



October 23, 2020

NOTICE OF FUNDING AVAILABILITY

Department of Housing and Urban Development, CARES Act Funds for COVID-19 Relief

The Coronavirus Aid, Relief, and Economic Security (CARES) Act, signed by the President on March 27, 2020, appropriated funding to the US Department of Housing and Urban Development (HUD) to assist communities in responding to the COVID-19 pandemic. This appropriation included supplemental funding for the Community Development Block Grant (CDBG) Program designed to help communities and homeless assistance programs to prevent, prepare for, and respond to the current crisis. The City of Carlsbad was recently awarded \$909,924 in supplemental CDBG funds (hereinafter “CDBG-CV”) as an entitlement community. The City of Carlsbad is seeking grant proposals for the following program:

- **Community Development Block Grant – Coronavirus (CDBG-CV) funds**

Interested applicants may find the application for this grant by visiting the City of Carlsbad website at <https://www.carlsbadca.gov/services/depts/ns/grants/cdbg.asp>. The completed application package, including appropriate attachments, must be submitted prior to 5 P.M. on Monday, November 9, 2020. Applications may be submitted electronically to Nancy.Melander@carlsbadca.gov. Paper copies may be mailed or delivered to the City of Carlsbad, Housing Services, Attn: Nancy Melander, at 1200 Carlsbad Village Drive, Carlsbad 92008. Please note that due to the current COVID-19 emergency, the Housing Services building is closed to the public and paper copies must be delivered by appointment.

In May 2020, the city conducted a Needs Assessment of the community’s highest priorities for addressing the impacts of the COVID-19 crisis. The priorities identified include: 1) making short-term income payments, 2) increasing food security (meal delivering services and food pantries) and 3) providing basic needs. The city encourages applications that address a Needs Assessment priority, but will give preference to applications that provide short term income payments, in alignment with HUD’s stated objective. To view the Needs Assessment please visit the city’s website at <https://www.carlsbadca.gov/services/depts/ns/grants/cdbg.asp>.

Potential applicants who have questions about the CDBG-CV funding should contact Nancy Melander by email at nancy.melander@carlsbadca.gov before 5 p.m., Monday, November 2, 2020. Responses to questions will be posted on the city’s CDBG webpage by Wednesday, November 4, 2020 at <https://www.carlsbadca.gov/services/depts/ns/grants/cdbg.asp>.

The proposed timeline for the grant review process is as follows:

Process and Timeline for Allocation of Funding	
October 23, 2020	Issue NOFA
November 2, 2020	Deadline to submit questions
November 4, 2020	Responses to questions posted on city's website
November 9, 2020	Applications Due
Week of Nov. 23	Application review and recommendation by the CDBG Advisory Committee
5-day public review/comment mid-January 2021	City Council approval of allocations and substantial amendment to the FY 2020 Annual Action Plan