



PROJECT ISSUE RESOLUTION MEETING REQUEST FORM (P-33)

COMMUNITY DEVELOPMENT DEPARTMENT

1635 Faraday Avenue, Carlsbad, California 92008-7314

(442) 339-2610

FOR ADDITIONAL INFORMATION, PLEASE SEE OUR INFORMATIONAL BULLETIN [IB-110](#)

Please complete the following:

Date: _____

Project Name: _____

Permit #: _____

Project Address: _____

APN: _____

Project Description: _____

Has an effort been made to resolve issue(s) with staff and their supervisor? ____ Yes ____ No

NOTE: Except for issues regarding customer service, there must be an effort by the applicant to resolve the issue with the city project staff and their supervisor before consideration under this process. Please contact the planner assigned to your project if you have questions.

Will the Applicant be bringing an attorney to the meeting to discuss legal issues? ____ Yes ____ No

NOTE: A City Attorney representative may need to attend meetings if an outside attorney is present and legal issues are expected to be discussed.

ISSUE(S) TO BE CONSIDERED: Please clearly and concisely list the issue(s) to be discussed at the conference. To ensure the efficient use of time, the meeting will only focus on the issue(s) specifically listed below. (Attach additional sheets as necessary)
