



INDEPENDENT REDISTRICTING COMMISSION

July 29, 2021, 6:30 p.m.
Special Meeting

City Hall
1200 Carlsbad Village Drive
Carlsbad, CA 92008

Welcome to Your Independent Redistricting Commission Meeting

We welcome your interest and involvement in the city's legislative process. This agenda includes information about topics coming before the Independent Redistricting Commission and the actions recommended by city staff. You can read about each topic in the staff reports, which are available on the city website and in the Office of the City Clerk. The City Clerk is also available to answer any questions you have about Independent Redistricting Commission meeting procedures.

How to Watch

The City of Carlsbad provides two ways to watch an Independent Redistricting Commission meeting:

In Person



Most Independent Redistricting Commission meetings take place at City Hall, 1200 Carlsbad Village Drive

Online



Watch the livestream and replay past meetings on the city website, www.livestream.com/cityofcarlsbad

How to Participate

If you would like to provide comments to the Independent Redistricting Commission, please:

In person:

- Fill out a speaker request form, located in the foyer.
- Submit the form to the City Clerk before the item begins.
- When it's your turn, the City Clerk will call your name and invite you to the podium.
- Speakers have three minutes, unless the presiding officer (usually the chair) changes that time.
- You may not give your time to another person, but groups can select a single speaker as long as three other members of the group are present. Group representatives have 10 minutes unless that time is changed by the presiding officer or the commission.

In writing: Email comments to clerk@carlsbadca.gov. Comments received by 5 p.m. the day of the meeting will be shared with the Independent Redistricting Commission prior to the meeting. When e-mailing comments, please identify in the subject line the agenda item to which your comments relate. All comments received will be included as part of the official record. **Written comments will not be read out loud.**

Reasonable accommodations

Persons with a disability may request an agenda packet in appropriate alternative formats as require by the Americans with Disabilities Act of 1990. Reasonable accommodations and auxiliary aids will be provided to effectively allow participation in the meeting. Please contact the City Manager's Office at 760-434-2821 (voice), 711 (free relay service for TTY users), 760-720-9461 (fax) or manager@carlsbadca.gov by noon on the Tuesday before the meeting.

More information about Independent Redistricting Commission meeting procedures can be found at the end of this agenda and in Carlsbad Municipal Code Chapters 1.20 and 2.15.

CALL TO ORDER:

ROLL CALL:

PLEDGE OF ALLEGIANCE:

APPROVAL OF MINUTES: None.

PUBLIC COMMENT ON AGENDA ITEMS: *(will be taken during the items)*

NEW BUSINESS:

1. **CHAIR AND VICE CHAIR SELECTION** – Accept nominations from the floor and adopt resolutions selecting the Chair and Vice Chair of the Independent Redistricting Commission. (Staff Contact: Faviola Medina, City Clerk’s Department)
2. **RALPH M. BROWN ACT AND CALIFORNIA PUBLIC RECORDS ACT PRESENTATION** – Receive a presentation and training from the City Attorney’s Office regarding the Ralph M. Brown Act and the California Public Records Act. (Staff Contact: Cindie McMahon, City Attorney’s Office and Faviola Medina, City Clerk’s Office)
3. **MEETING PROCEDURES** – Review and discuss the pertinent meeting procedures in Carlsbad Municipal Code Chapters 1.20 – Meetings and 2.15 – Boards and Commissions. (Staff Contact: Faviola Medina, City Clerk’s Office and Cindie McMahon, City Attorney’s Office)
4. **OVERVIEW OF THE INDEPENDENT REDISTRICTING COMMISSION** – Receive a presentation from National Demographics Corporation Senior Consultant Shalice Tilton regarding an overview of the Independent Redistricting Commission including the role of the commissioners, the timeline and outreach plan. (Staff Contact: Faviola Medina, City Clerk’s Department)
5. **DISCUSSION OF INDEPENDENT REDISTRICTING COMMISSION MEETING SCHEDULE** - Review and adopt a resolution approving the meeting schedule as proposed by National Demographics Corporation Senior Consultant Shalice Tilton. (Staff Contact: Faviola Medina, City Clerk’s Department)
6. **NEXT STEPS**

STAFF AND COMMITTEE MEMBER REQUESTS FOR FUTURE AGENDA ITEMS:

ANNOUNCEMENTS:

This section of the Agenda is designated for announcements to advise the community regarding events that Members of the Independent Redistricting Commission have been invited to, and may participate in.

CITY ATTORNEY COMMENTS:

ADJOURNMENT:

Independent Redistricting Commission Meeting Procedures (continued from page 1)

Written Materials

Written materials related to the agenda that are submitted to the Independent Redistricting Commission after the agenda packet has been published will be available for review prior to the meeting during normal business hours at the City Clerk's Office, 1200 Carlsbad Village Drive and on the city website. To review these materials during the meeting, please see the City Clerk.

Visual Materials

Visual materials, such as pictures, charts, maps or slides, are allowed for comments on agenda items, not general public comment. Please contact the City Manager's Office at 760-434-2820 or manager@carlsbadca.gov to make arrangements in advance. All materials must be received by the City Manager's Office no later than noon the day before the meeting. The time spent presenting visual materials is included in the maximum time limit provided to speakers. All materials exhibited to the Independent Redistricting Commission during the meeting are part of the public record. **Please note that video presentations during public comment are not allowed.**

Decorum

All participants are expected to conduct themselves with mutual respect. Loud, boisterous and unruly behavior can interfere with the ability of the Independent Redistricting Commission to conduct the people's business. That's why it is illegal to disrupt an Independent Redistricting Commission meeting. Following a warning from the presiding officer, those engaging in disruptive behavior are subject to law enforcement action.

Independent Redistricting Commission Agenda

The Independent Redistricting Commission follows a regular order of business that is specified in the Carlsbad Municipal Code. The Commission may only make decisions about topics listed on the agenda.

Public Comment

Members of the public may speak on any redistricting related item that does not appear on the agenda. State law prohibits the Independent Redistricting Commission from taking action on items not listed on the agenda. Comments requiring follow up will be referred to staff and, if appropriate, considered at a future Independent Redistricting Commission meeting. Members of the public are also welcome to provide comments on agenda items during the portions of the meeting when those items are being discussed. In both cases, a request to speak form must be submitted to the clerk in advance of that portion of the meeting beginning.

New Business

This part of the agenda is for items presented to the Independent Redistricting Commission by city staff and can be informational in nature or require action. The staff report about each item indicates the purpose of the item and whether or not action is requested.

Other Reports

At the end of each meeting, Independent Redistricting Commission members and the city attorney and city clerk are given an opportunity to share information. This usually includes information about upcoming meetings and events.

Independent Redistricting Commission Actions

Motion

A motion is used to propose Independent Redistricting Commission direction related to an item on the agenda. Any Independent Redistricting Commission member may make a motion. A motion must receive a "second" from another Independent Redistricting Commission member to be eligible for a vote.