



Agenda

Special Meeting
April 14, 2022, 6 p.m.

Welcome to the Community Development Block Grant Committee Meeting

We welcome your interest and involvement in the city's legislative process. This agenda includes information about topics coming before the Community Development Block Grant Committee and the action recommended by city staff. You can read about each topic in the staff reports, which are available on the city website.

How to watch

In Person



Community Development Block Grant Committee Meetings take place at City Hall, 1200 Carlsbad Village Drive

On TV



Watch replays on Charter Spectrum channel 24 and AT&T U-verse channel 99

Online



Watch the livestream and replay past meetings on the city website, carlsbadca.gov/residents/communication/city-tv-channel

How to participate

If you would like to provide comments to the Community Development Block Grant Committee, please:

- Fill out a speaker request form, located in the foyer.
 - Submit the form to the Clerk before the item begins.
 - When it's your turn, the Clerk will call your name and invite you to the podium.
 - Speakers have three minutes, unless the presiding officer (usually the chair) changes that time.
 - You may not give your time to another person, but groups can select a single speaker as long as three other members of your group are present. Group representatives have 10 minutes unless that time is changed by the presiding officer or the commission.
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- **In writing:** Email comments to nancy.melander@carlsbadca.gov Comments received by 3 p.m. the day of the meeting will be shared with the committee prior to the meeting. When e-mailing comments, please identify in the subject line the agenda item to which your comments relate. All comments received will be included as part of the official record. **Written comments will not be read out loud.**

Reasonable accommodations

Persons with a disability may request an agenda packet in appropriate alternative formats as require by the Americans with Disabilities Act of 1990. Reasonable accommodations and auxiliary aids will be provided to effectively allow participation in the meeting. Please contact the City Manager's Office at 442-339-2821 (voice), 711 (free relay service for TTY users), 760-720-9461 (fax) or manager@carlsbadca.gov by noon on the Thursday before the meeting to make arrangements.

CALL TO ORDER:

ROLL CALL:

APPROVAL OF MINUTES:

PUBLIC COMMENTS: *The Brown Act allows any member of the public to comment on items not on the agenda. Please treat others with courtesy, civility, and respect. Members of the public may participate in the meeting by submitting comments as provided on the front page of this agenda. The Committee will receive comments in the beginning of the meeting. In conformance with the Brown Act, no action can occur on these items.*

DEPARTMENTAL REPORTS:

1. **Welcome and Introductions**
2. **Deliberation on proposals for funding** - Review of available funding and local objectives. Discussion of potential applicants and levels of recommended funding.

CDBG COMMITTEE COMMENTS:

STAFF COMMENTS:

ADJOURNMENT:



HOUSING COMMISSION

Staff Report

Meeting Date: April 14, 2022

To: CDBG Advisory Committee

From: Nancy Melander, Senior Program Manager

Staff Contact: Nancy Melander, Senior Program Manager
nancy.melander@carlsbadca.gov, 442-339-2812

Subject: Deliberation on Proposals for Funding

Recommended Action

That the Community Development Block Grant Advisory Committee deliberate on the requests for funding and develop a recommendation for City Council consideration and approval.

Executive Summary

The role of the CDBG Advisory Committee is to consider the needs of the low/moderate income households of Carlsbad and make recommendations to the City Council to fund activities which are "the most qualified" to meet those needs.

The purpose of this meeting is to discuss the applicants request for funding and develop recommendations for funding. This is the third meeting of three total meetings.

Discussion

Available funding

The estimated budget of the FY 2022-23 Funding Plan is \$527,154, and it is based on the city's prior year entitlement.

The budget outlined in the Funding Plan, includes the anticipated entitlement of \$527,154, and the maximum percentage of 15% of the annual grant for dedicated funding for public services and 20% for administrative costs, which are HUD-regulated caps and cannot be adjusted upward.

Local Objectives

The three national objectives are identified as: benefiting low- and moderate-income persons; preventing or eliminating slums or blight; and meeting urgent needs. The city's local objectives are identified as:

Priority 1: Increase and preserve affordable housing opportunities for low- and moderate-income households

Priority 2: Prevent and reduce homelessness

Priority 3: Strengthen support services for residents with special needs

Priority 4: Improve and provide facilities to serve people with low incomes

Priority 5: Provide fair housing services to residents

Deliberation

Following the interview of each eligible proposal/application, Advisory Committee Members and staff will complete their evaluation of the proposal according to the criteria outlined in the Request for Proposals. Committee Members will then submit their proposal scores to staff for averaging and as a starting point for discussion.

It is the Advisory Committee's responsibility to make a recommendation on the level of funding to be allocated to the eligible activities according to the order the proposals/applications are ranked. The Advisory Committee shall discuss the applications and recommend a funding level for the proposals until all available funds have been allocated to eligible activities.