

FOCUS ON

Archives Unbound

Archives Unbound features topically-focused digital collections of historical and primary source documents that help genealogists add context and color to their ancestors' life stories.



Remember! You can access Archives Unbound in a computer lab at any of the three Carlsbad City Library locations, on your own device connected to the Library's WiFi (Library Guest), or from home with your Carlsbad City Library card.

Archives Unbound is not strictly a genealogy database, so you will not find the same types of record documents that are available on other genealogy websites, but that doesn't mean it isn't valuable to your genealogy research!

What types of documents does Archives Unbound contain?

- ✓ curated collections of historical research
- ✓ archives and manuscript collections
- ✓ correspondence collections
- ✓ city directories
- ✓ county histories
- ✓ maps

There are several ways to explore Archives Unbound, including: **Basic Search** and browsing or searching by **Topic**, **Collection** and even **Document Type**.

Basic Search

If you are eager to get started, or just want to get an idea of what types of resources are available, try a **Basic Search**, which allows you to search across all 296 collections within the database. Simply enter your search term (e.g., a name, place or historical event) into the search box on the homepage banner and press Enter on your keyboard!

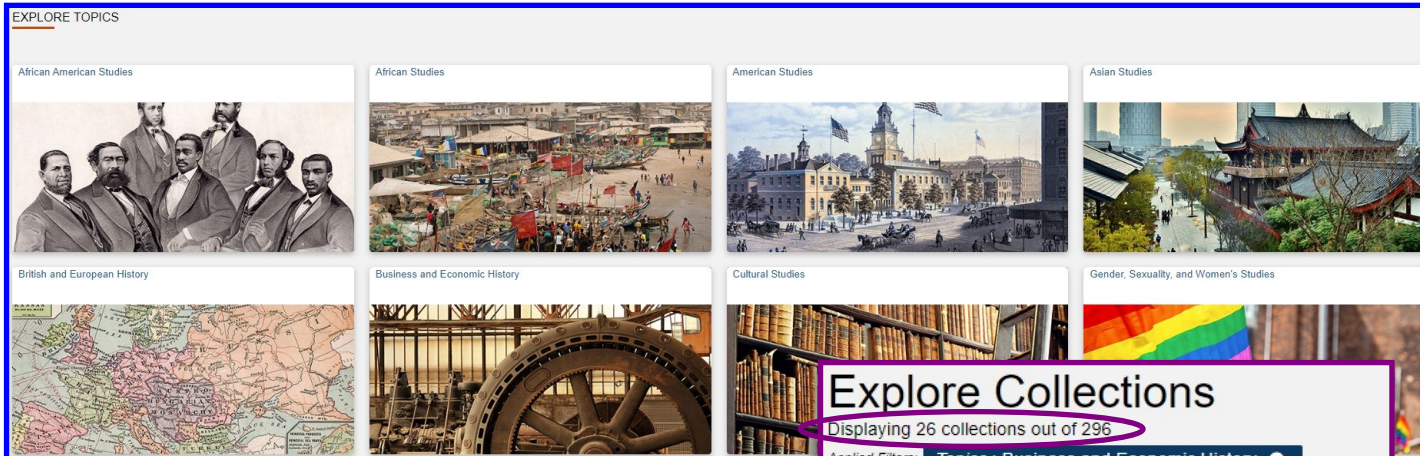


Tip: You can do a **Basic Search** from any page of the Archives Unbound database!

Browsing

Browsing by Topic

Archives Unbound has arranged its collections into 16 broad **Topics** presented in a gallery view on the homepage.

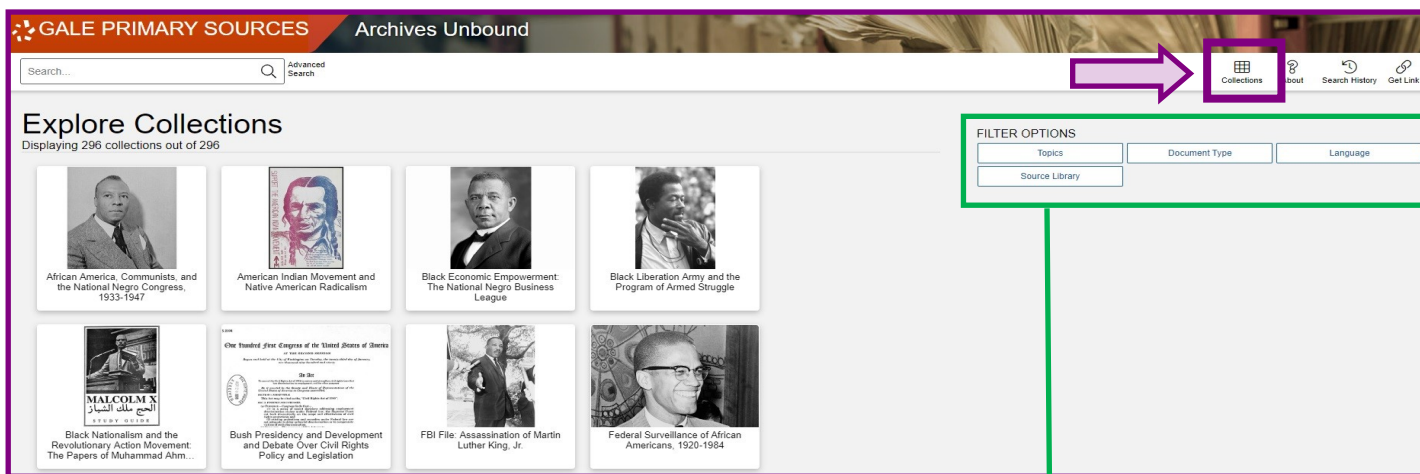


When you click on a **Topic**, the **Collections** within that topic will be displayed.

This example shows that, within the Business and Economic History topic, there are 26 collections.

Browsing by Collection

You can also browse all 296 **Collections** in a gallery view by clicking on the **Collections** icon on the banner heading. Genealogists will be especially interested in the “City and Business Directories” collections and the “County and Regional Histories & Atlases” collections for various locations.



Notice that there are **Filter** options on the right within Collections that allow you to filter by **Topics, Document Types, Language and Source Library**.

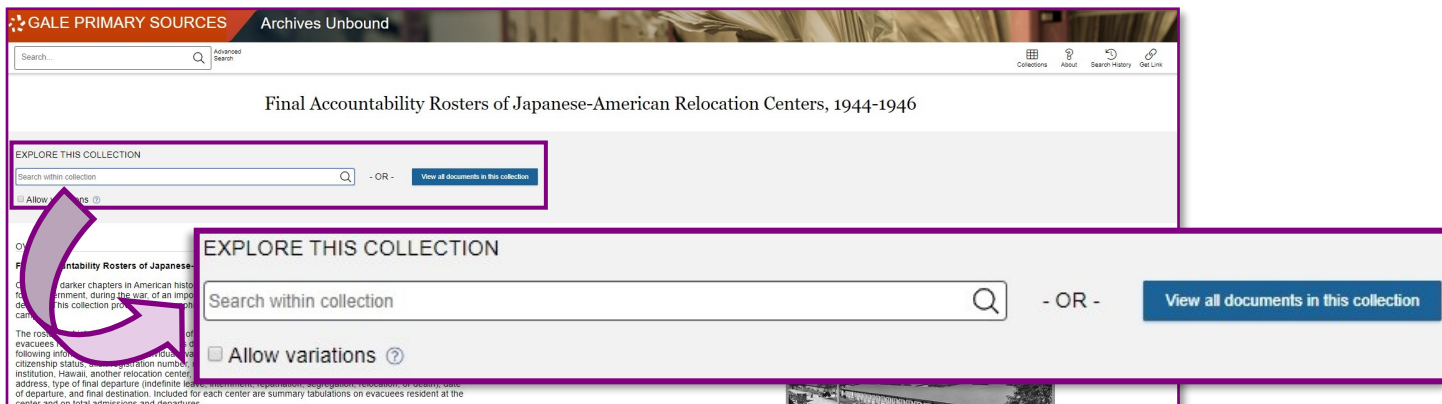
Tip: Experimenting with filter options! Filters—especially **Language**—can lead to some interesting and unexpected results.

Searching Within

To more-quickly find relevant search results, Archives Unbound allows users to *search within* collections, results and documents.

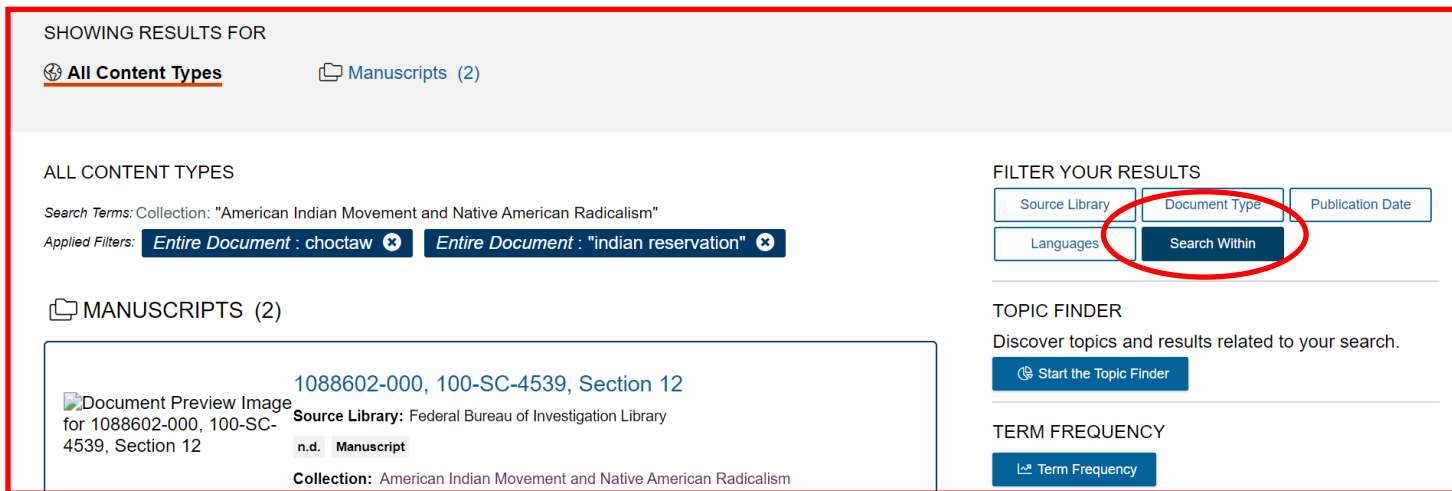
Search within a Collection

To search within a specific **Collection** you've chosen, simply enter your search term or phrase in the search well. You may also opt to **view all documents** in the collection.



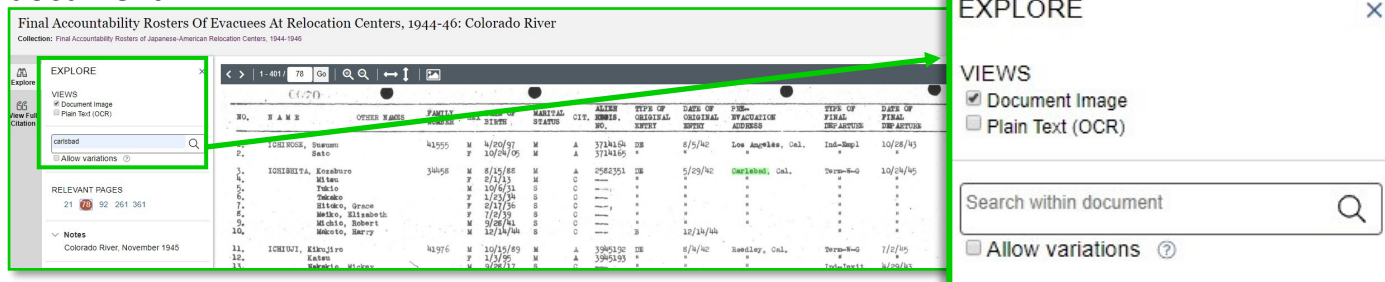
Search within your Results

Once you've completed a search, or chosen to view all documents within a collection, you can narrow your results further by using **Search Within**. You can search by a word or phrase, such as Choctaw or "Indian reservation," and you can keep adding new terms. To remove filter terms, simply click the "x" icon next to the right of the term(s).



Keyword Search within a Document

Once you've opened a search result, simply use the search bar on the left to search within the document.



Filtering Results

Filtering Your Results by **Document Type**

Here is the results page of a search for “carlsbad.” Notice the **Document Types** listed: Monographs (typically books), Manuscripts (documents that are part of a collection) and Newspapers.

SHOWN RESULTS FOR

[All Content Types](#) [Monographs \(146\)](#) [Manuscripts \(262\)](#) [Archives Unbound Newspapers \(132\)](#)

ALL CONTENT TYPES

Search Terms: Basic Search: carlsbad

[MONOGRAPHS \(146\)](#)

NEW MEXICO
New Mexico: Calendar Of Annual Events In New Mexico
Author: Federal Writers' Project
Publisher: n.p. (Santa Fe, New Mexico, United States)
1937 34 pages
Collection: Literature, Culture and Society in Depression Era America: Archives of the Federal Writers' Project

ESTERHAZY
Esterhazy Contre Lui-Même
Author: Jacques Bahar
Publisher: Impr. Du "Petit Bénéfice" (Paris)
1897 32 pages
Collection: L'Affaire Dreyfus: son influence dans la création de la France moderne (The Dreyfus Affair in the Making of Modern France)

BOOKS
about MONTANA
Montana: Books About Montana For Montanans And Others
1942 18 pages
Collection: Literature, Culture and Society in Depression Era America: Archives of the Federal Writers' Project

FILTER YOUR RESULTS

Source Library	Document Type	Publication Date
Languages	Author - Items By	Search Within

TOPIC FINDER
Discover topics and results related to your search.
[Start the Topic Finder](#)

TERM FREQUENCY
[Term Frequency](#)

BROADEN YOUR SEARCH
Use the Gale Primary Sources cross-search to find results from additional archives available at your institution.
[GALE PRIMARY SOURCES](#)

The results page will show you a preview of the first three results in each category. Click the **Document Type** to see all results for that type.

More Options to **Filter Results**

Here is one of the documents included in our results page of a search for “carlsbad.” In addition to the **Title** of the resource, it also lists the **Collection** that contains the resource, the **Document Type**, **Source Library** and the **date** the document was created.



Final Accountability Rosters Of Evacuees At Relocation Centers, 1944-46: Colorado River

Source Library: National Archives (United States)

Nov. 1945 Manuscript

Collection: Final Accountability Rosters of Japanese-American Relocation Centers, 1944-1946

Remember! These are all different ways you can filter your results using the **Filter** buttons.

My Library: Carlsbad City Library

Change Databases [English](#) [Sign in with Google](#) [Sign in with Microsoft](#)

[GALE PRIMARY SOURCES](#) Archives Unbound

carlsbad [Advanced Search](#)

SHOWING RESULTS FOR

[All Content Types](#) [Monographs \(146\)](#) [Manuscripts \(262\)](#) [Archives Unbound Newspapers \(132\)](#)

ALL CONTENT TYPES

Search Terms: Basic Search: carlsbad

[MONOGRAPHS \(146\)](#)

Document Preview Image for New Mexico: Calendar Of Annual Events In New Mexico
Author: Federal Writers' Project
Publisher: n.p. (Santa Fe, New Mexico, United States)
1937 34 pages
Collection: Literature, Culture and Society in Depression Era America: Archives of the Federal Writers' Project

FILTER YOUR RESULTS

Source Library	Document Type	Publication Date
Languages	Search Within	

TOPIC FINDER
Discover topics and results related to your search.
[Start the Topic Finder](#)

TERM FREQUENCY
[Term Frequency](#)



Viewing Documents

Archives Unbound includes many tools for reading, maneuvering and sharing documents.

Viewing keyword search results

You can perform a keyword search within a document using the search bar on the left. The pages where that keyword or phrase is present will be listed under **Relevant Pages**.

Relevant Pages lists the pages in the document where your search term is found. Just click a page number and jump directly to that page! Your search term will be highlighted on the page.

If you see an arrow symbol  next to the **Relevant Pages** heading, there are more results than are shown. Click the arrow  to reveal **all** of the Relevant Pages.


NO.	NAME	OTHER NAMES	FAMILY NUMBER	SEX	DATE OF BIRTH	MARITAL STATUS	CIT.	ALIAS NUMBER	TYPE OF ORIGINAL ENTRY	DATE OF ORIGINAL ENTRY	POST-DEPARTURE ADDRESS	TYPE OF FINAL DEPARTURE	DATE OF FINAL DEPARTURE	IMMIGRATION OF FINAL DEPARTURE
1.	ICHIKAGE, Susumu		43555	M	4/20/91	M	A	3714164	DB	8/5/42	Los Angeles, Cal.	Ind-Impl	10/28/43	Floeba, Nev.
2.	Susumu, Robert			F	10/24/06			3714165						
3.	IKIHIRATA, Kosaburo		34658	M	8/15/88	M	A	2542351	DB	5/29/42	Carlsbad, Cal.	Depo-W-0	10/24/45	Morgan Hill, Cal.
4.	Mitsuo			F	2/2/33	M	C							

Tip! Archives Unbound is not perfect. Occasionally you may find that you are not able to find your highlighted term on a “relevant page.” Use the arrows in the **Viewer Tools** to browse the pages immediately before or after the “relevant page,” and you should find it!


Viewer Tools





 move back and forth one page image at a time

 jump to a specific page (image)

 zoom in/out

 fit the image of the page to the screen

 adjust the brightness or contrast of the page (image)

 view in full screen

Saving, Printing and Sharing Documents

Final Accountability Rosters Of Evacuees At Relocation Centers, 1944-46: Colorado River
Collection: Final Accountability Rosters of Japanese-American Relocation Centers, 1944-1946

EXPLORE
VIEWS
Document Image
Plain Text (OCR)
carlsbad
Allow variations

NO.	NAMES	OTHER NAMES	FAMILY NUMBER	SEX	DATE OF BIRTH	MARRIAGE SEARCH	CIT.	RESID.	TYPE OF ORIGINAL REPORT	DATE OF ORIGINAL REPORT	PRE-DEPARTURE ADDRESS	TYPE OF FINAL IMPRINT	DATE OF FINAL IMPRINT	LOCATION OF FINAL IMPRINT
1.	ISHIGAKI, Susumu	Sato	43555	M	4/20/37	M	A	3714104	DB	8/5/42	Los Angeles, Cal.	Ind-Impl	10/28/43	Floeba, Nev.
2.	ISHIBATA, Kozaburo	Watan	3408	M	8/15/08	M	A	0562351	DB	5/29/42	Carlsbad, Cal.	Dvcp-Ind	10/24/45	Morgan Hill, Cal.

Within a document, use the **Tool Bar** in the upper right to:

- create a **citation**
- send** the document to your e-mail or an online “drop box”
- download/save** a PDF (from one page to entire document)
- print** (from one page to entire document)
- save/share** a link to the document

Advanced Search

Access the **Advanced Search** menu any time from the database header to apply multiple search filters at once.

Advanced Search

Search for: "rachel davidson" in Basic Search

And: pennsylvania in Basic Search

And: in Basic Search

Allow variations

Add a Row

Search

MORE OPTIONS

by collection(s):

by content type:

by publication date(s):
All Dates Before On After Between
Include documents with no known publication date.

by language:

Help Menu

Finally, a **Help Menu** that includes Search Tips, can be accessed from the menu bar at the bottom of any page within Archives Unbound.

ABOUT **HELP** CONTACT US | TERMS OF USE | PRIVACY POLICY | ACCESSIBILITY | END SESSION

Search Tips

Want to improve your searches? Create a complex query? These Search Tips provide details and sample searches. Note that the examples used here illustrate generalized concepts and are not specific to any one Gale resource.

Search Tip Contents

- Acronyms
- AND, OR, NOT Logical Operators
- Highlighted Search Terms
- N and W Proximity Operators
- Names
- Quotation Marks
- Stop Words
- Too Few Results
- Too Many Results
- What the Search Engine Ignores
- Wildcard Characters (Truncation Characters)