CARLSBAD POLICE DEPARTMENT
Department Training Bulletin
#03-2004

Distribution:	All Sworn Personnel
Date:	July 28, 2004
Subject:	CHP 555
Topic:	Revisions

_____
Tom Zoll, Chief of Police

Several changes have been made to the CHP 555, on both page one and page two of the form. The old form, marked (Rev. 8-97) OPI 042 shall be discarded. Please note the following changes:

Page 1: In the drivers box, there are two changes. There is now an "**Air Bag**" box in addition to the "**Safety Equipment**" box. Officers shall complete "**Air Bag**" box with one of four codes:

> **L**- Airbag deployed, **M**- Airbag not deployed, **N**- Other, **O**- Not Required (vehicles not equipped with airbags due to year of manufacture, vehicle weight (10,000+lbs), or vehicle type (M/C, motor home, etc))

For the "**Safety Equipment**" box, officers shall use the proper codes, found on page two of the .

VIN – Officers will complete this information when there is no license plate on the vehicle.

Vehicle Type – Under previous formats of the CHP 555, this box was completed only by the CHP. We are now required to fill in this box with the proper coding. This box replaces a section found on page 2 of the old format. The coding for this box is found in Annex C of the SWITRS manual.

Page 2: Other Associated Factors- For the coding "Inattention" there is now a sub-set of codes that specify the type of inattention. These sub codes can be found on page two in the upper right side of the form.

As always any coding box, that has an asterisk and is marked by the completing officer, the selection of the code must be explained in the narrative of the report. Example: An officers selects "Loose material on the roadway*" the narrative must contain what the material was, how many lanes it affected, and any other pertinent information relating to the material.

For officers that use the CHP CARS program for their reports, there is an updated version (4.6) available. This update has all of the revised forms and codes in it. Please see Officer Collier or Lisa Mariella for a copy