



FY 2019-2020

ANNUAL ACTION PLAN

Amendment No. 2

Amended on May 5, 2020, City Council Resolution No. 2020-XX

Prepared By:
City of Carlsbad
Housing Services

1200 Carlsbad Village Drive Carlsbad, CA 92008

2019-2020 Action Plan
Table of Contents

Executive Summary

AP-05 Executive Summary- 91.200(c), 91.220(b)4

The Process

PR-05 Lead & Responsible Agencies- 91.200(b) 9

AP-10 Consultation - 91.100, 91.200(b), 91.215(1)10

AP-12 Participation -91.105, 91.200(c)20

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)23

Annual Goals and Objectives

AP-20 Annuals Goals and Objectives - 91.420, 94.220(c)(3) & (e)26

AP-35 Projects - 91.420, 91.220(d)28

AP-38 Project Summary.....29

AP-50 Geographic Distribution - 91.420, 91.220(f)35

Affordable Housing

AP-75 Barriers to Affordable Housing36

AP-85 Other Actions - 91.420, 91.220(k)38

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.22044

Appendix A

Summary of Citizen Participation

Page Intentionally Left Blank

Executive Summary

AP-OS Executive Summary - 91. 200(c), 91.220(b)

1. Introduction

Carlsbad occupies approximately 39 square miles of rolling hills, beaches and bluffs along the northern coast of San Diego County. The city is located about 30 miles north of San Diego and about 90 miles south of Los Angeles. In addition to the Pacific Ocean coastline along its western boundary, the communities surrounding Carlsbad include the city of Oceanside to the north, the city of Encinitas to the south, and the cities of Vista and San Marcos and unincorporated areas of San Diego County to the east.

This Action Plan outlines Carlsbad's planned uses of Community Development Block Grant (CDBG) funds for Fiscal Year (FY) 2019-2020. The Action Plan describes the following: resources available, activities to be undertaken during FY 2019-2020 and their relation to the five-year strategic plan, other actions to address affordable housing, homelessness, and other special needs, as well as provides Carlsbad's Monitoring Plan.

- Resources available
- Activities to be undertaken during FY 2019-2020 and their relation to the five-year strategic plan
- Other actions to address affordable housing, homelessness, and other special needs
- Monitoring Plan

The City of Carlsbad participates in the HOME program under the County of San Diego. HOME funds are being administered directly by the County of San Diego Housing and Community Development Department. Homebuyer assistance is available to Carlsbad residents via County's HOME- funded Down payment and Closing Cost Program.

In December 2019, a new coronavirus known as SARS-CoV-2 was first detected in Wuhan, China, causing outbreaks of the coronavirus disease COVID-19 that has now spread globally. The first case was reported in the United States in January 2020. In March 2020, the World Health Organization declared the coronavirus outbreak a pandemic and President Trump declared the outbreak a national emergency. Grantees have been advised to amend or prepare their plans as soon as possible thus prompting the city to act swiftly to provide assistance to Carlsbad residents. Amending the FY 2019-2020 Annual Action Plan will provide additional funding to the city's current public services providers to continue services related to rental assistance, food service, shelter, and basic needs.

2. Summarize the objectives and outcomes identified in the Plan

The 2019-2020 Annual Plan (AP) incorporates outcome measures for activities in accordance with the Federal Register Notice dated March 7, 2006, which require the following Performance Measure

Objectives/Outcomes to be associated with each activity funded:

General Objective Categories - activities will meet one of the following:

- Decent Housing (SH)
- A Suitable Living Environment (SL)
- Economic Opportunity (EO) General

Outcome Categories- activities will meet one of the following:

- Availability/Accessibility (1)
- Affordability (2)
- Sustainability (3)

The City of Carlsbad has a range of housing and community development needs. CDBG funds alone are not adequate to address the various needs identified during the public outreach process and summarized in the Needs Assessment of Carlsbad's Consolidated Plan (CP) FY 2015-2019. Recognizing the national objectives of these funding programs and specific program regulations, the city intends to use these funds to coordinate programs, services, and projects to create a decent and suitable living environment to benefit low- and moderate-income households and those with special needs. Needs which have been determined to be a High Priority level will be receiving funding during this AP. Needs with a Low Priority may be funded based on the availability of funds. The priorities for the FY 2015-2019 CP established in consultation with residents and community groups are:

High Priority:

- Increase the supply of affordable housing units
- Provide supportive services for the homelessness, lower-income residents, and persons with special needs
- Improve and provide facilities to serve lower income persons
- Provide fair housing services to residents
- Planning and administration

Low Priority:

- Conserve and rehabilitate the existing housing stock

The priorities identified above specifically address the use of CDBG funds. The city no longer receives its specific allocation of HOME funds from the County of San Diego. The city facilitates the development of new affordable housing primarily through its Inclusionary Housing Program, which is locally funded, and its Housing Reserve Fund. The Carlsbad Housing Agency also administers the Housing Choice Voucher (HCV) Program for low income tenants.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

In the past, as a participant of the County's HOME Consortium, the City of Carlsbad would receive a small allocation of HOME funds for the city's affordable housing activities. However, since 2014, the significant reductions in HOME funds necessitated the County to restructure its HOME program to more efficiently expend the limited funds. The city no longer receives its specific allocation of HOME funds

from the County. City residents will continue to be eligible to apply for the HOME funded Down payment and Closing Costs program via a new program that began in September of 2014 through a partnership between County of San Diego and the San Diego County Housing Commission.

In years past, the city utilized HOME and other funding to assist in the development of affordable housing. The city provided a total of \$3,750,000 in the form of residual receipts loans from the Carlsbad Redevelopment Agency's Low and Moderate-Income Housing Set-Aside Fund. In 2009, the city assisted San Diego Habitat for Humanity with the development of six condominium units (Roosevelt Garden) for lower-income families. The city also provided financial assistance to Meta Housing Corporation for the Tavarua Senior Apartments, a 50-unit apartment community completed in 2013. Ten of the 50 units are designated for qualifying older adults with mental illness eligible for supportive services under the Mental Health Services Act (MHSA) program. This program is part of a larger regional supportive housing initiative by the County of San Diego's Behavioral Health Services Division (BHS) to link homeless or at risk of homelessness individuals with mental illness to permanent housing and social services.

The city also provided HOME funds in 2012 to Solutions for Change to assist in the acquisition of Vista Terrace Apartments in the City of Vista to serve as a regional resource for homeless families with children from the region who are graduating from their program which helps the families become stable members of the community and provide them with homes. One unit in Vista Terrace was converted to a community room for residents of the apartments. In 2014, the city provided an additional \$454,000 to Solutions for Change in order to assist the agency with the acquisition of a 16-unit apartment complex to be used for graduates of the Solutions University for homeless families.

During the previous Consolidated Plan period, the city assisted over 9,000 homeless persons or persons at -risk of homelessness (duplicated counts) with temporary shelter and supportive services. An additional 3,600 lower-income persons or persons with special needs were assisted through a variety of public service programs, including the North County Health Services Immunization and Health Screening Program, after school programs, and meal or food delivery programs.

In addition, a total of six projects to improve community facilities have been completed since 2010, including the Casa de Amparo Twin Oaks facility, Catholic Charities La Posada de Guadalupe Men's Shelter, North County Health Services Health Care Center, and Hospice of the North Coast Hospice House. In 2016, the city partnered with Interfaith Community Services to acquire vacant commercial property which now serves as the Carlsbad Service Center. This Service Center is in the heart of the city and is easily accessible to all residents. Services such as case management, job training, employment skills, job placement, emergency food distribution, and ESL classes are just some of the services available.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Citizen participation is one of the key components of the CP and AP process. To solicit public input during the development of the CP, the City of Carlsbad conducted a community workshop with residents, local housing and services providers, as well as community stakeholders. A Housing and Community Development Needs Survey was also administered.

Community Workshop: To set priorities for the CP, the city held one workshop to solicit input on needs during the development of this CP. The workshop was held at the Carlsbad Senior Center on December 4, 2014 from 6:00-7:30 PM.

Housing and Community Development Needs Survey: With referenceto the CP, the Survey was made available both on-line and in hard copy form. A total of 162 responses were received. Outreach for the Community/Stakeholder workshops and the Housing and Community Needs Development Survey included:

- Notice posted on citywebsite
- Notice posted at Carlsbad City Hall
- Email blast to residents and agencies on the city's contact list
- Flyers advertising the Community Workshop and Survey were distributed to 150 service providers and agencies
- Advertisement published in the San Diego Union Tribune (English and Spanish).

Public Hearing: For 2019-2020, a public hearing was held on November 27, 2018 to provide the citizens of Carlsbad an opportunity to provide feedback on the community development needs of Carlsbad. A second Public Hearing was held for the adoption of the 2019-2020 AP on May 14, 2018 in the Carlsbad Council Chamber also for the citizen to participate and provide feedback.

Public Review of Draft Documents: The City Council held a noticed public hearing on November 27, 2018 to share the draft Action Plan funding recommendations with the community and an additional noticed second public hearing was held on May 14, 2019 to raise public awareness for the 2019-2020 AP and invited their comments and feedback prior to the submission to HUD. Copies of the Draft AP were made available for the public at the following locations:

- City website
- Carlsbad City Hall

All final CP, amendments, annual Action Plans and performance reports will be available for five years at the Carlsbad City Hall.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the CP.

Action Plan Amendment No. 1

For the FY 2019-2020 Annual Action Plan Amendment No. 1, a public notice for a public hearing was published on December 31, 2019 regarding the review of the Amendment and recommendation for the City Council to consider on January 28, 2020 to be held at the Carlsbad City Council Chamber. Members of the public have until Jan. 29, 2020 to provide comments.

The Draft Amended Action Plan was made available to the public for consideration and review on December 31, 2019 at the following locations:

- City of Carlsbad website, www.carlsbadca.gov
- Carlsbad City Hall, 1200 Carlsbad Village Drive, Carlsbad, CA 92008

Action Plan Amendment No. 2

A public notice was published on April 30, 2020 for a period of not less than five days regarding the review of the Amended Action Plan and notice of public hearing for the City Council to consider the plan on May 5, 2020. The public meeting will be held virtually at www.carlsbadca.gov and can be accessed on the City Clerk's webpage. Members of the public have until May 5, 2020 to provide final comments to the City Council.

The Annual Action Plan Amendment No. 2 was made available to the public for consideration and review on April 30, 2020 on the city's website:

- City of Carlsbad, CDBG webpage, www.carlsbadca.gov.

HUD has provided the availability of waivers of certain regulatory requirements associated with the CDBG program to prevent the spread of COVID-19 and to facilitate assistance to eligible communities and households economically impacted by COVID-19.

The waiver announces a simplified notification process for recipients of the CDBG program to use this waiver flexibility to expedite the delivery of assistance. The city reserves the right to use this waiver to assist program beneficiaries and eligible households to prevent the spread of COVID-19 and to mitigate against the economic impact caused by COVID-19 for eligible households.

6. Summary of comments or views not accepted and the reasons for not accepting them

All citizen comments were accepted with appreciation.

7. Summary

The City of Carlsbad has undertaken diligent and good faith efforts in outreaching to all segments of the community that may benefit from the CDBG program.

PR-O5 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies / entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department / Agency
CDBG Administrator	CARLSBAD	Housing Services

Table 1- Responsible Agencies

Narrative

The Consolidated Plan for the City of Carlsbad was prepared in collaboration with the San Diego County HOME Consortium. The City of Carlsbad participates in the HOME program under the County of San Diego. HOME funds are being administered directly by the County of San Diego Housing and Community Development Department. Homebuyer assistance is available to Carlsbad residents via the County's HOME-funded Down Payment and Closing Cost Program, a household earning up to 80 percent of the area median income can obtain loans of up to 33 percent of a home's purchase price up to a maximum of \$70,000.

Consolidated Plan Public Contact Information

Nancy Melander, Program Manager

1200 Carlsbad Village Drive

Carlsbad, CA 92008

AP-10 Consultation - 91.100, 91.200(b), 91.215(1)

1. Introduction

As part of the development of this AP, the City conducted an outreach program to consult and coordinate nonprofit agencies, affordable housing providers, and government agencies regarding the needs of the low- and moderate-income community. The outreach program has been summarized in the Executive Summary and Citizen Participation sections of this AP.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(1)).

The City of Carlsbad serves as the city's public housing agency whereby the Section 8 Rental Assistance Program is implemented and administered daily. The city actively participates in a variety of coalitions made up of affordable housing and community development coordinators from all 18 incorporated cities and various nonprofit organizations in the San Diego region. These strong partnerships result in coordination of activities, sharing of information, and joint operation of specific HUD programs. These coalitions include: CDBG Coordinators Group; County of San Diego HOME Consortium; Regional Continuum of Care Council; California Finance Officers' Group; California Association of Housing Authorities; National Association of Housing Redevelopment Officials; Housing Authorities within the County of San Diego; participating cities in the First-Time Homebuyer Program; and notably, the city engages and contributes as a member of the San Diego Regional Alliance for Fair Housing (www.sdfairhousing.org). Also included is the San Diego Housing Federation, made up of affordable housing organizations and lenders that sponsor programs and activities in partnership with the County of San Diego and cities in the region.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Carlsbad is an active member of the San Diego Regional Continuum of Care Council (RCCC) which is a large cooperative community group consisting of representatives of the 18 cities within the County of San Diego, nonprofit homeless providers and other interested parties. The RCCC regularly meets to identify gaps in homeless services, establish funding priorities, and to pursue an overall systemic approach to addressing homelessness. The RCCC makes recommendations for allocation of funds available under the Emergency Shelter Grants (ESG) program. The representatives seek ways to improve collaboration and share scarce resources. The consensus approach from service providers is to emphasize prevention of homelessness first, then transitional housing and support services for individuals and families, and finally support for chronically homeless individuals. Facilities in proximity to Carlsbad serving this population include the Brother Benno Foundation providing transitional housing for men in recovery from substance abuse, the Women's Resource Center which provides emergency safe shelter for victims of domestic violence, Catholic Charities' La Posada de Guadalupe men's shelter which targets homeless men, Community Resource Center which provides emergency safe shelter for victims of domestic violence, and Casa de Amparo which provides targeted support for children and youth who have been removed from their homes by Child Protective Services.

During 2015, the city actively participated alongside both nonprofit and for-profit agencies in the 25 Cities Effort which was a key federal strategy initiative aimed to end veteran homelessness. Since the adoption of the 2017-2018 AP, the 25 Cities Effort has come to a sunset and the San Diego region is collectively working on a plan to end homelessness which is spearheaded by the Regional Task Force on the Homeless. In November of 2017, the Carlsbad City Council approved a local Homeless Response Plan which serves as a principal planning guide for our city's collaborative efforts. Near term goals are to hire two (2) Licensed Clinical Social Workers to help provide daily case management to our homeless community and later adopt a more robust budget to provide the necessary foundation for this community need.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Carlsbad does not receive ESG (Emergency Shelter Grant) funds from HUD.

The Regional Continuum of Care Consortium (RCCC) coordinates efforts to address homeless in the San Diego region and is the HUD designated Continuum of Care (CoC) for the region. The RCCC manages the application for, receipt and distribution of federal and other grant funds, including the Homeless Super NOFA (Notice of Funding Availability).

The Regional Task Force on the Homeless (RTFH) was selected by the RCCC to manage the region's homeless management information system (HMIS). This system coordinates the region's AHAR efforts and is working to combine data from multiple consortium area systems into one data warehouse. The HMIS produces quarterly and annual reports that assist in monitoring key indicators to assess needs and progress on strategic goals pertaining to homelessness. In 2010, a Data Advisory Committee was created to provide community-based oversight, system evaluation, and comprehensive HMIS planning.

Carlsbad does not receive any dedicated homeless assistance funding as a result of the Super NOFA or the RCCC activities. However, annually the city uses a portion of its CDBG Public Service Dollars to assist agencies that serve the homeless and those at risk of becoming homeless.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 -Agencies, groups, organizations who participated:

Page Intentionally Left Blank

1	Agency/Group/Organization	CASA DE AMPARO
	Agency/Group/Organization Type	Services-Children Services - Victims Regional organization
	What section of the Plan was addressed by Consultation?	public services, needs, and benefit
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The local service provider was consulted with regarding the 2019-2020 Notice of Funding Availability (NOFA) and encouragement was given to apply for funding to continue to provide top quality service to Carlsbad residents.
2	Agency/Group/Organization	BOYS AND GIRLS CLUB OF CARLSBAD
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	public services, needs, and benefit
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The local service provider was consulted with regarding the 2019-2020 Notice of Funding Availability (NOFA) and encouragement was given to apply for funding to continue to provide top quality service to Carlsbad residents.
3	Agency/Group/Organization	Brother Benno Foundation, Inc
	Agency/Group/Organization Type	Services - Housing Services-homeless Regional organization
	What section of the Plan was addressed by Consultation?	public services, needs, and benefit
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The local service provider was consulted with regarding the 2019-2020 Notice of Funding Availability (NOFA) and encouragement was given to apply for funding to continue to provide top quality service to Carlsbad residents.
4	Agency/Group/Organization	CATHOLIC CHARITIES

	Agency/Group/Organization Type	Services - Housing Services-homeless Regional organization
	What section of the Plan was addressed by Consultation?	public services, needs, and benefit
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The local service provider was consulted with regarding the 2019-2020 Notice of Funding Availability (NOFA) and encouragement was given to apply for funding to continue to provide top quality service to Carlsbad residents.
5	Agency/Group/Organization	COMMUNITY RESOURCE CENTER
	Agency/Group/Organization Type	Services-Victims of Domestic Violence Services-homeless Services - Victims Regional organization
	What section of the Plan was addressed by Consultation?	public services, needs, and benefit
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The local service provider was consulted with regarding the 2019-2020 Notice of Funding Availability (NOFA) and encouragement was given to apply for funding to continue to provide top quality service to Carlsbad residents.
6	Agency/Group/Organization	INTERFAITH COMMUNITY SERVICES
	Agency/Group/Organization Type	Services - Housing Services-homeless Services-Health Services-Education Services-Employment Regional organization
	What section of the Plan was addressed by Consultation?	public services, needs, and benefit

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The local service provider was consulted with regarding the 2019-2020 Notice of Funding Availability (NOFA) and encouragement was given to apply for funding to continue to provide top quality service to Carlsbad residents.
7	Agency/Group/Organization	Meals on Wheels of Greater San Diego
	Agency/Group/Organization Type	Services-Elderly Persons Regional organization
	What section of the Plan was addressed by Consultation?	public services, needs, and benefit
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The local service provider was consulted with regarding the 2019-2020 Notice of Funding Availability (NOFA) and encouragement was given to apply for funding to continue to provide top quality service to Carlsbad residents.

8	Agency/Group/Organization	Women's Resource Center
	Agency/Group/Organization Type	Services-Victims of Domestic Violence Regional organization
	What section of the Plan was addressed by Consultation?	public services, needs, and benefit
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The local service provider was consulted with regarding the 2019-2020 Notice of Funding Availability (NOFA) and encouragement was given to apply for funding to continue to provide top quality service to Carlsbad residents.

9	Agency/Group/Organization	North County Health Services
	Agency/Group/Organization Type	Services-Health Regional organization
	What section of the Plan was addressed by Consultation?	public services, needs, and benefit
	Briefly describe how the Agency/ Group/ Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The local service provider was consulted with regarding the 2019- 2020 Notice of Funding Availability (NOFA) and encouragement was given to apply for funding to continue to provide top quality service to Carlsbad residents.
10	Agency/Group/Organization	Carlsbad Housing Agency
	Agency/Group/Organization Type	Housing PHA Other government - Local

What section of the Plan was addressed by Consultation?

Housing Need Assessment
 Homeless Needs - Chronically homeless
 Homeless Needs - Families with children
 Homelessness Needs - Veterans
 Homelessness Needs - Unaccompanied youth
 Homelessness Strategy
 Non-Homeless Special Needs
 Market Analysis
 Lead-based Paint Strategy

Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?

Enhanced coordination and daily collaboration is imperative and will be going forward to provide the best service our residents.

Identify any Agency Types not consulted and provide rationale for not consulting

The City of Carlsbad consulted with agencies that provide services to Carlsbad residents.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Regional Continuum of Care	The city’s homeless needs are addressed by the CoC strategy.
Ten Year Plan to End Homelessness	Regional Continuum of Care	The city’s homeless needs are addressed by the Ten-Year Plan to End Homelessness
City of Carlsbad General Plan	City of Carlsbad	Aligns with the strategic plan goal of improving the quality of life for the city’s low and moderate income community.
City of Carlsbad Housing Element	City of Carlsbad	Aligns with the strategic plan goal of continuing to create affordable housing units.

Table 3 - Other local/ regional/ federal planning efforts

Narrative

Reaching and protecting people experiencing unsheltered homelessness during the COVID-19 outbreak will require coordination across several local sectors. To prevent negative outcomes from lack of services, city staff seek to continue activities and augment current subrecipient contracts that protect people experiencing homelessness, including supporting continuity of homeless services, behavioral health services, food pantries, and linkages to permanent housing.

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation

Summarize citizen participation process and how it impacted goal-setting

Citizen participation is one of the most important components of the CP process. To solicit public input during the development of this CP, the City of Carlsbad held a Community Workshop for residents, local housing and services providers, as well as community stakeholders. A Housing and Community Development Needs Survey was also administered, in both English and Spanish, to members of the community. For this survey, residents could access the survey via the city's website (www.carlsbadca.gov), paper copies of the survey were also made available at the Carlsbad Senior Center (799 Pine Avenue, Carlsbad, CA 92008), also press releases and social media (Facebook, Twitter, NextDoor) were utilized to request community feedback. A total of 162 responses were received. A Public Hearing before the City Council was also held on April 7, 2015. A public notice for the hearing was published on April 3, 2015. A second Public Hearing was held for the adoption of the Consolidated Plan on May 5, 2015. A 30-day public review of the CP was held from April 4, 2015 through May 4, 2015. A public notice for the hearing and public review period was published on April 4, 2015. The final CP, amendments, Annual Action Plans and performance reports will be available for five years at Carlsbad City Hall.

For the FY 2019 - 2020 AP, two (2) noticed Public Hearings were held which enabled the citizenry to participate. The first public hearing was held on November 27, 2018 and the second public hearing held on May 14, 2019 the City Council approved the 2019-2020 Action Plan and approved for final submission to HUD via the Lead Agency.

For the FY 2019-2020 Amended Action Plan the public was invited to the Carlsbad City Council's Public Hearing to participate in community dialogue on January 28, 2020. At the Public Hearing, the City Council will determine the draft's recommendations and approve prior to the final submission to HUD via the County of San Diego.

For the FY 2019-2020 Annual Action Plan Amendment No. 2, the public was invited to watch the Carlsbad City Council's Public Hearing and to participate in community dialogue on May 5, 2020 by submitting comments to the City Clerk. At the Public Hearing, the City Council will determine the recommendations and approve prior to the final submission to HUD via the County of San Diego.

Citizen Participation Outreach

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
Public Hearing	Non-targeted/broad community Residents of Public and Assisted Housing Local service providers	Public hearing held on November 27, 2018. The City Council was receptive to the staff presentation and approved both the release of the 2019-2020 NOFA and draft funding plan.	No comments were received. Reference AD-26 of the CCP	The City Council was supportive of the 2019-2020 Funding Plan and approved the release of the 2019-2020 NOFA.	www.carlsbadca.gov
Public Hearing	Non-targeted/broad community Residents of Public and Assisted Housing Local service	Public hearing held on May 14, 2019. The City Council accepted the funding recommendations and approved the 2019-2020 Action Plan to be	Reference AD-26 Citizen Participation	All comments were received. No comments were filed via mail or electronic mail.	www.carlsbadca.gov

	providers	submitted to HUD via the Lead Agency.			
<u>Public Hearing</u>	<u>Citizenry, non-targeted/broad community/public service providers</u>	<u>Pubic Hearing held on January 28, 2020. The City Council considered and approved the draft FY 2019-2020 Amended Action Plan I</u>	<u>No comments were received.</u>	<u>All comments were received. No comments were filed via mail or electronic mail.</u>	<u>www.carlsbadca.gov</u>
<u>Public Hearing</u>	<u>Citizenry, non-targeted/broad community/public service providers</u>	<u>Public Hearing to held on May 5, 2020. The City Council will be requested to consider and approve the draft FY 2019-2020 Amended Action Plan II</u>	<u>TBD</u>	<u>TBD</u>	<u>www.carlsbadca.gov</u>

AP-15 Expected Resources - 91.420 (b)1 91.220 (c) (1,2)

Introduction

Many housing and community development resources are currently available in the city.

Those resources include:

- Community Development Block Grant (CDBG) funds
- HOME funds (via a new program that began in September of 2014 through a partnership between the County of San Diego and the San Diego County Housing Commission)
- General Funds
- HUD Housing Choice Voucher Program (through the Carlsbad Housing Authority) State Housing and Community Development (HCD) funds
- State transportation funds
- Carlsbad Affordable Housing Trust Fund
- Carlsbad Housing Reserve Fund
- **CARES Act Supplemental Funding**

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$565,819	0	0	\$565,819	0	Funding will be utilized to benefit public services which provide basic needs such as food, shelter, health and welfare to Carlsbad residents. Fair housing services to be provided by Legal Aid Society of San Diego.
CDBG	CARES Act	Activities to prevent, prepare for, and respond to COVID-19	\$315,666	0	0	0	\$315,666	Funding will be utilized to benefit public services which provide basic needs such as food, shelter, health and welfare to Carlsbad residents related to the COVID-19 emergency.

Table 5 - Expected Resources - Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The city's goal is to leverage federal, state, and local funds to maximize the number of households that can be assisted. The city may use local Housing Trust Funds to further affordable housing goals whenever a match, grant, or loan is necessary and appropriate to ensure the financial feasibility of a project.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City of Carlsbad worked towards meeting its affordable housing objectives by allocating CDBG funds in previous years to Solutions for Change for the planned acquisition of a 16-unit apartment complex in Carlsbad for graduates of the Solutions University for homeless families. Prior year CDBG funds were also used to assist in the acquisition of a health care center in the City that continues to provide services to low -income residents. No other publicly owned land or property is anticipated to be used to address needs identified in this plan.

Discussion

The Carlsbad Housing Agency administers the Section 8 Rental Assistance program for Carlsbad residents. For calendar year (CY) 2016, the City of Carlsbad's allocation was \$5,545,117 for rental assistance payments and \$588,690 for operating expenses. HUD is currently operating under a Continuing Resolution. Since January 2017, the Carlsbad Housing Agency has received 94 percent of CY 2016 housing assistance payments funding and 77 percent of administrative allocation. Once the CY 2018 Appropriations Act is approved, HUD will notify the housing agencies within 60 days what the final funding appropriations will be before CY 2018. The program provides rent subsidy payments for very low-income households in privately owned rental housing units. Each month, 600 families are assisted with Section 8 Rental Assistance funds.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing	2019	2020	Affordable Housing		Affordable Housing	CDBG: \$772,784	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 2 Households Assisted
2	Improve Facilities	2019	2020	Non-Housing Community Development		Improve Facilities	CDBG: \$95,000 \$153,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 78 Persons Assisted
3	Supportive Services	2019	2020	Homeless Non-Homeless Special Needs		Supportive Services	CDBG: \$84,872 \$202,220	Public service activities other than Low/Moderate Income Housing Benefit: 2,800 Persons Assisted
4	Fair Housing	2019	2020	Non-Homeless Special Needs		Fair Housing	CDBG: \$22,744	Public service activities other than Low / Moderate Income Housing Benefit: 100 Persons Assisted
5	Planning and Administration	2019	2020	Administration		Planning and Administration	CDBG: \$90,419	Local program administration

Table 6 - Goals Summary

Goal Descriptions

1	Goal Name	Affordable Housing
	Goal Description	Participate in the acquisition of property for low/moderate income housing.
2	Goal Name	Improve Facilities
	Goal Description	Public facility or infrastructure activities other than low/moderate income housing benefit.
3	Goal Name	Supportive Services
	Goal Description	Public service activities other than low/moderate income housing benefit- 2,800 persons assisted
4	Goal Name	Fair Housing
	Goal Description	Public service activities other than low/moderate income housing benefit- 100 persons assisted
5	Goal Name	Planning and Administration
	Goal Description	Successfully implement and administer the CDBG program.

Table 7 - Goal Descriptions

Amendment No. 1.

Goal Name: Affordable Housing

Goal Description: Participate in the acquisition of property for low/moderate income housing. Via the FY 2019-2020 Amended Action Plan, the City of Carlsbad will reallocate funds towards the acquisition of existing affordable housing units, vacant or underutilized land for new development, preserving existing rental units with rehabilitation efforts, and/or form partnerships with affordable housing developers for property acquisition.

Amendment No.2

Goal Name: Improve Facilities

Goal Description: Public facility or infrastructure activities other than low/moderate income housing benefit. Via the FY 2019-2020 Annual Action Plan Amendment No. 2, the City of Carlsbad will appropriate unallocated funds towards the facility improvement of the La Posada de Guadalupe Homeless Shelter in Carlsbad to expand bed capacity.

AP- 35 Projects - 91.420, 91.220(d)

Introduction

For FY 2019-2020, the City of Carlsbad received \$565,819 in CDBG funding. The total projects listed in the table equal \$1,241,167. To assist in the current emergency related to COVID-19, the city is amending the Annual Action Plan to augment current contracts with public service providers by 50 percent with the exception of Interfaith Community Services who has requested additional funding above 50 percent to provide Carlsbad residents with rental assistance and La Posada Catholic Charities who has requested additional funds to cover the increases expenses of sheltering homeless men all day and night.

The FY 2019-2020 Annual Action Plan Amendment No. 2 includes the expansion of La Posada de Guadalupe Homeless Facility, a new facility improvement activity within the plan, which constitutes a substantial amendment as defined in the CDBG Citizen Participation Plan.

#	Project Name	Funding
1	La Posada De Guadalupe (Catholic Charities)	\$20,000 \$74,848
2	Emergency rental assistance (Interfaith Community Services)	\$19,872 \$59,872
3	Alternatives to abuse domestic violence shelter (Women's Resource Center)	\$10,000 \$15,000
4	Basic needs for low income and homeless persons (Brother Benno)	\$15,000 \$22,500
5	Meal Program (Meals-on-Wheels)	\$10,000 \$15,000
6	Homeless Prevention and Intervention (Community Resource Center)	\$10,000 \$15,000
7	Teen Wellness Center Facility Improvement (Casa De Amparo)	\$95,000
8	La Posada de Guadalupe Facility Improvement (Catholic Charities)	\$58,000
9	*City of Carlsbad Housing Fund (purchase affordable units)	\$772,784
10	Program administration (City of Carlsbad)	\$90,419
11	Fair Housing (Legal Aid Society of San Diego)	\$22,744
	TOTAL	\$1,241,167

*The city reserves the right to earmark any additional unexpended funds for affordable housing activities as they become available. During the program year additional funding may become available as a result of program income, projects completed below budget or projects canceled/delayed due to a variety of reasons. This allows the city, with City Council and HUD approval, the flexibility to activate back-up projects when funds become available. Initiation and funding of these projects would not constitute a substantial amendment as defined in the CDBG Citizen Participation Plan.

Table 8 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City of Carlsbad is limited in its ability to meet all of the housing needs of lower income households. However, a sincere effort will be made to combine various city resources to meet as much of the need as financially feasible within the Action Plan time period, as well as the overall needs identified in the FY 2015-19 Consolidated Plan.

AP-38 Project Summary
Project Summary Information

Page Intentionally Left Blank

1	Project Name	La Posada De Guadalupe
	Target Area	No defined target area
	Goals Supported	Supportive Services
	Needs Addressed	Supportive Services
	Funding	CDBG: \$20,000-\$74,848
	Description	La Posada De Guadalupe is a 7-day, 24-hour alcohol- and drug-free facility in Carlsbad. The program is designed to provide services for homeless men in San Diego County.
	Target Date	6/30/2020
	Estimate the number and type	68 individuals are expected to receive assistance.
	Location Description	2476 Impala Drive Carlsbad, CA 92010
	Planned Activities	Funds will be used to provide a safe, sanitary, drug and alcohol free housing environment for homeless men and locally employed farm workers. Through case management and support services, residents will be assisted with obtaining employment and locate permanent housing.
2	Project Name	Emergency rental assistance (Interfaith Community Services)
	Target Area	No defined target area
	Goals Supported	Supportive Services
	Needs Addressed	Supportive Services
	Funding	CDBG: \$19,872-\$59,872
	Description	Interfaith's Emergency Rental Assistance Program will provide assistance to at the minimum of 200 Carlsbad households. Housing assistance provided to Carlsbad residents will include rental assistance and security deposit assistance payments to avoid and prevent imminent homelessness, motel vouchers to immediately rehouse those affected by homelessness, as well as referrals to local shelters.
	Target Date	6/30/2020

Estimate the number and type 200 Carlsbad households are expected to receive assistance.
Location Description Carlsbad Service Center, 5731 Palmer Way Suite A, Carlsbad, CA 92010
Planned Activities With the assistance of individual case management, the Emergency Rental Assistance Program will provide households with the pivotal help needed by providing rental assistance including security deposit assistance to homeless and low-income families.

3 Project Name Alternatives to abuse domestic violence shelter (Women's Resource Center)
Target Area No defined target area
Goals Supported Supportive Services
Needs Addressed Supportive Services
Funding CDBG: \$10,000-\$15,000
Description Women's Resource Center's purpose is to address the needs of persons experiencing family violence in order to impact the incidence and effect of such violence.
Target Date 6/30/2020
Estimate the number and type 53 families are expected to receive assistance.
Location Description 1963 Apple Street, Oceanside, CA 92054
Planned Activities Funds will be used to provide shelter services for women and children who are victims in need of safe, emergency housing.

4 Project Name Basic needs for low income and homeless persons (Brother Benno)
Target Area No defined target area
Goals Supported Supportive Services
Needs Addressed Supportive Services
Funding CDBG: \$15,000-\$22,500

Description Brother Benno's serves the poor and neediest in North County San Diego, including Carlsbad residents. The agency operates two shelters for women, a twelve-step residential recovery program-for men, a hot meal and emergency food distribution program for the working poor.

Target Date 6/30/2020

Estimate the number and type 144,000 individuals are expected to receive assistance.

Location Description 3260 Production Avenue Oceanside, CA 92058

Planned Activities The proposed program will provide a number of services including emergency food boxes, hot meals, food packs, rental assistance, funds for prescription medications, internet access, mail and telephone services, hot showers, clothing for the family, and haircuts.

5 Project Name Teen Wellness Center (Casa De Amparo)

Target Area No defined target area

Goals Supported Improve Facilities

Needs Addressed Improve Facilities

Funding CDBG: \$95,000

Description The Wellness Center will be a community treatment facility to provide a safe and nurturing home-like environment to undeserved youth who have experienced significant trauma and struggle with severe symptoms of complex trauma, PTSD, and behavioral challenges.

Target Date 6/30/2020

Estimate the number and type 16

Location Description 325 Buena Creek Road, San Marcos, CA 92069

Planned Activities The funding will assist in the costs related to the expansion Teen Wellness Center. Funding will also provide a storage and maintenance facility for use agency-wide.

6. Project Name	Carlsbad Housing Fund (purchase affordable units) (City of Carlsbad)
Target Area	No defined target area
Goals Supported	Affordable Housing
Needs Addressed	Affordable Housing
Funding	CDBG: \$772,784
Description	The City of Carlsbad has established a Housing Fund for the purpose of developing affordable housing for lower -income households and/or purchasing affordable housing units for lower income families. The activities will include the purchase of existing affordable units as they become available in existing developments and other property acquisition for low income affordable housing purposes, including housing for the homeless (such as acquisition of vacant land or underutilized land for new development, existing rental units with rehabilitation efforts, market rate condominiums to be resold to low income households, and/or partnerships with an affordable housing developer for property acquisition for low income affordable housing development).
Target Date	6/30/2020
Estimate the number and type of families that will benefit from the proposed activities	1 family
Location Description	Carlsbad, CA
Planned Activities	Utilize funds to acquire existing affordable units such as vacant land or underutilized land for new development, existing rental units with rehabilitation efforts, market rate condominiums to be resold to low income households, and/or partnerships with an affordable housing developer for property acquisition for low income affordable housing development).

7. Project Name	Program administration (City of Carlsbad)
Target Area	No defined target area
Goals Supported	Planning and Administration
Needs Addressed	Program Administration
Funding	CDBG: \$90,977
Description	The Carlsbad Housing Services Division is responsible for administering the city's CDBG funded programs.
Target Date	6/30/2020
Estimate the number and type	Citywide benefit.
Location Description	1200 Carlsbad Village Drive, Carlsbad, CA
Planned Activities	Funds are utilized to administer the CDBG programs.

8. Project Name	Fair Housing (Legal Aid Society of San Diego)
Target Area	No defined target area
Goals Supported	Fair Housing
Needs Addressed	Fair Housing
Funding	CDBG: \$22,744
Description	Legal Aid Society of San Diego will provide fair housing services to all Carlsbad residents. LASSO promotes housing opportunities for all persons regardless of race, religion, sex, family size, familial status, ancestry, national origin, color, or disability. Via the telephone or in person assistance, LASSO staff will provide direct assistance to those in need.
Target Date	06/30/2020
Estimate the number and type of families that will benefit from the proposed activities	146 families are expected to receive assistance.
Location Description	216 S. Tremont Street, Oceanside, CA 92054
Planned Activities	Funds will be used to provide fair housing services for residents.
9. Project Name	Meals on Wheels
Target Area	No defined target area
Goals Supported	Supported Services
Needs Addressed	Supported Services
Funding	CDBG: \$10,000-\$15,000
Description	Meals-on-Wheels provides daily meals to seniors, care takers, and family members 6 days a week with Sunday's meal delivered on Saturday. Meals-on-Wheels also provides wellness checks for its seniors.
Target Date	06/30/2020
Estimate the number and type of families that will benefit	78 families are expected to receive assistance.

from the proposed activities

Location Description Vista
Planned Activities Funds will be used to provide fair housing services for residents.

- 10 Project Name** Community Resource Center
Target Area No defined target area
Goals Supported Supported Services
Needs Addressed Supported Services
Funding CDBG: \$10,000-\$15,000
Description Community Resource Center will promote and provide affordable housing and supportive services for homeless domestic violence survivors and their children through local emergency shelter, transitional housing, and rental assistance partnerships. CRC will provide ongoing support services such as case management, food, clothing, transportation, legal services, crisis intervention, and other services.
Target Date 06/30/2020
Estimate the number and type of families that will benefit from the proposed activities 178 families are expected to receive assistance.
Location Description 650 Second Street, Encinitas
Planned Activities Funds will be used to provide program expenses

11. Project Name	La Posada De Guadalupe Homeless Shelter
Target Area	No defined target area
Goals Supported	Facility Improvement
Needs Addressed	Facility Improvement
Funding	CDBG: \$58,000
Description	La Posada De Guadalupe is a 7-day, 24-hour alcohol- and drug-free facility in Carlsbad. The program is designed to provide services for homeless men in San Diego County. Currently the shelter operates 50 emergency beds for homeless men and an additional 50 farmworker beds for men. During the winter months the shelter increases its emergency beds to 60 to accommodate more men.
Target Date	6/30/2021
Estimate the number and type of families that will benefit from the proposed activities	65 individuals are expected to receive assistance.
Location Description	2476 Impala Drive Carlsbad, CA 92010
Planned Activities	Funds will be used to expand La Posada's shelter to accommodate more emergency beds for men. CDBG grant funds will help offset the design, engineering, and material costs associated with the expansion.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Through the city's Inclusionary Housing program, the city intends to develop lower-income affordable housing units throughout Carlsbad, thereby reducing the impact of housing on any one area. City staff will be responsible for initiating or facilitating the development this housing through agreements with local for-profit and non-profit housing developers (including agreements to provide city assistance) and through managing/monitoring the affordability of these housing units in future years. City resources for the provision, construction, or improvements to public services or facilities to meet the community development needs will also be distributed throughout the city. Carlsbad will consider the allocation of resources to public service organizations located outside of the city limits in those instances where such public services provide adequate access to Carlsbad residents.

Geographic Distribution

<u>Target Area</u>	<u>Percentage of Funds</u>
n/a	n/a

Table 9 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

While the city has identified a number of priority strategies and implementing programs in the FY 2015-2019 Consolidated Plan, given limited resources, the city may not pursue each program every fiscal year. Priorities for allocation are a result of various community outreach efforts and consultation meetings and recommendations by city staff and the Carlsbad City Council.

Discussion

See discussion above.

AP-75 Action Plan Barrier to Affordable Housing- 91.420, 91.2200)

Introduction

The City of Carlsbad works to remove barriers to affordable housing and the financial impacts of efforts to protect public health and safety by taking actions to reduce the costs or provide financial incentives to assist in the production of safe, high quality, affordable housing.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment.

The City of Carlsbad works diligently to remove barriers to affordable housing and the financial impacts of efforts to protect public health and safety by taking actions to reduce the costs or provide off-setting financial incentives to assist in the production of safe, high quality, affordable housing. The following measures may be taken to alleviate the barriers to affordable housing:

- Apply for State and federal funding to provide gap financing for affordable housing production and rehabilitation of existing affordable housing stock.
- Continue to support applications for Tax Exempt Bond financing from the California Debt Limit Allocation Committee.
- Continue to support applications for Low-Income Housing Tax Credits from the California Tax Credit Allocation Committee.
- Continue to stream line the environmental review process for housing developments, using available state categorical exemptions and federal categorical exclusions, when applicable. Also, send staff to CEQA and NEPA trainings as needed to gain expertise in the preparation of environmental review documents.
- Continue to improve the permit processing and planning approval processes to minimize delay in housing development in general and in particular affordable housing development.
- Continue providing rehabilitation assistance and homeownership assistance, and to assist in the construction and preservation of affordable housing.
- Encourage public participation when a proposed project is being considered for approval.
- Implement policies and strategies identified in Carlsbad's 2013-2021 Housing Element.

Housing affordability is affected by numerous factors in both the private and public sectors. With the dissolution of redevelopment in California, the City of Carlsbad has lost its most powerful tool and funding mechanism to provide affordable housing in the community. Funding at the State and Federal levels has also continued to experience significant cuts. With reduced funding and increased housing costs, the city faces significant challenges in providing affordable and decent housing opportunities for its lower and moderate-income residents, especially with extremely low incomes. Actions by the city can have a significant impact on the price and availability of housing in Carlsbad. Lack of affordable housing

funds, land use controls, site improvement requirements, building codes, fees, and other local programs intended to improve the overall quality of housing may serve as a constraint to affordable housing development. These governmental constraints can limit the operations of the public, private, and nonprofit sectors, making it challenging to meet the demand for affordable housing and ever decreasing supply in the region.

Discussion

See discussion above.

AP-85 Other Actions - 91.420,91.220{k}

Introduction

Priority Needs established in the FY 2015-2019 Five-Year Consolidated Plan, which form the basis for establishing objectives and outcomes in the FY 2019-2020 One-Year Action Plan, are as follows:

High Priority

- Increase the Supply of Affordable Housing Units
- Provide Supportive Services for the Homeless, Lower-Income Residents, and Persons with Special Needs
- Improve and Provide Facilities to Serve Lower-Income Persons
- Provide Fair Housing Services to Residents
- Planning and Administration

Low Priority

- Conserve and Rehabilitate the Existing Housing Stock

Actions planned to address obstacles to meeting underserved needs

limited financial resources are the biggest obstacle to meeting underserved needs in Carlsbad. The city's policy is to leverage, to the maximum extent feasible, the use of funds available in providing public services and affordable housing. The city supports the use of CDBG and Housing Trust funds for development activities and "gap financing" by private and non -pro fit entities in their efforts to develop affordable housing.

Actions planned to foster and maintain affordable housing

In order to foster and maintain affordable housing for lower income households, the city will use CDBG funds to assist with the development of affordable multi-family housing. The city also fosters development of affordable housing through implementation of its Inclusionary Housing Ordinance, which requires that 15 percent of all housing units constructed in city be affordable to lower and moderate-income households. For projects proposing seven units or less, a fee is collected and deposited into the city's Housing Trust Fund to be used to foster and maintain affordable housing.

Actions planned to reduce lead-based paint hazards

The Residential Lead Based Paint Hazard Reduction Act of 1992 (Title X) emphasizes prevention of childhood lead poisoning through housing-based approaches. This strategy requires jurisdictions to focus on implementing practical changes in older housing to protect children from lead hazards. The city

has identified two primary strategies to reduce lead-based paint hazards in Carlsbad to be carried out during the FY 2015-2019 CP period.

Strategy 1: Integrate lead hazard evaluation and reduction activities into all housing programs. Currently, many federal programs have requirements for evaluating and reducing lead hazards. For those State and local housing and community development programs, the city will pursue the following activities to evaluate and reduce lead hazards:

- Require inspection for and abatement of lead-based paint hazards as a requirement of all residential rehabilitation programs when children under the age of seven reside in the dwelling unit and have been identified with elevated blood levels;
- Include lead-based paint hazard abatement as an eligible activity for funding under the city's CDBG program and include minimum lead-based paint abatement requirements to housing quality standards which must be met; and
- Provide all eligible applicants of housing programs, with information regarding lead-based paint.

Strategy 2: Support the development of comprehensive health programs for the screening of children for lead Poisoning and a follow-up on those identified as lead poisoned. In accordance with Center for Disease Control (CDC) guidelines, all children found to have elevated blood levels (above 20 micrograms per deciliter) should both be provided with public health management services and be tested every three months. The County of San Diego's Department of Health Services currently provides this service. The city encourages the abatement of lead-based paint hazards once a child under the age of seven is identified as having elevated blood levels. CDBG funds may be used to help the city or other organizations in developing a comprehensive approach to lead-poisoning prevention.

Actions planned to reduce the number of poverty-level families

The city currently has various programs and policies in place to help reduce the number of households with incomes below the poverty line. These policies and programs aim to improve coordination and collaboration among city departments; and nonprofit agencies which provide health and social services, employment training, legal assistance, and other support services for low income persons. The city will pursue the following programs during FY 2019-20 to reduce poverty in Carlsbad:

1. Inclusionary Housing Ordinance
2. Housing Reserve Fund
3. Affordable Housing Trust Fund
4. Section 8 Vouchers
5. Village Revitalization Partnership Program
6. Economic Development Strategic Plan

Actions planned to develop institutional structure

There are many organizations within the County of San Diego that provide housing or supportive services to Carlsbad residents. These agencies tend to be smaller organizations with many using volunteers. The city will continue to encourage greater efforts to make use of available housing, social service and mental and other health care resources. The city can also help strengthen the housing and service delivery system by helping to educate such organizations and agencies regarding the resources that are available.

Actions planned to enhance coordination between public and private housing and social service agencies

The city proposes to strengthen, coordinate and integrate the governmental institution, non-profit and private delivery systems discussed in the FY 2015-19 CP and FY 2019-2020 Action Plan through on-going "strategy and development" meetings between city staff, private developers, non-profit organizations and various financial institutions. Through these meetings, the city will continue to identify the constraints to affordable housing and develop/implement programs to mitigate them. The key to successful development of affordable housing for lower-income households in Carlsbad is communication, flexibility, and adequate funding. The city will communicate openly with private developers and service providers as well as make every effort to maintain the flexibility in policies and/or ordinances necessary to create public/private housing development partnerships.

Discussion

See discussion above.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(1)(1,2:4)

Introduction

The following describes other program-specific requirements.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(1)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Discussion

The agency does not anticipate receiving any Program Income, however if Program Income is received than all funding will be redirected to the Carlsbad Housing Fund (project 6) to purchase affordable units for lower income families.

Appendix A

Summary of Citizen Participation

The public was invited to provide comments during the Public Hearing held on Tuesday, November 27, 2018 regarding the 2019-2020 Notice of Funding Availability and the Carlsbad 2019-2020 Funding Plan. Both funding documents were made available at the following locations for review, consideration, and participation:

- Carlsbad City Hall, City Clerk's Office, 1200 Carlsbad Village Drive, Carlsbad, CA 92008
- Carlsbad City Hall, Housing & Neighborhood Services Department, 1200 Carlsbad Village Drive, Carlsbad, CA 92008
- City website, www.carlsbadca.gov

On November 27, 2018, the Public Hearing was held and the following actions took place:

- No comments received
- No comments filed with the City Clerk's Office
- The City Council voted 5-0 to release the Notice of Funding Availability to the public

On May 14, 2019, the City Council held a Public Hearing to invite the public to consider and comment on the draft 2019-2020 AP funding recommendations.

- The City accepted the following public comment:
 - Organization:
 - Comments:

The public was invited to provide comments on the report and during the Public Hearing with regards to the draft 2019-2020 Action Plan on Tuesday, May 14, 2019. Documents related to the Action Plan were made available at the following locations for citizen review, consideration, and participation:

- Carlsbad City Hall, City Clerk's Office, 1200 Carlsbad Village Drive, Carlsbad, CA 92008
- Carlsbad City Hall, Housing & Neighborhood Services Department, 1200 Carlsbad Village Drive, Carlsbad, CA 92008
- City website, www.carlsbadca.gov

On May 14, the Public Hearing to adopt the 2019-2020 Action Plan was held:

- The City accepted the following public comment:

2019-2020 Action Plan Amendment I

The public was invited to provide comment during a Public Hearing held on Tuesday, January 28, 2020 regarding the FY 2019-2020 Amended Action Plan. No public comments were received prior to this Public Hearing; any comments received at the public hearing will be incorporated into this Amendment prior to submission to HUD.

Notice for the FY 2019-2020 Amended Action Plan was released to the public on December 31, 2019. Public notice was published via:

- The San Diego Tribune
- City of Carlsbad, City Clerk's Office, 1200 Carlsbad Village Drive, Carlsbad, CA 92008
- City of Carlsbad, Housing Services Department, 1200 Carlsbad Village Drive, CA 92008
- City website, www.carlsbadca.gov

Full copies of the FY 2019-2020 Amended Action Plan was made available for public review at the following locations:

- City of Carlsbad, City Clerk's Office, 1200 Carlsbad Village Drive, Carlsbad, CA 92008
- City of Carlsbad, Housing Services Department, 1200 Carlsbad Village Drive, Carlsbad, CA 92008
- City website, www.carlsbadca.gov

2019-2020 Action Plan Amendment II

The public was invited to provide comment for the city's virtual Public Hearing held on Tuesday, May 5, 2020 regarding the FY 2019-2020 Annual Action Plan Amendment No. 2. No public comments were received prior to this Public Hearing; any comments received at the public hearing will be incorporated into this Amendment prior to submission to HUD.

Notice for the FY 2019-2020 Annual Action Plan Amendment No. 2 was released for public review from April 30, 2020 to May 5, 2020.

A Public notice was published via:

- The San Diego Tribune
- City of Carlsbad, CDBG webpage, www.carlsbadca.gov

Full copies of the FY 2019-2020 Annual Action Plan Amendment No. 2 were made available for public review on the city website:

- City of Carlsbad, CDBG webpage, www.carlsbadca.gov

Due to the COVID-19 pandemic and the County of San Diego Health Officer's order to limit public and private gatherings the city did not provide hard copies of the FY2019-2020 Annual Action Plan Amendment No. 2 at its city facilities.

HUD has provided the availability of waivers of certain regulatory requirements associated with the CDBG program to prevent the spread of COVID-19 and to facilitate assistance to eligible communities and households economically impacted by COVID-19.

The waiver announces a simplified notification process for recipients of the CDBG program to use this waiver flexibility to expedite the delivery of assistance. The city reserves the right to use this waiver to assist program beneficiaries and eligible households to prevent the spread of COVID-19 and to mitigate against the economic impact caused by COVID-19 for eligible households.