



# SAFE REOPENING PLAN

Business Name: Leo Carrillo Ranch Historic Park (Camps, Classes, Museum and Visitor Center)

Facility Address: 6200 Flying LC Lane, Carlsbad, CA 92009

*This plan does not need to be submitted at this time. This plan is to be used to prepare when businesses open per the Governor’s Order. The County will not require approval for this plan.*

*Businesses must implement all mandatory measures listed in A and B below. Businesses shall select applicable measures listed in C and D below and be prepared to explain why any measure that is not implemented is inapplicable to the business. Businesses shall also provide specific details regarding their Safe Reopening Plan pertaining to their business in section E below.*

## A. Signage (Mandatory):

- Signage at each public entrance of the facility to inform all employees and customers that they should: avoid entering the facility if they have a cough or fever; wear facial coverings, maintain a minimum six-foot distance from one another; and not shake hands or engage in any unnecessary physical contact.
- Signage posting a copy of the Safe Reopening Plan at each public entrance to the facility.

## B. Measures To Protect Employee Health (Mandatory):

- Teleworking opportunities have been maximized.
- All employees have been told not to come to work if sick.
- All employees must either be screened for [symptoms](#) (cough, shortness of breath or trouble breathing, headache, fever, chills, muscle or body aches, fatigue, sore throat, congestion or runny nose, new loss of taste or smell, nausea or vomiting, diarrhea, exposure to individuals who have tested positive for COVID-19), or have their temperature taken upon returning to work. Alternatively, employees may self-screen or take their temperature before reporting to work. All employees with symptoms or a temperature of 100 degrees or more, should not be allowed in the workplace.
- All employees must wear facial coverings in the workplace, if within six feet of others.
- All desks or individual work stations are separated by at least six feet.
- Break rooms, bathrooms, and other common areas are being disinfected frequently, on the following schedule:

Professional cleaning is scheduled daily at 7:30 a.m. and every two hours (or as needed) thereafter, until park closure at 5 p.m. Park Staff and Urban Corps (monitors, park maintenance, and onsite caretakers) are responsible for frequent disinfection of common areas.

- Personal Protective Equipment (PPE) has been provided at a level appropriate to employee job duties (describe below)

According to the most recent health order, all persons two or older who are present in the county shall have possession of a face covering as described in the [California Department of Public Health Face Covering Guidance](#). Persons with a medical or mental health condition, or developmental disability that prevents wearing a face covering shall be exempt from this requirement. Additional PPE effective against COVID-19 has been provided, including antiviral/bacterial soap, hand sanitizer, antibacterial wipes, cleaners and nitrile gloves.

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## B. Measures To Protect Employee Safety (Mandatory) Continued:

- Soap and water are available to all employees at the following location(s):

Soap and water is available to all employees at the historic caretakers' residence (staff offices), caretaker restrooms, hacienda kitchen, cabana restrooms, and visitor center restroom. Park maps are available in [English](#) and [Spanish](#).

- Copies of the Protocol have been distributed to all employees.

## C. Measures To Protect Customer Safety (Check all that apply to the facility):

- Limit the number of customers in the store at any one time to current state guidance current state guid which allows for customers and employees to easily maintain at least six-foot distance from one another at all practicable times.
- All patrons/visitors must have facial coverings in their possession and wear them within 6 ft. of another person
- Curbside or outdoor service is made available where feasible.
- Optional – Describe other measures:

All parents and guardians of youth participants and instructors are given access to the day camp and recreation program safety protocol requirements prior to participation or entering a facility.

Participants will be divided into smaller "stable youth groups" limiting group participation to 14. Face coverings are required.

Staff and instructors are trained on cleaning and disinfection, hand hygiene, and respiratory etiquette per CDC guidelines.

Mandatory staff and participant health screening before entering facility.

Frequent cleaning and disinfection, including participant hand washing protocol.

## D. Measures To Keep People At Least Six Feet Apart (Check all that apply to the facility):

- Placing signs outside the store reminding people to be at least six feet apart, including when in line. Including encouragement for pedestrian traffic to follow one-way migration paths, if appropriate.
- Placing tape or other markings at least six feet apart in customer line areas inside the store and on sidewalks at public entrances with signs directing customers to use the markings to maintain distance.
- All employees have been instructed to maintain at least six feet distance from customers and from each other, except employees may momentarily come closer when necessary to accept payment, deliver goods or services, or as otherwise necessary.
- Appointment system is utilized, when appropriate. (Visitors are encouraged to call ahead to inquire about the timing and availability of touring the visitor center and select historic structures.)
- Optional – Describe other measures:

Create clear pathways to, from and within instruction areas, including facilities.

Drop off and pick up plan that facilitates social distancing (see safety protocols for day camps and recreation programs).

Recognition protocols involving physical contact not permitted. Staff and instructors will reinforce non-contact recognition and reinforce social distancing.

Participant and staff personal belongings will only be allowed in the facility, and will be stored at least six feet apart to minimize participant contact.

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## E. Additional Measures Specific to Business (Mandatory):

[Leo Carrillo Ranch Historic Park Safety Protocol: Days Camps and Recreation Programs](#) and;  
[Leo Carrillo Ranch Historic Park Safe Reopening Plan: Museum/Visitor Center.](#)

\*Any additional measures not included here should be listed on separate pages, which the business should attach to this document.

You may contact the Health and Safety Coordinator with any questions or comments about this protocol:

Name: Mick Calarco

Phone Number: 760-434-2855

Signature, Appointing Authority or Designee

Date of Form Completed: 2 APR 21

