



# Agenda

Special Meeting  
April 13, 2022, 5 p.m.

## Welcome to the Community Development Block Grant Committee Meeting

We welcome your interest and involvement in the city's legislative process. This agenda includes information about topics coming before the Community Development Block Grant Committee and the action recommended by city staff. You can read about each topic in the staff reports, which are available on the city website.

### How to watch In Person



Community Development Block Grant Committee Meetings take place at City Hall, 1200 Carlsbad Village Drive

### On TV



Watch replays on Charter Spectrum channel 24 and AT&T U-verse channel 99

### Online



Watch the livestream and replay past meetings on the city website, [carlsbadca.gov/residents/communication/city-tv-channel](https://carlsbadca.gov/residents/communication/city-tv-channel)

## How to participate

If you would like to provide comments to the Community Development Block Grant Committee, please:

- Fill out a speaker request form, located in the foyer.
  - Submit the form to the Clerk before the item begins.
  - When it's your turn, the Clerk will call your name and invite you to the podium.
  - Speakers have three minutes, unless the presiding officer (usually the chair) changes that time.
  - You may not give your time to another person, but groups can select a single speaker as long as three other members of your group are present. Group representatives have 10 minutes unless that time is changed by the presiding officer or the commission.
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- **In writing:** Email comments to [nancy.melander@carlsbadca.gov](mailto:nancy.melander@carlsbadca.gov) Comments received by 3 p.m. the day of the meeting will be shared with the committee prior to the meeting. When e-mailing comments, please identify in the subject line the agenda item to which your comments relate. All comments received will be included as part of the official record. **Written comments will not be read out loud.**

## Reasonable accommodations

Persons with a disability may request an agenda packet in appropriate alternative formats as require by the Americans with Disabilities Act of 1990. Reasonable accommodations and auxiliary aids will be provided to effectively allow participation in the meeting. Please contact the City Manager's Office at 442-339-2821 (voice), 711 (free relay service for TTY users), 760-720-9461 (fax) or [manager@carlsbadca.gov](mailto:manager@carlsbadca.gov) by noon on the Thursday before the meeting to make arrangements.

## **CALL TO ORDER:**

## **ROLL CALL:**

## **APPROVAL OF MINUTES:**

**PUBLIC COMMENTS:** *The Brown Act allows any member of the public to comment on items not on the agenda. Please treat others with courtesy, civility, and respect. Members of the public may participate in the meeting by submitting comments as provided on the front page of this agenda. The Committee will receive comments in the beginning of the meeting. In conformance with the Brown Act, no action can occur on these items.*

## **DEPARTMENTAL REPORTS:**

1. **Welcome and Introductions**
  
2. **Applicant Presentation and Interview**
  - Brother Benno
  - Community Resource Center
  - Catholic Charities
  - Feeding the Soul
  - Interfaith Community Services
  - Rapid Response Housing Solutions
  - WRC formerly known as the Women's Resource Center
  - Casa De Amparo
  - Legal Aid Society of San Diego

## **CDBG COMMITTEE COMMENTS:**

## **STAFF COMMENTS:**

## **ADJOURNMENT:**



## HOUSING COMMISSION

# Staff Report

**Meeting Date:** April 13, 2022

**To:** CDBG Advisory Committee

**From:** Nancy Melander, Senior Program Manager

**Staff Contact:** Nancy Melander, Senior Program Manager  
nancy.melander@carlsbadca.gov, 442-339-2812

**Subject:** Applicant Presentation and Interview

### Recommended Action

That the Community Development Block Grant Advisory Committee receive each organizations presentation and ask clarifying questions about potential grant funded activities.

### Executive Summary

The role of the CDBG Advisory Committee is to consider the needs of the low/moderate income households of Carlsbad and make recommendations to the City Council to fund activities which are “the most qualified” to meet those needs.

The purpose of this meeting is to conduct ten-minute meetings with each organization. This is the second meeting of three total meetings.

### Discussion

As a direct recipient of CDBG funds from HUD, the City is required to make strategic choices on how they administer and fund their local programs. The city’s planning, implementation, and evaluation of its use of CDBG funds are guided by the framework established by HUD’s CDBG regulations and the city’s citizen participation process.

The city received a total of nine applications. Seven of the nine applications have applied for public service funding that is capped at 15%. Casa de Amparo applied for facility improvement funds that is uncapped while the Legal Aid Society of San Diego applied for administrative funds that is capped at 20%.

### **Applications for consideration**

Applications for consideration have been reviewed and have demonstrated that they have met local and national objectives, have no unresolved findings, the proposed used of funds is an

eligible activity, and the governing board has authorized the funding request. The eligible applicants include:

- Brother Benno – Public service
- Community Resource Center – Public service
- Catholic Charities – Public service
- Feeding the Soul – Public service
- Interfaith Community Services – Public service
- Rapid Response Housing Solutions – Public service
- Women’s Resource Center – Public service
- Casa de Amparo – Facility improvement
- Legal Aid Society of San Diego – Administration

All the proposals submitted for consideration under the city’s CDBG program are worthy of funding. However, adequate funding is not available for all proposed activities. Therefore, the Advisory Committee and city staff is tasked with the responsibility of evaluating the qualifications of each applicant and determining the level in which each project meets the goals and objectives of the City of Carlsbad’s CDBG Program.