

**CITY OF CARLSBAD  
CLASS SPECIFICATION**

**JOB TITLE:**                      **BUILDING INSPECTOR II**

**DEPARTMENT:**                **BUILDING**

**BASIC FUNCTION:**

Under general direction, to inspect buildings and structures at various stages of construction, alteration and repair; to assist in the review of building plans and specifications; to enforce building, plumbing, electrical, and zoning codes and laws; to assist in training of Building Inspector I's; and to do related work as assigned.

**DISTINGUISHING CHARACTERISTICS:**

Positions in this class are normally filled by advancement from the lower grade of Building Inspector I, or, when filled from the outside, require prior building inspection experience. Work in this class is distinguished from that of Building Inspector I by the greater complexity of the work assignments; greater independence with which an incumbent is expected to work; and the broader level of knowledge of code requirements and City policies and procedures which a Building Inspector II is expected to utilize.

**KEY RESPONSIBILITIES:**

(These are representative duties and the emphasis on certain duties will vary depending on the job assignment.)

Make field inspections of industrial, commercial and residential buildings during various stages of construction and remodeling.

Issue permits for work to be performed.

Assist in the checking of building plans.

Perform office plan check of residential structures.

Ascertain conformance with Uniform Building Code and pertinent provisions of state and county health ordinances.

Confer with architects, contractors, builders and the general public in the field and office.

Explain and interpret requirements and restrictions.

Keep records and prepare reports.

Coordinate plan review with other City departments and divisions, and outside agencies.

**REPORTING RELATIONSHIPS:**

This position reports to a Senior Building Inspector and may assist in the training of Building Inspector I's.

**QUALIFICATIONS:**

To perform a job in this classification, an individual must be able to perform the essential duties as generally described in the specification. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential duties in a specific job. The requirements listed below are representative of the knowledge, skill and/or ability required.

**Knowledge of:**

Building tools and materials, accepted safety standards, and methods of building construction.

Possible defects and faults in construction.

Building and related codes and ordinances enforceable by the City, specifically Uniform Building Codes, zoning ordinance, and state and county health codes.

Principles and techniques of building inspection work.

**Ability to:**

Read and interpret building plans, specifications and building codes.

Make arithmetical calculations rapidly and accurately.

Maintain cooperative working relations with builders, contractors, and the general public.

Learn proper methods of building construction and inspection.

Apply technical knowledge and follow proper inspection techniques to examine workmanship and materials, and detect deviations from plans, regulations and standard construction practices.

Advise on standard construction methods and requirements.

**EXPERIENCE AND EDUCATION:**

Any combination equivalent to the experience and education that could likely provide the required knowledge and abilities would be qualifying. A typical way to obtain the knowledge and abilities would be:

Two years of responsible experience in a variety of building construction work or related inspection work.

Education equivalent to completion of the twelfth grade.

**SPECIAL REQUIREMENTS:**

Possession of a valid California Driver's License.

**PHYSICAL STANDARDS:**

This position requires frequent exposure to the weather and requires the ability to conduct duties in areas of unstable footing.

DATE APPROVED: