – A combination of fixed and variable maintenance charges. Fixed maintenance charges are based on a three-year average of maintenance costs in combination with budgeted labor costs. Variable maintenance charges are based on actuals.
- Information Technology Operations – A combination of computers per department for citywide maintenance/licensing and direct charges for department-specific items.
- Information Technology Replacement – Based on a combination of equipment and hardware specifically assigned to a department and for infrastructure hardware an allocation based on computers per department as a percentage of citywide computers.
- Workers' Compensation – Based on a combination of personnel count and five-year average claims costs by department.
- General Liability – Based on a combination of personnel count, five-year average claims costs by department and vehicles assigned to departments.

OPERATING BUDGET EXPENDITURE SUMMARY

The city's Operating Budget for fiscal year 2024-25 totals \$419.0 million, which represents an increase of about \$41.7 million or 11.1% as compared to the adopted fiscal year 2023-24 budget. A summary of the changes in each of the city's programs will be discussed below. Further information about each program can be found in the individual program summary pages.

BUDGET EXPENDITURE SUMMARY

By Fund Type
(In Millions)

| | Budget 2023-24 | Budget 2024-25 | \$ Change | % Change |
|--------------------------------|-------------------|-------------------|----------------|--------------|
| General Fund | \$ 216.9 | \$ 238.5 | \$ 21.5 | 10.0% |
| Special Revenue | 20.2 | 21.3 | 1.0 | 5.5% |
| Enterprise | 105.7 | 118.5 | 12.8 | 12.1% |
| Internal Service | 33.3 | 40.7 | 7.4 | 22.2% |
| Successor Agency Housing Trust | 1.1 | - | (1.0) | -100.0% |
| Total | \$ 377.3 | \$ 419.0 | \$ 41.7 | 11.1% |

The General Fund contains most of the discretionary revenues that support core city services. However, this should not diminish the importance of the other operating funds as they also contribute to the array of services available within Carlsbad. The remainder of this section will provide more information about the budgeted expenditures by fund and program.

To ensure the city continues to maintain a balanced budget and analyze its use of taxpayer dollars, the City Manager asked departments to reduce their existing budgets for fiscal year 2023-24 and decrease discretionary spending wherever possible. While administrative leadership's direction for the fiscal year 2024-25 budget cycle does not propose a mandated budget reduction by each department, it will continue the expectation that staff incorporate opportunities to do business more efficiently and focus on spending areas that can be reduced with little to no impact on the community. In response to City Council feedback requesting staff identify ways to contain ongoing operational costs within the organization, staff conducted a review of staffing levels, workload and existing vacancies in an effort to find new opportunities for savings. As a result, 12 full-time equivalent positions are recommended for elimination as part of the fiscal year 2024-25 budget. This directive came after budget reductions of nearly 2% and 3% were achieved in fiscal year 2022-23 and 2023-24, respectively. These efforts contributed to the city's ability to present a balanced budget in fiscal year 2024-25 push the projected deficit further out to the future. The reductions proposed were carefully evaluated to ensure ongoing service level impacts were mitigated as much as possible.

The total Operating Budget for the [General Fund](#) for fiscal year 2024-25 is \$238.5 million which is \$21.5 million or 9.9% more than the previous year's adopted budget of \$216.9 million. These changes are discussed in more detail on the following pages.

GENERAL FUND SUMMARY

By Expenditure Type

(In Millions)

| | Budget 2023-24 | Budget 2024-25 | \$ Change | % Change |
|--------------------------|-------------------|-------------------|----------------|-------------|
| Personnel | \$ 130.1 | \$ 134.7 | \$ 4.6 | 3.6% |
| <i>Personnel, gross</i> | 132.1 | 136.7 | 4.6 | 3.5% |
| <i>Vacancy Savings</i> | (2.0) | (2.0) | - | 0.0% |
| Maintenance & Operations | 64.9 | 65.6 | 0.7 | 1.3% |
| Capital Outlay | 0.1 | 0.5 | 0.4 | 586.2% |
| Transfers | 21.9 | 37.5 | 15.6 | 71.4% |
| Subtotal | \$ 217.0 | \$ 238.5 | \$ 21.5 | 9.9% |

Personnel costs make up 57% of the General Fund budget. The total personnel budget for fiscal year 2024-25 is \$134.7 million which is \$4.6 million or 3.6% greater than the previous year’s total personnel budget of \$130.1 million. This is driven by an increase in CalPERS’ unfunded liability payment, negotiated compensation increases as well as anticipated step increases. In fiscal year 2024-25, the preliminary budget continues to propose including a line item for “vacancy savings.” This represents the estimated amount of budgeted personnel savings that will be realized by the end of the fiscal year. This mechanism is proposed for multiple reasons: (1) budgeting for vacancy savings reduces the total amount of the General Fund budget, (2) budgeted personnel costs more closely align with actual personnel costs over the course of the fiscal year, (3) historically, the city would bring recommendations to repurpose budget savings at the mid-year point of the fiscal year. This mechanism pre-emptively achieves that objective, and (4) budgeting vacancy savings will achieve alignment with the city’s 10-year forecast which has historically included a line item for vacancy savings.

GENERAL FUND

Personnel Costs

(In Millions)

| | Budget 2023-24 | Budget 2024-25 | \$ Change | % Change |
|----------------------------------|-------------------|-------------------|---------------|-------------|
| Salaries and Wages | \$ 88.5 | 89.8 | 1.3 | 1.5% |
| <i>Salaries and Wages, gross</i> | 90.5 | 91.8 | 1.3 | 1.4% |
| <i>Vacancy Savings</i> | (2.0) | (2.0) | - | 0.0% |
| Retirement Benefits | 23.2 | 25.3 | 2.1 | 9.1% |
| Health Insurance | 10.7 | 10.9 | 0.2 | 2.3% |
| Other Personnel | 7.7 | 8.6 | 0.9 | 11.9% |
| Total | \$ 130.1 | \$ 134.7 | \$ 4.6 | 3.5% |

The table above shows the breakdown of personnel costs for the General Fund. General Fund salaries include full-time and part-time staff costs and are expected to increase in fiscal year 2024-25 by \$1.3 million or 1.5%. The increase is primarily due to negotiated salary increases offset by a reduction in total full-time equivalents of 9.7. The full-time staffing changes are listed on the following page.

General Fund:

- (1) Management Analyst – Office of the City Manager (Vacant)
- (1) Senior Office Specialist – Office of the City Council (Vacant)
- (1) Deputy City Clerk – City Clerk (Vacant)
- (1) Lead Librarian – Library & Cultural Arts (Vacant)
- (0.7) Production Technician – Library & Cultural Arts (Vacant)
- (1) Parks Maintenance Worker – Parks & Recreation (Vacant)
- (1) Associate Engineer – Community Development (Vacant)
- (1) Chief Innovation Officer – Innovation & Economic Development
- (1) Senior Program Manager for Diversity, Equity & Inclusion (DEI) – Human Resources
- (0.5) Administrative Assistant – Administrative Services (Part-time)
- (0.5) Hourly Professional – Communication & Engagement (Part-time)

Non-General Fund:

- (1) System Specialist – Information Technology (Vacant)
- (1) Senior Environmental Specialist – Environmental Sustainability (Vacant)
- (0.3) Production Technician – Library & Cultural Arts (Vacant)

Retirement Benefits Cost

CalPERS administers the city’s defined benefit pension plan and costs have been increasing in past years as CalPERS addresses a structural shortfall in plan assets to cover unfunded liabilities. As part of CalPERS’ strategy to ensure the plan’s sustainability, CalPERS deliberately raised participating agencies’ contributions over several years to improve the plan’s long-term funded status. The pension system continues to pursue tactics in support of its strategy to ensure plan sustainability such as investing in assets with the objective of achieving a long-term rate of return that meets or exceeds 7%. While pension costs are increasing, there is some downward pressure on costs as new employees receive lower pension benefits. CalPERS has taken significant steps to ensuring plan sustainability, but pension costs still pose a significant risk on the city’s cost profile.

In support of CalPERS strategies for plan sustainability and as part of the city’s strategic, long-term approach to financial management, the city actively manages its unfunded pension liability. Since fiscal year 2016-17, the City Council has approved additional discretionary contributions of \$56.4 million to decrease future costs of the city’s unfunded actuarial liability and achieve a funded status of 80% in accordance with City Council Policy Statement No. 86. This active management helps ensure that resources are available to fulfill the city’s contractual promises to its employees and minimizes the chance that funding these pension benefits will interfere with the city’s ability to provide essential public services. Fiscal year 2024-25 reflects \$12.7 million of city contributions required to make up for CalPERS’ abysmal investment performance in fiscal year 2021-22. This represents an increase of \$2.5 million or 25% compared to the previous year.

In support of CalPERS strategies for plan sustainability, and as part of the city’s strategic, long-term approach to financial management, the city actively manages its unfunded pension liability.

General Fund **Health Insurance** costs in the General Fund are increasing slightly from \$10.7 million to \$10.9 million. **Other Personnel Costs** include workers' compensation expenses and other miscellaneous costs such as Medicare, unemployment and disability which are increasing collectively by \$0.9 million or 11.9%.

Maintenance and Operations costs represent about 27.6% of the total General Fund budget and include the budgets for all program expenses other than personnel, capital outlay and transfers. Overall, total maintenance and operations costs are projected at \$65.7 million, which represents an increase of about \$0.8 million or 1.3% for fiscal year 2024-25 when compared to fiscal year 2023-24. Fiscal year 2021-22 and 2022-23 experienced inflationary increases ranging between 4.1% and 8.3% which drove the city's need to contain costs and identify areas for reduction with minimal service level impacts. Although inflation has declined compared to previous periods, it is still ranging between 3.6% and 5.2% thus far in fiscal year 2023-24. While it is expected that inflation will continue to slowly decrease, much uncertainty remains around the Federal Reserve's actions to adjust target interest rates. As a result, the fiscal year 2024-25 proposes a minimal increase to maintenance and operations given the lingering inflation in the economy.

Capital Outlay includes budgeted equipment purchases over \$1,000. Capital outlay purchases of \$0.5 million are budgeted in the General Fund for fiscal year 2024-25. This represents an increase of \$0.4 million and is primarily due to the Police Department's need to purchase AED replacements for its fleet of vehicles in the upcoming year.

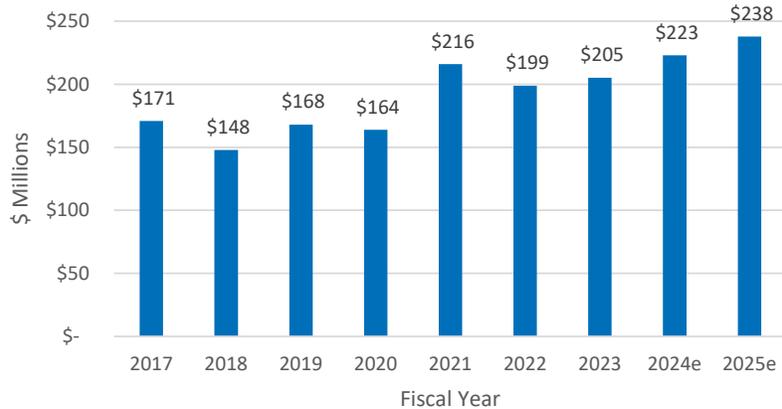
Operating Costs Associated with Capital Investments

As the city completes major capital projects, the costs of maintaining and operating the facilities and improvements, including additional personnel, if necessary, are added to departmental operating budgets. The city's Capital Improvement Program and Strategic Digital Transformation Investment Program budgets include future projected operating impacts, which are estimated in the tables found in sections H and I, respectively.

Advances

Advances and repayments of prior advances are amounts anticipated to be transferred from the General Fund to other city funds with expectation of repayment in future years. No General Fund advances are included in this year's operating budget.

General Fund Expenditures



Expenditures in the General Fund remained relatively consistent until fiscal year 2016-17, when the expenditures included \$25.3 million in one-time costs, including \$10.5 million for a transfer to the Capital Improvement Program for Fire Station 2 reconstruction and \$14.8 million to pay off the golf course construction bonds.

The expenditures for fiscal year 2017-18 reflect a substantial decrease due to the one-time costs reflected in fiscal year 2016-17. These cost reductions were partially offset by an additional one-time payment to CalPERS to address the city’s unfunded pension liability, the addition of nine staff members, additional legal and expert costs associated with the county airport expansion and the Safety Training Center lawsuit, higher personnel costs due to normal salary and benefit increases and higher mutual aid costs.

Expenditures in fiscal year 2018-19 reflect an additional one-time \$20 million payment to CalPERS to further bring down the city’s unfunded pension liability. Fiscal year 2019-20 included the addition of 34 new full-time employees but was largely offset due to the city’s response to the COVID-19 pandemic and the need to reduce discretionary spending as much as possible during that unprecedented time.

Fiscal year 2020-21 expenditures reflect an additional \$10 million one-time payment to CalPERS to further bring down the city’s unfunded pension liability. The increase was largely offset by the continuation of the COVID-19 pandemic and the city’s efforts to curb and defer expenditures.

Fiscal year 2021-22 expenditures reflect the plan to reinstate city services back to pre-pandemic levels and operationalize the City Council’s goals. The increase includes \$5.9 million in one-time costs associated with the goals and the addition of 18 new full-time and 6.7 part-time employees which are mostly associated with the goals. The city again made an additional one-time \$6.4 million payment to CalPERS to bring down the city’s unfunded pension liability.

Fiscal year 2022-23 expenditures include the addition of 24 full-time employees as well as a number of new one-time requests to execute City Council goals, as well as a total of \$10.6 million in one-time transfers to fund Workers’ Compensation, Risk Management, and Fleet Maintenance. Lastly, a \$2 million allocation was approved to fund the Safer Streets local emergency.

Fiscal year 2023-24 expenditures include budget reductions of approximately 3% of the base maintenance and operations budget, offset by negotiated compensation and contractual benefit increases. Additionally, a \$5.2 million allocation was approved for the Carlsbad Village Trenching Project.

Another way of looking at the General Fund budget is by [Program Expenditures](#). The chart below compares the total fiscal year 2024-25 budget to those amounts adopted in the previous year. A detailed description of each department, its services, budget summary and department accomplishments and priorities can be found in the department program summary pages.

A detailed description of each department's budget can be found in the department program summaries.

GENERAL FUND EXPENDITURES
By Department
(In Millions)

| | Budget 2023-24 | Budget 2024-25 | \$ Change | % Change |
|--|-------------------|-------------------|----------------|-------------|
| Administrative Services - Administration | \$ 0.7 | \$ 0.8 | 0.1 | 1.5% |
| Administrative Services - Finance | 5.3 | 5.6 | 0.3 | 5.8% |
| Administrative Services - Human Resources | 5.0 | 5.1 | 0.1 | 2.1% |
| Administrative Services - Economic Development | 2.6 | 0.9 | (1.7) | -65.8% |
| Community Services - Administration | 0.6 | 0.6 | - | 1.2% |
| Community Services - Community Development | 11.0 | 11.0 | - | -0.1% |
| Community Services - Housing & Homeless Services | 2.8 | 3.2 | 0.4 | 16.9% |
| Community Services - Library & Cultural Arts | 13.6 | 14.5 | 0.9 | 6.5% |
| Community Services - Parks & Recreation | 21.1 | 22.8 | 1.7 | 8.1% |
| Policy & Leadership Group | 8.4 | 8.4 | - | 0.4% |
| Public Safety - Fire | 37.9 | 41.8 | 3.9 | 10.3% |
| Public Safety - Police | 55.6 | 60.2 | 4.6 | 8.2% |
| Public Works - Administration | 1.6 | 1.6 | - | -1.9% |
| Public Works - Construction Mgmt. & Inspection | 3.3 | 3.1 | (0.2) | -5.8% |
| Public Works - Environmental Sustainability | 1.2 | 1.2 | - | 2.7% |
| Public Works - Facilities | 7.5 | 7.2 | (0.3) | -4.1% |
| Public Works - Transportation | 9.7 | 10.8 | 1.1 | 10.4% |
| Non-Departmental | 29.0 | 39.7 | 10.7 | 37.1% |
| Total | \$ 216.9 | \$ 238.5 | \$ 21.6 | 9.9% |

Transfers are amounts anticipated to be transferred from the General Fund to another city fund. The transfers included in the adopted budget are as follows:

- \$14.4 million split evenly between the Infrastructure Replacement Fund, General Capital Construction Fund and the Technology Investment Capital Fund (\$4.8 million each). This will fund major new construction, maintenance and replacement of city infrastructure and facilities, and the city's future technology needs. This represents 6% of budgeted General Fund revenues and is in line with the requirements set forth in Council Policy No. 91 – Long Term General Fund Capital Funding Policy.

- \$13.8 million in additional transfers to the General Capital Construction Fund resulting from the estimated General Fund surplus. The General Capital Construction Fund is funded by the General Fund and includes many capital projects programmed in the future. The level of funding necessary to fully fund these projects is an increasing concern. This one-time transfer amount will assist with funding the city’s general capital construction into the future.
- \$7.0 million in additional transfers to the Workers’ Compensation Fund in an effort to increase the program’s reserve to achieve a funded status of approximately 85%. This level of funding is consistent with actuarial standards and in accordance with recommendations from the city’s external auditors.
- \$0.4 million to the Storm Water Program for reimbursement of the General Fund portion of Storm Water expenses.
- \$1.5 million to the Median Maintenance and Street Tree Maintenance Special Revenue Funds to cover cash shortfalls, as annual assessments collected from property owners do not cover annual operating expenditures. Annual assessments can only be increased with a majority vote of the property owners.
- \$0.6 million to the Fleet Replacement Fund for historical chargebacks related to a Police Department vehicle purchase.

General Fund Summary

The operating budget for fiscal year 2024-25 provides a balanced General Fund budget for the coming fiscal year with General Fund revenue estimates exceeding General Fund budgeted expenditures by \$0.6 million.

Fiscal Year 2024-25 General Fund Operating Budget

| | |
|---|------------------------|
| General Fund fiscal year 2024-25 revenue estimates | \$239.1 million |
| General Fund fiscal year 2024-25 preliminary expenditures | <u>\$238.5 million</u> |
| Projected operating surplus for fiscal year 2024-25 | \$ 0.6 million |

General Fund Reserves

| | |
|---|--------------------------|
| Projected unassigned balance at June 30, 2024 | \$148.4 million |
| Plus: projected fiscal year 2023-24 surplus | \$ 0.6 million |
| Less: asset replacement reserve allocation | <u>\$ (17.5 million)</u> |
| Equals: projected unassigned balance at June 30, 2025 | \$131.5 million |

Asset Replacement Reserve

The city commits to maintaining its large machinery and equipment inventory. When an asset is procured, it begins depreciating the moment it is put into service and needs to be replaced at the end of its respective useful life. The city’s large equipment inventory represents approximately \$60 million of the city’s total fixed assets. On an annual basis, this translates to a significant financial need and commitment to maintain the inventory. In an effort to not only prioritize these purchases, but to strategically plan for the ongoing financial impacts, staff recommend establishing a General Fund

Asset Replacement Reserve. Separate and apart from the General Fund Reserve (City Council Policy No. 74), this Asset Replacement Reserve will serve as a mechanism for funding large machinery and equipment needs without impacting the General Fund Reserve or annual budget surplus year after year. As of fiscal year 2024-25, and for the next 10 fiscal years, a total of \$17.5 million is projected to be needed to fund asset replacement costs in the General Fund.

Changes in Other Funds

Special Revenue funds are budgeted at \$21.3 million representing an increase in expenditures of 5.1% or \$1.0 million when compared to fiscal year 2023-24. Other than a \$2.0 million increase in rental assistance programming and \$1.1 million decrease for one-time Permanent Local Housing Allocation grant funds, spending in most Special Revenue Fund programs is expected to remain relatively consistent with the prior year.

Expenditure increases of \$2.0 million or 17.5% are planned in the Rental Assistance Fund largely because of program expansion and corresponding increase in rental assistance payments. This reflects additional revenue received from federally funded programs to assist more lower-income households in Carlsbad. The fiscal year 2024-25 expenditure budget is also \$1.1 million less than fiscal year 2022-23 due to one-time revenue received in the Permanent Local Housing Allocation Fund. These are state funds provided to local governments in California for housing-related projects and programs that assist in addressing the unmet housing needs of local communities.

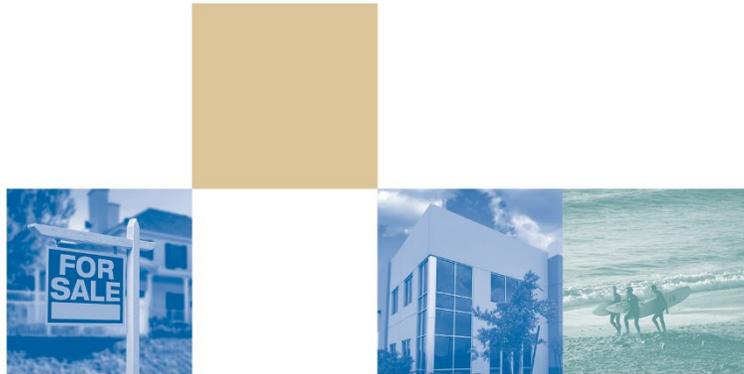
Enterprise funds total \$118.5 million, which represents an increase of \$12.8 million or 12.1% over the fiscal year 2023-24 adopted budget. The Potable Water and Recycled Water funds continue to operate and maintain critical infrastructure systems and provide the safe delivery of drinking water, conservation outreach and treated irrigation water. The cost of purchased water continues to increase, causing an overall increase in the Potable Water budget. The Wastewater fund provides reliable wastewater collection services. The budget for this fund's increase is primarily due to an increase in the transfers out to fund its related capital improvement fund.

The **Internal Service** funds total \$40.7 million, which represents an overall increase of \$7.4 million or 22.3% over fiscal year 2023-24. Much of the increase in Workers' Compensation and Risk Management costs is attributable to rising insurance liability rates, claims filed and administrative costs. Vehicle Replacement is the largest contributor to the increase and driven by a higher number of more costly vehicles scheduled for purchase in the upcoming year. Information Technology is \$2.1 million or 12.4% higher than the previous year which is due to contractual service increases as well as a reorganization of staff from Innovation & Economic Development Department.

The budget for the **Successor Agency Housing** Trust Fund for fiscal year 2024-25 is decreasing by \$1.0 million compared to last year. The Recognized Obligation Payments Schedule identifies financial commitments of the former Redevelopment Agency, including the remaining scheduled debt service payments on the Redevelopment Agency bond issue, the outstanding loan from the city's General Fund and minor allowable administrative costs. The last debt service payment on the bond issue was completed in September 2023 and the city loan was paid off in fiscal year 2020-21. In fiscal year 2024-25, the city will work to complete the dissolution and close the fund.

Changes to Fund Balance

While the projected cumulative change in the city's non-major operating funds' ending balances is not significant, two major operating funds are projected to see changes in their fund balances greater than 10%. The Water Operations Fund is expected to decrease by 35.2% by the end of fiscal year 2024-25, largely due to increasing operations costs and cash transfers to account for depreciation. The Recycled Water Operations Fund is expected to increase because it is not completing a cash transfer to account for depreciation and the funding of capital projects in fiscal year 2024-25; the ability for the fund to complete this cash transfer will be reevaluated in future years.



PERSONNEL ALLOCATIONS

| Department | Adopted Budget 2021-22 | Adopted Budget 2022-23 | Adopted Budget 2023-24 | Preliminary Budget 2024-25 |
|--|------------------------|------------------------|------------------------|----------------------------|
| City Attorney | 8.00 | 8.00 | 8.00 | 8.00 |
| City Clerk Services | 7.00 | 7.00 | 7.00 | 6.00 |
| City Council | 2.00 | 2.00 | 2.00 | 1.00 |
| City Manager | 7.00 | 7.00 | 7.00 | 6.00 |
| City Treasurer | 1.00 | 1.00 | 1.00 | 1.00 |
| Communication & Engagement | 7.00 | 9.00 | 9.00 | 9.00 |
| Administrative Services - Administration | 3.00 | 3.00 | 3.00 | 3.00 |
| Finance | 28.00 | 26.00 | 26.00 | 26.00 |
| Human Resources | 17.00 | 18.00 | 18.00 | 17.00 |
| Information Technology | 37.00 | 43.00 | 43.00 | 48.00 |
| Innovation & Economic Development | 4.00 | 9.00 | 9.00 | 2.00 |
| Community Services - Administration | 3.00 | 3.00 | 2.00 | 2.00 |
| Community Development | 53.00 | 52.00 | 52.00 | 51.00 |
| Housing & Homeless Services | 14.00 | 16.00 | 16.00 | 16.00 |
| Library & Cultural Arts | 52.50 | 51.00 | 53.00 | 51.00 |
| Parks & Recreation | 55.00 | 59.00 | 59.00 | 58.00 |
| Fire | 111.00 | 123.00 | 124.00 | 124.00 |
| Police | 186.00 | 187.00 | 187.00 | 187.00 |
| Public Works | 177.75 | 182.75 | 181.75 | 180.75 |
| Total Full-Time Personnel | 773.25 | 806.75 | 807.75 | 796.75 |
| Hourly Full-Time Equivalent Personnel | 193.81 | 180.90 | 167.84 | 166.79 |
| Total | 967.06 | 987.65 | 975.59 | 963.54 |

Note: The figures presented above include various reorganizations and personnel transfers between departments.



SCHEDULE OF PROJECTED FUND BALANCE

| Fund | Beginning | Estimated | Estimated | Projected | Projected |
|--|-----------------------|-----------------------|-----------------------|-----------------------|---------------|
| | Fund Balance | | | Ending | |
| | July 1, 2023 | Revenues | Expenditures | June 30, 2024 | July 1, 2023 |
| General Fund | \$ 136,840,376 * | \$ 234,882,619 | \$ 223,333,352 | \$ 148,389,643 * | 8.4% |
| Special Revenue Funds | | | | | |
| Affordable Housing | 14,360,256 | 1,264,318 | 364,206 | 15,260,368 | 6.3% |
| Agricultural Mitigation Fee | 1,162,955 | 26,700 | 195,118 | 994,537 | -14.5% |
| Buena Vista Channel Maintenance District | 1,496,574 | 136,110 | 251,358 | 1,381,326 | -7.7% |
| Citizens' Option for Public Safety | 479,869 | 302,500 | 280,000 | 502,369 | 4.7% |
| Community Activity Grants | 1,091,024 | 26,400 | 5,000 | 1,112,424 | 2.0% |
| Community Development Block Grant | 216,543 | 986,965 | 970,000 | 233,508 | 7.8% |
| Continuum of Care | - | 232,972 | 232,972 | - | 0.0% |
| Cultural Arts Donations | 321,857 | 42,900 | 179,350 | 185,407 | -42.4% |
| Encampment Resolution Fund | - | 2,394,509 | 1,094,000 | 1,300,509 | 0.0% |
| Habitat Mitigation Fee | 31 | 10,226 | - | 10,257 | 32987.1% |
| Library and Arts Endowments | 259,331 | 6,300 | 6,000 | 259,631 | 0.1% |
| Library Gifts and Bequests | 1,666,903 | 114,700 | 410,600 | 1,371,003 | -17.8% |
| Lighting and Landscaping District 2 | 5,258,109 | 891,311 | 354,136 | 5,795,284 | 10.2% |
| Local Cable Infrastructure | 701,326 | 285,000 | 568,020 | 418,306 | -40.4% |
| Median Maintenance District | 261,536 | 1,408,661 | 1,427,715 | 242,482 | -7.3% |
| Opioid Settlement Fund | 353,033 | 7,900 | 15,000 | 345,933 | -2.0% |
| Parking In Lieu Fee | 1,108,168 | 25,900 | - | 1,134,068 | 2.3% |
| Permanent Local Housing Allocation | - | 696,260 | 310,319 | 385,941 | 0.0% |
| Police Asset Forfeiture | 193,192 | 176,756 | 72,783 | 297,165 | 53.8% |
| Public Safety Grants | (70,799) | 290,857 | 456,680 | (236,622) | 234.2% |
| Recreation Donations | 310,317 | 34,100 | 52,570 | 291,847 | -6.0% |
| Rental Assistance | 70,824 | 12,227,649 | 12,205,365 | 93,108 | 31.5% |
| Senior Donations | 285,400 | 27,000 | 23,238 | 289,162 | 1.3% |
| Street Lighting Maintenance District | 2,699,003 | 1,057,508 | 1,202,937 | 2,553,574 | -5.4% |
| Street Tree Maintenance District | 176,929 | 1,012,481 | 924,191 | 265,219 | 49.9% |
| Tyler Court Apartments | 98,725 | 694,895 | 730,800 | 62,820 | -36.4% |
| Total Special Revenue Funds | 32,501,106 | 24,380,878 | 22,332,358 | 34,549,626 | 6.3% |
| Enterprise Funds | | | | | |
| Water Operations | 30,483,929 | 47,550,996 | 55,109,813 | 22,925,112 | -24.8% |
| Recycled Water Operations | 1,458,836 | 9,721,597 | 10,938,070 | 242,363 | -83.4% |
| Wastewater Operations | 15,067,417 | 22,675,900 | 24,180,157 | 13,563,160 | -10.0% |
| Solid Waste Management | 10,548,683 | 3,411,529 | 5,367,260 | 8,592,952 | -18.5% |
| Golf Course | 5,180,742 | 11,004,778 | 9,304,598 | 6,880,922 | 32.8% |
| Total Enterprise Funds | 62,739,607 | 94,364,800 | 104,899,898 | 52,204,509 | -16.8% |
| Internal Service Funds | | | | | |
| Workers' Compensation | 209,638 | 8,416,210 | 5,161,119 | 3,464,729 | 1552.7% |
| Risk Management | (3,847,278) | 12,247,660 | 6,726,887 | 1,673,495 | -143.5% |
| Vehicle Maintenance | 883,513 | 3,646,563 | 3,805,991 | 724,085 | -18.0% |
| Vehicle Replacement | 20,879,291 | 4,654,734 | 3,045,488 | 22,488,537 | 7.7% |
| Information Technology | 9,377,219 | 17,317,111 | 17,357,258 | 9,337,072 | -0.4% |
| Total Internal Service Funds | 27,502,383 | 46,282,278 | 36,096,743 | 37,687,918 | 37.0% |
| Successor Agency Housing Trust Fund | 1,131,055 | 44,618 | 1,008,833 | 166,840 | -85.3% |
| Total Operating Funds | \$ 260,714,527 | \$ 399,955,193 | \$ 387,671,184 | \$ 272,998,536 | 4.7% |

* For the General Fund only, this represents unassigned fund balance.

SCHEDULE OF PROJECTED FUND BALANCE

| Fund | Beginning | Estimated | Adopted | Projected | Projected |
|--|-----------------------|-----------------------|-----------------------|-----------------------|---------------|
| | Fund Balance | | | Ending | |
| | June 30, 2024 | Revenues | Budget | Fund Balance | June 30, 2024 |
| | | | | June 30, 2025 | Fund Balance |
| General Fund | \$ 148,389,643 * | \$ 239,061,383 | \$ 238,468,445 | \$ 131,482,581 * | -11.4% |
| Special Revenue Funds | | | | | |
| Affordable Housing | 15,260,368 | 706,860 | 631,917 | 15,335,311 | 0.5% |
| Agricultural Mitigation Fee | 994,537 | 26,060 | - | 1,020,597 | 2.6% |
| Buena Vista Channel Maintenance District | 1,381,326 | 137,290 | 195,245 | 1,323,371 | -4.2% |
| Citizens' Option for Public Safety | 502,369 | 295,190 | 295,830 | 501,729 | -0.1% |
| Community Activity Grants | 1,112,424 | 27,990 | 30,000 | 1,110,414 | -0.2% |
| Community Development Block Grant | 233,508 | 583,215 | 548,215 | 268,508 | 15.0% |
| Continuum of Care | - | 235,280 | - | 235,280 | 0.0% |
| Cultural Arts Donations | 185,407 | 7,230 | 127,000 | 65,637 | -64.6% |
| Encampment Resolution Fund | 1,300,509 | 37,190 | - | 1,337,699 | 2.9% |
| Habitat Mitigation Fee | 10,257 | 250 | - | 10,507 | 2.4% |
| Library and Arts Endowments | 259,631 | 6,650 | 6,000 | 260,281 | 0.3% |
| Library Gifts and Bequests | 1,371,003 | 41,690 | 455,903 | 956,790 | -30.2% |
| Lighting and Landscaping District 2 | 5,795,284 | 912,480 | 367,500 | 6,340,264 | 9.4% |
| Local Cable Infrastructure | 418,306 | 285,940 | 506,862 | 197,384 | -52.8% |
| Median Maintenance District | 242,482 | 1,378,180 | 1,409,906 | 210,756 | -13.1% |
| Opioid Settlement Fund | 345,933 | 111,609 | 103,059 | 354,483 | 2.5% |
| Parking In Lieu Fee | 1,134,068 | 27,080 | 57,120 | 1,104,028 | -2.7% |
| Permanent Local Housing Allocation | 385,941 | 466,244 | - | 852,185 | 120.8% |
| Police Asset Forfeiture | 297,165 | 7,770 | 95,000 | 209,935 | -29.4% |
| Public Safety Grants | (236,622) | 457,898 | 169,950 | 51,326 | -121.7% |
| Recreation Donations | 291,847 | 34,440 | 81,200 | 245,087 | -16.0% |
| Rental Assistance | 93,108 | 13,227,900 | 13,319,728 | 1,280 | -98.6% |
| Senior Donations | 289,162 | 27,500 | 33,500 | 283,162 | -2.1% |
| Street Lighting Maintenance District | 2,553,574 | 1,069,780 | 1,176,445 | 2,446,909 | -4.2% |
| Street Tree Maintenance District | 265,219 | 980,200 | 1,024,573 | 220,846 | -16.7% |
| Tyler Court Apartments | 62,820 | 761,949 | 652,310 | 172,459 | 174.5% |
| Total Special Revenue Funds | 34,549,626 | 21,853,865 | 21,287,263 | 35,116,228 | 1.6% |
| Enterprise Funds | | | | | |
| Water Operations | 22,925,112 | 50,085,356 | 58,158,391 | 14,852,077 | -35.2% |
| Recycled Water Operations | 242,363 | 11,121,779 | 10,814,449 | 549,693 | 126.8% |
| Wastewater Operations | 13,563,160 | 25,890,480 | 33,253,062 | 6,200,578 | -54.3% |
| Solid Waste Management | 8,592,952 | 3,447,940 | 5,544,246 | 6,496,646 | -24.4% |
| Golf Course | 6,880,922 | 11,343,000 | 10,762,000 | 7,461,922 | 8.4% |
| Total Enterprise Funds | 52,204,509 | 101,888,555 | 118,532,148 | 35,560,916 | -31.9% |
| Internal Service Funds | | | | | |
| Workers' Compensation | 3,464,729 | 14,511,420 | 5,988,115 | 11,988,034 | 246.0% |
| Risk Management | 1,673,495 | 7,970,610 | 7,397,470 | 2,246,635 | 34.3% |
| Vehicle Maintenance | 724,085 | 4,062,754 | 4,012,861 | 773,978 | 6.9% |
| Vehicle Replacement | 22,488,537 | 7,217,461 | 4,598,574 | 25,107,424 | 11.7% |
| Information Technology | 9,337,072 | 19,377,057 | 18,705,537 | 10,008,592 | 7.2% |
| Total Internal Service Funds | 37,687,918 | 53,139,302 | 40,702,557 | 50,124,663 | 33.0% |
| Successor Agency Housing Trust Fund | 166,840 | 5,380 | 10,000 | 162,220 | -2.8% |
| Total Operating Funds | \$ 272,998,536 | \$ 415,948,485 | \$ 419,000,413 | \$ 252,446,608 | -7.5% |

* For the General Fund only, this represents unassigned fund balance. Projected ending fund balance as of June 30, 2025 includes the establishment of an asset replacement reserve and an allocation of \$17.5 million.

SCHEDULE OF REVENUE ESTIMATES

| Revenue Source | 2022-23 Actuals | 2023-24 Estimated Revenue | 2024-25 Estimated Revenue | Change as % of 2023-24 Estimated | Difference 2023-24 to 2024-25 |
|---|-----------------------|---------------------------------|---------------------------------|--|-------------------------------------|
| General Fund | | | | | |
| Taxes | | | | | |
| Property Tax | \$ 87,209,996 | \$ 91,773,714 | \$ 94,901,892 | 3.4% | \$ 3,128,178 |
| Sales Tax | 56,186,707 | 58,899,752 | 59,382,534 | 0.8% | 482,782 |
| Transient Occupancy Tax | 34,280,239 | 34,776,940 | 34,776,940 | 0.0% | - |
| Franchise Tax | 7,833,845 | 8,554,123 | 8,883,315 | 3.9% | 329,192 |
| Business License Tax | 6,356,809 | 6,359,729 | 6,560,060 | 3.2% | 200,331 |
| Transfer Tax | 1,367,481 | 1,624,950 | 1,676,136 | 3.2% | 51,186 |
| Total Taxes | 193,235,077 | 201,989,208 | 206,180,877 | 2.1% | 4,191,669 |
| Intergovernmental | | | | | |
| Homeowners Exemption | 340,152 | 248,146 | 245,000 | -1.3% | (3,146) |
| Other Intergovernmental | 2,055,728 | 957,466 | 684,000 | -28.6% | (273,466) |
| Total Intergovernmental | 2,395,880 | 1,205,612 | 929,000 | -22.9% | (276,612) |
| Licenses and Permits | | | | | |
| Building Permits | 2,201,438 | 2,000,000 | 2,400,000 | 20.0% | 400,000 |
| Other Licenses and Permits | 985,067 | 905,261 | 973,500 | 7.5% | 68,239 |
| Total Licenses And Permits | 3,186,505 | 2,905,261 | 3,373,500 | 16.1% | 468,239 |
| Charges for Services | | | | | |
| Planning Fees | 593,890 | 773,500 | 817,000 | 5.6% | 43,500 |
| Building Department Fees | 950,200 | 702,500 | 920,000 | 31.0% | 217,500 |
| Engineering Fees | 990,363 | 690,000 | 872,000 | 26.4% | 182,000 |
| Ambulance Fees | 4,368,825 | 7,225,000 | 7,650,000 | 5.9% | 425,000 |
| Recreation Fees | 3,127,197 | 3,488,050 | 3,459,066 | -0.8% | (28,984) |
| Other Charges or Fees | 1,335,412 | 1,667,060 | 1,690,500 | 1.4% | 23,440 |
| Total Charges For Services | 11,365,887 | 14,546,110 | 15,408,566 | 5.9% | 862,456 |
| Fines and Forfeitures | 402,946 | 352,550 | 351,700 | -0.2% | (850) |
| Income from Investments and Property | 7,081,788 | 7,297,532 | 7,041,490 | -3.5% | (256,042) |
| Interdepartmental Charges | 5,991,590 | 6,091,266 | 5,427,750 | -10.9% | (663,516) |
| Other Revenue Sources | 2,199,856 | 495,080 | 348,500 | -29.6% | (146,580) |
| Total General Fund | \$ 225,859,529 | \$ 234,882,619 | \$ 239,061,383 | 1.8% | \$ 4,178,764 |

* Interest is calculated on an amortized cost basis.

SCHEDULE OF REVENUE ESTIMATES

| Revenue Source | 2022-23 Actuals | 2023-24 Estimated Revenue | 2024-25 Estimated Revenue | Change as % of 2023-24 Estimated | Difference 2023-24 to 2024-25 |
|---|--------------------|---------------------------------|---------------------------------|--|-------------------------------------|
| Special Revenue Funds | | | | | |
| Affordable Housing | | | | | |
| Affordable Housing Fees | \$ 247,078 | \$ 497,506 | \$ 247,000 | -50.4% | \$ (250,506) |
| Property Tax | - | - | - | 0.0% | - |
| Interest Income | 787,261 | 756,678 | 454,860 | -39.9% | (301,818) |
| Other Revenue | 50,913 | 10,134 | 5,000 | -50.7% | (5,134) |
| Total Affordable Housing | 1,085,252 | 1,264,318 | 706,860 | -44.1% | (557,458) |
| Agricultural Mitigation Fee | | | | | |
| Agricultural Mitigation Fees | - | - | - | 0.0% | - |
| Interest Income | 14,587 | 26,700 | 26,060 | -2.4% | (640) |
| Total Agricultural Mitigation Fee | 14,587 | 26,700 | 26,060 | -2.4% | (640) |
| Buena Vista Channel Maintenance | | | | | |
| Assessment Fees | 82,037 | 100,000 | 100,000 | 0.0% | - |
| Interest Income | 14,943 | 36,110 | 37,290 | 3.3% | 1,180 |
| Total Buena Vista Channel Maintenance | 96,980 | 136,110 | 137,290 | 0.9% | 1,180 |
| Citizens' Option for Public Safety | | | | | |
| State Funding (AB3229) | 294,013 | 290,000 | 280,000 | -3.5% | (10,000) |
| Interest Income | 375 | 12,500 | 15,190 | 21.5% | 2,690 |
| Total Citizens' Option For Public Safety | 294,388 | 302,500 | 295,190 | -2.4% | (7,310) |
| Community Activity Grants | | | | | |
| Interest Income | 11,861 | 26,400 | 27,990 | 6.0% | 1,590 |
| Total Community Activity Grants | 11,861 | 26,400 | 27,990 | 6.0% | 1,590 |
| Community Development Block Grant | | | | | |
| Federal Grant | 508,874 | 545,490 | 548,215 | 0.5% | 2,725 |
| Interest Income | 126,844 | 12,269 | 5,000 | -59.3% | (7,269) |
| Other Revenue | 503,972 | 429,206 | 30,000 | -93.0% | (399,206) |
| Total Community Dev. Block Grant | 1,139,690 | 986,965 | 583,215 | -40.9% | (403,750) |
| Continuum of Care | | | | | |
| Federal Grant | - | 232,972 | 235,280 | 1.0% | 2,308 |
| Total Cultural Arts Donations | - | 232,972 | 235,280 | 1.0% | 2,308 |
| Cultural Arts Donations | | | | | |
| Donations | 25,000 | 35,000 | - | -100.0% | (35,000) |
| Interest Income | 5,014 | 7,900 | 7,230 | -8.5% | (670) |
| Total Cultural Arts Donations | 30,014 | 42,900 | 7,230 | -83.2% | (35,670) |

SCHEDULE OF REVENUE ESTIMATES

| Revenue Source | 2022-23 Actuals | 2023-24 Estimated Revenue | 2024-25 Estimated Revenue | Change as % of 2023-24 Estimated | Difference 2023-24 to 2024-25 |
|---|--------------------|---------------------------------|---------------------------------|--|-------------------------------------|
| Special Revenue Funds - Continued | | | | | |
| Encampment Resolution Fund | | | | | |
| State Grant | - | 2,358,409 | - | -100.0% | (2,358,409) |
| Interest Income | - | 36,100 | 37,190 | 3.0% | 1,090 |
| Total Community Dev. Block Grant | - | 2,394,509 | 37,190 | -98.5% | (2,357,319) |
| Habitat Mitigation Fee | | | | | |
| Mitigation Fees | 57,082 | 10,126 | - | -100.0% | (10,126) |
| Interest Income | 744 | 100 | 250 | 150.0% | 150 |
| Total Habitat Mitigation Fee | 57,826 | 10,226 | 250 | -97.6% | (9,976) |
| Library And Arts Endowment Fund | | | | | |
| Interest Income | \$ 2,971 | \$ 6,300 | \$ 6,650 | 5.6% | \$ 350 |
| Total Library And Arts Endowment Fund | 2,971 | 6,300 | 6,650 | 5.6% | 350 |
| Library Gifts/Bequests | | | | | |
| Gifts and Bequests | 210,859 | 74,000 | - | -100.0% | (74,000) |
| Interest Income | 19,895 | 40,700 | 41,690 | 2.4% | 990 |
| Total Library Gifts/Bequests | 230,754 | 114,700 | 41,690 | -63.7% | (73,010) |
| Lighting And Landscaping District 2 | | | | | |
| Assessment Fees | 695,133 | 761,100 | 775,700 | 1.9% | 14,600 |
| Interest Income | 35,857 | 130,211 | 136,780 | 5.0% | 6,569 |
| Total Lighting And Landscaping Dist. 2 | 730,990 | 891,311 | 912,480 | 2.4% | 21,169 |
| Local Cable Infrastructure Fund | | | | | |
| Cable Fees | 284,652 | 275,000 | 275,000 | 0.0% | - |
| Interest Income | 12,653 | 10,000 | 10,940 | 9.4% | 940 |
| Total Local Cable Infrastructure Fund | 297,305 | 285,000 | 285,940 | 0.3% | 940 |
| Median Maintenance | | | | | |
| Assessment Fees | 348,486 | 365,000 | 365,000 | 0.0% | - |
| Other | 932,346 | 1,043,661 | 1,013,180 | -2.9% | (30,481) |
| Total Median Maintenance | 1,280,832 | 1,408,661 | 1,378,180 | -2.2% | (30,481) |
| Opioid Settlement Fund | | | | | |
| Settlements | - | - | 103,059 | 0.0% | 103,059 |
| Other Revenue | (9,874) | 7,900 | 8,550 | 8.2% | 650 |
| Total Opioid Settlement | (9,874) | 7,900 | 111,609 | 1312.8% | 103,709 |
| Parking In Lieu | | | | | |
| Parking In Lieu Fees | - | - | - | 0.0% | - |
| Interest Income | 14,577 | 25,900 | 27,080 | 4.6% | 1,180 |
| Total Parking In Lieu | 14,577 | 25,900 | 27,080 | 4.6% | 1,180 |
| Permanent Local Housing Allocation | | | | | |
| State Grant | - | 696,260 | 466,244 | -33.0% | (230,016) |
| Total Police Grants | - | 696,260 | 466,244 | -33.0% | (230,016) |
| Police Asset Forfeiture | | | | | |
| Asset Forfeitures | - | 171,056 | - | -100.0% | (171,056) |
| Interest Income | 4,640 | 5,700 | 7,770 | 36.3% | 2,070 |
| Total Police Asset Forfeiture | 4,640 | 176,756 | 7,770 | -95.6% | (168,986) |

SCHEDULE OF REVENUE ESTIMATES

| Revenue Source | 2022-23 Actuals | 2023-24 Estimated Revenue | 2024-25 Estimated Revenue | Change as % of 2023-24 Estimated | Difference 2023-24 to 2024-25 |
|--|----------------------|---------------------------------|---------------------------------|--|-------------------------------------|
| Special Revenue Funds - Continued | | | | | |
| Public Safety Grants | | | | | |
| Federal Grant | 157,698 | 250,337 | 287,948 | 15.0% | 37,611 |
| State Grant | 24,170 | 40,520 | 169,950 | 319.4% | 129,430 |
| Total Police Grants | 181,868 | 290,857 | 457,898 | 57.4% | 167,041 |
| Recreation Donations | | | | | |
| Donations | 62,489 | 26,600 | 26,600 | 0.0% | - |
| Interest Income | 3,189 | 7,500 | 7,840 | 4.5% | 340 |
| Total Recreation Donations | 65,678 | 34,100 | 34,440 | 1.0% | 340 |
| Rental Assistance | | | | | |
| Federal Grant | \$ 8,948,915 | \$ 10,091,706 | \$ 10,519,083 | 4.2% | \$ 427,377 |
| Other Revenue | 1,779,737 | 2,135,943 | 2,708,817 | 26.8% | 572,874 |
| Total Rental Assistance | 10,728,652 | 12,227,649 | 13,227,900 | 8.2% | 1,000,251 |
| Senior Donations | | | | | |
| Donations | 6,628 | 5,000 | 5,000 | 0.0% | - |
| Other Revenue | 13,915 | 15,000 | 15,000 | 0.0% | - |
| Interest Income | 4,215 | 7,000 | 7,500 | 7.1% | 500 |
| Total Senior Donations | 24,758 | 27,000 | 27,500 | 1.9% | 500 |
| Street Lighting | | | | | |
| Assessment Fees | 738,313 | 740,000 | 740,000 | 0.0% | - |
| Other Revenue | 200,312 | 254,750 | 259,400 | 1.8% | 4,650 |
| Interest Income | 29,109 | 62,758 | 70,380 | 12.2% | 7,622 |
| Total Street Lighting | 967,734 | 1,057,508 | 1,069,780 | 1.2% | 12,272 |
| Street Tree Maintenance | | | | | |
| Assessment Fees | 470,928 | 470,000 | 470,000 | 0.0% | - |
| Other Revenue | 436,065 | 542,481 | 510,200 | -6.0% | (32,281) |
| Total Street Tree Maintenance | 906,993 | 1,012,481 | 980,200 | -3.2% | (32,281) |
| Tyler Court Apartments | | | | | |
| Rental Income | 676,682 | 689,010 | 757,017 | 9.9% | 68,007 |
| Other Revenue | 187,863 | 5,885 | 4,932 | -16.2% | (953) |
| Total Tyler Court Apartments | 864,545 | 694,895 | 761,949 | 9.7% | 67,054 |
| Total Special Revenue Funds | \$ 19,023,021 | \$ 24,380,878 | \$ 21,853,865 | -10.4% | \$ (2,527,013) |

SCHEDULE OF REVENUE ESTIMATES

| Revenue Source | 2022-23 Actuals | 2023-24 Estimated Revenue | 2024-25 Estimated Revenue | Change as % of 2023-24 Estimated | Difference 2023-24 to 2024-25 |
|--|----------------------|---------------------------------|---------------------------------|--|-------------------------------------|
| Enterprise Funds | | | | | |
| Water Operations | | | | | |
| Water Sales | \$ 24,824,736 | \$ 29,000,000 | \$ 30,900,000 | 6.6% | \$ 1,900,000 |
| Ready-to-Serve charge | 13,555,227 | 13,700,000 | 14,100,000 | 2.9% | 400,000 |
| Property Tax | 5,108,843 | 2,811,856 | 3,105,800 | 10.5% | 293,944 |
| New Account Charges | 94,990 | 110,064 | 110,000 | -0.1% | (64) |
| Back-Flow Program Fees | 168,414 | 168,800 | 170,000 | 0.7% | 1,200 |
| Penalty Fees | 360,513 | 377,200 | 378,500 | 0.3% | 1,300 |
| Interest Income | 627,447 | 733,976 | 660,456 | -10.0% | (73,520) |
| Engineering Overhead | 147,357 | 150,000 | 156,000 | 4.0% | 6,000 |
| Service Connection Fees | 27,947 | 34,600 | 35,000 | 1.2% | 400 |
| Other Revenue | 2,395,251 | 464,500 | 469,600 | 1.1% | 5,100 |
| Total Water Operations | 47,310,725 | 47,550,996 | 50,085,356 | 5.3% | 2,534,360 |
| Recycled Water Operations | | | | | |
| Water Sales | 5,672,065 | 6,500,000 | 7,400,000 | 13.9% | 900,000 |
| Ready-to-Serve charge | 1,357,703 | 1,400,000 | 1,450,000 | 3.6% | 50,000 |
| Property Tax | - | 1,703,964 | 1,878,000 | 10.2% | 174,036 |
| Interest Income | 127,903 | (258,549) | 2,000 | -100.8% | 260,549 |
| Other Revenue | 359,817 | 376,182 | 391,779 | 4.2% | 15,597 |
| Total Recycled Water Operations | 7,517,488 | 9,721,597 | 11,121,779 | 14.4% | 1,400,182 |
| Wastewater Operations | | | | | |
| Service Charges | 19,484,190 | 22,000,000 | 25,200,000 | 14.6% | 3,200,000 |
| Misc. Sewer | 5,821 | 6,000 | 6,000 | 0.0% | - |
| Engineering Overhead | 131,964 | 180,000 | 187,200 | 4.0% | 7,200 |
| Penalty Fees | 126,455 | 138,000 | 135,000 | -2.2% | (3,000) |
| Interest Income | 121,420 | 279,900 | 288,780 | 3.2% | 8,880 |
| Other Revenue | 811,083 | 72,000 | 73,500 | 2.1% | 1,500 |
| Total Wastewater Operations | 20,680,933 | 22,675,900 | 25,890,480 | 14.2% | 3,214,580 |
| Solid Waste Management | | | | | |
| Recycling Fees (AB939) | 878,003 | 846,000 | 860,000 | 1.7% | 14,000 |
| Penalty Fees | 1,461 | - | - | 0.0% | - |
| Trash Surcharge | 1,365,561 | 1,375,000 | 1,400,000 | 1.8% | 25,000 |
| Interest Income | 226,378 | 234,500 | 221,440 | -5.6% | (13,060) |
| Other Revenue | 1,094,313 | 956,029 | 966,500 | 1.1% | 10,471 |
| Total Solid Waste Management | 3,565,716 | 3,411,529 | 3,447,940 | 1.1% | 36,411 |
| Golf Course Operations | | | | | |
| Charges for Services | 10,966,531 | 10,781,677 | 11,134,000 | 3.3% | 352,323 |
| Interest Income | (38,049) | 138,300 | 122,000 | -11.8% | (16,300) |
| Other Revenue | 106,093 | 84,801 | 87,000 | 2.6% | 2,199 |
| Total Golf Course Operations | 11,034,575 | 11,004,778 | 11,343,000 | 3.1% | 338,222 |
| Total Enterprise Funds | \$ 90,109,437 | \$ 94,364,800 | \$ 101,888,555 | 8.0% | \$ 7,523,755 |

SCHEDULE OF REVENUE ESTIMATES

| Revenue Source | 2022-23 Actuals | 2023-24 Estimated Revenue | 2024-25 Estimated Revenue | Change as % of 2023-24 Estimated | Difference 2023-24 to 2024-25 |
|--|-----------------------|---------------------------------|---------------------------------|--|-------------------------------------|
| Internal Service Funds | | | | | |
| Workers' Compensation | | | | | |
| Interdepartmental Charges | \$ 5,173,980 | \$ 5,908,510 | \$ 6,883,620 | 16.5% | \$ 975,110 |
| Interest Income | (187,710) | 557,700 | 627,800 | 12.6% | 70,100 |
| Other Revenue | 7,622,896 | 1,950,000 | 7,000,000 | 259.0% | 5,050,000 |
| Total Workers' Compensation | 12,609,166 | 8,416,210 | 14,511,420 | 72.4% | 6,095,210 |
| Risk Management | | | | | |
| Interdepartmental Charges | 3,889,896 | 7,069,660 | 7,746,820 | 9.6% | 677,160 |
| Interest Income | 103,181 | 124,000 | 179,790 | 45.0% | 55,790 |
| Other Revenue | 1,057,017 | 5,054,000 | 44,000 | -99.1% | (5,010,000) |
| Total Risk Management | 5,050,094 | 12,247,660 | 7,970,610 | -34.9% | (4,277,050) |
| Vehicle Maintenance | | | | | |
| Interdepartmental Charges | 3,175,057 | 3,605,863 | 3,998,114 | 10.9% | 392,251 |
| Interest Income | (29,190) | 19,700 | 20,640 | 4.8% | 940 |
| Other Revenue | 1,442,228 | 21,000 | 44,000 | 109.5% | 23,000 |
| Total Vehicle Maintenance | 4,588,095 | 3,646,563 | 4,062,754 | 11.4% | 416,191 |
| Vehicle Replacement | | | | | |
| Interdepartmental Charges | 3,637,176 | 3,948,539 | 5,947,531 | 50.6% | 1,998,992 |
| Interest Income | 119,778 | 510,600 | 559,930 | 9.7% | 49,330 |
| Other Revenue | 394,839 | 195,595 | 710,000 | 263.0% | 514,405 |
| Total Vehicle Replacement | 4,151,793 | 4,654,734 | 7,217,461 | 55.1% | 2,562,727 |
| Information Technology | | | | | |
| Interdepartmental Charges | 16,406,796 | 17,123,775 | 19,149,027 | 11.8% | 2,025,252 |
| Interest Income | 26,897 | 189,700 | 228,030 | 20.2% | 38,330 |
| Other Revenue | 1,049,123 | 3,636 | - | -100.0% | (3,636) |
| Total Information Technology | 17,482,816 | 17,317,111 | 19,377,057 | 11.9% | 2,059,946 |
| Total Internal Service Funds | \$ 43,881,964 | \$ 46,282,278 | \$ 53,139,302 | 14.8% | \$ 6,857,024 |
| Trust Funds | | | | | |
| Successor Agency Housing Fund | | | | | |
| Property Tax Increment | 949,059 | - | - | 0.0% | - |
| Interest Income | 116,535 | 44,618 | 5,380 | -87.9% | (39,238) |
| Total Successor Agency Housing Fund | 1,065,594 | 44,618 | 5,380 | -87.9% | (39,238) |
| Total Trust Funds | \$ 1,065,594 | \$ 44,618 | \$ 5,380 | -87.9% | \$ (39,238) |
| Total Operating Funds | \$ 379,939,545 | \$ 399,955,193 | \$ 415,948,485 | 4.0% | \$ 15,993,292 |

SCHEDULE OF BUDGET EXPENDITURES

| Department | 2021-22 | 2022-23 | 2023-24 | 2023-24 | 2024-25 | Change as % |
|--|-------------------|-------------------|------------------------|-------------------|--------------------|-------------------|
| | Actuals | Actuals | Estimated Expenditures | Budget | Budget | of 2023-24 Budget |
| General Fund | | | | | | |
| Policy And Leadership Group | | | | | | |
| City Council | \$ 534,144 | \$ 591,632 | \$ 575,508 | \$ 607,078 | \$ 599,047 | -1.3% |
| City Attorney | 2,081,883 | 1,907,521 | 2,114,096 | 2,115,596 | 2,179,705 | 3.0% |
| City Clerk | 1,296,312 | 1,273,114 | 1,286,920 | 1,274,455 | 1,273,604 | -0.1% |
| City Manager | 2,013,122 | 2,045,614 | 2,145,973 | 2,184,823 | 2,105,683 | -3.6% |
| City Treasurer | 243,289 | 147,911 | 207,750 | 279,149 | 279,522 | 0.1% |
| Communication & Engagement | 2,037,551 | 2,385,710 | 2,124,244 | 1,953,098 | 2,010,091 | 2.9% |
| Total Policy And Leadership Group | 8,206,301 | 8,351,502 | 8,454,491 | 8,414,199 | 8,447,652 | 0.4% |
| Administrative Services | | | | | | |
| Administration | 706,556 | 726,297 | 740,750 | 784,107 | 796,196 | 2% |
| Finance | 5,623,094 | 5,396,772 | 5,500,000 | 5,323,368 | 5,631,964 | 5.8% |
| Human Resources | 4,388,148 | 4,513,351 | 4,887,105 | 5,029,995 | 5,136,218 | 2.1% |
| Innovation & Economic Development | 1,334,163 | 2,392,664 | 2,807,000 | 2,608,489 | 891,866 | -65.8% |
| Total Administrative Services | 12,051,961 | 13,029,084 | 13,934,855 | 13,745,959 | 12,456,244 | -9.4% |
| Community Services | | | | | | |
| Community Services Administration | 663,579 | 646,731 | 625,000 | 585,411 | 592,261 | 1.2% |
| Community Development | 12,064,408 | 14,220,499 | 10,019,000 | 11,012,958 | 10,998,825 | -0.1% |
| Housing & Homeless Services | - | - | 2,126,155 | 2,765,195 | 3,232,287 | 17% |
| Library & Cultural Arts | 13,024,082 | 13,290,637 | 12,449,605 | 13,637,285 | 14,522,844 | 6.5% |
| Parks & Recreation | 19,251,458 | 20,813,176 | 21,730,303 | 21,055,565 | 22,759,082 | 8.1% |
| Total Community Services | 45,003,527 | 48,971,043 | 46,950,063 | 49,056,414 | 52,105,299 | 6.2% |
| Public Safety | | | | | | |
| Fire | 33,684,622 | 35,261,847 | 41,477,000 | 37,882,886 | 41,793,630 | 10.3% |
| Police | 50,824,125 | 51,115,854 | 59,588,010 | 55,615,155 | 60,193,850 | 8.2% |
| Total Public Safety | 84,508,747 | 86,377,701 | 101,065,010 | 93,498,041 | 101,987,480 | 9.1% |
| Public Works | | | | | | |
| Public Works Administration | 1,760,326 | 1,442,021 | 1,530,409 | 1,562,272 | 1,533,038 | -1.9% |
| Construction Management & Inspection | 2,909,255 | 3,092,730 | 2,910,543 | 3,257,906 | 3,068,292 | -5.8% |
| Environmental Sustainability | 1,238,207 | 1,205,943 | 1,130,727 | 1,178,783 | 1,210,630 | 2.7% |
| Fleet & Facilities | 6,297,998 | 6,812,114 | 7,432,121 | 7,497,115 | 7,191,930 | -4.1% |
| Transportation | 8,048,352 | 10,028,265 | 10,306,133 | 9,732,215 | 10,741,202 | 10.4% |
| Total Public Works | 20,254,138 | 22,581,073 | 23,309,933 | 23,228,291 | 23,745,092 | 2.2% |
| Miscellaneous Non-Departmental Expenditures | | | | | | |
| Community Contributions & Village trenching | - | - | - | 5,220,000 | - | -100.0% |
| COVID-related | 177,677 | 40,842 | 44,000 | - | - | - |
| Dues & Subscriptions | 75,069 | 77,746 | 80,000 | 80,000 | 90,000 | 12.5% |
| Legal Services | 519,683 | 540,090 | 300,000 | 750,000 | 750,000 | 0.0% |
| Other Miscellaneous Expenditures | 50,787 | 52,277 | 60,000 | 100,000 | 100,000 | 0.0% |
| Personnel Related | 155,595 | 122,499 | 130,000 | 1,637,000 | 1,900,000 | 16.1% |
| Professional Services | 33,980 | 44,148 | 45,000 | 39,700 | 39,000 | -1.8% |
| Property Tax & Other Administration | 725,588 | 764,180 | 750,000 | 750,000 | 800,000 | 6.7% |
| Vacancy savings | - | - | - | (2,000,000) | (2,000,000) | 0.0% |
| Total Miscellaneous Non-Departmental Expenditures | 1,738,379 | 1,641,782 | 1,409,000 | 6,576,700 | 1,679,000 | -74.5% |

SCHEDULE OF BUDGET EXPENDITURES

| Department | 2021-22 Actuals | 2022-23 Actuals | 2023-24 Estimated Expenditures | 2023-24 Budget | 2024-25 Budget | Change as % of 2023-24 Budget |
|--|-----------------------|-----------------------|--------------------------------------|-----------------------|-----------------------|-------------------------------------|
| General Fund - Continued | | | | | | |
| Transfers | | | | | | |
| Transfer to General Capital Construction Fund | \$ 13,283,056 | \$ 3,956,000 | \$ 11,600,000 | \$ 11,600,000 | \$ 18,579,226 | 0.0% |
| Transfer to Infrastructure Replacement Fund | 283,000 | 3,956,000 | 4,200,000 | 4,200,000 | 4,779,226 | 0.0% |
| Transfer to Technology Investment Capital Fund | 10,656,000 | 3,956,000 | 4,200,000 | 4,200,000 | 4,779,226 | 0.0% |
| Transfer To LLD#1 (Medians & Trees) | 1,390,000 | 1,400,000 | 1,570,000 | 1,570,000 | 1,500,000 | 0.0% |
| Transfer To Storm Water Program | 322,000 | 332,000 | 340,000 | 340,000 | 350,000 | 0.0% |
| Transfer to Fleet Maintenance | - | 1,400,000 | - | - | - | - |
| Transfer to Fleet Replacement | - | - | - | - | 560,000 | - |
| Transfer to Risk Management | - | 1,000,000 | 5,000,000 | - | - | -100.0% |
| Transfer to Workers' Compensation Fund | - | 8,208,252 | 1,300,000 | - | 7,000,000 | -100.0% |
| Other Miscellaneous Transfers | 993,748 | - | - | - | - | - |
| Total Transfers | 26,927,804 | 24,208,252 | 28,210,000 | 21,910,000 | 37,547,678 | 71.4% |
| Total Miscellaneous Non-Departmental | 28,666,183 | 25,850,034 | 29,619,000 | 28,486,700 | 39,226,678 | 37.7% |
| Subtotal General Fund | 198,690,857 | 205,160,437 | 223,333,352 | 216,429,604 | 237,968,445 | 10.0% |
| Contingencies | - | - | - | 500,000 | 500,000 | 0.0% |
| Total General Fund | \$ 198,690,857 | \$ 205,160,437 | \$ 223,333,352 | \$ 216,929,604 | \$ 238,468,445 | 9.9% |
| Special Revenue Funds | | | | | | |
| Affordable Housing | \$ 237,513 | \$ 542,229 | \$ 364,206 | \$ 668,530 | \$ 631,917 | -5.5% |
| Agricultural Mitigation Fee | - | 38,220 | 195,118 | - | - | - |
| Buena Vista Channel Maintenance | 75,104 | 127,686 | 251,358 | 195,245 | 195,245 | 0.0% |
| Citizens' Option For Public Safety | 181,912 | 203,884 | 280,000 | 295,298 | 295,830 | 0.2% |
| Community Activity Grants | - | - | 5,000 | 30,000 | 30,000 | 0.0% |
| Community Development Block Grant | 1,429,464 | 2,298,679 | 970,000 | 702,305 | 548,215 | -21.9% |
| Continuum of Care | - | - | 232,972 | - | - | - |
| Cultural Arts Donations | 37,840 | 42,228 | 179,350 | 148,750 | 127,000 | -14.6% |
| Encampment Resolution Fund | - | - | 1,094,000 | - | - | - |
| Flower Fields Grant Program | - | - | - | - | - | - |
| Habitat Mitigation Fee | 14,535 | 22,365 | - | - | - | - |
| Library And Arts Endowment Fund | 480 | 2,947 | 6,000 | 6,000 | 6,000 | 0.0% |
| Library Gifts/Bequests | 137,515 | 256,481 | 410,600 | 462,785 | 455,903 | -1.5% |
| Lighting And Landscaping District 2 | 258,171 | 298,032 | 354,136 | 367,500 | 367,500 | 0.0% |
| Local Cable Infrastructure Fund | 403,843 | 402,240 | 568,020 | 538,956 | 506,862 | -6.0% |
| Median Maintenance | 1,067,645 | 1,333,680 | 1,427,715 | 1,396,580 | 1,409,906 | 1.0% |
| Opioid Settlement Fund | - | - | 15,000 | 21,466 | 103,059 | 380.1% |
| Parking In Lieu | 49,674 | 53,000 | - | 56,000 | 57,120 | 2.0% |
| Permanent Local Housing Allocation | - | - | 310,319 | 1,119,126 | - | -100.0% |
| Police Asset Forfeiture | 12,228 | 51,086 | 72,783 | 75,000 | 95,000 | 26.7% |
| Public Safety Grants | 78,602 | 270,205 | 456,680 | - | 169,950 | - |
| Recreation Donations | 38,755 | 59,193 | 52,570 | 81,200 | 81,200 | 0.0% |
| Rental Assistance | 10,081,418 | 10,854,742 | 12,205,365 | 11,339,700 | 13,319,728 | 17.5% |
| Senior Donations | 37,796 | 39,128 | 23,238 | 33,500 | 33,500 | 0.0% |
| Street Lighting | 927,419 | 977,401 | 1,202,937 | 1,100,077 | 1,176,445 | 6.9% |
| Street Tree Maintenance | 816,583 | 985,124 | 924,191 | 1,004,763 | 1,024,573 | 2.0% |
| Tyler Court Apartments | 915,040 | 893,040 | 730,800 | 604,523 | 652,310 | 7.9% |
| Total Special Revenue Funds | \$ 16,801,537 | \$ 19,751,590 | \$ 22,332,358 | \$ 20,247,304 | \$ 21,287,263 | 5.1% |

SCHEDULE OF BUDGET EXPENDITURES

| Department | 2021-22 Actuals | 2022-23 Actuals | 2023-24 Estimated Expenditures | 2023-24 Budget | 2024-25 Budget | Change as % of 2023-24 Budget |
|-------------------------------------|-----------------------|-----------------------|--------------------------------------|-----------------------|-----------------------|-------------------------------------|
| Enterprise Funds | | | | | | |
| Water Operations | \$ 44,316,249 | \$ 47,094,688 | \$ 55,109,813 | \$ 54,759,803 | \$ 58,158,391 | 6.2% |
| Recycled Water Operations | 9,782,992 | 10,188,608 | 10,938,070 | 11,849,122 | 10,814,449 | -8.7% |
| Wastewater Operations | 12,909,801 | 15,832,059 | 24,180,157 | 23,068,138 | 33,253,062 | 44.2% |
| Solid Waste Management | 4,744,618 | 5,629,980 | 5,367,260 | 5,950,634 | 5,544,246 | -6.8% |
| Golf Course Operations | 8,345,328 | 9,162,350 | 9,304,598 | 10,121,000 | 10,762,000 | 6.3% |
| Total Enterprise Funds | \$ 80,098,988 | \$ 87,907,685 | \$ 104,899,898 | \$ 105,748,697 | \$ 118,532,148 | 12.1% |
| Internal Service Funds | | | | | | |
| Workers' Compensation | \$ 6,980,247 | \$ 13,491,907 | \$ 5,161,119 | \$ 5,157,892 | \$ 5,988,115 | 16.1% |
| Risk Management | 4,519,731 | 8,711,568 | 6,726,887 | 6,718,232 | 7,397,470 | 10.1% |
| Vehicle Maintenance | 3,521,566 | 3,924,184 | 3,805,991 | 3,696,339 | 4,012,861 | 8.6% |
| Vehicle Replacement | 3,756,451 | 1,645,175 | 3,045,488 | 1,068,564 | 4,598,574 | 330.4% |
| Information Technology | 12,407,644 | 16,157,475 | 17,357,258 | 16,637,475 | 18,705,537 | 12.4% |
| Total Internal Service Funds | \$ 31,185,639 | \$ 43,930,309 | \$ 36,096,743 | \$ 33,278,502 | \$ 40,702,557 | 22.3% |
| Trust Funds | | | | | | |
| Successor Agency Housing Fund | \$ 1,020,799 | \$ 1,021,473 | \$ 1,008,833 | \$ 1,059,500 | \$ 10,000 | -99.1% |
| Total Trust Funds | \$ 1,020,799 | \$ 1,021,473 | \$ 1,008,833 | \$ 1,059,500 | \$ 10,000 | -99.1% |
| Total Operating Funds | \$ 327,797,820 | \$ 357,771,494 | \$ 387,671,184 | \$ 377,263,607 | \$ 419,000,413 | 11.1% |

STRATEGIC DIGITAL TRANSFORMATION INVESTMENT PROGRAM

The Strategic Digital Transformation Investment Program, or SDTIP, is a comprehensive approach to planning for and funding digital transformation efforts throughout the city. Several documents inform this program, including the City Council-approved Connected Carlsbad: An Inclusive City Innovation Roadmap, the Internal Digital Information Network Action Plan, and the Information Technology Strategy, which are complemented by a five-year projected roadmap of digital transformation investments. The SDTIP is the strategic plan for technology and digital transformation combined with project descriptions, costs, funding sources and timelines. The purpose of this program is to provide for an annual investment strategy, not a commitment for spending, that outlines a five-year expenditure plan for future digital transformation and technology projects and the corresponding revenues necessary to pay for them.

Connected Carlsbad: An Inclusive City Innovation Roadmap

In January 2019, city staff presented Connected Carlsbad: An Inclusive City Innovation Roadmap, designed to provide a high-level, organized guide outlining the principles that matter to the city in creating a more connected community. This roadmap and its associated action plan were based on a combination of items, including:

- City Council approved projects,
- existing city documents,
- previous Information Technology assessments and interviews with departments, and
- a global scan of other cities and best practices that have emerged from leading smart city thinkers and Carlsbad-specific community engagement.

The SDTIP expands on the Connected Carlsbad Roadmap to include a strategy for evaluating and prioritizing projects and a five-year investment roadmap that includes estimated costs and timelines. This new investment program continues to be organized into the five primary goal areas approved by City Council in Connected Carlsbad, listed below.

- **Pursue Communitywide Digital Transformation** focuses on the foundational elements, including connectivity, up-to-date hardware and software, and a robust security strategy while providing an aspirational vision for the future.
- **Build Capacity for Data-Driven Government** focuses on the policies, procedures and staffing necessary for the city to fully capture the value of emerging models of data analytics.
- **Foster a Vibrant Civic Engagement Culture** builds upon the first two goals with a human-centered perspective that an engaged city that uses data and technology in a way that respects people and their privacy will support a vibrant culture where residents, organizations and businesses are invested in their community and its future.
- **Enhance Accessibility and Transparency** recognizes that open government and approaching problem-solving from an accessibility perspective leads to better outcomes for all.
- **Promote Safety and Sustainability through Connectivity** leads to understanding the interconnected nature of our communities that can achieve environmental, mobility and sustainability goals when approached in a cross-departmental and community informed manner.

Once City Council adopts the proposed SDTIP, projects receive an appropriation that authorizes spending in the amount specified for the adopted fiscal year only. Estimated budget information is shown for a five-year period to provide the most comprehensive information about known future projects. Spending authority in future years is not granted until adoption of the annual proposed SDTIP budget associated with each year.

INVESTING IN DIGITAL TRANSFORMATION

As the city continues to grow and develop, the use of technology has also grown exponentially over the last two decades. The SDTIP outlines the financial resources needed to ensure that the technology infrastructure is in place to enable the city to provide services to the community. Prudent financial planning will ensure that ongoing funding for investment in technology is available.

PROJECT EVALUATION

Making decisions on technology implementations is a challenging and complex task. The challenging nature of these decisions is exacerbated by the expanding reach of technology and the increasingly interdisciplinary nature of emerging technologies. A major component of the SDTIP is the establishment of a cross-departmental approach to technology leadership to evaluate, prioritize, budget for and adopt digital transformation efforts. A new administrative order has been developed that provides a collaborative forum for key staff to validate and prioritize technology implementations. This approach also provides a structured venue to explore how particular configurations of a technology implementation may positively or negatively affect others within the organization. The process to evaluate digital transformation initiatives is ongoing and meetings may be held on a monthly, bimonthly or quarterly basis depending on the need.

A number of factors are considered when putting together projects for the five-year program. All digital transformation and technology projects shall be consistent with:



Criteria

Proposed projects are evaluated and prioritized by a set of criteria that include:

| | |
|---|--|
|  | Alignment with City Council goals and IT strategic plans, architecture, security and technology standards, including legislative and regulatory mandates, and administrative goals |
|  | Coordination of IT investments across the enterprise to avoid duplication, maximizing the return on investment and increasing efficiency |
|  | Effective articulation of the business case including valid operational benefits of the project |
|  | Accuracy and reasonableness of cost and benefit estimates |
|  | Consideration of potential project risks and identification of appropriate means to manage those risks |
|  | Adherence to standard project management practices |
|  | Capacity of staffing resources to implement the project |

As the SDTIP is implemented throughout the year, staff continually re-evaluate projects' scopes, costs and schedules to responsibly and cost-effectively manage city resources.

STRATEGIC DIGITAL TRANSFORMATION INVESTMENT PROGRAM PROJECTS

The following contains information about the projects in the SDTIP. Full project pages are provided for the major new projects being requested for fiscal year 2024-25 and prior approved major projects that have changes in funding needs or project requirements. The estimated annual operational and replacement cost increases shown on each project page represent a departmental budgetary increase—generally to the Information Technology Department and its internal service citywide chargeback—separate from Capital Technology Fund activity. Projects for fiscal year 2024-25 and beyond are included in the graphs and tables provided but will not have full project pages until the first year of funding. Projects with no changes and projects that have been completed or cancelled going into fiscal year 2024-25 are listed below. Full details for these projects can be found in the appropriate prior fiscal year budget documents based on when they were new or had changes.

Fiscal Year 2021-22 Continuing Projects – No Changes

The following projects were approved during the fiscal year 2021-22 SDTIP and have no changes to their funding needs or project requirements and are still in process. These projects are included in the totals of the various graphs and charts shown in the SDTIP.

- Outdoor Wireless Study
- Online Permitting/Electronic Reviews, also known as E-Reviews

Fiscal Year 2022-23 Continuing Projects – No Changes

The following projects were approved during the fiscal year 2022-23 SDTIP and have no changes to their funding needs or project requirements and are still in process. These projects are included in the totals of the various graphs and charts shown in the SDTIP.

- Computer Aided Dispatch
- Enterprise Asset Management (EAM)
- Live 911
- Utility Billing Portal

Fiscal Year 2023-24 Continuing Projects – No Changes

The following projects were approved during the fiscal year 2023-24 SDTIP and have no changes to their funding needs or project requirements and are still in process. These projects are included in the totals of the various graphs and charts shown in the SDTIP.

- Fleet Telematics
- Records Digitization
- Patron Print/Copy/PC Management
- Staff Managed Print
- Business Process Automation
- Expansion of Yardi

Completed, Cancelled or Delayed Projects

The following projects were completed, cancelled or delayed during fiscal year 2023-24. The completed projects are not part of the totals of the various graphs and charts, while if there were cancelled projects they would have been included if the project was previously funded. If a project was previously funded and new funding was delayed the new year the project will be funded is shown and included in the appropriate graphs and charts.

Completed

- Project Portfolio Management Tool & Consulting
- Enterprise Digital Asset Management (EDAM)
- Exploration Hub Upgrade
- Regulatory Water Usage Analytics
- Payment Works
- Past Perfect Upgrade/Migration

Cancelled

There are no cancelled projects from fiscal year 2023-24.

Delayed

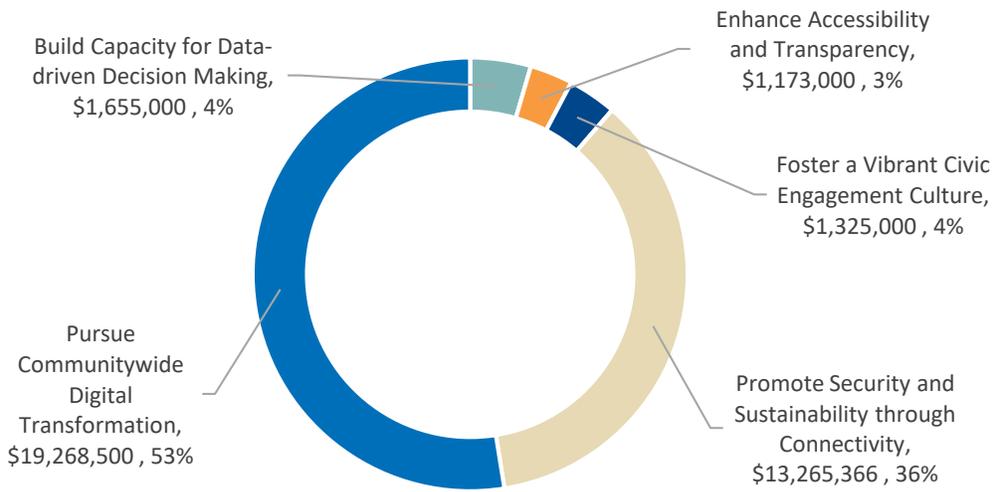
The following projects that were previously approved and funded are being delayed:

- Discovery Management
- Facility Security Master Plan
- Virtual Permitting Counter

ESTIMATED TOTAL APPROPRIATIONS BY GOAL

Going into fiscal year 2024-25, there are 41 continuing and new projects planned over the next five years at an estimated total cost of \$36.7 million. Included in the \$36.7 million is approximately \$19.8 million in estimated new costs over the course of the same time frame to provide additional funding for the continuation of existing projects as well as funding for new projects. Within the \$19.8 million is approximately \$6.2 million of estimated new appropriations for fiscal year 2024-25 for these same projects.

Estimated Total Project Costs by Funding Source
FY 2024-25 to FY 2028-29
\$36.7 million



Fiscal year 2024-25 estimated total appropriations by project goal

Pursue Communitywide Digital Transformation

\$19.2 million

This goal includes updating connectivity, up-to-date hardware and software, and a robust security strategy.

Build Capacity for Data-Driven Decision Making

\$1.7 million

This goal's projects include the policies, procedures and staffing necessary for the city to fully capture the value of emerging models of data analytics. It builds a comprehensive approach to citywide data management to enable data-rich key performance metrics and effective operation of city departments. A data policy and resources will be created to align departments with standards of data cataloging for compliance ease of data sharing.

Foster a Vibrant Civic Engagement Culture

\$1.3 million

The city's civic engagement culture builds upon the first two goals with a human-centered perspective to use data and technology in a way that respects people and their privacy. Projects in this category will support a vibrant culture where residents, organizations and businesses are invested in their community and its future.

Enhance Accessibility and Transparency

\$1.2 million

This goal recognizes that open government and approaching problem-solving from an accessibility perspective leads to better outcomes for all. Projects in this category include Civic Engagement with Open Data, Online Permitting/Electronic Reviews, Patron Print/Copy Management and a Virtual Permitting Counter.

Promote Security and Sustainability through Connectivity

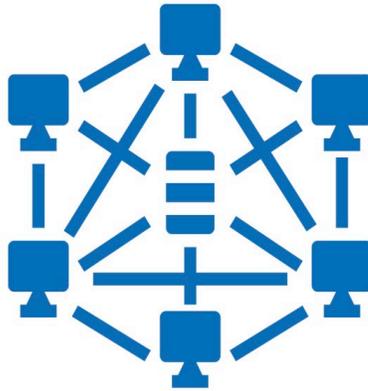
\$13.3 million

Projects in this goal include the annual replacement of hardware and technology infrastructure, a Facility Security Master Plan, the replacement of the Police Computer Aided Dispatch System, and an enhancement to the 911 emergency system.

PROJECTS

PURSUE COMMUNITYWIDE DIGITAL TRANSFORMATION

Consolidation & Replacement of Core Systems



Project Funding Source:
Technology Investment \$ 9,400,000

Managing Department:
Information Technology

Estimated Annual Costs Increase/(Decrease):
Operational Not known
Replacement Not known

| Funding Source | Prior Year Budget | Req FY24-25 Budget | Est FY25-26 Budget | Est FY26-27 Budget | Est FY27-28 Budget | Est FY28-29 Budget | Total Budget |
|------------------|-------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------|
| Tech. Investment | \$ 2,400,000 | \$ 3,000,000 | \$ 3,000,000 | \$ 1,000,000 | \$ - | \$ - | \$ 9,400,000 |

Project Benefits

Without systems that can talk to each other, the city wastes time and resources manually compiling and integrating data. This greatly affects the city’s ability to make data-driven decisions, which are needed to ensure the highest and best use of taxpayer resources. Having fewer systems that consolidate the city’s core business functions will enable streamlined business processes and provide more timely access to data and information. It will also enhance operations and reduce inefficiencies of employees having to learn and operate multiple systems.

About This Project

This project provides for the consolidation and replacement of the city’s core systems. There are approximately 20 core systems including the city’s financial, human resources, payroll, budget, asset and work order management, licensing and permitting, utilities operations, computer-aided dispatch, land management, and program-event management. Rather than operate many systems with narrow applicability, the city is evaluating ways to consolidate its core systems as legacy applications are replaced. This may mean accelerated replacement for certain systems. The goal is to reduce redundancy and inefficiency associated with operating many different systems with different vendors.

Consolidating down to a few systems that seamlessly integrate data and provide a more uniform interface will improve the experience of city employees and the public. The scope of this multi-year initiative includes the analysis, selection, purchase and implementation of the software and hardware necessary to consolidate, replace and integrate these systems with as few systems as possible while maintaining or enhancing existing capabilities.

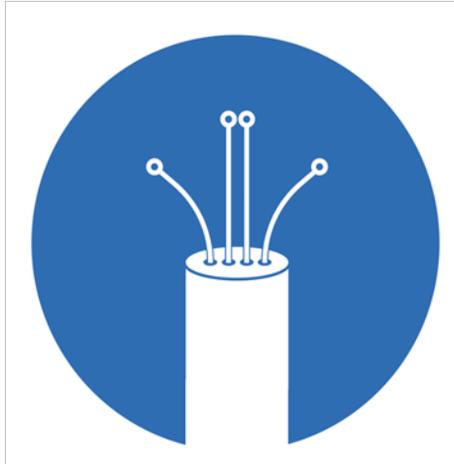
The city completed an in-depth process to evaluate functional requirements and business processes and the city's consultant provided a comprehensive report outlining the city's requirements for a new consolidated system. The report also outlined the options and costs associated with system consolidation and replacement based on an evaluation of the city's needs. The city developed and issued a request for proposals for a new consolidated system and received 12 proposed solutions. Staff reviewed the proposals and invited four vendors for solution demonstrations. After demonstrations, staff selected 2 finalists and are in the process of completing a comprehensive due diligence process before selecting a final solution and entering contract negotiations. City staff are currently requesting funding of \$3.0 million in fiscal year 2024-25 for acquisition and initial implementation and will request an estimated \$4.0 million in funding for the continued implementation of a new system as part of the fiscal year 2025-26 and 2026-27 SDTIP.

It is not currently feasible to determine any operational or replacement costs because they depend on the final costs established during contract negotiations.

Connected Carlsbad Goal

Pursue Communitywide Digital Transformation

Digital Information Network



Project Funding Source:
Technology Investment \$ 6,025,584

Managing Department:
Information Technology

Estimated Annual Costs
Increase/(Decrease):
Operational \$ 150,000
Replacement \$ 200,000

| | Prior Year | Req FY24-25 | Est FY25-26 | Est FY26-27 | Est FY27-28 | Est FY28-29 | Total |
|------------------|--------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Funding Source | Budget | Budget | Budget | Budget | Budget | Budget | Budget |
| Tech. Investment | \$ 5,525,584 | \$ 500,000 | \$ - | \$ - | \$ - | \$ - | \$ 6,025,584 |

Project Benefits

This network will carry the information needed for data processing, email, internet access, public safety applications and a wide range of services that are crucial to city operations.

In 2017, Crown Castle reached a licensing agreement with the city allowing it to install wireless data transmitters on municipal facilities. The agreement with Crown Castle gives the city access to existing fiber-optic cable assets owned by Crown Castle for city use. These cables are made up of multiple fibers which cannot be physically separated from the rest of Crown Castle’s cable infrastructure. The city must make special arrangements with Crown Castle to use this asset.

About This Project

The city has an opportunity to work with a private company called Crown Castle to build a more robust digital information network for its employees and facilities. Beginning in 2019, the city took full advantage of this opportunity and replaced a leased network from a third-party vendor.

As the initial phase of this project has been completed, staff are looking ahead to the second and third phases as originally approved by the City Council. These include leveraging the network to expand services to the Transportation and Utilities departments to replace the aging network infrastructure supporting their key systems. The additional funding request for fiscal year 2024-25 includes elements required for this expansion as well as some feature and functionality enhancements to the services already in place.

For fiscal year 2024-25, \$87,000 was included in the Information Technology Department’s operating fund budget request to account for expansion of the network. It is estimated the operational and replacement requirements will be approximately between \$150,000 and \$200,000 for fiscal year 2025-26 and annually thereafter. The cost associated with the prior year funding have previously been included in the Information Technology Department’s Operating or Replacement budget requests.

Connected Carlsbad Goal

Pursue Communitywide Digital Transformation

Payment Card Industry (PCI) Compliance



Project Funding Source:

Technology Investment \$ 62,000

Managing Department:

Information Technology

Estimated Annual Costs

Increase/(Decrease):

Operational None

Replacement None

| Funding Source | Prior Year Budget | Req FY24-25 Budget | Est FY25-26 Budget | Est FY26-27 Budget | Est FY27-28 Budget | Est FY28-29 Budget | Total Budget |
|-----------------------|------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------|
| Tech. Investment | \$ - | \$ 62,000 | \$ - | \$ - | \$ - | \$ - | \$ 62,000 |

Project Benefits

Recreation facilities accept credit card payments for various recreation activities such as enrolling in recreation classes or summer programs. When accepting credit card payments at a city facility, adhering to PCI compliance is crucial for maintaining customer trust, avoiding fines and safeguarding the city’s reputation.

About This Project

This project will replace all the existing credit card devices at city recreation facilities with new devices that are PCI compliant.

Connected Carlsbad Goal

Pursue Communitywide Digital Transformation

RFID Replacement



Project Funding Source:
Technology Investment \$ 600,000

Managing Department:
Information Technology

Estimated Annual Costs
Increase/(Decrease):
Operational None
Replacement None

| Funding Source | Prior Year Budget | Req FY24-25 Budget | Est FY25-26 Budget | Est FY26-27 Budget | Est FY27-28 Budget | Est FY28-29 Budget | Total Budget |
|-----------------------|--------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------|
| Tech. Investment | \$ - | \$ 600,000 | \$ - | \$ - | \$ - | \$ - | \$ 600,000 |

Project Benefits

The library currently relies heavily on automation for materials management. A core component of this automation process is the Radio Frequency Identification (RFID) system used for physical material management. RFID automation is integral to the entire materials management process from checking-out materials to automated returns.

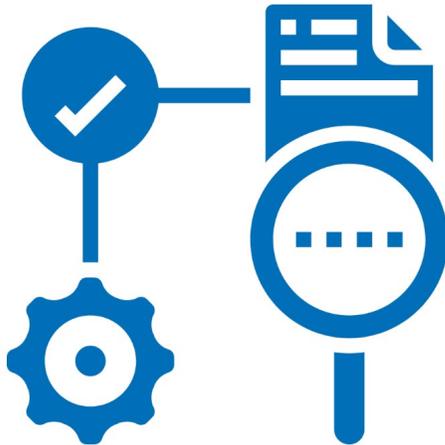
About This Project

The existing RFID equipment installed at each of the three library facilities is beyond the end of its life, is no longer supported and replacement parts are no longer being manufactured. This project involves the identification, acquisition and implementation of replacement RFID equipment including self-check kiosks, automated material handling systems and security pedestals.

Connected Carlsbad Goal

Pursue Communitywide Digital Transformation

Risk Management Solution Assessment



Project Funding Source:

Technology Investment \$ 40,000

Managing Department:

Information Technology
Human Resources

Estimated Annual Costs

Increase/(Decrease):

Operational \$ 4,000

Replacement None

| Funding Source | Prior Year Budget | Req FY24-25 Budget | Est FY25-26 Budget | Est FY26-27 Budget | Est FY27-28 Budget | Est FY28-29 Budget | Total Budget |
|-----------------------|--------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------|
| Tech. Investment | \$ - | \$ 40,000 | \$ - | \$ - | \$ - | \$ - | \$ 40,000 |

Project Benefits

The existing risk management solution was developed internally by city staff and is based on the Microsoft Access platform. Microsoft Access lacks the functionality and capabilities of an enterprise solution. Implementing a commercially developed risk management solution or including risk management functionality into the solution selected as part of the Consolidation & Replacement of Core Systems initiative will ensure the ongoing stability and security of the data and risk management claim tracking.

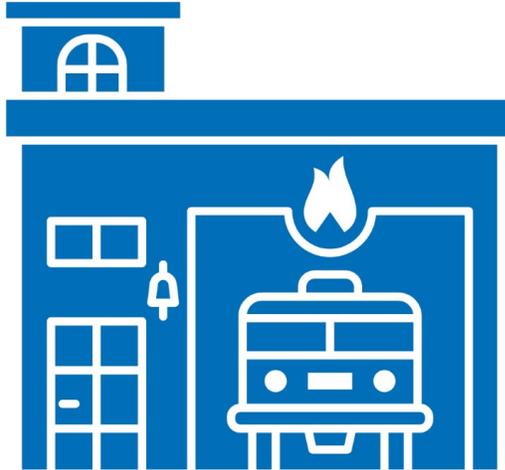
About This Project

With the assistance of an outside consultant, staff will complete a comprehensive process review and needs assessment that will fully document the functional requirements for a risk management solution. The findings of this assessment will be used to evaluate the possibility of incorporating risk management functionality into the Consolidation & Replacement of Core Systems. If the solution cannot be included as part of the Consolidation & Replacement of Core Systems, the findings will be used to develop a Request for Proposal to identify an enterprise risk management solution.

Connected Carlsbad Goal

Pursue Communitywide Digital Transformation

Station Alerting Equipment Replacement



Project Funding Source:
Technology Investment \$ 500,000

Managing Department:
Information Technology
Fire

Estimated Annual Costs
Increase/(Decrease):
Operational \$ 50,000
Replacement Not Known

| | Prior Year | Req FY24-25 | Est FY25-26 | Est FY26-27 | Est FY27-28 | Est FY28-29 | Total |
|------------------|------------|-------------|-------------|-------------|-------------|-------------|------------|
| Funding Source | Budget | Budget | Budget | Budget | Budget | Budget | Budget |
| Tech. Investment | \$ - | \$ 500,000 | \$ - | \$ - | \$ - | \$ - | \$ 500,000 |

Project Benefits

Fire station alerting systems are installed in every fire station in the city and are critical components in the rapid response of fire and emergency services. These systems utilize advanced technology to ensure that fire personnel are notified of emergencies almost instantaneously. The system at each station integrates with the North County Dispatch Joint Powers Authority's (NorthComm) Computer-Aided Dispatch (CAD) system to deliver incident details swiftly and accurately, enhancing situational awareness and communication. Features like text-to-speech technology, high contrast message signs and various audio and visual alerts ensure timely turn out and response times.

The existing fire station alerting equipment and infrastructure at fire stations 1, 3, 4, 5 and 6 is over 20 years old, past end of life and no longer supported.

About This Project

Acquire and install new fire station alerting equipment and infrastructure at fire stations 1, 3, 4, 5 and 6. The equipment will match what is currently installed at fire stations 2 and 7.

Connected Carlsbad Goal

Pursue Communitywide Digital Transformation

BUILD CAPACITY FOR DATA-DRIVEN DECISION MAKING

Data Governance and Operational Analytics



Project Funding Source:

Technology Investment \$ 495,000

Managing Department:

Innovation & Economic Development
Information Technology

Estimated Annual Costs

Increase/(Decrease):

Operational \$ 310,000

Replacement None

| Funding Source | Prior Year Budget | Req FY24-25 Budget | Est FY25-26 Budget | Est FY26-27 Budget | Est FY27-28 Budget | Est FY28-29 Budget | Total Budget |
|------------------|-------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------|
| Tech. Investment | \$ 405,000 | \$ 18,000 | \$ 18,000 | \$ 18,000 | \$ 18,000 | \$ 18,000 | \$ 495,000 |

Project Benefits

Building a comprehensive approach to citywide data management to enable data-rich key performance metrics and effective operation of city departments. Council recently approved a policy statement on citywide data governance and management and a data governance committee has been established. Additional funding is being requested to purchase additional software licenses and data lake design and engineering services.

About This Project

This project will serve as the foundation for delivering more efficient city services through a better understanding of key performance metrics for all city departments by leveraging data. The project will include the implementation of a citywide data policy to govern how the organization collects, maintains and secures data in order to enable rich reporting and analytics for operations and leadership. The policy will enact a data governance team that can revise the policy as needs and priorities change. The data governance team will direct and oversee the data catalog and data inventory and participate in the evaluation of new systems that will collect data. The data governance team will also regularly review data security and audit processes of data collection and retention. The project will fund the implementation of a data lake to house a centralized location to facilitate easier cross department reporting. Staff training of data stewardship and how to unlock operational insights using new data tools is an additional element of the project. This project will also include the delivery of department performance dashboards to inform leadership and council on the ongoing efforts of agency goals. In addition, the project creates capacity to acquire external datasets that inform city operations and provide benefit to multiple departments.

Connected Carlsbad Goal

Build Capacity for Data-Driven Decision Making

Facility Monitoring and Management



Project Funding Source:

Technology Investment \$ 100,000

Managing Department:

Innovation & Economic Development
Fleet & Facilities
Library & Cultural Arts

Estimated Annual Costs

Increase/(Decrease):

Operational *Not known*
Replacement *Not known*

| Funding Source | Prior Year Budget | Req FY24-25 Budget | Est FY25-26 Budget | Est FY26-27 Budget | Est FY27-28 Budget | Est FY28-29 Budget | Total Budget |
|------------------|-------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------|
| Tech. Investment | \$ 50,000 | \$ 25,000 | \$ 25,000 | \$ - | \$ - | \$ - | \$ 100,000 |

Project Benefits

Automated facility monitoring will provide city staff with the ability to remotely monitor the condition, temperature, and power at over 100 city facilities. Alerting to conditions in city facilities will allow staff to respond, reducing or limiting any potential damage that may occur from these conditions.

About This Project

This project will identify, procure and implement a citywide facility monitoring and management solution for city facilities.

Staff are currently in the process of issuing and reviewing responses to a request for qualifications to identify at least two solutions that will be part of a pilot program at two city facilities. At the completion of the pilot, staff will select a solution for implementation as part of an expanding implementation at additional city facilities. The additional funding request for fiscal year 2024-25 is being requested to support the expanded implementation.

It is not currently feasible to determine any operational or replacement costs because they depend on the recommendations of the request for proposal process; staff will identify more definitive costs during the request for proposal process.

Connected Carlsbad Goal

Build Capacity for Data-Driven Decision Making

Guest Traffic and Facility Usage Analytics



Project Funding Source:

Technology Investment \$ 100,000

Managing Department:

Library & Cultural Arts
Parks & Recreation

Estimated Annual Costs

Increase/(Decrease):

Operational *Not known*

Replacement *Not known*

| Funding Source | Prior Year Budget | Req FY24-25 Budget | Est FY25-26 Budget | Est FY26-27 Budget | Est FY27-28 Budget | Est FY28-29 Budget | Total Budget |
|-----------------------|--------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------|
| Tech. Investment | \$ 50,000 | \$ 25,000 | \$ 25,000 | \$ - | \$ - | \$ - | \$ 100,000 |

Project Benefits

Currently, the ability to track facility usage is limited to a count of people that walk through the public entrance of a city library. Once a guest enters the facility, the city does not have any data to identify what areas of a facility are being used or not used. Additionally, the existing system is past end of life, is no longer supported and needs to be replaced. Replacing the existing system with a newer solution that leverages innovative technology will give the city data and analytics that will provide greater insight into how city facilities are being used.

About This Project

This project will identify, procure and implement a citywide guest traffic and facility usage analytics solution for city library facilities, parks and recreation centers. Staff are currently in the process of issuing and reviewing responses to a request for qualifications to identify at least two solutions that will be part of a pilot program at two city facilities. At the completion of the pilot, staff will select a solution for implementation as part of an expanding implementation at additional city library facilities, parks and recreation centers. The additional funding request for fiscal year 2024-25 is being requested to support the expanded implementation.

It is not currently feasible to determine any operational or replacement costs because they depend on the recommendations of the request for proposal process; staff will identify more definitive costs during the request for proposal process.

Connected Carlsbad Goal

Build Capacity for Data-Driven Decision Making

Professional Technical Services for Data Project Delivery



Project Funding Source:

Technology Investment \$ 490,000

Managing Department:

Innovation & Economic Development
Information Technology

Estimated Annual Costs

Increase/(Decrease):

Operational None

Replacement None

| Funding Source | Prior Year Budget | Req FY24-25 Budget | Est FY25-26 Budget | Est FY26-27 Budget | Est FY27-28 Budget | Est FY28-29 Budget | Total Budget |
|-----------------------|--------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------|
| Tech. Investment | \$ 140,000 | \$ 70,000 | \$ 70,000 | \$ 70,000 | \$ 70,000 | \$ 70,000 | \$ 490,000 |

Project Benefits

Leverage the expertise of the Esri Advantage program to assist city staff in the development of data visualization tools and dashboards. Combining city data with spatial information allows data to be transformed into graphical or interactive forms that can reveal patterns, trends and insights, presents data in a format that communicates complex information in a clear and engaging way and enables data-driven decision making.

About This Project

The Esri Advantage Program provides technical consulting to assist staff on projects that combine data from city systems with the spatial data from the city’s geographic information system (GIS) application to provide robust data visualization tools. The program is currently being used to complete the first phase of the Fire Department Standards of Cover project. This funding will allow for staff to be agile in starting and executing new projects that use GIS and Esri. The credits are also flexible so as city needs change, the city can adapt its use of the technical assistance. It is estimated that the city will use at least \$70,000 worth of credits in fiscal year 2024-25.

At this time, city staff do not expect this project to result in an increase to operating or replacement costs.

Connected Carlsbad Goal

Build Capacity for Data-Driven Decision Making

FOSTER A VIBRANT CIVIC ENGAGEMENT CULTURE

There are no projects requesting budget for fiscal year 2024-25 that are being proposed under the Foster a Vibrant Civic Engagement Culture goal.

ENHANCE ACCESSIBILITY AND TRANSPARENCY

There are no projects requesting budget for fiscal year 2024-25 that are being proposed under the Enhance the Accessibility and Transparency goal.

PROMOTE SECURITY AND SUSTAINABILITY THROUGH CONNECTIVITY

Annual Hardware and Infrastructure Replacement



Project Funding Source:

IT Replacement Fund \$ 7,080,786

Managing Department:

Information Technology

Estimated Annual Costs

Increase/(Decrease):

Operational *None*

Replacement *None*

| | Prior Year | Req FY24-25 | Est FY25-26 | Est FY26-27 | Est FY27-28 | Est FY28-29 | Total |
|----------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Funding Source | Budget |
| IT Replacement | \$ 1,021,742 | \$ 1,209,044 | \$ 1,100,000 | \$ 1,050,000 | \$ 1,500,000 | \$ 1,200,000 | \$ 7,080,786 |

Project Benefits

Citywide hardware and infrastructure changes are necessary and ongoing. Replacement equipment is needed to support the city's technology infrastructure and department-specific needs.

About This Project

This project provides for replacement equipment funding for scheduled replacement of laptops, desktops, internal servers, routers, switches, and other network and data center requirements.

There is no increase or decrease in operational costs associated with the annual replacement program. Due to the circular nature of the replacement program, replacement costs fluctuate annually depending on the hardware life cycles which can range from three years to 20 years.

Connected Carlsbad Goal

Promote Security and Sustainability through Connectivity

Cyber Security Program Development



Project Funding Source:

Technology Investment \$ 1,050,000

Managing Department:

Information Technology

Estimated Annual Costs

Increase/(Decrease):

Operational *Unknown*

Replacement *Unknown*

| | Prior Year | Req FY24-25 | Est FY25-26 | Est FY26-27 | Est FY27-28 | Est FY28-29 | Total |
|------------------|------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Funding Source | Budget | Budget | Budget | Budget | Budget | Budget | Budget |
| Tech. Investment | \$ 550,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 1,050,000 |

Project Benefits

As a result of internal assessments and evaluations by external parties, city staff have identified certain initiatives within the five functions of the cybersecurity framework to translate into projects. Implementation of these projects will incur costs and require funding. The funding will cover assessment and evaluation, implementation and staff training. Once the security infrastructure is in place, operational costs will move to the operations budget. City staff identified and planned the following projects for implementation:

- Disaster Recovery program assessment and development,
- Detection capability with security incident and event management technology,
- Cybersecurity governance program,
- Data classification tools, and
- Incident response procedure development and training.

About This Project

The cybersecurity program provides support and protection to the City of Carlsbad so it can successfully accomplish its mission. As the threat landscape is changing and getting more sophisticated in lockstep with advances in technology, we need to ensure the city’s cybersecurity program is robust enough to keep threat actors from causing harm to the city.

To ensure we address the different areas and aspects of cybersecurity, city staff have developed and adopted an approach based on the National Institute of Standards and Technology Cybersecurity Framework to cybersecurity defense program which covers five functions:

- **Identify** – Develop the organizational understanding to manage cybersecurity risk to systems, assets, data and capabilities. The activities in the Identify function are foundational for effective use of the Framework. Understanding the business context, the resources that support critical functions, and the related cybersecurity risks enables an organization to focus and prioritize its efforts, consistent with its risk management strategy and business needs. Examples of outcome categories within this function include Asset Management, Business Environment, Governance, Risk Assessment and Risk Management Strategy.

- **Protect** – Develop and implement the appropriate safeguards to ensure delivery of critical infrastructure services. The Protect function supports the ability to limit or contain the impact of a potential cybersecurity event. Examples of outcome categories within this function include Access Control, Awareness and Training, Data Security, Information Protection Processes and Procedures, Maintenance, and Protective Technology.
- **Detect** – Develop and implement the appropriate activities to identify the occurrence of a cybersecurity event. The Detect function enables timely discovery of cybersecurity events. Examples of outcome categories within this function include Anomalies and Events, Security Continuous Monitoring, and Detection Processes.
- **Respond** – Develop and implement the appropriate activities to act regarding a detected cybersecurity event. The Respond function supports the ability to contain the impact of a potential cybersecurity event. Examples of outcome categories within this function include Response Planning, Communications, Analysis, Mitigation and Improvements.
- **Recover** – Develop and implement the appropriate activities to maintain plans for resilience and to restore any capabilities or services that were impaired due to a cybersecurity event. The Recover function supports timely recovery to normal operations to reduce the impact from a cybersecurity event. Examples of outcome categories within this function include Recovery Planning, Improvements and Communications.

At this time and depending on the types of programs implemented over the course of the project, city staff cannot feasibly determine any operational or replacement costs for fiscal year 2025-26 and beyond. No new operational or replacement costs were requested for the fiscal year 2024-25 budget cycle.

Connected Carlsbad Goal

Promote Security and Sustainability through Connectivity

MINOR PROJECTS

Promote Security and Sustainability Through Connectivity

Billiards Room Membership Infrastructure

This project involves implementing a membership program for the billiards room at the Senior Center similar to the one that is already in place for the Senior Center fitness room. In addition to configuring the membership program in the existing recreation management application, an access control scanner will be installed that integrates with the recreation management application and controls access into the billiards room.

Construction Waste Management

In order to meet state reporting and metrics requirements related to the diversion of construction and demolition waste, the city needs to implement an enterprise solution capable of tracking the amount of waste a permitted project directs to recycling versus a landfill.

Narcotics Safe Migration

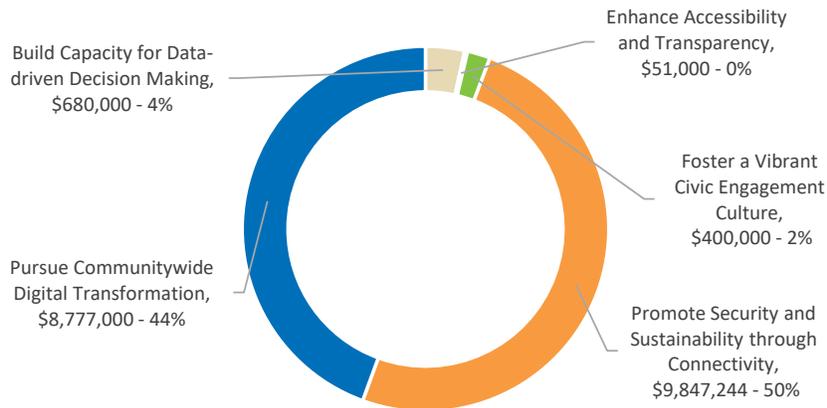
The existing safes used to manage and secure the inventory of medical narcotics used by the Fire department are connected to an on-premises software solution that is being retired and will no longer be supported by the vendor. As a result, the city needs to migrate to the vendor's new cloud-based solution which also requires the replacement of existing fingerprint scanners attached to each safe with new biometric devices.

FUTURE PROJECTS

Estimated Fiscal Year 2024-25 through 2028-29 Appropriations by Goal

The City of Carlsbad’s SDTIP for fiscal year 2024-25 to fiscal year 2028-29 outlines 41 projects at an estimated total cost of \$36.7 million. Of the \$36.7 million, \$19.8 million is for new or increased funding for projects over the next five years. The information provided for future years reflects the most comprehensive snapshot of known or anticipated future projects as well as associated estimated costs.

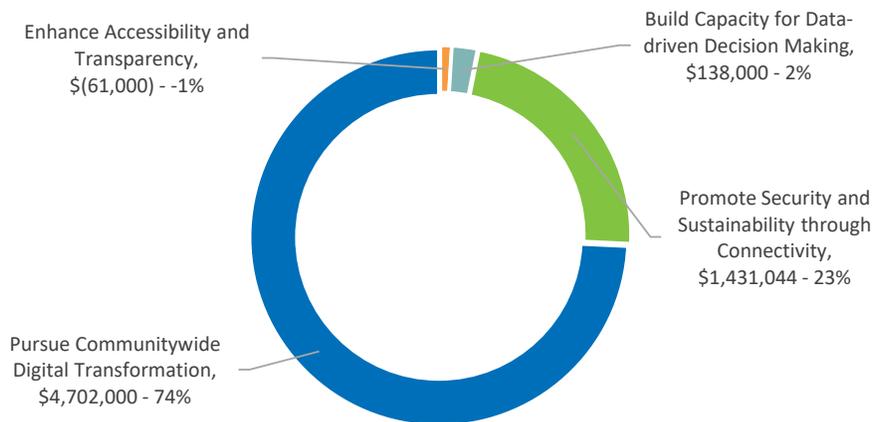
Estimated Future Projects Costs by Goal
FY 2024-25 to FY 2028-29
\$19.8 million



Estimated Fiscal Year 2024-25 Appropriations by Goal

The fiscal year 2024-25 SDTIP outlines \$6.2 million in new appropriations for fiscal year 2024-25 to provide additional funding for the continuation of existing projects as well as funding for new projects.

Requested
FY 2024-25 Appropriations by Goal
\$6.2 million



Estimated Fiscal Year 2025-26 through 2028-29 Pending Current or New Projects with Future Funding Requests

The projects listed in the table below represent projects that have been presented to the SDTIP Committee but are not requesting funding or have been delayed for the fiscal year 2024-25 budget year. These projects will be reevaluated for the fiscal year 2025-26 budget year and if approved for funding in fiscal year 2025-26 will then have a project page included as part of the SDTIP in fiscal year 2025-26 or as appropriate. These projects have been included in the estimated five-year tables and funding projections.

| Project Name | Connected | | Prior | Requested | Estimated | Estimated | Estimated | Estimated | Estimated |
|--|---------------|----------------|---------------------|-------------|---------------------|-------------------|---------------------|-------------------|---------------------|
| | Carlsbad Goal | Funding Source | | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | Total Funding |
| | | | Appropriation | 2024-25 | 2025-26 | 2026-27 | 2027-28 | 2028-29 | |
| AI Assessment | PCDT | TICF | \$ - | \$ - | \$ 40,000 | \$ - | \$ - | \$ - | \$ 40,000 |
| Tightrope | PCDT | TICF | - | - | 35,000 | - | - | - | 35,000 |
| Discovery Management Assessment | BCDDM | TICF | 30,000 | - | 140,000 | - | - | - | 170,000 |
| Audio Visual Upgrades | FVCEC | TICF | 825,000 | - | 100,000 | 100,000 | 100,000 | 100,000 | 1,225,000 |
| Civic Engagement with Open Data | EAT | TICF | 198,000 | - | 18,000 | 18,000 | 18,000 | 18,000 | 270,000 |
| Remote Hold Pickup Locker | EAT | TICF | - | - | 40,000 | - | - | - | 40,000 |
| Command Central A/V Infrastructure | PSSC | TICF | - | - | 200,000 | - | - | - | 200,000 |
| Facility Security Master Plan | PSSC | TICF | 200,000 | - | 721,000 | 311,000 | 438,000 | 222,000 | 1,892,000 |
| Police Body Camera Replacement | PSSC | Pending | - | - | - | - | 500,000 | - | 500,000 |
| Police In-car Video Replacement | PSSC | Pending | - | - | - | - | 550,000 | - | 550,000 |
| Police Records Management Migration | PSSC | TICF | - | - | 200,000 | - | - | - | 200,000 |
| Citywide Validated ID File Transfer | PSSC | TICF | - | - | 4,200 | - | - | - | 4,200 |
| Major Incident/Special Event Management System | PSSC | TICF | - | - | 20,000 | - | - | - | 20,000 |
| | | | \$ 1,253,000 | \$ - | \$ 1,518,200 | \$ 429,000 | \$ 1,606,000 | \$ 340,000 | \$ 5,146,200 |

Connected Carlsbad Goal Abbreviations

Build Capacity for Data-driven Decision Making = BCDDM
 Enhance Accessibility and Transparency = EAT
 Foster a Vibrant Civic Engagement Culture = FVCEC
 Promote Security and Sustainability through Connectivity = PSSC
 Pursue Communitywide Digital Transformation = PCDT

Funding Source Abbreviations

Information Technology Replacement Fund = ITRF
 Technology Investment Capital Fund = TICF
 Utilities Enterprise Funds (Operating or Capital) = UEF
 Funding Source Not Identified = Pending

FIVE-YEAR SCHEDULE OF PROJECTS BY CONNECTED CARLSBAD GOAL

| Connected Carlsbad Goal Project Name | Funding Source | Prior Appropriation | Requested Year 1 2024-25 | Estimated Year 2 2025-26 | Estimated Year 3 2026-27 | Estimated Year 4 2027-28 | Estimated Year 5 2028-29 | Estimated Total Funding |
|---|----------------|------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|-------------------------------|
| Pursue Communitywide Digital Transformation | | | | | | | | |
| Consolidation & Replacement of Core Systems | TICF | \$ 2,400,000 | \$ 3,000,000 | \$ 3,000,000 | \$ 1,000,000 | \$ - | \$ - | \$ 9,400,000 |
| Digital Information Network | TICF | 5,525,584 | 500,000 | - | - | - | - | 6,025,584 |
| Enterprise Asset Management System | TICF | 1,600,000 | - | - | - | - | - | 1,600,000 |
| Fleet Telematics | TICF | 175,916 | - | - | - | - | - | 175,916 |
| Payment Card Industry (PCI) Compliance | TICF | - | 62,000 | - | - | - | - | 62,000 |
| RFID Replacement | TICF | - | 600,000 | - | - | - | - | 600,000 |
| Risk Management Solution Assessment | TICF | - | 40,000 | - | - | - | - | 40,000 |
| Staff Managed Print | TICF | 700,000 | - | - | - | - | - | 700,000 |
| Station Alerting Equipment Replacement | TICF | - | 500,000 | - | - | - | - | 500,000 |
| Utility Billing Portal | UEF | 90,000 | - | - | - | - | - | 90,000 |
| AI Assessment | TICF | - | - | 40,000 | - | - | - | 40,000 |
| Tightrope | TICF | - | - | 35,000 | - | - | - | 35,000 |
| Pursue Communitywide Digital Transformation Total | | 10,491,500 | 4,702,000 | 3,075,000 | 1,000,000 | - | - | 19,268,500 |
| Build Capacity for Data-driven Decision Making | | | | | | | | |
| Business Process Automation | TICF | 300,000 | - | - | - | - | - | 300,000 |
| Data Governance and Operational Analytics | TICF | 405,000 | 18,000 | 18,000 | 18,000 | 18,000 | 18,000 | 495,000 |
| Discovery Management Assessment | TICF | 30,000 | - | 140,000 | - | - | - | 170,000 |
| Facility Monitoring and Analytics | TICF | 50,000 | 25,000 | 25,000 | - | - | - | 100,000 |
| Guest Traffic and Facility Usage Analytics | TICF | 50,000 | 25,000 | 25,000 | - | - | - | 100,000 |
| Professional Technical Services for Data Project Delivery | TICF | 140,000 | 70,000 | 70,000 | 70,000 | 70,000 | 70,000 | 490,000 |
| Build Capacity for Data-driven Decision Making Total | | 975,000 | 138,000 | 278,000 | 88,000 | 88,000 | 88,000 | 1,655,000 |
| Foster a Vibrant Civic Engagement Culture | | | | | | | | |
| Audio Visual Upgrades | TICF | 825,000 | - | 100,000 | 100,000 | 100,000 | 100,000 | 1,225,000 |
| Outdoor Wireless Study | TICF | 100,000 | - | - | - | - | - | 100,000 |
| Foster a Vibrant Civic Engagement Culture Total | | 925,000 | - | 100,000 | 100,000 | 100,000 | 100,000 | 1,325,000 |
| Enhance Accessibility and Transparency | | | | | | | | |
| Civic Engagement with Open Data | TICF | 198,000 | - | 18,000 | 18,000 | 18,000 | 18,000 | 270,000 |
| Online Permitting/Electronic Reviews (E-Reviews) | TICF | 645,000 | - | - | - | - | - | 645,000 |
| Patron Print/Copy/PC Management | TICF | 88,000 | - | - | - | - | - | 88,000 |
| Record Digitization | TICF | 100,000 | - | - | - | - | - | 100,000 |
| Virtual Permitting Counter (OpenCounter) | TICF | 61,000 | (61,000) | - | - | - | - | - |
| Expansion of Yardi | TICF | 30,000 | - | - | - | - | - | 30,000 |
| Remote Hold Pickup Locker | TICF | - | - | 40,000 | - | - | - | 40,000 |
| Enhance Accessibility and Transparency Total | | 1,122,000 | (61,000) | 58,000 | 18,000 | 18,000 | 18,000 | 1,173,000 |
| Promote Security and Sustainability through Connectivity | | | | | | | | |
| Annual Hardware and Infrastructure Replacement | ITRF | 1,021,742 | 1,209,044 | 1,100,000 | 1,050,000 | 1,500,000 | 1,200,000 | 7,080,786 |
| Command Central A/V Infrastructure | TICF | - | - | 200,000 | - | - | - | 200,000 |
| Computer Aided Dispatch (CAD) | TICF | 1,580,000 | - | - | - | - | - | 1,580,000 |
| Cyber Security Program Development | TICF | 550,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 1,050,000 |
| Facility Security Master Plan | TICF | 200,000 | - | 721,000 | 311,000 | 438,000 | 222,000 | 1,892,000 |
| Live 911 | TICF | 66,380 | - | - | - | - | - | 66,380 |
| Police Body Camera Replacement | Pending | - | - | - | - | 500,000 | - | 500,000 |
| Police In-car Video Replacement | Pending | - | - | - | - | 550,000 | - | 550,000 |
| Police Records Management Migration | TICF | - | - | 200,000 | - | - | - | 200,000 |
| Virtual Reality (VR) Training | TICF | - | 75,000 | - | - | - | - | 75,000 |
| Billiards Room Membership Infrastructure | TICF | - | 12,000 | - | - | - | - | 12,000 |
| Citywide Validated ID File Transfer | TICF | - | - | 4,200 | - | - | - | 4,200 |
| Construction Waste Management Tracking | TICF | - | 20,000 | - | - | - | - | 20,000 |
| Major Incident/Special Event Management System | TICF | - | - | 20,000 | - | - | - | 20,000 |
| Narcotic Safe Migration | TICF | - | 15,000 | - | - | - | - | 15,000 |
| Promote Security and Sustainability through Connectivity Total | | 3,418,122 | 1,431,044 | 2,345,200 | 1,461,000 | 3,088,000 | 1,522,000 | 13,265,366 |
| Projects Total | | \$ 16,931,622 | \$ 6,210,044 | \$ 5,856,200 | \$ 2,667,000 | \$ 3,294,000 | \$ 1,728,000 | \$ 36,686,866 |

Funding Source Abbreviations

Information Technology Replacement Fund = ITRF
 Technology Investment Capital Fund = TICF
 Utilities Enterprise Funds (Operating or Capital) = UEF
 Funding Source Not Identified = Pending

FIVE-YEAR SCHEDULE OF PROJECTS BY FUND

| Funding Source Project Name | Connected | | Requested | Estimated | Estimated | Estimated | Estimated | Estimated |
|--|------------------|------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| | Carlsbad Goal | Prior Appropriation | Year 1 2024-25 | Year 2 2025-26 | Year 3 2026-27 | Year 4 2027-28 | Year 5 2028-29 | Total Funding |
| Technology Investment Capital Fund | | | | | | | | |
| AI Assessment | PCDT | \$ - | \$ - | \$ 40,000 | \$ - | \$ - | \$ - | \$ 40,000 |
| Audio Visual Upgrades | FVCEC | 825,000 | - | 100,000 | 100,000 | 100,000 | 100,000 | 1,225,000 |
| Billiards Room Membership Infrastructure | PSSC | - | 12,000 | - | - | - | - | 12,000 |
| Business Process Automation | BCDDM | 300,000 | - | - | - | - | - | 300,000 |
| Citywide Validated ID File Transfer | PSSC | - | - | 4,200 | - | - | - | 4,200 |
| Civic Engagement with Open Data | EAT | 198,000 | - | 18,000 | 18,000 | 18,000 | 18,000 | 270,000 |
| Command Central A/V Infrastructure | PSSC | - | - | 200,000 | - | - | - | 200,000 |
| Computer Aided Dispatch (CAD) | PSSC | 1,580,000 | - | - | - | - | - | 1,580,000 |
| Consolidation & Replacement of Core Systems | PCDT | 2,400,000 | 3,000,000 | 3,000,000 | 1,000,000 | - | - | 9,400,000 |
| Construction Waste Management Tracking | PSSC | - | 20,000 | - | - | - | - | 20,000 |
| Cyber Security Program Development | PSSC | 550,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 1,050,000 |
| Data Governance and Operational Analytics | BCDDM | 405,000 | 18,000 | 18,000 | 18,000 | 18,000 | 18,000 | 495,000 |
| Digital Information Network | PCDT | 5,525,584 | 500,000 | - | - | - | - | 6,025,584 |
| Discovery Management Assessment | BCDDM | 30,000 | - | 140,000 | - | - | - | 170,000 |
| Enterprise Asset Management System | PCDT | 1,600,000 | - | - | - | - | - | 1,600,000 |
| Expansion of Yardi | EAT | 30,000 | - | - | - | - | - | 30,000 |
| Facility Monitoring and Analytics | BCDDM | 50,000 | 25,000 | 25,000 | - | - | - | 100,000 |
| Facility Security Master Plan | PSSC | 200,000 | - | 721,000 | 311,000 | 438,000 | 222,000 | 1,892,000 |
| Fleet Telematics | PCDT | 175,916 | - | - | - | - | - | 175,916 |
| Guest Traffic and Facility Usage Analytics | BCDDM | 50,000 | 25,000 | 25,000 | - | - | - | 100,000 |
| Live 911 | PSSC | 66,380 | - | - | - | - | - | 66,380 |
| Major Incident/Special Event Management System | PSSC | - | - | 20,000 | - | - | - | 20,000 |
| Narcotic Safe Migration | PSSC | - | 15,000 | - | - | - | - | 15,000 |
| Online Permitting/Electronic Reviews (E-Reviews) | EAT | 645,000 | - | - | - | - | - | 645,000 |
| Outdoor Wireless Study | FVCEC | 100,000 | - | - | - | - | - | 100,000 |
| Patron Print/Copy/PC Management | EAT | 88,000 | - | - | - | - | - | 88,000 |
| Payment Card Industry (PCI) Compliance | PCDT | - | 62,000 | - | - | - | - | 62,000 |
| Police Records Management Migration | PSSC | - | - | 200,000 | - | - | - | 200,000 |
| Professional Technical Services for Data Project Delivery | BCDDM | 140,000 | 70,000 | 70,000 | 70,000 | 70,000 | 70,000 | 490,000 |
| Record Digitization | EAT | 100,000 | - | - | - | - | - | 100,000 |
| Remote Hold Pickup Locker | EAT | - | - | 40,000 | - | - | - | 40,000 |
| RFID Replacement | PCDT | - | 600,000 | - | - | - | - | 600,000 |
| Risk Management Solution Assessment | PCDT | - | 40,000 | - | - | - | - | 40,000 |
| Staff Managed Print | PCDT | 700,000 | - | - | - | - | - | 700,000 |
| Station Alerting Equipment Replacement | PCDT | - | 500,000 | - | - | - | - | 500,000 |
| Tightrope | PCDT | - | - | 35,000 | - | - | - | 35,000 |
| Virtual Permitting Counter (OpenCounter) | EAT | 61,000 | (61,000) | - | - | - | - | - |
| Virtual Reality (VR) Training | PSSC | - | 75,000 | - | - | - | - | 75,000 |
| Technology Investment Capital Fund Total | | 15,819,880 | 5,001,000 | 4,756,200 | 1,617,000 | 744,000 | 528,000 | 28,466,080 |
| Information Technology Replacement Fund | | | | | | | | |
| Annual Hardware and Infrastructure Replacement | ITRF | 1,021,742 | 1,209,044 | 1,100,000 | 1,050,000 | 1,500,000 | 1,200,000 | 7,080,786 |
| Information Technology Replacement Fund Total | | 1,021,742 | 1,209,044 | 1,100,000 | 1,050,000 | 1,500,000 | 1,200,000 | 7,080,786 |
| Utilities Enterprise Funds (Operating or Capital) | | | | | | | | |
| Utility Billing Portal | UEF | 90,000 | - | - | - | - | - | 90,000 |
| Total Utilities Enterprise Funds (Operating or Capital) | | 90,000 | - | - | - | - | - | 90,000 |
| Funding Source Not Identified | | | | | | | | |
| Police Body Camera Replacement | PSSC | - | - | - | - | 500,000 | - | 500,000 |
| Police In-car Video Replacement | PSSC | - | - | - | - | 550,000 | - | 550,000 |
| Funding Source Not Identified Total | | - | - | - | - | 1,050,000 | - | 1,050,000 |
| Projects Total | | \$16,931,622 | \$ 6,210,044 | \$ 5,856,200 | \$ 2,667,000 | \$ 3,294,000 | \$ 1,728,000 | \$36,686,866 |

Connected Carlsbad Goal Abbreviations

- Build Capacity for Data-driven Decision Making = BCDDM
- Enhance Accessibility and Transparency = EAT
- Foster a Vibrant Civic Engagement Culture = FVCEC
- Promote Security and Sustainability through Connectivity = PSSC
- Pursue Communitywide Digital Transformation = PCDT

PROJECT FUNDING SOURCES

Technology Investment Capital Fund – Funds set aside on a yearly basis to fund ongoing SDTIP digital transformation and technology projects. Revenue is mostly comprised of an annual General Fund transfer, estimated based on a portion of the transfer of 6% of General Fund revenues, in accordance with Council Policy 91 – Long Term General Fund Capital Funding Policy.

Information Technology Replacement Fund – Funds are collected annually from the city’s operating departments as part of the IT Department internal service fund chargeback; charges are based on an asset’s lifecycle and original cost. These funds are used to replace assets at the end of their useful lives.

Utilities Enterprise Funds (Operating or Capital) – For information regarding the Utilities Enterprise Funds, please see the Public Works Section of the Fiscal Year 2024-25 Operating Budget and for the Capital Funds please see the CIP Section of the Fiscal Year 2024-25 Operating Budget.

Funding Source Not Identified – The funding for a project has not been identified or established at this time. Once the funding source is identified or established the project will reflect that source.

PROJECTED FUND BALANCES

TECHNOLOGY INVESTMENT CAPITAL FUND FUNDS AVAILABILITY PROJECTION

| | Estimated Balance 2023-24 | Requested Year 1 2024-25 | Estimated Year 2 2025-26 | Estimated Year 3 2026-27 | Estimated Year 4 2027-28 | Estimated Year 5 2028-29 |
|--|---------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|
| Beginning Available Balance | | \$ 5,194,982 | \$ 4,727,982 | \$ 4,596,462 | \$ 7,696,636 | \$ 11,764,153 |
| Transfers In | | 4,284,000 | 4,369,680 | 4,457,074 | 4,546,215 | 4,637,139 |
| Interest Revenue | | 250,000 | 255,000 | 260,100 | 265,302 | 270,608 |
| Project Appropriations | | 5,001,000 | 4,756,200 | 1,617,000 | 744,000 | 528,000 |
| Ending Available Balance | | \$ 4,727,982 | \$ 4,596,462 | \$ 7,696,636 | \$ 11,764,153 | \$ 16,143,900 |
| Balance Available for Future Projects | \$ 5,194,982 | | | | | |

| | Balance 2023-24 | Requested Year 1 2024-25 | Estimated Year 2 2025-26 | Estimated Year 3 2026-27 | Estimated Year 4 2027-28 | Estimated Year 5 2028-29 |
|----------------------------------|---------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|
| Beginning Available Balance | | \$ 2,896,227 | \$ 3,378,634 | \$ 3,628,634 | \$ 3,928,634 | \$ 3,778,634 |
| Replacement Cost Revenue | | 1,691,451 | 1,350,000 | 1,350,000 | 1,350,000 | 1,350,000 |
| Replacement Appropriations | | 1,209,044 | 1,100,000 | 1,050,000 | 1,500,000 | 1,200,000 |
| Ending Available Balance | | \$ 3,378,634 | \$ 3,628,634 | \$ 3,928,634 | \$ 3,778,634 | \$ 3,928,634 |
| Estimated Available Funds | \$ 2,896,227 | | | | | |

REVENUE PROJECTIONS SCHEDULE

| Fund | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 |
|---|---------------------|----------------------|---------------------|---------------------|---------------------|
| | Actual Revenue | Actual Revenue | Actual Revenue | Projected Revenue | Estimated Revenue |
| Technology Investment Capital | NA | \$ 10,747,619 | \$ 4,127,866 | \$ 4,440,000 | \$ 4,534,000 |
| Information Technology Department Replacement | 1,221,363 | 1,491,070 | 1,576,979 | 1,628,040 | 1,691,451 |
| Total | \$ 1,221,363 | \$ 12,238,689 | \$ 5,704,845 | \$ 6,068,040 | \$ 6,225,451 |

BUDGET EXPENDITURE SCHEDULE

| Fund | 2021-22 | 2022-23 | 2023-24 | 2024-25 | 2024-25 | 2024-25 |
|---|---------------------|---------------------|---------------------|---------------------------|---------------------|----------------------|
| | Actual Expense | Actual Expense | Estimated Expense | Continuing Appropriations | New Appropriations | Total Appropriations |
| Technology Investment Capital | \$ 1,615,320 | \$ 1,872,512 | \$ 1,500,000 | \$ 7,821,618 | \$ 5,001,000 | \$ 12,822,618 |
| Information Technology Department Replacement | 935,994 | 993,515 | 1,300,000 | 645,320 | 1,209,044 | 1,854,364 |
| Total | \$ 2,551,314 | \$ 2,866,027 | \$ 2,800,000 | \$ 8,466,938 | \$ 6,210,044 | \$ 14,676,982 |

PROJECT ESTIMATED OPERATIONAL REQUIREMENTS

The projects listed on the table below represent projects that have been determined will have or may have operating budget impacts in the fiscal year identified. Projects that have a zero listed for each fiscal year are pending an estimate due to the possible solution having to many pending variables. Once a more exact solution is identified the operational estimate will be updated. As the fiscal years identified on the table become the next budgeting year, the Information Technology Department will include a request for the additional operating budget in the department's annual operating budget request.

| Project Name | Total Funding | Year 1 2024-25 | Year 2 2025-26 | Year 3 2026-27 | Year 4 2027-28 | Year 5 2028-29 | Totals |
|---|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| AI Assessment | \$ 40,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Billiards Room Membership Infrastructure | 12,000 | - | 2,000 | - | - | - | 2,000 |
| Business Process Automation | 300,000 | - | - | - | - | - | - |
| Citywide Validated ID File Transfer | 4,200 | - | - | 1,000 | - | - | 1,000 |
| Civic Engagement with Open Data | 270,000 | 65,000 | 40,000 | 25,000 | - | - | 130,000 |
| Computer Aided Dispatch (CAD) | 1,580,000 | 75,000 | 20,000 | - | - | - | 95,000 |
| Consolidation & Replacement of Core Systems | 9,400,000 | - | - | - | - | - | - |
| Construction Waste Management Tracking | 20,000 | - | 3,000 | - | - | - | 3,000 |
| Cyber Security Program Development | 1,050,000 | - | - | - | - | - | - |
| Data Governance and Operational Analytics | 495,000 | - | 125,000 | 75,000 | 60,000 | 50,000 | 310,000 |
| Digital Information Network | 6,025,584 | 87,000 | 150,000 | - | - | - | 237,000 |
| Discovery Management Assessment | 170,000 | - | - | - | - | - | - |
| Enterprise Asset Management System | 1,600,000 | 10,100 | - | - | - | - | 10,100 |
| Facility Monitoring and Analytics | 100,000 | - | - | - | - | - | - |
| Facility Security Master Plan | 1,892,000 | - | 150,000 | 150,000 | 150,000 | 100,000 | 550,000 |
| Fleet Telematics | 175,916 | - | - | - | - | - | - |
| Guest Traffic and Facility Usage Analytics | 100,000 | - | - | - | - | - | - |
| Live 911 | 66,380 | - | 60,000 | - | - | - | 60,000 |
| Major Incident/Special Event Management System | 20,000 | - | 5,000 | - | - | - | 5,000 |
| Narcotic Safe Migration | 15,000 | - | - | - | - | - | - |
| Online Permitting/Electronic Reviews (E-Reviews) | 645,000 | - | 27,300 | - | - | - | 27,300 |
| Outdoor Wireless Study | 100,000 | - | - | - | - | - | - |
| Police Records Management Migration | 200,000 | - | 54,000 | - | - | - | 54,000 |
| Professional Technical Services for Data Project Delivery | 490,000 | - | - | - | - | - | - |
| Remote Hold Pickup Locker | 40,000 | - | 4,000 | - | - | - | 4,000 |
| RFID Replacement | 600,000 | - | - | - | - | - | - |
| Risk Management Solution Assessment | 40,000 | - | 4,000 | - | - | - | 4,000 |
| Staff Managed Print | 700,000 | - | (32,000) | - | - | - | (32,000) |
| Station Alerting Equipment Replacement | 500,000 | - | 50,000 | - | - | - | 50,000 |
| Tightrope | 35,000 | - | - | - | - | - | - |
| Utility Billing Portal | 90,000 | - | - | - | - | - | - |
| Virtual Reality (VR) Training | 75,000 | - | 1,300 | - | - | - | 1,300 |
| | \$ 26,851,080 | \$ 237,100 | \$ 663,600 | \$ 251,000 | \$ 210,000 | \$ 150,000 | \$ 1,511,700 |

* Listing only includes projects with expected changes in operational budget requirements. If listed with a zero amount, staff have not been able to determine that amount with the current information.

FISCAL YEAR 2024-25 ROADMAP

| Strategic Digital Transformation Investment Program FY 2024-25 Schedule | | | | | | | | | | | | | | |
|---|--|--|----------|---------|----------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Legend: Project Ongoing | | | | | | | | | | | | | | |
| GOAL | INITIATIVES | JUL | AUG | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | |
| Pursue Community Wide Digital Transformation | Consolidation & Replacement of Core Systems | Final Selection | Contract | Kickoff | Implementation | | | | | | | | | |
| | Digital Information Network | | | | | | | | | | | | | |
| | Enterprise Asset Management | | | | | | | | | | | | | |
| | Fleet Telematics | | | | | | | | | | | | | |
| | Staff Managed Print | | | | | | | | | | | | | |
| | Payment Card Industry (PCI) Compliance | | | | | | | | | | | | | |
| | RFID Replacement | | | | | | | | | | | | | |
| | Risk Management Solution Assessment | | | | | | | | | | | | | |
| | Station Alerting Equipment Replacement | | | | | | | | | | | | | |
| | Task Order | | | | | | | | | | | | | |
| GOAL | INITIATIVES | JUL | AUG | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | |
| Build Capacity for Data-driven Decision Making | Business Process Automation | | | | | | | | | | | | | |
| | Data Governance and Operational Analytics | | | | | | | | | | | | | |
| | Professional Technical Services for Data Project Delivery | | | | | | | | | | | | | |
| | Facility Monitoring and Analytics | | | | | | | | | | | | | |
| | Regulatory Water Usage Analytics | | | | | | | | | | | | | |
| | Implementator | | | | | | | | | | | | | |
| | Audio Visual Upgrades | | | | | | | | | | | | | |
| | Outdoor Wireless Study | | | | | | | | | | | | | |
| | GOAL | INITIATIVES | JUL | AUG | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN |
| | Enhance Accessibility and Transparency | Civic Engagement with Open Data | | | | | | | | | | | | |
| Patron Print/Copy/PC Management | | | | | | | | | | | | | | |
| Enterprise Digital Asset Management | | | | | | | | | | | | | | |
| Records Digitization | | | | | | | | | | | | | | |
| Online Permitting/Electronic Reviews (E-Review) | | | | | | | | | | | | | | |
| Expansion of Yardi | | | | | | | | | | | | | | |
| Virtual Permitting Counter (OpenCounter) | | | | | | | | | | | | | | |
| GOAL | | INITIATIVES | JUL | AUG | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN |
| Promote Safety and Sustainability through Connectivity | | Annual Hardware and Infrastructure Replacement | | | | | | | | | | | | |
| | | Computer Aided Dispatch (CAD) | | | | | | | | | | | | |
| | Cyber Security Program Development | | | | | | | | | | | | | |
| | Ensure Adoption of Relevant New Technologies are Mirrored into EOC | | | | | | | | | | | | | |
| | Facility Security Master Plan | | | | | | | | | | | | | |
| | Payment Works | | | | | | | | | | | | | |
| | Traffic Management Functionality Enhancement | | | | | | | | | | | | | |

FIVE-YEAR ROADMAP – CONTINUED

| Strategic Digital Transformation Investment Program - 5-Year Roadmap | | Legend: | | | | | | | | | | | | | | | |
|--|--|-------------|----|----|------------|----|----|------------|----|----|------------|----|----|------------|----|----|--|
| | | In progress | | | Approved | | | Evaluating | | | Ongoing | | | | | | |
| GOAL | INITIATIVES | FY 2024-25 | | | FY 2025-26 | | | FY 2026-27 | | | FY 2027-28 | | | FY 2028-29 | | | |
| | | Q1 | Q2 | Q3 | Q1 | Q2 | Q3 | Q1 | Q2 | Q3 | Q1 | Q2 | Q3 | Q1 | Q2 | Q3 | |
| Enhance Accessibility and Transparency | Civic Engagement with Open Data | | | | | | | | | | | | | | | | |
| | Online Permitting/Electronic Reviews (E-Review) | | | | | | | | | | | | | | | | |
| | Expansion of Yard | | | | | | | | | | | | | | | | |
| | Patron Print/Copy/PC Management | | | | | | | | | | | | | | | | |
| | Records Digitization | | | | | | | | | | | | | | | | |
| | Remote Hold Pickup Locker | | | | | | | | | | | | | | | | |
| Promote Safety and Sustainability through Connectivity | Annual Hardware and Infrastructure Replacement | | | | | | | | | | | | | | | | |
| | Citywide Validated ID File Transfer | | | | | | | | | | | | | | | | |
| | Computer Aided Dispatch (CAD) | | | | | | | | | | | | | | | | |
| | Cyber Security Program Development | | | | | | | | | | | | | | | | |
| | Live 911 | | | | | | | | | | | | | | | | |
| | Facility Security Master Plan | | | | | | | | | | | | | | | | |
| | Traffic Management Functionality Enhancement | | | | | | | | | | | | | | | | |
| | Ensure Adoption of Relevant New Technologies are Mirrored into EOC | | | | | | | | | | | | | | | | |
| | Billiards Room Membership Infrastructure | | | | | | | | | | | | | | | | |
| | Construction Waste Management | | | | | | | | | | | | | | | | |
| | Narcotics Safe Migration | | | | | | | | | | | | | | | | |
| | Virtual Reality Training | | | | | | | | | | | | | | | | |
| | Command Central A/V Infrastructure | | | | | | | | | | | | | | | | |
| | Major Incident/Special Event Management | | | | | | | | | | | | | | | | |
| | Police Records Management Migration | | | | | | | | | | | | | | | | |
| Police Body Camera Replacement | | | | | | | | | | | | | | | | | |
| Police In-car Video Replacement | | | | | | | | | | | | | | | | | |

| |
|---|
| In progress - has been fully approved and work has started |
| Approved - has been fully approved but work has not started |
| Evaluating - staff is currently studying merit and cost of initiative/project |
| Ongoing - annual process |

CAPITAL IMPROVEMENT PROGRAM

The City of Carlsbad Capital Improvement Program reflects the city’s ongoing commitment to maintaining the highest standards of quality facilities for our community today and in the future. It is a planning document, not a commitment for spending. The program outlines the expenditure plan for future capital projects and the corresponding revenues to pay for those expenditures.

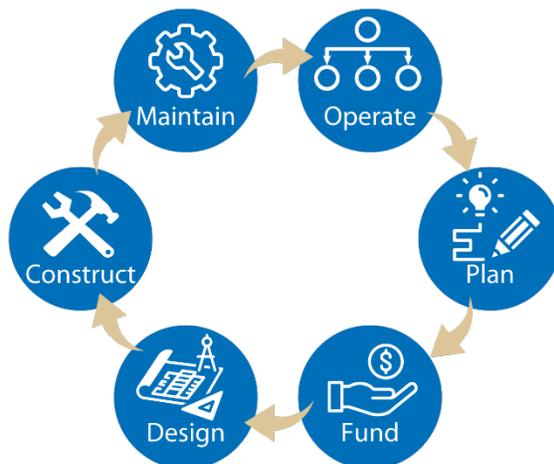
Projects that are shown in the CIP are generally defined as any construction, rehabilitation or replacement of major infrastructure such as streets, libraries, parks, fire stations and administrative facilities, water, sewer and drainage facilities, and other facilities that are located on or in the ground. In most cases, the total construction cost of each of these assets is recorded and tracked as part of the city’s inventory of capital infrastructure assets and other city-owned property.

The CIP budget covers a five-year period. Once the City Council adopts the proposed annual CIP budget, projects receive an appropriation that authorizes spending in the amount specified for the adopted fiscal year only. Estimated budget information is shown for a 15-year period to provide the most comprehensive information about known future projects. Spending authority in future years is not granted until adoption of the annual proposed CIP budget associated with each year.

Investing in our quality of life

The City of Carlsbad’s philosophy is to take a proactive, long-range planning approach to building high quality facilities and infrastructure that support the needs and priorities of the community. Prudent financial planning has ensured ongoing funding to modernize, repair, and replace existing infrastructure projects through numerous asset management programs. Since the city applies a comprehensive asset management approach to infrastructure planning and budgeting it is able to avoid more costly unexpected repairs or operational needs and minimize the burden on emergency expenditures.

As the city continues to grow and develop, there is a corresponding increase in the demand for development-related services and new facilities. To ensure that the necessary infrastructure and facilities are built on a schedule that meets or exceeds this demand, the citizens of Carlsbad adopted a Growth Management Plan in 1986. The plan was established to manage development within the city by linking residential, commercial, and industrial development directly to standards for availability of public services and facilities.



The Growth Management Plan states that unless a standard level of facilities is available to meet new demands resulting from the city's growth, development cannot proceed. Recently, certain actions, such as imposing a moratorium, have been determined to be impermissible by the California Housing and Community Development Department, per Senate Bill 330, Housing Crisis Act of 2019, which became effective on Jan. 1, 2020.

The detailed level of planning required by Growth Management has allowed the city's CIP to anticipate the funding needed for capital improvements in the next 15 years. Facilities such as community centers, parks and fire stations have been constructed and opened to the public under this program.

The CIP has been designed to specifically address areas where new or expanded facilities will be needed to maintain compliance with the adopted performance standards. With the adoption of the fiscal year 2024-25 CIP, compliance with the Growth Management Plan is continued.

In October 2022, City Council approved a five-year strategic plan with policy goals to reflect the most important priorities of the community. The CIP budget includes the priority construction projects identified the strategic plan.

Project evaluation

Development of the CIP is a team effort involving all operational departments, the City Manager's Office, the City Council, and the community. Community feedback on infrastructure needs is considered and incorporated as appropriate. The CIP is fully vetted at multiple levels of the city organization by appropriate staff using an inclusive and transparent process and reviewed on a quarterly basis.

Projects were evaluated for the ability to deliver realistic outcomes considering anticipated revenue decreases in some capital funding sources. The city remains focused on matching existing resources with reasonable and achievable project schedules while continuing to work on projects that are already underway. Existing project balances were evaluated to determine whether additional funding was needed or if the existing balances were adequate. Funding recommendations were matched against project timing and balanced against available funding sources.



As the CIP is implemented throughout the year, staff continually re-evaluate projects' scopes, costs and schedules to responsibly and cost-effectively manage infrastructure assets at the required levels of service throughout their lifecycle. Recommendations for project funding consider current project status, project scheduling and sequencing requirements, project constraints, and current staff

capacity. Project charters are updated to include project description, location, summary of need, justification including any legislative or policy citations, cost estimates, and project scores.

Fiscal year 2024-25 appropriations

The CIP is organized by the following project categories:

| Strategic Plan | Critical Need | Maintenance | Closeout |
|---|---|---|--|
| <ul style="list-style-type: none"> • Priority projects | <ul style="list-style-type: none"> • Regulatory • Health & safety | <ul style="list-style-type: none"> • Annual Allocation • Enterprise • Drainage | <ul style="list-style-type: none"> • In service • Warranty • Monitoring |

The five-year CIP budget is based on project phase for Strategic Plan and Critical Need projects. This means rather than budgeting for the entire cost of a project well in advance of when the project is scheduled to begin, the City Council will be asked to consider appropriating money phase by phase. Phases include scoping (which includes feasibility studies and needs assessment), conceptual design (which includes environmental permitting and up to 30% preliminary engineering/design completion), final design (which includes 100% engineering/design completion and final engineer’s estimate) and construction.

For example, as part of the annual budget process, city staff will request appropriations for a new project, starting with initial scoping. This typically involves early planning work and a feasibility analysis. When that work is completed, staff will return to the City Council to request appropriation for conceptual design. When that is done, staff will return to the City Council to request funding for final design, and so on.

During regular budget cycle



Scoping

- Feasibility
- Needs assessment



Conceptual Design

- Permitting: planning, environmental
- 30% plans, prelim engineering



Final Design

- 100% design
- Engineers estimate

Throughout the year



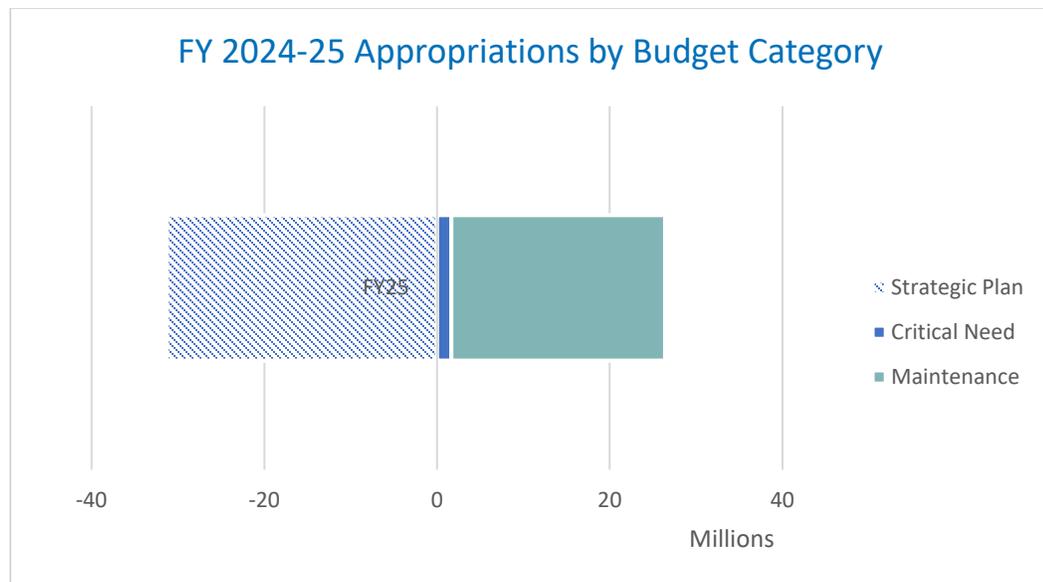
Construction

City Council actions:

- Approval of plans & specifications
- Authorization to bid
- **Appropriation of construction funding**

Once plans and specifications for a project have been prepared, a more accurate engineer’s estimate for construction costs can be produced that considers the most up-to-date market conditions. By requesting appropriation of construction funding at the time staff request approval of plans and specifications and authorization to bid, the city can ensure that the approved project budget will align with the most accurate and timely cost estimates available. The 15-year forecast will assist the City Council with making informed decisions regarding the city’s ability to fund current and future projects.

In the fiscal year 2024-25 CIP, there are approximately 197 continuing and new projects planned over the next 5 years. The fiscal year 2024-25 CIP outlines \$15.6 million in new appropriations to provide additional funding for the continuation of existing projects as well as funding for 13 new projects. Projected revenues during the same fiscal year are estimated at \$93 million.



Fiscal year 2024-25 appropriations by project type



Civic Buildings and Facility Maintenance

-\$24.6 million

This category includes a variety of facilities such as fire stations, libraries and community centers. Costs include repair, maintenance and replacement of civic buildings and other operational facilities. (Note: due to changes in estimated construction dates for the Orion Center project the net expenditures for this category in fiscal year 2024-25 are negative.)



Parks

\$5.5 million

Projects include improvements and enhancements to existing parks, such as playground resurfacing, picnic areas and other needs identified by the community and in recently updated parks master plans.



Drainage

\$7 million

The city's drainage infrastructure plays an important role in handling storm water runoff flows, as well as maintaining the water quality of the city's creeks, lagoons and ocean. As the city continues to age, it is increasingly necessary to balance repairing and replacing the existing lines with enhancing the current infrastructure to accommodate future needs.



Sewer

\$19.5 million

The city's sewer, or wastewater, projects include numerous pipeline construction and rehabilitation projects, as well as improvements to the Encina Wastewater Treatment facility. Most new lines are built and paid for with impact fees collected with new development.



Water and Recycled Water

\$793 thousand

Future water and recycled water projects include construction of new pipelines, replacement of existing waterlines and reservoir improvements. The Carlsbad Municipal Water District has been producing and delivering recycled water for over 30 years.



Transportation

\$7.4 million

People of all ages and abilities want to go places safely and conveniently in Carlsbad, whether they drive, walk, bike, or ride a bus or train. The city continues to invest in modernizing roads, leveraging technology to improve traffic systems, and making timely repairs and rehabilitation of the roadways, bridges, sidewalks and other assets in public rights of way throughout the city.

NEW CAPITAL IMPROVEMENT PROJECTS

Grant Funded

| Project | Description | FY25 Appropriation | District |
|--|---|---|----------|
| Paseo Del Norte Pedestrian and Bike Improvements | Enhance pedestrian and bike safety on Paseo Del Norte between Palomar Airport Road and Sea Gate Rd by reducing the number of travel lanes from four to two, adding bike buffers, widening bike lanes and adding an uncontrolled crosswalk in the vicinity of Tip-Top Meats and Motel 6. | \$600,000, funded in part through Caltrans local Highway Safety Improvement Program | 3 |
| Schools Traffic Safety Program | Install high-visibility crosswalks and speed cushions near schools. | \$1,100,000, funded in part through a federal grant | All |

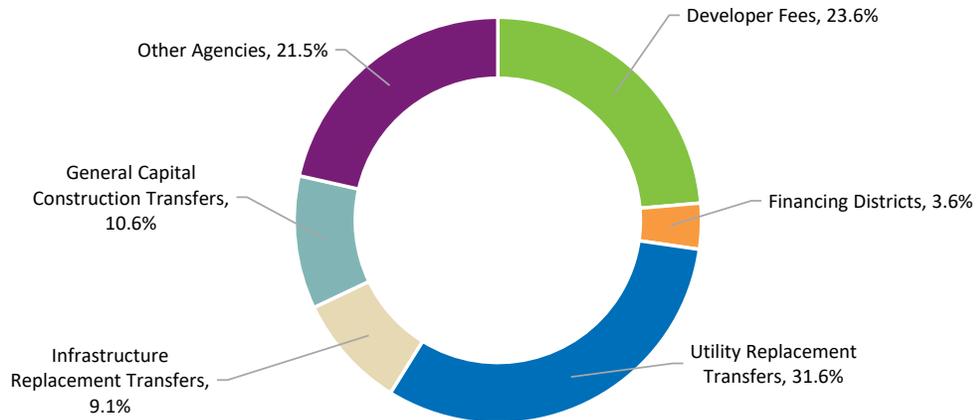
Maintenance Projects

| Project | Description | FY25 Appropriation | District |
|--|---|--------------------|----------|
| Carlsbad Water Recycling Facility Improvements | Feasibility study to evaluate best available technologies for future equipment upgrades and forecasted recycled water demands in the event of reduced supply from alternative sources. | \$350,000 | 3 |
| Carlsbad Municipal Water District Building and Site Improvements | Interior and exterior building, warehouse and site improvements for storage, site security, charging station for electric vehicle and forklift, paving for materials storage and electric forklift operation, restroom, locker room, drinking fountain, and remodel of interior finishes. | \$600,000 | 2 |
| Downtown Tile Replacement | Sidewalk tiles are antiquated, damaged or broken and are detaching in multiple locations, causing potential tripping hazards and safety concerns. | \$250,000 | 1 |
| Fire Station 5 Renovation | Replace roof, renovate kitchen, exterior finishes, remodel bathrooms, replace apparatus bay door and remove epoxy flooring, interior and exterior finishes. | \$150,000 | 2 |
| Flower Fields Overlook Sidewalk Replacement | Aging trees are lifting sidewalk in multiple areas causing tripping hazards and safety concerns throughout the entire walkway along Armada Drive. The area is a high foot traffic walkway and is a high tourism location. | \$250,000 | 2 |

| Project | Description | FY25 Appropriation | District |
|--|---|--|----------|
| Green Paint Maintenance | Green paint maintenance is expected to range from annual to bi-annual service per location, depending on the paint lifespan. Green paint lifespan is dramatically lower than other intersection paint due to the frequency of turning and slowing vehicles, degrading the paint. Green paint locations are projected to grow exponentially as the city strives to promote safe routes to school and continue implementing paint upgrades to our roadways. | \$250,000 | All |
| La Costa Avenue Box Culvert Cleaning | Remove all debris and sediment build up, jet and vacuum the culvert, and dispose of material. | \$275,000 | 4 |
| Magee Park Building Restoration | Perform select restoration work to several of the buildings in the park as identified in the condition assessment | \$200,000 | 1 |
| Parks Maintenance Program | Annual program will address ongoing maintenance and infrastructure needs for parks and recreation. | \$644,000 for scoping, conceptual and final design; \$1,503,00 for construction | All |
| Police and Fire Headquarters Parking Lot and Exterior Improvements | Secure the northeasterly 24 parking spots of the parking lot between the PFHQ and Skate Park and create access improvements to the southeasterly access point of the PFHQ building. Install fencing, improved lighting, secured access and hardscape improvements. | \$120,000 | 2 |
| Synthetic Turf Replacement | Replace synthetic turf fields that have reached the end of their useful life. | \$1,800,000 for Poinsettia Park. Replacements at Alga Norte, Aviara planned in FY26; Pine Avenue Park planned for FY27 | 1, 2, 3 |

CAPITAL IMPROVEMENT PROGRAM REVENUES

Capital Improvement Program
 Projected Revenues FY 2024-25 to FY 2038-39
 \$909.5 million



Over the next 15 years, revenues for capital projects are estimated at \$909.5 million and are segregated into six major funding sources: (1) fees generated by development in the City of Carlsbad, (2) special district fees and taxes from the community facilities districts and bridge and thoroughfare benefit districts, (3) water and wastewater replacement funds, (4) infrastructure replacement funds other than wastewater and water, (5) general capital construction funds, and (6) other sources, including grants, sales taxes and contributions from other agencies.

Approximately 27.3% of all capital revenue is received as a result of development, including developer fees and financing districts in the chart above, and is dependent upon assumptions made about the city's annual growth in dwelling units and commercial and industrial square feet. These revenues include Public Facilities Fees, Traffic Impact Fees, Park-In-Lieu Fees, Planned Local Drainage Fees, water connection fees, sewer connection charges, and community facilities districts and bridge and thoroughfare benefit districts fees.

Water and wastewater replacement revenues generated by user fees equal approximately 31.6% of total revenues and are used to pay for replacement of existing water and sewer facilities. Infrastructure Replacement and General Capital Construction revenues, equal to 19.7%, are transfers from the city's General Fund, which are being set aside to pay for replacement of major capital facilities other than wastewater and water facilities and the construction of various municipal projects. The remaining 21.5% consists of revenues from other agencies and include federal and state grants, the county sales tax program TransNet, gas taxes, and contributions or reimbursements from cities, developers, and other agencies.

FUTURE GROWTH AND DEVELOPMENT

As shown on the graph on the previous page, there are a variety of revenues that are used to fund the capital projects. In order to estimate revenues to be received from development, several assumptions about the rate and type of future development are made. These assumptions can change from year to year and tend to correlate with the current economic climate.

Every year, city staff evaluates all existing and future private development projects and compares this information to the capacity of the city using the most current adopted general plans. Information about existing development activity combined with estimates of how remaining net developable land might develop is then summarized to prepare future projections about when and where residential and non-residential development may occur. The following table shows the number of residential units and non-residential square feet of development that was used in calculating estimated revenues for fiscal year 2024-25 and subsequent years to build out.

Projected Future Development

| Fiscal Year | Residential Units | Non-Residential Square Feet |
|----------------|-------------------|-----------------------------|
| 2024-25 | 267 | 19,927 |
| 2025-26 | 833 | 161,603 |
| 2026-27 | 328 | 50,629 |
| 2027-28 | 278 | 20,629 |
| 2028-29 | 452 | 14,926 |
| 2029-34 | 1,299 | 740,016 |
| 2035-build out | 2,587 | 2,104,038 |
| Totals | 6,044 | 3,111,768 |

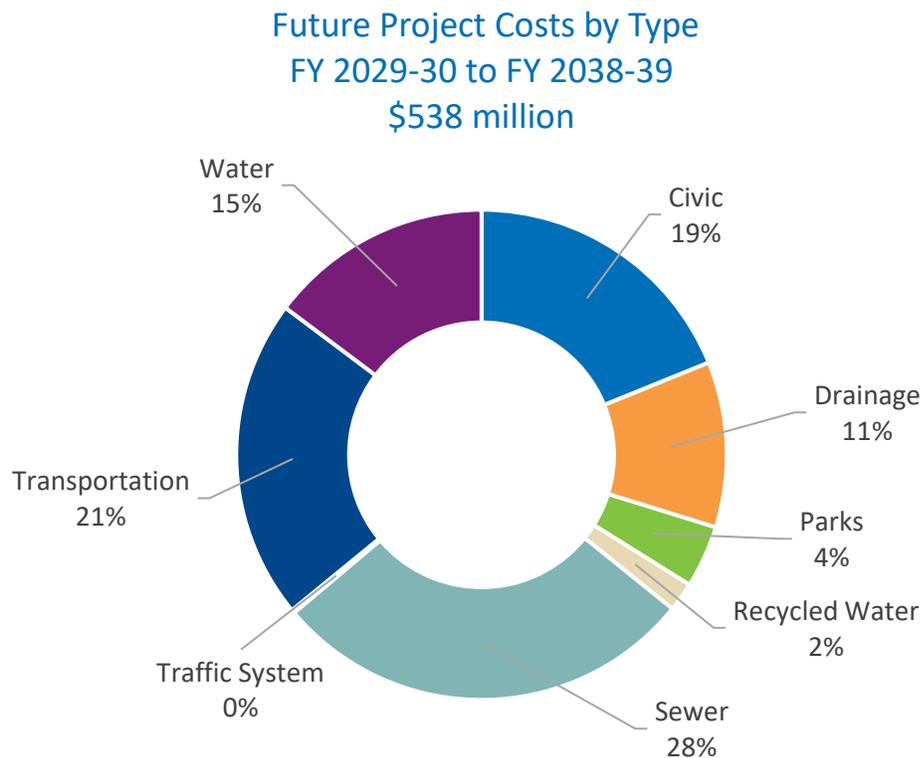
Financial forecasting schedules are prepared to ensure that funding will be sufficient and available for construction of capital projects as planned in the CIP. In addition to evaluating whether or not capital funds are sufficient, significant operating cost impacts and availability of staff resources are also considered in evaluating the timing of projects. Where funding discrepancies occur, alternative financing methods and project timing are evaluated, and recommendations are made to resolve the discrepancies.

Conservatively, about 6,044 residential units are anticipated for future development, and it is currently estimated that the city is more than 90% built out. Residential development for fiscal year 2024-25 is projected at 267 units, and, over the next five years, should average 432 units per year. The amount of non-residential development is projected at about 268,000 square feet over the next five years.

Projects include several multi-family residential developments, commercial industrial, office and other mixed-use projects. Development estimates provide data for estimating future fee revenues, which are calculated by multiplying each applicable development fee by the estimated number of dwelling units and/or square feet of construction expected during each year.

FUTURE PROJECTS

Long-range planning and responsible asset management play key roles in the development of future capital projects. Using data from various infrastructure master plans, ongoing asset condition assessments, technical modelling, field inspections as well as community feedback, the information provided for future years reflects the most comprehensive snapshot of known or anticipated future projects as well as associated estimated costs. Future costs for projects forecast in fiscal year 2029-30 to fiscal year 2038-39 are estimated at approximately \$538 million.



CALCULATION OF FUTURE FEES

The revenue projections in the CIP reflect the growth assumptions identified in the previous section. The following information delineates how those assumptions were applied to estimate future development revenues. The mix of future multi-family and single-family residential units is assumed to be 90% and 10%, respectively, and reflects the anticipated mix of residential development for each Local Facilities Management Zone.

To calculate estimated revenues for Traffic Impact Fees, the number of average daily trips was computed for each type of development use. An attached multi-family residential dwelling unit is assigned eight trips and a detached single-family unit is assigned 10 trips per day. The trips-per-day value for commercial and industrial buildings are 40 and eight trips per 1,000 square feet of development, respectively, although the actual volume of trips generated by commercial and industrial buildings can vary widely depending on the ultimate land use.

CFD No. 1 is a citywide district established to finance various civic facilities required under the city's Growth Management Plan. Park-in-Lieu Fees are collected for the purchase and development of parkland within each quadrant of the city, and the fees are based on the acquisition cost of parkland. Projects in the CIP funded with Park-in-Lieu Fees include future park site acquisition, development and restoration.

UNFUNDED PROJECTS

The CIP includes several projects for which there is no identifiable funding source for future construction and, in some cases, where only partial funding has been identified. The city will investigate obtaining possible external funding, such as federal and state grants, loans, or other financing sources. Once funding is identified for these projects, the project costs will be reviewed and updated to reflect actual cost estimates. Projects on this list are part of the City Council's Five Year Strategic Plan or were identified by Council direction. Two projects are partially funded by the Traffic Impact Fee program. The program was planned to generate enough revenue to pay for 20% of the total costs of these projects, leaving the remaining 80% unfunded.

| | |
|--|--------------|
| Business Park Recreational Facility (Partial funding / Park Fee Zones 5, 13, 16, 17, 18) | \$11,917,235 |
| Cannon Lake Park (6.7 acres) | 2,243,000 |
| Carlsbad Boulevard Realignment – Manzano Drive to Island Way (Partial funding / TIF) | 63,387,000 |
| Chestnut Complete Street I-5 to Railroad | 2,500,000 |
| College Boulevard Extension | 30,000,000 |
| Fire Station 7 | 19,000,000 |
| Maerkle Solar Project | 50,000,000 |
| Monroe Street Pool | 25,500,000 |
| Orion Complex Energy Storage | 10,000,000 |
| South Carlsbad Boulevard Realignment (Partial funding / TIF) | 5,000,000 |

PROJECTED FUND BALANCES FOR FISCAL YEAR 2023-24

| Fund | July 1, 2023 | | Projected | | Projected | June 30, 2024 |
|-------------------------------------|-----------------------|-----------------------|---------------------------|--|-----------------------|---------------|
| | Unreserved Balance | Projected Revenues | Projected Expenditures | Projected Debt Service Loans & Other | Projected Balance | |
| BTD#2 - Poinsettia Lane/Aviara Pkwy | \$ 1,426,548 | \$ 45,759 | \$ - | - | \$ 1,472,307 | |
| BTD#3 - Cannon Road West | 535,136 | 12,730 | \$ - | - | 547,866 | |
| CFD #1 - Citywide | 99,836,822 | 7,442,487 | 2,018,187 | \$ 110,000 | 105,151,122 | |
| Gas Tax | 14,732,298 | 3,508,516 | 4,645,141 | - | 13,595,673 | |
| Gas Tax (Road Maint. & Rehab Acct.) | 4,165,566 | 2,824,483 | 5,980,734 | - | 1,009,315 | |
| General Capital Const. | 38,509,731 | 12,628,670 | 6,112,453 | - | 45,025,948 | |
| Grants - Federal | 3,224 | 8,000,000 | 1,165 | - | 8,002,059 | |
| Grants - State | 21,982 | 7,249,989 | 2,249,989 | - | 5,021,982 | |
| Infrastructure Replacement | 117,165,781 | 6,984,046 | 13,253,615 | - | 110,896,212 | |
| Other | 2,048,272 | 58,863 | 959,647 | - | 1,147,488 | |
| Park Fee Zones 5,13,16, 17, 18 | 4,977,874 | 219,790 | - | - | 5,197,664 | |
| Park-In-Lieu NE | 4,816,469 | 112,544 | 654,304 | - | 4,274,709 | |
| Park-In-Lieu NW | 2,620,200 | 1,698,075 | 1,101,363 | - | 3,216,912 | |
| Park-In-Lieu SE | 1,787,398 | 323,044 | 46,255 | - | 2,064,187 | |
| Park-In-Lieu SW | 1,149,918 | 1,254,180 | - | - | 2,404,098 | |
| Planned Local Drainage Area A | 1,086,314 | 31,114 | 30,632 | - | 1,086,796 | |
| Planned Local Drainage Area B | 1,476,161 | 259,423 | 32,567 | - | 1,703,017 | |
| Planned Local Drainage Area C | 1,687,795 | 63,117 | 29,807 | - | 1,721,105 | |
| Planned Local Drainage Area D | 750,075 | 138,947 | 37,667 | - | 851,354 | |
| Public Facilities Fee | 29,587,747 | 3,657,017 | 319,106 | - | 32,925,658 | |
| Sewer Connection | 6,187,536 | 684,035 | 131,181 | - | 6,740,389 | |
| Sewer Replacement | 18,203,374 | 10,512,237 | 8,869,773 | - | 19,845,838 | |
| Traffic Impact Fee | 20,688,628 | 2,258,481 | 4,507,832 | - | 18,439,277 | |
| Transnet/Local | 35,714,877 | 5,869,160 | 6,871,503 | - | 34,712,534 | |
| Water - Potable | 37,499,302 | 1,504,953 | 10,790 | - | 38,993,465 | |
| Water - Recycled | (9,485,067) | 2,592,817 | 6,929,348 | - | (13,821,598) | |
| Water Replacement - Potable | 64,227,039 | 6,586,067 | 14,989,111 | - | 55,823,995 | |
| Water Replacement - Recycled | 18,694,351 | 434,932 | 1,010,114 | - | 18,119,169 | |
| Total | \$ 520,115,352 | \$ 86,955,476 | \$ 80,792,287 | \$ 110,000 | \$ 526,168,541 | |

PROJECTED FUND BALANCES FOR FISCAL YEAR 2024-25

| Fund | July 1, 2024 | | June 30, 2024 | July 01, 2024 | 2024-25 | June 30, 2025 |
|-------------------------------------|-----------------------|----------------------|---------------------------|----------------------|-----------------------|-----------------------|
| | Projected Balance | Estimated Revenues | Continuing Appropriations | New Appropriations | Total Appropriations | Projected Balance |
| BTD#2 - Poinsettia Lane/Aviara Pkwy | \$ 1,472,307 | - | \$ 383,035 | - | \$ 383,035 | \$ 1,089,272 |
| BTD#3 - Cannon Road West | 547,866 | - | - | - | - | 547,866 |
| CFD #1 - Citywide | 105,151,122 | \$ 2,125,151 | 68,731,658 | \$ (25,490,000) | 43,241,658 | 64,034,614 |
| Gas Tax | 13,595,673 | 3,186,643 | 13,416,722 | (2,157,352) | 11,259,370 | 5,522,945 |
| Gas Tax (Road Maint. & Rehab Acct.) | 1,009,315 | 2,935,648 | 906,683 | 3,030,000 | 3,936,683 | 8,280 |
| General Capital Const. | 45,025,948 | 18,579,226 | 31,121,093 | (1,668,431) | 29,452,662 | 34,152,512 |
| Grants - Federal | 8,002,059 | 1,911,801 | 9,060,636 | 850,000 | 9,910,636 | 3,224 |
| Grants - State | 5,021,982 | 534,510 | 5,000,000 | 534,510 | 5,534,510 | 21,982 |
| Infrastructure Replacement | 110,896,212 | 4,979,226 | 32,908,525 | 14,117,345 | 47,025,870 | 68,849,568 |
| Other | 1,147,488 | - | 323,489 | (323,489) | 0 | 1,147,488 |
| Park Fee Zones 5,13,16, 17, 18 | 5,197,664 | 2,000 | - | - | - | 5,199,664 |
| Park-In-Lieu NE | 4,274,709 | - | 349,317 | 425,000 | 774,317 | 3,500,392 |
| Park-In-Lieu NW | 3,216,912 | 1,642,816 | 3,253,072 | 1,403,000 | 4,656,072 | 203,656 |
| Park-In-Lieu SE | 2,064,187 | 313,432 | 547,121 | - | 547,121 | 1,830,498 |
| Park-In-Lieu SW | 2,404,098 | 929,488 | 219,562 | - | 219,562 | 3,114,024 |
| Planned Local Drainage Area A | 1,086,796 | - | 40,614 | - | 40,614 | 1,046,182 |
| Planned Local Drainage Area B | 1,703,017 | 158,391 | 18,706 | - | 18,706 | 1,842,702 |
| Planned Local Drainage Area C | 1,721,105 | 68,655 | 102,376 | - | 102,376 | 1,687,384 |
| Planned Local Drainage Area D | 851,354 | 20,442 | 18,397 | - | 18,397 | 853,399 |
| Public Facilities Fee | 32,925,658 | 1,959,790 | 4,611,030 | - | 4,611,030 | 30,274,418 |
| Sewer Connection | 6,740,389 | 634,863 | 5,497,842 | 2,016,000 | 7,513,842 | (138,590) |
| Sewer Replacement | 19,845,838 | 20,571,241 | 26,954,935 | 16,498,515 | 43,453,450 | (3,036,370) |
| Traffic Impact Fee | 18,439,277 | 2,885,562 | 18,371,699 | (1,374,187) | 16,997,512 | 4,327,327 |
| Transnet/Local | 34,712,534 | 5,849,095 | 27,459,537 | 6,635,126 | 34,094,663 | 6,466,966 |
| Water - Potable | 38,993,465 | 1,826,697 | 12,081,605 | (8,208,000) | 3,873,605 | 36,946,558 |
| Water - Recycled | (13,821,598) | 15,387,825 | 1,157,044 | 350,000 | 1,507,044 | 59,182 |
| Water Replacement - Potable | 55,823,995 | 6,659,237 | 38,948,577 | 6,175,667 | 45,124,244 | 17,358,987 |
| Water Replacement - Recycled | 18,119,169 | - | 4,755,558 | 2,791,013 | 7,546,571 | 10,572,599 |
| Total | \$ 526,168,541 | \$ 93,161,738 | \$ 306,238,833 | \$ 15,604,717 | \$ 321,843,550 | \$ 297,486,729 |

REVENUE PROJECTIONS SCHEDULE

| Fund | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 |
|-------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| | Actual Revenue | Actual Revenue | Actual Revenue | Projected Revenue | Estimated Revenue |
| BTD#2 - Poinsettia Lane/Aviara Pkwy | \$ 22,020 | \$ (497,154) | \$ 2,800,034 | \$ 45,759 | - |
| BTD#3 - Cannon Road West | 949 | (21,419) | 5,526 | 12,730 | - |
| CFD #1 - Citywide | 2,286,479 | (2,303,139) | 2,869,873 | 7,442,487 | \$ 2,125,151 |
| Gas Tax | 2,733,074 | 2,195,851 | 3,047,442 | 3,508,516 | 3,186,643 |
| Gas Tax (Road Maint. & Rehab Acct.) | 2,149,734 | 2,080,454 | 2,744,950 | 2,824,483 | 2,935,648 |
| General Capital Const. | 4,654,470 | 13,296,442 | 4,268,091 | 12,628,670 | 18,579,226 |
| Grants - Federal | 256,529 | 34,140 | 39,772 | 8,000,000 | 1,911,801 |
| Grants - State | - | - | 21,982 | 7,249,989 | 534,510 |
| Infrastructure Replacement | 4,704,670 | (4,498,884) | 5,386,482 | 6,984,046 | 4,979,226 |
| Other | 4,643 | (98,987) | 36,564 | 58,863 | - |
| Park Fee Zones 5,13,16, 17, 18 | 78,182 | (195,275) | 144,419 | 219,790 | 2,000 |
| Park-In-Lieu NE | 451,497 | (92,752) | 50,477 | 112,544 | - |
| Park-In-Lieu NW | 429,037 | 267,635 | 150,878 | 1,698,075 | 1,642,816 |
| Park-In-Lieu SE | 3,205 | (55,340) | 19,848 | 323,044 | 313,432 |
| Park-In-Lieu SW | 319,862 | 13,108 | 319,222 | 1,254,180 | 929,488 |
| Planned Local Drainage Area A | 27,489 | (20,032) | 100,215 | 31,114 | - |
| Planned Local Drainage Area B | 635,853 | 54,137 | 188,568 | 259,423 | 158,391 |
| Planned Local Drainage Area C | 2,779 | (36,025) | 89,879 | 63,117 | 68,655 |
| Planned Local Drainage Area D | 2,877 | (12,992) | 82,860 | 138,947 | 20,442 |
| Public Facilities Fee | 1,751,477 | (556,423) | 1,581,967 | 3,657,017 | 1,959,790 |
| Sewer Connection | 332,049 | (159,776) | 1,861,377 | 684,035 | 634,863 |
| Sewer Replacement | 4,390,568 | 3,959,756 | 5,394,289 | 10,512,237 | 20,571,241 |
| Traffic Impact Fee | 1,084,181 | (399,069) | 1,907,630 | 2,258,481 | 2,885,562 |
| Transnet/Local | 3,347,237 | 2,215,348 | 1,556,262 | 5,869,160 | 5,849,095 |
| Water - Potable | 713,234 | (1,309,185) | 793,135 | 1,504,953 | 1,826,697 |
| Water - Recycled | 59,190 | - | 1,590,853 | 2,592,817 | 15,387,825 |
| Water Replacement - Potable | 6,378,189 | 1,734,930 | 5,334,988 | 6,586,067 | 6,659,237 |
| Water Replacement - Recycled | 1,083,332 | 726,017 | 1,107,565 | 434,932 | - |
| Total | \$ 58,741,652 | \$ 37,901,545 | \$ 43,495,147 | \$ 86,955,476 | \$ 93,161,738 |

BUDGET EXPENDITURE SCHEDULE

| FUND | 2021-22 | 2022-23 | 2023-24 | 2024-25 | 2024-25 | 2024-25 |
|-------------------------------------|----------------------|----------------------|----------------------|------------------------------|-----------------------|-------------------------|
| | Actual Expense | Actual Expense | Estimated Expense | Continuing Appropriations | New Appropriations | Total Appropriations |
| BTD#2 - Poinsettia Lane/Aviara Pkwy | 13,059,041.00 | \$ 57,041 | \$ - | \$ 383,035 | - | \$ 383,035 |
| BTD#3 - Cannon Road West | - | - | - | - | - | - |
| CFD #1 - Citywide | \$ 583,318 | 962,730 | 2,128,187 | 68,731,658 | \$ (25,490,000) | 43,241,658 |
| Gas Tax | 2,595,882 | 1,984,349 | 4,645,141 | 13,416,722 | (2,157,352) | 11,259,370 |
| Gas Tax (Road Maint. & Rehab Acct.) | 307,543 | 5,045,379 | 5,980,734 | 906,683 | 3,030,000 | 3,936,683 |
| General Capital Const. | 12,606,427 | 10,306,345 | 6,112,453 | 31,121,093 | (1,668,431) | 29,452,662 |
| Grants - Federal | 26,669 | 49,535 | 1,165 | 9,060,636 | 850,000 | 9,910,636 |
| Grants - State | - | 117,611 | 2,249,989 | 5,000,000 | 534,510 | 5,534,510 |
| Infrastructure Replacement | 6,701,080 | 7,293,771 | 13,253,615 | 32,908,525 | 14,117,345 | 47,025,870 |
| Other | 2,587 | 1,015,672 | 959,647 | 323,489 | (323,489) | 0 |
| Park Fee Zones 5,13,16, 17, 18 | - | - | - | - | - | - |
| Park-In-Lieu NE | - | 34,379 | 654,304 | 349,317 | 425,000 | 774,317 |
| Park-In-Lieu NW | - | 130,121 | 1,101,363 | 3,253,072 | 1,403,000 | 4,656,072 |
| Park-In-Lieu SE | 1,196 | 25,429 | 46,255 | 547,121 | - | 547,121 |
| Park-In-Lieu SW | - | - | - | 219,562 | - | 219,562 |
| Planned Local Drainage Area A | 1,149 | 26,547 | 30,632 | 40,614 | - | 40,614 |
| Planned Local Drainage Area B | 77,250 | 252,941 | 32,567 | 18,706 | - | 18,706 |
| Planned Local Drainage Area C | 2,913 | 5,979 | 29,807 | 102,376 | - | 102,376 |
| Planned Local Drainage Area D | 12,358 | 7,130 | 37,667 | 18,397 | - | 18,397 |
| Public Facilities Fee | 2,635,240 | 1,304,479 | 319,106 | 4,611,030 | - | 4,611,030 |
| Sewer Connection | 611,405 | 3,031,587 | 131,181 | 5,497,842 | 2,016,000 | 7,513,842 |
| Sewer Replacement | 6,944,820 | 6,529,066 | 8,869,773 | 26,954,935 | 16,498,515 | 43,453,450 |
| Traffic Impact Fee | 2,806,082 | 1,903,324 | 4,507,832 | 18,371,699 | (1,374,187) | 16,997,512 |
| Transnet/Local | 1,922,954 | 3,256,939 | 6,871,503 | 27,459,537 | 6,635,126 | 34,094,663 |
| Water - Potable | 432,625 | 134,627 | 10,790 | 12,081,605 | (8,208,000) | 3,873,605 |
| Water - Recycled | 127,177 | 224,112 | 6,929,348 | 1,157,044 | 350,000 | 1,507,044 |
| Water Replacement - Potable | 1,467,222 | 2,223,068 | 14,989,111 | 38,948,577 | 6,175,667 | 45,124,244 |
| Water Replacement - Recycled | 2,531,036 | 400,567 | 1,010,114 | 4,755,558 | 2,791,013 | 7,546,571 |
| Total | \$ 55,455,974 | \$ 46,322,727 | \$ 80,902,287 | \$ 306,238,833 | \$ 15,604,717 | \$ 321,843,550 |

PROJECT ESTIMATED OPERATIONAL REQUIREMENTS

The projects listed in the table below represent projects that have been determined will have or may have operating budget impacts within the next five fiscal years. Estimated impacts to operating budget are based on industry standards. Projects that have an estimated zero dollar impact on the city's operating budget are not listed below. As the fiscal years identified in the table become the next budgeting year the associated appropriate department will make a request for additional operating budget.

| Project | Department | Operating fiscal year | Estimated annual cost |
|--|-------------------|------------------------------|------------------------------|
| Beach Access Repair and Upgrades – Pine to Tamarack | Transportation | 2025-26 | 32,445 |
| Barrio Street Lighting | Transportation | 2026-27 | 19,879 |
| Orion Center | Facilities | 2026-27 | 695,044 |
| Village Decorative Lighting - State Street, Madison, Roosevelt, and Washington | Transportation | 2026-27 | 13,905 |



-  Transportation
-  Parks
-  Drainage
-  Civic Buildings & Facilities
-  Water & Recycled Water
-  Sewer

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM STRATEGIC PLAN PROJECTS

Scoping
 Preliminary Design
 Final Design
 Construction (forecasted amounts; not appropriated in the budget process)
 New projects in italics

| Project ID | District | Type | Project Name | Prior Appropriation | Requested 2024-25 | Estimated 2025-26 | Estimated 2026-27 | Estimated 2027-28 | Estimated 2028-29 | Estimated 5-Year Total |
|------------|----------|---|--|---------------------|--|---|---|---|---|------------------------|
| 6065 | 1 |  | ADA Beach Access - Pine to Tamarack | \$375,000 | <input checked="" type="checkbox"/> \$375,000 | - | ♦ \$10,000,000 | - | - | \$10,750,000 |
| 6004 | 2,3 |  | Avenida Encinas Coastal Rail Trail and Pedestrian Improvements | \$6,953,903 | ♦ \$3,000,000 | - | - | - | - | \$9,953,903 |
| 4013 | 1 |  | Barrio Street Lighting | \$4,470,000 | - | ♦ \$1,030,000 | - | - | - | \$5,500,000 |
| 3896 | 1 |  | Beach Access Repair and Upgrades - Pine Avenue to Tamarack | \$13,511,750 | ♦ \$2,500,000 | - | - | - | - | \$16,011,750 |
| 201904 | 2 |  | Business Park Recreational Facility (Partial Funding) (Zone 5 Park) | - | - | <input type="checkbox"/> \$1,500,000 | - | - | - | \$1,500,000 |
| 6325 | 4 |  | Camino De Los Coches and La Costa Avenue Intersection Control | \$350,000 | - | ♦ \$2,000,000 | - | - | - | \$2,350,000 |
| 6058 | 1 |  | Carlsbad Boulevard and Tamarack Avenue Intersection Improvement | \$2,825,000 | - | - | <input checked="" type="checkbox"/> \$300,000 | ♦ \$15,600,000 | - | \$18,725,000 |
| 6097 | 1 |  | Carlsbad Boulevard Pedestrian Improvement Project | \$1,647,488 | - | - | - | - | - | \$1,647,488 |
| 201908 | 2 |  | Carlsbad Boulevard Realignment - Manzano Drive to Island Way | - | <input type="checkbox"/> \$1,000,000 | <input type="checkbox"/> \$1,000,000 | - | - | - | \$2,000,000 |
| 201909 | 2 |  | Carlsbad Boulevard Realignment - Manzano Drive to Island Way (RTCIP) | - | - | - | - | - | - | \$0 |
| 6069 | 1 |  | Chestnut Complete Street I-5 to Railroad Project Study | \$85,000 | (\$85,000) | - | - | - | <input type="checkbox"/> \$250,000 | \$250,000 |
| 4008 | Citywide |  | City Hall Complex & Cole Library Replacement | \$1,028,105 | - | - | - | - | <input type="checkbox"/> \$15,500,000 | \$16,528,105 |
| 6072 | 2 |  | El Camino Real Widening - Poinsettia Lane to Camino Vida Roble | \$4,595,000 | - | - | - | - | - | \$4,595,000 |
| 6051 | 4 |  | El Camino Real Widening - Arenal Road to La Costa Avenue | \$8,700,000 | - | ♦ \$2,000,000 | - | - | - | \$10,700,000 |
| 6094 | 2 |  | El Camino Real Widening - Sunny Creek to Jackspar | \$5,010,000 | ♦ \$600,000 | - | - | - | - | \$5,610,000 |
| 4093 | 2 |  | Fire Station 7 | \$100,000 | - | - | - | - | - | \$100,000 |
| 4714 | 2 |  | Fleet Maintenance Refurbishment | \$3,470,100 | ♦ \$4,700,000 | - | - | - | - | \$8,170,100 |
| 4061 | 1 |  | Grand Avenue Promenade | \$300,000 | - | - | - | - | - | \$300,000 |
| 6075 | 1 |  | Kelly Drive and Park Drive Complete Street Improvements | \$5,803,000 | - | ♦ \$2,500,000 | - | - | - | \$8,303,000 |
| 6076 | 4 |  | La Costa Avenue Traffic Improvements | \$121,300 | (\$108,842) | - | - | - | - | \$12,458 |
| 4722 | 2 |  | Maerkle Reservoir Solar Project | \$249,170 | <input type="checkbox"/> \$232,000 | - | - | - | - | \$481,170 |
| 6034 | 2 |  | Melrose Drive Right Turn Lane to West Bound Palomar Airport Road | \$911,000 | (\$728,286) | <input checked="" type="checkbox"/> \$50,000 | ♦ \$100,000 | - | - | \$332,714 |
| 4724 | 1 |  | Monroe Street Pool Replacement | \$4,810,764 | - | - | - | - | - | \$4,810,764 |
| 3572 | 2 |  | Orion Center | \$36,258,159 | <input checked="" type="checkbox"/> (\$26,220,305) | ♦ \$46,150,000 | - | - | - | \$56,187,854 |
| 6611 | 1 |  | Park Drive Street and Drainage Improvement | \$5,082,439 | - | - | - | - | - | \$5,082,439 |
| 4612 | 2,4 |  | Pickleball Courts | \$300,000 | ♦ \$2,100,000 | - | - | - | - | \$2,400,000 |
| 4715 | 2 |  | Police and Fire Headquarters Renovation | \$27,714,840 | - | - | - | - | - | \$27,714,840 |
| 3801 | 2 |  | Robertson Ranch Park Development (Partial Funding) | \$1,038,000 | <input type="checkbox"/> \$425,000 | - | - | - | - | \$1,463,000 |
| 4753 | 3 |  | Schulman Auditorium and Cannon Art Gallery | \$1,650,000 | - | - | - | - | - | \$1,650,000 |
| 6031 | 2,3,4 |  | South Carlsbad Coastline | \$2,779,026 | (\$1,074,321) | - | - | - | - | \$1,704,705 |
| 4611 | 4 |  | Stagecoach Community Park Community Gardens | \$620,000 | - | - | - | - | - | \$620,000 |
| 6082 | 1 |  | State Street and Grand Avenue Road Improvements | - | - | - | - | - | ♦ \$325,000 | \$325,000 |
| 4090 | 1 |  | State Street Parking Lot Electric Vehicle Charging Stations | \$340,000 | ♦ \$150,000 | - | - | - | - | \$490,000 |
| 6104 | Citywide |  | Sustainable Mobility Plan Implementation Program | \$710,566 | - | - | - | - | - | \$710,566 |
| 6054 | 2 |  | Terramar Area Coastal Improvements | \$12,100,000 | - | ♦ \$7,200,000 | - | - | - | \$19,300,000 |
| 6070 | Citywide |  | Traffic Improvement Program | \$3,388,000 | <input checked="" type="checkbox"/> \$400,000 | <input checked="" type="checkbox"/> \$400,000 | <input checked="" type="checkbox"/> \$400,000 | <input checked="" type="checkbox"/> \$400,000 | <input checked="" type="checkbox"/> \$400,000 | \$5,388,000 |
| 6332 | 4 |  | Traffic Signal - Maverick Way and Camino De Los Coches | \$490,000 | ♦ \$450,000 | - | - | - | - | \$940,000 |
| 6626 | Citywide |  | Trash Amendment Compliance Program | \$3,150,000 | ♦ \$1,350,000 | <input checked="" type="checkbox"/> \$500,000 | ♦ \$2,585,000 | <input checked="" type="checkbox"/> \$655,000 | ♦ \$3,077,000 | \$11,317,000 |
| 6103 | 1 |  | Tyler Street Traffic Circulation | \$970,000 | - | - | - | - | - | \$970,000 |
| 6083 | Citywide |  | Utility Undergrounding Program Study | - | - | - | - | - | - | \$0 |

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM STRATEGIC PLAN PROJECTS (CONTINUED)

Scoping
 Preliminary Design
 Final Design
 Construction (forecasted amounts; not appropriated in the budget process)
 New projects in italics

| Project ID | District | Type | Project Name | Prior Appropriation | Requested 2024-25 | Estimated 2025-26 | Estimated 2026-27 | Estimated 2027-28 | Estimated 2028-29 | Estimated 5-Year Total |
|--------------|----------|---|--|----------------------|--------------------------------|---------------------|---------------------|---------------------|---|------------------------|
| 6019 | 1 |  | Valley and Magnolia Complete Streets | \$5,058,206 | ♦ \$3,650,000 | - | - | - | - | \$8,708,206 |
| 201974 | 1 |  | Valley Street Traffic Calming | - | - | - | - | - | <input checked="" type="checkbox"/> \$300,000 | \$300,000 |
| 4609 | Citywide |  | Veteran's Memorial Park (All Quadrants) | \$49,711,450 | ♦ \$5,800,000 | - | - | - | - | \$55,511,450 |
| 4015 | 1 |  | Village and Barrio Traffic Circles | \$10,259,000 | ♦ \$1,825,000 (\$4,000,000) | - | - | - | - | \$8,084,000 |
| 6089 | 1 |  | Village Intelligent Parking Implementation | - | - | - | - | - | - | \$0 |
| 6105 | 1 |  | Village Lighting - Carlsbad Village Drive from Harding Street to Ocean | \$600,000 | (\$599,855) | - | - | - | - | \$145 |
| 6108 | 1 |  | Village Lighting - Gateway Lighting | - | - | - | - | - | - | \$0 |
| 2410 | 1 |  | Village Lighting - Hospitality District | - | - | - | - | - | - | \$0 |
| 6109 | 1 |  | Village Lighting - Pedestrian Lampposts Oak Avenue | - | - | - | - | - | - | \$0 |
| 6110 | 1 |  | Village Lighting - Pedestrian Lighting at Village Outskirts | - | - | - | - | - | - | \$0 |
| 4016 | 1 |  | Village Lighting - State Street, Madison, Roosevelt, and Washington | \$1,103,853 | ♦ \$995,000 | - | - | - | - | \$2,098,853 |
| 6106 | 1 |  | Village Lighting - Train Station Area | \$500,000 | (\$500,000) | - | - | - | - | \$0 |
| Total | | | | \$229,140,119 | (\$3,764,609) | \$64,330,000 | \$13,385,000 | \$16,655,000 | \$19,852,000 | |

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM CRITICAL NEED PROJECTS

Scoping
 Preliminary Design
 Final Design
 Construction (forecasted amounts; not appropriated in the budget process)
 New projects in italics

| Project ID | District | Type | Project Name | Prior Appropriation | Requested 2024-25 | Estimated 2025-26 | Estimated 2026-27 | Estimated 2027-28 | Estimated 2028-29 | Estimated 5-Year Total |
|--------------|----------|------|--|---------------------|---|---|---|--------------------|---|------------------------|
| 6084 | 3 | | Assessment District 97-1 Maintenance | \$420,000 | - | - | - | - | - | \$420,000 |
| 4726 | 2 | | Cannon Park Restroom | \$45,765 | - | - | - | - | - | \$45,765 |
| 6112 | 1 | | Carlsbad Village Drive Reconfiguration | \$350,000 | - | ◆ \$1,500,000 | - | - | - | \$1,850,000 |
| 201913 | Citywide | | Carlsbad Village Drive Widening - Pontiac Drive to Victoria Avenue | - | - | - | - | - | <input checked="" type="checkbox"/> \$700,000 | \$700,000 |
| 201916 | 1 | | Chestnut Avenue Complete Street Improvements - Valley to Pio Pico | - | - | - | - | - | <input type="checkbox"/> \$250,000 | \$250,000 |
| 6098 | 1 | | Chestnut Underpass Public Art Project | \$400,000 | - | - | - | - | - | \$400,000 |
| 6074 | Citywide | | City Facility Safety and Parking Lot Lighting Assessment | \$2,110,000 | - | - | - | - | - | \$2,110,000 |
| 3636 | 2 | | College Boulevard Extension | \$2,918,002 | (\$539,108) | - | - | - | <input type="checkbox"/> \$100,000 | \$2,478,894 |
| 201944 | 3 | | El Camino Real Right Turn Lane to East Bound Alga Road | - | - | - | - | - | - | \$0 |
| 6634 | Citywide | | Intelligent Traffic Control Devices | \$200,000 | - | - | - | - | - | \$200,000 |
| 6628 | 1 | | Laguna Drive Storm Drain | \$256,000 | - | <input checked="" type="checkbox"/> \$1,000,000 | - | - | - | \$1,256,000 |
| 2307 | 3 | | Leo Carrillo Ranch Park Phase 3B | - | - | <input type="checkbox"/> \$540,000 | <input checked="" type="checkbox"/> \$540,000 | ◆ \$1,484,000 | - | \$2,564,000 |
| 6078 | 1 | | Ocean Street Reconfiguration Concepts Study | - | - | - | - | - | - | \$0 |
| 2310 | 2 | | Orion Complex Energy Storage | - | - | - | <input checked="" type="checkbox"/> \$250,000 | - | - | \$250,000 |
| 2504 | 3 | | <i>Paseo Del Norte Pedestrian and Bike Improvements</i> | - | <input checked="" type="checkbox"/> \$600,000 | - | - | - | - | \$600,000 |
| 6081 | Citywide | | Roadway Slope Stabilization | \$780,000 | <input checked="" type="checkbox"/> \$500,000 | - | - | - | - | \$1,280,000 |
| 2524 | Citywide | | <i>Schools Traffic Safety Program</i> | - | <input checked="" type="checkbox"/> \$1,100,000 | - | - | - | - | \$1,100,000 |
| 4085 | 2 | | South Shore Agua Hedionda Lagoon Trail | \$789,940 | - | - | - | - | - | \$789,940 |
| 6040 | Citywide | | Traffic Impact Fee Update | \$270,000 | - | - | - | - | - | \$270,000 |
| 6637 | Citywide | | Traffic Signal Cabinet Upgrades | \$180,000 | ◆ \$162,000 | - | - | - | - | \$342,000 |
| 6636 | 2,3,4 | | Traffic Signal Right Turn Overlaps | \$150,000 | ◆ \$135,000 | - | - | - | - | \$285,000 |
| 4610 | 2 | | Village H South Off Leash Dog Area and Trail Segment 5B | \$682,500 | - | - | - | - | ◆ \$1,400,000 | \$2,082,500 |
| Total | | | | \$9,552,207 | \$1,957,892 | \$3,040,000 | \$790,000 | \$1,484,000 | \$2,450,000 | |

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM MAINTENANCE PROJECTS

New projects in italics

| Project ID | District | Type | Project Name | Prior Appropriation | Requested 2024-25 | Estimated 2025-26 | Estimated 2026-27 | Estimated 2027-28 | Estimated 2028-29 | Estimated 5-Year Total |
|--------------------------|----------|---|---|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|------------------------|
| <i>Annual Allocation</i> | | | | | | | | | | |
| 4733 | 2 |  | Alga Norte Park Modifications | \$1,024,000 | \$400,000 | - | - | - | - | \$1,424,000 |
| 4746 | 2 |  | Calavera Hills Community Center Refurbishment | \$1,985,000 | - | - | - | - | - | \$1,985,000 |
| 6063 | 3 |  | Carlsbad Boulevard Emergency Repair | \$841,000 | - | - | - | - | - | \$841,000 |
| 201912 | 1 |  | Carlsbad Village Drive and Grand Avenue Pedestrian and Crossing | - | - | - | - | - | \$1,320,000 | \$1,320,000 |
| 4727 | Citywide |  | City Facility Accessibility Upgrades | \$500,000 | - | - | - | - | - | \$500,000 |
| 6616 | Citywide |  | City Fire Stations Wash Water BMPs | \$280,000 | - | - | - | - | - | \$280,000 |
| 6326 | Citywide |  | Coordinated Traffic Signal Program | \$4,383,979 | - | - | - | - | - | \$4,383,979 |
| 6622 | 1 |  | DMP Facility BFB-U (El Camino Real) | \$850,000 | \$150,000 | \$7,375,000 | \$50,000 | \$60,000 | \$70,000 | \$8,555,000 |
| 2501 | 1 |  | <i>Downtown Tile Replacement</i> | - | \$250,000 | - | - | - | - | \$250,000 |
| 6099 | 2 |  | Faraday Avenue Improvements | \$275,000 | \$1,000,000 | - | - | - | - | \$1,275,000 |
| 4720 | 2 |  | Faraday Center Refurbishment | \$3,154,380 | - | - | - | - | - | \$3,154,380 |
| 2508 | 2 |  | <i>Fire Station 5 Renovation</i> | - | \$150,000 | \$2,000,000 | - | - | - | \$2,150,000 |
| 4747 | 2 |  | Fleet Fuel Island Upgrade | \$4,063,800 | \$400,000 | \$400,000 | \$100,000 | - | - | \$4,963,800 |
| 2502 | 2 |  | <i>Flower Fields Overlook Sidewalk Replacement</i> | - | \$250,000 | - | - | - | - | \$250,000 |
| 2509 | Citywide |  | <i>Green Paint Maintenance</i> | - | \$250,000 | \$150,000 | \$250,000 | \$150,000 | \$250,000 | \$1,050,000 |
| 6087 | Citywide |  | Guardrail Replacement and Improvement Study | \$150,000 | - | - | - | - | - | \$150,000 |
| 4708 | 1 |  | Harding Center Refurbishment | \$610,000 | \$200,000 | - | - | - | - | \$810,000 |
| 4728 | 1 |  | Hosp Grove Park Improvements | \$2,904,000 | \$1,403,000 | - | - | - | - | \$4,307,000 |
| 6606 | 1 |  | Kelly Drive Channel Repair | \$1,541,000 | \$2,100,000 | - | - | - | - | \$3,641,000 |
| 2517 | 4 |  | <i>La Costa Avenue Box Culvert Cleaning</i> | - | \$275,000 | - | - | - | - | \$275,000 |
| 4752 | 2 |  | Las Palmas Roof Replacement | \$500,000 | - | - | - | - | - | \$500,000 |
| 2507 | 1 |  | <i>Magee Park Building Restoration</i> | - | \$200,000 | - | - | - | - | \$200,000 |
| 6614 | 4 |  | Marca Place Drainage Improvements | \$65,000 | - | - | - | - | - | \$65,000 |
| 2519 | Citywide |  | <i>Parks Maintenance Program</i> | - | \$2,147,000 | \$4,085,000 | \$1,942,000 | \$2,073,000 | \$1,779,000 | \$12,026,000 |
| 2505 | 2 |  | <i>Police and Fire HQ Parking Lot and Exterior Improvements</i> | - | \$120,000 | - | - | - | - | \$120,000 |
| 6088 | 4 |  | Rancho Santa Fe Trail Slope Improvements | \$350,000 | - | - | - | - | - | \$350,000 |
| 6079 | Citywide |  | Roadway Improvements - Coastal Area Analysis and Implementation | \$200,000 | - | - | - | - | - | \$200,000 |
| 4738 | 1 |  | Senior Center Repairs and Roof Replacement | \$3,158,000 | - | - | - | - | - | \$3,158,000 |
| 4754 | 1 |  | Senior Center Security Fencing | \$78,000 | \$222,000 | - | - | - | - | \$300,000 |
| 4742 | 4 |  | Stagecoach Park Synthetic Turf Replacement | \$2,200,000 | \$496,000 | - | - | - | - | \$2,696,000 |
| 2521 | 2 |  | <i>Synthetic Turf Replacement - Alga Norte</i> | - | - | \$2,298,000 | - | - | - | \$2,298,000 |
| 2522 | 2 |  | <i>Synthetic Turf Replacement - Aviara</i> | - | - | \$1,960,000 | - | - | - | \$1,960,000 |
| 2523 | 1 |  | <i>Synthetic Turf Replacement - Pine</i> | - | - | - | \$1,955,000 | - | - | \$1,955,000 |
| 2520 | 3 |  | <i>Synthetic Turf Replacement - Poinsettia</i> | - | \$1,800,000 | - | - | - | - | \$1,800,000 |
| 6003 | Citywide |  | Traffic Monitoring Program | \$1,945,415 | \$170,000 | \$400,000 | \$400,000 | \$400,000 | \$400,000 | \$3,715,415 |
| 6107 | 2 |  | Trieste Slope Repair Project | \$3,317,600 | - | - | - | - | - | \$3,317,600 |
| <i>Non-Recurring</i> | | | | | | | | | | |
| 6049 | Citywide |  | ADA Improvement Program | \$3,330,000 | \$715,000 | \$375,000 | \$715,000 | \$175,000 | \$820,000 | \$6,130,000 |
| 6629 | 2 |  | Agua Hedionda Creek Maintenance | \$293,000 | \$130,000 | \$145,000 | \$155,000 | \$168,000 | \$181,000 | \$1,072,000 |

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM MAINTENANCE PROJECTS (CONTINUED)

New projects in italics

| Project ID | District | Type | Project Name | Prior Appropriation | Requested 2024-25 | Estimated 2025-26 | Estimated 2026-27 | Estimated 2027-28 | Estimated 2028-29 | Estimated 5-Year Total |
|--------------|----------|---|--|----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|------------------------|
| 6066 | Citywide |  | Bridge Preventative Maintenance Program | \$2,977,511 | \$700,000 | \$900,000 | \$900,000 | \$950,000 | \$950,000 | \$7,377,511 |
| 6619 | 1 |  | Buena Vista Creek Concrete Channel Maintenance at El Camino Real | \$2,643,000 | \$375,000 | \$100,000 | \$600,000 | \$40,000 | \$150,000 | \$3,908,000 |
| 6608 | 1 |  | Citywide Drainage Improvement Program | \$11,972,094 | \$2,200,000 | \$500,000 | \$750,000 | \$400,000 | \$830,000 | \$16,652,094 |
| 6092 | Citywide |  | Citywide Street Lighting Program | \$150,000 | - | - | - | - | - | \$150,000 |
| 6093 | Citywide |  | Citywide Thermoplastic Pavement Markings | \$50,000 | \$150,000 | \$150,000 | \$150,000 | \$150,000 | \$150,000 | \$800,000 |
| 6013 | Citywide |  | Concrete Repair/Replacement Program | \$5,100,000 | \$840,000 | \$870,000 | \$910,000 | \$960,000 | \$1,010,000 | \$9,690,000 |
| 6624 | 1 |  | Headwall Replacement Program | \$510,000 | \$300,000 | \$345,000 | \$415,000 | \$485,000 | \$555,000 | \$2,610,000 |
| 5049 | 2 |  | Lake Calavera Reservoir Maintenance | \$581,001 | \$150,000 | \$50,000 | \$50,000 | \$50,000 | \$50,000 | \$931,001 |
| 4723 | Citywide |  | Miscellaneous City Building Improvements | \$2,015,000 | \$150,000 | \$150,000 | \$150,000 | \$150,000 | \$150,000 | \$2,765,000 |
| 6052 | Citywide |  | Parking Lot Maintenance Program | \$1,720,000 | \$550,000 | \$160,000 | \$700,000 | \$175,000 | \$850,000 | \$4,155,000 |
| 6001 | Citywide |  | Pavement Management Program | \$58,349,890 | \$10,000,000 | \$7,350,000 | \$7,850,000 | \$8,450,000 | \$9,050,000 | \$101,049,890 |
| 6037 | Citywide |  | Retroreflectivity Sign Replacement Program | \$1,000,000 | \$150,000 | \$70,000 | \$120,000 | \$120,000 | \$120,000 | \$1,580,000 |
| 6002 | Citywide |  | Sidewalk/Street Construction Program | \$3,300,000 | \$988,000 | \$633,000 | \$108,000 | \$750,000 | \$200,000 | \$5,979,000 |
| 6620 | Citywide |  | Storm Drain Condition Assessment | \$870,000 | \$270,000 | \$300,000 | \$350,000 | \$400,000 | \$455,000 | \$2,645,000 |
| 6607 | Citywide |  | Storm Drain System Rehab and Repair Program | \$7,362,360 | \$1,350,000 | \$310,000 | \$330,000 | \$350,000 | \$400,000 | \$10,102,360 |
| 6062 | Citywide |  | Street Lighting Replacement Program | \$3,644,269 | - | - | - | - | - | \$3,644,269 |
| Total | | | | \$140,244,299 | \$31,001,000 | \$31,076,000 | \$18,950,000 | \$16,456,000 | \$19,740,000 | |

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM ENTERPRISE PROJECTS

New projects in italics

| Project ID | District | Type | Project Name | Prior Appropriation | Requested 2024-25 | Estimated 2025-26 | Estimated 2026-27 | Estimated 2027-28 | Estimated 2028-29 | Estimated 5-Year Total |
|------------|----------|---|---|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|------------------------|
| 6629 | 2 |  | Agua Hedionda Creek Maintenance | \$3,545,249 | - | - | - | - | - | \$3,545,249 |
| 5545 | 2 |  | Agua Hedionda Lift Station Biological Monitoring and Maintenance | \$225,000 | - | - | - | - | - | \$225,000 |
| 5537 | 3 |  | Buena Interceptor Sewer Access Road Improvements | \$500,000 | (\$400,000) | \$400,000 | - | - | - | \$500,000 |
| 5501 | 2,3 |  | Buena Interceptor Sewer Improvements | \$1,758,686 | - | \$3,300,000 | \$3,300,000 | - | - | \$8,358,686 |
| 5544 | 2 |  | Buena Interceptor Sewer Realignment - East Segment | \$507,000 | \$1,400,000 | \$1,200,000 | \$1,200,000 | - | - | \$4,307,000 |
| 5215 | 2 |  | C Tank Access Road and Electrical Improvements | \$300,000 | - | - | - | - | - | \$300,000 |
| 5552 | 2 |  | Cannon Road Lift Station Improvements | \$765,000 | \$350,000 | - | - | - | - | \$1,115,000 |
| 5048 | 2 |  | Carlsbad Boulevard Waterline Replacement at Terramar | \$4,730,000 | - | - | - | - | - | \$4,730,000 |
| 5203 | 3 |  | Carlsbad Water Recycling Facility (Encina Capital Projects) | \$5,424,654 | \$516,000 | \$431,000 | \$188,000 | \$253,000 | \$274,000 | \$7,086,654 |
| 2516 | 3 |  | <i>Carlsbad Water Recycling Facility Improvements</i> | - | \$350,000 | - | - | - | - | \$350,000 |
| 5213 | 3 |  | Carlsbad Water Recycling Facility Irrigation and Landscape | \$35,000 | - | - | - | - | - | \$35,000 |
| 4749 | 3 |  | Carlsbad Water Recycling Facility Roof Replacement | \$549,024 | - | - | - | - | - | \$549,024 |
| 5007 | Citywide |  | Cathodic Protection Program | \$2,086,700 | \$290,000 | \$190,000 | \$190,000 | \$190,000 | - | \$2,946,700 |
| 5554 | 1 |  | Chinquapin Lift Station Improvements | \$1,220,000 | \$300,000 | - | - | - | - | \$1,520,000 |
| 2518 | 2 |  | <i>CMWD Building and Site Improvements</i> | - | \$600,000 | \$200,000 | - | - | - | \$800,000 |
| 5013 | 2 |  | College Boulevard - Cannon Road To Badger Lane (375 Zone) | \$278,383 | - | \$1,400,000 | - | - | - | \$1,678,383 |
| 5012 | 2 |  | College Boulevard - Cannon Road To Badger Lane (490 Zone) | \$312,600 | - | \$1,400,000 | - | - | - | \$1,712,600 |
| 5033 | 1 |  | Crestview Drive Transmission Main | \$605,000 | (\$434,000) | \$551,000 | - | - | - | \$722,000 |
| 5038 | 2 |  | Desalinated Water Flow Control Facility No. 5 | \$11,569,600 | (\$10,000,000) | - | - | - | - | \$1,569,600 |
| 201923 | 1 |  | DMP Facility AAA (Jefferson Street) | - | - | - | - | - | - | \$0 |
| 201924 | 1 |  | DMP Facility AAAA (Madison Street) | - | - | - | - | - | - | \$0 |
| 6609 | 1 |  | DMP Facility AC (Highland Drive Drainage Project) | - | - | - | - | - | - | \$0 |
| 201925 | 2 |  | DMP Facility AFA (Hidden Valley Drainage Restoration and | - | - | - | - | - | - | \$0 |
| 201926 | 2 |  | DMP Facility AFB (Calavera Hills Drainage Restoration and | - | - | - | - | - | - | \$0 |
| 201927 | 1 |  | DMP Facility BB 1 and 2 (Washington Street) | - | - | - | - | - | - | \$0 |
| 201928 | 1 |  | DMP Facility BCB (Magnolia Avenue) | - | - | - | - | - | - | \$0 |
| 201929 | 1 |  | DMP Facility BFB-L and BFB-1 (Tamarack and El Camino Real Plda | - | - | - | - | - | - | \$0 |
| 6622 | 1 |  | DMP Facility BFB-U (El Camino Real) | \$153,489 | - | - | - | - | - | \$153,489 |
| 201930 | 2 |  | DMP Facility BL-L (College Boulevard Bridge Reimbursement Plda "B") | - | - | - | - | - | - | \$0 |
| 201931 | 2 |  | DMP Facility BL-U (College Boulevard) | - | - | - | - | - | - | \$0 |
| 201932 | 2 |  | DMP Facility BM (Cantarini/College Boulevard Box Culvert) | - | - | - | - | - | - | \$0 |
| 201933 | 2 |  | DMP Facility BQ (Sunny Creek) | - | - | - | - | - | - | \$0 |
| 201934 | 2 |  | DMP Facility BR (Cantarini/College Boulevard Pipe Drainage) | - | - | - | - | - | - | \$0 |
| 201935 | 3 |  | DMP Facility C2 (Paseo Del Norte) | - | - | - | - | - | - | \$0 |
| 201936 | 3 |  | DMP Facility CA (Avenida Encinas) | - | - | - | - | - | - | \$0 |
| 201937 | 4 |  | DMP Facility DBA (Poinsettia Village) | - | - | - | - | - | - | \$0 |
| 201938 | 4 |  | DMP Facility DBB (Avenida Encinas) | - | - | - | - | - | - | \$0 |
| 201939 | 4 |  | DMP Facility DFA (Batiquitos Lagoon Stormwater Treatment) | - | - | - | - | - | - | \$0 |
| 201940 | 3 |  | DMP Facility DH (Altive Place Canyon Restoration) | - | - | - | - | - | - | \$0 |
| 6623 | Citywide |  | Drainage Master Plan Update | \$1,281,000 | - | - | - | - | - | \$1,281,000 |

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

ENTERPRISE PROJECTS (CONTINUED)

New projects in italics

| Project ID | District | Type | Project Name | Prior Appropriation | Requested 2024-25 | Estimated 2025-26 | Estimated 2026-27 | Estimated 2027-28 | Estimated 2028-29 | Estimated 5-Year Total |
|------------|----------|---|--|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|------------------------|
| 5553 | 2 |  | El Fuerte Lift Station Pump Addition | \$380,000 | \$45,000 | - | - | - | - | \$425,000 |
| 5801 | Citywide |  | Encina Capital Projects (EWPCF) | \$61,469,100 | \$8,601,300 | \$9,234,100 | \$8,917,300 | \$8,243,900 | \$8,471,600 | \$104,937,300 |
| 5539 | 2 |  | Faraday and El Camino Real Sewer Replacement - Orion to Palomar | \$2,840,000 | \$340,000 | - | - | - | - | \$3,180,000 |
| 5059 | 2 |  | Hydroelectric Generation at Water Facilities | \$461,000 | \$39,000 | - | - | - | - | \$500,000 |
| 5540 | 2 |  | Las Palmas Trunk Sewer | \$301,000 | - | \$290,000 | \$1,480,000 | \$1,480,000 | - | \$3,551,000 |
| 5035 | 1,3 |  | Limited Access Pipeline Relocation Program | \$2,701,000 | \$2,550,000 | \$600,000 | - | - | - | \$5,851,000 |
| 5009 | 2 |  | Maerle Facility Improvements | \$3,591,200 | \$200,000 | - | - | - | - | \$3,791,200 |
| 5001 | 2 |  | Maerle Reservoir Transmission Main | \$195,000 | - | \$540,000 | - | \$4,245,000 | - | \$4,980,000 |
| 5050 | 3 |  | Normally Closed Valve (Install Motorized Valve) | \$1,966,000 | - | - | - | - | - | \$1,966,000 |
| 5547 | 4 |  | North Batiquitos Access Road Improvement | \$389,800 | (\$63,800) | - | - | - | - | \$326,000 |
| 5536 | 4 |  | North Batiquitos Lift Station Forcemain Rehabilitation | \$75,000 | - | - | - | - | - | \$75,000 |
| 5520 | Citywide |  | Odor and Corrosion Prevention Program | \$320,000 | \$38,000 | - | - | - | - | \$358,000 |
| 5055 | 2 |  | Palomar Airport Waterline Realignment | \$2,333,000 | - | - | - | - | - | \$2,333,000 |
| 5556 | 2 |  | Poinsettia Lift Station Rehabilitation | \$650,000 | \$78,000 | - | - | - | - | \$728,000 |
| 5020 | Citywide |  | Pressure Reducing Station Program | \$6,431,040 | \$600,000 | \$600,000 | \$600,000 | \$600,000 | \$600,000 | \$9,431,040 |
| 5061 | 2 |  | Rancho Carlsbad Groundwater Supply | \$400,000 | (\$400,000) | - | - | - | - | \$0 |
| 5211 | Citywide |  | Recycled Water Condition Assessment Program | \$800,000 | - | \$50,000 | \$50,000 | \$50,000 | \$50,000 | \$1,000,000 |
| 5210 | 3 |  | Recycled Water Phase 3 - Reservoir | \$7,033,000 | - | - | - | - | - | \$7,033,000 |
| 5216 | 2 |  | Recycled Water Pipeline Replacement | \$350,000 | \$350,000 | \$350,000 | \$350,000 | \$350,000 | \$350,000 | \$2,100,000 |
| 5212 | Citywide |  | Recycled Water Valve and Appurtenance Replacement Program | \$380,000 | - | \$125,000 | \$125,000 | \$125,000 | \$125,000 | \$880,000 |
| 5024 | Citywide |  | Reservoir Condition Assessment and Repair Program | \$8,090,000 | - | - | - | - | - | \$8,090,000 |
| 5044 | Citywide |  | San Luis Rey Mission Basin Groundwater Supply | \$20,000 | (\$20,000) | - | - | - | - | \$0 |
| 5057 | |  | Santa Fe II Inlet Pipeline | \$529,650 | - | - | - | \$350,000 | - | \$879,650 |
| 5046 | 3 |  | Santa Fe II Reservoir Site Electrical Improvements | \$293,581 | \$40,000 | - | - | - | - | \$333,581 |
| 5542 | Citywide |  | SCADA Improvements | \$16,226,898 | \$1,010,000 | - | - | - | - | \$17,236,898 |
| 5513 | Citywide |  | Sewer Condition Assessment | \$1,658,000 | - | \$50,000 | - | \$100,000 | - | \$1,808,000 |
| 3840 | 2 |  | Sewer Lift Station Repairs and Upgrades | \$4,535,380 | \$165,000 | \$165,000 | \$165,000 | \$165,000 | \$165,000 | \$5,360,380 |
| 5548 | 3 |  | Sewer Line Capacity Improvements | \$1,400,000 | \$620,000 | \$944,000 | - | - | - | \$2,964,000 |
| 5546 | Citywide |  | Sewer Modeling | \$200,000 | - | - | - | - | - | \$200,000 |
| 5504 | Citywide |  | Sewer Monitoring Program (Capacity) | \$642,000 | \$44,000 | - | - | - | - | \$686,000 |
| 5503 | 1,2,3 |  | Sewer System Rehabilitation and Replacement | \$10,626,480 | \$2,000,000 | \$2,000,000 | \$2,000,000 | \$2,000,000 | \$2,000,000 | \$20,626,480 |
| 5008 | 2 |  | Tri-Agency Water Transmission Pipeline Replacement | \$2,328,970 | - | \$483,000 | - | \$4,018,000 | - | \$6,829,970 |
| 5549 | 2,3 |  | Vallejitos Interceptor Sewer Cleaning and CCTV | \$350,000 | \$500,000 | - | - | - | - | \$850,000 |
| 5550 | 2 |  | Villas Sewer Lift Station Replacement | \$1,329,000 | - | - | - | - | - | \$1,329,000 |
| 3492 | 2 |  | Vista Carlsbad Interceptor - Agua Hedionda LS and Forcemain (VC12- | \$33,410,970 | \$104,000 | \$75,000 | \$75,000 | \$75,000 | - | \$33,739,970 |
| 5535 | 1 |  | Vista Carlsbad Interceptor - Buena Vista Lift Station Improvements | \$382,000 | \$31,000 | \$665,000 | \$665,000 | \$22,000 | - | \$1,765,000 |
| 3950 | 1 |  | Vista Carlsbad Interceptor - Reach VC3 | \$130,000 | \$387,000 | \$405,000 | - | - | - | \$922,000 |
| 5551 | 2 |  | Vista Carlsbad Interceptor - Rehabilitation (VC1 and VC2) | \$231,000 | - | \$80,000 | \$140,000 | - | - | \$451,000 |
| 5555 | 2,3 |  | Vista/Carlsbad Interceptor - Point Repair Reaches (VC13 & VC14) | \$200,000 | \$2,800,000 | - | - | - | - | \$3,000,000 |
| 5051 | Citywide |  | Water Infrastructure Condition Assessment Program | \$2,600,000 | \$420,000 | \$420,000 | \$450,000 | \$450,000 | \$450,000 | \$4,790,000 |

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

ENTERPRISE PROJECTS (CONTINUED)

New projects in italics

| Project ID | District | Type | Project Name | Prior Appropriation | Requested 2024-25 | Estimated 2025-26 | Estimated 2026-27 | Estimated 2027-28 | Estimated 2028-29 | Estimated 5-Year Total |
|--------------|----------|---|---|----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|------------------------|
| 5058 | Citywide |  | Water Modeling | \$375,000 | - | - | - | - | - | \$375,000 |
| 3904 | Citywide |  | Water System Rehabilitation and Replacement | \$16,058,370 | \$3,000,000 | \$3,000,000 | \$3,000,000 | \$3,000,000 | \$3,000,000 | \$31,058,370 |
| 5019 | Citywide |  | Water Valve Repair/Replacement Program | \$8,820,000 | \$960,000 | \$960,000 | \$1,000,000 | \$1,000,000 | \$1,000,000 | \$13,740,000 |
| Total | | | | \$239,349,824 | \$17,410,500 | \$30,108,100 | \$23,895,300 | \$26,366,900 | \$16,835,600 | |

SUBSTANTIALLY COMPLETE (CLOSEOUT) PROJECTS

New projects in italics

| Project ID | District | Type | Project Name | Prior Appropriation | Requested 2024-25 | Estimated 2025-26 | Estimated 2026-27 | Estimated 2027-28 | Estimated 2028-29 | Estimated 5-Year Total |
|--------------|----------|---|--|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|------------------------|
| 5205 | Citywide |  | Abandon Potable Services (New Recycled Services) | \$1,175,825 | - | - | - | - | - | \$1,175,825 |
| 4745 | Citywide |  | Aviara and Hidden Canyon Parks Playground Safety Resurfacing | \$600,000 | - | - | - | - | - | \$600,000 |
| 3649 | 2 |  | Aviara Reimbursement Agreement | \$238,000 | - | - | - | - | - | \$238,000 |
| 4601 | 2 |  | Calavera Hills Community Park Gateway Improvements | \$1,407,850 | - | - | - | - | - | \$1,407,850 |
| 6096 | 2,3 |  | Carlsbad Boulevard Lane Reduction and Edge Striping | \$300,000 | - | - | - | - | - | \$300,000 |
| 4718 | 1 |  | City Hall Complex Refurbishment | \$1,144,000 | - | - | - | - | - | \$1,144,000 |
| 4081 | 3 |  | Dove Library Lighting Improvements | \$225,000 | - | - | - | - | - | \$225,000 |
| 6042 | 2 |  | El Camino Real and Cannon Road Intersection Improvements | \$4,197,123 | - | - | - | - | - | \$4,197,123 |
| 4060 | 4 |  | Fire Station 2 Replacement | \$14,433,882 | - | - | - | - | - | \$14,433,882 |
| 5526 | 1 |  | Foxes Landing Lift Station Wetwell and Pump Replacement | \$6,392,000 | - | - | - | - | - | \$6,392,000 |
| 5054 | 2 |  | Lake Calavera Outlet Improvements | \$1,436,001 | - | - | - | - | - | \$1,436,001 |
| 4602 | 3 |  | Leo Carrillo Ranch Park Phase 3 - Stables Restoration and Restroom | \$2,961,777 | - | - | - | - | - | \$2,961,777 |
| 4603 | 1 |  | Pine Avenue Park - Phase II (Community Building) | \$11,648,718 | - | - | - | - | - | \$11,648,718 |
| 4608 | 3 |  | Poinsettia Community Park - Phase 4 - Dog Park | \$2,838,140 | - | - | - | - | - | \$2,838,140 |
| 5045 | 3 |  | Poinsettia Lane - Cassia Road to Skimmer Court (Reimbursement) | \$600,000 | - | - | - | - | - | \$600,000 |
| 6057 | 1 |  | Public Beach Access Improvements (Ocean Street) | \$4,183,767 | - | - | - | - | - | \$4,183,767 |
| 6604 | 4 |  | Romeria Drainage Improvements | \$757,940 | - | - | - | - | - | \$757,940 |
| 4091 | 2 |  | Temporary Fire Station 7 | \$2,022,000 | - | - | - | - | - | \$2,022,000 |
| 4084 | 2 |  | The Crossings Golf Course Lake Liner Replacement | \$1,035,500 | - | - | - | - | - | \$1,035,500 |
| 6335 | 1 |  | Traffic Signal - Tamarack Avenue and Valley Street | \$502,370 | - | - | - | - | - | \$502,370 |
| 3886 | Citywide |  | Vista Carlsbad Interceptor - Lagoon Bridge Replacement (VC11B) | \$9,464,833 | - | - | - | - | - | \$9,464,833 |
| 3949 | Citywide |  | Vista Carlsbad Interceptor - Reach VC14 To VC15 | \$21,362,390 | - | - | - | - | - | \$21,362,390 |
| Total | | | | \$88,927,116 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM PROJECT ACCOUNTING

New projects in italics

| Project ID | District | Type | Project Name | Prior Appropriation | Requested 2024-25 | Estimated 2025-26 | Estimated 2026-27 | Estimated 2027-28 | Estimated 2028-29 | Estimated 5-Year Total |
|--------------|----------|------|--|---------------------|--------------------|-------------------|--------------------|-------------------|-------------------|------------------------|
| 4756 | | | Alga Norte Settlement Agreement | \$1,983,192 | - | - | - | - | - | \$1,983,192 |
| 201915 | | | CFD#1 Administration | - | \$110,000 | \$110,000 | \$110,000 | \$110,000 | \$110,000 | \$550,000 |
| 2510 | | | <i>Harding Street Sewer Improvements</i> | - | \$1,200,000 | - | - | - | - | \$1,200,000 |
| PA04 | | | Loan Repay - Park-in-Lieu NE to Public Facility Fee Fund | - | - | - | - | - | - | \$0 |
| PA02 | | | Loan Repay - Park-in-Lieu SW to Public Facility Fee Fund | - | - | - | - | - | - | \$0 |
| PA03 | | | Loan Repay - Sewer Conn to Sewer Repl | - | - | - | \$3,500,000 | - | - | \$3,500,000 |
| 4755 | | | New Village Arts Tenant Improvements | \$613,000 | - | - | - | - | - | \$613,000 |
| 4083 | | | Open Space and Trail Acquisition (Prop C) | \$4,015,000 | - | - | - | - | - | \$4,015,000 |
| PA06 | | | <i>Recycled Replacement to Recycled Operating</i> | - | \$1,500,000 | - | - | - | - | \$1,500,000 |
| 4743 | | | Safety Training Center Settlement | \$1,156,995 | - | - | - | - | - | \$1,156,995 |
| PA05 | | | Traffic Impact Fee Funds to CFD #1 | - | \$90,000 | \$90,000 | \$90,000 | \$90,000 | \$90,000 | \$450,000 |
| Total | | | | \$7,768,187 | \$2,900,000 | \$200,000 | \$3,700,000 | \$200,000 | \$200,000 | |

PROGRAM ADJUSTMENTS

▲ Completed, project account closed △ Combined, project scope incorporated into other existing projects ▼ Cancelled, project no longer warranted

| Project ID | District | Type | Project Name | Prior Appropriation | Requested 2024-25 | Estimated 2025-26 | Estimated 2026-27 | Estimated 2027-28 | Estimated 2028-29 | Estimated 5-Year Total |
|--------------|----------|------|--|---------------------|----------------------|-------------------|-------------------|-------------------|-------------------|------------------------|
| 6030 | 2 | | ▼ Camino Hills and Jackspar Drive Slope Stabilization | \$859,400 | (\$768,681) | - | - | - | - | \$90,719 |
| 201907 | 1 | | △ Carlsbad Boulevard Median - Tamarack Avenue to Pine Avenue | - | - | - | - | - | - | \$0 |
| 6068 | 1 | | △ Carlsbad Boulevard Pedestrian Lighting | \$1,325,000 | (\$1,254,934) | - | - | - | - | \$70,066 |
| 6111 | 1,2,3 | | △ Carlsbad Boulevard Roadway Configuration | \$2,000,000 | (\$2,000,000) | - | - | - | - | \$0 |
| 201917 | 1 | | ▼ Christiansen Way Improvements | - | - | - | - | - | - | \$0 |
| 4725 | 1 | | ▲ City Hall Exterior Refurbishment | \$2,250,000 | - | - | - | - | - | \$2,250,000 |
| 201921 | 1 | | △ Cole Library Replacement | - | - | - | - | - | - | \$0 |
| 4750 | 1 | | ▼ Cole Library Security Fencing | \$170,000 | (\$144,435) | - | - | - | - | \$25,565 |
| 201941 | 4 | | ▼ DMP Facility DQB (La Costa Town Center) | - | - | - | - | - | - | \$0 |
| 201942 | 3 | | ▼ DMP Facility DZ (Poinsettia Lane) | - | - | - | - | - | - | \$0 |
| 6056 | 2 | | ▲ El Camino Real/Agua Hedionda Creek Bridge Railing and Sidewalk | \$210,000 | - | - | - | - | - | \$210,000 |
| 3643 | Citywide | | △ El Camino Real Medians | \$1,600,310 | (\$352,000) | - | - | - | - | \$1,248,310 |
| 5043 | 1 | | ▲ Fire Flow Capacity System Improvements | \$625,000 | - | - | - | - | - | \$625,000 |
| 4748 | 3 | | ▲ Leo Carrillo Ranch Roof Repairs | \$1,450,000 | (\$80,000) | - | - | - | - | \$1,370,000 |
| 4741 | 1,3 | | ▲ Library Fire Alarm Panel Upgrades | \$180,000 | (\$39,990) | - | - | - | - | \$140,010 |
| 4739 | 1 | | ▲ New Village Arts Building Roof and Exterior Refurbishment | \$313,626 | (\$8,230) | - | - | - | - | \$305,396 |
| 4729 | 1 | | ▼ Ocean Street Restroom Facility | \$775,000 | (\$769,895) | - | - | - | - | \$5,105 |
| 6102 | 2,3 | | ▼ Palomar Airport Road and Avenida Encinas Growth | \$230,000 | (\$230,000) | - | - | - | - | \$0 |
| 6028 | 2 | | ▼ Palomar Airport Road and College Boulevard Improvements | \$1,295,500 | (\$735,901) | - | - | - | - | \$559,599 |
| 4092 | Citywide | | △ Public Works Storage Facility | \$99,000 | (\$99,000) | - | - | - | - | \$0 |
| 4063 | 1 | | △ Trail Connectivity to Tamarack State Beach (Prop C) | - | - | - | - | - | - | \$0 |
| 5052 | Citywide | | ▲ Water Loss Monitoring Program | \$167,089 | - | - | - | - | - | \$167,089 |
| Total | | | | \$13,549,925 | (\$6,483,066) | \$0 | \$0 | \$0 | \$0 | |

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM REQUESTED APPROPRIATION SUMMARY

| Fiscal Year | 2024-25 | 2025-26 | 2026-27 | 2027-28 | 2028-29 | Estimated 5-Year Total |
|--|---------------------|----------------------|---------------------|---------------------|---------------------|------------------------|
| Requested Appropriation | \$15,204,716 | \$65,974,100 | \$47,635,300 | \$43,677,900 | \$53,875,600 | \$226,367,617 |
| Estimated Future Costs | \$27,817,000 | \$62,780,000 | \$13,085,000 | \$17,484,000 | \$5,202,000 | 126,368,000 |
| Total: Requested Appropriation + Future Costs | \$43,021,716 | \$128,754,100 | \$60,720,300 | \$61,161,900 | \$59,077,600 | \$352,735,616 |

Requested Appropriation does not include construction amounts for Strategic Plan and Critical Need projects. It does include full amounts for Maintenance and Enterprise projects as shown.

CAPITAL IMPROVEMENT PROGRAM 15-YEAR FORECAST

| COMMUNITY FACILITIES DISTRICT NO. 1 (CFD 1) | | | | | | | |
|---|-------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------|
| | PRIOR YEARS | YEAR 1 2024-25 | YEAR 2 2025-26 | YEAR 3 2026-27 | YEAR 4 2027-28 | YEAR 5 2028-29 | YEAR 6-15 2030-39 |
| BEGINNING FUND BALANCE | N/A | 36,419,464 | 58,234,614 | 14,291,235 | 15,397,302 | 16,370,201 | 2,941,194 |
| REVENUES | | | | | | | |
| Developer Special Taxes | | 2,125,151 | 2,316,621 | 1,216,066 | 1,082,899 | 2,180,993 | 24,230,345 |
| Total Revenues | N/A | 2,125,151 | 2,316,621 | 1,216,066 | 1,082,899 | 2,180,993 | 24,230,345 |
| CAPITAL PROJECTS | | | | | | | |
| CFD#1 Administration | \$ - | 110,000 | 110,000 | 110,000 | 110,000 | 110,000 | - |
| City Hall Complex | 1,028,105 | - | - | - | - | 15,500,000 | 100,000,000 |
| Cole Library Expansion | - | - | - | - | - | - | - |
| Orion Center | 35,257,727 | (25,600,000) | 46,150,000 | - | - | - | - |
| Veteran's Memorial Park (All Quadrants) | 41,711,452 | 5,800,000 | - | - | - | - | - |
| Total Project Expenditures | 77,997,285 | (19,690,000) | 46,260,000 | 110,000 | 110,000 | 15,610,000 | 100,000,000 |
| ENDING FUND BALANCE | N/A | 58,234,614 | 14,291,235 | 15,397,302 | 16,370,201 | 2,941,194 | (72,828,461) |

| GAS TAX FUND | | | | | | | |
|--|-------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------|
| | PRIOR YEARS | YEAR 1 2024-25 | YEAR 2 2025-26 | YEAR 3 2026-27 | YEAR 4 2027-28 | YEAR 5 2028-29 | YEAR 6-15 2030-39 |
| BEGINNING FUND BALANCE | N/A | 178,950 | 4,937,945 | 2,697,828 | 4,628,492 | (9,396,669) | (7,985,256) |
| REVENUES | | | | | | | |
| Gas Tax and Prop 42 Funds | | 3,186,643 | 3,262,882 | 3,298,664 | 3,334,839 | 3,371,413 | 34,270,794 |
| Total Revenues | N/A | 3,186,643 | 3,262,882 | 3,298,664 | 3,334,839 | 3,371,413 | 34,270,794 |
| CAPITAL PROJECTS | | | | | | | |
| Barrio Street Lighting | 150,000 | - | - | - | - | - | - |
| Camino De Los Coches and La Costa Avenue Intersection Control | 350,000 | - | 2,000,000 | - | - | - | - |
| Carlsbad Village Drive Widening - Pontiac Drive to Victoria Avenue | - | - | - | - | - | 700,000 | 2,500,000 |
| Carlsbad Blvd And Tamarack Avenue Pedestrian Improvements | 1,771,001 | - | - | 300,000 | 15,600,000 | - | - |
| Carlsbad Boulevard Emergency Repair | 841,002 | - | - | - | - | - | - |
| Carlsbad Boulevard Lane Reduction and Edge Striping | 300,000 | - | - | - | - | - | - |
| Carlsbad Blvd Median-Tamarack Avenue To Pine Avenue | - | - | - | - | - | - | - |
| Carlsbad Blvd Pedestrian Improvement Project | 1,055,888 | - | - | - | - | - | - |
| Citywide Drainage Improvement Program | 6,090,594 | - | - | - | - | - | - |
| Citywide Street Lighting Program | 150,000 | - | - | - | - | - | - |
| Citywide Thermoplastic Pavement Markings | 50,000 | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 1,500,000 |
| Concrete Repair/Replacement Program | 3,133,000 | 260,000 | 250,000 | 290,000 | 340,000 | 390,000 | 4,700,000 |
| El Camino Real And Cannon Road Intersection Improvements | 661,126 | - | - | - | - | - | - |
| El Camino Real Medians | 904,530 | (352,000) | - | - | - | - | - |
| El Camino Real Widening - Arenal Road to La Costa Avenue | 1,450,000 | - | - | - | - | - | - |
| Guardrail Replacement And Improvement Program | 150,000 | - | - | - | - | - | 200,000 |
| Intelligent Traffic Control Devices | 199,999 | - | - | - | - | - | - |
| Kelly Drive And Park Drive Road Diet And Multiuse Trail | 130,000 | - | 1,000,000 | - | - | - | - |
| La Costa Avenue Traffic Improvements | 121,300 | (108,842) | - | - | - | - | 109,000 |
| Laguna Drive Storm Drain | 256,000 | - | 1,000,000 | - | - | - | 1,494,000 |
| Marca Place Drainage Improvements | 65,000 | - | - | - | - | - | - |
| Palomar Airport Rd and Avenida Encinas GMP Improvements | 230,000 | (230,000) | - | - | - | - | - |
| Park Drive Drainage And Street Improvements | 3,965,001 | - | - | - | - | - | - |
| Paseo Del Norte Pedestrian and Bike Improvements | - | 65,490 | - | - | - | - | - |
| Pavement Management Program | 7,930,849 | - | - | - | - | - | - |
| Retroreflectivity Sign Replacement Program | 1,000,000 | 150,000 | 70,000 | 120,000 | 120,000 | 120,000 | 1,200,000 |
| Roadway Slope Stabilization | 779,998 | 500,000 | - | - | - | - | - |
| Romeria Drainage Improvements | 347,937 | - | - | - | - | - | - |
| Schools Traffic Safety Program | - | 250,000 | - | - | - | - | - |
| Sidewalk/Street Construction Program | - | 988,000 | 633,000 | 108,000 | 750,000 | 200,000 | 5,225,000 |
| Sustainable Mobility Plan Implementation Program | 710,567 | - | - | - | - | - | - |
| Traffic Improvement Program | 2,388,004 | - | - | - | - | - | - |
| Traffic Monitoring Program | 200,000 | 170,000 | 400,000 | 400,000 | 400,000 | 400,000 | - |
| Traffic Signal - Maverick Way & Camino De Los Coches | 490,000 | 450,000 | - | - | - | - | - |
| Traffic Signal - Tamarack Avenue And Valley Street | 502,370 | - | - | - | - | - | - |
| Traffic Signal Right Turn Overlaps | 150,000 | 135,000 | - | - | - | - | - |
| Village And Barrio Traffic Circles | 4,159,001 | (4,000,000) | - | - | - | - | - |
| Total Project Expenditures | 40,683,167 | (1,572,352) | 5,503,000 | 1,368,000 | 17,360,000 | 1,960,000 | 16,928,000 |
| ENDING FUND BALANCE | N/A | 4,937,945 | 2,697,828 | 4,628,492 | (9,396,669) | (7,985,256) | 9,357,538 |

| GAS TAX (ROAD MAINTENANCE AND REHABILITATION ACCOUNT) | | | | | | | |
|---|--------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------|
| | PRIOR YEARS | YEAR 1 2024-25 | YEAR 2 2025-26 | YEAR 3 2026-27 | YEAR 4 2027-28 | YEAR 5 2028-29 | YEAR 6-15 2030-39 |
| BEGINNING FUND BALANCE | N/A | 102,632 | 8,280 | (55,616) | (345,463) | (601,978) | (824,795) |
| REVENUES | | | | | | | |
| Gas Tax (RMRA) Revenues | | 2,935,648 | 3,006,104 | 3,030,153 | 3,063,485 | 3,097,183 | 32,908,847 |
| Total Revenues | N/A | 2,935,648 | 3,006,104 | 3,030,153 | 3,063,485 | 3,097,183 | 32,908,847 |
| CAPITAL PROJECTS | | | | | | | |
| Concrete Repair/Replacement Program | \$ 1,967,000 | 580,000 | 620,000 | 620,000 | 620,000 | 620,000 | 6,200,000 |
| Pavement Management Program | 12,786,002 | 2,450,000 | 2,450,000 | 2,700,000 | 2,700,000 | 2,700,000 | 27,000,000 |
| Total Project Expenditures | | 3,030,000 | 3,070,000 | 3,320,000 | 3,320,000 | 3,320,000 | 33,200,000 |
| ENDING FUND BALANCE | N/A | 8,280 | (55,616) | (345,463) | (601,978) | (824,795) | (1,115,948) |

| GENERAL CAPITAL CONSTRUCTION (GCC) | | | | | | | |
|---|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------|
| | PRIOR YEARS | YEAR 1 2024-25 | YEAR 2 2025-26 | YEAR 3 2026-27 | YEAR 4 2027-28 | YEAR 5 2028-29 | YEAR 6-15 2030-39 |
| BEGINNING FUND BALANCE | N/A | 13,904,855 | 30,695,512 | 35,001,390 | 29,100,471 | 33,652,320 | 37,210,670 |
| REVENUES | | | | | | | |
| Transfer from General Fund | | 18,579,226 | 4,905,878 | 5,049,081 | 5,191,849 | 5,328,350 | 57,285,820 |
| Total Revenues | N/A | 18,579,226 | 4,905,878 | 5,049,081 | 5,191,849 | 5,328,350 | 57,285,820 |
| CAPITAL PROJECTS | | | | | | | |
| ADA Beach Access - Pine to Tamarack | \$ 375,001 | 375,000 | - | 10,000,000 | - | - | - |
| Alga Norte Park Modifications | 1,023,999 | 400,000 | - | - | - | - | - |
| Alga Norte Settlement Agreement | 1,983,192 | - | - | - | - | - | - |
| Assessment District 97-1 Maintenance | 420,001 | - | - | - | - | - | - |
| Barrio Street Lighting | 760,000 | - | - | - | - | - | - |
| Beach Access Repair and Upgrades - Pine Avenue to Tamarack | 6,899,002 | 600,000 | - | - | - | - | - |
| Buena Vista Creek Concrete Channel Maintenance at El Camino Real | 1,249,998 | - | - | - | 40,000 | 150,000 | 1,092,000 |
| Calavera Hills Community Park Gateway Improvements | 1,407,853 | - | - | - | - | - | - |
| Camino Hills and Jackspar Drive Slope Stabilization | 859,399 | (768,681) | - | - | - | - | - |
| Cannon Park Restroom | 45,765 | - | - | - | - | - | - |
| Carlsbad Boulevard Roadway Configuration | 2,000,000 | (2,000,000) | - | - | - | - | - |
| Carlsbad Village Dr. & Grand Ave. Pedestrian & Crossing Improvements | - | - | - | - | - | 920,000 | - |
| Chestnut Underpass Public Art Project | 400,000 | - | - | - | - | - | - |
| City Facility Accessibility Upgrades | 500,000 | - | - | - | - | - | - |
| City Fire Stations Wash Water BMPs | 279,999 | - | - | - | - | - | - |
| City Hall Exterior Refurbishment | 2,250,001 | - | - | - | - | - | - |
| Cole Library Expansion | - | - | - | - | - | - | - |
| Dove Library Lighting Improvements | 225,001 | - | - | - | - | - | - |
| Faraday Avenue Improvements | 275,000 | 1,000,000 | - | - | - | - | - |
| Fire Station No. 2 Replacement | 13,000,004 | - | - | - | - | - | - |
| Fire Station No. 7 | 100,000 | - | - | - | - | - | - |
| Fleet Maintenance Refurbishment | 896,100 | 1,700,000 | - | - | - | - | - |
| Grand Avenue Promenade | 300,000 | - | - | - | - | - | 10,500,000 |
| Green Paint Maintenance | - | 250,000 | 150,000 | 250,000 | 150,000 | 250,000 | 1,700,000 |
| La Costa Avenue Box Culvert Cleaning | - | 275,000 | - | - | - | - | - |
| Lake Calavera Outlet Improvements | 1,436,002 | - | - | - | - | - | - |
| Lake Calavera Reservoir Maintenance | 581,005 | 150,000 | 50,000 | 50,000 | 50,000 | 50,000 | 500,000 |
| Monroe Street Pool Replacement | 236 | - | - | - | - | - | - |
| New Village Arts Tenant Improvements | 613,000 | - | - | - | - | - | - |
| Ocean Street Reconfiguration Concepts Study | - | - | - | - | - | - | 400,000 |
| Ocean Street Restroom Facility | 775,000 | (769,895) | - | - | - | - | - |
| Open Space and Trail Acquisition (Prop C) | 4,015,000 | - | - | - | - | - | - |
| Orion Center | - | 99,000 | - | - | - | - | - |
| Orion Complex Energy Storage | - | - | - | 250,000 | - | - | - |
| Park Drive Street and Drainage Improvement | 1,117,439 | - | - | - | - | - | - |
| Police and Fire Headquarters Parking Lot Improvements | - | 120,000 | - | - | - | - | - |
| Police and Fire Headquarters Renovation | 14,492,847 | - | - | - | - | - | - |
| Public Beach Access Improvements (Ocean Street) | 3,610,340 | - | - | - | - | - | - |
| Public Works Storage Facility | 99,000 | (99,000) | - | - | - | - | - |
| Rancho Santa Fe Trail Slope Improvements | 350,000 | - | - | - | - | - | - |
| Roadway Improvements - Coastal Area Analysis and Implementation | 200,000 | - | - | - | - | - | - |
| Romeria Drainage Improvements | 410,001 | - | - | - | - | - | - |
| Safety Training Center Settlement | 1,156,995 | - | - | - | - | - | - |
| South Shore Agua Hedionda Lagoon Trail | 789,941 | - | - | - | - | - | - |
| Street Lighting Replacement Program | 319,270 | - | - | - | - | - | - |
| Temporary Fire Station No. 7 | 900,000 | - | - | - | - | - | - |
| Terramar Area Coastal Improvements | 1,000,000 | - | - | - | - | - | - |
| The Crossings Golf Course Lake Liner Replacement | 200,000 | - | - | - | - | - | - |
| Traffic Improvement Program | 999,999 | 400,000 | 400,000 | 400,000 | 400,000 | 400,000 | - |
| Traffic Signal Cabinet Upgrades | 180,000 | 162,000 | - | - | - | - | - |
| Trail Connectivity to Tamarack State Beach (Prop C) | 152,156 | - | - | - | - | - | - |
| Trieste Slope Repair Project | 3,317,600 | - | - | - | - | - | - |
| Tyler Street Traffic Circulation | 970,000 | - | - | - | - | - | - |
| Utility Undergrounding Program Study | - | - | - | - | - | - | 100,000 |
| Village and Barrio Traffic Circles | 415,000 | - | - | - | - | - | - |
| Village Intelligent Parking Implementation | - | - | - | - | - | - | 300,000 |
| Village Lighting - Carlsbad Village Dr. from Harding St. to Ocean St. | 600,000 | (599,855) | - | - | - | - | 600,000 |
| Village Lighting - Gateway Lighting | - | - | - | - | - | - | 950,000 |
| Village Lighting - Hospitality District | - | - | - | - | - | - | 700,000 |
| Village Lighting - Pedestrian Lampposts Oak Avenue | - | - | - | - | - | - | 600,000 |
| Village Lighting - Pedestrian Lighting at Village Outskirts | - | - | - | - | - | - | 950,000 |
| Village Lighting - State Street, Madison, Roosevelt, and Washington | 1,103,853 | 995,000 | - | - | - | - | - |
| Village Lighting - Train Station Area | 500,000 | (500,000) | - | - | - | - | 500,000 |
| Total Project Expenditures | 75,555,000 | 1,788,569 | 600,000 | 10,950,000 | 640,000 | 1,770,000 | 18,892,000 |
| | N/A | 30,695,512 | 35,001,390 | 29,100,471 | 33,652,320 | 37,210,670 | 75,604,490 |

| GENERAL CAPITAL CONSTRUCTION (GCC) | | | | | | | |
|--|-------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| | PRIOR YEARS | YEAR 1 2023-24 | YEAR 2 2024-25 | YEAR 3 2025-26 | YEAR 4 2026-27 | YEAR 5 2027-28 | YEAR 6-15 2029-38 |
| BEGINNING FUND BALANCE | N/A | \$ 11,931,004 | \$ 15,634,004 | \$ 13,534,558 | \$ 12,857,016 | \$ 16,331,492 | \$ 18,827,921 |
| REVENUES | | | | | | | |
| Transfer from General Fund | | 11,600,000 | 4,310,554 | 4,409,458 | 4,504,476 | 4,596,429 | 48,724,804 |
| Total Revenues | N/A | 11,600,000 | 4,310,554 | 4,409,458 | 4,504,476 | 4,596,429 | 48,724,804 |
| CAPITAL PROJECTS | | | | | | | |
| ADA Beach Access - Pine to Tamarack | \$ 375,001 | - | 2,500,000 | - | - | - | - |
| Alga Norte Park Modifications | 314,000 | 710,000 | - | - | - | - | - |
| Alga Norte Settlement Agreement | - | 60,000 | - | - | - | - | - |
| Assessment District 97-1 Maintenance | 420,001 | - | - | - | - | - | - |
| Barrio Street Lighting | 760,000 | - | - | - | - | - | - |
| Beach Access Repair and Upgrades - Pine Avenue to Tamarack | 6,199,002 | 700,000 | - | - | - | - | - |
| Buena Vista Creek Concrete Channel Maintenance at El Camino Real | 1,249,999 | - | - | 30,000 | 30,000 | 150,000 | 870,000 |
| Calavera Hills Community Park Gateway Improvements | 1,407,852 | - | - | - | - | - | - |
| Camino Hills and Jackspar Drive Slope Stabilization | 859,399 | - | - | - | - | - | - |
| Cannon Park Restroom | 45,765 | - | - | - | - | - | - |
| Carlsbad Village Drive - I5 to Carlsbad Blvd. - Reconfigure Arterial | - | 350,000 | 1,500,000 | - | - | - | - |
| Chestnut Underpass Public Art Project | 400,000 | - | - | - | - | - | - |
| City Facility Accessibility Upgrades | 500,000 | - | - | - | - | - | - |
| City Fire Stations Wash Water BMPs | 279,999 | - | - | - | - | - | - |
| City Hall Exterior Refurbishment | 2,250,001 | - | - | - | - | - | - |
| Cole Library Expansion | - | - | - | - | - | - | 1,000,000 |
| Dove Library Lighting Improvements | 225,001 | - | - | - | - | - | - |
| Faraday Avenue Improvements | 100,000 | 175,000 | 500,000 | - | - | - | - |
| Fire Station No. 2 Replacement | 13,000,003 | - | - | - | - | - | - |
| Fire Station No. 7 | - | 100,000 | 200,000 | - | - | - | - |
| Fleet Maintenance Refurbishment | 896,100 | - | 700,000 | - | - | - | - |
| Grand Avenue Promenade | 200,000 | 100,000 | - | 500,000 | - | - | - |
| Lake Calavera Outlet Improvements | 1,436,001 | - | - | - | - | - | - |
| Lake Calavera Reservoir Maintenance | 581,004 | - | 160,000 | 50,000 | 50,000 | 50,000 | 500,000 |
| Monroe Street Pool Replacement | 236 | - | - | - | - | - | - |
| New Village Arts Tenant Improvements | 612,999 | - | - | - | - | - | - |
| Ocean Street Reconfiguration Concepts Study | - | - | 200,000 | - | - | - | - |
| Ocean Street Restroom Facility | 775,000 | - | - | 63,000 | - | - | - |
| Open Space and Trail Acquisition (Prop C) | 4,015,000 | - | - | - | - | - | - |
| Orion Complex Energy Storage | - | - | - | - | 250,000 | - | - |
| Park Drive Street and Drainage Improvement | 717,440 | - | - | - | - | - | - |
| Police and Fire Headquarters Renovation | 11,373,502 | 1,723,000 | - | - | - | - | - |
| Public Beach Access Improvements (Ocean Street) | 3,610,340 | - | - | - | - | - | - |
| Public Works Storage Facility | - | 99,000 | - | - | - | - | - |
| Rancho Santa Fe Trail Slope Improvements | 350,000 | - | - | - | - | - | - |
| Roadway Improvements - Coastal Area Analysis and Implementation | 200,000 | - | - | - | - | - | - |
| Romeria Drainage Improvements | 410,001 | - | - | - | - | - | - |
| Safety Training Center Settlement | 1,156,995 | - | - | - | - | - | - |
| South Shore Agua Hedionda Lagoon Trail | 789,941 | - | - | - | - | - | - |
| Street Lighting Replacement Program | 319,270 | - | - | - | - | - | - |
| Temporary Fire Station No. 7 | 900,000 | - | - | - | - | - | - |
| Terramar Area Coastal Improvements | 1,000,000 | - | - | - | - | - | - |
| The Crossings Golf Course Lake Liner Replacement | 835,499 | - | - | - | - | - | - |
| The Crossings Golf Course Lake Liner Replacement | 200,000 | - | - | - | - | - | - |
| Traffic Improvement Program | 399,999 | 600,000 | 400,000 | - | - | - | - |
| Traffic Signal Cabinet Upgrades | - | 180,000 | - | - | - | - | - |
| Trail Connectivity to Tamarack State Beach (Prop C) | 152,156 | - | - | 3,544,000 | - | - | - |
| Trieste Slope Repair Project | 362,600 | 2,000,000 | - | - | - | - | - |
| Tyler Street Traffic Circulation | 70,000 | 900,000 | - | - | - | - | - |
| Utility Undergrounding Program Study | - | - | 100,000 | - | - | - | - |
| Village and Barrio Traffic Circles | 415,000 | - | - | - | - | - | - |
| Village Intelligent Parking Implementation | - | - | - | 300,000 | - | - | - |
| Village Lighting - Carlsbad Village Drive from Harding Street to Ocean Str | 400,000 | 200,000 | - | - | - | - | - |
| Village Lighting - Gateway Lighting | - | - | - | - | - | 950,000 | - |
| Village Lighting - Hospitality District | - | - | - | - | 700,000 | - | - |
| Village Lighting - Pedestrian Lampposts Oak Avenue | - | - | - | 600,000 | - | - | - |
| Village Lighting - Pedestrian Lighting at Village Outskirts | - | - | - | - | - | 950,000 | - |
| Village Lighting - State Street, Madison, Roosevelt, and Washington | 1,103,853 | - | - | - | - | - | - |
| Village Lighting - Train Station Area | 500,000 | - | 150,000 | - | - | - | - |
| Total Project Expenditures | 62,168,960 | 7,897,000 | 6,410,000 | 5,087,000 | 1,030,000 | 2,100,000 | 2,370,000 |
| | N/A | \$ 15,634,004 | \$ 13,534,558 | \$ 12,857,016 | \$ 16,331,492 | \$ 18,827,921 | \$ 65,182,725 |

| GRANTS - FEDERAL | | | | | | | |
|--|-------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------|
| | PRIOR YEARS | YEAR 1 2024-25 | YEAR 2 2025-26 | YEAR 3 2026-27 | YEAR 4 2027-28 | YEAR 5 2028-29 | YEAR 6-15 2030-39 |
| BEGINNING FUND BALANCE | N/A | (1,058,577) | 3,224 | 3,224 | 3,224 | 3,224 | 3,224 |
| REVENUES | | | | | | | |
| Grant Revenue | | 1,911,801 | - | - | - | - | - |
| Total Revenues | N/A | 1,911,801 | - | - | - | - | - |
| CAPITAL PROJECTS | | | | | | | |
| Avenida Encinas Coastal Rail Trail and Pedestrian Improvements | \$ - | - | - | - | - | - | - |
| Barrio Street Lighting | 1,000,000 | - | - | - | - | - | - |
| El Camino Real Widening - Poinsettia Lane to Camino Vida Roble | 1,440,000 | - | - | - | - | - | - |
| Veteran's Memorial Park (All Quadrants) | 3,000,000 | - | - | - | - | - | - |
| Village and Barrio Traffic Circles | 4,000,000 | - | - | - | - | - | - |
| Schools Traffic Safety Program | - | 850,000 | - | - | - | - | - |
| Total Project Expenditures | 9,440,000 | 850,000 | - | - | - | - | - |
| ENDING FUND BALANCE | N/A | 3,224 | 3,224 | 3,224 | 3,224 | 3,224 | 3,224 |

| GRANTS - STATE | | | | | | | |
|--|--------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------|
| | PRIOR YEARS | YEAR 1 2024-25 | YEAR 2 2025-26 | YEAR 3 2026-27 | YEAR 4 2027-28 | YEAR 5 2028-29 | YEAR 6-15 2030-39 |
| BEGINNING FUND BALANCE | N/A | 21,982 | 21,982 | 21,982 | 21,982 | 21,982 | 21,982 |
| REVENUES | | | | | | | |
| Grant Revenue | | 534,510 | - | - | - | - | - |
| Total Revenues | N/A | 534,510 | - | - | - | - | - |
| CAPITAL PROJECTS | | | | | | | |
| Avenida Encinas Coastal Rail Trail and Pedestrian Improvements | \$ 1,776,000 | - | - | - | - | - | - |
| Carlsbad Boulevard Pedestrian Improvement Project | \$ 591,600 | - | - | - | - | - | - |
| Paseo Del Norte Pedestrian and Bike Improvements | \$ - | 534,510 | - | - | - | - | - |
| Veteran's Memorial Park (All Quadrants) | 5,000,000 | - | - | - | - | - | - |
| Total Project Expenditures | 7,367,600 | 534,510 | - | - | - | - | - |
| ENDING FUND BALANCE | N/A | 21,982 | 21,982 | 21,982 | 21,982 | 21,982 | 21,982 |

| INFRASTRUCTURE MAINTENANCE & REPLACEMENT | | | | | | | |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------|
| | PRIOR YEARS | YEAR 1 2024-25 | YEAR 2 2025-26 | YEAR 3 2026-27 | YEAR 4 2027-28 | YEAR 5 2028-29 | YEAR 6-15 2030-39 |
| BEGINNING FUND BALANCE | N/A | 77,987,687 | 62,599,568 | 44,477,446 | 38,544,527 | 37,870,376 | 33,901,726 |
| REVENUES | | | | | | | |
| Transfer from General Fund | | 4,979,226 | 4,905,878 | 5,049,081 | 5,191,849 | 5,328,350 | 57,285,820 |
| Total Revenues | N/A | 4,979,226 | 4,905,878 | 5,049,081 | 5,191,849 | 5,328,350 | 57,285,820 |
| CAPITAL PROJECTS | | | | | | | |
| Agua Hedionda Creek Maintenance | \$ 293,002 | 130,000 | 145,000 | 155,000 | 168,000 | 181,000 | 2,280,000 |
| Aviara and Hidden Canyon Parks Playground Safety Resurfacing | 600,001 | - | - | - | - | - | - |
| Beach Access Repair and Upgrades - Pine Avenue to Tamarack | - | 1,900,000 | - | - | - | - | - |
| Bridge Preventative Maintenance Program | - | 700,000 | 900,000 | 900,000 | 950,000 | 950,000 | - |
| Buena Vista Creek Concrete Channel Maintenance at El Camino Real | 1,393,001 | 375,000 | 100,000 | 600,000 | - | - | - |
| Calavera Hills Community Center Refurbishment | 1,985,001 | - | - | - | - | - | - |
| Carlsbad Village Drive Reconfiguration | - | - | 1,500,000 | - | - | - | - |
| City Facility Safety and Parking Lot Lighting Assessment | - | - | - | - | - | - | - |
| City Hall Complex Refurbishment | - | - | - | - | - | - | - |
| Citywide Drainage Improvement Program | 5,881,501 | 2,200,000 | 500,000 | 750,000 | 400,000 | 830,000 | 6,100,000 |
| Cole Library Security Fencing | 170,000 | (144,435) | - | - | - | - | - |
| Coordinated Traffic Signal Program | - | - | - | - | - | - | - |
| DMP Facility BFB-U (El Camino Real) | 850,001 | 150,000 | 7,375,000 | 50,000 | 60,000 | 70,000 | 800,000 |
| Downtown Tile Replacement | - | 250,000 | - | - | - | - | - |
| El Camino Real and Agua Hedionda Creek Bridge Railing and Sidewalk | 209,999 | - | - | - | - | - | - |
| Faraday Center Refurbishment | 3,154,381 | - | - | - | - | - | - |
| Fire Station No. 2 Replacement | - | - | - | - | - | - | - |
| Fire Station 5 Renovation | - | 150,000 | 2,000,000 | - | - | - | - |
| Fleet Fuel Island Upgrade | 4,063,801 | 400,000 | 400,000 | 100,000 | - | - | - |
| Fleet Maintenance Refurbishment | - | 3,000,000 | - | - | - | - | - |
| Flower Fields Overlook Sidewalk Replacement | - | 250,000 | - | - | - | - | - |
| Harding Center Refurbishment | - | 200,000 | - | - | - | - | - |
| Headwall Replacement Program | 510,002 | 300,000 | 345,000 | 415,000 | 485,000 | 555,000 | 7,326,000 |
| Hosp Grove Park Improvements | 1,562,000 | - | - | - | - | - | - |
| Hosp Grove Park Improvements | 120,000 | - | - | - | - | - | - |
| Kelly Drive Channel Repair | 1,541,005 | 2,100,000 | - | - | - | - | - |
| Las Palmas Roof Replacement | 500,000 | - | - | - | - | - | - |
| Leo Carrillo Ranch Roof Repairs | 1,449,999 | (80,000) | - | - | - | - | - |
| Library Fire Alarm Panel Upgrades | 180,000 | (39,990) | - | - | - | - | - |
| Magee Park Building Restoration | - | 200,000 | - | - | - | - | - |
| Miscellaneous City Building Improvements | 2,014,999 | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 1,500,000 |
| Monroe Street Pool Replacement | 1,748,766 | - | - | - | - | - | - |
| New Village Arts Building Roof and Exterior Refurbishment | 313,626 | (8,230) | - | - | - | - | - |
| Parking Lot Maintenance Program | 1,720,001 | 550,000 | 160,000 | 700,000 | 175,000 | 850,000 | 4,860,000 |
| Parks Maintenance Program | - | 2,147,000 | 4,085,000 | 1,942,000 | 2,073,000 | 1,779,000 | - |
| Police and Fire Headquarters Renovation | - | - | - | - | - | - | - |
| Public Beach Access Improvements (Ocean Street) | - | - | - | - | - | - | - |
| Schulman Auditorium and Cannon Art Gallery | 1,650,000 | - | - | - | - | - | - |
| Senior Center Repairs and Roof Replacement | 3,158,001 | - | - | - | - | - | - |
| Senior Center Security Fencing | 78,000 | 222,000 | - | - | - | - | - |
| Stagecoach Park Synthetic Turf Replacement | 2,200,001 | 496,000 | - | - | - | - | - |
| Storm Drain Condition Assessment | 870,001 | 270,000 | 300,000 | 350,000 | 400,000 | 455,000 | 5,375,000 |
| Storm Drain System Rehab and Repair Program | 7,362,363 | 1,350,000 | 310,000 | 330,000 | 350,000 | 400,000 | 4,100,000 |
| Synthetic Turf Replacement - Alga Norte | - | - | 2,298,000 | - | - | - | - |
| Synthetic Turf Replacement - Aviara | - | - | 1,960,000 | - | - | - | - |
| Synthetic Turf Replacement - Pine | - | - | - | 1,955,000 | - | - | - |
| Synthetic Turf Replacement - Poinsettia | - | 1,800,000 | - | - | - | - | - |
| Trash Amendment Compliance Program | 630,000 | 1,350,000 | 500,000 | 2,585,000 | 655,000 | 3,077,000 | 20,324,000 |
| Total Project Expenditures | 46,209,452 | 20,367,345 | 23,028,000 | 10,982,000 | 5,866,000 | 9,297,000 | 52,665,000 |
| ENDING FUND BALANCE | N/A | 62,599,568 | 44,477,446 | 38,544,527 | 37,870,376 | 33,901,726 | 38,522,546 |

| OTHER | | | | | | | |
|---|------------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------|
| | PRIOR YEARS | YEAR 1 2024-25 | YEAR 2 2025-26 | YEAR 3 2026-27 | YEAR 4 2027-28 | YEAR 5 2028-29 | YEAR 6-15 2030-39 |
| BEGINNING FUND BALANCE | N/A | 823,999 | 1,147,488 | 1,147,488 | 1,147,488 | 1,147,488 | 1,047,488 |
| REVENUES | | | | | | | |
| Other Financing Sources | | - | - | - | - | - | - |
| Total Revenues | N/A | - | - | - | - | - | - |
| CAPITAL PROJECTS | | | | | | | |
| College Blvd Reach A And Cannon Road Reach 4A | \$ 1,712,999 | (323,489) | - | - | - | 100,000 | 324,000 |
| Total Project Expenditures | 1,712,999 | (323,489) | - | - | - | 100,000 | 324,000 |
| ENDING FUND BALANCE | N/A | 1,147,488 | 1,147,488 | 1,147,488 | 1,147,488 | 1,047,488 | 723,488 |

| PARK-IN-LIEU NE | | | | | | | |
|--|-------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------|
| | PRIOR YEARS | YEAR 1 2024-25 | YEAR 2 2025-26 | YEAR 3 2026-27 | YEAR 4 2027-28 | YEAR 5 2028-29 | YEAR 6-15 2030-39 |
| BEGINNING FUND BALANCE (1) | N/A | 3,925,392 | 3,500,392 | 3,500,392 | 5,002,704 | 6,505,016 | 7,996,520 |
| REVENUES | | | | | | | |
| Developer Fees | | - | - | 1,502,312 | 1,502,312 | 1,491,504 | 12,721,016 |
| Total Revenues | N/A | - | - | 1,502,312 | 1,502,312 | 1,491,504 | 12,721,016 |
| CAPITAL PROJECTS | | | | | | | |
| Loan - Park-in-Lieu NE to Public Facility Fee Fund for Park Site Acquisition | \$ - | - | - | - | - | - | 4,550,000 |
| Robertson Ranch Park Development | 1,037,999 | 425,000 | - | - | - | - | - |
| Total Project Expenditures | 1,037,999 | 425,000 | - | - | - | - | 4,550,000 |
| ENDING FUND BALANCE | N/A | 3,500,392 | 3,500,392 | 5,002,704 | 6,505,016 | 7,996,520 | 16,167,536 |

| PARK-IN-LIEU NW | | | | | | | |
|--|-------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------|
| | PRIOR YEARS | YEAR 1 2024-25 | YEAR 2 2025-26 | YEAR 3 2026-27 | YEAR 4 2027-28 | YEAR 5 2028-29 | YEAR 6-15 2030-39 |
| BEGINNING FUND BALANCE | N/A | (36,160) | 203,656 | 3,781,104 | 5,283,416 | 6,785,728 | 8,320,464 |
| REVENUES | | | | | | | |
| Developer Fees | | 1,642,816 | 3,577,448 | 1,502,312 | 1,502,312 | 1,534,736 | 21,194,488 |
| Total Revenues | N/A | 1,642,816 | 3,577,448 | 1,502,312 | 1,502,312 | 1,534,736 | 21,194,488 |
| CAPITAL PROJECTS | | | | | | | |
| City Facility Safety and Parking Lot Lighting Assessment | \$ 200,000 | - | - | - | - | - | - |
| Hosp Grove Park Improvements | 1,222,000 | 1,403,000 | - | - | - | - | - |
| Monroe Street Pool Replacement | 3,061,765 | - | - | - | - | - | - |
| Pine Avenue Park - Phase II (Community Building) | 2,197,002 | - | - | - | - | - | - |
| Total Project Expenditures | 6,680,767 | 1,403,000 | - | - | - | - | - |
| ENDING FUND BALANCE | N/A | 203,656 | 3,781,104 | 5,283,416 | 6,785,728 | 8,320,464 | 29,514,952 |

| PARK-IN-LIEU SE | | | | | | | |
|---|--------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------|
| | PRIOR YEARS | YEAR 1 2024-25 | YEAR 2 2025-26 | YEAR 3 2026-27 | YEAR 4 2027-28 | YEAR 5 2028-29 | YEAR 6-15 2030-39 |
| BEGINNING FUND BALANCE | N/A | 1,517,066 | 1,830,498 | 6,716,114 | 6,716,514 | 5,232,514 | 5,232,514 |
| REVENUES | | | | | | | |
| Developer Fees | | 313,432 | 5,425,616 | 540,400 | - | - | 205,352 |
| Total Revenues | N/A | 313,432 | 5,425,616 | 540,400 | - | - | 205,352 |
| CAPITAL PROJECTS | | | | | | | |
| Leo Carrillo Ranch Park Phase 3 - Stables Restoration and Restroom Construc | \$ 1,329,989 | - | - | - | - | - | - |
| Leo Carrillo Ranch Park Phase 3B | - | - | 540,000 | 540,000 | 1,484,000 | - | - |
| Stagecoach Community Park Community Gardens | 620,001 | - | - | - | - | - | - |
| Total Project Expenditures | 1,949,989 | - | 540,000 | 540,000 | 1,484,000 | - | - |
| ENDING FUND BALANCE | N/A | 1,830,498 | 6,716,114 | 6,716,514 | 5,232,514 | 5,232,514 | 5,437,866 |

| PARK-IN-LIEU SW | | | | | | | |
|--|-------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------|
| | PRIOR YEARS | YEAR 1 2024-25 | YEAR 2 2025-26 | YEAR 3 2026-27 | YEAR 4 2027-28 | YEAR 5 2028-29 | YEAR 6-15 2030-39 |
| BEGINNING FUND BALANCE | N/A | 2,184,536 | 3,114,024 | 3,114,024 | 3,114,024 | 3,114,024 | 4,973,000 |
| REVENUES | | | | | | | |
| Developer Fees/Loans | | 929,488 | - | - | - | 1,858,976 | 756,560 |
| Total Revenues | N/A | 929,488 | - | - | - | 1,858,976 | 756,560 |
| CAPITAL PROJECTS | | | | | | | |
| Aviara Reimbursement Agreement | \$ 238,001 | - | - | - | - | - | - |
| Loan Repay - Park-in-Lieu SW to Public Facility Fee Fund | - | - | - | - | - | - | 1,100,000 |
| Total Project Expenditures | 238,001 | - | - | - | - | - | 1,100,000 |
| ENDING FUND BALANCE | N/A | 3,114,024 | 3,114,024 | 3,114,024 | 3,114,024 | 4,973,000 | 4,629,560 |

| PARK FEE ZONES 5,13,16,17,18 | | | | | | | |
|---|-------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------|
| | PRIOR YEARS | YEAR 1 2024-25 | YEAR 2 2025-26 | YEAR 3 2026-27 | YEAR 4 2027-28 | YEAR 5 2028-29 | YEAR 6-15 2030-39 |
| BEGINNING FUND BALANCE | N/A | 5,197,664 | 5,199,664 | 3,754,836 | 3,769,117 | 3,771,398 | 3,771,398 |
| REVENUES | | | | | | | |
| Developer Fees | | 2,000 | 55,173 | 14,281 | 2,281 | - | 811,367 |
| Total Revenues | N/A | 2,000 | 55,173 | 14,281 | 2,281 | - | 811,367 |
| CAPITAL PROJECTS | | | | | | | |
| Business Park Recreational Facility (Partial Funding) | \$ - | - | 1,500,000 | - | - | - | 16,500,000 |
| Total Project Expenditures | - | - | 1,500,000 | - | - | - | 16,500,000 |
| ENDING FUND BALANCE | N/A | 5,199,664 | 3,754,836 | 3,769,117 | 3,771,398 | 3,771,398 | (11,917,235) |

| PLANNED LOCAL DRAINAGE AREA A FEES (PLD A) | | | | | | | |
|--|-------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------|
| | PRIOR YEARS | YEAR 1 2024-25 | YEAR 2 2025-26 | YEAR 3 2026-27 | YEAR 4 2027-28 | YEAR 5 2028-29 | YEAR 6-15 2030-39 |
| BEGINNING FUND BALANCE | N/A | 1,046,182 | 1,046,182 | 1,046,182 | 1,046,182 | 1,046,182 | 1,046,182 |
| REVENUES | | | | | | | |
| Developer Fees | | - | - | - | - | - | 54,606 |
| Total Revenues | N/A | - | - | - | - | - | 54,606 |
| CAPITAL PROJECTS | | | | | | | |
| DMP Facility AAA (Jefferson Street) | \$ - | - | - | - | - | - | 290,000 |
| DMP Facility AAAA (Madison Street) | - | - | - | - | - | - | 417,000 |
| DMP Facility AC (Highland Drive Drainage Project) | - | - | - | - | - | - | 922,000 |
| DMP Facility AFA (Hidden Valley Drainage Restoration and Enhancement Proj | - | - | - | - | - | - | 92,000 |
| DMP Facility AFB (Calavera Hills Drainage Restoration and Enhancement Proj | - | - | - | - | - | - | 164,000 |
| Drainage Master Plan Update | 216,511 | - | - | - | - | - | - |
| Total Project Expenditures | 216,511 | - | - | - | - | - | 1,885,000 |
| ENDING FUND BALANCE | N/A | 1,046,182 | 1,046,182 | 1,046,182 | 1,046,182 | 1,046,182 | (784,212) |

| PLANNED LOCAL DRAINAGE AREA B FEES (PLD B) | | | | | | | |
|---|--------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------|
| | PRIOR YEARS | YEAR 1 2024-25 | YEAR 2 2025-26 | YEAR 3 2026-27 | YEAR 4 2027-28 | YEAR 5 2028-29 | YEAR 6-15 2030-39 |
| BEGINNING FUND BALANCE | N/A | 1,684,311 | 1,842,702 | 1,989,063 | 2,264,058 | 2,539,053 | 2,814,972 |
| REVENUES | | | | | | | |
| Developer Fees | | 158,391 | 146,361 | 274,995 | 274,995 | 275,919 | 3,329,005 |
| Total Revenues | N/A | 158,391 | 146,361 | 274,995 | 274,995 | 275,919 | 3,329,005 |
| CAPITAL PROJECTS | | | | | | | |
| Agua Hedionda Creek Maintenance | \$ 3,545,245 | - | - | - | - | - | - |
| College Boulevard Extension | - | - | - | - | - | - | - |
| DMP Facility BB 1 and 2 (Washington Street) | - | - | - | - | - | - | 1,087,000 |
| DMP Facility BCB (Magnolia Avenue) | - | - | - | - | - | - | 469,000 |
| DMP Facility BFB-L and BFB-1 (Tamarack and El Camino Real Plda "B") | - | - | - | - | - | - | 905,000 |
| DMP Facility BFB-U (El Camino Real) | 153,490 | - | - | - | - | - | - |
| DMP Facility BL-L (College Boulevard Bridge Reimbursement Plda "B") | - | - | - | - | - | - | 1,817,000 |
| DMP Facility BL-U (College Boulevard) | - | - | - | - | - | - | 385,000 |
| DMP Facility BM (Cantarini/College Boulevard Box Culvert) | - | - | - | - | - | - | 205,000 |
| DMP Facility BQ (Sunny Creek) | - | - | - | - | - | - | 132,000 |
| DMP Facility BR (Cantarini/College Boulevard Pipe Drainage) | - | - | - | - | - | - | 181,000 |
| Drainage Master Plan Update | 583,000 | - | - | - | - | - | - |
| Total Project Expenditures | 4,281,735 | - | - | - | - | - | 5,181,000 |
| ENDING FUND BALANCE | N/A | 1,842,702 | 1,989,063 | 2,264,058 | 2,539,053 | 2,814,972 | 962,978 |

| PLANNED LOCAL DRAINAGE AREA C FEES (PLD C) | | | | | | | |
|--|-------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------|
| | PRIOR YEARS | YEAR 1 2024-25 | YEAR 2 2025-26 | YEAR 3 2026-27 | YEAR 4 2027-28 | YEAR 5 2028-29 | YEAR 6-15 2030-39 |
| BEGINNING FUND BALANCE | N/A | 1,618,729 | 1,687,384 | 1,992,292 | 2,033,456 | 2,040,030 | 2,113,889 |
| REVENUES | | | | | | | |
| Developer Fees | | 68,655 | 304,908 | 41,164 | 6,574 | 73,859 | 1,817,908 |
| Total Revenues | N/A | 68,655 | 304,908 | 41,164 | 6,574 | 73,859 | 1,817,908 |
| CAPITAL PROJECTS | | | | | | | |
| DMP Facility C2 (Paseo Del Norte) | \$ - | - | - | - | - | - | 728,000 |
| DMP Facility CA (Avenida Encinas) | - | - | - | - | - | - | 530,000 |
| Drainage Master Plan Update | 246,890 | - | - | - | - | - | - |
| Total Project Expenditures | 246,890 | - | - | - | - | - | 1,258,000 |
| ENDING FUND BALANCE | N/A | 1,687,384 | 1,992,292 | 2,033,456 | 2,040,030 | 2,113,889 | 2,673,797 |

PLANNED LOCAL DRAINAGE AREA D FEES (PLD D)

| | PRIOR YEARS | YEAR 1 2024-25 | YEAR 2 2025-26 | YEAR 3 2026-27 | YEAR 4 2027-28 | YEAR 5 2028-29 | YEAR 6-15 2030-39 |
|--|----------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------|
| BEGINNING FUND BALANCE | N/A | 832,958 | 853,399 | 1,211,629 | 1,246,874 | 1,246,874 | 1,297,626 |
| REVENUES | | | | | | | |
| Developer Fees | | 20,442 | 358,230 | 35,245 | - | 50,752 | 1,462,457 |
| Total Revenues | N/A | 20,442 | 358,230 | 35,245 | - | 50,752 | 1,462,457 |
| CAPITAL PROJECTS | | | | | | | |
| DMP Facility DBA (Poinsettia Village) | \$ - | - | - | - | - | - | 168,000 |
| DMP Facility DBB (Avenida Encinas) | - | - | - | - | - | - | 430,000 |
| DMP Facility DFA (Batiqitos Lagoon Stormwater Treatment) | - | - | - | - | - | - | 257,000 |
| DMP Facility DH (Altive Place Canyon Restoration) | - | - | - | - | - | - | 233,000 |
| DMP Facility DQB (La Costa Town Center) | - | - | - | - | - | - | - |
| DMP Facility DZ (Poinsettia Lane) | - | - | - | - | - | - | - |
| Drainage Master Plan Update | 234,599 | - | - | - | - | - | - |
| Total Project Expenditures | 234,599 | - | - | - | - | - | 1,088,000 |
| ENDING FUND BALANCE | N/A | 853,399 | 1,211,629 | 1,246,874 | 1,246,874 | 1,297,626 | 1,672,083 |

PUBLIC FACILITY FEE FUND (PFF)

| | PRIOR YEARS | YEAR 1 2024-25 | YEAR 2 2025-26 | YEAR 3 2026-27 | YEAR 4 2027-28 | YEAR 5 2028-29 | YEAR 6-15 2030-39 |
|---|------------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------|
| BEGINNING FUND BALANCE | N/A | 28,314,628 | 28,024,418 | 28,739,118 | 31,199,778 | 33,243,617 | 35,075,004 |
| REVENUES | | | | | | | |
| Developer Fees | | 1,959,790 | 6,214,699 | 2,460,660 | 2,043,839 | 3,231,387 | 39,489,101 |
| Total Revenues | N/A | 1,959,790 | 6,214,699 | 2,460,660 | 2,043,839 | 3,231,387 | 39,489,101 |
| CAPITAL PROJECTS | | | | | | | |
| Cole Library Expansion | \$ - | - | - | - | - | - | - |
| El Camino Real Medians | - | - | - | - | - | - | - |
| Kelly Drive and Park Drive Complete Street Improvements | 998,001 | - | - | - | - | - | - |
| Leo Carrillo Ranch Park Phase 3 - Stables Restoration and Restroom Construc | - | - | - | - | - | - | - |
| Leo Carrillo Ranch Park Phase 3 - Stables Restoration and Restroom Construc | - | - | - | - | - | - | - |
| Pickleball Courts | 300,000 | 2,100,000 | - | - | - | - | - |
| Pine Avenue Park - Phase II (Community Building) | - | - | - | - | - | - | - |
| Pine Avenue Park - Phase II (Community Building) | - | - | - | - | - | - | - |
| Poinsettia Community Park - Phase 4 - Dog Park | 2,838,138 | - | - | - | - | - | - |
| Poinsettia Community Park - Phase 4 - Dog Park | - | - | - | - | - | - | - |
| Robertson Ranch Park Development (Partial Funding) | - | - | - | - | - | - | - |
| South Carlsbad Coastline | - | - | - | - | - | - | 3,000,000 |
| State Street Parking Lot Electric Vehicle Charging Stations | - | 150,000 | - | - | - | - | - |
| Temporary Fire Station No. 7 | - | - | - | - | - | - | - |
| Terramar Area Coastal Improvements | 2,450,001 | - | 5,500,000 | - | - | - | - |
| Valley and Magnolia Complete Streets | 251,000 | - | - | - | - | - | - |
| Village H South Off Leash Dog Area and Trail Segment 5B | 682,500 | - | - | - | - | 1,400,000 | - |
| Total Project Expenditures | 7,519,639 | 2,250,000 | 5,500,000 | - | - | 1,400,000 | 3,000,000 |
| ENDING FUND BALANCE | N/A | 28,024,418 | 28,739,118 | 31,199,778 | 33,243,617 | 35,075,004 | 71,564,105 |

SEWER CONNECTION FEE FUND

| | PRIOR YEARS | YEAR 1 2024-25 | YEAR 2 2025-26 | YEAR 3 2026-27 | YEAR 4 2027-28 | YEAR 5 2028-29 | YEAR 6-15 2030-39 |
|---|-------------------|-------------------|-------------------|--------------------|--------------------|--------------------|----------------------|
| BEGINNING FUND BALANCE | N/A | 1,242,547 | (138,590) | 311,215 | (4,277,313) | (5,442,412) | (5,001,940) |
| REVENUES | | | | | | | |
| Developer Fees and Miscellaneous | | 383,313 | 905,005 | 414,922 | 314,901 | 440,471 | 5,710,473 |
| Other Agency Contributions (City of Vista) | | 251,550 | 306,800 | 43,550 | - | - | - |
| Total Revenues | N/A | 634,863 | 1,211,805 | 458,472 | 314,901 | 440,471 | 5,710,473 |
| CAPITAL PROJECTS | | | | | | | |
| Buena Interceptor Sewer Improvements | \$ 550,000 | - | - | - | - | - | - |
| El Fuerte Lift Station Pump Addition | 380,000 | 45,000 | - | - | - | - | - |
| Faraday and El Camino Real Sewer Replacement - Orion to Palomar Airport F | 2,840,001 | 340,000 | - | - | - | - | - |
| Harding Street Sewer Improvements | - | 1,200,000 | - | - | - | - | - |
| Las Palmas Trunk Sewer | 301,000 | - | 290,000 | 1,480,000 | 1,480,000 | - | - |
| Loan Repay - Sewer Conn to Sewer Repl | - | - | - | 3,500,000 | - | - | - |
| Sewer Line Capacity Improvements | - | - | - | - | - | - | - |
| Sewer Modeling | 199,999 | - | - | - | - | - | - |
| Sewer Monitoring Program (Capacity) | 642,000 | 44,000 | - | - | - | - | 264,000 |
| Vista Carlsbad Interceptor - Agua Hedionda LS and Forcemain (VC12-VC13) | 33,696,172 | - | - | - | - | - | - |
| Vista Carlsbad Interceptor - Buena Vista Lift Station Improvements | 296,001 | - | 67,000 | 67,000 | - | - | - |
| Vista Carlsbad Interceptor - Lagoon Bridge Replacement (VC11B) | 9,464,834 | - | - | - | - | - | - |
| Vista Carlsbad Interceptor - Reach VC14 To VC15 | 21,362,391 | - | - | - | - | - | - |
| Vista Carlsbad Interceptor - Reach VC3 | 130,000 | 387,000 | 405,000 | - | - | - | - |
| Total Project Expenditures | 69,862,399 | 2,016,000 | 762,000 | 5,047,000 | 1,480,000 | - | 264,000 |
| ENDING FUND BALANCE | N/A | (138,590) | 311,215 | (4,277,313) | (5,442,412) | (5,001,940) | 444,532 |

| SEWER REPLACEMENT FUND | | | | | | | |
|---|-------------------|--------------------|---------------------|---------------------|---------------------|---------------------|----------------------|
| | PRIOR YEARS | YEAR 1 2024-25 | YEAR 2 2025-26 | YEAR 3 2026-27 | YEAR 4 2027-28 | YEAR 5 2028-29 | YEAR 6-15 2030-39 |
| BEGINNING FUND BALANCE | N/A | (7,109,097) | (3,036,370) | (12,398,343) | (19,870,355) | (21,402,464) | (22,683,475) |
| REVENUES | | | | | | | |
| Transfer from Sewer Operating Fund | | 20,571,241 | 8,744,127 | 8,923,288 | 9,073,791 | 9,355,590 | 112,214,647 |
| Total Revenues | N/A | 20,571,241 | 8,744,127 | 8,923,288 | 9,073,791 | 9,355,590 | 112,214,647 |
| CAPITAL PROJECTS | | | | | | | |
| Agua Hedionda Lift Station Biological Monitoring and Maintenance | \$ 224,999 | - | - | - | - | - | - |
| Buena Interceptor Sewer Access Road Improvements | 500,000 | (400,000) | 400,000 | - | - | - | - |
| Buena Interceptor Sewer Improvements | 1,208,691 | - | 3,300,000 | 3,300,000 | - | - | 3,965,000 |
| Buena Interceptor Sewer Realignment - East Segment | 507,000 | 1,400,000 | 1,200,000 | 1,200,000 | - | - | - |
| Cannon Road Lift Station Improvements | 765,000 | 350,000 | - | - | - | - | - |
| Carlsbad Municipal Water District Building and Site Improvements | - | 180,000 | 60,000 | - | - | - | - |
| Chinquapin Lift Station Improvements | 1,220,000 | 300,000 | - | - | - | - | - |
| Encina Capital Projects | 61,469,098 | 8,601,300 | 9,234,100 | 8,917,300 | 8,243,900 | 8,471,600 | 116,469,800 |
| Foxes Landing Lift Station Wetwell and Pump Replacement | 6,392,000 | - | - | - | - | - | - |
| North Batiquitos Access Road Improvement | 389,800 | (63,800) | - | - | - | - | - |
| North Batiquitos Lift Station Forcemain Rehabilitation | 75,000 | - | - | - | - | - | - |
| Odor and Corrosion Prevention Assessment | 320,000 | 38,000 | - | - | - | - | - |
| Orion Center | 299,999 | (204,985) | - | - | - | - | - |
| Poinsettia Lift Station Rehabilitation | 650,000 | 78,000 | - | - | - | - | - |
| SCADA Improvements | 4,684,899 | - | - | - | - | - | - |
| Sewer Condition Assessment | 1,657,998 | - | 50,000 | - | 100,000 | - | 1,000,000 |
| Sewer Lift Station Repairs and Upgrades | 4,535,385 | 165,000 | 165,000 | 165,000 | 165,000 | 165,000 | 1,500,000 |
| Sewer Line Capacity Improvements | 1,400,001 | 620,000 | 944,000 | - | - | - | - |
| Sewer System Rehabilitation and Replacement | 10,626,479 | 2,000,000 | 2,000,000 | 2,000,000 | 2,000,000 | 2,000,000 | 27,400,000 |
| Terramar Area Coastal Improvements | - | - | - | - | - | - | - |
| Vallecitos Interceptor Sewer Cleaning and CCTV | 350,000 | 500,000 | - | - | - | - | - |
| Village and Barrio Traffic Circles | 660,001 | - | - | - | - | - | - |
| Villas Sewer Lift Station Replacement | 1,329,001 | - | - | - | - | - | - |
| Vista Carlsbad Interceptor - Agua Hedionda LS and Forcemain (VC12-VC13) | - | 104,000 | 75,000 | 75,000 | 75,000 | - | - |
| Vista Carlsbad Interceptor - Buena Vista Lift Station Improvements | 86,000 | 31,000 | 598,000 | 598,000 | 22,000 | - | 300,000 |
| Vista Carlsbad Interceptor - Reach VC3 | - | - | - | - | - | - | - |
| Vista Carlsbad Interceptor - Rehabilitation (VC1 and VC2) | 231,000 | - | 80,000 | 140,000 | - | - | - |
| Vista/Carlsbad Interceptor - Point Repair Reaches (VC13 & VC14) | 200,000 | 2,800,000 | - | - | - | - | - |
| Total Project Expenditures | 99,782,352 | 16,498,515 | 18,106,100 | 16,395,300 | 10,605,900 | 10,636,600 | 150,634,800 |
| ENDING FUND BALANCE | N/A | (3,036,370) | (12,398,343) | (19,870,355) | (21,402,464) | (22,683,475) | (61,103,628) |

| TRAFFIC IMPACT FEES (TIF) | | | | | | | |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------|
| | PRIOR YEARS | YEAR 1 2024-25 | YEAR 2 2025-26 | YEAR 3 2026-27 | YEAR 4 2027-28 | YEAR 5 2028-29 | YEAR 6-15 2030-39 |
| BEGINNING FUND BALANCE | N/A | 67,578 | 1,327,327 | 1,689,699 | 3,066,344 | 4,189,459 | 6,045,451 |
| REVENUES | | | | | | | |
| Developer Fees | | 2,885,562 | 4,202,373 | 1,566,645 | 1,213,115 | 1,945,992 | 28,426,477 |
| Total Revenues | N/A | 2,885,562 | 4,202,373 | 1,566,645 | 1,213,115 | 1,945,992 | 28,426,477 |
| CAPITAL PROJECTS | | | | | | | |
| Avenida Encinas Coastal Rail Trail and Pedestrian Improvements | \$ 5,347,654 | 3,000,000 | - | - | - | - | - |
| Carlsbad Boulevard Realignment - Manzano Drive to Island Way | - | - | - | - | - | - | 3,681,000 |
| Carlsbad Village Drive Widening - Pontiac Drive to Victoria Avenue | - | - | - | - | - | - | - |
| El Camino Real and Cannon Road Intersection Improvements | 3,536,000 | - | - | - | - | - | - |
| El Camino Real Right Turn Lane to East Bound Alga Road | - | - | - | - | - | - | 438,000 |
| El Camino Real Widening - Arenal Road to La Costa Avenue | 7,250,001 | - | 2,000,000 | - | - | - | - |
| Melrose Drive Right Turn Lane to West Bound Palomar Airport Road | 911,002 | (728,286) | 50,000 | 100,000 | - | - | 729,000 |
| Palomar Airport Road and College Boulevard Improvements | 1,295,501 | (735,901) | - | - | - | - | - |
| Sidewalk/Street Construction Program | 3,300,000 | - | - | - | - | - | 3,725,000 |
| Terramar Area Coastal Improvements | 6,650,004 | - | 1,700,000 | - | - | - | - |
| Traffic Impact Fee Funds to CFD #1 | - | 90,000 | 90,000 | 90,000 | 90,000 | 90,000 | 900,000 |
| Traffic Impact Fee Update | 270,001 | - | - | - | - | - | - |
| Traffic Monitoring Program | 1,745,415 | - | - | - | - | - | - |
| Valley and Magnolia Complete Streets | 3,536,207 | - | - | - | - | - | - |
| Total Project Expenditures | 33,841,785 | 1,625,813 | 3,840,000 | 190,000 | 90,000 | 90,000 | 9,473,000 |
| ENDING FUND BALANCE | N/A | 1,327,327 | 1,689,699 | 3,066,344 | 4,189,459 | 6,045,451 | 24,998,928 |

| TRANSNET - LOCAL | | | | | | | |
|--|-------------------|-------------------|--------------------|--------------------|--------------------|--------------------|----------------------|
| | PRIOR YEARS | YEAR 1 2024-25 | YEAR 2 2025-26 | YEAR 3 2026-27 | YEAR 4 2027-28 | YEAR 5 2028-29 | YEAR 6-15 2030-39 |
| BEGINNING FUND BALANCE | N/A | 7,252,997 | 1,041,966 | (1,836,497) | (1,693,149) | (1,446,614) | (3,817,508) |
| REVENUES | | | | | | | |
| Transportation Taxes | | 5,849,095 | 5,926,537 | 6,008,348 | 6,171,535 | 6,324,106 | 63,806,824 |
| Total Revenues | N/A | 5,849,095 | 5,926,537 | 6,008,348 | 6,171,535 | 6,324,106 | 63,806,824 |
| CAPITAL PROJECTS | | | | | | | |
| ADA Improvement Program | \$ 3,330,002 | 715,000 | 375,000 | 715,000 | 175,000 | 820,000 | 4,450,000 |
| Barrio Street Lighting | 2,560,000 | - | 1,030,000 | - | - | - | - |
| Carlsbad Boulevard and Tamarack Avenue Pedestrian Improvements | 1,054,003 | - | - | - | - | - | - |
| Carlsbad Boulevard Pedestrian Lighting | 1,325,000 | (1,254,934) | - | - | - | - | - |
| Carlsbad Boulevard Realignment - Manzano Drive to Island Way | - | 1,000,000 | 1,000,000 | - | - | - | 932,000 |
| Carlsbad Village Drive and Grand Avenue Pedestrian and Crossing Improvem | - | - | - | - | - | 400,000 | - |
| Carlsbad Village Drive Widening - Pontiac Drive to Victoria Avenue | - | - | - | - | - | - | - |
| Chestnut Avenue Complete Street Improvements - Valley to Pio Pico | - | - | - | - | - | 250,000 | - |
| Chestnut Complete Street I-5 to Railroad Project Study | 85,000 | (85,000) | - | - | - | 250,000 | - |
| Christiansen Way Improvements | - | - | - | - | - | - | - |
| College Boulevard Extension | 1,205,001 | (215,619) | - | - | - | - | 216,000 |
| Coordinated Traffic Signal Program | 2,583,980 | - | - | - | - | - | - |
| Coordinated Traffic Signal Program | 1,000,001 | - | - | - | - | - | - |
| El Camino Real Widening - Poinsettia Lane to Camino Vida Roble | 3,155,000 | - | - | - | - | - | - |
| El Camino Real Widening - Sunny Creek to Jackspar | 5,010,000 | 600,000 | - | - | - | - | - |
| Kelly Drive and Park Drive Complete Street Improvements | 4,675,001 | - | 1,500,000 | - | - | - | - |
| Pavement Management Program | 20,336,566 | 6,600,000 | 3,950,000 | 4,200,000 | 4,800,000 | 5,400,000 | 16,500,000 |
| Pavement Management Program | 17,296,475 | 950,000 | 950,000 | 950,000 | 950,000 | 950,000 | 9,500,000 |
| South Carlsbad Coastline | 2,779,027 | (1,074,321) | - | - | - | - | - |
| State Street and Grand Avenue Road Improvements | - | - | - | - | - | 325,000 | - |
| Street Lighting Replacement Program | 3,325,002 | - | - | - | - | - | - |
| Terramar Area Coastal Improvements | 2,000,000 | - | - | - | - | - | - |
| Valley and Magnolia Complete Streets | 1,200,000 | 3,000,000 | - | - | - | - | - |
| Valley Street Traffic Calming | - | - | - | - | - | 300,000 | - |
| Village and Barrio Traffic Circles | 1,024,999 | 1,825,000 | - | - | - | - | - |
| Total Project Expenditures | 73,945,057 | 12,060,125 | 8,805,000 | 5,865,000 | 5,925,000 | 8,695,000 | 31,598,000 |
| ENDING FUND BALANCE | N/A | 1,041,966 | (1,836,497) | (1,693,149) | (1,446,614) | (3,817,508) | 28,391,316 |

| WATER CONNECTION - POTABLE | | | | | | | |
|--|-------------------|--------------------|-------------------|-------------------|-------------------|-------------------|----------------------|
| | PRIOR YEARS | YEAR 1 2024-25 | YEAR 2 2025-26 | YEAR 3 2026-27 | YEAR 4 2027-28 | YEAR 5 2028-29 | YEAR 6-15 2030-39 |
| BEGINNING FUND BALANCE | N/A | 26,911,861 | 36,946,558 | 35,709,223 | 36,989,253 | 36,740,479 | 38,671,725 |
| REVENUES | | | | | | | |
| Developer Fees | | 1,826,697 | 2,975,665 | 1,880,029 | 1,600,226 | 1,931,246 | 17,179,087 |
| Total Revenues | N/A | 1,826,697 | 2,975,665 | 1,880,029 | 1,600,226 | 1,931,246 | 17,179,087 |
| CAPITAL PROJECTS | | | | | | | |
| College Boulevard - Cannon Road To Badger Lane (375 Zone) | \$ 278,383 | - | 1,400,000 | - | - | - | - |
| College Boulevard - Cannon Road To Badger Lane (490 Zone) | 312,600 | - | 1,400,000 | - | - | - | - |
| Crestview Drive Transmission Main | - | 171,000 | 551,000 | - | - | - | - |
| Desalinated Water Flow Control Facility No. 5 | 11,569,601 | (10,000,000) | - | - | - | - | - |
| Hydroelectric Generation at Water Facilities | 461,000 | - | 39,000 | - | - | - | - |
| Limited Access Pipeline Relocation Program | - | 1,122,000 | - | - | - | - | - |
| Maerle Reservoir Transmission Main | - | - | 262,000 | - | 1,849,000 | - | - |
| Palomar Airport Waterline Realignment | - | - | - | - | - | - | - |
| Poinsettia Lane - Cassia Road to Skimmer Court (Reimbursement Agreement) | 600,000 | - | - | - | - | - | - |
| Pressure Reducing Station Program | - | 600,000 | 600,000 | 600,000 | - | - | - |
| Rancho Carlsbad Groundwater Supply | 200,000 | (200,000) | - | - | - | - | 1,000,000 |
| San Luis Rey Mission Basin Groundwater Supply | 20,000 | (20,000) | - | - | - | - | 500,000 |
| SCADA Improvements | - | 80,000 | - | - | - | - | - |
| Water Modeling | 375,000 | - | - | - | - | - | - |
| Water System Rehabilitation and Replacement | - | - | - | - | - | - | - |
| Total Project Expenditures | 13,816,585 | (8,208,000) | 4,213,000 | 600,000 | 1,849,000 | - | 1,500,000 |
| ENDING FUND BALANCE | N/A | 36,946,558 | 35,709,223 | 36,989,253 | 36,740,479 | 38,671,725 | 54,350,812 |

| WATER CONNECTION - RECYCLED | | | | | | | |
|---|---------------|---------------------|-------------------|-------------------|-------------------|-------------------|----------------------|
| | PRIOR YEARS | YEAR 1 2024-25 | YEAR 2 2025-26 | YEAR 3 2026-27 | YEAR 4 2027-28 | YEAR 5 2028-29 | YEAR 6-15 2030-39 |
| BEGINNING FUND BALANCE | N/A | (14,978,642) | 59,182 | 59,182 | 59,182 | 59,182 | 59,182 |
| REVENUES | | | | | | | |
| Recycled Water Loans and Grants | | 15,387,825 | - | - | - | - | - |
| Total Revenues | N/A | 15,387,825 | - | - | - | - | - |
| CAPITAL PROJECTS | | | | | | | |
| Carlsbad Water Recycling Facility Improvements | \$ - | 350,000 | - | - | - | - | - |
| Carlsbad Water Recycling Facility (Encina Capital Projects) | - | - | - | - | - | - | - |
| C-Tank Access Road Repair and Electrical Improvements | 50,000 | - | - | - | - | - | - |
| Total Project Expenditures | 50,000 | 350,000 | - | - | - | - | - |
| ENDING FUND BALANCE | N/A | 59,182 | 59,182 | 59,182 | 59,182 | 59,182 | 59,182 |

| WATER REPLACEMENT - POTABLE | | | | | | | |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------|
| | PRIOR YEARS | YEAR 1 2024-25 | YEAR 2 2025-26 | YEAR 3 2026-27 | YEAR 4 2027-28 | YEAR 5 2028-29 | YEAR 6-15 2030-39 |
| BEGINNING FUND BALANCE | N/A | 16,875,418 | 16,708,987 | 17,066,580 | 18,886,056 | 13,624,018 | 14,675,451 |
| REVENUES | | | | | | | |
| Transfer from Water Operating Fund | | 6,659,237 | 6,388,592 | 6,459,476 | 6,391,962 | 6,451,433 | 64,594,191 |
| Total Revenues | N/A | 6,659,237 | 6,388,592 | 6,459,476 | 6,391,962 | 6,451,433 | 64,594,191 |
| CAPITAL PROJECTS | | | | | | | |
| Abandon Potable Services (New Recycled Services) | \$ 1,175,827 | - | - | - | - | - | - |
| Carlsbad Boulevard Waterline Replacement at Terramar | 4,730,002 | - | - | - | - | - | - |
| Carlsbad Municipal Water District Building and Site Improvements | - | 300,000 | 100,000 | - | - | - | - |
| Carlsbad Water Recycling Facility (Encina Capital Projects) | 599,943 | - | - | - | - | - | - |
| Catholic Protection Program | 1,986,702 | 190,000 | 190,000 | 190,000 | 190,000 | - | 540,000 |
| Crestview Drive Transmission Main | 605,000 | (605,000) | - | - | - | - | - |
| El Camino Real Widening - Arenal Road to La Costa Avenue | - | - | - | - | - | - | - |
| Fire Flow Capacity System Improvements | 625,000 | - | - | - | - | - | - |
| Limited Access Pipeline Relocation Program | 2,701,000 | 1,428,000 | 600,000 | - | - | - | - |
| Maerkle Facility Improvements | 3,591,201 | 200,000 | - | - | - | - | - |
| Maerkle Reservoir Solar Project | - | 249,170 | - | - | - | - | - |
| Maerkle Reservoir Transmission Main | 195,001 | - | 278,000 | - | 2,396,000 | - | - |
| Normally Closed Valve (Install Motorized Valve) | 1,966,000 | - | - | - | - | - | - |
| Orion Center | 500,000 | (321,333) | - | - | - | - | - |
| Palomar Airport Waterline Realignment | 2,333,000 | - | - | - | - | - | - |
| Pressure Reducing Station Program | 6,431,037 | - | - | - | 600,000 | 600,000 | 6,000,000 |
| Rancho Carlsbad Groundwater Supply | 200,000 | (200,000) | - | - | - | - | 1,000,000 |
| Recycled Water Phase 3 - Reservoir | 180,002 | - | - | - | - | - | - |
| Reservoir Repair and Maintenance Program | 7,890,000 | - | - | - | - | - | 6,680,000 |
| San Luis Rey Mission Basin Groundwater Supply | - | - | - | - | - | - | - |
| Santa Fe II Inlet Pipeline | 529,650 | - | - | - | - | 350,000 | 2,020,000 |
| Santa Fe II Reservoir Site Electrical Improvements | 293,581 | 40,000 | - | - | - | - | - |
| SCADA Improvements | 9,545,600 | 532,000 | - | - | - | - | - |
| Tri-Agency Water Transmission Pipeline Replacement | 2,328,973 | - | 483,000 | - | 4,018,000 | - | 5,186,000 |
| Valley and Magnolia Complete Streets | 71,000 | 650,000 | - | - | - | - | - |
| Water Infrastructure Condition Assessment Program | 2,600,001 | 420,000 | 420,000 | 450,000 | 450,000 | 450,000 | 4,730,000 |
| Water Loss Monitoring Program | 167,088 | - | - | - | - | - | - |
| Water System Rehabilitation and Replacement | 16,058,372 | 3,000,000 | 3,000,000 | 3,000,000 | 3,000,000 | 3,000,000 | 40,970,000 |
| Water Valve Repair/Replacement Program | 8,819,999 | 960,000 | 960,000 | 1,000,000 | 1,000,000 | 1,000,000 | 10,760,000 |
| Total Project Expenditures | 76,373,150 | 6,825,667 | 6,031,000 | 4,640,000 | 11,654,000 | 5,400,000 | 77,886,000 |
| ENDING FUND BALANCE | N/A | 16,708,987 | 17,066,580 | 18,886,056 | 13,624,018 | 14,675,451 | 1,383,642 |

| WATER REPLACEMENT - RECYCLED | | | | | | | |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------|
| | PRIOR YEARS | YEAR 1 2024-25 | YEAR 2 2025-26 | YEAR 3 2026-27 | YEAR 4 2027-28 | YEAR 5 2028-29 | YEAR 6-15 2030-39 |
| BEGINNING FUND BALANCE | N/A | 13,363,612 | 10,572,599 | 9,576,599 | 10,363,599 | 11,085,599 | 11,936,599 |
| REVENUES | | | | | | | |
| Transfer from Recycled Water Operating Fund | | - | - | 1,500,000 | 1,500,000 | 1,650,000 | 16,500,000 |
| Total Revenues | N/A | - | - | 1,500,000 | 1,500,000 | 1,650,000 | 16,500,000 |
| CAPITAL PROJECTS | | | | | | | |
| C-Tank Access Road Repair and Electrical Improvements | \$ 250,000 | - | - | - | - | - | - |
| Carlsbad Municipal Water District Building and Site Improvements | - | 120,000 | 40,000 | - | - | - | - |
| Carlsbad Water Recycling Facility (Encina Capital Projects) | 4,824,711 | 516,000 | 431,000 | 188,000 | 253,000 | 274,000 | 3,290,000 |
| Carlsbad Water Recycling Facility Improvements | - | - | - | - | - | - | - |
| Carlsbad Water Recycling Facility Irrigation and Landscape | 35,000 | - | - | - | - | - | - |
| Carlsbad Water Recycling Facility Roof Replacement | 549,025 | - | - | - | - | - | - |
| Catholic Protection Program | 100,000 | 100,000 | - | - | - | - | - |
| Orion Center | 199,999 | (192,987) | - | - | - | - | - |
| Recycled Water Condition Assessment Program | 800,001 | - | 50,000 | 50,000 | 50,000 | 50,000 | 590,000 |
| Recycled Water Phase 3 - Reservoir | 6,852,997 | - | - | - | - | - | - |
| Recycled Water Pipeline Replacement | 350,000 | 350,000 | 350,000 | 350,000 | 350,000 | 350,000 | 5,060,000 |
| Recycled Water Valve and Appurtenance Replacement Program | 380,000 | - | 125,000 | 125,000 | 125,000 | 125,000 | 1,330,000 |
| Transfer to Recycled Water Operating Fund | - | 1,500,000 | - | - | - | - | - |
| Reservoir Condition Assessment and Repair Program | 200,000 | - | - | - | - | - | - |
| SCADA Improvements | 1,996,399 | 398,000 | - | - | - | - | - |
| Total Project Expenditures | 16,538,133 | 2,791,013 | 996,000 | 713,000 | 778,000 | 799,000 | 10,270,000 |
| ENDING FUND BALANCE | N/A | 10,572,599 | 9,576,599 | 10,363,599 | 11,085,599 | 11,936,599 | 18,166,599 |



GLOSSARY OF CAPITAL PROJECT FUNDING SOURCES

BTD#2 – Bridge and Thoroughfare District No. 2 developer fees are paid to partially fund the Poinsettia Lane and Aviara Parkway street construction project.



BTD#3 – Bridge and Thoroughfare District No. 3 developer fees are paid to partially fund Cannon Road improvements.



CDBG – Community Development Block Grants are allocated by the federal government to help develop viable urban communities for low and moderate income households.

CFD #1 – The City of Carlsbad Community Facilities District No. 1 (Mello-Roos) funds civic projects, I-5 interchange projects, and road segments.



Federal Grants – Federal Grants such as the Schools Traffic Safety Program.

Gas Tax – Gas Tax revenues for street projects are received under the Streets & Highways Code of the State of California.

Gas Tax 1B – Gas Tax revenues for street projects specifically for road maintenance and rehabilitation are received under the Streets & Highways Code of the State of California.

General Capital Construction – General Capital Construction funds, created through fund transfers from the city's General Fund, are used to fund various municipal and other capital projects.
Infrastructure Replacement Fund (IRF) – Annual transfers from the General fund pay for major maintenance and replacement of the city's infrastructure.

Other – Sources include revenues related to pending financing districts, property owner contributions, and contributions from other agencies.

Park-in-Lieu (PIL) – Park-in-Lieu Fees are charged to developers for park acquisition and development. PIL fees are segregated by quadrant to fund park projects in those quadrants.

Planned Local Drainage (PLD) – Drainage facilities necessitated by growth are paid from developer Planned Local Drainage Fees. PLD fees are segregated by drainage area.

Public Facilities Fees (PFF) – Public Facilities Fees are charged to developers to fund civic facilities, park development, streets, traffic signals, and other facilities.

Sewer Connection – Development fees include Sewer Connection charges for expansion of sewer lines and facilities.

Sewer Replacement – Sewer Replacement is part of sewer user fees and pays for repair and replacement of the city's existing sewer system.

State Grants – State Grants such as Veteran's Memorial Park funding.

Transportation Development Act (TDA) – City street and bicycle projects can receive funding from Transportation Development Act sales tax receipts.

Traffic Impact Fees (TIF) – Developer Traffic Impact Fees are used for various street construction and improvement projects. I-55

TransNet (BIKE, -HWY, -LOCAL, -STP) – Receipts of County Sales Taxes allocated by the San Diego Regional Transportation Commission finance various bicycle, freeway interchange and local road improvement projects.

Water Connection – Development fees include Major Facility Fees used to fund expansion of water lines and ancillary water facilities.

Water Replacement – Water Replacement funds are included in water utility rates and pay for the repair and replacement of existing potable water lines and facilities.

Water Recycled – Revenues used to fund new Recycled Water projects; revenues for Phase III expansion includes grant and loan funds.

Water Recycled Replacement – Recycled Water Replacement funds are included in utility rates and pay for the repair and replacement of existing recycled water lines and facilities.

Zone 5, 13, 16, 17, 18 Park Fee (ZONE 5) – Fees paid by development in Local Facilities Management Zones 5, 13, 16, 17 and 18 to fund a Business Park Recreational Facility in the city's industrial corridor. The City of Carlsbad Capital Improvement Program reflects the city's ongoing commitment



Fiscal Year 2024-25 Budget Community Workshop Summary

The City of Carlsbad held a public workshop May 23, from 5:30 to 7:30 p.m., at the Faraday Administration Center, to provide an opportunity for community members to learn about the proposed Fiscal Year 2024-25 city budget, ask questions of staff and provide feedback.

Workshop promotion

City staff promoted the workshop through the following channels:

- News release
- Print ad in the Coast News
- Digital ad on the Coast News website
- Social media posts
- Email newsletters
- City website and calendar
- NextDoor post
- Fliers at city libraries and other facilities
- Announcements during City Council meetings



Attendance

16 community members attended all or part of the workshop

13 provided verbal comments or questions

1 provided written comments

Information shared

City staff presented the same budget overview that had been presented to the City Council May 21, 2024. The presentation was broken up into two parts to allow community members to ask questions and provide comments about halfway through the meeting and again toward the end of the meeting.

Summary of questions and comments

Question: What is the plan is to make the high school safer to cross the street? My daughter attends CHS and got hit by a car at Chestnut and Highland Drive. Could high schools have crossing guards? Could there be more patrolling during school times?

Answer: The Police Department evaluates the crossing guard program every year and works with the city's transportation staff to assess needs. Typically, crossing guards are not provided at high schools because of the age of the students. However, the Police Department is providing more patrols at high schools, and if anyone notices a specific area in need, they should call the non-emergency line at 442-339-2197 so the Police Department can address the needs.

Question: The budget has increased an average of 7% over the last 10 years. We also need to increase revenue. Why was staff cut in economic development when that generates revenue?

Answer: Economic development is a top City Council priority. The city's economic development efforts are provided through a comprehensive program not an individual staff person. The city continues to have a full-time economic development manager with significant experience in the field who works with staff from throughout the city and a team of consultants to implement the program. The eliminated position focused on innovation and economic development, with about half of the position's time spent on the city's economic development program. Based on City Council direction during the presentation of the preliminary budget, the final budget presented to the City Council June 18 will reflect a reassignment of one full time senior program manager, who had previously worked in the Office of Innovation & Economic Development, to the city's economic development program. This will leave the city with two full time managers permanently assigned to the economic development program, more than the 1.5 full time equivalent positions assigned previously.

Question: Could Carlsbad leverage having a lower sales tax rate than surrounding cities to attract more economic activity?

Answer: Yes. That could attract more shoppers to Carlsbad, however staff are not aware of any data showing whether that strategy would generate significant additional revenue. It is something that could be explored.

Question: Is TOT in line with other competing cities, or could that be increased?

Answer: Carlsbad's hotel tax rate is slightly below the region's average. In October 2023, city staff presented information requested by the City Council regarding a potential TOT increase. Several hotel operators and others in the tourism industry expressed concern about increasing the rate, given that they were still managing the effects of the COVID-19 pandemic and higher across the board costs. The City Council did not give staff direction to further explore a TOT increase.

Question: Is there a possibility of bringing one or both libraries back to seven days per week? Sundays are more useful than evening hours and morning hours.

Answer: The city regularly evaluates our services to make sure we are meeting the community's needs in a way that makes the best use of taxpayer resources. Following the complete library closures due to the COVID-19 pandemic, the city gradually added back library hours and services, but we opted not to re-open Dove and Cole on Sundays (the Library Learning Center has always been closed Sundays). The reason for not re-opening on Sundays because it is much less cost-effective to open for just four hours than for a full day. Instead, we opted to add an extra six hours during the week at no additional cost by opening an hour early. Another consideration was changes in how people are utilizing library services. Since the COVID-19 pandemic, use of the library's digital resources has increased significantly, and our offerings continue to expand.

Question: If someone who lives in another city buys a car in Carlsbad, which city gets the sales tax revenue? Are there any other goods that are similar to cars in this way?

Answer: Sales tax on cars is charged at the rate in effect where the car is registered not where it is purchased. So, for example, if someone from Vista buys a car in Carlsbad, that person would pay Vista's sales tax rate of 8.25%, not Carlsbad's rate of 7.75%. Carlsbad would get the proportion of the sales tax normally allocated to the city, and Vista would get the extra 0.5%. The proportion of sales tax that goes to the city is only a small fraction of the sales tax revenue generated in its borders. Most of that revenue goes to fund state and county government services. Carlsbad gets 1 percentage point or 13% of the 7.75% generated. That means for a \$100 purchase, the total sales tax is \$7.75 and the city keeps \$1.00 of that sales tax to fund city services.

Comment: I am in favor of increasing the hotel tax more than sales tax. Carlsbad has a lot to offer to tourists.

Question: Why is the city proposing to spend \$600,000 for an upgrade to library book check out technology instead of spending that money on capital improvement projects that are being delayed? What is the benefit of the library project?

Answer: The project is needed to update the Radio Frequency Identification System, called RFID for short, which tracks all the library's books and other materials in an electronic inventory and automatically sorts materials upon return. The current system is so old that replacement parts are no longer available. Without a system like this, it would be very time consuming to check books in and out and manage the overall collection. Likewise, if it were to fail before a replacement were ready, it would cost a significant amount of staff time and greatly decrease the level of service for library users. It's important to keep in mind that many of the Capital Improvement Program projects have different funding sources than the library, which primarily uses General Fund money. For example, road improvement projects often use gas tax revenue. Water projects use money from water rates. For this reason, it's hard to swap out one project for another.

Question: The Carlsbad Village Association was looking forward to city being very innovative, so it concerns me that the Chief Innovation Officer is proposed to be eliminated. Were all other cost reduction options fully explored before making personnel cuts?

Answer: Yes. In the last few budget cycles, the city cut 2% and 3% respectively from ongoing operating expenses, which totals about \$5 million a year. Having already cut operating costs, the next step was to look at personnel costs. Our goal was to focus on reductions that would have the least effect on our core

city services, and that's how we chose the positions. Innovation continues to be a city priority, and eliminating positions is always a very difficult decision.

Question: What is the project for the billiards room at the Senior Center, and why is it needed?

Answer: The project will add controlled access to the room where billiards is played at the Senior Center. The system will include electronic key cards that are linked to the city's software that manages other memberships like the Senior Center fitness center and pool memberships. The Senior Center has had problems with people (not pool players) interrupting games and otherwise causing disturbances in this part of the facility. Creating a controlled access system will allow people to enjoy the billiards room without frequent interruptions and distractions.

Question: What is a narcotics safe system?

Answer: Fire Department personnel often need to administer various medications when providing emergency medical services. The city uses a digital system to ensure narcotics are stored securely. This system is aging and needs to be replaced with newer technology, so it continues to meet the needs of our fire personnel charged with managing controlled substances.

Question: Is the IT Department getting 17 more people?

Answer: No. A total of six positions will be moved within the Administrative Services Branch from Innovation & Economic Development to the IT Department. This is a reorganization of how city data and GIS mapping services are provided but does not represent an increase in overall staffing.

Question: Why do we plan to cut the DEI manager position? It creates the perception that diversity and inclusion are not important.

Answer: Similar to economic development, the DEI program continues to be a priority and will continue. Moving forward staff in the city's HR Department, many of whom have professional certificates in DEI, will manage the ongoing implementation of the City Council approved work plan and all areas of EIDB. Belonging and inclusion both on an internal and external level is a continued focus of our many programs. When considering which positions to bring forward for elimination, the goal was to minimize impacts to public facing services and impact positions or programs with legal, risk, liability or compliance implications.

Question: What is the intent of "just in time" CIP process? What will be the long-term impact? Won't you have more off-cycle budget increases coming forward because of it?

Answer: This only applies to certain types of projects. Critical infrastructure projects will not be included. It is intended for projects that are more discretionary in nature. Instead of allocating construction funding at the very beginning of a project, City Council will do this once the project is ready for construction. The 15-year Capital Improvement Program forecast will continue to show projected construction costs so there are no surprises. It's just the official act of appropriating the funding that will happen later. One of the reasons for the change is to provide greater transparency in our fund balances. When money has been appropriated to a project that is not scheduled to happen for 10 years, the fund balance will look much smaller. By keeping money in the fund balance, the City Council and the public will have a better understanding of the total amount of money available for projects.

Question: What is going on with workers comp? Are these legitimate claims? Should there be investigations? Is the city not providing a safe environment?

Answer: The city has a very intense safety program to keep staff safe. Many of the increases in claims are due to changes in laws about what qualifies as a workers compensation claim and increases in medical costs. Agencies throughout the nation are facing similar increases.

Question: I live in La Costa. We have many older things that aren't near city's expectations, because we were annexed from the county. How do I go about talking to someone to get these things changed? How can I add projects to the list?

Answer: You can bring forward infrastructure needs at any time, by making a comment at a City Council meeting, contacting city staff or talking with City Council members. The city prioritizes projects based on a variety of factors, including considering the age of the infrastructure and its overall condition. But that doesn't mean priorities can't be shifted if a new need comes up.

Question: Talking about general fund forecast, there is still a trending down, are we looking at a deficit in FY30? Are we doomed due to inflation?

Answer: We focus on a five-year planning horizon because further out than that becomes less accurate. And, forecasts change on a daily basis based on what's going on with the economy and other factors. It's not uncommon to see decreasing surpluses in the out years. Our projected deficit is now showing up in fiscal year 2031. This gives us time to make adjustments and strategic decisions about the budget so that we don't get to a point where we are projecting a deficit within that five-year window.

Question: What are we doing about the train tracks in the Village? And regarding the billiard room, do we have a Carlsbad foundation where someone could donate something like that?

Answer: The city doesn't control the railroad, but we are working with regional partners, SANDAG and NCTD, on a project to lower the tracks through the Village and Barrio. We have advanced some feasibility studies and have submitted a federal request to fund the design and environmental review. In terms of foundation funding, the city has many groups that help fund programs and services, like the Friends of the Library and Friends of Leo Carrillo Ranch.

Question: You have made 110 new hires in the last few years, a lot in IT or data management. Previously this was contracted out. Full time staff come with benefit costs. Why doesn't the city focus more on contracting out services? The library is closed on Sundays, and we have hired a lot of people for the homelessness program that were grant funded and now the city has to pay the cost. The Point in Time count numbers show the number of homeless people has increased by 85% so obviously something is not working.

Answer: We regularly compare the cost to provide services in house vs contracting them out. In the case of our IT Department, the technical support desk was outsourced several years ago and more recently brought back in house. The city has also centralized IT services, moving several IT staff working in departments back to the IT Department. This was done for efficiency and to improve overall service. These were not new positions to the city, just moved from one department to another.

We continue to outsource several services. For example, contractors maintain the landscaping on road medians, provide many of our camp programs and other services that are very competitive in the marketplace (which drives down costs).

We do not fund positions with grant funds, but some positions are funded through restricted funds, meaning funds that can only be used for a certain purpose. Specifically, we did not fund positions with COVID relief funding.

In terms of the effectiveness of the city's efforts to reduce homelessness and its effects on the community, the most recent Point in Time count showed increases throughout the region and higher increases in North County. The count is one measure we look at, but it does not provide a complete picture. We also measure the number of people we have transitioned into housing, the number of people who have received services, the number of encampment cleanups and other outcomes of our efforts. Homelessness is a very complex issue, and addressing our community's concerns remains a top priority. We report progress regularly to the public and the City Council. Our next update is scheduled for June 25, 2024.



City Council

POLICY STATEMENT

Exhibit 22

Policy No.

Date Issued

Resolution No.

Subject: Cost Recovery Policy for Fees and Charges for Services

Purpose

It is important for the city to have a sound and consistent cost recovery policy that will serve as a management tool for establishing, implementing, and evaluating fees and charges.¹ This policy ensures that the city's fees and charges are managed in a manner that will:

- Provide for the delivery of quality services
- Maintain and enhance service delivery
- Support a balanced budget through evaluation and review of the city's total estimated and reasonable cost of providing services
- Set fee amounts in accordance with local goals as pertains to code compliance, cost recovery, economic development, and community values
- Ensure that any action to establish, increase, or impose a fee is conducted in a manner that satisfies the requirements of state law

The City of Carlsbad is authorized to adopt and implement fees and charges for certain municipal services, provided the fees and charges do not exceed the reasonable cost of providing such services. This policy sets forth cost recovery targets, timelines for fee increases, annual cost inflation adjustments, and frequency of comprehensive review for all city fees and charges.

Background

The city's fees for services, products, and regulatory activities are not taxes requiring voter approval under California State Constitution, Article XIII C, Section 1 (a voter initiative added by Proposition 218 and amended by Proposition 26) if the fees do not exceed the reasonable cost of the services, products or regulatory activities. In addition to the Constitution, state and local laws also provide authorization to charge fees for services. For example, Government Code 66014 governs many fees as it pertains to development approvals. The language of Government Code 66014 mirrors the reasonable cost limitation expressed by the Constitution.

This policy addresses all city fees and charges included in the city's Master Fee Schedule, with a few exceptions. Fees for services not subject to this policy typically require different analyses and adoption processes than the fees that are subject to this policy.

¹ The policy, as it applies to Carlsbad Municipal Water District fees and housing services fees, was approved by the Board of Directors of Carlsbad Municipal Water District of the City of Carlsbad on [date] June 18, 2024, by Resolution No. [number] _____ and the Community Development Commission on [date] June 18, 2024, by Resolution No. [number] _____.

| Subject to this Policy | Not Subject to this Policy |
|--|--|
| <ul style="list-style-type: none"> • Miscellaneous administrative fees • Special events fees • Streetlight energizing fees • City Clerk’s Office fees • Library fees • Fire fees: <ul style="list-style-type: none"> ○ Fire extinguishing and alarm systems permit fees ○ Annual inspections and fire code permits ○ Other fire fees • Fees for development applications, including entitlements, plan review, permit issuance, inspections • Police administrative and service fees • Utility account and service fees for residential customers • Utility meter installation fees • Fees charged on an hourly, time and materials, or actual cost of service basis • Permit fees required to operate a business • Any fees prohibited by law from exceeding the reasonable cost of providing services | <ul style="list-style-type: none"> • Deposits and securities • Safety Training Center facility fees • All fees for rental or use of city facilities and/or equipment • Administrative citation penalties • Vehicle, traffic and parking civil penalties • Development impact fees, utility connection fees • Trash collection rates • Fees set through contracts with third-party vendors • Water and wastewater service rates and property related fees and taxes governed by Proposition 218 • Utility services fees, recycled water and wastewater fees, third party hydraulic modelling fees, and other utility fees • Fees set by external agencies • Other monetary exactions imposed on a project on an ad hoc basis in connection with the approval of a development project • Business license taxes • Emergency medical services, paramedic and ambulance fees • Parks & Recreation and Library & Cultural Arts program and class fees² • All fees for services set by state or federal statute |

Statement of policy

It is the policy of the City of Carlsbad that the following guidelines will be used in establishing and maintaining fees and charges:

1. Revenues for individual fees and in aggregate for any fee program shall not exceed the reasonable cost of providing services.

² Resolutions No. 2008-192 and No. 2015-173 authorized the City Manager or a designee to set all fees included in the Community Services Guide provided that fees both do not exceed the cost of providing the program and that these fees are no lower than the lowest fee charged for similar programs in the cities of Oceanside, Vista, San Marcos, Escondido, or Encinitas.

2. Comprehensive review of all city fees and charges shall occur every five to seven years.
3. In certain circumstances where cost recovery may be unrealistic or undesirable, the City Council may subsidize a portion of or an entire fee program and/or individual fees.
4. In certain circumstances where immediate adjustments to full cost recovery may be impractical, it may be appropriate to phase in fee increases over multiple years.
5. The procedures for adopting fees for development applications or projects shall follow the procedures for adopting various fees provided by Government Code sections 66016-66019, or other applicable law, and shall be effective no sooner than 60 days following the final action.
6. Fees and charges should be sensitive to the “market” for similar services.
7. A unified approach should be used in determining cost recovery levels for various programs and their individual fees and charges based on this policy.

Influential Factors to Cost Recovery Policy

Reasonable, routinely reviewed, and well managed fees for services are one of the many responsible financial steps needed to support the city’s overall financial sustainability. When considering whether fees and charges should be adopted to recover 100% of the costs of providing services, city staff and the City Council will consider the following influential factors:

- The level of cost recovery should consider the degree to which the public benefits from the service versus the degree to which the user of the service themselves benefits.
- The level of cost recovery should consider how the pricing of services can affect the demand and subsequent level of services provided.

Based on the consideration of factors that influence cost recovery policy, the degree to which pricing for services recovers the city’s costs of providing the service will vary.

- Low-level cost recovery services should aim to recover between 0%-30% of their costs. These include services where there is no intended relationship between the fee and the benefit received, that are essential to community safety, or for services where collecting fees would discourage compliance.
- Mid-level cost recovery services should aim to recover between 31%-80% of their costs. These include services where the specific user of the service receives a higher level of benefit than the general taxpayer, but where the city has an interest in encouraging compliance by subsidizing the cost of the service.
- High-level cost recovery services should recover between 81%-100% of their costs. These include services where the individual primarily and directly benefits from the service, not the community at large. These may be services that could otherwise be provided by the private sector or use of the service is not encouraged.

| Service/Program | Cost Recovery Target | Pricing Strategy |
|---|----------------------|---|
| General and Administrative Fees – Finance, Clerk, City Manager | | |
| Appeals to City Council | MID (31%-80%) | Both individual and community benefit from the service |
| Business license master list of new/active licenses | HIGH (81%-100%) | Individual benefit received from the service |
| Community facilities district annexation services | HIGH (81%-100%) | Individual benefit received from the service |
| Miscellaneous services where amount of the fee is not set by state or federal statute | HIGH (81%-100%) | Individual benefit received from the service |
| Special Events Fees | | |
| City-sponsored special events. Special events sponsored by the city or a non-profit organization with a community-wide benefit that are free and open to the public | LOW (0%-30%) | Community primarily benefits from the service |
| Special events that are open to the public where admission or fees for participation are not charged | MID (31%-80%) | Both the event sponsor and the community benefit from the service |
| Special events where admission is ticketed or fees for participation are charged | HIGH (81%-100%) | Individual benefit received from the service |
| Library Fees | | |
| Library card replacement, hold requests, interlibrary loans, general day-to-day service fees | LOW (0%-30%) | Community primarily benefits from the service |
| Refund processing initiated by customer | LOW (0%-30%) | Community primarily benefits from the service |
| Fire Fees | | |
| Fire code permits, annual occupancy regulatory inspections (both state-mandated and non-mandated) | MID (31%-80%) | Both individual and community benefit from the service |
| Fire/life safety plan check and inspection fees for development services (e.g., sprinkler, alarms, new construction) | MID (31%-80%) | Individual benefit received from the service. Fees should generally be set at the higher end of the mid-range |

| Police Fees | | |
|--|-----------------|--|
| Patrol and general enforcement services | MID (31%-80%) | Community primarily benefits from the service |
| Copies of reports for victims of crimes | MID (31%-80%) | Ensure access to valuable service |
| All fees for records management, towing, or other items which are not limited per state or federal statute | MID (31%-80%) | Individual benefit received from the service, or fee is administrative as pertains to a violation of code/law |
| Utility Administrative Fees | | |
| New account set up, reinstating of service for delinquent accounts to the extent not limited by SB 998, ³ meter installation , all other fees for services <u>subject to this policy</u> | MID (31%-80%) | Individual benefit received from the service |
| Land Development Permitting & Inspection Services | | |
| Discretionary Entitlement Permit (review and processing, including but not limited to general plan amendment, rezone, local coastal plan amendment, conditional use permit, coastal development permit, site development plan) | HIGH (81%-100%) | Individual directly benefiting from the permitted action pays a majority, if not all the permit processing costs |
| Minor Discretionary Permit (review and processing, including but not limited to permits that are more administrative in nature (i.e., accessory dwelling units)) | LOW (0%-30%) | Ensure compliance with essential regulatory codes and standards by minimizing the permit application costs |
| Ministerial Permit (review and processing, including but not limited to building, grading, map, and improvement plan) | HIGH (81%-100%) | Individual directly benefiting from the permitted action pays a majority, if not all the permit processing costs |

³ [SB 998 limits the amount that qualifying low-income residential water customers must pay for service reconnections after shutoff to \\$50 during normal business hours and \\$150 after normal business hours. These figures are subject to annual inflationary adjustments for changes in the Consumer Price Index. See California Health and Safety Code 116914. Details for residential water customers are available in the Carlsbad Municipal Water District’s Residential Water Service Shutoff Protection Policy for Nonpayment of Charges.](#)

| | | |
|--|-----------------|--|
| Minor Ministerial Permit (review and processing, including but not limited to minor commercial or industrial tenant improvements, adjustment plats, right-of-way use or encroachment agreements) | MID (31%-80%) | Ensure compliance with essential regulatory codes and standards by minimizing the permit application costs |
| Administrative Ministerial Permit (review and processing, including but not limited to minor and/or routine residential repairs) | LOW (0%-30%) | Ensure compliance with essential regulatory codes and standards by minimizing the permit application costs |
| Permit Inspection Services | HIGH (81%-100%) | Individual directly benefiting from the permitted action pays a majority, if not all the permit processing costs |

Procedures

This Cost Recovery Policy establishes a scheduled program to comprehensively review the fee schedule to determine if the current fee amounts are reflective of the costs to provide such services and are consistent with best practices and statutory requirements.

- A comprehensive analysis of city service delivery costs associated with fees and charges shall be made approximately every five to seven years.
- Off-cycle updates will occur annually, where fees will be adjusted by a percentage equal to the change in the San Diego Consumer Price Index for All Urban Consumers published by the Bureau of Labor Statistics or another reasonable inflationary factor.
- Individual fees may be adjusted during the interim period based on supplemental analysis whenever there have been significant changes in costs.
- The City Council shall have the opportunity to review and the authority to approve any changes to the Master Fee Schedule.
- The City Council may decide to increase fees over a period not to exceed three years in certain circumstances where immediate adjustments to targeted cost recovery amounts may be unrealistic.

Comparability with Other Communities

Comparing the city’s fees to other communities provides useful background information in setting fees. It allows the city to assess the market price of the service as compared to other agencies as well as to learn about alternative methods of charging fees for certain services. However, fee surveys should never be the sole or primary criteria in setting city fees as there are many factors that affect how and why other communities have set their fees at their levels.

Terms and Limitations

1. All rights and obligations existing under any user fee schedule in effect prior to the effective date of a resolution approving a user fee update, shall continue in full force and effect. Updates to user fee schedules should not affect or disrupt the continuity of the city's business or administration of its law, including:
 - Actions and proceedings that began before the effective date of the resolution.
 - Prosecution for ordinance violations committed before the effective date of the resolution.
 - The amount, or collection, of license, fee, penalty debt, forfeiture, or obligations due and unpaid as of the effective date of the resolution.
2. This Cost Recovery Policy does not invalidate any action taken prior to its effective date if the action was proper under the law governing the action at the time the action was taken.



LIBRARY BOARD OF TRUSTEES

May 22, 2024

TO: MAYOR AND COUNCIL MEMBERS

FROM: Library Board of Trustees

SUPPORT OF LIBRARY STAFF BUDGET RECOMMENDATIONS FOR FISCAL YEAR 2024-25

On Jan. 24, 2024, the Library Board of Trustees received a presentation summarizing city direction on preparation of the fiscal year 2024-25 budget. At the April 24, 2024, meeting, the Library Board of Trustees received an update on the resulting library budget submission. At the May 22, 2024 meeting, staff shared City Council direction following the preliminary budget presentation on May 21, 2024.

Pursuant to Carlsbad Municipal Code Section 2.16.060, the Library Board of Trustees "...may make recommendations to the city council and advise the city council in matters pertaining to...the amounts of monies required to operate the library." At this meeting, by proper motion and vote, the Library Board of Trustees determined that it supports staff's budget submission.

Respectfully,

LIBRARY BOARD OF TRUSTEES

William Sheffler, Chair

Laurel Moran, Vice-Chair

Dr. Sherman DeForest

Gina McBride

Katrina Waidelich

SS: fe

- cc: Scott Chadwick, City Manager
- Cindie McMahon, City Attorney
- Geoff Patnoe, Assistant City Manager
- Gary Barberio, Deputy City Manager

To the members of the:
 CITY COUNCIL
 Date 1-18-24 CA CC
 CM ACM DCM (3)

Council Memorandum

January 18, 2024

To: Honorable Mayor Blackburn and Members of the City Council
From: Scott Chadwick, City Manager
Re: **Overview of the Fiscal Year 2024-25 Budget Process, Timeline and Proposed Position Reductions (Districts – All)**

Consistent with the City Council's desire to reduce ongoing spending due to the forecasted General Fund structural budget deficit and to demonstrate the most prudent use of city resources, staff has prepared this memorandum about the planning and development of the fiscal year 2024-25 budget. Included in this memorandum are:

- An overview of the city's current economic outlook.
- A budget planning calendar.
- Direction provided to departments as they prepare their proposed budgets.
- A new approach that will better align the Capital Improvement Program with the City Council's 5-year Strategic Plan, while increasing transparency and City Council involvement in project timing and funding.
- An overview of the process to propose projects for the Strategic Digital Transformation Investment Program.
- A plan to eliminate the equivalent of 12 full-time positions from the city's workforce in the fiscal year 2024-25 budget, which goes into effect July 1, 2024.

Background

The City Council sets the overall policy direction for the City of Carlsbad and helps staff prioritize programs, projects and services to support that direction. Public input plays a critical role in setting both the long-range policy direction of the city and decisions about day-to-day spending. The City Council adopted a 5-Year Strategic Plan in 2022, which guides the city and serves as a road map during the budget process by identifying specific, measurable objectives to be achieved during the five-year timeframe. The city's budget, in turn, serves as a financial plan and guiding tool to support the city's mission, including City Council's policy priorities.

The fiscal year 2024-25 budget will preserve the city's continued fiscal sustainability by maintaining its critical core services, achieving its goals and priorities, and being mindful of the economic outlook. While administrative leadership's direction for the fiscal year 2024-25 budget cycle will not require a mandated budget reduction by each department, it will continue the expectation that staff incorporate opportunities to do business more efficiently and focus on spending areas that can be reduced with little to no impact on the community. These continued efforts are in response to the city's anticipated structural deficit, in which the city's expenditures

City Manager's Office

1200 Carlsbad Village Drive | Carlsbad, CA 92008 | 442-339-2820 t
 June 18, 2024

are projected to grow at a faster rate than its revenues. The city is in a much better position today than it was even a year ago—in part due to an enhanced revenue outlook and recent efforts by city staff to reduce ongoing costs—nonetheless, the General Fund is projecting an annual deficit beginning in fiscal year 2028-29. It is imperative this year's budget reflect every effort reasonably possible to address this structural deficit.

The COVID-19 pandemic and the negative economic impact it had on many of the city's revenue sources peaked during fiscal year 2020-21 and 2021-22. In response to future economic uncertainty at that time, the adopted budgets in fiscal year 2022-23 and 2023-24 included reductions of nearly 2% and 3%, respectively. An accelerated economic recovery from the COVID-19 pandemic coupled with unprecedented inflation sustained by consumer demand contributed to the city's General Fund ending fiscal year 2022-23 with a healthy surplus. The combined impact of these budget reduction efforts and larger-than-anticipated surplus positively impacted the General Fund's 10-year forecast. The projected deficit is now not anticipated to occur until fiscal year 2028-29, three years later than the timing projected last year.

Since 2021, the city has dealt with unprecedented inflationary increases, reaching a regional high of 8.3% in May 2022. The Federal Reserve responded by increasing target interest rates over the last couple of years. While inflation has begun to decline, regional inflation was still at 5.2% as of November 2023. The Federal Reserve is expected to begin reducing target rates in 2024, and inflation will likely remain a concern the city will continue to manage.

In addition to managing inflation's impact to the city's budget, aging infrastructure is another challenge that is neither new nor unique to the City of Carlsbad. As the city continues its transition from "growth and development" to "maintenance," the operating costs necessary to fund infrastructure maintenance and replacement continues to grow and represent a significant pressure on the General Fund's resources.

Pension funding also continues to have a significant impact on the city's budget. CalPERS' volatile investment performance, particularly over the last two years, has significantly increased the city's costs. The city has taken great steps toward mitigating the long-term risks and associated costs by prefunding and establishing a Section 115 Trust; however, the annual required contributions still represent a significant portion of the city's expenditure budget.

Discussion

The city's annual comprehensive budget document includes three sections: Operating Budget, Capital Improvement Program and Strategic Digital Transformation Investment Program. A summary of the fiscal year 2024-25 process to create each of these three budgets, as well as priorities and changes planned for the upcoming fiscal year, are presented below.

Operating Budget

The Operating Budget is designed to provide funding for all ongoing city operations, one-time, non-capital projects and work efforts, general support of the city, and the City Council’s strategic policy goals and work plans. The Operating Budget funds ongoing operating and maintenance costs and provides for appropriate and strategic levels of replacement funding. City staff strive to ensure that, when preparing the annual budget, one-time revenues are only used to cover one-time costs, and ongoing costs are not greater than ongoing revenues.

Before the city’s Operating Budget is presented to the City Council for adoption, city staff in all departments prepare individual budgets for their functional areas. The table below depicts the key phases and dates in the creation and adoption of the city’s Operating Budget. This schedule is subject to change as staff move along in the budget process.

Table 1: Operating Budget calendar for fiscal year 2024-25

| Date | Task |
|-------------------|---|
| Jan. 3 | City staff hold Operating Budget kickoff meeting – participants include executive leadership and department budget preparers. |
| Feb. 1 | Special City Council Meeting: Departmental Operations Presentation |
| Feb. 6 | Strategic Plan Update at City Council Meeting. |
| Feb. 9 | Departments submit their requested budgets to the Finance Department budget team. |
| Feb. 9 – March 20 | The Finance Department budget team reviews and evaluates departments’ budget submissions. |
| Feb. 23 | Departments complete narrative sections highlighting services, priorities, accomplishments and budget changes, which are included in the published budget book. |
| March 15 | Departments update their portions of city’s master fee schedule. |
| March 20-28 | Representatives from each department present their budget submissions in meetings with the City Manager, Assistant City Manager and Finance Department budget team. |
| March 28 – May 21 | City leadership makes key funding decisions based on City Council priorities, regulatory requirements, forecast data, and other supporting data. The Finance Department budget team prepares the preliminary budget document. |
| May 21 | City staff present the preliminary budget to the City Council. |
| May 23 | City staff hold a community budget workshop. |
| June 18 | The City Council holds a Public Hearing and considers the annual budget for adoption. |

Department budget submissions

There are many components that city staff across all operating departments must complete in their initial budget submissions. Some key activities include, but are not limited to, the following:

- Review full-time and part-time employee allocations for accuracy and opportunities for reductions or reorganizations to enhance efficiency.
- Review base maintenance and operations budgets. The base budget consists of the prior year adopted budget for maintenance and operations, excluding any one-time supplemental budget granted in the prior year and interdepartmental chargebacks, which are calculated separately. Departments have discretion to change how their maintenance and operations budgets are utilized in the upcoming fiscal year, as long as the total requested budget stays within their allocated base.
- Consider supplemental budget needs. As mentioned previously in this memorandum, for the fiscal year 2024-25 budget, the city will strive to achieve continued fiscal sustainability by maintaining its critical core services, achieving its goals and priorities and being mindful of the economic outlook. **As such, the upcoming year's budget preparation does not include a process for departments to request additional funding.** However, city administrative leadership will consider crucial budget needs if they relate to the city's response to a changing regulatory environment, new laws, cost increases for existing essential services and other needs.
- Calculate the interdepartmental chargebacks that will be allocated citywide for costs such as those related to information technology, fleet, workers' compensation, risk management and other miscellaneous administration. City staff from these areas will work with other departments to determine needs for the upcoming fiscal year before calculating chargebacks. The fleet and information technology calculations also include budgeting for capital outlay for planned replacements, such as vehicles and computers that have reached the end of their useful lives.
- Estimate revenue for the upcoming year. Some departments have specific sources of revenue, such as recreation fees. The Finance Department manages general city revenue collected, while city staff budget for revenue that is department specific.

After departments' requested budgets are submitted and reviewed, an integral part of the budget preparation process takes place when department staff meet individually with the City Manager, Assistant City Manager and Finance Department budget team to present their proposed budgets for the upcoming year. During these meetings, department staff justify their requested budgets, which may include presentation of data and analysis to support proposed spending, year-over-year spending trends and information on how programmatic efforts support the city's 5-Year Strategic Plan. The discussions during these meetings help to ensure that executive leadership has thoroughly evaluated requested budgets and planned efforts for the upcoming year, in order to make decisions on the preliminary budget that will be presented to the City Council for consideration.

Capital Improvement Program

The City of Carlsbad Capital Improvement Program, or CIP, reflects the city's ongoing commitment to maintaining the highest standards of quality facilities for our community today and in the future. It is a planning document, not a commitment for spending. The five-year program outlines the expenditure plan for future capital projects and the corresponding revenues to pay for those expenditures.

Projects that are shown in the CIP are generally defined as any construction, rehabilitation or replacement of major infrastructure such as streets, libraries, parks, fire stations and administrative facilities, water, sewer and drainage facilities, and other facilities that are located on or in the ground. In most cases, the total construction cost of each of these assets is recorded and tracked as part of the city's inventory of capital infrastructure assets and other city-owned property.

The timeline for developing the upcoming fiscal year's CIP is dictated in Administrative Order No. 50, Capital Improvement Program – Project initiation, Prioritization, Budgeting and Adoption Procedure. City staff may submit proposed new CIP projects in December for the upcoming fiscal year. Project requests are evaluated initially by the CIP Steering Committee Meeting in January and again in April. This evaluation includes project prioritization and scoring, followed by the determination of project timing as forecasted funds are available. Based on funding availability and priority level, proposed CIP projects are then incorporated into the preliminary CIP Budget.

Once the City Council adopts the proposed annual CIP Budget, projects receive an appropriation that authorizes spending in the amount specified for the adopted fiscal year only. Estimated budget information is shown for a 15-year period to provide the most comprehensive information about known future projects. Spending authority in future years is not granted until adoption of the annual proposed CIP Budget associated with each year.

Changes to the CIP Process

City staff have made changes to the CIP process for fiscal year 2024-25 to accomplish the following:

- Increase transparency around how projects are selected for inclusion, project timing and funding status.
- Demonstrate stronger alignment to the City Council's 5-Year Strategic Plan.
- Establish more realistic expectations for project cost estimates and delivery.
- Continue to comply with Government Finance Officers Association and SANDAG reporting requirements.

These changes include:

- A stronger focus on the next five fiscal years, while remaining a 15-year planning document.

- Introducing four project categories to clearly communicate the project's purpose. These include (1) strategic plan, (2) critical need, (3) maintenance, and (4) closeout.
- Budgeting based on project phase. This means rather than budgeting for the entire cost of a project well in advance of when the project is scheduled to begin, City Council will be asked to consider appropriating money phase by phase. Phases include: scoping, conceptual design, final design and construction.

For example, as part of the annual budget process, city staff will request appropriations for a new project, starting with initial scoping. This typically involves early planning work and a feasibility analysis. When that work is completed, staff will return to City Council to request appropriation for conceptual design. When that is done, staff will return to City Council to request funding for final design, and so on.

These changes will provide the City Council with a greater ability to direct the pace and funding of major projects, while increasing transparency around projects that are planned and underway.

Strategic Digital Transformation Investment Program

The Strategic Digital Transformation Investment Program, or SDTIP, is a comprehensive approach to planning for and funding digital transformation efforts throughout the city. The purpose of this program is to provide for an annual investment strategy, not a commitment for spending, that outlines a five-year expenditure plan for future digital transformation and technology projects and the corresponding revenues necessary to pay for them.

The timeline for developing the upcoming fiscal year's technology budget is dictated in Administrative Order No. 89, Strategic Digital Transformation Investment Program – Project initiation, Prioritization, Budgeting and Adoption Procedure. Similar to the CIP, staff are invited to submit proposed new projects annually in December. Projects are then evaluated initially in January and again in April by the city's executive leadership, which assigns a priority level and funding strategy. Priority projects are then added to the preliminary SDTIP Budget. Although budget estimates are included for the total project cost, staff request authorization for funding only the amount needed each budget year. This authorization comes when the City Council approves the annual budget.

Positions Recommended for Elimination in the Proposed FY 2024-25 Budget

In response to City Council feedback requesting staff identify additional ways to contain ongoing operational costs within the organization, staff conducted a review of staffing levels, workload and existing vacancies in an effort to find new opportunities for savings. As a result, staff have identified 12 full-time equivalent positions that will be recommended for elimination as part of the fiscal year 2024-25 budget, beginning July 1, 2024. The 12 positions that would sunset June 30, 2024, include nine vacant full-time, two currently filled part-time positions and two currently filled full-time positions.

When considering a reduction in workforce, our goal is to reduce to the extent possible any negative effects on the service we deliver to the community. The anticipated impacts of eliminating the positions along with the cost savings are identified below.

1. Management Analyst – Office of the City Manager (Vacant)

The primary function of this position is to prepare and monitor the budget for the City Manager and City Council offices, perform data analysis, assist with special events, prepare Administrative Orders for City Manager consideration and triage requests for action that were directed to the City Manager's Office. This position became vacant in December 2023. The duties of the position have been delegated to the Executive Assistant to the City Manager, Legislative & Constituent Services Director and Intergovernmental Affairs Director. The potential impacts of this position remaining vacant is the increased workload assigned to other staff in the office, which may result in a delay to the completion of special projects.

Savings: \$132,625

2. Senior Office Specialist – Office of the City Council (Vacant)

The primary function of this position is to coordinate City Council proclamation presentations, assist with special events and serve as the contact to the City Council when the Executive Assistant is not available. This position has been vacant since July 2023. Staff have found efficiencies and redistributed work that will allow this position to be eliminated while still supporting the City Council's clerical needs. The duties of the position have been redistributed to the Executive Assistant to the City Council and the Secretary/Receptionist in the City Manager's Office. Staff have not identified any negative impacts of this position remaining unfilled.

Savings: \$83,681

3. Deputy City Clerk – City Clerk (Vacant)

The primary function of this position is to prepare City Council agendas and minutes; serve as Clerk for the Legislative Subcommittee and Economic Subcommittee: process recorded documents, claims, bonds, agreements and contracts; provide notarization services; and maintain Form 700 filings for city consultants. This position became vacant in December 2023. The duties of the position have been delegated to the Senior Deputy City Clerk and Deputy City Clerk. The potential impacts of this position remaining vacant include potential delays in preparation of City Council meeting minutes, responding to City Council inquiries, and processing of contracts, agreements, bond releases and recorded documents. In addition, City Clerk's Office staff will no longer be able to perform quality control on all board, commission and committee meeting materials that are prepared by staff in departments with commissions.

Savings: \$94,346

4. Lead Librarian – Library & Cultural Arts (Vacant)

The primary function of this position is to support public services at the Carlsbad City Library on Dove Lane. This position became vacant in November 2023 due to a promotion of an employee to Senior Librarian. Management of full-time and part-time employees, including training, mentoring and payroll, previously handled by the Lead Librarian will be delegated to a Senior Librarian. A librarian or part-time librarian would assume the workload at the public service desks. The potential impacts of this position remaining vacant include reduced public programs. The city currently has three other Lead Librarians and those positions are currently filled.

Savings: \$111,742

5. Production Technician – Library & Cultural Arts (Vacant)

This was a new position approved as part of the fiscal year 2023-24 budget that has remained unfilled since approval of the budget. The primary function of this position was to coordinate audio-visual, technical and front-of-house support in the Schulman Auditorium, Cannon Art Gallery, Gowland Meeting Room and Community Room. Job responsibilities are currently managed by one Production Technician who accrues about \$10,000 in unbudgeted overtime. Without a second Production Technician, the plan is to distribute some of the work to library staff at a comparable job classification level. Without a second Production Technician, program offerings and rentals in the Schulman Auditorium may need to be reduced.

Savings: \$80,957

6. Parks Maintenance Worker – Parks & Recreation (Vacant)

The primary function of this position is to perform general skilled trade work within parks, beach accesses and trails. Work includes general repairs and replacements of assets (e.g., broken or worn park/beach access/streetscape amenities, such as benches and trash receptacles). This position became vacant in December 2023. The duties of the position will be performed by a combination of other Park Maintenance Workers and contracts for outside services. Repairs and replacement of assets, painting/graffiti abatement, and trail surface refurbishment will be routinely reviewed and prioritized.

Savings: \$89,371

7. Associate Engineer – Community Development (Vacant)

The primary function of this position is to perform grading and improvement plan checks and discretionary permit reviews. This position became vacant in May 2023. The duties of the position will be distributed to the three existing senior engineering positions within the Land Development Engineering Division of Community Development without a significant service level impact.

Savings: \$50,239

8. Business Systems Specialist – Information Technology (Vacant)

The primary function of this position is to implement and support public safety technology, develop requirements, and gather and analyze data for operational reports. The position became vacant in May 2023. The duties of the position have and will continue to be absorbed by existing Information Technology staff. Low priority projects may be delayed.

Savings: \$135,382

9. Senior Environmental Specialist – Environmental Sustainability (Vacant)

The primary function of this position is to supervise staff and coordinate environmental sustainability programs to ensure compliance with regulatory requirements of SB 1383. This position became vacant in September 2023. The duties and responsibilities of the position will be reassigned to the Senior Program Manager. Because this program is now in its second year of implementation, minimal service level impacts are expected.

Savings: \$131,959

10. Chief Innovation Officer – Innovation & Economic Development

The Innovation and Economic Development Department is led by a Chief Innovation Officer (CIO). The position directs city process improvements, data governance and economic development. Potential impacts of eliminating this position may include diminished representation, advice and counsel on cross-departmental leadership groups and diminished opportunities within city departments to advance innovative concepts and technology. Necessary responsibilities of the position will be absorbed by existing staff within the Innovation and Economic Development Department. In addition, the Senior Program Manager and the Economic Development Manager will report directly to the Deputy City Manager, Administrative Services. The Data Services Manager, Strategic Plan Analyst and five Geographic Information Services positions will report to the Information Technology Director.

Savings: \$280,893

11. Senior Program Manager for Diversity, Equity & Inclusion (DEI) – Human Resources

This position was created as part of the fiscal year 2021-22 budget, and the primary function and intent of the position was to develop, implement and lead a diversity, equity and inclusion program including the review of current practices and policies to support the city's DEI Work Plan and maintain knowledge of diversity best practices. Staff has determined that management and implementation of the DEI related work can be delegated to other staff in the Human Resources Department now that the DEI program has been operationalized throughout the organization.

Savings: \$155,785

12. Administrative Assistant – Administrative Services (Part-time)

The primary function of this position is to perform administrative work within the Administrative Services Branch. This position reports to the Deputy City Manager in Administrative Services. Work includes processing accounts payable batches, purchase order processing, contract routing, credit card statements and various other administrative work for the department. This position is also responsible for the preparation of Carlsbad Tourism Business Improvement District (CTBID) agendas, attending and preparing minutes for the CTBID quarterly board meetings. This position will become vacant January 22, 2024. The duties of the position will be distributed among the relative departments within Administrative Services with minimal service level impacts.

Savings: \$31,733

Hourly Professional – Communications & Engagement (Part-time)

The primary function of this position is to promote awareness of and participation in city programs, services and events, primarily focused on community services. Because the Communication & Engagement Department has taken advantage of several new technologies to streamline both its operations and how it communicates with the public, this position could be eliminated while continuing to meet the city's core communication and engagement needs. Parks, recreation, library and cultural arts programs would continue to be supported by the Communication & Engagement Department; however, some non-essential communication efforts may be scaled back as needed.

Savings: \$30,167

Fiscal Impact of Proposed Position Eliminations

General Fund savings resulting from the elimination of these positions is estimated at \$1.11M in fiscal year 2024-25. General Fund cumulative compounded savings at year five is anticipated to be \$6.63 million. Non-General Fund savings is estimated at year five to be \$1.61 million, for a combined compounded savings at year five of \$8.25 million.

Comprehensive Annual Budget

City staff will bring forward a preliminary version of all three budget programs described above in the fiscal year 2024-25 comprehensive budget at a regular City Council meeting in May 2024. City staff will also hold a Community Budget Workshop in May 2024 and communicate the feedback received to the City Council in a Council Memorandum. The City Council will receive the final comprehensive budget in June 2024 for adoption. Following budget adoption, city staff will prepare the fiscal year 2024-25 budget book and make it available to the public by September 2024.

Next Steps

A special City Council meeting will be held on February 1, 2024, which will include a presentation on departmental operations, current budgets, staffing and services. The purpose of this

presentation is to inform the City Council as they prepare to make decisions about the 5-Year Strategic Plan and its priorities for the upcoming fiscal year. Following the regular City Council meeting on February 6, 2024, when the 5-Year Strategic Plan will be discussed, staff will incorporate input received from the City Council into the annual budget process and resulting preliminary budget, which will be presented at the regular City Council meeting currently scheduled for May 21, 2024.

cc: Cindie McMahon, City Attorney
Geoff Patnoe, Assistant City Manager
Mickey Williams, Police Chief
Michael Calderwood, Fire Chief
Laura Rocha, Deputy City Manager, Administrative Services
Gary Barberio, Deputy City Manager, Community Services
Paz Gomez, Deputy City Manager, Public Works
Zach Korach, Finance Director
Sheila Cobian, Legislative and Constituent Services Director



CITY COUNCIL
Staff Report

Meeting Date: June 18, 2024

To: Mayor and City Council

From: Scott Chadwick, City Manager

Staff Contact: Cindie McMahon, City Attorney
cindie.mcmahon@carlsbadca.gov, 442-339-2891

Faviola Medina, City Clerk Services Director
faviola.medina@carlsbadca.gov, 442-339-5989

Sheila Cobian, Legislative & Constituent Services Director
sheila.cobian@carlsbadca.gov, 442-339-2917

Subject: Proposition H Ballot Measure

District: All

Recommended Action

Adopt a resolution calling a municipal election to submit a ballot measure to the voters to amend the city charter and Carlsbad Municipal Code Chapter 1.24 to increase the expenditure limit, add an inflation index to the limit, and exempt public safety facilities from the limit; requesting consolidation services from the San Diego County Board of Supervisors; directing the preparation of an impartial analysis; and establishing procedures for ballot arguments and rebuttals.

Executive Summary/Explanation & Analysis

Prop H ballot measure

On June 11, 2024, the City Council directed staff to prepare the documents necessary to place a council-sponsored measure on the Nov. 5, 2024, general municipal election ballot relating to Proposition H, in addition to the already scheduled council seats. The measure consists of proposed amendments to Article 4, Section 400 of the city charter and Chapter 1.24, Sections 1.24.030 and 1.24.060, of the Carlsbad Municipal Code to increase the expenditure limit for using city funds to acquire or improve real property, add an inflation index to the limit, and exempt public safety facilities from the limit.

The companion ballot question is:

| | |
|---|-----|
| <p>MEASURE ____ . INCREASE EXPENDITURE LIMIT FOR USING CITY FUNDS TO ACQUIRE OR IMPROVE REAL PROPERTY, ADD AN INFLATION INDEX TO THE LIMIT, AND EXEMPT PUBLIC SAFETY FACILITIES FROM THE LIMIT</p> <p>Shall the voters of the City of Carlsbad adopt the measure amending the city charter and municipal code to: (1) increase the expenditure limit for using city funds to acquire or improve real property from \$1 million (the limit established by voters in 1982) to \$3.09 million (the 1982 limit in today’s dollars); (2) adjust the limit annually on January 1 by the percentage increase in the regional construction cost index; and (3) exempt public safety facilities from the limit?</p> | YES |
| | NO |

The full text of the proposed ballot measure is included in Attachment A to Exhibit 1.

The City Council is required to take certain actions to place the measure before the voters, set the priorities for filing written arguments, direct the City Attorney to prepare an impartial analysis and provide for the filing of rebuttal arguments for the ballot measure.

Two questions to be considered by the City Council are:

- Does the City Council wish to take a position on the ballot measure and allow its members to submit an argument supporting the position?

Generally, the city may not use public resources to campaign for or against ballot measures. The City Council may, however, adopt a position on a ballot measure, as long as the position is adopted at an open meeting where all voices have the opportunity to be heard. Consistent with this ability, California Elections Code Section 9282 allows the City Council to authorize council members to write arguments in favor of, or against, the measure. The resolution in Exhibit 1 anticipates the City Council will choose to take a position in favor of the measure if the City Council places the measure on the ballot. Consequently, the resolution in Exhibit 1 includes language authorizing the Mayor or a designee to prepare the city’s ballot argument, which the City Council members may then choose to sign. These provisions can be excised from the resolution if the City Council chooses not to take a position on the measure or does not wish to submit a written argument in support of its position.

- Does the City Council wish to allow rebuttals to the arguments in favor of or against the measure?

California Elections Code Section 9285(b) allows the City Council to determine whether to permit rebuttal arguments. The City Council has historically permitted them and Exhibit 1 anticipates the City Council will choose to permit them for this ballot measure. Exhibit 1 also anticipates the Mayor or a designee would prepare the city’s rebuttal

argument, which the City Council members may then choose to sign. If the City Council chooses not to allow rebuttal arguments or does not wish to authorize the Mayor or designee to prepare one on the city's behalf, these provisions can be excised from the resolution.

Members of the public may also file written arguments for or against the measure. If there are multiple arguments for or against the measure, California Evidence Code Section 9287 prioritizes which arguments are to be selected for printing and distribution to the voters. The priority order is:

- (1) Authorized City Council members
- (2) Measure sponsors
- (3) Bona fide citizens' associations
- (4) Individuals eligible to vote on the measure

Arguments may not exceed 300 words and rebuttals may not exceed 250 words. Additionally, arguments and rebuttals may not be signed by more than five people.

Ballot measure timeline

Because the city will be requesting to consolidate the city's general municipal election with the statewide general election, the deadlines for the submittal of arguments and rebuttals will be the same deadlines as set by the Registrar of Voters and California Elections Code:

| | |
|--------------------------|--|
| Aug. 9 | Ballot text and consolidation resolution due to the Registrar of Voters |
| Aug. 15, by noon | Arguments in favor of or against the ballot measure are due at the City Clerk's Office |
| Aug. 16-26 | Public examination period for arguments |
| Aug. 16, by noon | City Attorney's impartial analysis is due at the City Clerk's Office |
| Aug. 17-27 | Public examination period for impartial analysis |
| Aug. 20, by noon | Rebuttal arguments are due at the City Clerk's Office |
| Aug. 21 – Aug. 31 | Public examination period for rebuttal arguments |

Fiscal Analysis

Although the actual costs of the election are likely to vary depending on how many jurisdictions participate and other factors, based on an estimate provided by the San Diego County Registrar of Voters, staff estimate that placing the Proposition H measure on the Nov. 5, 2024, statewide general election ballot, will cost the city approximately \$135,000-\$175,000.

The City Clerk's Office's budget for fiscal year 2024-25 does not include the necessary funds to cover the costs related to the election.

Staff will request the necessary appropriations as part of the fiscal year 2023-24 year-end carryforward report in September 2024.

Next Steps

Staff will file the resolutions with the San Diego County Board of Supervisors and Registrar of Voters requesting consolidation of the city's general and special municipal election with the statewide general election on Nov. 5, 2024. In addition, staff will publish the notice of the election on the city's website and in the following local newspapers of general circulation authorized to publish legal notices:

- The Coast News
- The San Diego Union-Tribune
- El Latino
- Tieng Viet San Diego News
- The Filipino Press
- The Epoch Times

Environmental Evaluation

This action does not constitute a project within the meaning of the California Environmental Quality Act under California Public Resources Code Section 21065 in that it has no potential to cause either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

Exhibits

1. City Council resolution calling a municipal election to submit a ballot measure to the voters to amend the city charter and Carlsbad Municipal Code Chapter 1.24 to increase the expenditure limit, add an inflation index to the limit, and exempt public safety facilities from the limit; requesting consolidation services from the San Diego County Board of Supervisors; directing the preparation of an impartial analysis; and establishing procedures for ballot arguments and rebuttals
2. Registrar of Voters cost estimate for measure
3. June 11, 2024, Staff Report – Prop H (on file in the Office of the City Clerk)

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARLSBAD, CALIFORNIA, CALLING A MUNICIPAL ELECTION TO SUBMIT A BALLOT MEASURE TO THE VOTERS TO AMEND THE CITY CHARTER AND CARLSBAD MUNICIPAL CODE CHAPTER 1.24 TO INCREASE THE EXPENDITURE LIMIT, ADD AN INFLATION INDEX TO THE LIMIT, AND EXEMPT PUBLIC SAFETY FACILITIES FROM THE LIMIT; REQUESTING CONSOLIDATION SERVICES FROM THE SAN DIEGO COUNTY BOARD OF SUPERVISORS; DIRECTING THE PREPARATION OF AN IMPARTIAL ANALYSIS; AND ESTABLISHING PROCEDURES FOR BALLOT ARGUMENTS AND REBUTTALS

WHEREAS, as authorized by California Elections Code Sections 9222 and 9255 and California Government Code 34458, the City Council wishes to hold an election for the purpose of submitting to the voters a ballot measure to obtain voter authorization to increase the expenditure limit for using city funds to acquire or improve real property, add an inflation index to the limit, and exempt public safety facilities from the limit; and

WHEREAS, California Elections Code Sections 9222 and 9255 and California Government Code Section 34458 require the election to be held at an established statewide general election occurring not less than 88 days after the date of the order of election; and

WHEREAS, the next regular election meeting this criterion is the statewide general election to be held on Nov. 5, 2024; and

WHEREAS, it is desirable for the municipal election to be consolidated with the statewide general election; and

WHEREAS, it is desirable to obtain an impartial analysis of the ballot measure; and

WHEREAS, it is desirable to establish the procedures for ballot arguments and to authorize the Mayor or a designee to prepare a written argument in favor of the measure.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carlsbad, California, as follows:

1. The above recitations are true and correct.
2. Call for Municipal Election.
 - a. As authorized by California Elections Code Sections 9222, 9255 and 10201, and California Government Code Section 34458, a municipal election in the City of Carlsbad is called for Nov. 5, 2024 to submit to the voters a ballot measure to obtain voter authorization to increase the expenditure limit for using city funds to acquire

or improve real property, add an inflation index to the limit, and exempt public safety facilities from the limit.

- b. In accordance with California Elections Code Section 10418, the hours for the opening and closing of the vote centers for the municipal election shall be the same as provided for the statewide general election on Nov. 5, 2024.
- c. The City Clerk's Office shall give further notice of the municipal election as required by law.

3. Consolidation with Statewide Primary Election.

- a. In accordance with California Elections Code Section 10403, the City Council requests the County of San Diego Board of Supervisors to consent and agree to the inclusion of the ballot measure and consolidate the municipal election with the statewide primary election on Nov. 5, 2024, and to issue instructions to the Registrar of Voters to take the necessary steps for holding the consolidated election.
- b. The ballot question and the full text of the ballot measure to be presented to the voters are set forth in Attachment A.
- c. A majority vote of the voters (50% +1) is required to approve the ballot measure.
- d. The City Council acknowledges the consolidated election will be held and conducted in the manner prescribed by California Elections Code Section 10418.
- e. That in accord with Article XXIV-A, Section 439.1(2)(d) of the San Diego County Code of Administrative Ordinances, the City of Carlsbad agrees to indemnify and hold harmless the county, its officers, agents and employees from liability expenses, including reasonable attorney fees, as the result of an election contest arising after the conduct of the election, so long as the election contest relates to the city's municipal election and either arises from the conduct of the city or as a result of the reasonable reliance by county upon information provided by the city.

4. Reimbursement of Election Costs. The city will reimburse the county for the costs incurred for the consolidation upon the county's presentation of a properly submitted bill.

5. Submission of Resolution to County Officials. The City Clerk's Office is directed to file a certified copy of this resolution and its attachment with the Board of Supervisors and the Registrar of Voters in the time and manner required by law.
6. Impartial Analysis. The City Clerk's Office is directed to transmit a copy of the measure to the City Attorney. The City Attorney shall prepare an impartial analysis of the measure in accordance with California Elections Code Section 9280 showing the effect of the measure on the existing law and the operation of the measure. The analysis shall include a statement indicating the measure was placed on the ballot by the City Council. The impartial analysis shall not exceed 500 words. If the entire text of the measure is not printed on the ballot, or in the voter information pamphlet, there shall be printed immediately below the impartial analysis in no less than 10-point bold type: "The above statement is an impartial analysis of Ordinance or Measure _____. If you desire a copy of the ordinance or measure, please call the City Clerk's Office at 442-339-2808 and a copy will be mailed at no cost to you."
7. Ballot Arguments.
 - a. The Mayor or a designee is authorized to prepare a written argument in favor of the measure. If a qualified argument against the measure is submitted, the Mayor or a designee may prepare a rebuttal argument. The argument in favor and the rebuttal argument, if any, may also be signed by the other members of the City Council.
 - b. Arguments and rebuttals shall comply with the applicable provisions of the California Elections Code, including Sections 9282 through 9285 and Section 9600.
 - c. Arguments in favor of or against the measure shall not exceed 300 words. Rebuttal arguments shall not exceed 250 words.
 - d. All arguments and rebuttals shall be filed with the City Clerk's Office, signed, with the printed name(s) and signature(s) of the author(s) submitting it, or if submitted on behalf of an organization, the name of the organization, and the printed name and signature of at least one of its principal officers who is the author of the argument. All arguments and rebuttals shall be accompanied by the Form of Statement to be Filed by the Author(s) of Argument signed by no more than five authors.

- e. If the City Clerk's Office receives multiple arguments in favor of or against the measure, the City Clerk or designee shall select one argument in favor of and one argument against the measure, giving preference and priority in the order specified in California Elections Code Section 9287.
 - f. When the City Clerk or designee has selected the arguments for and against the measure which will be printed and distributed to the voters, the City Clerk or designee shall send a copy of the argument in favor of the measure to the authors of the argument against the measure and a copy of the argument against the measure to the authors of the argument in favor of the measure. The author or a majority of the authors of an argument relating to the measure may prepare and submit a rebuttal argument or may authorize in writing any other person or persons to prepare, submit, or sign the rebuttal argument. Rebuttal arguments shall be filed with the City Clerk's Office no later than 10 days after the final filing date for direct arguments. A rebuttal argument shall be printed in the same manner as a direct argument and shall immediately follow the direct argument which it seeks to rebut.
 - g. The arguments may be changed or withdrawn until and including the date fixed by the City Clerk or designee, after which no arguments for or against the measure may be submitted.
 - h. These provisions for ballot arguments shall apply only to the general municipal election to be held on Nov. 5, 2024.
8. Public Examination and Publication of Measure, Impartial Analysis and Ballot Arguments. The City Clerk's Office shall make a copy of the ballot measure, the City Attorney's impartial analysis and any ballot arguments available for public examination in accord with California Elections Code Sections 9223 and 9295. The City Clerk's Office is further directed to publish a synopsis of the ballot measure in the manner required by California Elections Code Section 12111 at least one week before the election.

PASSED, APPROVED AND ADOPTED at a Regular Meeting of the City Council of the City of Carlsbad on the ___ day of _____, 2024, by the following vote, to wit:

AYES:

NAYS:

ABSENT:

ABSTAIN:

KEITH BLACKBURN, Mayor

SHERRY FREISINGER, City Clerk
(SEAL)

Ballot Question

| | |
|---|------------|
| <p>MEASURE ____ . INCREASE EXPENDITURE LIMIT FOR USING CITY FUNDS TO ACQUIRE OR IMPROVE REAL PROPERTY, ADD AN INFLATION INDEX TO THE LIMIT, AND EXEMPT PUBLIC SAFETY FACILITIES FROM THE LIMIT</p> | <p>YES</p> |
| <p>Shall the voters of the City of Carlsbad adopt the measure amending the city charter and municipal code to: (1) increase the expenditure limit for using city funds to acquire or improve real property from \$1 million (the limit established by voters in 1982) to \$3.09 million (the 1982 limit in today’s dollars); (2) adjust the limit annually on January 1 by the percentage increase in the regional construction cost index; and (3) exempt public safety facilities from the limit?</p> | <p>NO</p> |

Full Text of Ballot Measure

Amendment to the Charter of the City of Carlsbad

AMENDMENT TO ARTICLE 4, SECTION 400, OF THE CHARTER OF THE CITY OF CARLSBAD TO ACKNOWLEDGE VOTER AMENDMENTS TO PROPOSITION H

SECTION 1. Article 4, Section 400, of the Charter for the City of Carlsbad is amended to read as follows:

Section 400 Economic and Community Development.

Subject to the expenditure limitation established by the citizens of Carlsbad in Proposition H (Carlsbad Municipal Code Chapter 1.24), as it may be amended by the voters from time to time, the City shall have the power to utilize revenues from the general fund to encourage, support and promote economic development in the City.

SECTION 2. This charter amendment shall take effect as provided in California Government Code Section 34459.

SECTION 3. The City Clerk’s Office shall publish this charter amendment according to law and cause the amendment to be submitted to the Secretary of State as provided in California Government Code Section 34460.

Ordinance No. _____

AN ORDINANCE OF THE CITY OF CARLSBAD, CALIFORNIA, AMENDING CHAPTER 1.24, SECTIONS 1.24.030 AND 1.24.060, OF THE CARLSBAD MUNICIPAL CODE, REFERRED TO AS PROPOSITION H, TO INCREASE THE EXPENDITURE LIMIT FOR USING CITY FUNDS TO ACQUIRE OR IMPROVE REAL PROPERTY, ADD AN INFLATION INDEX TO THE LIMIT, AND EXEMPT PUBLIC SAFETY FACILITIES FROM THE LIMIT

The people of the City of Carlsbad, California, do ordain as follows:

SECTION 1. Chapter 1.24, Section 1.24.030, of the Carlsbad Municipal Code is amended to read as follows:

The city shall make no real property acquisition and/or no improvement to real property the cost of which exceeds \$3.09 million dollars in city funds, adjusted annually on January 1 by the percentage increase in the regional construction cost index, unless the proposed acquisition and/or improvement project and the cost in city funds is first placed upon the ballot and approved by a majority of the voters voting thereon at an election. A project may not be separated into parts or phases so as to avoid the effects of this chapter.

SECTION 2. Chapter 1.24, Section 1.24.060, of the Carlsbad Municipal Code is amended to add a new paragraph at the beginning of the section to read as follows:

This chapter shall not apply to any real property acquisition or improvement to real property used for public safety facilities. "Public safety facilities" include facilities for law enforcement services, fire rescue and prevention services, lifeguard services, emergency medical services and emergency operations, and training for staff providing these services.

SECTION 3. This ordinance shall take effect as provided in California Elections Code Section 9217.

SECTION 4. The City Clerk's Office shall publish this ordinance according to law.

From: [Lau, Liliana](#)
To: [Faviola Medina](#)
Cc: [Vargas, Elvira](#); [Sheila Cobian](#)
Subject: RE: Quote request
Date: Wednesday, September 27, 2023 2:40:55 PM
Attachments: [image002.png](#)
[image005.png](#)

Hi Faviola,

There are several election related bills that are currently with the Governor awaiting his signature. Those bills, if approved by the Governor, will affect election costs as they add increased complexity and cost to the administration of elections. We don't have all the jurisdictions that will be ultimately participating in the election. The Registrar of Voters assign election costs in a consolidated election through the use of a weighted average method. This attributes costs to each jurisdiction based on the number of contests, number of registered voters, number of candidates and the number of pages in the voter information pamphlet. The number of participating jurisdictions and number of contests will be known before the 88th day of the respective election date. The actual costs are likely to vary depending on how many jurisdictions ultimately participate.

At this time, the cost projection for a 4-page measure appearing on the November 2024 Presidential General ballot is \$135K - \$175K based on 80,793 registered voters.

Here are the assumptions:

- All registered voters will receive their official ballot in the mail, along with the "I Voted" stickers.
- Pre-paid postage for all voters to return their ballot in the mail.
- Ballot drop-off location(s) for a 28-day period, which requires renting vehicle(s) and hiring temporary staff to pick-up ballots.
- Vote Centers are open starting 11-days before Election Day.
- Translation of materials to all federal mandated languages (Spanish, Chinese, Vietnamese and Filipino).
- ROV hires temporary election workers 90 - 120 days before election day to assist with election activities and these workers are usually kept until the election has been certified.
- Two-card ballot.
- New size for the voter information pamphlet (8 ½" x 11")

Thanks,

Liliana



From: Faviola Medina <Faviola.Medina@carlsbadca.gov>
Sent: Wednesday, September 27, 2023 1:30 PM
To: Lau, Liliana <Liliana.Lau@sdcounty.ca.gov>

Cc: Vargas, Elvira <Elvira.Vargas@sdcounty.ca.gov>; Sheila Cobian <Sheila.Cobian@carlsbadca.gov>
Subject: [External] RE: Quote request

We estimate about 1 page for the question and ordinance, 1 for the impartial analysis, and 1 each for arguments and rebuttals.

If this changes, I know that this will of course also change the estimate you provide.

Thank you,



Faviola Medina, CMC
City Clerk Services Manager
Office of the City Clerk
P: 442-339-5989

From: Lau, Liliana <Liliana.Lau@sdcounty.ca.gov>
Sent: Wednesday, September 27, 2023 12:46 PM
To: Faviola Medina <Faviola.Medina@carlsbadca.gov>
Cc: Vargas, Elvira <Elvira.Vargas@sdcounty.ca.gov>; Sheila Cobian <Sheila.Cobian@carlsbadca.gov>
Subject: RE: Quote request

Hi Faviola,

Do you know the number of pages (including arguments, rebuttals, and fiscal analysis) for the ballot measure?

Thanks,

Liliana



From: Faviola Medina <Faviola.Medina@carlsbadca.gov>
Sent: Monday, September 25, 2023 9:41 AM
To: Lau, Liliana <Liliana.Lau@sdcounty.ca.gov>
Cc: Vargas, Elvira <Elvira.Vargas@sdcounty.ca.gov>; Sheila Cobian <Sheila.Cobian@carlsbadca.gov>
Subject: [External] Quote request

Good Morning,

I know I asked this back in May but am checking in to see if you are now able to provide us with a

quote.

May I get a quote for a possible measure to be placed in our Nov. 2024 election?

Please advise.

Thank you,



Faviola Medina, CMC

City Clerk Services Manager

Office of the City Clerk

1200 Carlsbad Village Drive

Carlsbad, CA 92008

P: 442-339-5989 | faviola.medina@carlsbadca.gov | www.carlsbadca.gov



[Facebook](#) | [Twitter](#) | [YouTube](#) | [Flickr](#) | [Pinterest](#) | [Enews](#) | 🌱 Consider the environment before printing this e-mail

Confidentiality Notice: Please note that email correspondence with the City of Carlsbad, along with any attachments, may be subject to the California Public Records Act, and therefore may be subject to disclosure unless otherwise exempt.

CAUTION: *Do not open attachments or click on links unless you recognize the sender and know the content is safe.*

CAUTION: *Do not open attachments or click on links unless you recognize the sender and know the content is safe.*



CITY COUNCIL
Staff Report

Meeting Date: June 11, 2024

To: Mayor and City Council

From: Scott Chadwick, City Manager
Cindie McMahan, City Attorney

Staff Contact: Cindie McMahan, City Attorney
cindie.mcmahan@carlsbadca.gov, 442-339-2891
Zach Korach, Finance Director
zach.korach@carlsbadca.gov, 442-339-2127

Subject: Proposed Ballot Measure Options for Proposition H Amendments or Exemptions

Districts: All

Recommended Action

Receive a report on proposed ballot measure options for Proposition H amendments or exemptions and provide direction to staff.

Executive Summary

Proposition H, adopted by the voters in 1982, prohibits the city from spending more than \$1 million in city funds to acquire or improve real property unless the acquisition or improvements are first approved by the voters.

The provisions of Proposition H are contained in Carlsbad Municipal Code Chapter 1.24. The Proposition H expenditure limit is also referenced in Article 4, Section 400 of the city's charter, which the voters adopted in 2008.

The expenditure limit does not include an inflation index.

Since Proposition H was passed in 1982, six measures related to projects exceeding \$1 million have been passed by Carlsbad voters. The measures, projects and total costs are:

| Year | Proposition | Projects | Resulting expenditures |
|------|---------------|--|----------------------------|
| 1983 | Proposition E | Police & Fire Administration Building, Vehicle Maintenance Building, and Fire Station No. 5 | \$12,052,189 |
| 1987 | Proposition A | Purchase of Hosp Grove for parkland | \$6,555,000 |
| 1989 | Proposition G | Purchase and construction of The Crossings at Carlsbad Golf Course | \$63,334,117 |
| 2002 | Proposition C | Joint First Responders Training Facility, Alga Norte Park and Aquatic Center, open space purchase, Lake Calavera Trails, trail connectivity to Tamarack State Beach, South Shore Agua Hedionda Lagoon trail improvements, Arroyo Vista Trail extension | \$28,023,167 |
| 2016 | Measure O | Fire Station 2 | \$14,218,662 |
| 2022 | Proposition J | Monroe Street Pool renovation | \$22,000,000-\$24,000,000* |

*Estimated project costs

The city's Capital Improvement Program maps out major projects and how they will be funded. Each year, the City Council approves this plan along with the city budget. The costs for most planned Capital Improvement Program projects using funding sources subject to Proposition H are expected to exceed the \$1 million expenditure limit and require voter approval.

In July 2023, the Carlsbad Tomorrow: Growth Management Citizens Committee recommended the City Council consider a ballot measure to increase Proposition H's \$1 million expenditure limit and add an inflation index to allow the amount to increase over time. The committee was concerned Proposition H has become a hurdle, making it more difficult and time-consuming for the city to pursue projects to maintain Carlsbad's quality of life.

The City Council received a report and presentation on May 14, 2024, discussing the history of Proposition H and its implementing regulations, previous Proposition H-related ballot measures, the committee's recommendation, and potential future options, including a ballot measure to amend or repeal Proposition H (Exhibit 3).

At the conclusion of the presentation, the City Council directed staff to return on June 11, 2024, with potential ballot measure language amending Proposition H to:

- 1) Increase the expenditure limit and add an inflation index and/or
- 2) Exempt public safety facilities from Proposition H

Options, Explanation & Analysis

Amend Proposition H to increase expenditure limit and add an inflation index

The City Council requested city staff propose an expenditure limit and an inflation index. For inflation adjustments to most development related services fees, the city uses the Western Region Urban Consumer Price Index, which is published by the Bureau of Labor Statistics. For inflation adjustments to development impact fees, the city uses the Los Angeles Engineering News Record Construction Cost Index, which is published by the Engineering News Record.

Had the \$1 million dollar expenditure limit included an annual adjustment based on the Consumer Price Index, the limit would be \$3.76 million as of December 2023. Applying the historical average Consumer Price Index of 3.3% to the limit over the next 15 years, the limit would increase to \$6.12 million by 2038.

Had the \$1 million dollar expenditure limit included an annual adjustment based on the Construction Cost Index, the limit would be \$3.09 million as of December 2023. City staff recommend using this index because it more closely reflects the effect of inflation on construction project costs over time. Applying the historical average Construction Cost Index of 2.8% to the limit over the next 15 years, the limit would increase to \$4.70 million by 2038.

Amending Proposition H to increase the expenditure limit to \$3.09 million and adjust the limit annually by the Construction Cost Index would update the limit to today's dollars and keep the limit current going forward. Sample ballot measure language for this option is provided in Exhibit 1.

From a purchasing power perspective, this amendment would allow the expenditure limit to remain consistent with the voters' intent in 1982. However, the amendment will not appreciably reduce the number of projects requiring voter approval before they may proceed as most future planned construction projects are expected to exceed the increased amount and, therefore, would still require voter approval under Proposition H. These projects include Fire Station 7, the Grand Avenue Promenade, Orion Complex Energy Storage, Robertson Ranch Park, Zone 5 Park and Cannon Lake Park. The costs for most of these projects will exceed \$10 million.

To appreciably reduce the number of projects needing a Proposition H vote, the projects would either need to be funded from sources not subject to Proposition H, such as public facility fees, park-in-lieu fees or special assessments, which may not be available in sufficient amounts, or the expenditure limit would need to be increased to substantially beyond the inflation adjusted amount.

Amend Proposition H to exempt public safety facilities from the expenditure limit

The City Council also requested city staff propose an amendment to exempt public safety facilities from the expenditure limit. Sample ballot measure language for this option is provided in Exhibit 2. For the purposes of this proposed exemption, “public safety facilities” includes facilities for law enforcement services, fire rescue and prevention services, lifeguard services, emergency medical services and emergency operations, and training for staff providing these services.

Other options

The City Council could provide direction for staff to combine the above two ballot measure options or develop other ballot measure options for consideration. The City Council could also take no further action on the recommendation from the Carlsbad Tomorrow: Growth Management Citizens Committee. Future real property acquisition and improvement projects that require expenditures of greater than \$1 million from funding sources subject to Proposition H would continue to require voter approval.

Fiscal Analysis

The cost for placing a measure on the November 2024 General Election ballot is estimated to be between \$135,000 and \$170,000.

Next Steps

If the City Council chooses to propose a ballot measure to amend Proposition H to increase the expenditure limit and add an inflation index, and/or to exempt public safety facilities from the limit, staff will return to the City Council on June 18, 2024, with the resolutions and other documents needed to implement this direction.

The deadline to place an item on the ballot for the November 2024 General Election is Aug. 9, 2024.

Environmental Evaluation

The City Planner has determined that this action is exempt from the requirements of the California Environmental Quality Act in accordance with Guidelines Section 15378(b)(5), in that receiving a report and providing direction to staff does not meet the definition of a project. The action constitutes organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment.

Exhibits

1. Proposed ballot measure - Increase expenditure limit and add inflation index
2. Proposed ballot measure - Exempt public safety facilities
3. May 14, 2024, staff report on Proposition H ([On file in the Office of the City Clerk](#))

Ballot Question

| | |
|---|------------|
| <p>MEASURE ____ . INCREASE EXPENDITURE LIMIT AND ADD AN INFLATION INDEX FOR USING CITY FUNDS TO ACQUIRE OR IMPROVE REAL PROPERTY</p> | <p>YES</p> |
| <p>Shall the voters of the City of Carlsbad adopt the measure amending the city charter and municipal code to increase the expenditure limit for using city funds to acquire or improve real property from \$1 million (the limit established by voters in 1982) to \$3.09 million (the 1982 limit in 2024 dollars), adjusted annually on January 1 by the percentage increase in the regional construction cost index?</p> | <p>NO</p> |

Full Text of Ballot Measure

Ordinance No. _____

AN INITIATIVE ORDINANCE OF THE CITY OF CARLSBAD, CALIFORNIA, AMENDING ARTICLE 4, SECTION 400, OF THE CHARTER FOR THE CITY OF CARLSBAD AND CHAPTER 1.24, SECTION 1.24.030, OF THE CARLSBAD MUNICIPAL CODE TO INCREASE THE EXPENDITURE LIMIT AND ADD AN INFLATION INDEX FOR USING CITY FUNDS TO ACQUIRE OR IMPROVE REAL PROPERTY

The people of the City of Carlsbad, California, do ordain as follows:

SECTION 1. Article 4, Section 400, of the Charter for the City of Carlsbad is amended to read as follows:

Section 400 Economic and Community Development.

Subject to the expenditure limitation established by the citizens of Carlsbad in Proposition H, ~~in 1982~~ as it may be amended from time to time, the City shall have the power to utilize revenues from the general fund to encourage, support and promote economic development in the City.

SECTION 2. Chapter 1.24, Section 1.24.030, of the Carlsbad Municipal Code is amended to read as follows:

The city shall make no real property acquisition and/or no improvement to real property the cost of which exceeds ~~one~~ \$3.09 million dollars in city funds, adjusted

annually on January 1 by the percentage increase in the regional construction cost index, unless the proposed acquisition and/or improvement project and the cost in city funds is first placed upon the ballot and approved by a majority of the voters voting thereon at an election. A project may not be separated into parts or phases so as to avoid the effects of this chapter.

SECTION 3. This ordinance shall take effect as provided in California Elections Code Section 9217.

SECTION 4. The City Clerk's Office shall publish this ordinance according to law.

Ballot Question

| | |
|---|------------|
| <p>MEASURE ____ . EXEMPT PUBLIC SAFETY FACILITIES FROM THE \$1 MILLION EXPENDITURE LIMIT FOR USING CITY FUNDS TO ACQUIRE OR IMPROVE REAL PROPERTY</p> | <p>YES</p> |
| <p>Shall the voters of the City of Carlsbad adopt the measure amending the city charter and municipal code to exempt public safety facilities, including facilities for law enforcement services, fire rescue and prevention services, lifeguard services, emergency medical services and emergency operations, and training for staff providing these services, from the \$1 million expenditure limit for using city funds to acquire or improve real property?</p> | <p>NO</p> |

Full Text of Ballot Measure

Ordinance No. _____

AN INITIATIVE ORDINANCE OF THE CITY OF CARLSBAD, CALIFORNIA, AMENDING ARTICLE 4, SECTION 400, OF THE CHARTER FOR THE CITY OF CARLSBAD AND CHAPTER 1.24, SECTION 1.24.060, OF THE CARLSBAD MUNICIPAL CODE TO EXEMPT PUBLIC SAFETY FACILITIES FROM THE EXPENDITURE LIMIT FOR USING CITY FUNDS TO ACQUIRE OR IMPROVE REAL PROPERTY

The people of the City of Carlsbad, California, do ordain as follows:

SECTION 1. Article 4, Section 400, of the Charter for the City of Carlsbad is amended to read as follows:

Section 400 **Economic and Community Development.**

Subject to the expenditure limitation established by the citizens of Carlsbad in Proposition H, in 1982, as it may be amended from time to time, the City shall have the power to utilize revenues from the general fund to encourage, support and promote economic development in the City.

SECTION 2. Chapter 1.24, Section 1.24.060, of the Carlsbad Municipal Code is amended to read as follows:

A. This chapter shall not apply to any real property acquisition or improvement to real property used for public safety facilities. "Public safety facilities" includes facilities for law enforcement services, fire rescue and prevention services, lifeguard services, emergency medical services and emergency operations, and training for staff providing these services.

B. This chapter shall not apply to any real property acquisition or improvement to real property which has obtained a vested right as of the effective date of the ordinance codified in this chapter. For purposes of this chapter, a "vested right" shall have been obtained if each of the following is met:

A1. The proposed project has received its final discretionary approval; and

B2. Substantial expenditures have been made in good faith reliance on the final discretionary approval; and

C3. Substantial construction has been commenced in good faith reliance on the final discretionary approval, where construction is contemplated.

Whether or not a vested right has been obtained in a particular case is a question of fact to be determined on a case-by-case basis by the City Council following notice and public hearing.

SECTION 3. This ordinance shall take effect as provided in California Elections Code Section 9217.

SECTION 4. The City Clerk's Office shall publish this ordinance according to law.

Report on Ballot Measure Options for Proposition H Amendments or Exemptions

Cindie McMahon, City Attorney

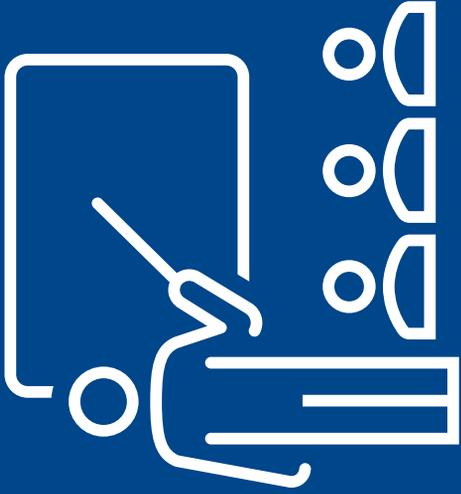
Zach Korach, Finance Director

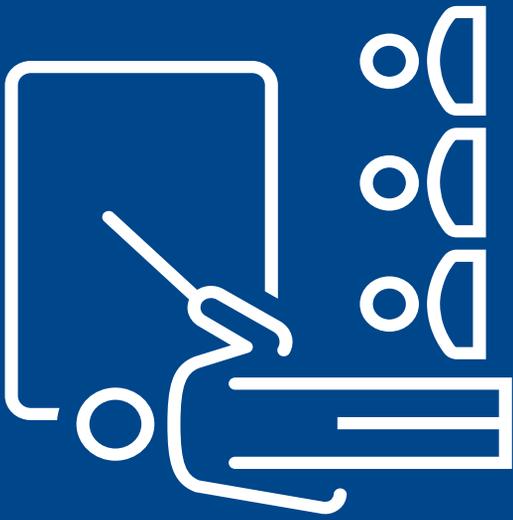
June 11, 2024



BACKGROUND

- Proposition H was adopted by the voters in 1982
- Requires voter approval for real property purchases or improvements to real property > \$1 million in city funds
- Included in Carlsbad Municipal Code Chapter 1.24
- Referenced in Article 4, Section 400, of the City Charter
- Does not include an inflation index





BACKGROUND

- “City funds” = general fund moneys, federal general revenue sharing moneys, and all other moneys, except specific purpose grants, special assessments, and development fees
- “Improvements to real property” exclude replacement, repair, maintenance, routine refurbishment or upgrades of existing facilities

PRIOR PROPOSITION H VOTES

| Year | Project(s) | Expenditures |
|-------------|--|---------------------|
| 1983 | Police & Fire Admin Bldg., Vehicle Maint. Bldg., Fire Station No. 5 | \$12,052,189 |
| 1987 | Hosp Grove parkland | \$ 6,555,000 |
| 1989 | The Crossings at Carlsbad golf course | \$63,334,117 |
| 2002 | Safety Training Center, Alga Norte Park and Pool, open space acquisition, trails and trail connections | \$28,023,167 |
| 2016 | Fire Station No. 2 | \$14,218,662 |
| 2022 | Monroe Street Pool renovation | \$22,000,000- |
| | | \$24,000,000 (est.) |

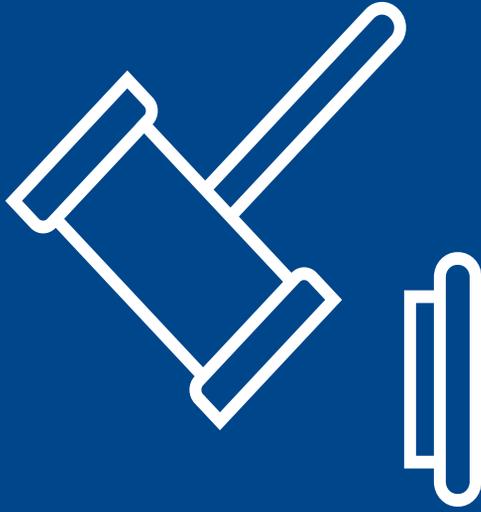
CITIZENS COMMITTEE RECOMMENDATION

- Consider ballot measure to increase \$1 million expenditure limit
- Index expenditure limit to inflation so it will increase over time



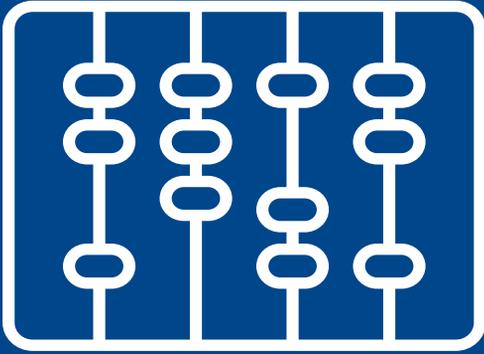
CITY COUNCIL REQUEST

- Provide sample ballot language increasing expenditure limit and indexing to inflation
- Provide sample ballot language to exempt public safety facilities from Proposition H



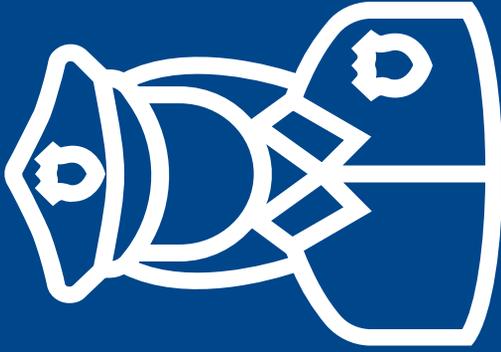
INCREASE EXPENDITURE LIMIT AND ADD INFLATION INDEX

- Proposed limit = \$3.09 million
- Approximates \$1 million adjusted by regional Construction Cost Index as of December 2023
- Will not appreciably reduce number of future projects requiring voter approval
- Most future planned construction projects expected to exceed \$10 million



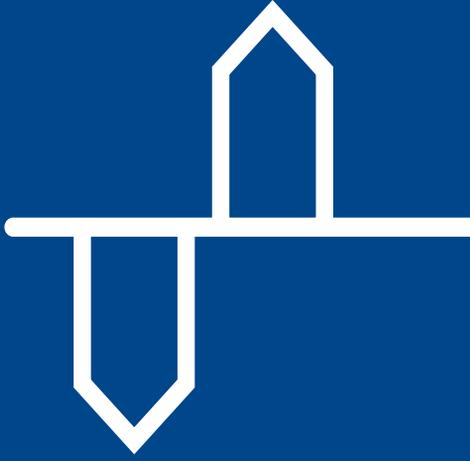
EXEMPT PUBLIC SAFETY FACILITIES FROM EXPENDITURE LIMIT

- “Public safety facilities” include facilities for:
 - Law enforcement services
 - Fire rescue and prevention services
 - Lifeguard services
 - Emergency medical services
 - Emergency operations
 - Training for public safety employees



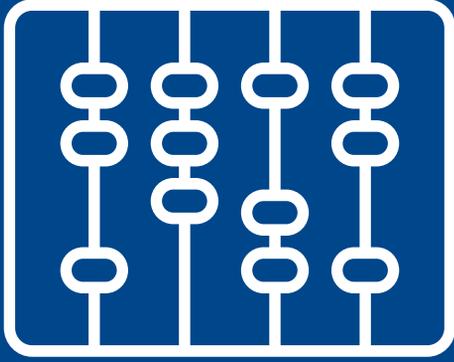
OTHER OPTIONS

- Combine the two ballot measures
- Develop other ballot measure proposals
- Take no action



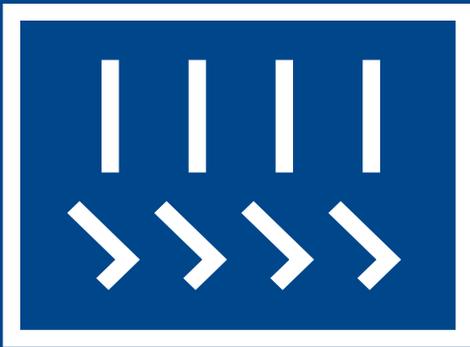
FISCAL IMPACT AND NEXT STEPS

- Cost of ballot measure = \$135,000 to \$170,000
- Staff to return on June 18, 2024, with documents to place measure(s) on ballot
- Deadline to place measure(s) on ballot = Aug. 9, 2024



SUMMARY OF POTENTIAL ACTIONS

1. Propose amendment to increase expenditure limit
2. Propose amendment to exempt public safety facilities
3. Both 1 and 2
4. Other ballot proposal
5. Take no action





QUESTIONS?



BALLOT QUESTION – EXPENDITURE LIMIT AND INFLATION INDEX

MEASURE ____. INCREASE EXPENDITURE LIMIT AND ADD AN INFLATION INDEX FOR USING CITY FUNDS TO ACQUIRE OR IMPROVE REAL PROPERTY

Shall the voters of the City of Carlsbad adopt the measure amending the city charter and municipal code to increase the expenditure limit for using city funds to acquire or improve real property from \$1 million (the limit established by voters in 1982) to \$3.09 million (the 1982 limit in 2024 dollars), adjusted annually on January 1 by the percentage increase in the regional construction cost index?