



**Special Events Division  
72 Hour Signage Verification**

**Date:** \_\_\_\_\_

**From:** \_\_\_\_\_

(Name)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(City, State, Zip)

**To:** City of Carlsbad Parks & Recreation Dept. – Citywide Special Events

**Subject:** Temporary “NO PARKING” Enforcement

On \_\_\_\_\_ at \_\_\_\_\_ temporary no parking signs were posted at:  
(Date) (Time)

\_\_\_\_\_  
(Posted Locations)

\_\_\_\_\_  
(Posted Locations Continued)

For the \_\_\_\_\_  
(Name of Event)

The signs were posted by \_\_\_\_\_ at \_\_\_\_\_  
(Posting Person) (Phone Number)

Signs read exactly \_\_\_\_\_  
(Example: No Parking Tow Away Oct. 12, 2020 Noon – 11:00 PM)

It is requested that enforcement action be taken on any vehicles unlawfully parked at these loctions.

**Please return completed request by fax OR e-mail to:**

1. **Special Events Office**

760-434-5088 (fax)

[specialeventpermits@carlsbadca.gov](mailto:specialeventpermits@carlsbadca.gov)

2. **Lt. Alonso DeVelasco**

760-931-8473 (fax)

[alonso.develasco@carlsbadca.gov](mailto:alonso.develasco@carlsbadca.gov)